



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 18 JULY 2023**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 20 June 2023**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 19 June 2023** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee  
Cr Sarah Smith

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

**Resolution No. 2023/  
That the apologies of Cr XXX be accepted by Council.  
Moved:  
Seconded:  
Vote:**

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 20 June 2023

**Resolution No. 2023/  
That the Minutes of the Ordinary Meeting of Tuesday 20 June 2023 be confirmed by Council as a true and correct record.  
Moved:  
Seconded:  
Vote:**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 16 May 2023

## 4. GUESTS – Nil

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the May meeting.

## 5.1 Inwards Correspondence

Date	From	About	
19/06/2023	Dept Chief Minister & Cabinet	2022-23 Community Places for People - Letter of Offer	email
19/06/2023	Office of the Hon Lauren Moss MLA	Congratulation letter on receiving 2023 Men's Places Grant	email
20/06/2023	Liquor Licence	Wagait Arts Group Liquor Licence for WAGS festival	email
23/06/2023	Cr Peter Clee	2023 NGA Communique & Follow up information	email
23/06/2023	NT Grants Commission	Early payment 23-24 NT Financial Assistance Grants	email
23/06/2023	NT Grants Commission	early payment of the 23-24 Financial Assistance Grants	email
26/06/2023	Dept Chief Minister & Cabinet	2022-23 Community Places for People Grant Program	email
26/06/2023	Disaster Relief NT	Disaster Relief Australia NT - Milady site cleanup	email
28/06/2023	Tourism NT	Wagait Shire Council - Revised Acquittal	email
30/06/2023	Dept Infrastructure & Planning	Traffic Management Changes Mandorah Jetty & Carpark area	email
3/07/2023	Office Information Commissioner	2022/2023 Annual Statistical Return - due 21 July 2023	email
3/07/2023	LGANT	Media release - recognition of Councillor Kaye Thurlow AM	email
3/07/2023	Crown Land Estate	Occupational licenses - Baluria & Erickson Beach Access	email
3/07/2023	LRCIP - Dept of Infrastructure	LCRI Phase 4 - LRI Phase 4 Grant Agreement	email
1/07/2023	Cr Peter Clee	Vietnam Veterans' Day 18 August 2023	email
4/07/2023	Territory Families	Seniors Month Grant - Letter of Agreement	email
4/07/2023	Australian Bureau of Statistics	Engineering Construction Survey - due 11 July 2023	mail
4/07/2023	Dept Chief Minister & Cabinet (LG)	Draft Local Government Regulatory Framework	email
4/07/2023	The Hon Chansey Peach MLA	Letter thanking WSC's intention to undertake strategic planning	email
6/07/2023	Dept Chief Minister & Cabinet (LG)	Strategic Planning for the Cox Peninsula request for meeting	email
7/07/2023	Territory Families	Annual Property and Garbage Rates concession 2023/2024	email
7/07/2023	FRRR	Request to promote Wagait Shire Council's youth program	email
8/07/2023	Resident	Request for gravel on drive apron for school bus	email
10/07/2023	Jardine Lloyd Thomas (JLT)	Certificates of Currency - WC and CIA	email
10/07/2023	Regional Development Australia NT	RDA NT Seeding New Investment Fund	email
10/07/2023	Resident	Dog Complaint - east side of Erickson beach access.	email
12/07/2023	Territory Families	2023 Property and Garbage Rates concession	email
12/07/2023	LGANT	LGANT Service Awards - Call for Nominations	email
13/07/2023	LGANT	Follow up from the Aust Govt Dept of Health and Aged Care	email

## 5.2 Outwards Correspondence

Date	To	About	
19/06/2023	Dept Chief Minister & Cabinet	Signed Agreement 2022-23 Community Places for People Grant	email
22/06/2023	LG Grants	Payment of 2022-23 Community Places for People Grant	email
28/06/2023	Tourism NT	Wagait Shire Council - Revised Acquittal	email
3/07/2023	MVR	Change of Operator for Hino Tipper-truck	email
3/07/2023	Territory Families	Signed Seniors Month Grant	email
4/07/2023	Office Information Commissioner	2022/2023 Annual Statistical Return	email
4/07/2023	LRCIP - Dept of Infrastructure	NT Wagait Shire Council LRCI Phase 4 signed agreement	email
4/07/2023	Dept Chief Minister & Cabinet (LG)	Draft Local Government Regulatory Framework	email
6/07/2023	Dept Chief Minister & Cabinet (LG)	Strategic Planning for the Cox Peninsula meeting & site visit	email
10/07/2023	Regional Development Australia NT	Seeding New Investment Fund	email
10/07/2023	Australian Bureau of Statistics	Engineering Construction Survey	email
10/07/2023	Resident	Request for gravel on drive apron for school bus	email
12/07/2023	LGANT	LGANT Service Awards - Call for Nominations	email
13/07/2023	LGANT	Aust Govt Dept of Health and Aged Care	email
13/07/2023	Disaster Relief NT	Disaster Relief Australia NT - Milady site cleanup	email
14/07/2023	Dept Health CEO	Request for Meeting to discuss Community Health Centre	email

**Resolution No. 2023/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the June 2023 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see President's report attached.

**Resolution No. 2023/**

**That Council receives and notes President Neil White's report for the period 19 June to 14 July 2023.**

**Moved:**

**Seconded:**

**Vote:**

### 6.2. Cr Clee's Report

Cr Clee attended the ALGA National Assembly and Council of Local Government held 13-16 June in Canberra and has provided a summary report of the meetings.

**Resolution No. 2023/**

**That Council receives and notes Cr Peter Clee's report from attendance at the ALGA National Assembly and Council of Local Government held 13-16 June 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 19 June to 14 July 2023

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"><li>• Leave: FC (PL/AL 28-30 June); JA (AL 03-07 July); RP (17-27 July); RG (PL 22-29 Aug; AL 04-11 Sep); PW (PL19-24 June; LSL 14 Aug &gt; 14 Sep); RR (LSL 31 July-25 Aug)</li><li>• Training: RG, FC &amp; HP attended weekly financial audit training sessions with Nexia Edwards in Darwin, which will be ongoing through July</li><li>• Training: PW completed Record-Keeping training</li><li>• Training:</li></ul>
<b>WHS</b>	<ul style="list-style-type: none"><li>• Staff Toolbox meetings x4</li><li>• Staff WIP meetings x2 (changed schedule of meetings due to staff)</li><li>• Staff WHS meeting regarding new Hard-Waste arrangements</li><li>• NT WorkSafe/Recouvre/GIO insurance for WC claims and return-to-work meetings</li><li>• One staff incident reported</li></ul>

<p><b>Meetings and Correspondence</b></p>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President weekly catchups x2</li> <li>• Correspondence with contractor re Road safety audit ; 19 June, 3 July, 5 July</li> <li>• LGANT &amp; Cabinet Meeting ; 21 June</li> <li>• Belyuen CEO collaborative projects ; 22 June, 13 July</li> <li>• DCMC Top End Regional Coordination Committee; 26 June</li> <li>• Meetings with contractor civil works ; 26 June, 3 July</li> <li>• Correspondence with Auditors responding to audit queries ; June, July</li> <li>• Correspondence Crown Land Office CLO re Occupational Licenses ; 3 July</li> <li>• Coomalie CEO re recruitment panels ; 3 July</li> <li>• Correspondence with DCMC LG unit re local area planning ; 5 July</li> <li>• RDANT meeting re submission feedback ; 6 July</li> <li>• Letter to CE Dept Health re community services ; 10 July</li> <li>• LGANT Attorney-General &amp; Justice correctional work teams meeting ; 12 July</li> <li>• Meetings with Veolia NT Sales Manager, Belyuen CEO ; 13 July</li> </ul> <p><u>Current Projects &amp; Procurement</u></p> <ul style="list-style-type: none"> <li>• Skate-park &amp; Pump-track design and construct stage 1 (\$50k) ; final design completed pending construction drawings, staging &amp; final QS ; site cleared for stage 1 earthworks</li> <li>• Design &amp; Construct for Re-Discovery Centre (\$125k) ; redesign and retender pending</li> <li>• Resurface sport court (\$30k) and &amp; solar lights (\$50k) ; installation in progress</li> <li>• Condensed exercise equipment (\$145k) ; redesign and retender pending</li> <li>• Road Safety Audit &amp; condition report (\$25k) ; draft completed</li> <li>• Road shoulder remediation (\$30k) ; in progress</li> </ul>
<p><b>Actions</b></p>	<p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> <li>• LCRI-PH4 (\$39k) ; road shoulders/verge maintenance, court fence, pending</li> <li>• WaRM #3 (\$75k) ; ReDiscovery centre &amp; other Waste Strategy initiatives</li> <li>• Alcohol &amp; Drug program 2023; Wagait Youth Leadership Program (\$20k), successful</li> <li>• Tourism Town Asset program; solar lights (\$50k) &amp; resurface court (\$30k), successful</li> <li>• DCMC IPG ; Tipper-truck (\$90k), Cloppenburg Park Exercise Station (\$142k), successful</li> <li>• TFHC ; Men’s Program (\$8k), successful</li> <li>• TFHC ; Youth QRS (holiday excursion) (\$2k), successful</li> <li>• OFST ; Seniors Month activities (\$2k), successful</li> <li>• DoH Suicide Prevention (\$10k), successful</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• LRCI all phases progress reports for Q4 in progress</li> <li>• Tourism Town Asset 2023 (\$80k) acquittal completed</li> <li>• Youth Week 2023; Film Festival (\$2k), completed</li> </ul> <p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Preparation of minutes for WSC mtg</li> <li>• Preparation of new Waste Management procedures &amp; policy revision</li> <li>• Preparation of 2023-24 Elected Members Allowances policy</li> <li>• Review of financial procedures in line with auditor recommendations</li> <li>• Facilitation of Men’s Program startup</li> <li>• Coordination of Suicide Prevention Program events</li> </ul> <p><u>Sport &amp; Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Program: pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. School holiday program successfully delivered with activities on 10/21 days including bouncy castle, film-night, water-wars, craft sessions, fishing workshops and an excursion to Territory Wildlife Park.</li> <li>• Seniors Program: Weekly Yoga and Pilates are still both very well attended. Program plan for 2023-24 includes the ongoing fitness focus, cooking sessions and inter-age craft and sewing activities. Seniors month excursion planning is underway.</li> </ul>

	<ul style="list-style-type: none"> <li>• Mens Program: several meetings have now taken place and will require further facilitation from council to ensure a program of events is delivered.</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident enquiries regarding camping on properties within the estate</li> <li>• Resident requests for repairs to vehicle crossovers</li> <li>• Resident enquiry to removal of rocks from council verge</li> <li>• Resident enquiries regarding road-shoulder remediation</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• June Council e-newsletter</li> <li>• Facebook &amp; poster communications re: <ul style="list-style-type: none"> <li>○ Youth School Holiday Program events</li> <li>○ Plastic-Free-July competition</li> <li>○ Waste Management update &amp; changes to Hard-Waste</li> </ul> </li> </ul>
<b>Events</b>	<p><u>Community Events</u></p> <ul style="list-style-type: none"> <li>• School holiday Program ; Sunday 25 June to 17 July</li> <li>• Plastic Free July activities and competition ongoing through the month</li> <li>• Territory Day ; Saturday 1 July (Cloppenburg Park)</li> <li>• NAIDOC March &amp; celebrations ; Tuesday 12 July (Belyuen)</li> <li>• Wagait Arts Festival Exhibition ; Saturday 15 July (Council Grounds)</li> <li>• Wagait Arts Festival Market ; Sunday 16 July (Council Grounds)</li> <li>• Mandorah Ukelele Folk Festival ; Saturday 22 July (Cox Country Club)</li> </ul>

## 7.2. Works Officer's Report for the period 19 June to 14 July 2023

<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"> <li>• Leave – R Roberts (PL) 12 &amp; 21 June, (LSL) 31 Jul-25 Aug</li> <li>• Leave – J Allcorn (PL) 1 June, (RDO) 30 June, (AL) 3-7 July</li> <li>• Training – First aid, Chainsaw, Firearms and Chemical Application in planning.</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Incidents – x1 at council workshop spark from grinder set man-bag on fire</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x5</li> </ul>
<b>Contracts</b>	<p><u>Power Water</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x12</li> <li>• Water Samples x8</li> <li>• Imaluk water compound maintenance (snip) x1</li> <li>• Callouts on weekend (card-reader issues) x2</li> </ul> <p><u>Jetty Maintenance</u></p> <ul style="list-style-type: none"> <li>• Jetty wash and rubbish collection x14</li> </ul>
<b>Actions</b>	<p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Verge Audit completed</li> <li>• Removed rocks from Delissa verge to assist mowing &amp; maintenance</li> <li>• Planning &amp; installation of solar lighting at council carpark</li> <li>• Vehicle crossover rehabilitation on Milday for school bus driver</li> </ul> <p><u>Vehicle and Plant Maintenance</u></p> <ul style="list-style-type: none"> <li>• Mower deck repairs</li> <li>• Generator replaced power points (contractor)</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Wandering-dog reports followed up x2</li> </ul>

Environmental Maintenance & Waste Management

- RUA weed map and plan finalised for upcoming months
- Mahogany trees removed from Baluria beach access carpark
- Mowing at Council Grounds, Cloppenburg Park, WTR beach access x2
- Cloppenburg Park daily monitoring & monthly bore reporting
- Green Waste push up x10 and burn x1
- Council bins in, out & cleaned weekly x40
- Clean up at hard-waste compound ongoing ; change-out of skip bins x2

Community Activities Support

- Junior Fishing workshops setup at jetty ; 28 June, 12 July
- Preparation for Territory Day fireworks at Cloppenburg Park ; 30 June
- WAG Festival, assist with stage & exhibition setup at council grounds ; 14 July

Contractor Management & Support

- Securing site and water supply for sport-court resurfacing
- Water, gravel & sweeping for road-shoulder remediation
- Collect Mt Bundy stone for replacement of relim drain at council grounds
- Clean-up of tree roots around new relim drain in council grounds

**Resolution No. 2023/**

**That council receives and accepts the Officers' reports for 19 June to 14 July 2023.**

**Moved:**

**Seconded:**

**Vote:**



## 8. ACTION SHEET for the period 19 June to 14 July 2023

Item	Res No	Resolution	Date	Status	
1	None	Water Compound Masterplan	15/06/2023	No further updates.	
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.	
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.	
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.	
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.	
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.	
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.	
2	2020/101	Local Area Planning, Environment and Climate Change	13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.	
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.	
			14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.	
			13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.	
			11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.	
	2020/113			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
				12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
				11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
				12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.

			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	13/07/2023	Letter to new CEO Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CEO Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM & conference in Alice Springs (19-20 April). Pink bus will be stationed at Belyuen 2-5 May & a service for Wagait has been requested.
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.

			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	On 24 June, CEO hosted a meeting for the TOPROC Animal Management Reference Group (AMRG) with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework. Discussion included questions directed to the Dept regarding timeframes for processing subordinate legislation and was advised that there is no mention of this in the framework. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

**Resolution No. 2023/**

**That council receives and accepts the Action Sheet for 19 June to 14 July 2023.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. June 2023 Reports

- Special Purpose Grants
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement
- EoFY Snapshot

### 9.2. June 2023 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/06/2023	Wagait Beach Supermarket - ANZAC Day milk and ice	\$10.99	
1/06/2023	Wagait Beach Supermarket - Milk for office meetings	\$8.35	
1/06/2023	Wagait Beach Supermarket - Drinks for Administrator visit to Wagait Beach	\$14.69	
1/06/2023	Wagait Beach Supermarket - Ice for Administrator visit to Wagait Beach	\$5.00	
1/06/2023	Wagait Beach Supermarket - Drinks for Administrator visit to Wagait Beach	\$9.90	
1/06/2023	Wagait Beach Supermarket - Works Ute Fuel	\$234.09	
1/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$120.03	
1/06/2023	Wagait Beach Supermarket - mower fuel	\$295.20	
1/06/2023	Wagait Beach Supermarket - small machinery fuel	\$8.31	
1/06/2023	Wagait Beach Supermarket - CEO fuel	\$71.08	
1/06/2023	Wagait Beach Supermarket - Fuel Rebate	-\$6.97	
1/06/2023	Wagait Beach Supermarket - Kleenheat Gas	\$230.00	
1/06/2023	Wagait Beach Supermarket - Ice for Sports and Recreation activities	\$5.00	
1/06/2023	Wagait Beach Supermarket - Ice for Sports and Rec	\$5.00	
1/06/2023	Wagait Beach Supermarket - Stamps for office	\$5.10	
1/06/2023	Wagait Beach Supermarket - Batteries for office	\$8.90	
1/06/2023	Wagait Beach Supermarket - Milk for Council meetings	\$5.99	
1/06/2023	Wagait Beach Supermarket - Youth Pop-Up farewell party for M Murphy (last day) - food	\$20.96	
1/06/2023	Wagait Beach Supermarket - Milk office meetings	\$4.60	
1/06/2023	Wagait Beach Supermarket - Milk for office meetings	\$4.60	
1/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$246.41	
1/06/2023	Wagait Beach Supermarket - Mower Fuel	\$238.04	
1/06/2023	Wagait Beach Supermarket - Works Ute diesel	\$57.02	
1/06/2023	Wagait Beach Supermarket - Ride-On Mower diesel	\$72.36	
1/06/2023	Wagait Beach Supermarket - Fuel for mower	\$22.11	
1/06/2023	Wagait Beach Supermarket - Quad bike fuel	\$19.70	
1/06/2023	Wagait Beach Supermarket - Tractor fuel	\$73.56	
1/06/2023	Wagait Beach Supermarket - Fuel for small engines	\$8.70	
1/06/2023	Wagait Beach Supermarket - CEO Fuel	\$339.24	
1/06/2023	Wagait Beach Supermarket - Fuel Rebate	-\$10.53	
1/06/2023	Wagait Beach Supermarket - Truck Fuel	\$130.39	
1/06/2023	Wagait Beach Supermarket - Mitch Murphy farewell morning tea	\$45.00	
1/06/2023	Wagait Beach Supermarket - Youth Pop-Up farewell party for M Murphy - Ice	\$5.00	
1/06/2023	MA & R Newman - Remove stump 144 Erickson Cr.	\$100.00	
1/06/2023	Veolia Environmental Services - Regular Bin Collection	\$4,738.70	
1/06/2023	Veolia Environmental Services - Hard Waste Removal	\$2,273.32	
1/06/2023	Wagait Beach Supermarket - Ice for Australia Day	\$25.00	
1/06/2023	Wagait Beach Supermarket - milk for Council meetings	\$14.34	
1/06/2023	Wagait Beach Supermarket - Milk for office meetings	\$12.90	
1/06/2023	Wagait Beach Supermarket - Tissues for office	\$4.45	

1/06/2023	Wagait Beach Supermarket - Works Ute Diesel	\$286.69	
1/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$239.52	
1/06/2023	Wagait Beach Supermarket - Small engine fuel	\$39.47	
1/06/2023	Wagait Beach Supermarket - Tractor fuel	\$187.04	
1/06/2023	Wagait Beach Supermarket - Mower Fuel	\$261.87	
1/06/2023	Wagait Beach Supermarket - mower diesel	\$52.00	
1/06/2023	Wagait Beach Supermarket - CEO Fuel	\$374.54	
1/06/2023	Wagait Beach Supermarket - Fuel rebate	-\$12.46	
1/06/2023	Wagait Beach Supermarket - Food for Youth activities	\$31.99	
1/06/2023	Wagait Beach Supermarket - International Women's Day - Ice	\$15.00	
1/06/2023	Wagait Beach Supermarket - Ice for Sports and Recreation	\$5.00	
1/06/2023	Wagait Beach Supermarket - Milk for Council meetings	\$22.74	
1/06/2023	Wagait Beach Supermarket - Milk for meetings	\$5.99	
1/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$257.02	
1/06/2023	Wagait Beach Supermarket - Mower fuel	\$496.89	
1/06/2023	Wagait Beach Supermarket - Mower Diesel	\$78.00	
1/06/2023	Wagait Beach Supermarket - Tractor fuel	\$89.40	
1/06/2023	Wagait Beach Supermarket - Ute fuel	\$108.58	
1/06/2023	Wagait Beach Supermarket - CEO fuel	\$312.89	
1/06/2023	Wagait Beach Supermarket - Fuel rebate	-\$12.45	
1/06/2023	Wagait Beach Supermarket - Walk to School food and drinks	\$60.78	
1/06/2023	Wagait Beach Supermarket - Milk for meetings	\$5.99	
1/06/2023	Wagait Beach Supermarket - Biscuits for Council meetings	\$8.88	
1/06/2023	Wagait Beach Supermarket - Milk for Council meetings	\$3.75	
1/06/2023	Wagait Beach Supermarket - milk for meeting	\$8.40	
1/06/2023	Wagait Beach Supermarket - milk for council meetings	\$5.99	
1/06/2023	Wagait Beach Supermarket - Methylated Spirits for workshop	\$12.99	
1/06/2023	Wagait Beach Supermarket - Ute Diesel	\$118.90	
1/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$102.00	
1/06/2023	Wagait Beach Supermarket - Tractor fuel	\$123.76	
1/06/2023	Wagait Beach Supermarket - Mower fuel	\$286.40	
1/06/2023	Wagait Beach Supermarket - small engine fuel	\$33.70	
1/06/2023	Wagait Beach Supermarket - Work Ute fuel	\$115.00	
1/06/2023	Wagait Beach Supermarket - CEO fuel	\$144.00	
1/06/2023	Wagait Beach Supermarket - fuel rebate	-\$11.68	
1/06/2023	Wagait Beach Supermarket - Seniors morning tea	\$28.55	
1/06/2023	CBA - Annual Fee		\$6.67
2/06/2023	CBA - Merchant fees		\$44.95
6/06/2023	Power Water - Water swipe card	\$66.75	
7/06/2023	Fleecare - CEO Vehicle	\$1,427.12	
7/06/2023	Central Business Equipment - Printer rental & usage	\$461.50	
7/06/2023	Banyan Contracting - Hino Registration Check	\$136.40	
8/06/2023	Giggling Geckos - Hire of Dinosaur Kingdom	\$1,155.00	
8/06/2023	Kleenheat Gas - Service Charge	\$46.75	
9/06/2023	Ian Manahan - Water for CEO House	\$170.00	
12/06/2023	NT Sports & Playground Surfacing Pty Ltd - Refurbishment of Sports Court	\$8,884.59	
12/06/2023	PBI Haulage - Truck Hire - supply gravel	\$2,127.62	
15/06/2023	CBA - Commbiz fees		\$0.31
15/06/2023	CBA - Commbiz fees		\$8.78
16/06/2023	Fishing & Outdoor World - Community Grant - Fishing Equipment	\$1,000.00	
18/06/2023	Ken's Plumbing Pty Ltd - Repair pump at workshop	\$335.00	
19/06/2023	L.G.A.N.T. - LGANT Waste Management Training Forum	\$880.00	
19/06/2023	Balanced Choice Program - Balanced Choice session with Yvonne 15/6/2023	\$330.00	
19/06/2023	Colleen Fergusson - Council meeting meals for Tuesday 20 June 2023	\$132.00	
19/06/2023	MJ Electrical - Test & Tag 186 appliances	\$950.00	
19/06/2023	MJ Electrical - Minor electrical repairs	\$320.00	

20/06/2023	Optus - office phone/fax		\$80.70
20/06/2023	Optus - Mobile phone charges		\$238.70
21/06/2023	Ian Manahan - Supply Water Sportsground	\$170.00	
21/06/2023	NT Sports & Playground Surfacing Pty Ltd - Final invoice for sports court refurbishment	\$8,884.59	
22/06/2023	Amy Lewis - Crazy pots workshop	\$300.00	
28/06/2023	MJ Electrical - Repairs to TV reception - CEO house	\$140.00	
28/06/2023	Ian Manahan - Water Delivery	\$170.00	
28/06/2023	WSB Distributors - M99-66 Boomless Noz Kit No 5 Jet	\$240.90	
28/06/2023	WSB Distributors - Solenoid 1/2" x1/2" barb	\$172.70	
28/06/2023	WSB Distributors - Single Hose Clamp	\$7.04	
28/06/2023	WSB Distributors - Switch	\$13.77	
29/06/2023	Encore Pilates & Wellness - Seniors Pilates Class	\$608.28	
29/06/2023	Encore Pilates & Wellness - Seniors Pilates Class	\$254.12	
29/06/2023	Encore Pilates & Wellness - Youth Pilates Class	\$323.40	
30/06/2023	Wigg Plumbing - Waste water treatment system service	\$210.99	
30/06/2023	Veolia Environmental Services - Regular Bin collections	\$3,405.43	
30/06/2023	Veolia Environmental Services - Hard Waste collections	\$4,941.78	
30/06/2023	Carmel Ryan - School Holiday workshop - Wax Wraps and T-shirt Bags	\$250.00	
30/06/2023	Shauna Upton (Karuna Yoga Wellness) - Yoga Classes	\$200.00	
30/06/2023	Jennifer Foley - Seniors Cooking Class	\$572.33	
30/06/2023	Severine Meunier - Yoga Classes	\$200.00	
30/06/2023	Wagait Beach Supermarket - Coca Cola for black board cleaning	\$5.60	
30/06/2023	Wagait Beach Supermarket - Coca Cola for blackboard cleaning	\$11.20	
30/06/2023	Wagait Beach Supermarket - Office stamps	\$2.40	
30/06/2023	Wagait Beach Supermarket - Milk for meetings	\$4.65	
30/06/2023	Wagait Beach Supermarket - Milk for Council meeting	\$5.99	
30/06/2023	Wagait Beach Supermarket - Methylated spirits - workshop	\$12.99	
30/06/2023	Wagait Beach Supermarket - Works Ute fuel	\$251.53	
30/06/2023	Wagait Beach Supermarket - Small engine fuel	\$25.35	
30/06/2023	Wagait Beach Supermarket - Unleaded fuel - small engine	\$30.62	
30/06/2023	Wagait Beach Supermarket - Unleaded fuel for quad bike	\$7.92	
30/06/2023	Wagait Beach Supermarket - Fuel rebate	-\$4.21	
30/06/2023	Wagait Beach Supermarket - CEO Fuel	\$139.98	
30/06/2023	Wagait Beach Supermarket - Ice for School holiday program	\$10.00	
30/06/2023	Wagait Beach Supermarket - Ice for Seniors Beeswax workshop	\$5.00	
30/06/2023	Wagait Beach Supermarket - Ice for Youth workshop	\$5.00	
30/06/2023	Wagait Beach Supermarket - Crush Ice for youth school holidays	\$10.00	
30/06/2023	CDC Northern Territory - Transport to Territory Wildlife Park - School holiday program	\$715.00	
<b>CREDIT CARD - CEO</b>			
1/06/2023	Uber - Uber Trip Meeting Palmerston Council	\$9.86	
1/06/2023	Uber - Uber Temple Tce-Lakeview Blv	\$9.86	
1/06/2023	Xero - Xero Subscription	\$124.00	
5/06/2023	Encore Pilates & Wellness - Online Pilates	\$79.00	
6/06/2023	Microsoft - Microsoft Subscription		\$117.26
6/06/2023	Microsoft - Microsoft Online Services		\$94.60
12/06/2023	NT News - Monthly subscription	\$2.00	
13/06/2023	Adobe Systems Incorporated - Acrobat standard - monthly subscription		\$18.69
20/06/2023	Spotlight - materials for Seniors workshop	\$91.00	
21/06/2023	Coles - Stationery - office supplies	\$37.52	
21/06/2023	Coles - Garbage bags - Cleaning supplies	\$28.35	
21/06/2023	Coles - Biscuits for Council meetings	\$19.20	
21/06/2023	Kmart - Coffee mugs - council meetings	\$35.00	
21/06/2023	Kmart - Microwave for Community Centre	\$109.00	
22/06/2023	REINT - Tenancy Agreement - R Glencross	\$65.00	
22/06/2023	Adobe Systems Incorporated - adobe - photoshop monthly subscription		\$29.99
22/06/2023	Coles - Food for Seniors (no GST)	\$14.90	

22/06/2023	Coles - Food for seniors (inc GST)	\$13.93	
22/06/2023	Coles - Food for youth event	\$35.10	
23/06/2023	Sealink - Ten Trip Card	\$114.53	
23/06/2023	Discovery Nightclub - Meeting with accountant	\$38.00	
26/06/2023	NT News - Budget & Shire Plan	\$411.00	
28/06/2023	Chemist Warehouse - Antigen Tests	\$49.95	
28/06/2023	Puma - Diesel	\$125.25	
29/06/2023	Coles - Food for Territory Day	\$32.70	
29/06/2023	Coles - Food for Territory Day	\$102.40	
29/06/2023	Coles - Food for Youth Vibe activity	\$72.60	
29/06/2023	Coles - Food for Youth Vibe activity	\$3.90	
29/06/2023	Spotlight - Canvas for Youth Vibe Activity	\$55.50	
<b>CREDIT CARD</b>			
1/06/2023	Melissa's Take-Away - Coffee and morning tea - LGANT meeting	\$29.80	
7/06/2023	Mower World - 2 x saw chain	\$95.04	
7/06/2023	Th Big Mower - Harness	\$168.30	
8/06/2023	Nutrien AG Solutions - Adam Cutlass 500 - 10L	\$271.93	
8/06/2023	Cabfare - Cabfare to collect tipper-truck	\$27.72	
8/06/2023	Autobarn - Fluid Syringe	\$44.99	
8/06/2023	Berry Springs Home Hardware - Wire Brush	\$17.70	
21/06/2023	Cabcharge - Taxi fare - LGANT Meeting	\$13.86	
27/06/2023	Hosepower Pty Ltd - Sunnyhose HD	\$469.00	
27/06/2023	Jaycar - Power Adapters for generator	\$98.90	
27/06/2023	Bunnings - Paint & Tools	\$193.33	
27/06/2023	Harvey Distributors - Garbages & cleaning cloths	\$285.77	
27/06/2023	Barnyard Trading - Pliers Crescent	\$109.32	

### 9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2022 to 30 June 2023 is **\$4,719.12** and additional **\$2,045.46** in professional development allowances.

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- 9.4.1. The internal controls implemented by the council are appropriate; and
- 9.4.2. The council's financial reports best reflect the financial affairs of the council.

**Resolution No. 2023/  
That Council receives and accepts the Financial Reports for the month of June 2023.  
Moved:  
Seconded:  
Vote:**

## 10. AGENDA ITEMS

### 10.1. Use of Common Seal

On 14 July 2023, the Common Seal of council was used by the CEO to execute a new Crown Land occupational license application for the beach access carparks at the end of Baluria and Erickson. In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for the purposes described above.

**Resolution No. 2022/**

**That council endorses the use of the Wagait Shire Council common seal to execute the occupational licenses application to Crown Land for the beach access carparks at the end of Baluria Rd and Erickson Cres.**

**Moved:**

**Seconded:**

**Vote:**

**10.2. Draft Road Condition and Safety Inspection Reports**

In May 2023, council engaged Stantec (previously Cardno) engineers to provide an accredited road safety report and condition assessment for use in the strategic management and repair of all roads in the estate. The final report will be used to secure funding for future road upgrades.

**Resolution No. 2023/**

**That council accepts the draft road safety and condition reports provided by Stantec and notes the following:**

**a)**

**Moved:**

**Seconded:**

**Vote:**

**10.3. Waste Management Policy Development & Changes**

Considerable work has been done this month to review the council Waste Management Policy and Procedures as we prepare for changes to Hard-Waste processing.

The policy has been reviewed and aligned with new Federal and NT legislation with regard to the circular economy, disaster management and community education.

New procedures have been developed to accommodate the increasing costs to transfer and dispose of community waste. Specific items will be an additional I cost to ratepayers in order to recover some of these costs.

Wagait Shire Council's total weight of hard-waste to Shoal Bay in 2022-23 FY was 49.54 tonnes, which was an increase from 2022 by only 2 tonne. The total cost of delivering the community waste service in 2022-23 was \$164,278; which means that council currently contributes around \$40,000 on top of the waste levy from ratepayers. In an overall comparison to 2021-22 FY, we dumped about the same amount but it cost us 25% more.

In June 2023, council adopted the Shire Plan for 2023-24 and budget supporting a minimal increase to rates and fees for the 2023-24 FY. In 2023-24 Darwin City Council will be increasing its Shoal Bay weighbridge fees by 30%, and with a new tender being negotiated for ongoing services, we anticipate that service charges will also increase by at least 10%.

This means that council will be attempting to recover expenses through charging for some services that have been to date included in the waste levy, as outlined in the 2023-24 Shire Plan and the 2023-24 Fees and Charges published on council website last month.



**From 1 August 2023, ALL FRIDGES, FREEZERS & AIR-CONDITIONERS will be charged at \$20 per item for drop-off & processing at the hard-waste compound.** Residents wishing to use this service will need to contact the office during work hours (8:00am-4:30pm) and arrange a payment to receive a receipt that must be presented to council staff at the Hard-Waste compound when dropping off the item(s).

There may be additional items added to the fees & charges list during 2023-24 to recover costs.

**Resolution No. 2023/  
That council adopts the revised Waste Management Policy and notes the information provided including increased costs for 2023-24, new procedures for Hard-Waste and the associated community education campaign.  
Moved:  
Seconded:  
Vote:**

#### 10.4. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, submissions pending an outcome, unsuccessful and new funds granted.

The following Local Road sand Community Infrastructure grant is an allocation of federal funding that it proposed to be use for 1. verge & road shoulder remediation throughout the estate (\$45,000) and replacement of the sports court netting (\$10,000); with a council contribution of \$16,000.

<i>Proposed Council Project</i>	<i>Funding Program</i>	<i>Grant</i>	<i>WSC cash</i>	<i>WSC in-kind</i>
Roads & Community Infrastructure	LCRI Phase 4	39,000	16,000	TBC

The following are council approved grants; \*denotes in-kind contribution:

<i>Approved Council Project</i>	<i>Funding Program</i>	<i>Grant</i>	<i>WSC Contr</i>	<i>Status</i>
ReDiscovery Centre	WaRM #2 2021-22	75,000	0	In progress
ReDiscovery Centre + FOGO	WaRM #3 2022-23	75,000	0	In progress
Green-waste track & Signage	LRCI Phase 2	30,387	0	Completed
Skate-park & Stage 1	LRCI Phase 3	50,232	0	In progress
Youth Program 2022-23	Alcohol & Drugs (DoH)	20,000	0	In progress
Seniors Program 2023-24	Healthy Lifestyles (DoH)	20,000	18,500	In progress
Solar Lighting & Court upgrades	Town Asset (DITT)	82,483	12,346	In progress
Youth Week 2023	DTHFC-Youth Week	1,980	*1,000	Acquitted
Replace tipper-truck	DCMC-Priority Infra	90,910	1000	Acquitted
Replace exercise stations	DCMC-Priority Infra	142,640	2,360	In progress
Men's Program activities	DTHFC-Men's Program	8,115	*2,500	In Progress
Seniors Month activities	DTFHC-OFTA	2,000	*500	In Progress
Youth Vibe QRS	DTFHC	2,000	*500	In Progress
Beach Access upgrades	CMC-CPP	53,400	*14,000	In Progress
Suicide Prevention program	DoH	10,000	*500	In Progress

Advice has been received that the following grant applications have been unsuccessful. Discussions are ongoing with DCMC and DITT for funding to support strategic local area planning.

<b>Approved Council Project</b>	<b>Funding</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC in-</b>
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0
Skate-park & Pump-track Stage 2	DITT CBF	250,000	250,000	0	0
Waste Strategy projects	DITT RMF	46,000	23,000	11,500	11,500
Skate-park & Pump-track Stage 3	CMC-CPP	450,000	415,000	0	35,000
NW Cox Peninsula Tourism Plan	DITT-TTA	44,000	33,000	5,500	5,500
Wagait Trail Business Plan	RDANT	50,000	50,000	0	0

**Resolution No. 2023/**

**That council notes the grants update information provided and approves:**

- a) the LRCI Phase 4 allocation to be used for verge and vehicle crossover remediation, and the replacement of the fence-mesh on the sports court.

**Moved:**

**Seconded:**

**Vote:**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

**11.1. Vietnam Veterans Day Commemoration Event on 18 August (PC)**

Please see attached proposal from Cr Clee for councils' consideration.  
A draft budget has been prepared for this event at a cost of around \$500.

**Resolution No. 2022/**

**That council agrees to host a service for Vietnam Veterans Day on Friday 18 August 2023.**

**Moved:**

**Seconded:**

**Vote:**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE – Nil**

**13. PETITIONS/DEPUTATIONS - Nil**

**14. CURRENT/UPCOMING EVENTS**

**14.1. Wagait Arts Festival Exhibition – Saturday 15 July – Community Centre**

**14.2. Wagait Arts Festival Market – Sunday 16 July – Council Grounds**

**14.3. Mandorah Ukelele Folk Festival (MUFF) – Saturday 22 July – Cox Club**

**14.4. Vietnam Veterans Commemoration – Saturday 18 August – Milady Site (TBC)**

14.5. Suicide Prevention Dinner – Saturday 10 September – Cox Club (TBC)

14.6. Cats in Community – Saturday 16 September – Community Centre (TBC)

**15. LATE ITEMS AND GENERAL BUSINESS - Nil**

**16. IN-CAMERA ITEMS**

**Resolution No. 2023/**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

**Resolution No. 2023/**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 18 July 2023 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.

## JULY 2023

**Purpose:** *As part of my responsibility, inform Council and the community of activities and information that is important.*

### Update:

Welcome to the July Wagait Shire Council meeting.

Both the CEO and I on Tuesday 20 June met NTG Minister Kate Worden here at Wagait Council to discuss several issues affecting our locality, including fire issues and future planning for our sports program. Together with local MLA Dheran Young we inspected the newly resurfaced tennis court at Cloppenberg Park.

Both the CEO and I visited Belyuen Community on 11 July to participate in their annual NAIDOC march.

Another successful school holiday program run by our Coordinator Renee.

### Meetings Attended

DATE	ITEM
Tuesday 20 June	Meeting with Minister Kate Worden and MLA Dheran Young ; and June Council meeting
Wednesday 21 June	9:00-10:00am Men's Place meeting at council ; and 2:30-4:30pm NT Cabinet with other Local Government officials from across the NT to discuss various issues
Friday 23 June	CEO Catch up
Thursday 29 June	Attend funeral at Belyuen Community
Wednesday 5 July	Attended preliminary Men's Shed meeting
Tuesday 11 July	NAIDOC March at Belyuen
Friday 14 July	CEO Catch up

Neil White  
President  
July 2023

## Councillors Report to Council

The 2023 National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – was held from 13-16 June in Canberra. This year’s NGA was the biggest yet and the program featured a wide range of high profile and engaging speakers, leaders and presenters. The theme for the 2023 NGA was “Our Communities, Our Future”.

There were 1100 delegates from 537 councils, including 55 delegates from the NT local government councils who travelled to Canberra to participate in the ALGA National General Assembly (NGA).

The 2023 Australian Council of Local Government (ACLG) was also held at the National Convention Centre in Canberra on Friday 16 June, immediately following the 2023 NGA. This was the first ACLG meeting in more than a decade. At the ACLG we heard from the Prime Minister as well as several ministers of the current Government and the Leader of the opposition.

The resolutions passed at the 2023 NGA will be made available for download very soon. Responses to the 2023 NGA resolutions from Federal Ministers will also be forwarded in due course. Attendance at the NGA is extremely worthwhile and next year will be the 30<sup>th</sup> anniversary of the NGA and promises one not to be missed. I urge Councillors from Wagait Shire to consider attendance in 2024.

As a member of the ALGA Board I am proud of the achievements of ALGA including:-

- \$3.1 billion in Federal Assistance Grants, an increase of \$100m;
- a brand new \$200 million Disaster Mitigation Fund, to support councils to build more resilient and stronger infrastructure and prevent damage from future disaster events;
- \$1 billion in new regional funding, which councils can apply for under the Growing Regions and Regional Precincts and Partnerships programs;
- \$350 million in funding for urban councils through the new Urban Precincts and Partnerships and Thriving Suburbs programs;
- \$13.5 million for remote airstrip upgrades; and
- \$236 million over 10 years for rain gauges and other flood warning systems.

LGANT and ALGA continue to advocate for an increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue and call on the Federal Government to deliver on their election commitment for a “fair increase” for FA Grants.

I met with the Minister for Youth and then the Minister for Sport to impress upon them the need for greater investment in regional and remote youth, sport and recreation facilities and programs. I also met with the Minister for Communications and stressed the need for reliable Telecommunications infrastructure investment in the NT.

ALGA is in the final stages of recruiting a CEO. There were 65 strong applications received and the executive are finalising a short list. I will be going to Sydney on 28 July to assist in final interviews.

Cr Peter Clee  
Wagait Shire Council  
Vice President Local Government Association of Northern Territory  
Director Australian Local Government Association

**WAGAIT SHIRE COUNCIL**  
**1 June 2023 to 30 June 2023**  
**Income & Expenditure Statement Actual v Budget Accruals**

	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %	NOTES
2022/23 Budget to be amended & approved in October 2022									
<b>Income</b>									
Contracts, Fees & Charges	\$29,255.39	\$16,000.00	\$13,255.39	83%	\$164,543.78	\$181,600.00	-\$17,056.22	-9%	1 June YTD lower due to timing of invoices
Interest/Investment Income	\$37,656.81	\$30,000.00	\$7,656.81	26%	\$50,031.32	\$30,000.00	\$20,031.32	67%	2 Accrued term deposit interest due Sep/Oct/Nov in Jun 23
Operating Grant Revenue	\$180,540.00	\$0.00	\$180,540.00		\$502,010.00	\$315,392.00	\$186,618.00	59%	3 NT Operational Subsidy 2022-23 received in June 23
Other Income	\$510.89	\$0.00	\$510.89		\$6,416.11	\$0.00	\$6,416.11		4 YTD higher
Other Income - Disposal of Fixed Assets	\$0.00	\$0.00	\$0.00		\$6,986.18	\$8,000.00	-\$1,013.82	-13%	6 A sale of Kubota Tractor in March
Rates Income	\$7.58	\$162.00	-\$154.42	-95%	\$253,909.38	\$253,324.00	\$585.38	0%	5 Includes rates, rates interest, and rates search income (FY23 rates = \$251,424 for 387 properties)
Rental Income	\$663.64	\$437.00	\$226.64	52%	\$7,881.86	\$5,200.00	\$2,681.86	52%	6 June YTD higher due to caretakers rental at Cloppenburg Park
Waste Management Income	\$145.46	\$100.00	\$45.46	45%	\$124,355.14	\$124,196.00	\$159.14	0%	7 Includes waste management levy and additional bins income (FY23 waste mgmt levy = \$122,996)
<b>Total Income</b>	<b>\$248,779.77</b>	<b>\$46,699.00</b>	<b>\$202,080.77</b>	<b>433%</b>	<b>\$1,116,133.77</b>	<b>\$917,712.00</b>	<b>\$198,421.77</b>	<b>22%</b>	
<b>Gross Profit</b>	<b>\$248,779.77</b>	<b>\$46,699.00</b>	<b>\$202,080.77</b>	<b>433%</b>	<b>\$1,116,133.77</b>	<b>\$917,712.00</b>	<b>\$198,421.77</b>	<b>22%</b>	
<b>Less Operating Expenses</b>									
Administration Expenses	\$4,680.93	\$4,302.00	\$378.93	9%	\$54,608.26	\$51,850.00	\$2,758.26	5%	8 YTD higher
Contracts & Material Expenses	\$426.36	\$15.00	\$411.36	2742%	\$1,187.36	\$200.00	\$987.36	494%	9 June & YTD lower mainly due to timing
Depreciation Expenses	\$45,869.34	\$12,994.00	\$32,875.34	253%	\$188,818.08	\$155,944.00	\$32,874.08	21%	10 Estimated monthly depreciation \$12995.34/month, Accrued more depreciation costs due to ass
Elected Member Allowances	\$411.40	\$413.00	-\$1.60	0%	\$4,719.12	\$5,000.00	-\$280.88	-6%	11 YTD lower due to members not claiming allowances
Elected Member Expenses & Professional Development	\$0.00	\$212.00	-\$212.00	-100%	\$2,045.46	\$2,500.00	-\$454.54	-18%	12 YTD lower
Employment Expenses	\$59,296.71	\$42,123.00	\$17,173.71	41%	\$526,108.56	\$505,069.00	\$21,039.56	4%	13 YTD higher due to new starters, additional pay-cycle (July), pending WC claim to be reimbursed
Insurance	-\$68.30	\$0.00	-\$68.30		\$52,716.33	\$53,181.00	-\$464.67	-1%	14 Insurance payments due July/August (\$53,403)
Other Expenses - Election	\$0.00	\$0.00	\$0.00		\$8,233.05	\$7,757.00	\$476.05	6%	15 YTD higher
Projects & Activities - WSC Contributions	\$1,876.37	\$1,125.00	\$751.37	67%	\$11,242.78	\$13,500.00	-\$2,257.22	-17%	16 YTD lower pending community grants program in Q2
Repairs & Maintenance	\$3,389.43	\$1,532.00	\$1,857.43	121%	\$21,889.88	\$17,900.00	\$3,989.88	22%	17 YTD higher due to annual maintance and road reserve expenses
Services	\$850.15	\$322.00	\$528.15	164%	\$9,308.45	\$9,600.00	-\$291.55	-3%	18 June & YTD lower
Vehicle & Plant Expenses	\$7,027.09	\$3,263.00	\$3,764.09	115%	\$48,530.19	\$38,771.00	\$9,759.19	25%	19 YTD higher due to annual services and licencing in Q1
Waste Management Expenses	\$13,962.94	\$6,824.00	\$7,138.94	105%	\$83,117.46	\$81,800.00	\$1,317.46	2%	20 YTD higher
<b>Total Operating Expenses</b>	<b>\$137,722.42</b>	<b>\$73,125.00</b>	<b>\$64,597.42</b>	<b>88%</b>	<b>\$1,012,524.98</b>	<b>\$943,072.00</b>	<b>\$69,452.98</b>	<b>7%</b>	
<b>Operating Profit</b>	<b>\$111,057.35</b>	<b>-\$26,426.00</b>	<b>\$137,483.35</b>	<b>520%</b>	<b>\$103,608.79</b>	<b>-\$25,360.00</b>	<b>\$128,968.79</b>	<b>509%</b>	
<b>Non-operating Income</b>									
Special Purpose Grants	\$24,971.83	\$0.00	\$24,971.83		\$263,726.31	\$0.00	\$263,726.31		21 Grants carrying forward to FY24 - \$349,882.69
<b>Total Non-operating Income</b>	<b>\$24,971.83</b>	<b>\$0.00</b>	<b>\$24,971.83</b>		<b>\$263,726.31</b>	<b>\$0.00</b>	<b>\$263,726.31</b>		
<b>Non-operating Expenses</b>									
Special Purpose Grant Expenses	-\$178,875.43	\$0.00	-\$178,875.43		\$60,292.45	\$0.00	\$60,292.45		22 Special Purpose Grants, refer to unexpended Grants Sheet for more detail
<b>Total Non-operating Expenses</b>	<b>-\$178,875.43</b>	<b>\$0.00</b>	<b>-\$178,875.43</b>		<b>\$60,292.45</b>	<b>\$0.00</b>	<b>\$60,292.45</b>		
<b>Net Profit</b>	<b>\$314,904.61</b>	<b>-\$26,426.00</b>	<b>\$341,330.61</b>	<b>1292%</b>	<b>\$307,042.65</b>	<b>-\$25,360.00</b>	<b>\$332,402.65</b>	<b>1311%</b>	

**WAGAIT SHIRE COUNCIL**  
Balance Sheet as at 30 June 2023

Notes to the Balance Sheet

Assets	30 Jun 2023	30 Jun 2022	Note
<b>Tied Funds</b>			
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)
CBA Fixed Term Deposits	\$1,000,000.00	\$1,000,000.00	1 (b)
CBA Online Saver - SP Grants	\$263,342.26	\$0.00	2
<b>Total Tied Funds</b>	<b>\$1,763,342.26</b>	<b>\$1,500,000.00</b>	
<b>Untied Funds</b>			
CBA Online Saver	\$96,715.29	\$185,250.92	
CBA Transaction Account	\$388,461.76	\$42,923.35	
<b>Total Untied Funds</b>	<b>\$485,177.05</b>	<b>\$228,174.27</b>	
<b>Total Bank</b>	<b>\$2,248,519.31</b>	<b>\$1,728,174.27</b>	
<b>Current Assets</b>			
Accrued interest	\$0.00	\$2,180.00	
Less Prov'n for Doubtful Debts	-\$5,838.00	-\$5,838.00	
Rates Debtors Account	\$9,566.50	\$9,636.48	3
Rates in Advance	-\$10,511.57	-\$6,639.92	4
Trade Debtors [11.405]	\$18,872.00	\$75.00	
<b>Total Current Assets</b>	<b>\$12,088.93</b>	<b>-\$586.44</b>	
<b>Non-current Assets</b>			
Buildings Accum Dep	-\$102,301.22	-\$53,083.18	
Buildings at Cost	\$989,220.18	\$980,000.18	
Infr Roads & Paths at Cost	\$894,075.20	\$863,576.00	
Infr Roads & Path Accum Depn.	-\$531,776.96	-\$492,637.00	
Land at Cost	\$350,000.00	\$350,000.00	
Leased Vehicle Accum Depreciation	-\$36,197.04	-\$22,623.00	
Motor Vehicles Accum Dep	-\$69,294.04	-\$66,355.00	
Motor Vehicles at Cost	\$165,230.21	\$73,398.55	
Office Equip & Furn at Cost	\$193,787.74	\$179,887.74	
Office Equip Furn Accum Depn.	-\$179,918.96	-\$175,524.00	
Plant & Equipment at Cost	\$674,766.34	\$674,766.34	
Plant & Equipment Accum Dep	-\$486,211.04	-\$439,052.00	
Right Use of Assets	\$54,294.00	\$54,294.00	
Sports Ground Accum Dep	-\$68,560.00	-\$36,167.00	
Sports Ground at Cost	\$381,883.00	\$310,000.00	
<b>Total Non-current Assets</b>	<b>\$2,228,997.41</b>	<b>\$2,200,481.63</b>	
<b>Total Assets</b>	<b>\$4,489,605.65</b>	<b>\$3,928,069.46</b>	

**Liabilities**

<b>Current Liabilities</b>			
Accrued Expenses	\$15,343.77	\$23,437.00	
CBA CC - Renita Glencross	\$853.30	\$0.00	
CBA CC - Rowan Roberts	\$1,156.32	\$0.00	
Current Lease Liabilities	\$13,678.00	\$13,678.00	
Grants in advance	\$84,477.00	\$53,980.00	
GST	-\$132.88	-\$1,939.88	
PAYG Withholding Payable	\$8,664.00	\$7,578.00	
Provision for Annual Leave	\$56,518.46	\$57,593.98	
Provision for Long Service Leave	\$43,719.45	\$49,378.81	
Rounding	\$0.20	\$0.08	
Super Payable	\$4,836.75	\$0.00	
Super Payable control account	\$0.00	-\$136.59	
Trade Creditors	\$20,021.50	\$18,685.70	5
Unexpended Grant Liability	\$349,882.69	\$122,269.92	6
<b>Total Current Liabilities</b>	<b>\$599,018.56</b>	<b>\$344,525.02</b>	
<b>Non-Current Liabilities</b>			
Non-current Lease Liabilities	\$19,367.00	\$19,367.00	
Provision for Non Current Long Service Leave	\$10,056.00	\$10,056.00	
<b>Total Non-Current Liabilities</b>	<b>\$29,423.00</b>	<b>\$29,423.00</b>	
<b>Total Liabilities</b>	<b>\$628,441.56</b>	<b>\$373,948.02</b>	
<b>Net Assets</b>	<b>\$3,861,164.09</b>	<b>\$3,554,121.44</b>	

**Equity**

Asset Revaluation Reserve	\$991,467.27	\$991,467.27	
Current Year Earnings	\$307,042.65	\$350,143.21	
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03	
Retained Earnings	\$10,368.14	-\$89,775.07	
<b>Asset Renewal Reserve</b>			
Asset Renewal Reserves	\$0.00	\$500,000.00	7
Other Asset Renewal Reserve	\$300,000.00	\$0.00	
Roads Renewal Project Reserve	\$450,000.00	\$0.00	
<b>Total Asset Renewal Reserve</b>	<b>\$750,000.00</b>	<b>\$500,000.00</b>	
<b>Total Equity</b>	<b>\$3,861,164.09</b>	<b>\$3,554,121.44</b>	

**Note 1. Details of Cash and Investments Held**

<b>1 (a) Bendigo Bank Investment Account</b>	\$500,000.00
CBA - Fixed Term Deposit (13/09/22)	\$ 300,000.00
CBA - Fixed Term Deposit (10/10/22)	\$ 200,000.00
CBA - Fixed Term Deposit (17/11/22)	\$ 500,000.00
<b>1 (b) Total CBA Investments</b>	<b>\$ 1,000,000.00</b>

**Note 2. CBA Online Saver - Special Purpose Grants**

May 23 movement of SP Grants occurred on 06/06/23

Balance as of 16/07/2023	\$ 343,597.02
Transfer from CBA Transaction Account (+)	\$ 6,540.43
Transfer interest earned to Trans Account (-)	\$ 254.76
<b>Balance as of 17/07/2023</b>	<b>\$ 349,882.69</b>

**Note 3. Details of Rates Control Account**

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates Prior years (pre 2022)	\$ 1,453.21
Rates 22/23 over due	\$ 8,113.29
Rates 22/23 not over due yet	\$ -
<b>Total Rates Arrears</b>	<b>\$ 9,566.50</b>

**Note 4. Details of Trade Debtors**

Trade Debtors	Current	> 30 days	> 60 days +	> 90 days
	18,872.00	0.00	0.00	0.00

**Note 5. Details of Trade Creditors**

Trade Creditors	Current	> 30 days	> 60 days +	> 90 days
	15,431.50	0.00	-510.00	5,100.00
			ATO double BAS Payment in credit	

**Note 6. Details of Unexpended Grants Liability**

Unexpended Grants - Special Purpose	349,882.69
<b>Total Unexpended Grants Liability</b>	<b>349,882.69</b>

**Note .7 Details of Retained Earning**

Resolution 2022/156 from September meeting to move \$250,000 from surplus to increase reserves.

**16.4. Movements in Council Reserves and Priority Projects**

Council considered the meeting paper attached and resolved to note the information provided in the brief and agree to recommendations from the CEO, being to:

- Transfer an amount of \$250,000 from the 2021-22 surplus to increase the overall reserve levels to \$1.75M;
- Allocate an amount of \$450,000 of the Asset Renewal reserve be allocated to the Road Renewal Project; and
- Draw an amount of \$30,000 from the Asset Renewal Reserve for a Road Safety Audit and Road Condition Report, building on the 2018 LGANT Report for use in grant funding submissions to upgrade the estate roads.

**Resolution No. 2022/156**  
That council receives and notes the information provided.

Moved: Cr Peter Clee  
Seconded: President Neil White  
Vote: AIF

**WAGAIT SHIRE COUNCIL**

**Table 2&3: Capital Expenditure Actual v Budget as at 30 June 2023**

<b>CAPITAL EXPENDITURE FOR THE PERIOD MAY 2023</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Approved Annual Budget</b>
Buildings (ReDiscovery Hub Stage 1)	9,220	75,000	(65,780)	75,000
Infrastructure (Skate-park & Pump-track Stage 1)	22,564	38,352	(15,788)	38,352
Infrastructure (Solar-lights & Sports-court upgrades)	71,883	82,483	(10,600)	82,483
Infrastructure (Condensed exercise station)	0	142,640	(142,640)	142,640
Motor Vehicles (Leased / Right of Use)	0	0	0	15,200
Motor Vehicles (Tipper-truck)	91,832	90,910	922	90,910
Office Equipment	10,200	6,000	4,200	6,000
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>205,699</b>	<b>435,385</b>	<b>(229,686)</b>	<b>450,585</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	409,028
Transfers from Reserves	0	0	0	20,326
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>435,354</b>

<b>By Project / Asset Item* over \$100,000</b>	<b>Class of Assets</b>	<b>Prior Year Actuals</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Total Approved Budget</b>	<b>Total Cost to Date</b>
		<b>\$ (A)</b>	<b>\$ (B)</b>	<b>\$ (C)</b>	<b>\$ (D = B-C)</b>	<b>\$ (E)</b>	<b>\$ (F = A+B)</b>
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	130,090				130,000	130,090
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286				125,286	125,286
LCRI Ph3 (Skate-park & Pump-track Stage 1)	Infrastructure	11,880	20,630				32,510
WaRM #2 & #3 (Rediscovery Hub)	Building	0	9,220				9,220
IPG (Condensed exercise station)	Infrastructure	0			0	142,640	0
<b>TOTAL</b>		<b>267,256</b>	<b>29,850</b>	<b>0</b>	<b>0</b>	<b>397,926</b>	<b>297,106</b>



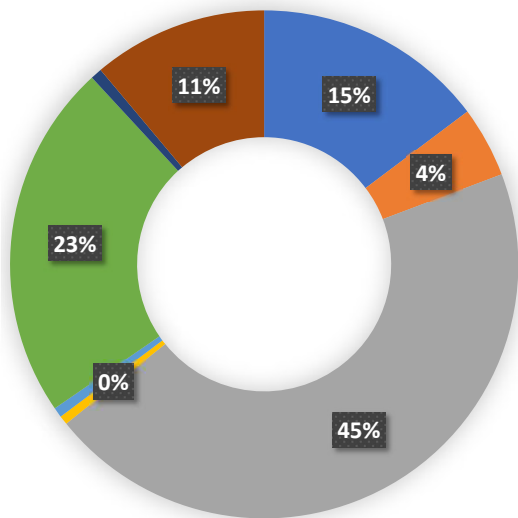
## Income

**2022/23 YTD Income:**

**\$ 1,116,134**

**2022/23 BUDGET:**

**\$ 917,712**



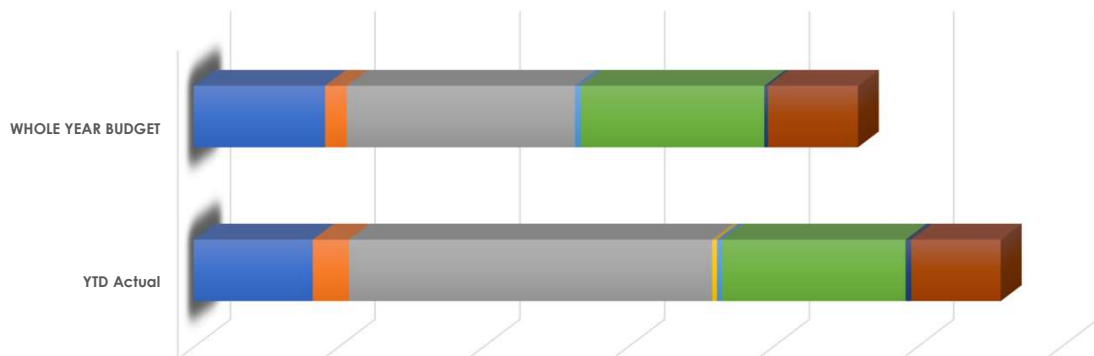
### Income Category

Contracts, Fees & Charges	\$	164,544
Interest/Investment Income	\$	50,031
Operating Grant Revenue	\$	502,010
Other Income	\$	6,416
Other Income - Disposal of Fixed Assets	\$	6,986
Rates Income	\$	253,909 **
Rental Income	\$	7,882
Waste Management Income	\$	124,355 **

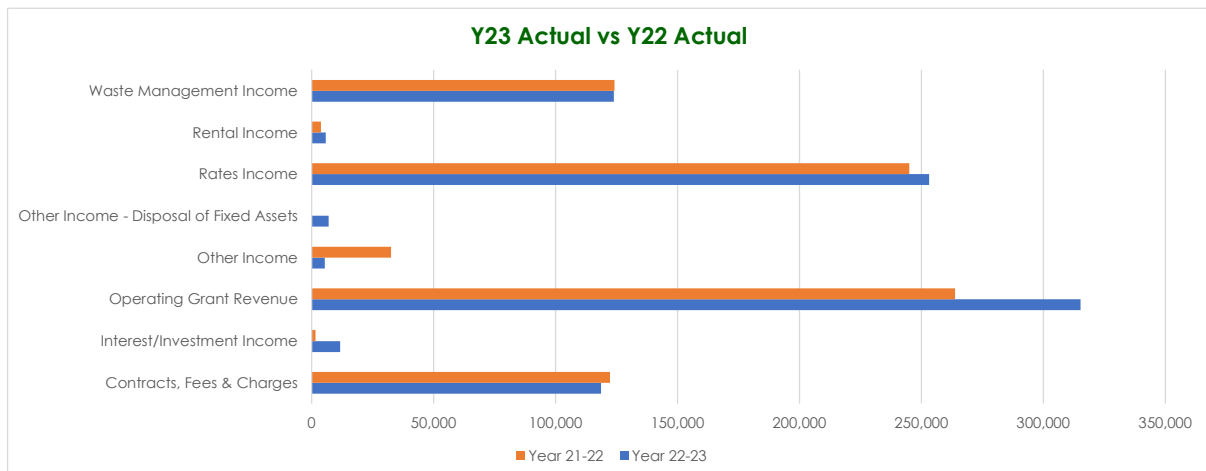
**Total Income \$ 1,116,134**

\*\* Rates including interest & search. Refer to 'Rates' for Y23 & outstanding info.

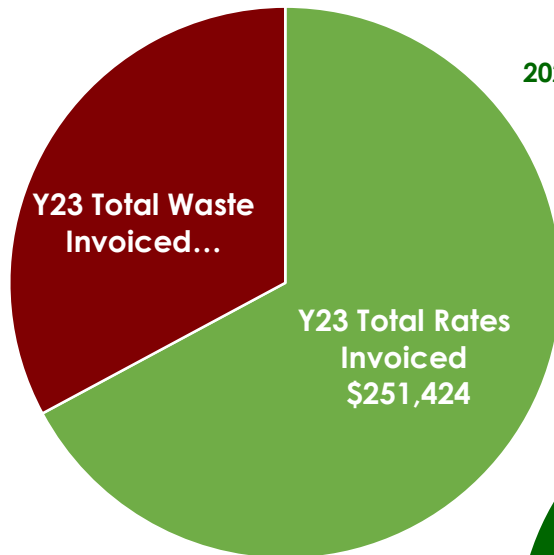
### Y23 Actual Budget Attainment



### Y23 Actual vs Y22 Actual

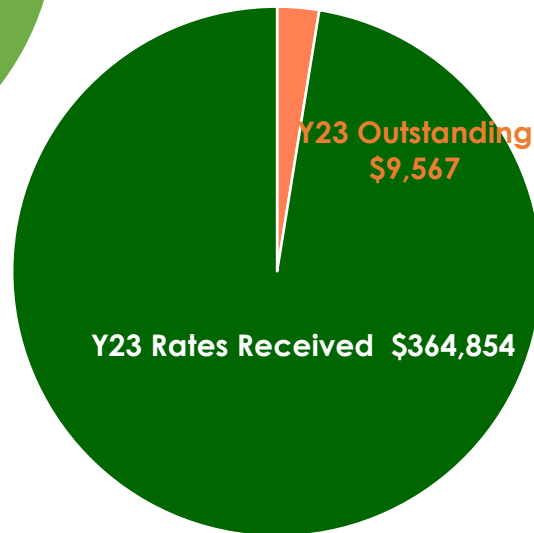


## Rates



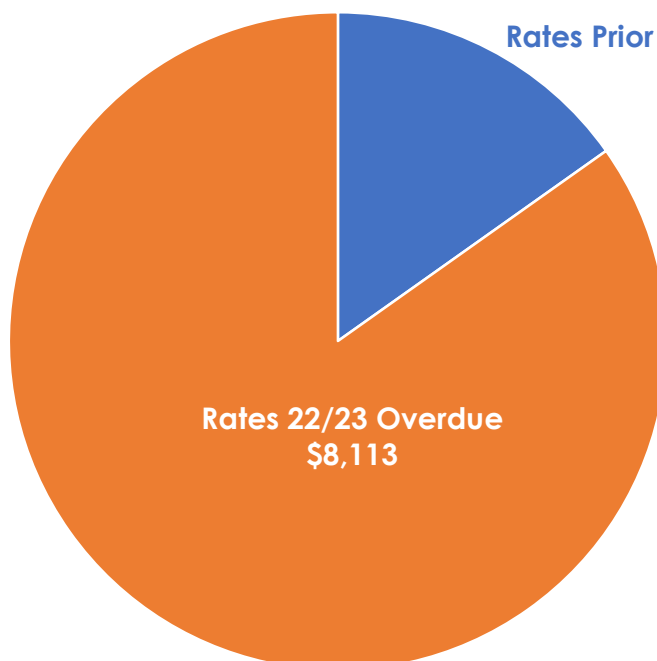
2022/23 Total Rates & Waste Invoiced:

\$ 374,420



Total Rates Overdue (including prior year):

\$ 9,566.50



Rates Prior Years (pre 2022),  
\$1,453

Rates 22/23 Overdue  
\$8,113

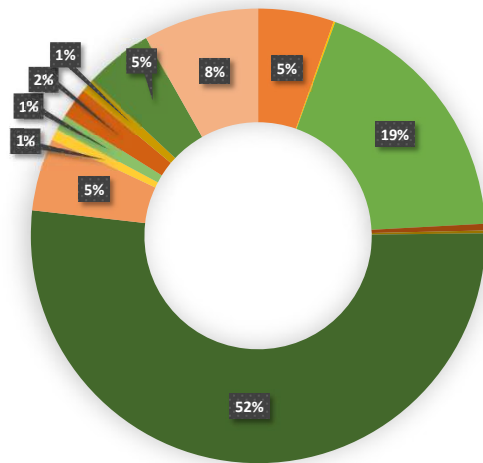
## Expense

**2022/23 YTD Expenses:**

**\$ 1,012,525**

**2022/23 BUDGET:**

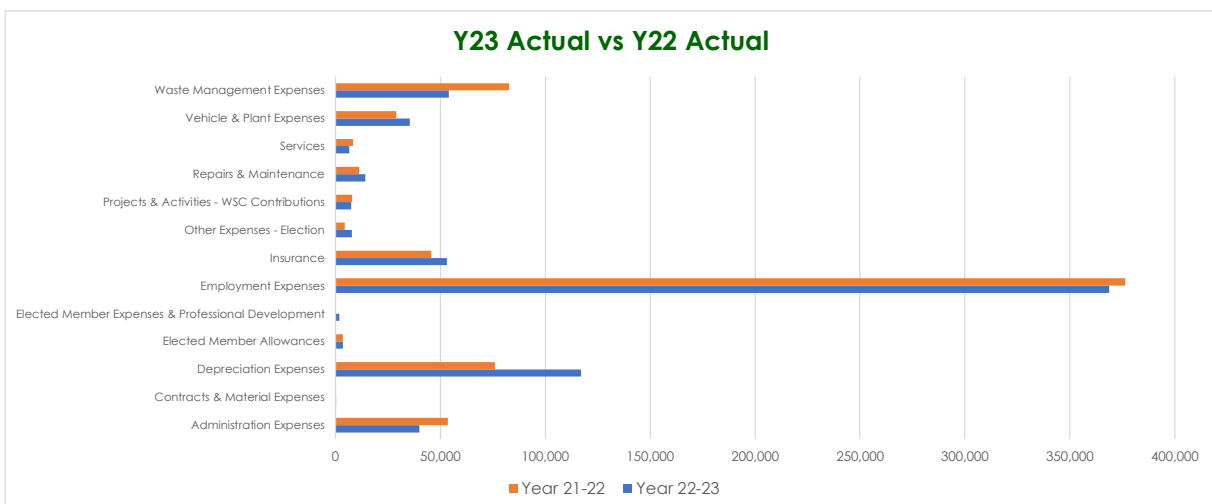
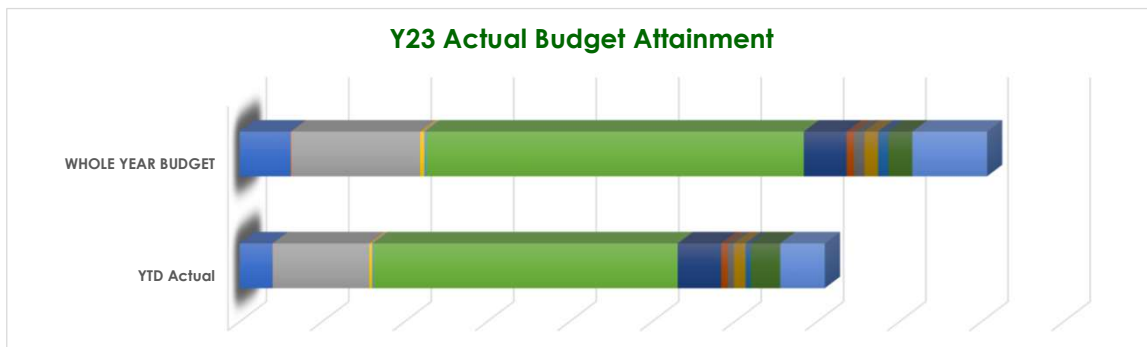
**\$ 943,072**



### Expense Category

Administration Expenses	\$	54,608
Contracts & Material Expenses	\$	1,187
Depreciation Expenses	\$	188,818
Elected Member Allowances	\$	4,719
Elected Member Expenses & PD	\$	2,045
Employment Expenses	\$	526,109
Insurance	\$	52,716
Other Expenses - Election	\$	8,233
Projects & Activities	\$	11,243
Repairs & Maintenance	\$	21,890
Services	\$	9,308
Vehicle & Plant Expenses	\$	48,530
Waste Management Expenses	\$	83,117

**Total Expenses \$ 1,012,525**



## WAGAIT SHIRE COUNCIL

### Special Purpose Grants (SPG) as at 30 June 2023

Funding Body	Project Name	Grants Current	Brought Fwd	Total Grants	Current Exp 2023	Total Exp	Balance	Notes
Australia Day Council	Australia Day	2,500.00		2,500.00	2,500.00	2,500.00	0.00	Acquitted
Carers NT	Carers event	300.00		300.00	300.00	300.00	0.00	Acquitted
DITT - CBF	Makers & Creators 2022		2,121.00	2,121.00	2,045.00	2,045.00	76.00	CBF Community Organisation Grants Program
DCMC - CPP	Community Place for People 2023	53,400.00		53,400.00		0.00	53,400.00	NTG Community Place for People Grants
DoH - Healthy Lifestyle 20/21	Seniors		18,218.84	18,218.84	18,218.84	18,218.84	0.00	Acquitted
DoH - Healthy Lifestyle	Seniors 2023	20,000.00		20,000.00	0.00	0.00	20,000.00	Healthy Lifestyle Seniors for 2023 Grants
DCMC	IPG-Sportsground	142,640.00		142,640.00		0.00	142,640.00	New capital grant for sportsground infrastructure
DCMC	IPG-Tipper	90,910.00		90,910.00	91,831.66	91,831.66	-921.66	New capital grant for tipper truck
Federal Gov	LRCI 2	6,077.00	-1,181.00	4,896.00	7,935.00	7,935.00	-3,039.00	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3	7,535.00	25,794.00	33,329.00	22,564.20	22,564.20	10,764.80	Skatepark & Pumptrack design & construct Stage 1
DTF	MPG - 2023	8,115.00		8,115.00			8,115.00	NT Men's Places Grant
DTF	NT Youth Week 2023	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquitted
DTF	Quick Response Youth 2023	2,000.00		2,000.00	35.10	35.10	1,964.90	Youth Quick Response Grants
DITT	Tourism Town Asset 2022	53,862.08		53,862.08	71,883.00	71,883.00	-18,020.92	Program running into 2023
DoH - AOD	Wagait Youth Program 2022		17,900.23	17,900.23	17,900.23	17,900.23	0.00	Acquitted
DoH - AOD	Wagait Youth Program 2023	20,000.00		20,000.00	9,230.74	9,230.74	10,769.26	Program running throughout year
FRRR	Wagait Youth Program		1,079.35	1,079.35	1,079.35	1,079.35	0.00	Acquitted
DCMG-LG	WRM #2 21-22		58,337.50	58,337.50	9,220.00	9,220.00	49,117.50	ReDiscovery Centre
DCMG-LG	WRM #3 22-23	75,000.00		75,000.00		0.00	75,000.00	ReDiscovery Centre
DTF	International Women's Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	Acquitted
DTF	Youth Vibe School Holiday 2022-23	4,000.00		4,000.00	3,983.19	3,983.19	16.81	Program running throughout year and c/f
<b>Totals</b>		<b>491,339.08</b>	<b>122,269.92</b>	<b>613,609.00</b>	<b>263,726.31</b>	<b>263,726.31</b>	<b>349,882.69</b>	
		<b>Total Special Purpose Grants 613,609.00</b>			<b>GRAND TOTAL</b>		<b>349,882.69</b>	

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the year ended 30 June 2023

2023

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## Operating Activities

Receipts from customers	888,537.94
Payments to suppliers and employees	(1,121,764.57)
Cash receipts from other operating activities	525,125.08
<b>Net Cash Flows from Operating Activities</b>	<b>291,898.45</b>

## Investing Activities

Other cash items from investing activities	(22,394.15)
<b>Net Cash Flows from Investing Activities</b>	<b>(22,394.15)</b>

## Financing Activities


Other cash items from financing activities	248,831.12
<b>Net Cash Flows from Financing Activities</b>	<b>248,831.12</b>

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<b>Net Cash Flows</b>	<b>518,335.42</b>
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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,728,174.27
Net change in cash for period	518,335.42
Cash and cash equivalents at end of period	2,246,509.69

	<b>WASTE MANAGEMENT POLICY</b>	
	CATEGORY:	SERVICES & INFRASTRUCTURE (SV)
	LG ACT 2019 REF:	None
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

### 1. PURPOSE:

To provide guidance for Wagait Shire Council to support sustainable waste management practices and services across its operations. The policy provides a mechanism to deliver on the goals and objectives of the Wagait Shire and Belyuen Waste Management Strategy 2022-2031, which include social, economic and environmental issues and challenges.

### 2. SCOPE:

This Policy applies to the following Waste Management services and activities provided by council:

- Kerbside waste collection service
- Waste recovery in public places
- Management of waste from council operations and activities
- Hard Waste service
- Green Waste service
- Management of Illegally Dumped Waste
- Management of waste that arises from emergencies and disasters
- Waste and recycling education.

### 3. DEFINITIONS:

<b>Circular Economy</b>	Means keeping materials at their highest value in the economic system for as long as possible and reduces reliance on virgin materials, limits greenhouse gas emissions and creates local job and investment opportunities.
<b>Disaster Waste Management</b>	Means the management of waste volumes generated directly or indirectly by an Emergency Event. It includes, but is not limited to, managing the following types of waste: <ul style="list-style-type: none"> <li>● debris generated by damage to property and infrastructure by the event, once it has been released by first responders</li> <li>● materials deployed during disaster response stages (e.g. sandbags used in flood events)</li> <li>● relief waste generated during the response and recovery phases (e.g. unwanted donated goods, medical waste)</li> <li>● waste from demolished buildings and structures</li> <li>● agricultural waste (including animal carcasses) resulting from the event.</li> </ul>

<b>Domestic Waste</b>	Means all putrescible waste collected from the household that is generated as a result of the ordinary day-to-day use of a residential premise or property.
<b>Emergency Event</b>	Means an unplanned situation that poses an immediate risk to health, life, safety, property or environment.
<b>Green Waste</b>	Means all green waste excluding tree stumps, leaves and grass clippings.
<b>Hard Waste</b>	Means selected solid waste materials, as specified by council, including whitegoods, furniture, timber, rags, sheet iron, bikes, mesh, poly-pipe, ceramics (excluding used toilets) and tiles (must be in boxes).
<b>Illegally Dumped Waste</b>	Means waste that has been discarded or dumped to public land and may include actions related to dumping on private property.
<b>Kerbside Waste Collection Service</b>	Means a bin collection service to residents which requires bin presentation on the footpath. This is one 240 litre wheelie bin per property. Council provides this service in accordance with the <i>Waste Management Procedure</i> .
<b>Hard Waste Compound</b>	Means the fenced compound located in front of the Council Workshop compound located at 142 (Lot 62), Wagait Tower Rd.
<b>Green Waste Access</b>	Means the track leading off the end of Forsyth Rd on the North side of Cloppenburg Park.
<b>Green Waste Compound</b>	Means the open cleared area on the North-East side of Cloppenburg Park (Section 50) Forsythe Rd.

#### 4. POLICY:

Council provides the following waste services to the community through levies included in the annual rates notice.

##### 4.1. CIRCULAR ECONOMY PRINCIPLES

- 4.1.1. Work within Circular Economy principles to emphasise the importance of waste avoidance, reduction and reuse. Treatment and disposal are the least preferred practices for waste minimisation.
- 4.1.2. Implement council's Waste Management Strategy 2022- 2031 through appropriate resourcing and budget allocation.
- 4.1.3. Increase procurement of secondary materials, recycled content products and support of local remanufacturing in council's projects.
- 4.1.4. Incorporate consideration of waste minimisation into council's internal waste management operations and activities to facilitate the most efficient use of resources.
- 4.1.5. Incorporate consideration of the Northern Territory's Circular Economy Strategy 2022-2027 which identifies the priorities and pathways to achieve higher resource recovery, waste avoidance, environment protection, and transitioning the Territory to a circular economy.

##### 4.2. WASTE COLLECTION SERVICES – KERBSIDE, GREEN WASTE, HARD WASTE

- 4.2.1. Provide cost effective, sustainable and efficient waste collection services for the community, including kerbside collection, and green waste and hard waste facilities.

- 4.2.2. Implement and maintain a hard waste service that aims for best practice collection and processing that maximises resource recovery.
- 4.2.3. Implement and regularly update the Waste Management Procedure to ensure the services provided are contemporary and best practice in nature.
- 4.2.4. Achieve compliance with the requirements of all relevant legislation.
- 4.2.5. Ensure appropriate resourcing is made available to meet its obligations under relevant legislation in regard to waste management.

#### **4.3. COMMUNICATION**

- 4.3.1 Council will communicate at the earliest time convenient on changes to services that will have impact on community.
- 4.3.2 Council will undertake consultation with the community where appropriate.
- 4.3.3 Council will maintain and communicate current and applicable information regarding the Kerbside Collection Service and waste minimisation initiatives on its website and at Council service centres.

#### **4.4 ADVOCACY**

- 4.4.1 Work regionally and at a Territory and Federal level with our partners to provide opportunities for ratepayers to minimise waste, illegal dumping and public place littering, and to advocate for improved and cost-effective waste and recycling strategies.

#### **4.5 COMMUNITY ENGAGEMENT & EDUCATION**

- 4.5.1 Support the community through education and encouraging behaviour change that will minimise waste to landfill, increase recycling and resource recovery, and encourage adoption of sustainable waste management practices.
- 4.5.2 Provide ongoing community education support and initiatives to encourage residents and visitors to take action to reduce waste, minimise waste to landfill and encourage reuse.

#### **4.6 INNOVATION**

- 4.6.1 Council will seek and incorporate innovation and technological advancements into waste management practices where it adds value across all of councils waste management activities and services.

#### **4.7 EMERGENCY & DISASTER MANAGEMENT**

- 4.7.1 Council will follow direction of the Territory Emergency Management Council including the Territory Emergency Plan and NT Waste Strategy in response to the management of waste in emergencies.

#### **4.8 HAZARDOUS WASTE**

- 4.8.1 Advise the community to dispose of hazardous waste at appropriately licenced facilities where Council's hard waste cannot accept those waste types.

#### **4.9 PUBLIC RESERVE BINS**

- 4.9.1 Provide public park and open space bins for the management of waste in the community's open space.
- 4.9.2 Maintain public park and open space bins to ensure aesthetic and public health service levels are met and maintained.



## 5 ASSOCIATED DOCUMENTS

P33 Work Health & Safety Policy  
P46 Council Verge Management Policy  
Wagait Shire Council Fees and Charges

## 6 REFERENCES AND LEGISLATION

Local Government Act 2019  
Work, Health & Safety Act 2011  
National Waste Policy 2018/Action Plan 2019  
Northern Territory Circular Economy Strategy 2022-2027

## 7 REVIEW HISTORY

<b>Date Approved:</b> 18/09/2018	<b>Approved By Council</b> Moved: Vice President Neil White Seconded: Cr Michael Vaughan Vote: AIF	<b>Resolution No.</b> 2018/249	<b>Date for review:</b> 3 years from approval
<b>Date Approved:</b> 15/09/2020	<b>Approved By Council</b> Moved: Cr P Clee Seconded: Cr G Drake Vote: AIF	<b>Resolution No.</b> 2020/148	<b>Date for review:</b> Next Council election
<b>Date Approved:</b> 19/04/2022	<b>Approved By Council</b> Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF	<b>Resolution No.</b> 2022/072	<b>Date for review:</b> Next Council election or before if required
<b>Date Approved:</b> //2023	<b>Approved By Council</b> Moved: Seconded: Vote:	<b>Resolution No.</b> 2023/	<b>Date for review:</b> Next Council election or before if required

**From:** [Peter Clee](#)  
**To:** [Renita Glencross](#); [Pam Wanrooy](#)  
**Subject:** Agenda Item - Vietnam Veterans' Day, 18 August 2023  
**Date:** Saturday, 1 July 2023 5:41:02 PM

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On 11 January 2023, we commemorate the 50th anniversary of the then Governor-General Sir Paul Hasluck proclaiming an end to Australia's involvement in the Vietnam War.

This milestone marks the beginning of recognising in 2023, the 50th anniversary of the end of Australia's commitment to the war and to acknowledge Australia's involvement in the Vietnam War.

More than 60,000 Australians served in Vietnam, over 3,000 wounded and 523 gave their lives in the longest conflict Australians were involved in during the 20th Century.

Throughout the commemorative year, DVA will raise awareness to specifically recognise and honour the service and sacrifice of Vietnam veterans and their families, with:

- Anzac Day Schools' Awards, in 2023 the awards will focus on the service of Australians in the Vietnam War
- history and education resources for schools across Australia
- education materials about the Vietnam War included in the national Anzac Day mail-out to schools, ex-service organisations **and community groups**
- documentary series on Australians in Vietnam to be screened on the ABC, and
- Saluting Their Service grants to assist with honouring the service and sacrifice of Australia's service personnel and preserve our wartime heritage, including projects and activities marking the 50th anniversary and the service of Vietnam veterans.

These activities will lead into a [national commemorative service](#) on Vietnam Veterans' Day, 18 August 2023, recognising the service of all Australians in the Vietnam War and honouring the sacrifices that they and their families made.

**Does council think this would be a good opportunity to celebrate this at WAGAIT BEACH. This is a Friday.**

**We could do it on the Saturday 19th or a morning or evening service on 18th. Lets hold it at the B24J - Milady site for something different. Maybe a sausage Sizzle lunch?**

**Cr Peter Clee**