



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM MONDAY 16 MAY 2023**

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1. OPENING OF MEETING

Councillors: President Neil White
 Vice President Tom Dyer
 Cr Michael Vaughan
 Cr Peter Clee
 Cr Sarah Smith

Staff: CEO, Renita Glencross

1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

Vice President Tom Dyer will arrive late to the meeting via electronic conferencing

2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 17 April 2023

Resolution No. 2023/70
That the Minutes of the Ordinary Meeting of Tuesday 17 April 2023 be confirmed by Council as a true and correct record.
Moved: President Neil White
Seconded: Cr Sarah Smith
Vote: AIF - Carried

Vice President Tom Dyer joins the meeting via electronic conferencing.

3.2. Matters arising from Minutes of Council Meeting Tuesday 17 April 2023

- Road potholes still require attention.

- Power box to be moved off verge and onto property on DeLissa Drive – no response yet from the builder to council’s request. CEO is continuing to follow this up.
- Payment to architect for ReDiscovery Centre is allocated to the WaRM 2 Special Purpose Grants. The quantity surveyor supplied an estimate for the construction work. Due to the delay between applying for the grant and receiving confirmation of the grant, alongside large increases in materials costs, tenders for the work have come in considerably above budget and the quantity surveyor’s original estimate. In order to short circuit increasing costs and delays due to grant timeframes, a plan has been made to complete initial stages of the build and seek future funding for completion of secondary elements. Procurement panel considers all tender documents for values over \$100,000.

4. GUESTS – Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the April meeting.

5.1 Inwards Correspondence

17/03/2023	Senator Malarndirri McCarthy	Update on progress with development of Aboriginal & Torres Strait Islander Voice to Parliament	email
18/04/2023	NT Government	Release 2nd Edition, NT Subdivision Dev Guidelines	email
18/04/2023	LGANT	LGANT call for motions - Australia Post	email
28/04/2023	City of Palmerston	Shoal Bay fee increases	email
28/04/2023	Resident	Concerns regarding Memorial Garden	email
3/05/2023	LGANT	Land Development Committee 30 March Meeting feedback request.	email
3/05/2023	Dept Chief Minister & Cabinet	Declaration of cemeteries - Burial and Cremations Act	email
3/05/2023	JLT	JLT Public Sector Risk Report	email
3/05/2023	Community Grants Hub	Application unsuccessful for the Strong and Resilient Communities grant	email
5/05/2023	Policy Adviser/Lawler MLA	Follow up on matters raised - Community Transport and Mandorah Marine Precinct	email
8/05/2023	Heritage Branch	Historic Aircraft Wrecks submission to Heritage Council	email
8/05/2023	Dept Industry Tourism & Trade	Unsuccessful application Community Benefit Fund Grants	email
8/05/2023	Sureline	Notice of Demand to 2 rate payers	email

5.2. Outwards Correspondence

18/04/2023	LG Grants	Acceptance of LGI Grant offer - tipper-truck	email
18/04/2023	LG Grants	Acceptance of LGI Grant offer - fitness equipment	email
21/04/2023	Crown Land	Occupational Licence - Baluria Road Beach Access	email
21/04/2023	Crown Land	Occupational Licence - Erickson Crescent Beach Access	email
3/05/2023	Policy Adviser/ Lawler MLA	Follow up on matters raised - Community Transport and Mandorah Marine Precinct update	email
3/05/2023	Heritage Branch	Historic Aircraft Wrecks submissions info	email
4/05/2023	WAG	Letter of support for Liquor License at festival	email
8/05/2023	Heritage Council NT	Historic Aircraft Wrecks submission to Heritage Council	email
8/05/2023	Dept Industry Tourism & Trade	Unsuccessful application Community Benefit Fund Grants	email
9/05/2023	Stantec (Cardno)	Road safety audit - signed proposal	email
12/05/2023	Byrne Assoc	Road safety audit - unsuccessful proposal	email
12/05/2023	Electorate Daly	Skate-park funding	email

- A letter has been written to the President with a request for council to allocate an hour a week of staff time to take care of the memorial garden as the lead volunteer is no longer capable of caring for it in the capacity they have been. As this is an operational matter council has requested the CEO to manage the request.
- No follow up at this point from Minister Lawler meeting.
- Stantec (Cardno) will undertake the road safety audit and condition report, starting on Thursday 25 May with an approximate timeframe of 6 weeks. The audit will then be used to apply for funding to upgrade/reseal the roads and address pedestrian and bike access through the community.
- The CEO noted there is other late correspondence to be discussed In Camera.

Resolution No. 2023/071

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the March 2023 Council meeting be accepted.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF - Carried

6. COUNCILLORS' REPORTS

6.1 President's Report

Please see Presidents Report attached.

Members requested the President to notify council members when he will be on the radio. In the most recent radio interview the President discussed 3 topics: removal of sand from the beach; Wagait Arts Group event in July, and the Mandorah Marine Precinct in a response to a question from the radio interviewer.

Resolution No. 2023/072

That Council receives and notes President Neil White's report for the period 16 April to 12 May 2023.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF - Carried

7. OFFICERS' REPORTS

7.1. CEO Report for the period 16 April to 12 May 2023

Staff, HR, PD & Training	<ul style="list-style-type: none"> • Staff Leave HP (AL 7 Apr > 19 May); RG (PL 26-30 Apr); PW (LSL 12 May > 2 June)
WHS	<ul style="list-style-type: none"> • Staff Toolbox meetings x4 • Staff WIP meetings x4 • NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings • Nil staff incidents to report

Meetings and Correspondence	<u>Council Business</u> <ul style="list-style-type: none"> • President weekly catchups x4 • Morning tea for NT Administrator ; 18 Apr • LGANT GM and conference ; 19-20 Apr • DCMC Top End Regional Coordination Committee; 24 Apr • Correspondence Crown Land Office CLO re Occupational Licenses ; 28 Apr • Belyuen CEO collaborative waste management projects ; 28 Apr ; 8 May • ANZAC event preparations ; 25 Apr • Correspondence Crown Land Office (CLO) re RUA ; 12 May • LGANT AEC referendum mtg ; 3 May • Correspondence Sealink ; Thurs 4 May • Correspondence Minister Lawlers office ; Thurs 4 May • DPFES DRF feedback ; 4 May • Biannual Community Consult meeting ; Thurs 4 May • ICAC workshop ; Mon 8 May • Correspondence TOPROC-AMRG ; 8 May • Submission to Heritage Council NT for historic aircraft wrecks ; 8 May • Audit Committee meeting ; 9 May • Darwin Destination Management Planning meeting ; 11 May • Local Member correspondence re skate-park ; 12 May • Road safety audit procurement correspondence ; 12 May
Actions	<u>Current Procurement</u> <ul style="list-style-type: none"> • Skate-park & Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction staging & final QS ; earthworks for pump-track to commenced • Design & Construct for Re-Discovery Centre (\$125k) ; redesign and retender pending • Resurface sport court (\$30k) and & solar lights (\$50k) ; services & assets to be installed in dry season 2023. • Tipper-truck (\$115k) ; on order, delivery anticipated June 2023. • Condensed exercise equipment (\$145k) ; redesign and retender pending • Road Safety Audit & condition report (\$30k) ; commencing Monday 15 May <u>Current Special Purpose Grants Applications Pending/Current</u> <ul style="list-style-type: none"> • LCRI-PH4 (\$30k) ; roads/verge maintenance, court fence • WaRM #3 (\$75k) ; ReDiscovery centre • Alcohol & Drug program 2023; Wagait Youth Leadership Program (\$20k), successful • Tourism Town Asset program; solar lights (\$50k) & resurface court (\$30k), successful • DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful • TFHC ; Men’s Places (\$10k), pending • DITT CBF ; Skate Park Stage 2 (\$250k), unsuccessful • Strong and Resilient Communities (SARC); 2023-25 (\$360k), unsuccessful • DITT ; Recycling Modernisation Fund (\$24k) ; withdrawn • NTPFES ; Eol for Disaster Ready Fund (\$1.4M) ; unsuccessful, feedback requested <u>Reporting</u> <ul style="list-style-type: none"> • LRCI - all phases progress reports for Q3 completed • Tourism Town Asset (80k) interim report completed • NTGC Roads Report completed • International Women’s Day (\$3k), completed • Youth Week 2023; Film Festival (\$2k), completed • Youth-Vibe School Holiday program (\$4k), completed <u>Governance</u> <ul style="list-style-type: none"> • Preparation of minutes for WSC mtg and Audit Committee meeting • Response to the DEPWS Container Deposit Scheme discussion paper • Funding submissions and acquittals

	<p><u>Sport & Active Recreation Programs</u></p> <ul style="list-style-type: none"> • Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Youth Pilates is really successful, and consideration will be given to ongoing access through the program. • Seniors Program: Weekly Yoga and Pilates have recommenced, and both are well attended. Program planning morning tea on Thursday 25 May. <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident concerns regarding damage to RUA • Resident concerns regarding firebreaks and weeds • Resident concerns regarding broken pot on Erickson <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • May Council e-newsletter • Community Update – Consultation meeting • Facebook & poster communications re: <ul style="list-style-type: none"> ○ ANZAC service ○ Youth Program events ○ Senior events ○ Community consultation meeting
Events	<p><u>Community Events</u></p> <ul style="list-style-type: none"> • ANZAC Commemorations ; Tues 25 April • Community Consultation meeting ; 7pm Thur 4 May • Walk to School ; Friday 19 May • Seniors Morning tea/planning meeting ;Thurs 25 May • School holiday Program ; Monday 26 June

7.2. Works Manager's Report for the period 16 April to 12 May 2023

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> • Leave ; Jim Allcorn (RDO-1, AL-5) • Leave ; Rowan Roberts (RDO-1, PL-1)
WHS	<ul style="list-style-type: none"> • Incidents > NIL
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Imaluk water compound maintenance (weed control, mow and snip) x 2
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash and rubbish collection x 12 • Jetty carpark verge maintenance (weed control, mow and snip) x 2 • Boat ramp algae removed <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Weed poisoning and removal from verges/drains • Vehicle crossover rehabilitation for properties on Massey • Repaired potholes council access roads • Mahogany trees removal from Delissa beach access ongoing • Verge audit report ongoing • Tree removed from drain in Erickson at residents request <p><u>Vehicle and Plant Maintenance</u></p>

	<ul style="list-style-type: none"> • Mower deck replaced • Ute tyres replaced • Generator serviced in preparation for walk to school • General maintenance of workshop equipment <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Mowing at Council Grounds, Cloppenburg Park, WTR beach access x 2 • Cloppenburg Park daily monitoring & monthly Bore reporting • Firebreaks slashed at PW compound, boreline and estate boundaries • Support to CPVBB slashing line for back-burn • RUA weed removal and monitoring <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 10 and burn x 1 • Council bins in, out & cleaned weekly x 30 • Clean up at hard-waste compound ongoing <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 • Dog Trap removed from estate
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- Wagait Council is hosting the next TOPROC meeting on Wednesday 24 May, 9.30am – 12pm.
- A request has been made to the Local Government Unit for Cat By-laws. The response was that there is a 2 year waiting period. This is a standard response to local councils requesting new by-laws.
 - ~ ACTION: CEO to request a copy of the schedule for processing by-laws so council can have an indication of where our request now sits.
 - ~ ACTION: Cr Peter Clee will make investigation with LGANT as to why there are extended delays in passing new by-laws.
- Companion animal by-laws are on the agenda for next week's TOPROC meeting and is an ongoing focus for this group.

Resolution No. 2023/073
That council asks CEO to investigate Cat By-laws and that this be placed on the action sheet for future updates.
Moved: Cr Sarah Smith
Seconded: Cr Peter Clee
Vote: AIF - Carried

Resolution No. 2023/074
That council receives and accepts the Officers' reports for 16 April to 12 May 2023.
Moved: Cr Peter Clee
Seconded: Cr Sarah Smith
Vote: AIF - Carried

8. ACTION SHEET for the period 16 April to 12 May 2023

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	10/05/2023	No further updates
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation, waste transfer station, local transport & childcare services. The Minister will arrange to come out to Wagait to announce successful tender for MMF and discuss other issues in May.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	10/05/2023	Residents reported property owner on Cox Drive removing soil and plants from the RUA. Council has reported RUA damage to CLO and DEPWS for their followup.
			14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted.
			13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
			11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			12/11/2021	CLE has confirmed 5 year occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.

		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
		9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3	Wagait Health Service and Clinic	12/05/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan. This will need to be budgeted and outsourced.
		14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested.
		21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
		08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
		16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
		16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
		10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. Eol call out for nominees to new Regional Community Engagement Group.

		14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
		20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.

Order of Action Sheet items has been reversed in accordance with previous meeting request.

Resolution No. 2023/075

That council receives and notes the action items for 16 April to 12 May 2023.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF - Carried

9. FINANCIAL REPORTS

9.1. April 2023 Reports

- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

9.2. April 2023 Supplier Payment History

Please see attached payment history.

9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 30 April 2023 is \$3,896.32

9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

- Current overdue rates seem high. All overdue rates are being followed up by council in line with collection procedures.
- Employment expenses will be over-budget with an employee on long service leave and a replacement employee covering the position. The leave is covered by accruals.
- Long-term casual positions have been offered part-time employment, in line with the Fair Work Act.

Resolution No. 2023/076

That Council receives and accepts the Financial Reports for the month of April 2023.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF - Carried

10. AGENDA ITEMS

10.1. Certification of the Rates Assessment Record

The rates assessment record is the database used to identify rateable properties and calculate rates for the following year. In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, the Chief Executive Officer must certify to Council that, to the best of her knowledge, information and belief, the **Council Rates Assessment Record for 2023-24** is a true and correct comprehensive record of all rate-able land within the Wagait Shire Council area.

The CEO has reviewed the rates assessment record for 2023-24 and found it to be true and correct and requests that council accepts the certification.

Resolution No. 2023/077

That Council receives and accepts the CEO Certification of the Rates Assessment Record.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF - Carried

10.2. Council Fees and Charges for 2023-24

Please find the 2023-2024 Council Fees and Charges attached for your review.

All fees and charges will remain the same in 2023-24 with one new charge introduced to assist the costs of recycling white-goods at the hard-waste facility from 1 July 2023.

Resolution No. 2023/078

That Council receives and accepts the Fees and Charges as recommended by the CEO.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF - Carried

10.3. Community Consultation – Shire Planning for 2023-24

A community consultation meeting was held at the Wagait Beach Community Centre 7pm-9pm on Thursday 4 May 2023, attended by 10 community members, representatives from Sealink, elected members and the CEO.

Major highlights of the discussion included:

- Overview of council's current consolidated position and achievements to date.
- A Q&A with Sealink on recent community concerns with the ferry service.
- Continued priority of developing strategic plans and securing funding for increased civic and civil amenity, including:
 - ~ road safety audit including verges and public access pathways through the estate;
 - ~ development of a health strategy;
 - ~ public transport (bus services)
 - ~ remediation and upgrades at beach access points;
 - ~ planning for council grounds, civic spaces and buildings;
 - ~ recommendations from the Waste and Recycling Strategy; and
 - ~ priority elements of the Cloppenburg Masterplan.
- Impacts of incorporation and likelihood of boundary reform in the next 12 months.

Meeting follow up for the community with a link to the community consultation notes on the Wagait Shire Council website via facebook, newsletter and poster.

Resolution No. 2023/079**That council notes the community consultation meeting highlights and requests the CEO to communicate these to residents.****Moved: President Neil White****Seconded: Cr Sarah Smith****Vote: AIF - Carried****10.4. Consultation Period for Draft Shire Plan and Budget for 2023-24**

Per Section 35(3)(c) the draft Shire Plan and Annual Budget for 2023-24 will be published to council website Wednesday 17 May and will be available for public comment from Wednesday 17 May with submissions accepted until COB Monday 12 June 2023.

Resolution No. 2023/080**That council notes the consultation period for the draft Shire Plan and Budget for 2023-24.****Moved: President Neil White****Seconded: Cr Peter Clee****Vote: AIF - Carried****10.5. Use of Common Seal**

On 21 April 2023, the Common Seal of council was used by the CEO to execute applications for occupational licenses over the RUA beach access points for Imaluk (Erickson Cres) and Baluria St, in order to progress funding applications for remediation and additional safety infrastructure.

In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for this purpose.

Resolution No. 2022/081**That Council endorse the use of the Wagait Shire Council common seal for the application to Crown Land for the occupational licenses for the beach access points at Imaluk (Erickson Cres) and Baluria St.****Moved: Cr Peter Clee****Seconded: Cr Sarah Smith****Vote: AIF - Carriedvvvvvvvvvvvvvvvv****10.6. Grant Updates & Approvals**

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, pending submissions, unsuccessful and new funds granted, and new grant application proposals for approval.

Approved Council Project	Funding Program	Grant	WSC Contr	Status
Replace Tractor & Waste Strategy	WaRM #1 2020-21	75,000	8,000	Acquitted
International Women's Day	Territory Families	3,000	0	Acquitted
Australia Day Event	Australia Day Council	2,500	0	Acquitted
Youth Program 2022	Alcohol & Drugs (DoH)	20,000	0	Acquitted
ReDiscovery Centre	WaRM #2 2021-22	75,000		In progress
Waste Strategy projects	WaRM #3 2022-23	75,000	TBC	Pending
Green-waste track & Signage	LRCI Phase 2	30,387	0	Completed

Skate-park & Pump-track Stage 1	LRCI Phase 3	50,232	0	In progress
Youth Program 2022-23	Alcohol & Drugs (DoH)	20,000	0	In progress
Seniors Program 2023-24		20,000	18,500	In progress
Solar Lighting & Court upgrades	Town Asset (DITT)	82,483	12,346	In progress
Youth Week 2023	DTHFC-Youth Week	1,980	1,000	In progress
Replace tipper-truck	DCMC-Priority Infra	90,910	21,090	In progress
Replace exercise stations	DCMC-Priority Infra	142,640	2,360	In progress

Advice has been received that the following grant applications have been unsuccessful.

Proposed Council Project	Funding	Total Cost	Funding	WSC cash	WSC inkind
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0
Skate-park & Pump-track Stage 2	DITT CBF	250,000	250,000	0	0
Waste Strategy projects	DITT WMF	46,000	23,000	11,500	11,500

The following grant applications have been submitted and are pending notification.

Proposed Council Project	Funding	Total Cost	Funding	WSC cash	Other
Skate-park & Pump-track Stage 3	CMC-CPP	450,000	415,000	0	35,000
Beach Access upgrades	CMC-CPP	100,000	75,000	0	25,000
Seniors Month activities	DTFHC-OFTA	2,000	2,000	0	1,000
Mens Program activities	DTFCH	10,000	10,000	0	0

Resolution No. 2023/082

That council notes the grants update information provided.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF - Carried

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil

13. PETITIONS/DEPUTATIONS - Nil

14. CURRENT/UPCOMING EVENTS

14.1. Walk to School - Friday 19 May 2023

This national annual event is supported through the council Sports and Recreation Youth Development Program. Parent permissions have been requested and children will walk to school and enjoy a breakfast on the jetty platform before catching the ferry at 8am.

14.2. TOPROC-AMRG Meeting – 24 May 2023

Council will be hosting the TOPROC Animal Management Reference Group meeting in Wagait Beach on the 24 May 2023.

14.3. Seniors’ Planning Morning Tea – 25 May

Devonshire tea will be shared and ideas raised for the next year’s program (2023-24).

14.4. Citizenship Ceremony, City of Palmerston Chambers – Thursday 1 June 2023

President Neil White and CEO Renita Glencross have been invited to attend the Citizenship Ceremony in Palmerston by Mayor Athina Pascoe-Bell. CEO will attend.

14.5. TOPROC Meeting – Friday 2 June 2023

14.6. Public Holiday, King’s Birthday – Monday 12 June 2023

14.7. ALGA Conference – 13-16 June

14.8. LGANT & Cabinet Meeting – Wednesday 21 June TBC

14.9. School Holiday Program – Monday 26 June TBC

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Council Statutory Requirements Calendar for 2023

The statutory requirements for council to meet its planning and reporting obligations depend on timely meetings to discuss and agree on matters of importance to and with the community.

The table below shows dates for council to meet NT Government compliance responsibilities (submitting statutory documents). and a copy of the current council meeting & events calendar is attached for reference.

Item	Audit Committee	Council Meeting	NTG Due Date
2nd Financial Year Budget Review	-	Mar/April 2023	30 April 2023
2024 Budget workshop		Mar 2023	-
2024 Shire Plan & Budget – Draft*	May	May 2023	-
2024 Shire Plan & Budget - Final	-	June 2023	30 June 2023
2023 Financial Audit - Draft	August	September	-
2023 Annual Report - Draft	September	September	-
Adopt 2023 Financial Audit	October	October	15 November
Adopt 2023 Annual Report	October	October	15 November
Q1 Budget Review	-	October	31 December

* Per Section 35(3)(c) of *the Act*, a notice will be published on council’s website and in the NT News, inviting written submissions commenting on the draft Shire Plan and Budget for a period of 25 days from the council meeting in May.

Resolution No. 2023/083

That Council note information provided.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF - Carried

16. IN-CAMERA ITEMS

Resolution No. 2023/084

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF - Carried

At 8.21 pm Council closed the meeting to the general public.

Confidential Items to be raised In-Camera:

- Recommendations from the Audit Committee
- Declaration of Rates and Charges for 2023-24
- Draft Shire Plan and Budget for 2023-24
- Community Grant Fund Recommendations from the Panel – Round 2
- Late correspondence

16.2. Declaration of Rates and Charges for 2023-24

In accordance with Sections 237 and 238 of the *Local Government Act 2019* the Chief Executive Officer must declare the rates and charges for the financial year.

A budget workshop was held for elected members on 30 March 2023 with members discussing options to increase rates and fees as well as additional service revenue opportunities. At the council meeting in April, members reviewed the Directions 2023/755 and resolved to increase the councillor allowances, which has now been added to the budget.

Please find the 2023-24 Rates and Charges Declaration attached for your review and a second attachment that provides budget proposals for increases to rates and charges at 3.5%, 4.5%, 5.5% and 7.5% for council consideration.

Resolution No. 2023/086

That council accepts the 2023-24 Rates Declaration, in accordance with Sections 237 and 238 of the Local Government Act 2019.

Moved: Cr Michael Vaughan

Seconded: Vice-President Tom Dyer

Vote: 3/5 (NW & PC not in favour) - Carried

16.3. Draft Shire Plan and Budget for 2023-24

In accordance with Sections 34, 35 and 201 of *the Act*, the Wagait Shire Council Draft Shire Plan and Budget for 2023-24 has been drafted for council's consideration.

With consideration given to recent community consultation, recommendations from the Audit Committee and the Declaration of Rates and Charges, the CEO presents the draft Shire Plan and Budget for 2023-24 for councils review and endorsement.

Resolution No. 2023/087

That council accepts the draft Shire Plan and Budget for 2023-24 noting an increase to rates and charges of 3.5%, in accordance with Sections 34,35 and 201 of the Local Government Act 2019.

Moved: Cr Michael Vaughan

Seconded: Vice-President Tom Dyer

Vote: 3/5 (NW & PC not in favour) - Carried

16.4. 2023 Community Fund Panel Recommendations – Round 2

The Community Grants Panel provided feedback to submissions made by community members/groups in Round 2, with both submissions being awarded. During the process, one group requested to withdraw the application as it does not require the funding.

Resolution No. 2023/088

That the council note the recommendations of the panel for awarding the 2023 Wagait Shire Council Community Fund grants and the additional information provided by the CEO that 1 applicant has withdrawn.

Moved: Cr Sarah Smith

Seconded: President Neil White

Vote: AIF - Carried

Resolution No. 2023/089

That council resolves to move the following to general business in accordance with section 293(1) of the Local Government Act:

- a) 16.2 Declaration of Rates & Charges**
- b) 16.3 Draft Shire Plan and Budget for 2023-24**
- c) 16.4 Community Fund - Round 2 recommendations**

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF - Carried

Resolution No. 2023/090

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr Michael Vaughan

Seconded: Cr Sarah Smith

Vote: AIF - Carried

At 9.35 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 June 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 9.35 pm.