



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM MONDAY 20 JUNE 2023**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 20 June 2023**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 19 June 2023** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

## CONTENTS

1. OPENING OF MEETING .....	3
2. DECLARATION OF INTERESTS .....	3
3. CONFIRMATION OF MINUTES .....	3
4. GUESTS – Nil .....	4
5. INWARDS AND OUTWARDS CORRESPONDENCE.....	4
5.1 Inwards Correspondence.....	4
5.2 Outwards Correspondence.....	4
6. COUNCILLORS' REPORTS .....	5
6.1 President's Report .....	5
7. OFFICERS' REPORTS .....	5
7.1 CEO Report for the period 15 May to 16 June 2023 .....	5
7.2 Works Officer's Report for the period 15 May to 16 June 2023 .....	7
8. ACTION SHEET for the period 15 May to 16 June 2023 .....	8
9. FINANCIAL REPORTS .....	11
9.1 May 2023 Reports .....	11
9.2 May 2023 Supplier Payment History .....	11
9.3 Councillor Allowances .....	12
9.4 CEO Declaration.....	12
10. AGENDA ITEMS .....	12
10.1 Elected Members Allowances .....	12
10.2 Annual Budget for 2023-24 .....	13
10.3 Long Term Financial Plan.....	14
10.4 Shire Plan for 2023-24 .....	14
10.5 Nominations for Top End Regional Economic Growth Committee .....	14
10.6 Use of Common Seal .....	15
10.7 Request for Support .....	15
10.8 Grant Updates & Approvals.....	15
11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	16
11.1 Opt-In to Rates Notice by Email (PC) .....	16
12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil.....	17
13. PETITIONS/DEPUTATIONS - Nil .....	17
14. CURRENT/UPCOMING EVENTS.....	17
14.1 ALGA Conference – 13-16 June .....	17
14.2 LGANT & Cabinet Meeting – Wednesday 21 June 2:30-4:30pm.....	17
14.3 School Holiday Program – Monday 26 June .....	17
14.4 Territory Day – Saturday 1 July – Cloppenburg Park 6:30-7:30pm .....	17
14.5 Wagait Arts Festival Exhibition – Saturday 15 July – Community Centre .....	17
14.6 Wagait Arts Festival Market – Sunday 16 July – Council Grounds .....	17
14.7 Mandorah Ukelele Folk Festival – Saturday 22 July – Cox Club .....	18

15. LATE ITEMS AND GENERAL BUSINESS .....	18
16. IN-CAMERA ITEMS .....	18
17. DATE OF NEXT MEETING .....	18
18. CLOSE OF MEETING .....	18

## 1. OPENING OF MEETING

Councillors:     President Neil White  
                       Vice President Tom Dyer  
                       Cr Michael Vaughan  
                       Cr Peter Clee  
                       Cr Sarah Smith

Staff:             CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

**Resolution No. 2023/  
 That the apologies of Cr XXX be accepted by Council.  
 Moved:  
 Seconded:  
 Vote:**

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 16 May 2023

**Resolution No. 2023/  
 That the Minutes of the Ordinary Meeting of Tuesday 16 May 2023 be confirmed by Council as a true and correct record.  
 Moved:  
 Seconded:  
 Vote:**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 16 May 2023

#### 4. GUESTS – Nil

#### 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the May meeting.

##### 5.1 Inwards Correspondence

19/05/2023	Ratepayer	Query re having tree lopped on verge	email
19/05/2023	AEC	Polling station & staffing for Referendum	email
23/05/2023	GrantsNT	Advice on successful grant for Wagait Men's Program	email
24/05/2023	Jack Ellis	Advice on communication with NTG re 15 Erickson	email
27/05/2023	Jack Ellis	Regarding no action of feral animals in Shire Plan	email
31/05/2023	Contractor Accreditation Ltd	Licenses and Insurances	email
1/06/2023	Dept Chief Minister	TERCC Actions re Economic Growth Committee	email
2/06/2023	TFHC Investment Management	CPI, Efficiency Dividend & Savings Measures	email
2/06/2023	Hon Eva Lawler MLA	Public Bus Service	email
6/06/2023	Dept of Chief Minister	Feedback on 23/24 Annual Plan	email
6/06/2023	DIPL	Development Assessment Forum	email
8/06/2023	DHIP/DIPL	Mandorah Marine Facilities Project - Stakeholder Notice	email
14/06/2023	Hon Chansey Paech MLA	Re CPP Grant for beach access	email
14/06/2023	Hon Lauren Moss MLA	Advice on successful grant for Seniors Week	email
15/06/2023	Larrakia Nation	Advice re Darwin Harbour Cleanup	email
15/06/2023	Phillip Eaton	Sponsorship request	email
15/06/2023	CMC	Professional development allowance for Councillors	email
16/06/2023	Josh Keating	Sponsorship request	email

##### 5.2. Outwards Correspondence

16/05/2023	Dept Infrastructure	LRCI Quarterly Report	email
18/05/2023	Resident	Upkeep of Memorial Garden	email
19/05/2023	TOPROC-AMRG	Agenda & Minutes	email
25/05/2023	CEO Belyuen	Climate Change Action Plan	email
25/05/2023	Ratepayer	Regarding fire breaks	email
26/05/2023	Ratepayers x 13	Letter re Gamba grass infestation	post
26/05/2023	Ratepayer	Agreement to repay arrears	email
27/05/2023	Resident	Comment on Shire Plan re feral animals	email
30/05/2023	Ratepayer	Letter querying missed payments in arrears agreement	email
31/05/2023	Ratepayer	Response regarding lopping of tree on verge	email
12/06/2023	Minister Paech	Letter regarding strategic planning on Cox Peninsula	email
14/06/2023	Minister McBain	Advising Cr Clee will be WSC rep at ACLG & ALGA Assembly	email
15/06/2023	Dept Chief Minister	Expression of interest to be part of TERECC	email

**Resolution No. 2023/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the May 2023 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

#### **Resolution No. 2023/**

**That Council receives and notes President Neil White's report for the period 15 May to 16 June 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 15 May to 16 June 2023

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"><li>• Staff Leave HP (AL 7 Apr &gt; 19 May); RG (PL 26-30 Apr); PW (AL 16 May &gt; 16 June; LSL 14 Aug &gt; 14 Sep); RP (17-27 July)</li></ul>
<b>WHS</b>	<ul style="list-style-type: none"><li>• Staff Toolbox meetings x5</li><li>• Staff WIP meetings x4</li><li>• NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings</li><li>• Nil staff incidents to report</li></ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"><li>• President weekly catchups x4</li><li>• DCMC Top End Regional Coordination Committee; 24 Apr</li><li>• Correspondence Crown Land Office CLO re Occupational Licenses ; 28 Apr</li><li>• Belyuen CEO collaborative waste management projects ; 29 May, 2 June, 15 June</li><li>• Road safety audit procurement correspondence ; 15 May, 25 May</li><li>• TOPROC AMRG ; 24 May</li><li>• LGANT Circular Economy ; 24 May</li><li>• DCMC Top End Regional Coord ; 29 May</li><li>• Bowman Advisory re local projects ; 29 May</li><li>• Sport NT site visit re Cloppenburg Park Masterplan ; 30 May</li><li>• Disaster Relief Australia meeting re local projects ; 30 May</li><li>• CBA site visit ; 30 May</li><li>• Citizenship Ceremony (Palmerston) ; 1 June</li><li>• TOPROC ; 2 June</li><li>• Belyuen Stakeholder meeting ; 7 June</li><li>• Correspondence with Auditors in preparation for audit ; 9 June</li><li>• Letter to Minister Local Gov't re strategic planning ; 12 June</li><li>• DTFHC 2023-24 Grant Indexation Session ; 13 June</li><li>• Auditors meetings ; 16 June</li></ul>
<b>Actions</b>	<p><u>Current Procurement</u></p> <ul style="list-style-type: none"><li>• Skate-park &amp; Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction staging &amp; final QS ; earthworks for pump-track to commenced</li><li>• Design &amp; Construct for Re-Discovery Centre (\$125k) ; redesign and retender pending</li><li>• Resurface sport court (\$30k) and &amp; solar lights (\$50k) ; installation in progress</li><li>• Tipper-truck (\$101k) ; delivered</li><li>• Condensed exercise equipment (\$145k) ; redesign and retender pending</li></ul>

	<ul style="list-style-type: none"> <li>• Road Safety Audit &amp; condition report (\$30k) ; in progress</li> <li>• Road shoulder remediation (\$20k) ; in progress</li> </ul> <p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> <li>• LCRI-PH4 (\$30k) ; road shoulders/verge maintenance, court fence, pending</li> <li>• WaRM #3 (\$75k) ; ReDiscovery centre &amp; other Waste Strategy initiatives</li> <li>• Alcohol &amp; Drug program 2023; Wagait Youth Leadership Program (\$20k), successful</li> <li>• Tourism Town Asset program; solar lights (\$50k) &amp; resurface court (\$30k), successful</li> <li>• DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful</li> <li>• TFHC ; Men's Program (\$8k), successful</li> <li>• TFHC ; Youth QRS (holiday excursion) (\$2k), pending</li> <li>• OFST ; Seniors Month activities (\$2k), pending</li> <li>• DoH Suicide Prevention (\$10k), pending</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• LRCI - all phases progress reports for Q4 in progress</li> <li>• Tourism Town Asset 2023 (80k) acquittal completed</li> <li>• Youth Week 2023; Film Festival (\$2k), completed</li> </ul> <p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Preparation of minutes for WSC mtg and Audit Committee meeting</li> <li>• Response to the DEPWS Container Deposit Scheme discussion paper</li> <li>• Funding submissions and acquittals</li> </ul> <p><u>Sport &amp; Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Youth Pilates discontinued due to non-attendance. School holiday program is confirmed with activities including bouncy castle, craft, fishing, camping and an excursion to Territory Wildlife Park.</li> <li>• Seniors Program: Weekly Yoga and Pilates are both well attended. Program planning at morning tea will contribute to 2023-24 activities program, including the senior's month excursion, popular cooking sessions and inter-age activities.</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident enquiries regarding firebreaks and weeds</li> <li>• Resident requests for repairs to vehicle crossovers</li> <li>• Resident requests for stump removal on Erickson</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• May Council e-newsletter</li> <li>• Community Update – Consultation meeting</li> <li>• Facebook &amp; poster communications re: <ul style="list-style-type: none"> <li>○ ANZAC service</li> <li>○ Youth Program events</li> <li>○ Senior events</li> </ul> </li> </ul>
<b>Events</b>	<p><u>Community Events</u></p> <ul style="list-style-type: none"> <li>• Walk to School ; Friday 19 May</li> <li>• Seniors Morning tea/planning meeting ;Thurs 25 May</li> <li>• School holiday Program ; Sunday 25 June to 17 July</li> <li>• Plastic Free July activities and competition</li> <li>• Territory Day ; Saturday 1 July</li> <li>• Wagait Arts Festival Exhibition ; Saturday 15 July</li> <li>• Wagait Arts Festival Market ; Sunday 16 July</li> </ul>

## 7.2. Works Officer's Report for the period 15 May to 16 June 2023

<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"> <li>• Leave – R Roberts (PL) 7 June, (AL) 13-16 June</li> <li>• Leave – J Allcorn (PL) 1 June</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Incidents &gt; NIL</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 5</li> </ul>
<b>Contracts</b>	<p><u>Power Water</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x15</li> <li>• Water Samples x14</li> <li>• Imaluk water compound maintenance (weed control, mow and snip) x1 and completed firebreak cleanup and weed poisoning</li> <li>• Callouts on weekend (card-reader issues) x2</li> </ul> <p><u>Jetty Maintenance</u></p> <ul style="list-style-type: none"> <li>• Jetty wash and rubbish collection x14</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip) x1</li> </ul>
<b>Actions</b>	<p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Weed poisoning and shrub removal from verges/drains x8</li> <li>• Vehicle crossover rehabilitation for properties on WTR, Sachse &amp; Milady x4</li> <li>• Removed stump &amp; termite mound verge on Erickson</li> <li>• Planning &amp; installation of solar lighting at council carpark</li> <li>• Investigated resident requests for tree lopping on verge</li> <li>• Verge Audit ongoing</li> </ul> <p><u>Vehicle and Plant Maintenance</u></p> <ul style="list-style-type: none"> <li>• New tyres for work ute x2</li> <li>• Hino re-registered (pending sale)</li> <li>• Took delivery of new Mitsubishi work truck 8 June</li> <li>• Test&amp; Tag all equipment and repairing of two power outlets</li> <li>• Plumbing repairs on pressure pump that supplies workshop</li> </ul> <p><u>Environmental Maintenance &amp; Waste Management</u></p> <ul style="list-style-type: none"> <li>• RUA weed map and plan finalised for upcoming months</li> <li>• Mahogany trees removed from Baluria beach access carpark Mowing at Council Grounds, Cloppenburg Park, WTR beach access x 2</li> <li>• Cloppenburg Park daily monitoring &amp; monthly bore reporting</li> <li>• Green Waste push up x 10 and burn x 1</li> <li>• Council bins in, out &amp; cleaned weekly x 34</li> <li>• Clean up at hard-waste compound ongoing ; change-out of skip bins x1</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Horse destroyed and carcass removed from Cox Pen Rd</li> </ul> <p><u>Community Activities Support</u></p> <ul style="list-style-type: none"> <li>• Walk to school day, set up tables and chairs for breakfast at the jetty ; 19 May</li> </ul>

### **Resolution No. 2023/**

**That council receives and accepts the Officers' reports for 15 May to 16 June 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 8. ACTION SHEET for the period 15 May to 16 June 2023

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	15/06/2023	No further updates.
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
			14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
			13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
			11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.



			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CEO Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested.
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.

			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
			14/06/2023	On 24 June, CEO hosted a meeting for the TOPROC Animal Management Reference Group (AMRG) with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework. Discussion included questions directed to the Dept regarding timeframes for processing subordinate legislation and was advised that there is no mention of this in the framework. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.

**Resolution No. 2023/**

**That council receives and accepts the Action Sheet for 15 May to 16 June 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. May 2023 Reports

- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. May 2023 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/05/2023	Cox Country Club for ANZAC Day	\$210.00	
1/05/2023	Belyuen Commiunity Government Council - ANZAC Biscuits for ANZAC Day	\$80.00	
1/05/2023	Balanced Choice Program - Balanced Choice Session	\$330.00	
2/05/2023	Jacana Energy - Electricity charges for 342 Wagait Tower Road	\$1,847.64	
2/05/2023	Severine Meunier - Yoga classes for seniors for 3 April and 17 April 2023.	\$200.00	
4/05/2023	Encore Pilates & Wellness - Senior yoga	\$323.50	
4/05/2023	Reimburse resident for broken pot	\$50.00	
4/05/2023	St John - CPR Course	\$2,000.00	
4/05/2023	CBA - Merchant fees		\$57.16
5/05/2023	Maitree House - April 2023 School holiday workshop program: Film workshop	\$1,980.00	
5/05/2023	Fleetcare - CEO vehicle leasing	\$1,427.12	
7/05/2023	L.G.A.N.T. - LGANT Waste Symposium - F Carter	\$150.00	
8/05/2023	Build Up Skateboarding - Skateboard Youth Empowerment Feb, Apr, May	\$2,200.00	
9/05/2023	Colleen Fergusson - Provide meals for the monthly council meeting	\$110.00	
10/05/2023	Ken's Plumbing Pty Ltd - Plumbing works at Community Centre	\$110.00	
11/05/2023	Donation to Erynn Gould - support for achieving sports goals and studies in Spain	\$500.00	
12/05/2023	Banyan Contracting - Repair Generator	\$110.00	
13/05/2023	R&M Newman - Slashing of PAWA Block	\$550.00	
15/05/2023	NT Electoral Commission - COSTS for NON-VOTERS FOR BY-ELECTION	\$522.89	
15/05/2023	CBA - Commbiz fees		\$0.62
15/05/2023	CBA - Commbiz fees		\$6.93
17/05/2023	Central Business Equipment - Rental, copy and printing charges	\$371.81	
18/05/2023	Shauna Upton (Karuna Yoga Wellness) - Yoga Classes	\$300.00	
19/05/2023	Power Water - Water Bill	\$31.38	
20/05/2023	Optus - Optus mobiles and internet		\$372.60
23/05/2023	Ian Manahan - Water for CEO House	\$170.00	
25/05/2023	RGM Maintenance - Fuso Euro5 Tipper	\$96,572.42	
25/05/2023	RGM Maintenance - Registration, Admin, Plate issue	\$603.00	
25/05/2023	RGM Maintenance - Stamp Duty	\$2,898.00	
25/05/2023	RGM Maintenance - CTP Contribution	\$591.30	
28/05/2023	Colleen Fergusson - Catering for TOPROC meeting	\$200.00	
29/05/2023	Krisco Contracting - Loader Hire for Soil Leveling at Cloppenburg Pk	\$2,310.00	
29/05/2023	Rowan Roberts Exp Claim - Urgent purchase plumbing material(Tee pipe)	\$35.75	
31/05/2023	Fleetcare - CEO Vehicle	\$1,427.12	
31/05/2023	Veolia Environmental Services - Regular Bin Collection		\$6,232.72
31/05/2023	Veolia Environmental Services - Hard Waste Collection		\$2,392.93
<b>CREDIT CARD - CEO</b>			
1/05/2023	Australia Post - Post Office Bag	\$168.00	
2/05/2023	Xero - Xero monthly subscriptions		\$124.00
3/05/2023	Encore Pilates & Wellness - Encore Pilates online classes for May 2023	\$79.00	
4/05/2023	Apple cloud storage - monthly subscription		\$1.49

6/05/2023	Microsoft - Microsoft monthly subscription		\$117.26
6/05/2023	Microsoft - Monthly 365 Business Standard		\$94.60
15/05/2023	NT Police, Fire & Emergency Services - Renew Ochre Card for CEO	\$76.00	
15/05/2023	Bunnings - Hardware for Sportsground	\$33.39	
15/05/2023	Adobe Systems Incorporated - Monthly Subscription photoshop		\$18.69
17/05/2023	NT News - Advertise 23/24 WSC Plan	\$595.00	
17/05/2023	Adobe Systems Incorporated - Monthly subscription pdf		\$29.99
18/05/2023	NT News - Monthly subscription	\$2.00	
21/05/2023	NT News - NT News Subscription	\$112.50	
24/05/2023	NT News - Publication of Rates Notice	\$1,957.00	
30/05/2023	PayStay - Paystay parking	\$20.00	
31/05/2023	Apple cloud storage - monthly subscription		\$1.49
31/05/2023	Ontherun (OTR) - Fuel for CEO Vehicle	\$127.76	
<b>CREDIT CARD - WORKS</b>			
5/05/2023	Think Water - 125 x 100mm piping	\$323.84	
5/05/2023	Bunnings - Tape Measure and lubricant	\$47.88	
16/05/2023	Barnyard Trading - Lawn Fertiliser	\$59.95	
16/05/2023	Bunnings - Drill bits & replacement tools	\$188.91	
16/05/2023	NT Fasteners - Variety Drill Bits	\$51.84	
16/05/2023	Repco - Brake Fluid	\$17.00	
16/05/2023	Territory Tyres - Tyres for vehicle CD33GS	\$580.00	
18/05/2023	Coles - Supplies for Walk to School	\$69.29	
18/05/2023	Coles - Supplies for Walk to School	\$206.91	
18/05/2023	Coles - Mop Bucket and cleaning fluid	\$45.89	
18/05/2023	Kmart - Foldback Clips, staples, kettle	\$27.00	
23/05/2023	Coles - Flour & Cream	\$11.50	

### 9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 31 May 2023 is \$4,307.72 and additional \$2045.46 in professional development allowances.

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2023/**

**That Council receives and accepts the Financial Reports for the month of May 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. Elected Members Allowances

Per Section 201(2)(g) of the Act, elected members of Wagait Shire Council agreed by resolution 2023/063 at the ordinary meeting in April to set the elected members professional development allowance at \$4000 per member to enable councillors to undertake the AICD Company Director's

course as recommended at 5.3 of the *Determination of Allowances for Members of Local Government Councils Determination No 1 of 2023/755* (the Determination).

Council has been advised by the NT Local Government Compliance Unit that the amount per member for professional development allowance is limited to \$1000 as set out at 5.2 of the Determination.

Council is advised that the Annual Budget for 2023-24 will need to be amended accordingly and other budget arrangements will be made for members wishing to undertake the AICD Company Director's training course.

The revised elected members allowances package for the purposes of the annual budget will be as set out in the table below, noting that some councillors may choose not to claim allowances.

	Base Allowance	Additional Allowance	Cap Extra Meeting	Professional Development	SUBTOTAL per member	TOTAL CLAIM
Councillor (x3)	5000		1000	1000	7,000	13,000
Vice President	5000		1000	1000	7,000	0
President	5000	5000		1000	11,000	11,000
<b>TOTALS</b>						<b>24,000</b>

**Resolution No. 2023/**

**That Council receives and accepts the revised councillor allowances for the 2023-24 Wagait Shire Council Budget, as set out in the Determination of Allowances for Members of Local Government Councils Determination No 1 of 2023/755 and in accordance with Section 201(2)(g) of the Local Government Act 2019.**

**Moved:**

**Seconded:**

**Vote:**

## **10.2. Annual Budget for 2023-24**

The draft Annual Budget for 2023-24 was put before council at the meeting in May and accepted by Resolution 2023/087. Some adjustments have been made in the interim, as follows:

- Professional Development Allowance for councillors and principal members has been reduced to \$1000 set out by *Determination of Allowances for Members of Local Government Councils – Determination No 1 of 2023/755* (the Determination) for Community Government Councils.

In accordance with Sections 203 of the Local Government Act 2019 (*the Act*), the Wagait Shire Council Annual Budget for 2023-24 is presented for council's endorsement.

**Resolution No. 2023/**

**That Council receives and accepts the adjusted 2023-24 Wagait Shire Council Budget in accordance with Section 203 of the Local Government Act 2019.**

**Moved:**

**Seconded:**

**Vote:**

### 10.3. Long Term Financial Plan

The long-term financial plan of council includes funding models for proposed major capital projects (including use of reserves) and is set out in the attached budget as Table 2, in accordance with 34(b)(ii) of the Local Government Act 2019.

**Resolution No. 2023/**

**That council receives and accepts the Wagait Shire Council Long Term Financial Plan in accordance with 34(b)(ii) of the Local Government Act 2019.**

**Moved:**

**Seconded:**

**Vote:**

### 10.4. Shire Plan for 2023-24

The draft Shire Plan for 2023-24 was put before council at the meeting in May and accepted by Resolution 2023/087. The draft plan was advertised in the NT News and made publicly available on the council's website for 25 days as required by Section 35(3)(c) of *the Act*, with 2 (two) written submissions being received; one from a resident and one from the Department of Chief Minister and Cabinet Local Government Compliance Unit.

The Shire Plan has been updated with recommendations from both submissions, and in accordance with Section 35(1) of *the Act*, the Shire Plan for 2023-24 is presented for council's endorsement.

**Resolution No. 2023/**

**That Council notes the submissions received and accepts the amended 2023-24 Wagait Shire Council Plan, in accordance with Section 35(1) of the Local Government Act 2019.**

**Moved:**

**Seconded:**

**Vote:**

### 10.5. Nominations for Top End Regional Economic Growth Committee

The current term of Top End Regional Economic Growth Committee (REGC) members concludes on 23 June 2023 and the Dept of Chief Minister & Cabinet is currently seeking expressions of interest for appointments to the Committee. Terms are for a period of two years and membership is approved by Cabinet. Nominations closed on 15 June and an out of session email was sent to elected members to consider a nomination for Wagait Shire Council, which was agreed by majority response. The Terms of Reference for the committee and other information is attached for reference and council is requested to confirm the out-of-session agreement to nominate for the Top End REGC.

**Resolution No. 2023/**

**That council confirm the out of session agreement to nominate CEO Wagait Shire Council for the Top End Regional Economic Growth Committee.**

**Moved:**

**Seconded:**

**Vote:**

## 10.6. Use of Common Seal

On 7 June 2023, the Common Seal of council was used by the CEO to execute a grant agreement for a Healthy Lifestyles grant from the NT Department of Health, for the Wagait Seniors Healthy Lifestyle program of activities for 2023-24.

In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for this purpose.

### **Resolution No. 2022/**

**That council endorses the use of the Wagait Shire Council common seal to execute the grant agreement for the Wagait Seniors Healthy Lifestyle program of activities for 2023-24.**

**Moved:**

**Seconded:**

**Vote:**

## 10.7. Request for Support

A request of financial support has been received for two resident young people who have been selected to represent the NT at the Southern States Rugby Championships in Canberra from 11-14 July.

The CEO notes that council has previously supported individual requests, per council Community Support policy arrangements and recommends council consider an amount of \$250 per person in line with previous requests for support to travel interstate for representation sporting events.

### **Resolution No. 2022/**

**That council endorses the amount of \$250 per person for two young residents, Tomasi Eaton and Iseyah Keating, to represent the NT in Canberra.**

**Moved:**

**Seconded:**

**Vote:**

## 10.8. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, submissions pending an outcome, unsuccessful and new funds granted.

The following are new grant application proposals to be approved by council:

<b>Proposed Council Project</b>	<b>Funding Program</b>	<b>Request</b>	<b>WSC cash</b>	<b>WSC in-kind</b>
Waste Strategy projects	WaRM #3 2022-23	75,000	0	TBC
NW Cox Peninsula Tourism Plan	Town Asset (DITT)	33,000	5,500	5,500
Wagait Trail Business Plan	Regional Dev Aust	50,000	0	4,500

The following are council approved grants; \*denotes in-kind contribution:

<b>Approved Council Project</b>	<b>Funding Program</b>	<b>Grant</b>	<b>WSC Contr</b>	<b>Status</b>
Replace Tractor & Waste	WaRM #1 2020-21	75,000	8,000	Acquitted

International Women's Day	Territory Families	3,000	0	Acquitted
Australia Day Event	Australia Day Council	2,500	0	Acquitted
Youth Program 2022	Alcohol & Drugs	20,000	0	Acquitted
ReDiscovery Centre	WaRM #2 2021-22	75,000	0	In progress
Green-waste track & Signage	LRCI Phase 2	30,387	0	Completed
Skate-park & Pump-track	LRCI Phase 3	50,232	0	In progress
Youth Program 2022-23	Alcohol & Drugs	20,000	0	In progress
Seniors Program 2023-24	Healthy Lifestyles	20,000	18,500	In progress
Solar Lighting & Court	Town Asset (DITT)	82,483	12,346	In progress
Youth Week 2023	DTHFC-Youth Week	1,980	*1,000	In progress
Replace tipper-truck	DCMC-Priority Infra	90,910	1000	Completed
Replace exercise stations	DCMC-Priority Infra	142,640	2,360	In progress
Men's Program activities	DTHFC-Men's	8,115	*2,500	In Progress
Beach Access upgrades	CMC-CPP	53,400	*14,000	In Progress

Seniors Month activities	DTFHC-OFTA	2,000	2,000	0	0
Youth Vibe QRS	DTFHC	2,000	2,000	0	

Advice has been received that the following grant applications have been unsuccessful (noting the FOGO Waste Strategy Project was withdrawn due to ineligible WaRM contribution):

<b>Approved Council Project</b>	<b>Funding</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC in-kind</b>
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0
Skate-park & Pump-track Stage 2	DITT CBF	250,000	250,000	0	0
Waste Strategy projects	DITT RMF	46,000	23,000	11,500	11,500

The following council approved grant applications have been submitted and are pending notification:

<b>Approved Council Project</b>	<b>Funding</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC in-kind</b>
Skate-park & Pump-track Stage 3	CMC-CPP	450,000	415,000	0	35,000
Suicide Prevention program	DoH	10,000		0	

#### **Resolution No. 2023/**

**That council notes the grants update information provided and approves:**

- a) allocation of the 2022-23 Waste & Resource Management program funds to complete construction of the ReDiscovery Hub at Cloppenburg Park; and**
- b) acquitting the Priority Infrastructure grant funds for purchase of the tipper-truck.**

**Moved:**

**Seconded:**

**Vote:**

## **11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

### **11.1. Opt-In to Rates Notice by Email (PC)**



A first and final rates notice has to date been posted by mail to property owners in the shire at a cost of over \$400 per annum. Rates reminders are emailed to property owners that have provided an email address and are paying by instalment.

It has been confirmed with the Department of Chief Minister & Cabinet Local Government Unit that the Local Government Act 2019 (the Act) or Regulations 2021 provides no advice or requirement on how councils need to provide the rates notice to property owners and so the option for ratepayers to receive all notices by email is allowed.

The CEO proposes public notice to be made through social media, council newsletter and website, that offers the option for ratepayers to provide an email address and/or mailing address to receive all rates notices for the 2023-24 financial year and ongoing.

**Resolution No. 2022/**

**That council notes the proposed change to rates notices by email as an option for Wagait Shire Council ratepayers.**

**Moved:**

**Seconded:**

**Vote:**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil**

**13. PETITIONS/DEPUTATIONS - Nil**

**14. CURRENT/UPCOMING EVENTS**

**14.1. ALGA Conference – 13-16 June**

Cr Peter Clee will be attending as a member of the ALGA Board and representing Wagait Shire Council at the Australian Council of Local Government.

**14.2. LGANT & Cabinet Meeting – Wednesday 21 June 2:30-4:30pm**

CEO and President will be attending a Cabinet round table for local government at Parliament House. Council's are able to contribute to the agenda in arrangement with LGANT and priority is given to common issues experienced by more than one council.

**14.3. School Holiday Program – Monday 26 June**

A program has been shared with community which includes activities such as fishing workshops, craft and sewing sessions, bouncy-castles and a mystery excursion. A camping-trip with Kenbi Rangers is still to be confirmed.

**14.4. Territory Day – Saturday 1 July – Cloppenburg Park 6:30-7:30pm**

Arrangements for 2023 Territory Day are underway and again supported by NT Major Events. Council has commenced advertising inviting the community to watch fireworks at Cloppenburg Park, BYO picnic food and drinks from 6:30pm.

**14.5. Wagait Arts Festival Exhibition – Saturday 15 July – Community Centre**

**14.6. Wagait Arts Festival Market – Sunday 16 July – Council Grounds**

**14.7. Mandorah Ukelele Folk Festival – Saturday 22 July – Cox Club**

**15. LATE ITEMS AND GENERAL BUSINESS**

**16. IN-CAMERA ITEMS**

**Resolution No. 2023/**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

Confidential Items to be raised In-Camera:

- Boundary Reform update
- Risk Management update
- Insurance update

**Resolution No. 2023/**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 18 July 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.



# **WAGAIT SHIRE COUNCIL**

## **MINUTES COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM MONDAY 16 MAY 2023**

## CONTENTS

1.	OPENING OF MEETING .....	3
2.	DECLARATION OF INTERESTS .....	3
3.	CONFIRMATION OF MINUTES .....	3
4.	GUESTS – Nil .....	4
5.	INWARDS AND OUTWARDS CORRESPONDENCE .....	4
5.1	Inwards Correspondence .....	4
5.2.	Outwards Correspondence .....	4
6.	COUNCILLORS' REPORTS .....	5
6.1	President's Report.....	5
7.	OFFICERS' REPORTS.....	5
7.1.	CEO/Acting CEO Report for the period 16 April to 12 May 2023 .....	5
7.2.	Works Manager's Report for the period 16 April to 12 May 2023 .....	7
	That council receives and accepts the Officers' reports for 16 April to 12 May 2023.....	8
8.	ACTION SHEET for the period 16 April to 12 May 2023.....	9
9.	FINANCIAL REPORTS.....	12
9.1.	April 2023 Reports .....	12
9.2.	April 2023 Supplier Payment History .....	12
9.3.	Councillor Allowances.....	12
9.4.	CEO Declaration .....	12
10.	AGENDA ITEMS.....	12
10.1.	Certification of the Rates Assessment Record .....	12
10.2.	Council Fees and Charges for 2023-24.....	13
10.3.	Community Consultation – Shire Planning for 2023-24.....	13
10.4.	Consultation Period for Draft Shire Plan and Budget for 2023-24 .....	14
10.5.	Use of Common Seal.....	14
10.6.	Grant Updates & Approvals .....	14
11.	QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE .....	15
12.	QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil.....	15
13.	PETITIONS/DEPUTATIONS - Nil.....	15
14.	CURRENT/UPCOMING EVENTS.....	15
14.1.	Walk to School - Friday 19 May 2023.....	15
14.2.	TOPROC-AMRG Meeting – 24 May 2023 .....	15
14.3.	Seniors Planning Morning Tea – 25 May .....	16
14.4.	Citizenship Ceremony, City of Palmerston Chambers – Thursday 1 June 2023.....	16
14.5.	TOPROC Meeting – Friday 2 June 2023 .....	16
14.6.	Public Holiday, Kings Birthday – Monday 12 June 2023 .....	16
14.7.	ALGA Conference – 13-16 June.....	16

14.8. LGANT & Cabinet Meeting – Wednesday 21 June TBC.....	16
14.9. School Holiday Program – Monday 26 June TBC .....	16
15. LATE ITEMS AND GENERAL BUSINESS .....	16
15.1. Council Statutory Requirements Calendar for 2023 .....	16
16. IN-CAMERA ITEMS.....	17
17. DATE OF NEXT MEETING .....	19
18. CLOSE OF MEETING .....	19

## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee  
Cr Sarah Smith

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

Vice President Tom Dyer will arrive late to the meeting via electronic conferencing

## 2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 17 April 2023

#### Resolution No. 2023/70

**That the Minutes of the Ordinary Meeting of Tuesday 17 April 2023 be confirmed by Council as a true and correct record.**

**Moved: President Neil White**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

Vice President Tom Dyer joins the meeting via electronic conferencing.

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 17 April 2023

- Road potholes still require attention.

- Power box to be moved off verge and onto property on DeLissa Drive – no response yet from the builder to council's request. CEO is continuing to follow this up.
- Payment to architect for ReDiscovery Centre is allocated to the WaRM 2 Special Purpose Grants. The quantity surveyor supplied an estimate for the construction work. Due to the delay between applying for the grant and receiving confirmation of the grant, alongside large increases in materials costs, tenders for the work have come in considerably above budget and the quantity surveyor's original estimate. In order to short circuit increasing costs and delays due to grant timeframes, a plan has been made to complete initial stages of the build and seek future funding for completion of secondary elements. Procurement panel considers all tender documents for values over \$100,000.

#### 4. GUESTS – Nil

#### 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the April meeting.

##### 5.1 Inwards Correspondence

17/03/2023	Senator Malarndirri McCarthy	Update on progress with development of Aboriginal & Torres Strait Islander Voice to Parliament	email
18/04/2023	NT Government	Release 2nd Edition, NT Subdivision Dev Guidelines	email
18/04/2023	LGANT	LGANT call for motions - Australia Post	email
28/04/2023	City of Palmerston	Shoal Bay fee increases	email
28/04/2023	Resident	Concerns regarding Memorial Garden	email
3/05/2023	LGANT	Land Development Committee 30 March Meeting feedback request.	email
3/05/2023	Dept Chief Minister & Cabinet	Declaration of cemeteries - Burial and Cremations Act	email
3/05/2023	JLT	JLT Public Sector Risk Report	email
3/05/2023	Community Grants Hub	Application unsuccessful for the Strong and Resilient Communities grant	email
5/05/2023	Policy Adviser/Lawler MLA	Follow up on matters raised - Community Transport and Mandorah Marine Precinct	email
8/05/2023	Heritage Branch	Historic Aircraft Wrecks submission to Heritage Council	email
8/05/2023	Dept Industry Tourism & Trade	Unsuccessful application Community Benefit Fund Grants	email
8/05/2023	Sureline	Notice of Demand to 2 rate payers	email

##### 5.2. Outwards Correspondence

18/04/2023	LG Grants	Acceptance of LGI Grant offer - tipper-truck	email
18/04/2023	LG Grants	Acceptance of LGI Grant offer - fitness equipment	email
21/04/2023	Crown Land	Occupational Licence - Baluria Road Beach Access	email
21/04/2023	Crown Land	Occupational Licence - Erickson Crescent Beach Access	email
3/05/2023	Policy Adviser/ Lawler MLA	Follow up on matters raised - Community Transport and Mandorah Marine Precinct update	email
3/05/2023	Heritage Branch	Historic Aircraft Wrecks submissions info	email
4/05/2023	WAG	Letter of support for Liquor License at festival	email
8/05/2023	Heritage Council NT	Historic Aircraft Wrecks submission to Heritage Council	email
8/05/2023	Dept Industry Tourism & Trade	Unsuccessful application Community Benefit Fund Grants	email
9/05/2023	Stantec (Cardno)	Road safety audit - signed proposal	email
12/05/2023	Byrne Assoc	Road safety audit - unsuccessful proposal	email
12/05/2023	Electorate Daly	Skate-park funding	email

- A letter has been written to the President with a request for council to allocate an hour a week of staff time to take care of the memorial garden as the lead volunteer is no longer capable of caring for it in the capacity they have been. As this is an operational matter council has requested the CEO to manage the request.
- No follow up at this point from Minister Lawler meeting.
- Stantec (Cardno) will undertake the road safety audit and condition report, starting on Thursday 25 May with an approximate timeframe of 6 weeks. The audit will then be used to apply for funding to upgrade/reseal the roads and address pedestrian and bike access through the community.
- The CEO noted there is other late correspondence to be discussed In Camera.

**Resolution No. 2023/071**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the March 2023 Council meeting be accepted.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF - Carried**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

Members requested the President to notify council members when he will be on the radio. In the most recent radio interview the President discussed 3 topics: removal of sand from the beach; Wagait Arts Group event in July, and the Mandorah Marine Precinct in a response to a question from the radio interviewer.

**Resolution No. 2023/072**

**That Council receives and notes President Neil White's report for the period 16 April to 12 May 2023.**

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF - Carried**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 16 April to 12 May 2023

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave HP (AL 7 Apr &gt; 19 May); RG (PL 26-30 Apr); PW (LSL 12 May &gt; 2 June)</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x4</li> <li>• Staff WIP meetings x4</li> <li>• NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings</li> <li>• Nil staff incidents to report</li> </ul>

<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President weekly catchups x4</li> <li>• Morning tea for NT Administrator ; 18 Apr</li> <li>• LGANT GM and conference ; 19-20 Apr</li> <li>• DCMC Top End Regional Coordination Committee; 24 Apr</li> <li>• Correspondence Crown Land Office CLO re Occupational Licenses ; 28 Apr</li> <li>• Belyuen CEO collaborative waste management projects ; 28 Apr ; 8 May</li> <li>• ANZAC event preparations ; 25 Apr</li> <li>• Correspondence Crown Land Office (CLO) re RUA ; 12 May</li> <li>• LGANT AEC referendum mtg ; 3 May</li> <li>• Correspondence Sealink ; Thurs 4 May</li> <li>• Correspondence Minister Lawlers office ; Thurs 4 May</li> <li>• DPFES DRF feedback ; 4 May</li> <li>• Biannual Community Consult meeting ; Thurs 4 May</li> <li>• ICAC workshop ; Mon 8 May</li> <li>• Correspondence TOPROC-AMRG ; 8 May</li> <li>• Submission to Heritage Council NT for historic aircraft wrecks ; 8 May</li> <li>• Audit Committee meeting ; 9 May</li> <li>• Darwin Destination Management Planning meeting ; 11 May</li> <li>• Local Member correspondence re skate-park ; 12 May</li> <li>• Road safety audit procurement correspondence ; 12 May</li> </ul>
<b>Actions</b>	<p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• Skate-park &amp; Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction staging &amp; final QS ; earthworks for pump-track to commenced</li> <li>• Design &amp; Construct for Re-Discovery Centre (\$125k) ; redesign and retender pending</li> <li>• Resurface sport court (\$30k) and &amp; solar lights (\$50k) ; services &amp; assets to be installed in dry season 2023.</li> <li>• Tipper-truck (\$115k) ; on order, delivery anticipated June 2023.</li> <li>• Condensed exercise equipment (\$145k) ; redesign and retender pending</li> <li>• Road Safety Audit &amp; condition report (\$30k) ; commencing Monday 15 May</li> </ul> <p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> <li>• LCRI-PH4 (\$30k) ; roads/verge maintenance, court fence</li> <li>• WaRM #3 (\$75k) ; ReDiscovery centre</li> <li>• Alcohol &amp; Drug program 2023; Wagait Youth Leadership Program (\$20k), successful</li> <li>• Tourism Town Asset program; solar lights (\$50k) &amp; resurface court (\$30k), successful</li> <li>• DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful</li> <li>• TFHC ; Men's Places (\$10k), pending</li> <li>• DITT CBF ; Skate Park Stage 2 (\$250k), unsuccessful</li> <li>• Strong and Resilient Communities (SARC); 2023-25 (\$360k), unsuccessful</li> <li>• DITT ; Recycling Modernisation Fund (\$24k) ; withdrawn</li> <li>• NTPFES ; Eol for Disaster Ready Fund (\$1.4M) ; unsuccessful, feedback requested</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• LRCI - all phases progress reports for Q3 completed</li> <li>• Tourism Town Asset (80k) interim report completed</li> <li>• NTGC Roads Report completed</li> <li>• International Women's Day (\$3k), completed</li> <li>• Youth Week 2023; Film Festival (\$2k), completed</li> <li>• Youth-Vibe School Holiday program (\$4k), completed</li> </ul> <p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Preparation of minutes for WSC mtg and Audit Committee meeting</li> <li>• Response to the DEPWS Container Deposit Scheme discussion paper</li> <li>• Funding submissions and acquittals</li> </ul>



	<p><u>Sport &amp; Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Youth Pilates is really successful, and consideration will be given to ongoing access through the program.</li> <li>• Seniors Program: Weekly Yoga and Pilates have recommenced, and both are well attended. Program planning morning tea on Thursday 25 May.</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident concerns regarding damage to RUA</li> <li>• Resident concerns regarding firebreaks and weeds</li> <li>• Resident concerns regarding broken pot on Erickson</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• May Council e-newsletter</li> <li>• Community Update – Consultation meeting</li> <li>• Facebook &amp; poster communications re: <ul style="list-style-type: none"> <li>○ ANZAC service</li> <li>○ Youth Program events</li> <li>○ Senior events</li> <li>○ Community consultation meeting</li> </ul> </li> </ul>
<b>Events</b>	<p><u>Community Events</u></p> <ul style="list-style-type: none"> <li>• ANZAC Commemorations ; Tues 25 April</li> <li>• Community Consultation meeting ; 7pm Thur 4 May</li> <li>• Walk to School ; Friday 19 May</li> <li>• Seniors Morning tea/planning meeting ;Thurs 25 May</li> <li>• School holiday Program ; Monday 26 June</li> </ul>

## 7.2. Works Manager's Report for the period 16 April to 12 May 2023

<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"> <li>• Leave ; Jim Allcorn (RDO-1, AL-5)</li> <li>• Leave ; Rowan Roberts (RDO-1, PL-1)</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Incidents &gt; NIL</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 12</li> <li>• Water Samples x 8</li> <li>• Imaluk water compound maintenance (weed control, mow and snip) x 2</li> </ul>
<b>Actions</b>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash and rubbish collection x 12</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip) x 2</li> <li>• Boat ramp algae removed</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Weed poisoning and removal from verges/drains</li> <li>• Vehicle crossover rehabilitation for properties on Massey</li> <li>• Repaired potholes council access roads</li> <li>• Mahogany trees removal from Delissa beach access ongoing</li> <li>• Verge audit report ongoing</li> <li>• Tree removed from drain in Erickson at residents request</li> </ul> <p><u>Vehicle and Plant Maintenance</u></p>

	<ul style="list-style-type: none"> <li>• Mower deck replaced</li> <li>• Ute tyres replaced</li> <li>• Generator serviced in preparation for walk to school</li> <li>• General maintenance of workshop equipment</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Mowing at Council Grounds, Cloppenburg Park, WTR beach access x 2</li> <li>• Cloppenburg Park daily monitoring &amp; monthly Bore reporting</li> <li>• Firebreaks slashed at PW compound, boreline and estate boundaries</li> <li>• Support to CPVBB slashing line for back-burn</li> <li>• RUA weed removal and monitoring</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 10 and burn x 1</li> <li>• Council bins in, out &amp; cleaned weekly x 30</li> <li>• Clean up at hard-waste compound ongoing</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Dog Trap removed from estate</li> </ul>
--	---

- Wagait Council is hosting the next TOPROC meeting on Wednesday 24 May, 9.30am – 12pm.
- A request has been made to the Local Government Unit for Cat By-laws. The response was that there is a 2 year waiting period. This is a standard response to local councils requesting new by-laws.
  - ~ ACTION: CEO to request a copy of the schedule for processing by-laws so council can have an indication of where our request now sits.
  - ~ ACTION: Cr Peter Clee will make investigation with LGANT as to why there are extended delays in passing new by-laws.
- Companion animal by-laws are on the agenda for next week's TOPROC meeting and is an ongoing focus for this group.

**Resolution No. 2023/073**

**That council asks CEO to investigate Cat By-laws and that this be placed on the action sheet for future updates.**

**Moved: Cr Sarah Smith**

**Seconded: Cr Peter Clee**

**Vote: AIF - Carried**

**Resolution No. 2023/074**

**That council receives and accepts the Officers' reports for 16 April to 12 May 2023.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

## 8. ACTION SHEET for the period 16 April to 12 May 2023

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	10/05/2023	No further updates
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation, waste transfer station, local transport & childcare services. The Minister will arrange to come out to Wagait to announce successful tender for MMF and discuss other issues in May.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	10/05/2023	Residents reported property owner on Cox Drive removing soil and plants from the RUA. Council has reported RUA damage to CLO and DEPWS for their followup.
			14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted.
			13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
			11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			12/11/2021	CLE has confirmed 5 year occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.

			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	12/05/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan. This will need to be budgeted and outsourced.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested.
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. Eol call out for nominees to new Regional Community Engagement Group.

		14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
		20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.

Order of Action Sheet items has been reversed in accordance with previous meeting request.

**Resolution No. 2023/075**

**That council receives and notes the action items for 16 April to 12 May 2023.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

## 9. FINANCIAL REPORTS

### 9.1. April 2023 Reports

- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. April 2023 Supplier Payment History

Please see attached payment history.

### 9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 30 April 2023 is \$3,896.32

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

- Current overdue rates seem high. All overdue rates are being followed up by council in line with collection procedures.
- Employment expenses will be over-budget with an employee on long service leave and a replacement employee covering the position. The leave is covered by accruals.
- Long-term casual positions have been offered part-time employment, in line with the Fair Work Act.

#### **Resolution No. 2023/076**

**That Council receives and accepts the Financial Reports for the month of April 2023.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF - Carried**

## 10. AGENDA ITEMS

### 10.1. Certification of the Rates Assessment Record

The rates assessment record is the database used to identify rateable properties and calculate rates for the following year. In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, the Chief Executive Officer must certify to Council that, to the best of her knowledge, information and belief, the **Council Rates Assessment Record for 2023-24** is a true and correct comprehensive record of all rate-able land within the Wagait Shire Council area.

The CEO has reviewed the rates assessment record for 2023-24 and found it to be true and correct and requests that council accepts the certification.

**Resolution No. 2023/077**

**That Council receives and accepts the CEO Certification of the Rates Assessment Record.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

## **10.2. Council Fees and Charges for 2023-24**

Please find the 2023-2024 Council Fees and Charges attached for your review.

All fees and charges will remain the same in 2023-24 with one new charge introduced to assist the costs of recycling white-goods at the hard-waste facility from 1 July 2023.

**Resolution No. 2023/078**

**That Council receives and accepts the Fees and Charges as recommended by the CEO.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF - Carried**

## **10.3. Community Consultation – Shire Planning for 2023-24**

A community consultation meeting was held at the Wagait Beach Community Centre 7pm-9pm on Thursday 4 May 2023, attended by 10 community members, representatives from Sealink, elected members and the CEO.

Major highlights of the discussion included:

- Overview of council's current consolidated position and achievements to date.
- A Q&A with Sealink on recent community concerns with the ferry service.
- Continued priority of developing strategic plans and securing funding for increased civic and civil amenity, including:
  - ~ road safety audit including verges and public access pathways through the estate;
  - ~ development of a health strategy;
  - ~ public transport (bus services)
  - ~ remediation and upgrades at beach access points;
  - ~ planning for council grounds, civic spaces and buildings;
  - ~ recommendations from the Waste and Recycling Strategy; and
  - ~ priority elements of the Cloppenburg Masterplan.
- Impacts of incorporation and likelihood of boundary reform in the next 12 months.

Meeting follow up for the community with a link to the community consultation notes on the Wagait Shire Council website via facebook, newsletter and poster.

**Resolution No. 2023/079**

**That council notes the community consultation meeting highlights and requests the CEO to communicate these to residents.**

**Moved: President Neil White**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

#### 10.4. Consultation Period for Draft Shire Plan and Budget for 2023-24

Per Section 35(3)(c) the draft Shire Plan and Annual Budget for 2023-24 will be published to council website Wednesday 17 May and will be available for public comment from Wednesday 17 May with submissions accepted until COB Monday 12 June 2023.

**Resolution No. 2023/080**

**That council notes the consultation period for the draft Shire Plan and Budget for 2023-24.**

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF - Carried**

#### 10.5. Use of Common Seal

On 21 April 2023, the Common Seal of council was used by the CEO to execute applications for occupational licenses over the RUA beach access points for Imaluk (Erickson Cres) and Baluria St, in order to progress funding applications for remediation and additional safety infrastructure.

In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for this purpose.

**Resolution No. 2022/081**

**That Council endorse the use of the Wagait Shire Council common seal for the application to Crown Land for the occupational licenses for the beach access points at Imaluk (Erickson Cres) and Baluria St.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carriedvvvvvvvvvvvvvvvv**

#### 10.6. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, pending submissions, unsuccessful and new funds granted, and new grant application proposals for approval.

<b>Approved Council Project</b>	<b>Funding Program</b>	<b>Grant</b>	<b>WSC Contr</b>	<b>Status</b>
Replace Tractor & Waste Strategy	WaRM #1 2020-21	75,000	8,000	Acquitted
International Women's Day	Territory Families	3,000	0	Acquitted
Australia Day Event	Australia Day Council	2,500	0	Acquitted
Youth Program 2022	Alcohol & Drugs (DoH)	20,000	0	Acquitted
ReDiscovery Centre	WaRM #2 2021-22	75,000		In progress
Waste Strategy projects	WaRM #3 2022-23	75,000	TBC	Pending
Green-waste track & Signage	LRCI Phase 2	30,387	0	Completed



Skate-park & Pump-track Stage 1	LRCI Phase 3	50,232	0	In progress
Youth Program 2022-23	Alcohol & Drugs (DoH)	20,000	0	In progress
Seniors Program 2023-24		20,000	18,500	In progress
Solar Lighting & Court upgrades	Town Asset (DITT)	82,483	12,346	In progress
Youth Week 2023	DTHFC-Youth Week	1,980	1,000	In progress
Replace tipper-truck	DCMC-Priority Infra	90,910	21,090	In progress
Replace exercise stations	DCMC-Priority Infra	142,640	2,360	In progress

Advice has been received that the following grant applications have been unsuccessful.

<b>Proposed Council Project</b>	<b>Funding</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC inkind</b>
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0
Skate-park & Pump-track Stage 2	DITT CBF	250,000	250,000	0	0
Waste Strategy projects	DITT WMF	46,000	23,000	11,500	11,500

The following grant applications have been submitted and are pending notification.

<b>Proposed Council Project</b>	<b>Funding</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>Other</b>
Skate-park & Pump-track Stage 3	CMC-CPP	450,000	415,000	0	35,000
Beach Access upgrades	CMC-CPP	100,000	75,000	0	25,000
Seniors Month activities	DTFHC-OFTA	2,000	2,000	0	1,000
Mens Program activities	DTFCH	10,000	10,000	0	0

#### **Resolution No. 2023/082**

**That council notes the grants update information provided.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF - Carried**

#### **11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil**

#### **12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil**

#### **13. PETITIONS/DEPUTATIONS - Nil**

#### **14. CURRENT/UPCOMING EVENTS**

##### **14.1. Walk to School - Friday 19 May 2023**

This national annual event is supported through the council Sports and Recreation Youth Development Program. Parent permissions have been requested and children will walk to school and enjoy a breakfast on the jetty platform before catching the ferry at 8am.

##### **14.2. TOPROC-AMRG Meeting – 24 May 2023**

Council will be hosting the TOPROC Animal Management Reference Group meeting in Wagait Beach on the 24 May 2023.

**14.3. Seniors' Planning Morning Tea – 25 May**

Devonshire tea will be shared and ideas raised for the next year's program (2023-24).

**14.4. Citizenship Ceremony, City of Palmerston Chambers – Thursday 1 June 2023**

President Neil White and CEO Renita Glencross have been invited to attend the Citizenship Ceremony in Palmerston by Mayor Athina Pascoe-Bell. CEO will attend.

**14.5. TOPROC Meeting – Friday 2 June 2023****14.6. Public Holiday, King's Birthday – Monday 12 June 2023****14.7. ALGA Conference – 13-16 June****14.8. LGANT & Cabinet Meeting – Wednesday 21 June TBC****14.9. School Holiday Program – Monday 26 June TBC****15. LATE ITEMS AND GENERAL BUSINESS****15.1. Council Statutory Requirements Calendar for 2023**

The statutory requirements for council to meet its planning and reporting obligations depend on timely meetings to discuss and agree on matters of importance to and with the community.

The table below shows dates for council to meet NT Government compliance responsibilities (submitting statutory documents). and a copy of the current council meeting & events calendar is attached for reference.

Item	Audit Committee	Council Meeting	NTG Due Date
2nd Financial Year Budget Review	-	Mar/April 2023	30 April 2023
2024 Budget workshop		Mar 2023	-
2024 Shire Plan & Budget – Draft*	May	May 2023	-
2024 Shire Plan & Budget - Final	-	June 2023	30 June 2023
2023 Financial Audit - Draft	August	September	-
2023 Annual Report - Draft	September	September	-
Adopt 2023 Financial Audit	October	October	15 November
Adopt 2023 Annual Report	October	October	15 November
Q1 Budget Review	-	October	31 December

\* Per Section 35(3)(c) of *the Act*, a notice will be published on council's website and in the NT News, inviting written submissions commenting on the draft Shire Plan and Budget for a period of 25 days from the council meeting in May.

**Resolution No. 2023/083**

**That Council note information provided.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF - Carried**

## 16. IN-CAMERA ITEMS

### **Resolution No. 2023/084**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF - Carried**

At 8.21 pm Council closed the meeting to the general public.

Confidential Items to be raised In-Camera:

- Recommendations from the Audit Committee
- Declaration of Rates and Charges for 2023-24
- Draft Shire Plan and Budget for 2023-24
- Community Grant Fund Recommendations from the Panel – Round 2
- Late correspondence

### **16.2. Declaration of Rates and Charges for 2023-24**

In accordance with Sections 237 and 238 of the *Local Government Act 2019* the Chief Executive Officer must declare the rates and charges for the financial year.

A budget workshop was held for elected members on 30 March 2023 with members discussing options to increase rates and fees as well as additional service revenue opportunities. At the council meeting in April, members reviewed the Directions 2023/755 and resolved to increase the councillor allowances, which has now been added to the budget.

Please find the 2023-24 Rates and Charges Declaration attached for your review and a second attachment that provides budget proposals for increases to rates and charges at 3.5%, 4.5%, 5.5% and 7.5% for council consideration.

### **Resolution No. 2023/086**

**That council accepts the 2023-24 Rates Declaration, in accordance with Sections 237 and 238 of the Local Government Act 2019.**

**Moved: Cr Michael Vaughan**

**Seconded: Vice-President Tom Dyer**

**Vote: 3/5 (NW & PC not in favour) - Carried**

### **16.3. Draft Shire Plan and Budget for 2023-24**

In accordance with Sections 34, 35 and 201 of *the Act*, the Wagait Shire Council Draft Shire Plan and Budget for 2023-24 has been drafted for council's consideration.

With consideration given to recent community consultation, recommendations from the Audit Committee and the Declaration of Rates and Charges, the CEO presents the draft Shire Plan and Budget for 2023-24 for councils review and endorsement.

**Resolution No. 2023/087**

**That council accepts the draft Shire Plan and Budget for 2023-24 noting an increase to rates and charges of 3.5%, in accordance with Sections 34,35 and 201 of the Local Government Act 2019.**

**Moved: Cr Michael Vaughan**

**Seconded: Vice-President Tom Dyer**

**Vote: 3/5 (NW & PC not in favour) - Carried**

**16.4. 2023 Community Fund Panel Recommendations – Round 2**

The Community Grants Panel provided feedback to submissions made by community members/groups in Round 2, with both submissions being awarded. During the process, one group requested to withdraw the application as it does not require the funding.

**Resolution No. 2023/088**

**That the council note the recommendations of the panel for awarding the 2023 Wagait Shire Council Community Fund grants and the additional information provided by the CEO that 1 applicant has withdrawn.**

**Moved: Cr Sarah Smith**

**Seconded: President Neil White**

**Vote: AIF - Carried**

**16.5. 2023 Community Fund Panel Recommendations – Round 2**

The Community Grants Panel provided feedback to submissions made by community members/groups in Round 2, with both submissions being awarded. During the process, one group requested to withdraw the application as it does not require the funding.

**Resolution No. 2023/088**

**That the council note the recommendations of the panel for awarding the 2023 Wagait Shire Council Community Fund grants and the additional information provided by the CEO that 1 applicant has withdrawn.**

**Moved: Cr Sarah Smith**

**Seconded: President Neil White**

**Vote: AIF - Carried**

**Resolution No. 2023/089**

**That council resolves to move the following to general business in accordance with section 293(1) of the Local Government Act:**

- a) 16.2 Declaration of Rates & Charges**
- b) 16.3 Draft Shire Plan and Budget for 2023-24**
- c) 16.4 Community Fund - Round 2 recommendations**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF - Carried**

**Resolution No. 2023/090**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr Michael Vaughan**

**Seconded: Cr Sarah Smith**

**Vote: AIF - Carried**

At 9.35 pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 20 June 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at 9.35 pm.

WAGAIT SHIRE COUNCIL									
Balance Sheet as at 31 May 2023				Notes to the Balance Sheet					
Assets	31 May 2023	31 May 2022	Note	Note 1. Details of Cash and Investments Held					
<b>Tied Funds</b>									
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	<b>1 (a) Bendigo Bank Investment Account</b>		\$500,000.00			
CBA Fixed Term Deposits	\$1,000,000.00	\$1,000,000.00	1 (b)						
CBA Online Saver - SP Grants	\$118,610.05	\$0.00	2	CBA - Fixed Term Deposit (13/09/22)		\$ 300,000.00			
<b>Total Tied Funds</b>	<b>\$1,618,610.05</b>	<b>\$1,500,000.00</b>		CBA - Fixed Term Deposit (10/10/22)		\$ 200,000.00			
						CBA - Fixed Term Deposit (17/11/22)		\$ 500,000.00	
						<b>1 (b) Total CBA Investments</b>		<b>\$ 1,000,000.00</b>	
<b>Untied Funds</b>									
CBA Online Saver	\$116,584.49	\$185,249.35		<b>Note 2. CBA Online Saver - Special Purpose Grants</b>					
CBA Transaction Account	\$35,325.38	\$29,034.79		May 23 movement of SP Grants occurred on 06/06/23					
<b>Total Untied Funds</b>	<b>\$151,909.87</b>	<b>\$214,284.14</b>							
<b>Total Bank</b>	<b>\$1,770,519.92</b>	<b>\$1,714,284.14</b>							
<b>Current Assets</b>									
Less Prov'n for Doubtful Debts	-\$5,838.00	-\$12,115.00		Balance as of 12/05/23					
Rates Debtors Account	\$12,796.64	\$11,655.41	3	Transfer from CBA Transaction Account (+)		\$ 118,445.86			
Rates in Advance	-\$9,553.78	-\$4,592.02		Transfer interest earned to Trans Account (-)		\$ 144,732.21			
Rates Payment Control Account	\$0.00	-\$18.86		<b>Balance as of 06/06/23</b>		\$ 134.50			
Trade Debtors [11405]	\$0.00	\$19,465.25	4			\$ 263,043.57			
<b>Total Current Assets</b>	<b>-\$2,595.14</b>	<b>\$14,394.78</b>		<b>Note 3. Details of Rates Control Account</b>					
						Rates Control Account - Relates to Rates balance owing as per Councilwise			
<b>Non-current Assets</b>									
Buildings Accum Dep	-\$96,166.55	-\$23,595.18		Rates Prior years (pre 2022)		\$ 2,303.96			
Buildings at Cost	\$980,000.18	\$980,000.18		Rates 22/23 over due		\$ 10,492.68			
Inf Roads & Paths at Cost	\$863,576.00	\$484,500.00		Rates 22/23 not over due yet					
Infr Roads & Path Accum Depn.	-\$512,660.63	-\$475,065.00		<b>Total Rates Arrears</b>		<b>\$ 12,796.64</b>			
Land at Cost	\$350,000.00	\$350,000.00		<b>Note 4. Details of Trade Debtors</b>					
Leased Vehicle Accum Depreciation	-\$35,065.87	-\$18,097.00		<b>Debtors</b>		<b>Current</b>	<b>&gt; 30 days</b>	<b>&gt; 60 days +</b>	<b>&gt; 90 days</b>
Motor Vehicles Accum Dep	-\$70,938.37	-\$69,702.00		Trade Debtors		0.00	0.00	0.00	0.00
Motor Vehicles at Cost	\$73,398.55	\$73,398.55							
Office Equip & Furn at Cost	\$193,787.74	\$179,887.74		<b>Note 5. Details of Trade Creditors</b>					
Office Equip Furn Accum Depn.	-\$175,860.38	-\$175,277.00		<b>Creditors</b>		<b>Current</b>	<b>&gt; 30 days</b>	<b>&gt; 60 days +</b>	<b>&gt; 90 days</b>
Plant & Equipment at Cost	\$674,766.34	\$607,791.12		Trade Creditors		111,250.72	-510.00	0.00	5,100.00
Plant & Equipment Accum Dep	-\$482,281.12	-\$433,554.00				RGM invoice paid in June 23 ATO double BAS Payment in credit			
Right Use of Assets	\$54,294.00	\$54,294.00		<b>Note 6. Details of Unexpended Grants Liability</b>					
Sports Ground Accum Dep	-\$55,417.00	-\$11,263.00		Unexpended Grants - Special Purpose		29,493.57			
Sports Ground at Cost	\$310,000.00	\$310,000.00		<b>Total Unexpended Grants Liability</b>		<b>29,493.57</b>			
<b>Total Non-current Assets</b>	<b>\$2,071,432.89</b>	<b>\$1,833,318.41</b>							
<b>Total Assets</b>	<b>\$3,839,357.67</b>	<b>\$3,561,997.33</b>							
<b>Liabilities</b>									
<b>Current Liabilities</b>									
CBA CC - Gary Zikan new	\$0.00	\$374.00		<b>Note .7 Details of Retained Earning</b>					
CBA CC - Renita Glencross	\$188.00	\$460.57		Resolution 2022/156 from September meeting to move \$250,000 from surplus to increase reserves					
Current Lease Liabilities	\$13,678.00	\$0.00							
Grants in advance	\$0.00	\$53,980.00							
GST	-\$10,561.30	-\$621.48							
PAYG Withholding Payable	\$8,324.00	\$7,104.00							
Provision for Annual Leave	\$59,127.58	\$57,768.92							
Provision for Long Service Leave	\$43,802.04	\$71,289.35							
Rounding	\$0.14	\$0.08							
Super Payable	\$4,363.87	\$3,460.90							
Super Payable control account	\$0.00	-\$136.59							
Trade Creditors	\$115,840.72	\$23,643.91							
Unexpended Grant Liability	\$29,493.57	\$89,050.16	5						
Wages Payable - Payroll	\$302.56	\$0.00	6						
<b>Total Current Liabilities</b>	<b>\$264,559.18</b>	<b>\$306,373.82</b>							
<b>Non-Current Liabilities</b>									
Non-current Lease Liabilities	\$19,367.00	\$45,984.00							
Provision for Non Current Long Service Leave	\$10,056.00	\$7,455.00							
<b>Total Non-Current Liabilities</b>	<b>\$29,423.00</b>	<b>\$53,439.00</b>							
<b>Total Liabilities</b>	<b>\$293,982.18</b>	<b>\$359,812.82</b>							
<b>Net Assets</b>	<b>\$3,545,375.49</b>	<b>\$3,202,184.51</b>							
<b>Equity</b>									
Asset Revaluation Reserve	\$991,467.27	\$991,467.27							
Current Year Earnings	-\$8,745.95	-\$1,793.72							
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03							
Retained Earnings	\$10,368.14	-\$89,775.07							
<b>Asset Renewal Reserve</b>									
Asset Renewal Reserves	\$0.00	\$500,000.00	7						
Other Asset Renewal Reserve	\$300,000.00	\$0.00							
Roads Renewal Project Reserve	\$450,000.00	\$0.00							
<b>Total Asset Renewal Reserve</b>	<b>\$750,000.00</b>	<b>\$500,000.00</b>							
<b>Total Equity</b>	<b>\$3,545,375.49</b>	<b>\$3,202,184.51</b>							

<b>16.4. Movements in Council Reserves and Priority Projects</b>				
Council considered the meeting paper attached and resolved to note the information provided in the brief and agree to recommendations from the CEO, being to:				
a)	Transfer an amount of \$250,000 from the 2021-22 surplus to increase the overall reserve levels to \$1.75M;			
b)	Allocate an amount of \$450,000 of the Asset Renewal reserve be allocated to the Road Renewal Project; and			
c)	Draw an amount of \$30,000 from the Asset Renewal Reserve for a Road Safety Audit and Road Condition Report, building on the 2018 LGANT Report for use in grant funding submissions to upgrade the estate roads.			

<b>Resolution No. 2022/156</b>	
<b>That council receives and notes the information provided.</b>	
<b>Moved:</b>	<b>Cr Peter Clee</b>
<b>Seconded:</b>	<b>President Neil White</b>
<b>Minutes:</b>	<b>215</b>

# WAGAIT SHIRE COUNCIL

Table 2&3: Capital Expenditure Actual v Budget as at 31 May 2023

CAPITAL EXPENDITURE FOR THE PERIOD MAY 2023	YTD Actuals	YTD Budget	YTD Variance	Approved Annual Budget
Buildings (ReDiscovery Hub Stage 1)	9,220	75,000	(65,780)	75,000
Infrastructure (Skate-park & Pump-track Stage 1)	20,630	38,352	(17,722)	38,352
Infrastructure (Solar-lights & Sports-court upgrades)	55,729	82,483	(26,754)	82,483
Infrastructure (Condensed exercise station)	0	142,640	(142,640)	142,640
Motor Vehicles (Leased / Right of Use)	0	0	0	15,200
Motor Vehicles (Tipper-truck)	91,832	90,910	922	90,910
Office Equipment	10,200	6,000	4,200	6,000
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>187,611</b>	<b>435,385</b>	<b>(247,774)</b>	<b>450,585</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	409,028
Transfers from Reserves	0	0	0	20,326
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>435,354</b>

By Project / Asset Item* over \$100,000	Class of Assets	Prior Year Actuals	YTD Actuals	YTD Budget	YTD Variance	Total Approved Budget	Total Cost to Date
		\$ (A)	\$ (B)	\$ (C)	\$ (D = B-C)	\$ (E)	\$ (F = A+B)
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	130,090				130,000	130,090
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286				125,286	125,286
LCRI Ph3 (Skate-park & Pump-track Stage 1)	Infrastructure	11,880	20,630				32,510
WaRM #2 & #3 (Rediscovery Hub)	Building	0	9,220				9,220
IPG (Condensed exercise station)	Infrastructure	0			0	142,640	0
<b>TOTAL</b>		<b>267,256</b>	<b>29,850</b>	<b>0</b>	<b>0</b>	<b>397,926</b>	<b>297,106</b>

# Statement of Cash Flows

## WAGAIT SHIRE COUNCIL

For the month ended 31 May 2023

	MAY 2023	APR 2023	MAR 2023	FEB 2023	JAN 2023	DEC 2022	NOV 2022	OCT 2022	SEP 2022	AUG 2022	JUL 2022
<b>Operating Activities</b>											
Receipts from customers	107,711.41	18,797.02	84,129.67	(69,171.32)	116,484.25	(9,244.70)	36,833.55	55,132.56	44,290.86	554,756.04	36,248.50
Payments to suppliers and employees	(81,060.47)	(88,251.99)	(195,117.44)	(47,985.99)	(63,357.52)	(95,023.19)	(80,433.84)	(94,160.10)	(124,200.91)	(99,613.54)	(93,724.33)
Cash receipts from other operating activities	8,115.00	6,216.00	2,252.00	74,485.00	27,055.00	33,957.13	2,221.00	4,524.00	3,819.00	1,679.00	3,011.00
<b>Net Cash Flows from Operating Activities</b>	<b>34,765.94</b>	<b>(63,238.97)</b>	<b>(108,735.77)</b>	<b>(42,672.31)</b>	<b>80,181.73</b>	<b>(70,310.76)</b>	<b>(41,379.29)</b>	<b>(34,503.54)</b>	<b>(76,091.05)</b>	<b>456,821.50</b>	<b>(54,464.83)</b>
<b>Investing Activities</b>											
Other cash items from investing activities	17,032.99	31,769.29	18,114.54	25,663.88	33,628.18	28,131.27	43,747.53	71,645.04	152,220.14	(310,702.58)	19,732.16
<b>Net Cash Flows from Investing Activities</b>	<b>17,032.99</b>	<b>31,769.29</b>	<b>18,114.54</b>	<b>25,663.88</b>	<b>33,628.18</b>	<b>28,131.27</b>	<b>43,747.53</b>	<b>71,645.04</b>	<b>152,220.14</b>	<b>(310,702.58)</b>	<b>19,732.16</b>
<b>Financing Activities</b>											
Other cash items from financing activities	(82,294.95)	(14,574.18)	(59,691.47)	76,433.93	(1,048.36)	22,721.91	(1,273.56)	(18,441.47)	5,940.47	(72,746.51)	(24,223.25)
<b>Net Cash Flows from Financing Activities</b>	<b>(82,294.95)</b>	<b>(14,574.18)</b>	<b>(59,691.47)</b>	<b>76,433.93</b>	<b>(1,048.36)</b>	<b>22,721.91</b>	<b>(1,273.56)</b>	<b>(18,441.47)</b>	<b>5,940.47</b>	<b>(72,746.51)</b>	<b>(24,223.25)</b>
<b>Net Cash Flows</b>	<b>(30,496.02)</b>	<b>(46,043.86)</b>	<b>(150,312.70)</b>	<b>59,425.50</b>	<b>112,761.55</b>	<b>(19,457.58)</b>	<b>1,094.68</b>	<b>18,700.03</b>	<b>82,069.56</b>	<b>73,372.41</b>	<b>(58,955.92)</b>
<b>Cash and Cash Equivalents</b>											



	MAY 2023	APR 2023	MAR 2023	FEB 2023	JAN 2023	DEC 2022	NOV 2022	OCT 2022	SEP 2022	AUG 2022	JUL 2022
Cash and cash equivalents at beginning of period	1,800,827.94	1,846,871.80	1,997,184.50	1,937,759.00	1,824,997.45	1,844,455.03	1,843,360.35	1,824,660.32	1,742,590.76	1,669,218.35	1,728,174.27
Net change in cash for period	(30,496.02)	(46,043.86)	(150,312.70)	59,425.50	112,761.55	(19,457.58)	1,094.68	18,700.03	82,069.56	73,372.41	(58,955.92)
Cash and cash equivalents at end of period	1,770,331.92	1,800,827.94	1,846,871.80	1,997,184.50	1,937,759.00	1,824,997.45	1,844,455.03	1,843,360.35	1,824,660.32	1,742,590.76	1,669,218.35

# Statement of Cash Flows

## WAGAIT SHIRE COUNCIL

For the 11 months ended 31 May 2023

JUL 2022-MAY 2023

### Operating Activities

Receipts from customers	975,967.84
Payments to suppliers and employees	(1,062,929.32)
Cash receipts from other operating activities	167,334.13
<b>Net Cash Flows from Operating Activities</b>	<b>80,372.65</b>

### Investing Activities

Other cash items from investing activities	130,982.44
<b>Net Cash Flows from Investing Activities</b>	<b>130,982.44</b>

### Financing Activities

Other cash items from financing activities	(169,197.44)
<b>Net Cash Flows from Financing Activities</b>	<b>(169,197.44)</b>

<b>Net Cash Flows</b>	<b>42,157.65</b>
-----------------------	------------------

### Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,728,174.27
Net change in cash for period	42,157.65
Cash and cash equivalents at end of period	1,770,331.92

# WAGAIT SHIRE COUNCIL

## Income & Expenditure Statement Actual v Budget May 2023

	Apr Actual	YTD Actual	YTD Budget	YTD Variance	WHOLE YEAR BUDGET	NOTES	2022/23 Budget to be amended & approved in October 2022 & review + update in April 2023
<b>Income</b>							
Contracts, Fees & Charges	\$ 6,831.81	\$ 135,288.39	\$ 165,600.00	-\$ 30,311.61	\$ 181,600.00	<b>1</b>	May YTD lower due to timing of invoices
Interest/Investment Income	\$ 283.85	\$ 12,374.51	\$ -	\$ 12,374.51	\$ 30,000.00	<b>2</b>	Accrued term deposit interest due Sep/Oct/Nov in Jun 23
Operating Grant Revenue	\$ 6,280.00	\$ 321,470.00	\$ 315,392.00	\$ 6,078.00	\$ 315,392.00	<b>3</b>	2nd instalment of Operational grants received in Jan 23 (FAA c/f = \$ 53,980)
Other Income	\$ 200.00	\$ 5,905.22	\$ -	\$ 5,905.22	\$ -	<b>4</b>	YTD higher
Other Income - Disposal of Fixed Assets	\$ -	\$ 6,986.18	\$ 8,000.00	-\$ 1,013.82	\$ 8,000.00	<b>6</b>	A sale of Kubota Tractor in March
Rates Income	\$ 325.73	\$ 253,901.80	\$ 253,162.00	\$ 739.80	\$ 253,324.00	<b>5</b>	Includes rates, rates interest, and rates search income (FY23 rates = \$251,424 for 387 properties)
Rental Income	\$ 754.55	\$ 7,218.22	\$ 4,763.00	\$ 2,455.22	\$ 5,200.00	<b>6</b>	May YTD higher due to caretakers rental at Cloppenburg Park
Waste Management Income	\$ 72.73	\$ 124,209.68	\$ 124,096.00	\$ 113.68	\$ 124,196.00	<b>7</b>	Includes waste management levy and additional bins income (FY23 waste mgmt levy = \$122,996 for 387 properties)
<b>Total Income</b>	<b>\$ 14,748.67</b>	<b>\$ 867,354.00</b>	<b>\$ 871,013.00</b>	<b>-\$ 3,659.00</b>	<b>\$ 917,712.00</b>		
<b>Gross Profit</b>	<b>\$ 14,748.67</b>	<b>\$ 867,354.00</b>	<b>\$ 871,013.00</b>	<b>-\$ 3,659.00</b>	<b>\$ 917,712.00</b>		
<b>Less Operating Expenses</b>							
Administration Expenses	\$ 4,685.80	\$ 49,927.34	\$ 47,548.00	\$ 2,379.34	\$ 51,850.00	<b>8</b>	YTD higher
Contracts & Material Expenses	\$ 500.00	\$ 761.00	\$ 185.00	\$ 576.00	\$ 200.00	<b>9</b>	May & YTD lower mainly due to timing
Depreciation Expenses	\$ 12,995.34	\$ 142,948.74	\$ 142,950.00	-\$ 1.26	\$ 155,944.00	<b>10</b>	Estimated monthly depreciation \$12995.34/month
Elected Member Allowances	\$ 411.40	\$ 4,307.72	\$ 4,587.00	-\$ 279.28	\$ 5,000.00	<b>11</b>	YTD lower due to members not claiming allowances
Elected Member Expenses & PD	\$ -	\$ 2,045.46	\$ 2,288.00	-\$ 242.54	\$ 2,500.00	<b>12</b>	YTD lower
Employment Expenses	\$ 46,729.28	\$ 466,811.85	\$ 462,946.00	\$ 3,865.85	\$ 505,069.00	<b>13</b>	YTD higher due to new starters, additional pay-cycle (July), pending WC reimbursement claim payment from insurer
Insurance	-\$ 100.97	\$ 52,784.63	\$ 53,181.00	-\$ 396.37	\$ 53,181.00	<b>14</b>	Insurance payments due July/August (\$53,403)
Other Expenses - Election	\$ 475.35	\$ 8,233.05	\$ 7,757.00	\$ 476.05	\$ 7,757.00	<b>15</b>	YTD higher
Projects & Activities	\$ 663.15	\$ 9,366.41	\$ 12,375.00	-\$ 3,008.59	\$ 13,500.00	<b>16</b>	YTD lower pending community grants program in Q2
Repairs & Maintenance	\$ 3,825.62	\$ 18,500.45	\$ 16,368.00	\$ 2,132.45	\$ 17,900.00	<b>17</b>	YTD higher due to annual maintance and road reserve expenses
Services	\$ 1,881.05	\$ 8,458.30	\$ 9,278.00	-\$ 819.70	\$ 9,600.00	<b>18</b>	May & YTD lower
Vehicle & Plant Expenses	\$ 3,353.63	\$ 42,800.48	\$ 35,508.00	\$ 7,292.48	\$ 38,771.00	<b>19</b>	YTD higher due to annual services and licencing in Q1
Waste Management Expenses	\$ 7,841.50	\$ 69,154.52	\$ 74,976.00	-\$ 5,821.48	\$ 81,800.00	<b>20</b>	May & YTD lower
<b>Total Operating Expenses</b>	<b>\$ 83,261.15</b>	<b>\$ 876,099.95</b>	<b>\$ 869,947.00</b>	<b>\$ 6,152.95</b>	<b>\$ 943,072.00</b>		
<b>Operating Profit</b>	<b>-\$ 68,512.48</b>	<b>-\$ 8,745.95</b>	<b>\$ 1,066.00</b>	<b>-\$ 9,811.95</b>	<b>-\$ 25,360.00</b>		
<b>Non-operating Income</b>							
Special Purpose Grants	\$ 10,636.55	\$ 65,494.31	\$ -	\$ 65,494.31		<b>21</b>	Grants brought forward = unexpended at June 30 (\$122,269.92)
<b>Total Non-operating Income</b>	<b>\$ 10,636.55</b>	<b>\$ 65,494.31</b>	<b>\$ -</b>	<b>\$ 65,494.31</b>	<b>\$ -</b>		
<b>Non-operating Expenses</b>							
Special Purpose Grant Expenses	\$ 10,636.55	\$ 65,494.31	\$ -	\$ 65,494.31		<b>22</b>	Special Purpose Grants, refer to unexpended Grants Sheet for more detail
<b>Total Non-operating Expenses</b>	<b>\$ 10,636.55</b>	<b>\$ 65,494.31</b>	<b>\$ -</b>	<b>\$ 65,494.31</b>	<b>\$ -</b>		
<b>Net Profit</b>	<b>-\$ 68,512.48</b>	<b>-\$ 8,745.95</b>	<b>\$ 1,066.00</b>	<b>-\$ 9,811.95</b>	<b>-\$ 25,360.00</b>		
Total Rates incl waste invoiced	\$ 374,420.00						
Less current year outstanding	\$ 12,796.64		\$ 853.48	Total from difference above			
<b>Total Rates in received in Cash 2022-23</b>	<b>\$ 361,623.36</b>						

# WAGAIT SHIRE COUNCIL

## Special Purpose Grants (SPG) as at 31 May 2023

Funding Body	Project Name	Grants Current	Brought Fwd	Total Grants	Current Exp 2023	Total Exp	Balance	Notes
Australia Day Council	Australia Day	2,500.00		2,500.00	2,500.00	2,500.00	0.00	Acquitted
Carers NT	Carers event	300.00		300.00	300.00	300.00	0.00	Acquitted
DITT - CBF	Makers & Creators 2022		2,121.00	2,121.00	2,045.00	2,045.00	76.00	CBF Community Organisation Grants Program
DoH - Healthy Lifestyle 20/21	Seniors		18,218.84	18,218.84	15,199.25	15,199.25	3,019.59	Program running throughout year and c/f
DCMC	IPG-Tipper			0.00	91,831.66	91,831.66	-91,831.66	New capital grant for tipper truck
DCMC	IPG-Sportsground			0.00		0.00	0.00	New capital grant for sportsground infrastructure
Federal Gov	LRCI 2		-1,181.00	-1,181.00	7,935.00	7,935.00	-9,116.00	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3		25,794.00	25,794.00	20,630.00	20,630.00	5,164.00	Skatepark & Pumptrack design & construct Stage 1
DTF	MPG - 2022	8,115.00		8,115.00			8,115.00	NT Men's Places Grant
DTF	NT Youth Week 2023	2,000.00		2,000.00	1,893.76	1,893.76	106.24	Program running into 2023
DITT	Tourism Town Asset 2022	31,063.13		31,063.13	55,729.20	55,729.20	-24,666.07	Program running into 2023
DoH - AOD	Wagait Youth Program 2022		17,900.23	17,900.23	17,900.23	17,900.23	0.00	Acquitted
DoH - AOD	Wagait Youth Program 2023	20,000.00		20,000.00	7,357.17	7,357.17	12,642.83	Program running throughout year
FRRR	Wagait Youth Program		1,079.35	1,079.35	1,079.35	1,079.35	0.00	Acquitted
DCMG-LG	WRM #2 21-22		58,337.50	58,337.50	9,220.00	9,220.00	49,117.50	ReDiscovery Centre
DCMG-LG	WRM #3 22-23	75,000.00		75,000.00		0.00	75,000.00	ReDiscovery Centre
DTF	International Women's Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	Acquitted
DTF	Youth Vibe School Holiday 2022-23	4,000.00		4,000.00	2,133.86	2,133.86	1,866.14	Program running throughout year and c/f
<b>Totals</b>		<b>145,978.13</b>	<b>122,269.92</b>	<b>268,248.05</b>	<b>238,754.48</b>	<b>238,754.48</b>	<b>29,493.57</b>	
<b>Total Special Purpose Grants</b>				<b>268,248.05</b>	<b>GRAND TOTAL</b>		<b>29,493.57</b>	

WAGAIT SHIRE COUNCIL 2023-24 ANNUAL BUDGET AND LONG-TERM FINANCIAL PLAN 2023-2028

INCOME AND EXPENSES BUDGET			TABLE 1	TABLE 2: Long-Term Financial Plan			
FOR THE YEAR ENDING 30 JUNE 2022				Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4
EXPLANATION	OPERATING INCOME	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Estimated rates to be raised	Rates	\$ 253,324	\$ 261,723	\$ 281,340	\$ 296,732	\$ 312,969	\$ 330,100
Estimated waste charges to be raised	Waste Charges	\$ 124,196	\$ 128,300	\$ 145,194	\$ 153,125	\$ 160,831	\$ 176,804
	Fees and Charges	\$ 189,100	\$ 201,600	\$ 221,600	\$ 221,600	\$ 221,600	\$ 221,600
	Operating Grants and Subsidies	\$ 315,692	\$ 322,164	\$ 342,037	\$ 352,958	\$ 364,382	\$ 364,382
	Interest/Investment income	\$ 30,000	\$ 30,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
	Other Income (Rental)	\$ 5,200	\$ 7,200	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200
Any other income in cash or in-kind	Other Income (Sale assets)	\$ 8,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -
	TOTAL INCOME	\$ 925,512	\$ 995,987	\$ 1,034,371	\$ 1,068,615	\$ 1,103,982	\$ 1,137,086
	OPERATING EXPENSES						
	Employee Costs	\$ 471,839	\$ 570,070	\$ 586,736	\$ 594,334	\$ 603,349	\$ 603,349
	Operational, Contracts, Materials	\$ 217,388	\$ 253,000	\$ 268,400	\$ 277,750	\$ 275,200	\$ 264,550
	Elected Member Allowances	\$ 9,432	\$ 24,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Elected Member Expenses	\$ 2,500	\$ 8,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Repairs and Maintenance	\$ 41,100	\$ 36,900	\$ 37,900	\$ 38,410	\$ 38,410	\$ 38,410
	Depreciation, Amortisation, Impairment	\$ 155,944	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
	Interest Expenses	\$ -	\$ -	\$ -			\$ -
	Other Expenditure (election)	\$ 8,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
	TOTAL EXPENSES	\$ 906,203	\$ 1,061,970	\$ 1,113,036	\$ 1,140,494	\$ 1,136,959	\$ 1,126,309
	BUDGETED OPERATING SURPLUS/DEFICIT	\$ 19,309	-\$ 65,983	-\$ 78,665	-\$ 71,879	-\$ 32,977	\$ 10,777
	CAPITAL GRANTS						
Grants for capital exp in the balance sheet	Capital Grants	\$ 548,000	\$ 990,337	\$ 1,200,000	\$ 2,800,000	\$ -	
	BUDGETED SURPLUS/DEFICIT	\$ 567,309	\$ 924,354	\$ 1,121,335	\$ 2,728,121	-\$ 32,977	\$ 10,777
Estimated capital and non-cash adjustments:							
Capital Expenditure per Table 3	Capital Expenditure (per Table 3)	-\$ 563,600	-\$ 1,117,337	-\$ 1,430,000	-\$ 3,430,000	-\$ 30,000	\$ -
	Capital grants carried forward	\$ 100,000	\$ 364,000				
	Loan repayments – (Principal only)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-cash revenue in operating income	Less non-cash revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-cash expenses in operating expenses	Add back non-cash expenses (Reg10)	\$ 137,779	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
	*Net Budget (Surplus/Deficit):	\$ 241,488	\$ 341,017	-\$ 138,665	-\$ 531,879	\$ 107,023	\$ 180,777
Net Budget to be funded by:							
Prior year tied revenue	Prior year carry forward tied funding	\$ 100,000	\$ 364,000				
	Other inflow of funds						
	Transfers from reserves	\$ 54,000	\$ 32,000	\$ 250,000	\$ 600,000		
Total inflows	TOTAL INFLOWS	\$ 154,000	\$ 396,000	\$ 250,000	\$ 600,000	\$ -	
Must not be a deficit	Net budgeted operating position	\$ 395,488	\$ 737,017	\$ 19,590	\$ 68,121	\$ 107,023	\$ 180,777
TABLE 3: BUDGETED CAPITAL EXPENDITURE	Class of property, plant and equipt			Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4
	Building	\$ 150,000	\$ 133,337	\$ 500,000			
	Infrastructure	\$ 224,000	\$ 864,000	\$ 900,000	\$ 3,400,000		
	Plant and Machinery	\$ 174,000	\$ 90,000				
	Motor Vehicles	\$ 15,600	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	TOTAL CAPITAL EXPENDITURE	\$ 563,600	\$ 1,117,337	\$ 1,430,000	\$ 3,430,000	\$ 30,000	
	FUNDED BY:						
	Operating Income (leased vehicles)	\$ 15,600	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Capital Grants	\$ 548,000	\$ 990,337	\$ 1,200,000	\$ 2,800,000	\$ -	\$ -
	Transfers from cash reserves	\$ 54,000	\$ 52,000	\$ 250,000	\$ 600,000	\$ -	\$ -
	Sale of assets	\$ 8,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 625,600	\$ 1,117,337	\$ 1,480,000	\$ 3,430,000	\$ 30,000	\$ 30,000
TABLE 4: BUDGETED CAPITAL EXPENDITURE BY PROJECT				Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4
Project Category, Timeline & Budget	Project	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Infrastructure 2022-2024 ; \$ 900,000	Skate Park/Pump track upgrade	\$ 50,000	\$ 400,000	\$ 400,000			
Infrastructure 2023-2026 ; \$ 750,000	Access Paths & Bridges		\$ 250,000	\$ 500,000			
Infrastructure 2023-2024 ; \$ 144,000	Exercise Station*	\$ 144,000	\$ 144,000				
Infrastructure 2023-2026 ; \$ 3,400,000	Local Roads Upgrades	\$ 30,000			\$ 3,400,000		
Infrastructure 2023-2024 ; \$ 70,000	Beach Access Upgrades*	\$ 70,000	\$ 70,000				
Plant & Machinery 2022-2023 ; \$ 104,000	Replace tipper-truck	\$ 104,000					
Plant & Machinery 2023-2024 ; \$ 90,900	Replace Mower & Slasher		\$ 90,000				
Building 2023-2024 ; \$ 150,000	ReDiscovery Centre*	\$ 150,000	\$ 133,337				
Building 2024-2026 ; \$ 500,000	Office upgrades			\$ 500,000			
* Project funding carried fwd	TOTAL CAPITAL EXPENDITURE/YR	\$ 548,000	\$ 1,087,337	\$ 1,400,000	\$ 3,400,000	\$ -	\$ -
BUDGETED MOVEMENT IN RESERVES	Class of property, plant and equipt			Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4
	Opening Balance 1/7/YY	\$ 1,500,000	\$ 1,696,000	\$ 1,794,000	\$ 1,544,000	\$ 944,000	\$ 1,044,000
	Increases	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ 100,000	\$ 200,000
	Decreases	\$ 54,000	\$ 52,000	\$ 250,000	\$ 600,000	\$ -	\$ -
	Closing Balance 30/6/YY	\$ 1,696,000	\$ 1,794,000	\$ 1,544,000	\$ 944,000	\$ 1,044,000	\$ 1,244,000

TABLE 5: Budget Assumptions	Increased operational funding from 2022-23 (by CPI) ReDiscovery Centre funded by 2021-23 WaRM grants c/fwd Exercise Station funded by 2022-23 IPG grants c/fwd Major capital funding received for skate-park development in 2023-24 and 2024-25 Major capital funding received for road and cycle path upgrades in 2024-26 Outer Years 3 & 4 plan to recover & rebuild reserves
-----------------------------	--

TABLE 6: Budget Initiatives	Increased investment to waste management and road upgrades = community sustainability & capability Investment to community recreation facilities; Skate park and pump track = community health & stability Investment to community signage and placemaking = increased community identity & wellbeing Staff training and wages increased to comply LG Award = team confidence, capability & stability Investment to strengthen WHS & public risk management = decreased liability Replace aging plant and machinery (truck and tractor) = increased capability & decreased liability
-----------------------------	---

	<b>PROJECT BRIEF/COUNCIL MEETING BRIEF</b>	
	PROJECT NAME	WASTE & RESOURCE MANAGEMENT FUNDING
	DELIVERABLE	Waste Management Strategy & ReDiscovery Hub
	TIMEFRAME	January to Dec 2023
	REFERENCE	WSC Meeting 20230620

## 1. BACKGROUND

In September 2022, council accepted the third tranche of \$75,000 funding for Waste & Resource Management (WaRM) from the Department of Chief Minister and Cabinet. The grant is to assist with addressing issues specific to waste and resource management including purchase of capital items and develop targeted waste strategies, maintenance and projects into the future.

Council previously approved WaRM-1 (by Resolution 2021/109), WaRM-2 (by Resolution 2021/204) and WaRM-3 (by Resolution 2023/ ) funds to:

- replace aging assets (tractor),
- engage a consultant to finalise the Waste and Recycling Strategy,
- repurpose the caretaker-shed at Cloppenburg Park as a ReDiscovery Hub, and
- contribute to a Food Organics Garden Organics (FOGO) trial in collaboration with Belyuen.

The tractor was purchased in July 2022 and the Waste Management Strategy was completed in October 2022. The ReDiscovery Hub design and cost estimates were completed in Nov-Dec 2022 and a RFQ to selected NT contractors undertaken in Feb-Apr 2023. The quotes received were all significantly higher than the cost estimates and the design is currently being reviewed to work with increases in materials and contractor costs.

## 2. CURRENT ISSUE

In May 2023, council was advised that the funding application to the Recycling Modernisation Fund for the FOGO trial was withdrawn due to ineligibility of contributions from the WaRM fund.

This brief sets out the re-proposed expenditure of the WaRM-3 grant to provide additional funds to complete the repurposing of a council asset into a ReDiscovery Hub and progress other strategic initiatives of the Waste Management Strategy, for Councils consideration and endorsement as requested by the Department.

## 3. PROPOSAL

<i>Item</i>	<i>Proposed timeframe</i>	<i>Cost</i>
Repurposing of Council asset into a ReDiscovery Hub	30 June to 31 Dec 2023	\$ 75,000
<p>The ReDiscovery Hub cost estimates provided by DCDC Quantity Surveyors in November 2022 were aprox \$150k including a contingency of 30%. It was anticipated that further savings could be made through sourcing alternative materials &amp; finishes as well as by council providing some labour and machinery. Expenses to date for design and engineering approvals total \$9,960. A modified design will further decrease costs and council will work closely with the successful contractor to ensure the project is delivered on time and budget.</p>		

The Re-Discovery Hub would progress the following initiatives of the Waste Management Strategy and provide the community with:

- A workshop for providing local environmental solutions and 'men's shed' type activities
- An alternative hub for second-hand-trading, markets and other community activities
- A drop-off centre for non-hazardous recycling and e-waste
- A meeting and learning place to build awareness about recycling and waste-stewardship
- Self-esteem and community pride associated with participation in the waste value-chain

Modifications to increase capacity and versatility of the site include:

- A concrete slab under the existing roof structure (approx 13mx10m)
- Cladding for shed sides, passive-solar designed for airflow
- Roller door shutters for wet season protection
- Industrial fans and fluorescent lights
- An entry ramp at the front of the structure to allow easy access for unloading
- Power supply from existing PV on site

Budget approved 2021-22 (WarM-2)	\$ 60,000
Budget request (WarM-3)	\$ 75,000
<b>TOTAL Revised Budget</b>	<b>\$ 135,000</b>

#### 4. IMPACTS

The overall impact to Council of the proposed projects is one of low-risk with a high community service outcome.

<b>Potential Impact (considerations)</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial (overexpended budget, using reserves)	Medium	CEO
Legislative (approval to operate, EPA; planning, DIPL)	Low	CEO
Conflicts of interest (perceived preferences, contracts awarded)	Low	CEO/Council

#### 5. DECISION

Approved WSC CEO	Renita Glencross		Date	20 / 06 / 2023
Approved by Council	Resolution 2023/	at Council Meeting on	Date	20 / 06 / 2023

**From:** [Phillip Eaton](#)  
**To:** [Renita Glencross](#)  
**Subject:** Fwd: Tomasi Eaton  
**Date:** Thursday, 15 June 2023 4:03:55 PM  
**Attachments:** [Under 16 - Tomasi Eaton.pdf](#)

---

Hello Renita and Wagait Shire Council, I'm emailing you to let you know that two Wagait Beach students have been selected to represent the NT, in Rugby Union, at the 2023 Southern States Rugby Championships in Canberra from Tuesday 11th July till Friday 5th July. The costs for each player is \$2500 each including flights, transfers, accommodation and food. The boys have been madly fundraising and are looking at any form of sponsorship support. If the council is interested in supporting or If you know of any other forms of support for Tomasi Eaton (U16's) and Iseyah Keating (U14's), please let me know. I've attached Tomasi's invitation letter. Regards Phillip

Date: Thu, 15 Jun 2023 at 15:40  
Subject: Tomasi Eaton  
To: Phillip Eaton <[etonimusic@gmail.com](mailto:etonimusic@gmail.com)>

Good Afternoon

Congratulations!!

Attached is your official paperwork to welcome you to the Under 16s team.

This will assist with fundraising and sponsorship.

Welcome to the team

Regards  
Jo Cram  
Under 14s & U16s Team Manager Boys 2023



Wednesday, 14 June 2023

Iseyah Keating  
92 Erickson Crescent  
Wagait Beach NT 822  
joshykeato@gmail.com

Dear Iseyah,

On behalf of the Northern Territory Rugby Union, along with representative coaches and management staff, we wish to congratulate you on your selection into this year's Under 14 Boys Northern Territory Rugby Union team.

We have been impressed by your attitude, commitment, personal engagement, and current fitness levels.

Congratulations! This is a very exciting opportunity to represent and participate in the Southern States Tournament in Canberra, ACT from the 11<sup>th</sup> to 14<sup>th</sup> July 2023.

Representative training will continue at Rugby Park, Marrara as per the previous schedule issued by the Team Management.

Cost for this year's opportunity will be \$2,500 which includes flights, accommodation, meals, medical/strapping on match day and playing/touring kit. The levy may reduce pending confirmation of costs and any fundraising that occurs.

For any queries,

Player Levy/Flights - contact Leanne Bennett - [leanne.bennett@ntrugby.com.au](mailto:leanne.bennett@ntrugby.com.au) or (08) 8945 1444  
Player Pathways/Selections – contact Paul Healy – [pathways@ntrugby.com.au](mailto:pathways@ntrugby.com.au) or (08) 8945 1444  
Training/Team – contact Joanne Cram – [cramclan@gmail.com](mailto:cramclan@gmail.com) or 0408 482 841

Best wishes,



**Leanne Bennett**  
**Commercial and Events Manager**  
**Northern Territory Rugby Union Inc.**  
Email: [leanne.bennett@ntrugby.com.au](mailto:leanne.bennett@ntrugby.com.au)  
Phone: (08) 8945 1444

Wednesday, 14 June 2023

Tomasi Eaton  
25 Dalmeny Road  
Wagait Beach NT 0822  
tomasi.eaton@ntschoools.net

Dear Tomasi,

On behalf of the Northern Territory Rugby Union, along with representative coaches and management staff, we wish to congratulate you on your selection into this year's Under 16 Boys Northern Territory Rugby Union team.

We have been impressed by your attitude, commitment, personal engagement, and current fitness levels.

Congratulations! This is a very exciting opportunity to represent and participate in the Southern States Tournament in Canberra, ACT from the 11<sup>th</sup> to 14<sup>th</sup> July 2023.

Representative training will continue at Rugby Park, Marrara as per the previous schedule issued by the Team Management.

Cost for this year's opportunity will be \$2,500 which includes flights, accommodation, meals, medical/strapping on match day and playing/touring kit. The levy may reduce pending confirmation of costs and any fundraising that occurs.

For any queries,

Player Levy/Flights - contact Leanne Bennett - [leanne.bennett@ntrugby.com.au](mailto:leanne.bennett@ntrugby.com.au) or (08) 8945 1444  
Player Pathways/Selections – contact Paul Healy – [pathways@ntrugby.com.au](mailto:pathways@ntrugby.com.au) or (08) 8945 1444  
Training/Team – contact Joanne Cram – [cramclan@gmail.com](mailto:cramclan@gmail.com) or 0408 482 841

Best wishes,



**Leanne Bennett**  
**Commercial and Events Manager**  
**Northern Territory Rugby Union Inc.**  
Email: [leanne.bennett@ntrugby.com.au](mailto:leanne.bennett@ntrugby.com.au)  
Phone: (08) 8945 1444