



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM MONDAY 16 MAY 2023**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 16 May 2023**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 15 May 2023** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross
Chief Executive Officer

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1. OPENING OF MEETING

Councillors: President Neil White
 Vice President Tom Dyer
 Cr Michael Vaughan
 Cr Peter Clee
 Cr Sarah Smith

Staff: CEO, Renita Glencross

1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

**Resolution No. 2023/
 That the apologies of Cr XXX be accepted by Council.
 Moved:
 Seconded:
 Vote:**

2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 17 April 2023

**Resolution No. 2023/
 That the Minutes of the Ordinary Meeting of Tuesday 17 April 2023 be confirmed by Council as a true and correct record.
 Moved:
 Seconded:
 Vote:**

3.2. Matters arising from Minutes of Council Meeting Tuesday 17 April 2023

4. GUESTS – Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the April meeting.

5.1 Inwards Correspondence

| | | | |
|------------|-------------------------------|------------------------------------------------------------------------------------------------|-------|
| 17/03/2023 | Senator Malarndirri McCarthy | Update on progress with development of Aboriginal & Torres Strait Islander Voice to Parliament | email |
| 18/04/2023 | NT Government | Release 2nd Edition, NT Subdivision Dev Guidelines | email |
| 18/04/2023 | LGANT | LGANT call for motions - Australia Post | email |
| 28/04/2023 | City of Palmerston | Shoal Bay fee increases | email |
| 28/04/2023 | Resident | Concerns regarding Memorial Garden | email |
| 3/05/2023 | LGANT | Land Development Committee 30 March Meeting feedback request. | email |
| 3/05/2023 | Dept Chief Minister & Cabinet | Declaration of cemeteries - Burial and Cremations Act | email |
| 3/05/2023 | JLT | JLT Public Sector Risk Report | email |
| 3/05/2023 | Community Grants Hub | Application unsuccessful for the Strong and Resilient Communities grant | email |
| 5/05/2023 | Policy Adviser/Lawler MLA | Follow up on matters raised - Community Transport and Mandorah Marine Precinct | email |
| 8/05/2023 | Heritage Branch | Historic Aircraft Wrecks submission to Heritage Council | email |
| 8/05/2023 | Dept Industry Tourism & Trade | Unsuccessful application Community Benefit Fund Grants | email |
| 8/05/2023 | Sureline | Notice of Demand to 2 rate payers | email |

5.2. Outwards Correspondence

| | | | |
|------------|-------------------------------|---------------------------------------------------------------------------------------|-------|
| 18/04/2023 | LG Grants | Acceptance of LGI Grant offer - tipper-truck | email |
| 18/04/2023 | LG Grants | Acceptance of LGI Grant offer - fitness equipment | email |
| 21/04/2023 | Crown Land | Occupational Licence - Baluria Road Beach Access | email |
| 21/04/2023 | Crown Land | Occupational Licence - Erickson Crescent Beach Access | email |
| 3/05/2023 | Policy Adviser/ Lawler MLA | Follow up on matters raised - Community Transport and Mandorah Marine Precinct update | email |
| 3/05/2023 | Heritage Branch | Historic Aircraft Wrecks submissions info | email |
| 4/05/2023 | WAGS | Letter of support for Liquor License at festival | email |
| 8/05/2023 | Heritage Council NT | Historic Aircraft Wrecks submission to Heritage Council | email |
| 8/05/2023 | Dept Industry Tourism & Trade | Unsuccessful application Community Benefit Fund Grants | email |
| 9/05/2023 | Stantec (Cardno) | Road safety audit - signed proposal | email |
| 12/05/2023 | Byrne Assoc | Road safety audit - unsuccessful proposal | email |
| 12/05/2023 | Electorate Daly | Skate-park funding | email |

Resolution No. 2023/

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the March 2023 Council meeting be accepted.

Moved:

Seconded:

Vote:

6. COUNCILLORS' REPORTS

6.1 President's Report

Please see Presidents Report attached.

**Resolution No. 2023/
That Council receives and notes President Neil White's report for the period 16 April to 12 May 2023.
Moved:
Seconded:
Vote:**

7. OFFICERS' REPORTS

7.1. CEO/Acting CEO Report for the period 16 April to 12 May 2023

| | |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff, HR, PD & Training | <ul style="list-style-type: none"> Staff Leave HP (AL 7 Apr > 19 May); RG (PL 26-30 Apr) PW (LSL 12 May > 2 June) |
| WHS | <ul style="list-style-type: none"> Staff Toolbox meetings x4 Staff WIP meetings x4 NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings Nil staff incidents to report |
| Meetings and Correspondence | <p><u>Council Business</u></p> <ul style="list-style-type: none"> President weekly catchups x4 Morning tea for NT Administrator ; 18 Apr LGANT GM and conference ; 19-20 Apr DCMC Top End Regional Coordination Committee; 24 Apr Correspondence Crown Land Office CLO re Occupational Licenses ; 28 Apr Belyuen CEO collaborative waste management projects ; 28 Apr ; 8 May ANZAC event preparations ; 25 Apr Correspondence Crown Land Office (CLO) re RUA ; 12 May LGANT AEC referendum mtg ; 3 May Correspondence Sealink ; Thurs 4 May Correspondence Minister Lawlers office ; Thurs 4 May DPFES DRF feedback ; 4 May Biannual Community Consult meeting ; Thurs 4 May ICAC workshop ; Mon 8 May Correspondence TOPROC-AMRG ; 8 May Submission to Heritage Council NT for historic aircraft wrecks ; 8 May Audit Committee meeting ; 9 May Darwin Destination Management Planning meeting ; 11 May Local Member correspondence re skate-park ; 12 May Road safety audit procurement correspondence ; 12 May |
| Actions | <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> Skate-park & Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction staging & final QS ; earthworks for pump-track to commenced Design & Construct for Re-Discovery Centre (\$125k) ; redesign and retender pending Resurface sport court (\$30k) and & solar lights (\$50k) ; services & assets to be installed in dry season 2023. Tipper-truck (\$115k) ; on order, delivery anticipated June 2023. |

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|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> • Condensed exercise equipment (\$145k) ; redesign and retender pending • Road Safety Audit & condition report (\$30k) ; commencing Monday 15 May <p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> • LCRI-PH4 (\$30k) ; roads/verge maintenance, court fence • WaRM #3 (\$75k) ; ReDiscovery centre • Alcohol & Drug program 2023; Wagait Youth Leadership Program (\$20k), successful • Tourism Town Asset program; solar lights (\$50k) & resurface court (\$30k), successful • DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful • TFHC ; Men’s Places (\$10k), pending • DITT CBF ; Skate Park Stage 2 (\$250k), unsuccessful • Strong and Resilient Communities (SARC); 2023-25 (\$360k), unsuccessful • DITT ; Recycling Modernisation Fund (\$24k) ; withdrawn • NTPFES ; Eol for Disaster Ready Fund (\$1.4M) ; unsuccessful, feedback requested <p><u>Reporting</u></p> <ul style="list-style-type: none"> • LRCI - all phases progress reports for Q3 completed • Tourism Town Asset (80k) interim report completed • NTGC Roads Report completed • International Women’s Day (\$3k), completed • Youth Week 2023; Film Festival (\$2k), completed • Youth-Vibe School Holiday program (\$4k), completed <p><u>Governance</u></p> <ul style="list-style-type: none"> • Preparation of minutes for WSC mtg and Audit Committee meeting • Response to the DEPWS Container Deposit Scheme discussion paper • Funding submissions and acquittals <p><u>Sport & Active Recreation Programs</u></p> <ul style="list-style-type: none"> • Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Youth Pilates is really successful, and consideration will be given to ongoing access through the program. • Seniors Program: Weekly Yoga and Pilates have recommenced, and both are well attended. Program planning morning tea on Thursday 25 May. <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident concerns regarding damage to RUA • Resident concerns regarding firebreaks and weeds • Resident concerns regarding broken pot on Erickson <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • May Council e-newsletter • Community Update – Consultation meeting • Facebook & poster communications re: <ul style="list-style-type: none"> ○ ANZAC service ○ Youth Program events ○ Senior events ○ Community consultation meeting |
| <p>Events</p> | <p><u>Community Events</u></p> <ul style="list-style-type: none"> • ANZAC Commemorations ; Tues 25 April • Community Consultation meeting ; 7pm Thur 4 May • Walk to School ; Friday 19 May • Seniors Morning tea/planning meeting ;Thurs 25 May • School holiday Program ; Monday 26 June |

7.2. Works Manager's Report for the period 16 April to 12 May 2023

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|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff/HR, PD & Training, WHS | <ul style="list-style-type: none"> • Leave ; Jim Allcorn (RDO-1, AL-5) • Leave ; Rowan Roberts (RDO-1, PL-1) |
| WHS | <ul style="list-style-type: none"> • Incidents > NIL |
| Meetings | <ul style="list-style-type: none"> • Staff Toolbox and planning x 4 |
| Actions | <p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Imaluk water compound maintenance (weed control, mow and snip) x 2 |
| Actions | <p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash and rubbish collection x 12 • Jetty carpark verge maintenance (weed control, mow and snip) x 2 • Boat ramp algae removed <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Weed poisoning and removal from verges/drains • Vehicle crossover rehabilitation for properties on Massey • Repaired potholes council access roads • Mahogany trees removal from Delissa beach access ongoing • Verge audit report ongoing • Tree removed from drain in Erickson at residents request <p><u>Vehicle and Plant Maintenance</u></p> <ul style="list-style-type: none"> • Mower deck replaced • Ute tyres replaced • Generator serviced in preparation for walk to school • General maintenance of workshop equipment <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Mowing at Council Grounds, Cloppenburg Park, WTR beach access x 2 • Cloppenburg Park daily monitoring & monthly Bore reporting • Firebreaks slashed at PW compound, boreline and estate boundaries • Support to CPVBB slashing line for back-burn • RUA weed removal and monitoring <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 10 and burn x 1 • Council bins in, out & cleaned weekly x 30 • Clean up at hard-waste compound ongoing <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 • Dog Trap removed from estate |

Resolution No. 2023/

That council receives and accepts the Officers' reports for 16 April to 12 May 2023.

Moved:

Seconded:

Vote:

8. ACTION SHEET for the period 16 April to 12 May 2023

| Item | Res No | Resolution | Date | Status |
|------|----------------------|-----------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | None | Water Compound Masterplan | 10/05/2023 | No further updates |
| | | | 04/04/2023 | President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation, waste transfer station, local transport & childcare services. The Minister will arrange to come out to Wagait to announce successful tender for MMF and discuss other issues in May. |
| | | | 13/02/2023 | Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler. |
| | | | 10/11/2022 | Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage. |
| | | | 14/01/2022 | Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised. |
| | | | 13/05/2022 | Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC. |
| | | | 11/03/2022 | Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA. |
| 2 | 2020/101 2020/113 | Local Area Planning, Environment and Climate Change | 10/05/2023 | Residents reported property owner on Cox Drive removing soil and plants from the RUA. Council has reported RUA damage to CLO and DEPWS for their followup. |
| | | | 14/04/2023 | Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted. |
| | | | 13/02/2023 | RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced. |
| | | | 11/11/2022 | Council has received approval for the quote to deliver monitoring and weed management services in the RUA. |
| | | | 16/09/2022 | Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned. |
| | | | 12/08/2022 | Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22. |
| | | | 11/02/2022 | CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS. |
| | | | 12/11/2021 | CLE has confirmed 5 year occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November. |

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|---|----------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | 15/10/2021 | Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA. |
| | | 13/08/2021 | Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired. |
| | | 20/07/2021 | NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA. |
| | | 10/06/2021 | CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed. |
| | | 20/04/2021 | Grant Application to NT CMC NT Risk Reduction Program unsuccessful. |
| | | 12/03/2021 | Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date. |
| | | 12/02/2021 | CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. |
| | | 9/09/2020 | Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa. |
| | | 18/08/2020 | Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113. |
| | | 12/04/2020 | Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101. |
| 3 | Wagait Health Service and Clinic | 12/05/2023 | Development of a Health Strategy is included to the 2023-24 Shire Plan. This will need to be budgeted and outsourced. |
| | | 14/04/2023 | Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested. |
| | | 21/02/2023 | CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign. |
| | | 08/11/2022 | Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3 |
| | | 16/09/2022 | Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety. |
| | | 12/08/2022 | CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services. |
| | | 16/09/2021 | Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September. |
| | | 10/06/2021 | Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. Eol call out for nominees to new Regional Community Engagement Group. |
| | | 14/05/2021 | Community Wi-Fi network is operational, Belyuen Health Service has been informed. |

| | | | |
|--|--|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | 20/04/2021 | NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue. |
| | | 15/01/2021 | Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution. |
| | | 15/10/2020 | Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket. |
| | | 15/09/2020 | Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider. |

Resolution No. 2023/

That council receives and accepts the Officers reports for 16 April to 12 May 2023.

Moved:

Seconded:

Vote:

9. FINANCIAL REPORTS

9.1. April 2023 Reports

- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

9.2. April 2023 Supplier Payment History

Please see attached payment history.

9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 30 April 2023 is \$3,896.32

9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

Resolution No. 2023/

That Council receives and accepts the Financial Reports for the month of April 2023.

Moved:

Seconded:

Vote:

10. AGENDA ITEMS

10.1. Certification of the Rates Assessment Record

In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, the Chief Executive Officer must certify to Council that, to the best of her knowledge, information and belief, the **Council Rates Assessment Record for 2023-24** is a true and correct comprehensive record of all rate-able land within the Wagait Shire Council area.

The CEO has reviewed the rates assessment record for 2023-24 and found it to be true and correct and requests that council accepts the certification.

Resolution No. 2023/

That Council receives and accepts the CEO Certification of the Rates Assessment Record.

Moved:

Seconded:

Vote:

10.2. Council Fees and Charges for 2023-24

Please find the 2023-2024 Council Fees and Charges attached for your review.

All fees and charges will remain the same in 2023-24 with one new charge introduced to assist the costs of recycling white-goods at the hard-waste facility.

Resolution No. 2023/

That Council receives and accepts the Fees and Charges as recommended by the CEO.

Moved:

Seconded:

Vote:

10.3. Community Consultation – Shire Planning for 2023-24

A community consultation meeting was held at the Wagait Beach Community Centre 7pm-9pm on Thursday 4 May 2023, attended by 10 community members, representatives from Sealink, elected members and the CEO.

Major highlights of the discussion included:

- Overview of council's current consolidated position and achievements to date.
- A Q&A with Sealink on recent community concerns with the ferry service.
- Continued priority of developing strategic plans and securing funding for increased civic and civil amenity, including:
 - ~ road safety audit including verges and public access pathways through the estate;
 - ~ development of a health strategy;
 - ~ public transport (bus services)
 - ~ remediation and upgrades at beach access points;
 - ~ planning for council grounds, civic spaces and buildings;
 - ~ recommendations from the Waste and Recycling Strategy; and
 - ~ priority elements of the Cloppenburg Masterplan.
- Impacts of incorporation and likelihood of boundary reform in the next 12 months.

Resolution No. 2023/

That council notes the community consultation meeting highlights.

Moved:

Seconded:

Vote:

10.4. Consultation Period for Draft Shire Plan and Budget for 2023-24

Per Section 35(3)(c) the draft Shire Plan and Annual Budget for 2023-24 will be published to council website Wednesday 17 May and will be available for public comment from Wednesday 17 May with submissions accepted until COB Monday 12 June 2023.

Resolution No. 2023/

That council notes the consultation period for the draft Shire Plan and Budget for 2023-24.

Moved:

Seconded:

Vote:

10.5. Use of Common Seal

On 21 April 2023, the Common Seal of council was used by the CEO to execute applications for occupational licenses over the RUA beach access points for Imaluk (Erickson Cres) and Baluria St, in order to progress funding applications for remediation and additional safety infrastructure.

In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for this purpose.

Resolution No. 2022/
That Council endorse the use of the Wagait Shire Council common seal for the application to Crown Land for the occupational licenses for the beach access points at Imaluk (Erickson Cres) and Baluria St.
Moved:
Seconded:
Vote:

10.6. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, pending submissions, unsuccessful and new funds granted, and new grant application proposals for approval.

| <i>Approved Council Project</i> | <i>Funding Program</i> | <i>Grant</i> | <i>WSC Contr</i> | <i>Status</i> |
|----------------------------------|------------------------|--------------|------------------|---------------|
| Replace Tractor & Waste Strategy | WaRM #1 2020-21 | 75,000 | 8,000 | Acquitted |
| International Women's Day | Territory Families | 3,000 | 0 | Acquitted |
| Australia Day Event | Australia Day Council | 2,500 | 0 | Acquitted |
| Youth Program 2022 | Alcohol & Drugs (DoH) | 20,000 | 0 | Acquitted |
| ReDiscovery Centre | WaRM #2 2021-22 | 75,000 | | In progress |
| Waste Strategy projects | WaRM #3 2022-23 | 75,000 | TBC | Pending |
| Green-waste track & Signage | LRCI Phase 2 | 30,387 | 0 | Completed |
| Skate-park & Pump-track Stage 1 | LRCI Phase 3 | 50,232 | 0 | In progress |
| Youth Program 2022-23 | Alcohol & Drugs (DoH) | 20,000 | 0 | In progress |
| Seniors Program 2023-24 | | 20,000 | 18,500 | In progress |
| Solar Lighting & Court upgrades | Town Asset (DITT) | 82,483 | 12,346 | In progress |
| Youth Week 2023 | DTHFC-Youth Week | 1,980 | 1,000 | In progress |
| Replace tipper-truck | DCMC-Priority Infra | 90,910 | 21,090 | In progress |
| Replace exercise stations | DCMC-Priority Infra | 142,640 | 2,360 | In progress |

Advice has been received that the following grant applications have been unsuccessful.

| <i>Proposed Council Project</i> | <i>Funding</i> | <i>Total Cost</i> | <i>Funding</i> | <i>WSC cash</i> | <i>WSC inkind</i> |
|---------------------------------|----------------|-------------------|----------------|-----------------|-------------------|
| Families Program 2023-25 | SARC (DSS) | 360,000 | 360,000 | 0 | 0 |
| Skate-park & Pump-track Stage 2 | DITT CBF | 250,000 | 250,000 | 0 | 0 |
| Waste Strategy projects | DITT WMF | 46,000 | 23,000 | 11,500 | 11,500 |

The following grant applications have been submitted and are pending notification.

| Proposed Council Project | Funding | Total Cost | Funding | WSC cash | Other |
|---------------------------------|----------------|-------------------|----------------|-----------------|--------------|
| Skate-park & Pump-track Stage 3 | CMC-CPP | 450,000 | 415,000 | 0 | 35,000 |
| Beach Access upgrades | CMC-CPP | 100,000 | 75,000 | 0 | 25,000 |
| Seniors Month activities | DTFHC-OFTA | 2,000 | 2,000 | 0 | 1,000 |
| Mens Program activities | DTFCH | 10,000 | 10,000 | 0 | 0 |

Resolution No. 2023/

That council notes the grants update information provided.

Moved:

Seconded:

Vote:

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil

13. PETITIONS/DEPUTATIONS - Nil

14. CURRENT/UPCOMING EVENTS

14.1. Walk to School - Friday 19 May 2023

This national annual event is supported through the council Sports and Recreation Youth Development Program. Parent permissions have been requested and children will walk to school and enjoy a breakfast on the jetty platform before catching the ferry at 8am.

14.2. TOPROC-AMRG Meeting – 24 May 2023

Council will be hosting the TOPROC Animal Management Reference Group meeting in Wagait Beach on the 24 May 2023.

14.3. Seniors Planning Morning Tea – 25 May

14.4. Citizenship Ceremony, City of Palmerston Chambers – Thursday 1 June 2023

President Neil White and CEO Renita Glencross have been invited to attend the Citizenship Ceremony in Palmerston by Mayor Athina Pascoe-Bell.

14.5. TOPROC Meeting – Friday 2 June 2023

14.6. Public Holiday, Kings Birthday – Monday 12 June 2023

14.7. ALGA Conference – 13-16 June

14.8. LGANT & Cabinet Meeting – Wednesday 21 June TBC

14.9. School Holiday Program – Monday 26 June TBC

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Council Statutory Requirements Calendar for 2023

The statutory requirements for council to meet its planning and reporting obligations depend on timely meetings to discuss and agree on matters of importance to and with the community.

The table below shows dates for council to meet NT Government compliance responsibilities (submitting statutory documents). and a copy of the current council meeting & events calendar is attached for reference.

| Item | Audit Committee | Council Meeting | NTG Due Date |
|-----------------------------------|-----------------|-----------------|---------------|
| 2nd Financial Year Budget Review | - | Mar/April 2023 | 30 April 2023 |
| 2024 Budget workshop | | Mar 2023 | - |
| 2024 Shire Plan & Budget – Draft* | May | May 2023 | - |
| 2024 Shire Plan & Budget - Final | - | June 2023 | 30 June 2023 |
| 2023 Financial Audit - Draft | August | September | - |
| 2023 Annual Report - Draft | September | September | - |
| Adopt 2023 Financial Audit | October | October | 15 November |
| Adopt 2023 Annual Report | October | October | 15 November |
| Q1 Budget Review | - | October | 31 December |

* Per Section 35(3)(c) of *the Act*, a notice will be published on council's website and in the NT News, inviting written submissions commenting on the draft Shire Plan and Budget for a period of 25 days from the council meeting in May.

**Resolution No. 2023/
That Council note information provided.
Moved:
Seconded:
Vote:**

16. IN-CAMERA ITEMS

**Resolution No. 2023/
That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:
Seconded:
Vote:**

At pm Council closed the meeting to the general public.

Confidential Items to be raised In-Camera:

- Recommendations from the Audit Committee
- Declaration of Rates and Charges for 2023-24
- Draft Shire Plan and Budget for 2023-24
- Community Grant Fund Recommendations from the Panel – Round 2

Resolution No. 2023/

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 June 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at pm.



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM MONDAY 17 APRIL 2023**

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1. OPENING OF MEETING

Councillors: President Neil White
Vice President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee
Cr Sarah Smith

Staff: CEO, Renita Glencross

1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence - NIL

2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 21 March 2023

Resolution No. 2023/57

That the Minutes of the Ordinary Meeting of Tuesday 21 March 2023 be confirmed by Council as a true and correct record.

Moved: Cr Michael Vaughan

Seconded: Cr Sarah Smith

Vote: AIF

3.2. Matters arising from Minutes of Council Meeting Tuesday 21 March 2023

- Ferry cancellations and responsibility/duty of care for school children on their way to school; Sealink has confirmed they have duty of care. Routinely the children are unattended when transiting between the ferry and the bus. President Neil White to write to Sealink and Dheran Young MLA to express council's concern in regard to these issues.
- Concerns for the upcoming dry season visitor impact; President and CEO raised this with Minister Lawler at meeting.
- Potholes on Head Crt & Dalmeny Rd; CEO confirmed that these are on the road edges and is checking if current fill material will be appropriate, as without remediation on road shoulders the mix may not last long.
- Road Audit update; three companies have been approached to provide a scope and quote.
- Powerbox on council verge in Delissa Dr; CEO has written to the builder to relocate the power box and to inside the property boundary.

4. GUESTS – Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the March meeting.

5.1 Inwards Correspondence

| Date | From | About | |
|------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------|
| 19/03/2023 | Howard & Sons Pyrotechnics | Application for fireworks for Territory Day 2023 | email |
| 24/03/2023 | Minister for Local Govt | Funding applications - \$90,910 for new tipper truck and \$142,644 for outdoor fitness equipment | email |
| 24/03/2023 | Dept Chief Minister & Cabinet | Remuneration Tribunal Determination | email |
| 27/03/2023 | Cox Pen Vol Bushfire Brigade | Community Grants Round #2 application | email |
| 27/03/2023 | Wagait Beach Fishing Club | Community Grants Round #2 application | email |
| 28/03/2023 | Contractor Accreditation Limited | Accreditation certificate - expires 30 March 2024 | email |
| 28/03/2023 | Dept Territory Families | Executed Grant agreement Youth Week | email |
| 28/03/2023 | Grants NT | Grant application for NT Men's Places Grants Program has been received | email |
| 30/03/2023 | NT Disaster Ready Fund | Cox Peninsula Natural Disaster Reduction Plan | email |
| 4/04/2023 | Dept of Infrastructure, P&L | Mandorah ferry operations - matters raised | email |
| 4/04/2023 | Minister Lawlers Office | Follow Up - Wagait Shire Council | email |
| 4/04/2023 | Resident | Hard Waste - request for opening hours on weekends to include mornings | email |
| 5/04/2023 | Resident | Notification of approval of Australian Citizenship - invitation to hold ceremony at Wagait Beach | email |
| 5/04/2023 | Crown Land | Thank you email to Crown Land regarding visit to Wagait Beach to discuss current drainage concerns | email |
| 5/04/2023 | Dept of Chief Minister & Cabinet | Feral Pig Management | email |
| 5/04/2023 | Crown Land Office | Wagait Shire issues update and OL requests | email |
| 6/04/2023 | Core Lithium | Core Lithium Community Grants Program | email |
| 6/04/2023 | Ironbark & Belyuen Council | NT Recycling Modernisation Fund - Partnership agreement for funding purposes | email |
| 11/04/2023 | Dept of Chief Minister & Cabinet Local Government | Draft guidelines for the management of human remains - consultation | email |
| 12/04/2023 | NT Health | Application - Healthy Lifestyle Grants 2022-2023 | email |
| 12/04/2023 | LGANT | Chief Minister Round Table issues | |
| 12/04/2023 | Water Resources | Annual Announced Allocations - formal notice | email |
| 13/04/2023 | LGANT | Local Emergency Committees | email |
| 13/04/2023 | Dept Chief Minister & Cabinet Local Government | Community Places for People grant program | email |

5.2. Outwards Correspondence

| Date | To | About | |
|------------|-----------------------------|-----------------------------------------------------------------------------------------------|-------|
| 21/03/2023 | Erynn Gould | Letter of support to assist with achieving sports goals | email |
| 23/03/2023 | Dept Territory Families | Signed Agreement - Wagait Beach Youth Week | email |
| 23/03/2023 | LG Grants | Roads Return Data | email |
| 24/03/2023 | Rate payers | 2 x overdue reminder notices | email |
| 24/03/2023 | Sureline - Debt Collectors | 2 x recovery for debt letters | email |
| 29/03/2023 | St John | Provide Cardiopulmonary Resuscitation course | email |
| 2/04/2023 | Dept of Infrastructure, P&L | Signed Agreement for phases 1,2 and 3 of the Local Roads and Community Infrastructure Program | email |

| | | | |
|------------|-------------------------|-----------------------------------------------------------|-------|
| 3/04/2023 | Howards Fireworks | Signed application for fireworks display at Wagait Beach | email |
| 4/04/2023 | Resident | Hard Waste open hours | email |
| 4/04/2023 | Residents | 15 x Dog Renewal overdue notices | email |
| 4/04/2023 | Crown Land Office | Wagait Shire issues update and OL requests | email |
| 5/04/2023 | Resident | Australian Citizenship ceremonies in Wagait Beach | email |
| 6/04/2023 | Administrator of the NT | Attendance Briefing for the NT Administrator visit | email |
| 12/04/2023 | NT Health | Healthy Lifestyle Grants - 2022-2023 - Signed application | email |
| 13/04/2023 | Dept Environment, Parks | Response to Container Deposit Scheme discussion paper | email |
| 13/04/2023 | Residents | Invitations to Morning tea with NT Administrator | email |
| 13/04/2023 | LGANT | Chief Minister Round Table issues for LGANT conference | email |

- Cox Country Club has confirmed Sealink will provide their bus to transit passengers between the ferry and club for the dry season. The club no longer requires council assistance in this matter.
- Feral pigs are a broader top end problem. Dept of Chief Minister & Cabinet are assisting to develop a regional plan for this.
- Core Lithium grants program is offering community grants of up to \$2,000.

Resolution No. 2023/58

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the March 2023 Council meeting be accepted.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

6. COUNCILLORS' REPORTS

6.1 President's Report

Please see President's Report attached.

Dheran Young MLA meeting covered same topics as the meeting with Eva Lawler MLA. Both are supportive of the local issues raised, including the development of the Mandorah Marine Precinct and upgrading the Cox Peninsula Rd.

Resolution No. 2023/59

That Council receives and notes President Neil White's report for the period 20 March 2023 to 14 April 2023.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1. CEO/Acting CEO Report for the period 20 March 2023 to 14 April 2023

| | |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff, HR, PD & Training | <ul style="list-style-type: none"> • Staff Leave HP (AL 7 Apr > 19 May); RG (PL 26-30 Apr) PW (LSL 7 May > 2 June) • Records Management (FC, PW) ; 5 April • All staff attended CPR Refresher ; 12 April |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WHS | <ul style="list-style-type: none"> • Staff Toolbox meetings x4 • Staff WIP meetings x4 • NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings • Nil staff incidents to report |
| Meetings and Correspondence | <p><u>Council Business</u></p> <ul style="list-style-type: none"> • President weekly catchups x3 • Meeting with Crown Land Office (CLO) re S226 and RUA ; 23 Mar • DCMC Top End Regional Coordination Committee; 27 Mar • Correspondence with CLO re Occupational Licenses ; 28 Mar • TOPROC CEO’s meeting on 2030 strategy ; 29 Mar • Darwin Legal Services community consultation ; 29 Mar • Budget preparation > council workshop ; 30 Mar • Belyuen CEO collaborative projects ; 23 Mar, 5 Apr • Development Assessment Meeting 2023; • Minister Infrastructure meeting ; 3 Apr • WALGA salary workforce meeting ; 4 Apr • Local Member meeting ; 5 Apr • LGANT Cybersecurity WG meeting ; 5 Apr • Ongoing email issues with Microsoft resolved ; 12 Apr • Response to Container Deposit Scheme discussion paper ; 12 Apr • JLT Insurance annual declaration ; 14 Apr • LGANT conference Alice Springs ; 19-20 Apr • ANZAC event preparations ; ongoing <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident enquiries regarding verge drainage on Erickson, Massey, WTR • Resident concerns regarding wandering dogs & wild-dog presence in community • Resident concerns about feral pigs at sportsground • Resident enquiries about street & tourism signage • Resident enquiries about citizenship ceremonies • Resident concerns regarding Cox Pen Rd hazards and safety |
| Actions | <p><u>Governance</u></p> <ul style="list-style-type: none"> • Preparation of minutes for WSC mtg • Review of Work Health & Safety Manual • Response to the DEPWS Container Deposit Scheme discussion paper • Review the draft Guidelines for the management of human remains • Funding submissions and acquittals <p><u>Sport & Active Recreation Programs</u></p> <ul style="list-style-type: none"> • Sport & Rec Manager coordinated and facilitated Ride 2 School, school holiday program activities and Auskick program development with Belyuen. • The making of ‘Our Place’ documentaries by local youth will be showcased on the new inflatable movie screen with projector and speakers at Cloppenburg Park on 14 April. • Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Youth Pilates will commence Term 2. • Seniors Program: Weekly Yoga and Pilates have recommenced, and both are well attended. Planning for the 2023 program is currently underway, including healthy cooking workshops with Jenny Foley and excursions for Senior’s month. <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • Skate-park & Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction staging & final QS ; earthworks for pump-track to commence in dry season 2023. |

| | |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> • Design & Construct for Re-Discovery Centre (\$125k) ; assessment of tender documents delayed due to procurement panel availability. • Resurface sport court (\$30k) and & solar lights (\$50k) ; services & assets to be installed in dry season 2023. • Tipper-truck (\$115k) under review • Condensed exercise equipment (\$145k) • Road Safety Audit & condition report (\$30k) <p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> • LCRI-PH4 (\$30k) ; roads/verge maintenance, court fence • WaRM #3 (\$75k) ; ReDiscovery centre, FOGO contribution • Alcohol & Drug program 2023; Wagait Youth Leadership Program (\$20k), successful • Tourism Town Asset program; solar lights (\$50k) & resurface court (\$30k), successful • Strong and Resilient Communities (SARC); Women’s program 2023-25 (\$360k), pending • DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful • TFHC ; Men’s Places (\$10k), pending • DITT CBF ; Skate Park Stage 2 (\$250k), pending • DITT ; Recycling Modernisation Fund (\$24k) ; pending • NTPFES ; Eol for Disaster Ready Fund (\$1.4M) ; unsuccessful, feedback requested <p><u>Reporting</u></p> <ul style="list-style-type: none"> • LRCI - all phases progress reports for Q3 completed • Tourism Town Asset (80k) interim report completed • NTGC Roads Report completed • International Women’s Day (\$3k), in progress • Youth Week 2023; Film Festival (\$2k), in progress • Youth-Vibe School Holiday program (\$4k), in progress <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • April Council e-newsletter • Community Update – Council Communications • Facebook & poster communications re: <ul style="list-style-type: none"> ○ Setting of dog traps ○ International Women’s Day event ○ Container Deposit Scheme |
| Events | <p><u>Community Events</u></p> <ul style="list-style-type: none"> • Rise 2 School ; Fri 24 March • Memorial Garden busy-bee ; 12 April • Wagait Youth Film Screening ; Fri 14 April • Administrator NT site visit ; 10-11am Tues 18 April • ANZAC Commemorations ; Tues 25 April • Community Consultation meeting ; 7pm Thur 4 May |

7.2. Works Manager’s Report for the period 20 March 2023 to 14 April 2023

| | |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff/HR, PD & Training, WHS | <ul style="list-style-type: none"> • Leave ; Jim Allcorn (RDO-1, AL-5) • Leave ; Rowan Roberts (RDO-1, PL-1) • Traffic Management (ETAS) - JA • First Aid CPR refresher - RR |
| WHS | <ul style="list-style-type: none"> • Incidents > NIL |
| Meetings | <ul style="list-style-type: none"> • Staff Toolbox and planning x 6 |

| | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions | <u>Power Water (contract works)</u> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Imaluk water compound maintenance (weed control, mow and snip) x 2 |
| Actions | <u>Jetty Maintenance (contract works)</u> <ul style="list-style-type: none"> • Jetty wash x 12 • Jetty carpark verge maintenance (weed control, mow and snip) x 2 • Life Ring and Wheelie Bin Replaced back on jetty due to vandalism • Boat ramp algae removed • Jetty landing barnacles removed <u>Waste Management</u> <ul style="list-style-type: none"> • Green Waste push up x 10 and burn x 1 • Council bins in, out & cleaned weekly x 30 • Clean up at hard-waste compound ongoing <u>Animal Management</u> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 • Several wandering dogs reported and followed up on Cox & Milady • Dog Trap has been placed in southern end of Baluria to snare roaming wild-dogs and has been monitored every morning with no result • Feral pig incident reported at sportsground <u>Environmental Management & Maintenance</u> <ul style="list-style-type: none"> • Cloppenburg Park daily monitoring & monthly Bore reporting • Mowing at Council Grounds, Cloppenburg Park, WTR beach access x 2 • RUA weed removal planning <u>Road & Verge Maintenance</u> <ul style="list-style-type: none"> • Weed poisoning and removal from verges/drains • Vehicle crossover rehabilitation for properties on Massey • Repaired potholes Wagait Tower Rd • Trimming trees on verges and in drains • Mahogany trees removal from Delissa beach access ongoing • Mowing estate verges on going • Drain & easement in Erickson was inspected as residents request <u>Vehicle and Plant</u> <ul style="list-style-type: none"> • Kubota mower re-registered • New deck for mower ordered • General maintenance of workshop equipment |

- Representative of Crown Lands met with local residents and inspected the Erickson drain. Crown Lands have made a plan to work on clearing the drain, removing certain trees and debris by June, weather permitting. A plan for drainage from the paperbark lagoon will also be considered. Hydrologists and surveyors will be engaged to upgrade drainage from properties at lowest point of Erickson Cres. Illegal use of the RUA was also discussed.
- Film night of local kids' documentaries went well, using new council inflatable movie screen and equipment. Entries to ABC Hey-wire have been flagged for future activities and possibly a media-club for youth interested in film-making and event coordination.
- Works have begun on the old bmx track at Cloppenburg Park to make this area safe.

- Expecting to hear about CBF grant outcomes soon for work on the pump track. CEO is making another grant submission for the rest of the work to complete the skate and pump track.
- Council has enquired about cat by-laws with the Department of Chief Minister. The Department has notified council it will take 2 years to develop these. In the meantime council is working with TOPROC to develop NT legislation for companion animals. Council is in the process of developing a cat policy and has commenced a community education program.
- Requests have been received for a morning opening time at the Hard-Waste compound. CEO is considering workforce capacity to accommodate this.
- Tender for the kerbside waste collection service is coming up. CEO is working with Belyuen CEO to develop a joint tender.

Resolution No. 2023/60

That council receives and accepts the Officers' reports for 20 March to 14 April 2023.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF

DRAFT

8. ACTION SHEET for the period 20 March 2023 to 14 April 2023

| Item | Res No | Resolution | Date | Status |
|------|----------------------|-----------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | None | Water Compound Masterplan | 14/05/2021 | CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. |
| | | | 10/06/2021 | PW Civil engineers have been on site measuring for upgrades. |
| | | | 12/11/2021 | Update provided by PW on 11 Nov including drawings, no timeline on project commencement. |
| | | | 14/01/2022 | Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised. |
| | | | 11/03/2022 | Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA. |
| | | | 13/05/2022 | Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC. |
| | | | 16/09/2022 | No further update from PW regarding upgrades to compound. |
| | | | 10/11/2022 | Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage. |
| | | | 13/02/2023 | Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler. |
| | | | 04/04/2023 | President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation, waste transfer station, local transport & childcare services. The Minister will arrange to come out to Wagait to announce successful tender for MMF and discuss other issues in May. |
| 2 | 2020/101 2020/113 | Local Area Planning, Environment and Climate Change | 21/07/2020 | Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA. |
| | | | 18/08/2020 | Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting. |
| | | | 9/09/2020 | Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa. |
| | | | 15/10/2020 | Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program |
| | | | 12/02/2021 | CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. |
| | | | 12/03/2021 | Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date. |
| | | | 20/04/2021 | Grant Application to NT CMC NT Risk Reduction Program unsuccessful. |
| | | | 14/05/2021 | Next steps: Seek quotes for road remediation, surveying and signage to support funding applications. |

| | | | |
|---|----------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | 10/06/2021 | CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed. |
| | | 20/07/2021 | NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA. |
| | | 13/08/2021 | Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired. |
| | | 15/10/2021 | Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA. |
| | | 12/11/2021 | CLE has confirmed 5 year occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November. |
| | | 14/01/2022 | Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January. |
| | | 11/02/2022 | CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS. |
| | | 14/04/2022 | DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA. |
| | | 12/08/2022 | Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22. |
| | | 16/09/2022 | Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned. |
| | | 14/10/2022 | DIPL-CLO have requested management services for RUA to be quoted. Occupational licenses for Erickson and Baluria access carparks are being considered, with other safety and vehicle control measures. |
| | | 11/11/2022 | Council has received approval for the quote to deliver monitoring and weed management services in the RUA. |
| | | 13/02/2023 | RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced. |
| | | 14/04/2023 | Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted. |
| 3 | Wagait Health Service and Clinic | 15/09/2020 | Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider. |
| | | 15/10/2020 | Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket. |
| | | 15/01/2021 | Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution. |

| | |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/02/2021 | CEO has secured solution for 'Community Wi-Fi' internet provision with NBN to support tele-health arrangements. |
| 12/03/2021 | NT Breast-screen will be providing services to the community on 27 & 28 April. |
| 20/04/2021 | NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue. |
| 14/05/2021 | Community Wi-Fi network is operational, Belyuen Health Service has been informed. |
| 10/06/2021 | Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. Eol call out for nominees to new Regional Community Engagement Group. |
| 16/09/2021 | Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September. |
| 15/10/2021 | DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October. |
| 14/01/2022 | DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly to demand. |
| 10/02/2022 | DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February. |
| 11/03/2022 | DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well. |
| 05/05/2022 | DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending. |
| 12/08/2022 | CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services. |
| 16/09/2022 | Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety. |
| 08/11/2022 | Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3 |
| 21/02/2023 | Future action – write to the Chief Minister/Minister for Health |
| 14/04/2023 | Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested. |

- Reduce the action sheets and make them more usable by moving/closing old actions. These have remained on the action sheets to show the history/progress of a particular item. Most recent actions to be prioritised at the top of the list.
- Darwin Community Legal Services community meeting – DCLS asked if the community would like them to be more proactive in helping to have a clinic established in Wagait Beach. Community representatives confirmed they would like this support.

Resolution No. 2023/61

That council receives and accepts the Action Sheets for 20 March to 14 April 2023, and for future meetings old action points will be archived and most recent actions prioritised.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

DRAFT

9. FINANCIAL REPORTS

9.1. March 2023 Reports

- 2023 Q3 Snapshot
- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

9.2. March 2023 Supplier Payment History

| Date | Transaction | NT | I'state/I'ntl |
|----------------------------|---------------------------------------------------------------------------------|-------------|---------------|
| TRANSACTION ACCOUNT | | | |
| 1/03/2023 | WSB Distributors - Breather valve for tractor | \$31.90 | |
| 1/03/2023 | East By West - design work for the Wagait Beach Skate Park | \$5,005.00 | |
| 2/03/2023 | Banyan Contracting - Rego inspection - Kubota Mower | \$60.00 | |
| 2/03/2023 | NT Sports & Playground Surfacing Pty Ltd - Refurbishment of Sports Court | \$11,846.12 | |
| 2/03/2023 | RDO Equipment - Air Filters for Tractor | \$684.54 | |
| 2/03/2023 | Amy Lewis - Australia Day - Face painting | \$250.00 | |
| 2/03/2023 | air power - 2 x air filter, oil filter and deck belt | \$333.97 | |
| 3/03/2023 | Troppo - Work for ReDiscovery Centre at Cloppenburg Park | \$4,246.00 | |
| 3/03/2023 | Harvey Distributors - Cleaning supplies | \$509.48 | |
| 3/03/2023 | Central Business Equipment - copy and printing charges | \$188.78 | |
| 3/03/2023 | CBA - Merchant fees | | \$48.19 |
| 6/03/2023 | Contractor Accreditation Limited - Contractors Accreditation fee | \$253.00 | |
| 6/03/2023 | Power Water - Power water swipe card invoice | \$27.17 | |
| 6/03/2023 | Severine Meunier - Yoga class for Feb 2023 | \$200.00 | |
| 7/03/2023 | Fleetcare - CEO vehicle leasing | | \$1,427.12 |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$66.00 | |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$17.00 | |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$33.00 | |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$66.00 | |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$17.00 | |
| 7/03/2023 | Totally Work Wear - staff uniforms | \$33.00 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Cleaning Items | \$18.90 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Chiller Bags | \$5.00 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Biscuits & Sistema Cannister | \$20.90 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Tea & Coffee | \$20.30 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Batteries | \$23.10 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Malone's Meats - IWD | \$251.26 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Woolworths - Paper Plates, serviettes and bags - IWD | \$4.20 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - Woolworths - Food - IWD | \$70.90 | |
| 7/03/2023 | Pamela Wanrooy Exp Claim - BigW - Raffle Tickets - IWD | \$6.00 | |
| 8/03/2023 | Fiona Carter Exp. Claim - Uber to Symposium - F Carter | \$10.12 | |
| 8/03/2023 | Fiona Carter Exp. Claim - Multi pass for Sealink travel | \$114.53 | |
| 9/03/2023 | Fiona Carter Exp. Claim - Fee for Introduction Dance for IWD Event | \$350.00 | |
| 11/03/2023 | Han Na Park - Return multi pass ferry ticket | \$114.53 | |
| 12/03/2023 | Wagait Beach Handyman - poles for International Womens Day flags. | \$100.00 | |
| 13/03/2023 | Fiona Carter Exp. Claim - Welcome to Country, International Women's Day event | \$100.00 | |
| 15/03/2023 | Rowan Roberts Exp Claim - lid for irrigation at Sports Ground | \$20.22 | |
| 15/03/2023 | CBA - Commbiz fees | | \$0.92 |
| 15/03/2023 | CBA - Commbiz fees | | \$10.01 |
| 16/03/2023 | MJ Electrical - AC repair for kitchen of community centre | \$60.00 | |

| | | | |
|--------------------------|-----------------------------------------------------------------------------------|------------|-------------|
| 17/03/2023 | Wigg Plumbing – waste water treatment system service at Cloppenburg Park | \$243.99 | |
| 17/03/2023 | Colleen Fergusson - Council meeting meals | \$110.00 | |
| 20/03/2023 | Optus - office charges | | \$80.00 |
| 20/03/2023 | Optus - mobile charges | | \$260.20 |
| 21/03/2023 | Karuna Yoga Wellness - Yoga classes 13/03/2023 and Ferry ride pass | \$213.40 | |
| 21/03/2023 | Sandra Thibodeaux - Quiz MC services for International Women's Day | \$100.00 | |
| 21/03/2023 | Makers & Creators - Sewing tablecloths for International Women's Day | \$100.00 | |
| 23/03/2023 | Veolia Environmental Services - Credit note for tax invoice 2800280984 | | -\$1,492.98 |
| 23/03/2023 | Veolia Environmental Services - Credit note for invoice 2800278750 | | -\$1,392.28 |
| 23/03/2023 | Veolia Environmental Services - Credit note for invoice 2800277166 | | -\$1,149.72 |
| 23/03/2023 | Cox Country Club - Community Grant - bowls activity equipment | \$1,000.00 | |
| 23/03/2023 | WAGS - Wagait Arts Group - Community Grant - equipment for showcasing | \$627.00 | |
| 25/03/2023 | Airpower - KOH Element Air Filter for Kubota Mower | \$60.31 | |
| 27/03/2023 | Balanced Choice Program - Sports & Recreation | \$330.00 | |
| 28/03/2023 | Veolia Environmental Services - Credit note for tax invoice 2800279825 | | -\$1,379.14 |
| 28/03/2023 | Airpower - Part for Kubota mower as per your quote number Q29067 | \$213.61 | |
| 28/03/2023 | CBA - bank fees | | \$2.50 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$10,234.40 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$5,247.00 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$629.20 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$169.40 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$227.70 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$2,475.00 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$1,234.20 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$4,611.20 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$6,336.00 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$5,438.40 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$4,827.90 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$2,420.00 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$1,019.70 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$1,257.30 |
| 29/03/2023 | Leadsun Australia - AE3S90R1 - Solar lightling panel for Tourism Town Asset grant | | \$3,328.60 |
| 30/03/2023 | Fiona Carter Exp. Claim - Working with Children card | \$76.00 | |
| CREDIT CARD - CEO | | | |
| 1/03/2023 | Xero - Monthly subscription for March 2023 | | \$124.00 |
| 1/03/2023 | Motor Vehicle Registry - Kubota Tractor - registration CD15CQ | \$104.00 | |
| 1/03/2023 | Motor Vehicle Registry - Kubota Tractor - registration CD15CQ | \$180.15 | |
| 3/03/2023 | Encore Pilates & Wellness - online pilates class for seniors | \$79.00 | |
| 6/03/2023 | Smart Digital - HTEXREME Handi Theatre Extreme Package | | \$5,500.00 |
| 6/03/2023 | Microsoft - monthly subscription - Online services | | \$94.60 |
| 6/03/2023 | Microsoft - Monthly subscription | | \$108.24 |
| 7/03/2023 | Woolworths - Food Bag - Operational | \$0.25 | |
| 7/03/2023 | Woolworths - Food - Operational | \$2.18 | |
| 7/03/2023 | Bunnings - Tools & Materials | \$41.40 | |
| 7/03/2023 | Puma - Fuel - CEO | \$75.65 | |
| 7/03/2023 | Brumby's - Bread Rolls - IWD | \$22.00 | |
| 7/03/2023 | Woolworths - Food -IWD | \$6.00 | |
| 7/03/2023 | Woolworths - Food - IWD | \$13.62 | |
| 7/03/2023 | Spotlight - Tablecloths - IWD | \$55.00 | |
| 13/03/2023 | Adobe Systems Incorporated - monthly subscription | \$18.69 | |
| 16/03/2023 | Adobe Systems Incorporated - monthly subscription | \$29.99 | |
| 21/03/2023 | L.G.A.N.T. - Booking fees | \$2.00 | |
| 21/03/2023 | L.G.A.N.T. - Sustainable Councils - LGANT Conference reg for President Neil White | \$500.00 | |
| 21/03/2023 | L.G.A.N.T. - Sustainable Councils - LGANT Conference reg for CEO Renita Glencross | \$500.00 | |
| 30/03/2023 | Uber - CEO Uber trip | \$16.04 | |
| 30/03/2023 | Uber - Uber travel for CEO | \$11.22 | |

| | | | |
|----------------------------|--------------------------------------------------------------------------------|----------|----------|
| 30/03/2023 | Uber - Uber travel for CEO | \$12.22 | |
| 31/03/2023 | TR Telecom - Satellite phone charges | \$201.00 | |
| CREDIT CARD - WORKS | | | |
| 2/03/2023 | cabcharge #49794244 - Cab charge - Rowan Roberts to pick up works Ute | \$13.76 | |
| 2/03/2023 | Berry Springs Hardware - screws for pump | \$6.33 | |
| 2/03/2023 | Bunnings - extension lead for workshop | \$33.95 | |
| 2/03/2023 | Beaurepairs - John Deere Mower Tyre | \$160.00 | |
| 2/03/2023 | WSB Distributors - pump for quad bike | \$438.90 | |
| 2/03/2023 | Kerry's Automotive Group - Repairs to Works Ute | \$650.26 | |
| 7/03/2023 | Sealink Ferries - Sealink travel for Works crew to attend Waste Symposium | | \$144.83 |
| 7/03/2023 | Cabfare - Taxi To Works Symposium 7/3/23 | \$13.75 | |
| 7/03/2023 | Cabcharge - Taxi From Works Symposium | \$16.17 | |
| 8/03/2023 | Fulton Hogan - 20kg of asphalt for roadworks | \$880.00 | |
| 9/03/2023 | Bunnings - Cable Ties | \$38.39 | |
| 9/03/2023 | Beaurepairs - Tyre for Tractor | \$280.00 | |
| 20/03/2023 | Coles - Catering for Ride 2 School activity 24 March 2023 | \$14.00 | |
| 20/03/2023 | Coles - Catering for Ride 2 School activity 24 March 2023 | \$11.98 | |
| 20/03/2023 | K Mart - diaries and highlighters | \$15.00 | |
| 20/03/2023 | Coles - Biscuits for Council meetings | \$9.00 | |
| 20/03/2023 | Coles - Biscuits for Seniors morning tea | \$4.50 | |
| 28/03/2023 | Barnyard Trading - Glyphosate - workshop weed control | \$287.10 | |
| 29/03/2023 | Cabcharge - Cab charge for R Roberts - pick up work vehicle | \$13.13 | |
| 29/03/2023 | Sealink Ferries - Ferry Ticket - R Roberts - travel to town to pick up vehicle | | \$30.30 |

9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 30 March 2023 is \$3,484.92

8.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

Resolution No. 2023/62

That Council receives and accepts the Financial Reports for the month of March 2023.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF

10. AGENDA ITEMS

10.1. Elected Member Allowances for 2023-24

In accordance with *Section 201(g) of the Local Government Act 2019*, the CEO sought confirmation from the elected members to set the current annual allowances for elected members of the council for the purposes of finalising the draft budget for the next financial year.

In February 2023, Determination 2023/755 was passed through NT legislation after a tribunal enquiry and consultation in 2022. The **table below shows the maximum allowances** for elected members in community government councils as set by the Determination, and councillors were requested to set and advise the CEO of the allowances for 2023-24.

| | Base Allowance | Additional Allowance | Extra Meeting or Activity | Professional Development | SUBTOTAL | TOTAL |
|-----------------|----------------|----------------------|---------------------------|--------------------------|----------|--------|
| Councillor (x3) | 5000 | | 1000 | 4000 | 10,000 | 30,000 |
| Vice President | 5000 | | 1000 | 4000 | | 10,000 |
| President | 5000 | 5000 | | 4000 | | 19,000 |
| | | | | | | 59,000 |

Resolution No. 2023/63

That Council receive and accept the following decisions for councillor allowances in 2023-24, per Determination 2023/755:

- a) Cr Tom Dyer – requests no allowances or professional development allowance.
- b) President Neil White – accepts the base, additional and professional development allowances which offset the workload of the President.
- c) Cr Michael Vaughan – requests no allowance, will accept the professional development allowance.
- d) Cr Peter Clee – requests the base, extra meeting or activity, and professional development allowances.
- e) Cr Sarah Smith – requests the professional development allowance and \$1,000 p.a. of the base allowance.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF

10.2. Draft Guidelines for the Management of Human Remains

The Department of the Chief Minister and Cabinet is currently consulting with stakeholders on the draft Guideline for the management of human remains which is drafted under section 194 of the *Burial and Cremation Act 2022*.

The draft Guideline has been developed in response to recommendations and concerns that Elected Members have raised during various meetings with the Department, and at the Local Government Association of the Northern Territory (LGANT) Convention in November 2022,

All local government councils are being asked to participate in the development of the draft Guidelines is tabled at a Council meeting and feedback is provided by close of business on Friday, 28 April 2023. The CEO will prepare and submit a response based on the councillors' comments.

This Guideline does not really apply to Wagait Shire, except possibly in the event of a major disaster. Council would like to congratulate the Department on further development of the Guideline.

Resolution No. 2023/64

That Council notes the draft Guidelines for the Management of Human Remains and endorses the CEO to provide a response based on the discussion.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

10.3. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, pending submissions and new funds granted, and new grant application proposals for approval.

Included in the motion for this item, there is also a request to release \$23,450 to support purchase of a new tipper-truck and replacement exercise equipment at Cloppenburg Park, being the difference between the total cost and the funding received. The cost increase is mainly due to a revised quote for the tipper-truck and will be offset by proceeds from the sale of the old tipper-truck, which can be returned to the council reserves.

The beach access upgrades relate to the occupational licences of the car parks at the end of Erickson and Baluria. Council is applying to Crown Lands for occupational licences of the entire carpark as at present council only has occupational licence on the picnic table at the Erickson beach access. The beach access upgrades will remediate the roads (particularly the Erickson access), raise the carpark, improve drainage, and add low barrier fencing and signage.

The old tipper truck is valued at \$10,00 - \$15,000.

| Approved Council Project | Funding Program | Grant | WSC Contr | Status |
|----------------------------------|------------------------|--------------|------------------|---------------|
| Replace Tractor & Waste Strategy | WaRM #1 2020-21 | 75,000 | 8,000 | Acquitted |
| ReDiscovery Centre | WaRM #2 2021-22 | 75,000 | | In progress |
| Waste Strategy projects | WaRM #3 2022-23 | 75,000 | TBC | Pending |
| Green-waste track & Signage | LRCI Phase 2 | 30,387 | 0 | Completed |
| Skate-park & Pump-track Stage 1 | LRCI Phase 3 | 50,232 | 0 | In progress |
| Youth Program 2022 | Alcohol & Drugs (DoH) | 20,000 | 0 | Acquitted |
| Youth Program 2023 | Alcohol & Drugs (DoH) | 20,000 | 0 | In progress |
| Solar Lighting & Court upgrades | Town Asset (DITT) | 82,483 | 12,346 | In progress |
| International Women's Day | Territory Families | 3,000 | 0 | Acquitted |
| Australia Day Event | Australia Day Council | 2,500 | 0 | Acquitted |
| Youth Week 2023 | DTHFC-Youth Week | 1,980 | 1,000 | In progress |
| Replace tipper-truck | DCMC-Priority Infra | 90,910 | 21,090 | New |
| Replace exercise stations | DCMC-Priority Infra | 142,640 | 2,360 | New |

The following grant applications have been submitted and are still pending confirmation of outcome.

| Proposed Council Project | Funding | Total Cost | Funding | WSC cash | WSC inkind |
|---------------------------------|----------------|-------------------|----------------|-----------------|-------------------|
| Seniors' Program 2022-23 | NTG | 74,000 | 20,000 | 35,000 | 18,500 |
| Families Program 2023-25 | SARC (DSS) | 360,000 | 360,000 | 0 | 0 |
| Skate-park & Pump-track Stage 2 | DITT CBF | 250,000 | 250,000 | 0 | 0 |
| Waste Strategy projects | DITT WMF | 46,000 | 23,000 | 11,500 | 11,500 |

The following grant applications require councils' endorsement to make the submission.

| Proposed Council Project | Funding | Total Cost | Funding | WSC cash | Other |
|---------------------------------|----------------|-------------------|----------------|-----------------|--------------|
| Skate-park & Pump-track Stage 3 | CMC-CPP | 450,000 | 415,000 | 0 | 35,000 |
| Beach Access upgrades | CMC-CPP | 350,000 | | 0 | |

Resolution No. 2023/65

That council notes the grants update information provided and:

- a) Supports two new funding submissions to the Community Places for People program for 1. Skate-park Construction Stage 3 and 2. Beach Access upgrades; and**
- b) Supports the contributions of \$23,450 from the council asset replacement reserves towards the purchase of a new tipper-truck and the replacement of unsafe exercise equipment at Cloppenburg Park; and**
- c) Agrees that the funds from the sale of the old tipper-truck will be reserved.**

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil

13. PETITIONS/DEPUTATIONS - Nil

14. CURRENT/UPCOMING EVENTS

14.1. Site visit from Northern Territory Administrator – 10am Tuesday 18 April

His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory will visit Wagait for a tour of the community hosted by the CEO. The whole community is invited to a morning tea at the community centre and councillors should consider attending if they are able.

14.2. LGANT GM and Conference – 19-20 April

President and CEO will be attending the LGANT conference and GM in Alice Springs.

14.3. ANZAC Day Service – Tuesday 25 April, 9am

Preparations for the annual ANZAC service are completed. The flyover will be at 8.35am. The crew of the HMAS Coonawarra will be presenting a catafalque and the local member will be attending with Major Ian Dawson, CEO Belyuen and Principal Belyuen School. Local residents and children have been included in the service to recite readings and present wreaths.

The service will be followed by the march from Cnr Cox & Erickson to the Cox Club, who have applied for an early licence.

14.4. Community Consultation Meeting – 7pm Thursday 4 May

Polls and surveys will be sent out to the community prior to identify priorities for discussion. The outcomes from the meeting will contribute to the development of the Shire Plan for 2023-24. Cr Sarah Smith is unable to attend.

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Council Statutory Requirements Calendar for 2023

The statutory requirements for council to meet its planning and reporting obligations depend on timely meetings to discuss and agree on matters of importance to and with the community.

The table below shows dates for council to meet NT Government compliance responsibilities (submitting statutory documents) and a copy of the current council meeting & events calendar is attached for reference.

| Item | Audit Committee | Council Meeting | NTG Due Date |
|-----------------------------------|-----------------|-----------------|---------------|
| 2nd Financial Year Budget Review | - | Mar/April 2023 | 30 April 2023 |
| 2024 Budget workshop | | Mar 2023 | - |
| 2024 Shire Plan & Budget – Draft* | May | May 2023 | - |
| 2024 Shire Plan & Budget - Final | - | June 2023 | 30 June 2023 |
| 2023 Financial Audit - Draft | August | September | - |
| 2023 Annual Report - Draft | September | September | - |
| Adopt 2023 Financial Audit | October | October | 15 November |
| Adopt 2023 Annual Report | October | October | 15 November |
| Q1 Budget Review | - | October | 31 December |

* Per Section 35(3)(c) of *the Act*, a notice will be published on council's website and in the NT News, inviting written submissions commenting on the draft Shire Plan and Budget for a period of 25 days from the council meeting in May.

Additional to this, the items raised at the community consultation meeting at the Wagait Beach Community Centre 7pm-9pm on Thursday 4 May 2023 will contribute to the draft Shire Plan and Budget. Elected members should be in attendance to discuss issues, concerns and ideas with residents and ratepayers.

Resolution No. 2023/66
That Council note information provided.
Moved: Cr Michael Vaughan
Seconded: President Neil White
Vote: AIF

16. IN-CAMERA ITEMS - NIL

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 16 May 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8.20 pm.

Purpose: *As part of my responsibility, inform Council and the community of activities and information that is important.*

Update:

Welcome to the May Wagait Shire Council meeting.

On Wednesday 19 April the CEO and I went to Alice Springs for the Local Government Association NT (LGANT) General Meeting and Conference, where representatives of all Territory Councils gathered to discuss current issues affecting Local Government. We were addressed by Kirsty McBain, the Federal Minister for Regional Development, Local Government and Territories as well as Linda Scott, President of Australia Local Government Association (ALGA).

Council hosted another successful ANZAC Day event this year, with a good turnout of residents and visitors. HMAS Coonawarra sailors provided an excellent and moving Catafalque ceremony with local children Levi Latham and Annabelle Laramey reading a lovely Anzac Day poem.

I was interviewed last Thursday by the ABC's Adam Steer regarding local issues, including the MMP, the upcoming WAG exhibition in July and a recent incident on the beachfront involving the removal of part of the primary dune. As this land, being part of the Restricted Use Area (RUA) along the Northern coast of Cox Peninsula, is currently outside our Local Government Area and is controlled by the NT Government this matter has been referred to the NTG for further action.

Meetings Attended

| DATE | ITEM |
|-------------------------------------|-----------------------------------------------------------|
| Monday 17 April | April Council meeting |
| Wednesday & Thursday 19,20 April | LGANT General Meeting and Conference in Alice Springs |
| Tuesday 25 April | ANZAC Day Ceremony at Cloppenberg Park |
| Thursday 4 May | Community Consultation with Councillors |
| Friday 5 May | CEO Catch up |
| Tuesday 9 May | Audit Committee Meeting |
| Thursday 11 May | Radio interview with Adam Steer ABC "Head Honcho Hotline" |
| Friday 12 May | CEO Catch up |

Neil White
President
May 2023

WAGAIT SHIRE COUNCIL

Balance Sheet as at 30 April 2023

Notes to the Balance Sheet

| Assets | 30 Apr 2023 | 30 Apr 2022 | Note |
|----------------------------------------------|-----------------------|-----------------------|-------|
| Tied Funds | | | |
| Bendigo Investment Acc | \$500,000.00 | \$500,000.00 | 1 (a) |
| CBA Fixed Term Deposits | \$1,000,000.00 | \$1,000,000.00 | 1 (b) |
| CBA Online Saver - SP Grants | \$121,845.90 | \$0.00 | 2 |
| Total Tied Funds | \$1,621,845.90 | \$1,500,000.00 | |
| Untied Funds | | | |
| CBA Online Saver | \$116,464.83 | \$185,248.18 | |
| CBA Transaction Account | \$62,517.21 | \$77,495.33 | |
| Total Untied Funds | \$178,982.04 | \$262,743.51 | |
| Total Bank | \$1,800,827.94 | \$1,762,743.51 | |
| Current Assets | | | |
| Less Prov'n for Doubtful Debts | -\$5,838.00 | -\$12,115.00 | |
| Rates Debtors Account | \$15,494.61 | \$14,310.65 | 3 |
| Rates in Advance | -\$8,214.10 | -\$2,948.44 | |
| Rates Payment Control Account | \$0.00 | -\$18.86 | |
| Trade Debtors [11405] | \$3,210.00 | \$12,000.25 | 4 |
| Undeposited Funds working A/c | \$0.00 | \$383.12 | |
| Total Current Assets | \$4,652.51 | \$11,611.72 | |
| Non-current Assets | | | |
| Buildings Accum Dep | -\$92,249.88 | -\$21,969.18 | |
| Buildings at Cost | \$980,000.18 | \$980,000.18 | |
| Inf Roads & Paths at Cost | \$863,576.00 | \$484,500.00 | |
| Infr Roads & Path Accum Depn. | -\$510,840.30 | -\$474,709.00 | |
| Land at Cost | \$350,000.00 | \$350,000.00 | |
| Leased Vehicle Accum Depreciation | -\$33,934.70 | -\$17,343.00 | |
| Motor Vehicles Accum Dep | -\$70,521.70 | -\$68,836.00 | |
| Motor Vehicles at Cost | \$73,398.55 | \$73,398.55 | |
| Office Equip & Furn at Cost | \$193,787.74 | \$179,688.65 | |
| Office Equip Furn Accum Depn. | -\$175,829.80 | -\$175,267.00 | |
| Plant & Equipment at Cost | \$674,766.34 | \$607,791.12 | |
| Plant & Equipment Accum Dep | -\$478,351.20 | -\$430,082.00 | |
| Right Use of Assets | \$54,294.00 | \$54,294.00 | |
| Sports Ground Accum Dep | -\$53,667.00 | -\$10,755.00 | |
| Sports Ground at Cost | \$310,000.00 | \$310,000.00 | |
| Total Non-current Assets | \$2,084,428.23 | \$1,840,711.32 | |
| Total Assets | \$3,889,908.68 | \$3,615,066.55 | |
| Liabilities | | | |
| Current Liabilities | | | |
| CBA CC - Renita Glencross | \$0.00 | \$108.00 | |
| Current Lease Liabilities | \$13,678.00 | \$0.00 | |
| Grants in advance | \$0.00 | \$53,980.00 | |
| GST | -\$864.86 | \$3,820.88 | |
| PAYG Withholding Payable | \$8,054.00 | \$6,922.00 | |
| Provision for Annual Leave | \$59,605.53 | \$60,906.32 | |
| Provision for Long Service Leave | \$43,323.77 | \$70,874.03 | |
| Rounding | \$0.04 | \$0.08 | |
| Super Payable | \$4,233.29 | \$3,573.68 | |
| Super Payable control account | \$0.00 | -\$136.59 | |
| Trade Creditors | \$5,861.35 | \$30,721.17 | 5 |
| Unexpended Grant Liability | \$118,445.86 | \$86,507.11 | 6 |
| Wages Payable - Payroll | \$2,100.22 | \$0.00 | |
| Total Current Liabilities | \$254,437.20 | \$317,276.68 | |
| Non-Current Liabilities | | | |
| Non-current Lease Liabilities | \$19,367.00 | \$45,984.00 | |
| Provision for Non Current Long Service Leave | \$10,056.00 | \$7,455.00 | |
| Total Non-Current Liabilities | \$29,423.00 | \$53,439.00 | |
| Total Liabilities | \$283,860.20 | \$370,715.68 | |
| Net Assets | \$3,606,048.48 | \$3,244,350.87 | |
| Equity | | | |
| Asset Revaluation Reserve | \$991,467.27 | \$991,467.27 | |
| Current Year Earnings | \$51,927.04 | \$40,372.64 | |
| Prior Year's Surplus/Deficit | \$1,802,286.03 | \$1,802,286.03 | |
| Retained Earnings | \$10,368.14 | -\$89,775.07 | |
| Asset Renewal Reserve | | | |
| Asset Renewal Reserves | \$0.00 | \$500,000.00 | |
| Other Asset Renewal Reserve | \$300,000.00 | \$0.00 | |
| Roads Renewal Project Reserve | \$450,000.00 | \$0.00 | |
| Total Asset Renewal Reserve | \$750,000.00 | \$500,000.00 | |
| Total Equity | \$3,606,048.48 | \$3,244,350.87 | |

Note 1. Details of Cash and Investments Held

| | |
|----------------------------------------------|------------------------|
| 1 (a) Bendigo Bank Investment Account | \$500,000.00 |
| CBA - Fixed Term Deposit (13/09/22) | \$ 300,000.00 |
| CBA - Fixed Term Deposit (10/10/22) | \$ 200,000.00 |
| CBA - Fixed Term Deposit (17/11/22) | \$ 500,000.00 |
| 1 (b) Total CBA Investments | \$ 1,000,000.00 |

Note 2. CBA Online Saver - Special Purpose Grants

Apr 23 movement of SP Grants occurred on 11/05/2023

| | |
|-----------------------------------------------|----------------------|
| Balance as of 14/04/23 | \$ 121,845.90 |
| Transfer from CBA Transaction Account (+) | -\$ 3,235.85 |
| Transfer interest earned to Trans Account (-) | \$ 164.19 |
| Balance as of 12/05/23 | \$ 118,445.86 |

Note 3. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

| | |
|------------------------------|---------------------|
| Rates Prior years (pre 2022) | \$ 2,612.15 |
| Rates 22/23 over due | \$ 12,882.46 |
| Rates 22/23 not over due yet | |
| Total Rates Arrears | \$ 15,494.61 |

Note 4. Details of Trade Debtors

| Debtors | Current | > 30 days | > 60 days + | > 90 days |
|---------------|----------|-----------|-------------|-----------|
| Trade Debtors | 3,190.00 | 0.00 | 20.00 | 0.00 |

Note 5. Details of Trade Creditors

| Creditors | Current | > 30 days | > 60 days + | > 90 days |
|-----------------|---------|-----------|-------------|-----------|
| Trade Creditors | 750.13 | 11.22 | 0.00 | 5,100.00 |

Note 6. Details of Unexpended Grants Liability

| | |
|------------------------------------------|-------------------|
| Unexpended Grants - Special Purpose | 118,445.86 |
| Total Unexpended Grants Liability | 118,445.86 |

Note .7 Details of Retained Earning

Resolution 2022/156 from September meeting to move \$250,000 from surplus to increase reserves.

16.4. Movements in Council Reserves and Priority Projects

Council considered the meeting paper attached and resolved to note the information provided in the brief and agree to recommendations from the CEO, being to:

- Transfer an amount of \$250,000 from the 2021-22 surplus to increase the overall reserve levels to \$1.75M;
- Allocate an amount of \$450,000 of the Asset Renewal reserve be allocated to the Road Renewal Project; and
- Draw an amount of \$30,000 from the Asset Renewal Reserve for a Road Safety Audit and Road Condition Report, building on the 2018 LGANT Report for use in grant funding submissions to upgrade the estate roads.

Resolution No. 2022/156
That council receives and notes the information provided.

Moved: Cr Peter Clee
Seconded: President Neil White
Vote: AIF

WAGAIT SHIRE COUNCIL

Income & Expenditure Statement Actual v Budget Apr 2023

| | Apr Actual | YTD Actual | YTD Budget | YTD Variance | WHOLE YEAR BUDGET | NOTES |
|---------------------------------------------------------|----------------------|----------------------|----------------------|-----------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------|
| 2022/23 Budget to be amended & approved in October 2022 | | | | | | |
| Income | | | | | | |
| Contracts, Fees & Charges | \$ 9,813.63 | \$ 128,456.58 | \$ 128,250.00 | \$ 206.58 | \$ 153,500.00 | 1 April YTD higher due to timing of invoices |
| Interest/Investment Income | \$ 438.81 | \$ 12,090.66 | \$ - | \$ 12,090.66 | \$ 30,000.00 | 2 Accrued term deposit interest due Sep/Oct/Nov in Jun 23 |
| Operating Grant Revenue | \$ - | \$ 315,190.00 | \$ 311,603.00 | \$ 3,587.00 | \$ 315,990.00 | 3 2nd instalment of Operational grants received in Jan 23 (FAA c/f = \$ 53,980) |
| Other Income | \$ 250.00 | \$ 5,705.22 | \$ - | \$ 5,705.22 | \$ - | 4 YTD higher |
| Other Income - Disposal of Fixed Assets | \$ - | \$ 6,986.18 | \$ - | \$ 6,986.18 | \$ 20,000.00 | 5 A sale of Kubota Tractor in March |
| Rates Income | \$ 381.80 | \$ 253,576.07 | \$ 252,664.00 | \$ 912.07 | \$ 252,924.00 | 5 Includes rates, rates interest, and rates search income (FY23 rates = \$251,424 for 387 properties) |
| Rental Income | \$ 663.64 | \$ 6,463.67 | \$ 3,780.00 | \$ 2,683.67 | \$ 5,045.00 | 6 April YTD slightly higher due to caretakers rental at Cloppenburg Park |
| Waste Management Income | \$ 268.19 | \$ 124,136.95 | \$ 124,246.00 | -\$ 109.05 | \$ 124,496.00 | 7 Includes waste management levy and additional bins income (FY23 waste mgmt levy = \$122,996 for 387 properties) |
| Total Income | \$ 11,816.07 | \$ 852,605.33 | \$ 820,543.00 | \$ 32,062.33 | \$ 901,955.00 | |
| Gross Profit | \$ 11,816.07 | \$ 852,605.33 | \$ 820,543.00 | \$ 32,062.33 | \$ 901,955.00 | |
| Less Operating Expenses | | | | | | |
| Administration Expenses | \$ 12,377.30 | \$ 53,081.03 | \$ 49,110.00 | \$ 3,971.03 | \$ 61,950.00 | 8 YTD higher due to double payment of March BAS which will resolve in April month |
| Contracts & Material Expenses | \$ - | \$ 261.00 | \$ 810.00 | -\$ 549.00 | \$ 1,000.00 | 9 April & YTD lower mainly due to timing |
| Depreciation Expenses | \$ 12,995.34 | \$ 129,953.40 | \$ 129,955.00 | -\$ 1.60 | \$ 155,944.00 | 10 Estimated monthly depreciation \$12995.34/month |
| Elected Member Allowances | \$ 411.40 | \$ 3,896.32 | \$ 4,170.00 | -\$ 273.68 | \$ 5,000.00 | 11 YTD lower due to members not claiming allowances |
| Elected Member Expenses & PD | \$ 318.18 | \$ 2,045.46 | \$ 2,080.00 | -\$ 34.54 | \$ 2,500.00 | 12 YTD lower |
| Employment Expenses | \$ 51,444.06 | \$ 420,082.57 | \$ 377,470.00 | \$ 42,612.57 | \$ 457,572.00 | 13 YTD higher due to new starters, additional pay-cycle (July), pending WC reimbursement claim payment from insurer |
| Insurance | -\$ 127.74 | \$ 52,885.60 | \$ 52,000.00 | \$ 885.60 | \$ 52,000.00 | 14 Insurance payments due July/August (\$53,403) |
| Other Expenses - Election | \$ - | \$ 7,757.70 | \$ 9,100.00 | -\$ 1,342.30 | \$ 9,100.00 | 15 YTD lower |
| Projects & Activities | \$ 1,243.74 | \$ 8,703.26 | \$ 10,410.00 | -\$ 1,706.74 | \$ 12,500.00 | 16 YTD lower pending community grants program in Q2 |
| Repairs & Maintenance | \$ 551.71 | \$ 14,674.83 | \$ 13,720.00 | \$ 954.83 | \$ 16,500.00 | 17 YTD higher due to annual maintance and road reserve expenses |
| Services | \$ 23.52 | \$ 6,577.25 | \$ 10,070.00 | -\$ 3,492.75 | \$ 12,700.00 | 18 April & YTD lower |
| Vehicle & Plant Expenses | \$ 3,992.04 | \$ 39,446.85 | \$ 24,240.00 | \$ 15,206.85 | \$ 29,100.00 | 19 YTD higher due to annual services and licencing in Q1 |
| Waste Management Expenses | \$ 7,214.01 | \$ 61,313.02 | \$ 75,830.00 | -\$ 14,516.98 | \$ 91,000.00 | 20 April & YTD lower |
| Total Operating Expenses | \$ 90,443.56 | \$ 800,678.29 | \$ 758,965.00 | \$ 41,713.29 | \$ 906,866.00 | |
| Operating Profit | -\$ 78,627.49 | \$ 51,927.04 | \$ 61,578.00 | -\$ 9,650.96 | -\$ 4,911.00 | |
| Non-operating Income | | | | | | |
| Special Purpose Grants | \$ 10,636.55 | \$ 65,494.31 | \$ - | \$ 65,494.31 | \$ - | 21 Grants brought forward = unexpended at June 30 (\$122,269.92) |
| Total Non-operating Income | \$ 10,636.55 | \$ 65,494.31 | \$ - | \$ 65,494.31 | \$ - | |
| Non-operating Expenses | | | | | | |
| Special Purpose Grant Expenses | \$ 10,636.55 | \$ 65,494.31 | \$ - | \$ 65,494.31 | \$ - | 22 Special Purpose Grants, refer to unexpended Grants Sheet for more detail |
| Total Non-operating Expenses | \$ 10,636.55 | \$ 65,494.31 | \$ - | \$ 65,494.31 | \$ - | |
| Net Profit | -\$ 78,627.49 | \$ 51,927.04 | \$ 61,578.00 | -\$ 9,650.96 | -\$ 4,911.00 | |
| Total Rates incl waste invoiced | \$ 374,420.00 | | | | | |
| Less current year outstanding | \$ 12,882.46 | | \$ 803.02 | Total from difference above | | |
| Total Rates in received in Cash 2022-23 | \$ 361,537.54 | | | | | |

WAGAIT SHIRE COUNCIL

Table 2&3: Capital Expenditure Actual v Budget as at 30 April 2023

| CAPITAL EXPENDITURE FOR THE PERIOD March 2023 | YTD Actuals | YTD Budget | YTD Variance | Approved Annual Budget |
|-------------------------------------------------------------------|--------------------|-------------------|---------------------|-------------------------------|
| Buildings (ReDiscovery Hub Stage 1) | 0 | 25,000 | (25,000) | 75,000 |
| Infrastructure (Skatepark & Pumptrack Design & Construct Stage 1) | 18,530 | 28,764 | (10,234) | 38,352 |
| Infrastructure (Solar Lights & Sports Court) | 55,729 | | | 82,483 |
| Motor Vehicles (Leased / Right of Use) | 0 | 0 | 0 | 0 |
| Office Equipment | 10,200 | 6,000 | 4,200 | 6,000 |
| Plant and Machinery | 0 | 0 | 0 | 0 |
| Sports Ground | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL EXPENDITURE* | 84,459 | 59,764 | (31,034) | 201,835 |
| Total capital expenditure funded by: | | | | |
| Capital Grants | 0 | 0 | 0 | 113,352 |
| Transfers from Reserves | 0 | 0 | 0 | 0 |
| Sale of Assets | 0 | 0 | 0 | 0 |
| Other (Operational) | 0 | 0 | 0 | 6,000 |
| OPERATING SURPLUS / DEFICIT | 0 | 0 | 0 | 119,352 |

| By Project / Asset Item* over \$100,000 | Class of Assets | Prior Year Actuals | YTD Actuals | YTD Budget | YTD Variance | Total Approved Budget | Total Cost to Date |
|---------------------------------------------------|------------------------|---------------------------|--------------------|-------------------|---------------------|------------------------------|---------------------------|
| | | \$ (A) | \$ (B) | \$ (C) | \$ (D = B-C) | \$ (E) | \$ (F = A+B) |
| | | | | | 0 | | 0 |
| PIF Fund & LRCI Phase 2 (Cloppenburg Park Access) | Infrastructure | 133,141 | | | | | 133,141 |
| Roads 2 Recovery (Cox Dr Floodway) | Infrastructure | 125,286 | | | | | 125,286 |
| Skatepark & Pumptrack Design & Construct | Infrastructure | | | | | | 0 |
| | Building | | | | 0 | | 0 |
| Tractor replacement | Plant/ Machinery | | | | 0 | | 0 |
| Truck replacement | Plant/ Machinery | | | | 0 | | 0 |
| TOTAL | | 258,427 | 0 | 0 | 0 | 0 | 258,427 |

WAGAIT SHIRE COUNCIL

Special Purpose Grants (SPG) as at 30 April 2023

| Funding Body | Project Name | Grants Current | Brought Fwd | Total Grants | Current Exp 2023 | Total Exp | Balance | Notes |
|-------------------------------------|-----------------------------------|-----------------------|--------------------|---------------------|-------------------------|-------------------|-------------------|--------------------------------------------------|
| Australia Day Council | Australia Day | 2,500.00 | | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | Acquitted |
| Carers NT | Carers event | 300.00 | | 300.00 | 300.00 | 300.00 | 0.00 | Acquitted |
| DITT - CBF | Makers & Creators 2022 | | 2,121.00 | 2,121.00 | 2,045.00 | 2,045.00 | 76.00 | CBF Community Organisation Grants Program |
| DoH - Healthy Lifestyle 20/21 | Seniors | | 18,218.84 | 18,218.84 | 13,425.18 | 13,425.18 | 4,793.66 | Program running throughout year and c/f |
| Federal Gov | LRCI 2 | | -1,181.00 | -1,181.00 | 10,986.47 | 10,986.47 | -12,167.47 | Verge remediation + signage, next instalment due |
| Federal Gov | LRCI 3 | | 25,794.00 | 25,794.00 | 18,530.00 | 18,530.00 | 7,264.00 | Skatepark & Pumptrack design & construct Stage 1 |
| DTF | NT Youth Week 2023 | 2,000.00 | | 2,000.00 | 93.76 | 93.76 | 1,906.24 | Program running into 2023 |
| DITT | Tourism Town Asset 2022 | 31,063.13 | | 31,063.13 | 55,729.20 | 55,729.20 | -24,666.07 | Program running into 2023 |
| DoH - AOD | Wagait Youth Program 2022 | | 17,900.23 | 17,900.23 | 17,900.23 | 17,900.23 | 0.00 | Acquitted |
| DoH - AOD | Wagait Youth Program 2023 | 20,000.00 | | 20,000.00 | 5,044.14 | 5,044.14 | 14,955.86 | Program running throughout year |
| FRRR | Wagait Youth Program | | 1,079.35 | 1,079.35 | 1,079.35 | 1,079.35 | 0.00 | Acquitted |
| DCMG-LG | WRM #2 21-22 | | 58,337.50 | 58,337.50 | 9,220.00 | 9,220.00 | 49,117.50 | ReDiscovery Centre |
| DCMG-LG | WRM #3 22-23 | 75,000.00 | | 75,000.00 | | 0.00 | 75,000.00 | ReDiscovery Centre |
| DTF | International Women's Day | 3,000.00 | | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | Acquitted |
| DTF | Youth Vibe School Holiday 2022-23 | 4,000.00 | | 4,000.00 | 1,833.86 | 1,833.86 | 2,166.14 | Program running throughout year and c/f |
| Totals | | 137,863.13 | 122,269.92 | 260,133.05 | 141,687.19 | 141,687.19 | 118,445.86 | |
| Total Special Purpose Grants | | | | 260,133.05 | GRAND TOTAL | | 118,445.86 | |

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 10 months ended 30 April 2023

JUL 2022-APR 2023

Operating Activities

| | |
|-------------------------------------------------|------------------|
| Receipts from customers | 868,256.43 |
| Payments to suppliers and employees | (988,804.69) |
| Cash receipts from other operating activities | 158,356.13 |
| Net Cash Flows from Operating Activities | 37,807.87 |

Investing Activities

| | |
|-------------------------------------------------|-------------------|
| Other cash items from investing activities | 113,949.45 |
| Net Cash Flows from Investing Activities | 113,949.45 |

Financing Activities

| | |
|-------------------------------------------------|--------------------|
| Other cash items from financing activities | (78,338.49) |
| Net Cash Flows from Financing Activities | (78,338.49) |

| | |
|-----------------------|------------------|
| Net Cash Flows | 73,418.83 |
|-----------------------|------------------|

Cash and Cash Equivalents

| | |
|--------------------------------------------------|--------------|
| Cash and cash equivalents at beginning of period | 1,728,174.27 |
| Net change in cash for period | 73,418.83 |
| Cash and cash equivalents at end of period | 1,801,593.10 |

| Date | Transaction | NT | I'state/I'ntl |
|----------------------------|--------------------------------------------------------------------------------------------------------|------------|---------------|
| TRANSACTION ACCOUNT | | | |
| 1/04/2023 | WAGS - Wagait Arts Group - Community Grant | \$627.00 | |
| 2/04/2023 | Rural Fire Protection - 6 monthly fire equipment service | \$449.90 | |
| 2/04/2023 | CBA - Merchant fees | | \$57.00 |
| 3/04/2023 | Earthworks Training and Assessment Services Pty Lt -Traffic Controll and Traffic Management Implemente | \$1,200.00 | |
| 3/04/2023 | Veolia Environmental Services - wheelie bin collections for month of March 2023 | | \$5,662.10 |
| 3/04/2023 | Veolia Environmental Services - Hooklift general - Hard waste | | \$2,273.32 |
| 3/04/2023 | Severine Meunier - Yoga for Seniors | \$200.00 | |
| 3/04/2023 | Severine Meunier - ferry pass reimbursement | \$114.53 | |
| 4/04/2023 | Power Water - March water - swipe card | \$23.52 | |
| 4/04/2023 | Encore Pilates & Wellness - Community Pilates Class | \$774.40 | |
| 5/04/2023 | Little Miss Flowers - 3 x Native flowers ANZAC Wreaths | \$594.00 | |
| 6/04/2023 | Central Business Equipment - printing and copy charges | \$300.96 | |
| 6/04/2023 | Fleetcare - CEO vehicle lease | | \$1,427.12 |
| 12/04/2023 | Peter Clee Exp Claim - LGANT Conference - Reimbursement for airline tickets to Alice Springs | \$971.50 | |
| 12/04/2023 | Colleen Fergusson - Council meals for Ordinary Council Meeting - Monday 17 April 2023 | \$132.00 | |
| 12/04/2023 | Peter Clee Exp Claim - Reimbursement for LGANT Conference fees in Alice Springs | \$350.00 | |
| 12/04/2023 | Airpower - 1 x mower deck - RCK48-124Z (part number KUK5579-00000 | \$1,606.00 | |
| 14/04/2023 | Altbat Pty Ltd - Yearly web domain support | \$1,320.00 | |
| 14/04/2023 | Altbat Pty Ltd - email, assistance, support | \$550.00 | |
| 17/04/2023 | CBA - Commbiz fees | | \$0.46 |
| 17/04/2023 | CBA - Commbiz fees | | \$13.09 |
| 18/04/2023 | air power - Snap ring | \$3.42 | |
| 18/04/2023 | Top Notch Mobile Detailing - CEO car detailing | \$825.00 | |
| 20/04/2023 | Optus - office phone fax | | \$80.00 |
| 20/04/2023 | Optus - mobile charges | | \$260.20 |
| 22/04/2023 | Pamela Wanrooy Exp Claim - Cups for Anzac Day | \$11.00 | |
| 23/04/2023 | Ken's Plumbing Pty Ltd - Checked and repair gas leak at CEO house. | \$339.20 | |
| 23/04/2023 | Ken's Plumbing Pty Ltd - Repairs to leaking water line behind ablution block at Community Centre | \$208.30 | |
| 25/04/2023 | Ian Dawson - Reimburse Fuel for Chaplain ANZAC Day | \$30.61 | |
| 27/04/2023 | Australian Taxation Office (ATO) - Double payment of March BAS | \$7,701.00 | |
| 27/04/2023 | Jennifer Foley - Seniors Cooking Class Labour & Materials | \$579.52 | |
| CREDIT CARD - CEO | | | |
| 1/04/2023 | Xero - Monthly subscription | \$124.00 | |
| 1/04/2023 | Australia Post - Post box office renewal | \$140.00 | |
| 3/04/2023 | Encore Pilates & Wellness - Seniors online pilates for 3 April 2023 | \$79.00 | |
| 4/04/2023 | PayStay - City of Darwin parking for CEO | \$20.00 | |
| 5/04/2023 | IRIS Consulting Group - Records Management Basics e Course - Fiona Carter | | \$209.00 |
| 6/04/2023 | Microsoft - Microsoft monthly fees | \$94.60 | |
| 6/04/2023 | Microsoft - Microsoft monthly charges | \$125.31 | |
| 11/04/2023 | Bunnings - Platinum Mirror Tint Pillar for ANZAC Day | \$42.80 | |
| 11/04/2023 | Woolworths - Muffins & Biscuits for meetings | \$15.00 | |
| 11/04/2023 | Bunnings - Mat & Shelf Support | \$28.10 | |
| 11/04/2023 | Bunnings - Storage Shelf | \$31.28 | |
| 11/04/2023 | United Petroleum - Fuel for CEO vehicle | \$140.11 | |
| 11/04/2023 | Outback Batteries - Battery for CEO vehicle | \$260.00 | |
| 11/04/2023 | Woolworths - Sausages for Youth | \$12.00 | |
| 13/04/2023 | Adobe Systems Incorporated - Adobe monthly subscription | | \$18.69 |
| 16/04/2023 | Adobe Systems Incorporated - Adobe monthly subscription - photoshop | | \$29.99 |
| 17/04/2023 | Woolworths - Food for NT Administrator visit for 18 April 2023 | \$52.80 | |
| 17/04/2023 | Woolworths - Food for NT Administrator visit for 18 April 2023 | \$50.75 | |
| 19/04/2023 | Darwin International Airport - Meal LGANT Meeting for CEO and President Neil White | \$17.25 | |
| 20/04/2023 | Darwin International Airport - Parking at DIA - LGANT Meeting | \$69.00 | |
| 24/04/2023 | united - CEO fuel | \$117.82 | |
| CREDIT CARD | | | |
| 10/04/2023 | Woolworths - White King Bleach | \$14.40 | |
| 10/04/2023 | Woolworths - Paper cups for Community Activities | \$11.00 | |
| 10/04/2023 | Woolworths - Coffee for community activities | \$10.70 | |
| 10/04/2023 | Malone's Butchery - Food Youth Week | \$33.08 | |
| 10/04/2023 | Woolworths - Food for Youth Week | \$36.41 | |
| 10/04/2023 | Woolworths - Food for Youth Week | \$14.70 | |
| 10/04/2023 | Woolworths - Food for Youth Vibe | \$14.70 | |
| 10/04/2023 | Woolworths - Food for Youth Vibe | \$16.91 | |
| 19/04/2023 | Cabcharge - Cab Charge - LGANT Meeting Alice Springs | \$45.36 | |
| 19/04/2023 | Eat In - Breakfast - LGANT meeting Alice Springs | \$32.60 | |
| 20/04/2023 | Double Tree Hilton - Breakfast - LGANT Meeting in Alice Springs | \$29.43 | |
| 21/04/2023 | Mercure Darwin Airport Resort - Parking fees - Darwin airport - LGANT meeting Alice Springs | \$69.00 | |
| 24/04/2023 | Cabfare - City - Cullen Bay with ANZAC Wreaths (P Wanrooy) | \$12.59 | |
| 24/04/2023 | Woolworths - Chalk | \$4.14 | |



FEES AND CHARGES 2023-24*

| FACILITY FEES | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|------------|-----------|
| Cloppenburg Park Pavilion and Community Centre Includes chairs and tables, cleaning, ITC, power & water. Please call council office to book. Hire agreements must be completed prior to use. | Local community groups or NFP per day/overnight | | \$ 100.00 | |
| | Local community groups or NFP per half day or eve | | \$ 50.00 | |
| | Non community groups per day/overnight | | \$ 150.00 | |
| | Non community groups per half day or eve | | \$ 75.00 | |
| | Cleaning fee | | \$ 50.00 | |
| Caretaker Residence | By CEO appointment only (per fortnight) | | \$ 200.00 | |
| WASTE MANAGEMENT CHARGES | | | | |
| General Waste Charges | All properties vacant and non-vacant | | \$ 329.00 | |
| Additional Collection | Additional rubbish bin/quarter | | \$ 80.00 | |
| Replacement Bin (240lt) | Allow one week for delivery after order | | \$ 80.00 | |
| Green Waste | Included in General Waste Charge | | NA | |
| Hard Waste (Sat/Sun 3-6pm) **Fees for items must be paid to council office during office hours & receipts provided at drop-off. | Included in General Waste Charge | | NA | |
| | Fridges, freezers, air-conditioners (per unit)** | | \$ 20.00 | |
| | Out-of-hours opening fee** | | \$ 80.00 | |
| DOG MANAGEMENT FEES | | | | |
| Dog Registration (annual) | Desexed dog | \$ 20.00 | concession | \$ 10.00 |
| | Entire dog | \$ 75.00 | concession | \$ 50.00 |
| | Dogs under 6 months (no charge) | | | NA |
| | Declared/dangerous dog (no concessions) | | | \$ 250.00 |
| For infringement charges and fees please see WSC Dog Management Bylaws 2019 (council website). | | | | |
| RATES MANAGEMENT FEES | | | | |
| Rates Search | Rates information search | | \$ 80.00 | |
| Late payment | Interest for late rates payments (per annum) | | 18% | |

*All fees and charges are GST inclusive.

Consideration to waive fees and charges may be given to local community groups, not-for-profit Organisations or other Government services requiring use of Council facilities, equipment, services or infrastructure on application to CEO ceo@wagait.nt.gov.au



Council Rates Assessment Record Certification 2023-24

In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, I, **Renita Gaye Glencross**, Chief Executive Officer Wagait Shire Council certifies to Council that, to the best of my knowledge, information and belief, the **Council Rates Assessment Record for 2023-24** is a true and correct comprehensive record of all rate-able land within the Wagait Shire Council area.

A handwritten signature in blue ink, appearing to read "Renita", is written over a horizontal line.

Renita Glencross
Chief Executive Officer

10 MAY 2023

Date

142 Wagait Tower Road
Wagait Beach NT 0822
Mobile: 0413 877 156
Email: ceo@wagait.nt.gov.au