



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7PM TUESDAY 21 NOVEMBER 2023**

CONTENTS

1. OPENING OF MEETING	3
2. DECLARATION OF INTERESTS - NIL	3
3. CONFIRMATION OF MINUTES	3
4. GUESTS – NIL.....	3
5. INWARDS AND OUTWARDS CORRESPONDENCE	4
5.1 Inwards Correspondence	4
5.2 Outwards Correspondence	4
6. COUNCILLORS’ REPORTS.....	5
6.1. President’s Report.....	5
7. OFFICERS’ REPORTS	6
7.1. CEO Report for the period 6 November to 17 November 2023	6
7.2. Works Manager’s Report for the period 14 October to 17 November 2023	7
8. ACTION SHEET for the period 14 October to 17 November 2023.....	9
9. FINANCIAL REPORTS	13
9.1. October 2023 Reports	13
9.2. October 2023 Supplier Payment History.....	13
9.3. Councillor Allowances	15
10.0AGENDA ITEMS	16
10.1. Waste and Resource Management Funding – (WaRm Funding).....	16
10.2. Grant Updates & Approvals	16
11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - NIL	17
12. QUESTIONS FROM THE PUBLIC WITH NOTICE – Nil	17
13. PETITIONS/DEPUTATIONS – Nil	17
14. CURRENT/UPCOMING EVENTS.....	17
14.3. Staff / Councillor / Volunteer Christmas Party.....	17
14.4. Office Closure	17
15. LATE ITEMS AND GENERAL BUSINESS	18
15.1. Communication Protocol	18
16. IN-CAMERA ITEMS	18
17. DATE OF NEXT MEETING	19
18. CLOSE OF MEETING	19

1. OPENING OF MEETING

Councillors: President Neil White
Vice President Tom Dyer
Cr Michael Vaughan
Cr Sarah Smith

Staff: CEO, Virginia Boon

1.1. Address by Chair and President

The President welcomes the new CEO and guests to the council meeting and makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

Resolution No. 2023/184

That Council:

- 1. Accept the apologies of Cr Clee for the ordinary meeting of Council on 21 November 2023.**
- 2. Receive and note the notice of leave by Cr Clee from 1 December 2023 to 24 December 2023 and Cr Vaughn from 27 November 2023 to 31 December 2023.**
- 3. Accept the notice of leave by Cr Clee from 1 December 2023 to 24 December 2023 and Cr Vaughn from 27 November 2023 to 31 December 2023**

Moved: President Neil White

Seconded: Cr Sarah Smith

Vote: AIF

2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 17 October 2023

Resolution No. 2023/185

That the Minutes of the Ordinary Meeting of Tuesday 17 October 2023 be confirmed by Council as a true and correct record.

Moved: Cr Sarah Smith

Seconded: Vice President Tom Dyer

Vote: AIF

3.2. Matters arising from Minutes of Council Meeting Tuesday 17 October 2023 – NIL

4. GUESTS – NIL

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period since the October 2023 meeting.

5.1 Inwards Correspondence

Date	From	About	
18/10/2023	Chief Minister	Appointment of N White to TE Regional Economic Growth Committee	email
18/10/2023	Fleetcare	CEO vehicle hire - signed contract and authorised signatory notification.	email
23/10/2023	Keep Australia Beautiful Council NT	Invitation to attend 2023 Territory Tidy Towns Sustainable Communities Awards dinner in Katherine - Friday 24 November 2023.	email
23/10/2023	LGANT	Convention Registration - 8-10 November 2023	email
23/10/2023	Office of the Chief Minister of NT	Letter of congratulations on nomination and appointment as member of Top End Regional Economic Growth Committee.	email
26/10/2023	Australia Day Council NT	2023 Australia Day Community Grant Application	email
27/10/2023	Department of Health	2023 Cyclone Shelter contact list	email
6/11/2023	Nexia Edwards	LRCI phase 2 and Remote Sports Program - 2023 acquittal audit reports	email
9/11/2023	Telstra	Land Access and Activity Notice - Darwin Harbour foreshore adjoining Section 35 Hundred of Bray (Mandorah) & Section 35, 36 and 103 Hundred of Bray	email
14/11/2023	Local Roads and Community Infrastructure Program	LRCI Phases 1-3 JULSEP2023 quarterly report: action required - cannot progress as some of the information provided is conflicting.	email
15/11/2023	Australia Day Council NT	Letter of offer for 2024 Australia Day Council NT grants programme - \$2,250.00	email

5.2 Outwards Correspondence

Date:	To:	About:	
23/10/2023	Dept of Infrastructure, Transport, Regional Dlv & Communications	Declaration - LCRI Qtr reports - Q1 2023-24	email
23/10/2023	Carers NT	2023 Carers NT Acquittal	email
25/10/2023	9 x residents	Cyclone Hard Waste Pickup letters regarding items that need payment	email
27/10/2023	Australia Day Council NT	signed 2023 Australia Day Grant application	email
27/10/2023	Department of Education	2023 Cyclone Shelter contact list	email
30/10/2023	CBA	Authorisation forms for V Boon and removal of R Glencross from bank accounts	email
3/11/2023	Nexia Edwards	Signed acquittals - LCRI phase 2 and Remote Sports Program	email
6/11/2023	17 x residents	1st overdue rates notices	email
6/11/2023	7 x residents	1st overdue rates notices	mailed
7/11/2023	Weeds Management Branch	Request to visit WSC and train for use of WeedMate App	email
10/11/2023	Minister of Local Government - Chansey Peach	2022 - 2023 WSC Annual Report and Audited Financial Statements	email
10/11/2023	NT Grants Commission	2022 - 2023 WSC Annual Report and Audited Financial Statements	email
13/11/2023	Hon Chansey Paech MLA	2022-2023 WSC Annual Report and Audited Financial Statements	mailed

13/11/2023	Minister Eva Lawler	Mandorah Marine facilities - project update	email
15/11/2023	Fleet Care	Request for quote	email
16/11/2023	Crown Land Management	Illegal Dumping	email

6. COUNCILLORS' REPORTS

Resolution No. 2023/186

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the October 2023 Council meeting be accepted.

Moved: Cr Michael Vaughn

Seconded: Cr Sarah Smith

Vote: AIF

6.1. President's Report

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the November Council meeting, which will be the last for 2023 as we regularly postpone the December meeting due to many Councilors and staff taking leave at this time of year. Council formally welcomes our new CEO Virginia Boon, who replaces outgoing CEO Renita Glencross.

Good to see a fair turnout to Saturday's Community consultation meeting with an update provided by Core Lithium.

It is with deep regret that we note the passing of long term resident and former Councilor Fred Gillis, an absolute gentleman and husband to Kay Gillis, he will be sadly missed by the community. Vale Fred RIP.

Meetings Attended:

Tues 17 Oct	Ordinary Council meeting
Wed 18 Oct	Carers Morning Tea
Fri 20 Oct	CEO catchup and Renita's farewell in the afternoon
Wed 25 Oct	Radio interview with ABC's Adam Steer for the Head Honchos Hotline. Items discussed included: works on RUA access, upcoming Halloween disco and workshop; and recent power outages
Fri 27 Oct	CEO catchup with acting CEO Fiona
Sat 28 Oct	Attended the Cancer Foundation fundraiser at the Cox Country Club
Fri 2 Nov	CEO catchup with Fiona
Mon 6 Nov	Attended the Adult Suicide Prevention seminar
Wed 8 Nov to Fri 10 Nov	Attended LGANT AGM and General Meeting
Sat 11 Nov	Bi-annual Community consultation including a briefing from Core Lithium and progressing our long term Strategic Plan

Tues 14 Nov	Attended Council to set up CommBiz for new CEO
Fri 17 Nov	CEO catchup with Virginia Boon

Resolution No. 2023/187

That Council receives and notes President Neil White's report for the period 14 October to 17 November 2023.

Moved: President Neil White

Seconded: Cr Sarah Smith

Vote: AIF

7. OFFICERS' REPORTS

7.1. CEO Report for the period 6 November to 17 November 2023

Staff	<ul style="list-style-type: none"> Handover: Policy Officer / Ag CEO
WHS	<ul style="list-style-type: none"> Staff Toolbox meetings x2
Meetings and Correspondence	<p><u>Council Business</u></p> <ul style="list-style-type: none"> President weekly catchups x1 17 Nov Belyuen CEO catchups x1; 6 Nov Meetings/comms with civil works contractors; ?? Wagait Community Meeting; 11 Nov Meeting/Discussion Sport & Recreation – Opportunities for Sporting Activities in Belyuen, Coomalie and Wagait; 13 Nov Attended online briefing discussion on Circular Economy Grant Program to improve recycling outcomes; 13Nov Correspondence to Crown Land Office CLO re Occupational Licenses 6 Nov Meeting with DIPL to discuss Jetty Cleaning Contract and other opportunities 16 Nov Northern Region Emergency Committee meeting pre-season briefing; 16 Nov Correspondence with Veolia Waste Collection 2023-2025 RFT Meetings with Bowman Advisory re Community Meeting presentation; 10 Nov
Projects	<p><u>Current Capital Projects & Procurement</u></p> <ul style="list-style-type: none"> Skate-park & Pump-track design and construct stage 1 (\$50k); final design completed pending construction drawings, staging & final QS; site cleared for stage 1 earthworks Design & Construct for Re-Discovery Centre (\$125k); redesign and retender – ongoing discussion with Builder and Designer to reduce cost Solar lights (\$50k); council carpark installation partially completed Ninja exercise equipment (\$145k); redesign and requote in progress (no further action taken) Road Safety Audit & condition report (\$25k); completed, QS pending – reviewed and scheduling into works as well as requesting quotes Road shoulder remediation (\$45k); in progress (no further action taken) Waste Collection 2023-2025 RFT (\$200k); have accepted offer for a one plus one in conjunction with Belyuen Community Government Council
Projects	<p><u>Current Special Purpose Grant Applications Pending/New</u></p> <ul style="list-style-type: none"> LCRI-PH4 (\$39k); drainage and culverts, sport-court fence WaRM #4 (\$75k); council to endorse proposal at Nov meeting <p><u>Reporting</u></p> <ul style="list-style-type: none"> Preparation of Q1 Budget Review

	<p><u>Governance</u></p> <ul style="list-style-type: none"> • <p><u>Sport, Active Recreation & Community Resilience Programs</u></p> <ul style="list-style-type: none"> • Youth Program: the pop-ups continue with YDO coordinating activities including Balanced Choice and Buildup Skate sessions. Film night was held Sat 21 Oct and Hallowe'en party held on 28 Oct. • Seniors Program: Weekly Yoga and Pilates are still both very well attended. • Men's Program: has come to a standstill, with no engagement from the community. – as per last month's report (no further action) • Suicide Prevention Program events continue with the 'Adult' session held on Monday 6 Nov. All verbal reports heard have indicated it being a worthwhile event <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Two local businesses providers have advised of the services they offer <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council notices on Facebook & poster communications re: <ul style="list-style-type: none"> – Council organised Community events/information – Known Power outages and availability of Community Centre during these outages
Events	<p><u>Community Events</u></p> <ul style="list-style-type: none"> • Seniors Christmas Party – 11:30am to 2pm 7 December, Cox Country Club • Kids Christmas Concert – 5:30pm til Late 16 December, Cloppenburg Park • Council Elected Members, Council Staff, Volunteers Bush Fire Brigade and NTES Christmas Party – 22 December, Community Centre

7.2. Works Manager's Report for the period 14 October to 17 November 2023

Staff/HR, PD & Training, WHS	<p>Leave</p> <p>Rowan Roberts Annual Leave 6th 7th November 2023</p> <p>Rowan Roberts RDO 3rd November 2023</p>
WHS	<ul style="list-style-type: none"> • Incidents > NIL
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 3
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 15 • Water Samples x 10 and 6months annually x17 • Mow and Snip Water Compound
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 13 • Boat Ramp Removal of Alge • Blasting and scraping of barnacles on jetty grates • Reported walking Platform still wired on • Mowing Snipping and poison Carpark Area <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 9 • Council bins in, out & cleaned weekly x 47 • Clean up at hard-waste compound ongoing • Changed out 2 skip bin • Road side Pick up 4 skip bins

- Steel bin filled with Fridges
- All Fridges Freezers and Aircons Degassed x 52
- No more White Goods Accepted till after wet Season

Animal Management

- Cat-traps currently with residents x3 ongoing

Environmental Management & Maintenance

Road & Verge Maintenance

- Shoulder repair work, ongoing.
- Use sweeper on mower and tidy up after the shoulder work.
- Straighten knocked kerbs on Wagait Tower Rd

Vehicle and Plant

Belyuen Council returned Mower and Sweeper for use on their community

Received New Mower from RDO

Hino Truck sent to Pickle Auctions

Council Grounds/Sports Ground

Gurnie and Paint CEO House Mow and snip Sports Ground

Resolution No. 2023/188

That council receives and accepts the Officers' reports for 14 October to 17 November 2023.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

8. ACTION SHEET for the period 14 October to 17 November 2023

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	17/11/2023	No further action taken to date.
			10/10/2023	No change.
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
			14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
			13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113		11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.

		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3	Wagait Health Service and Clinic	17/11/2023	No further action taken
		03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
		10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
		13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.

			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	17/11/2023	No further action taken to date.
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.

			<p>14/06/2023 WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.</p>
			<p>16/05/2023 Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.</p>

Resolution No. 2023/189

That council receives and accepts the Action Sheet for 14 October to 17 November 2023.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

9. FINANCIAL REPORTS

9.1. October 2023 Reports

- YTD Cash Flow Statement
- Special Purpose Grants
- Capital Expenditure Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- CEO Certification

9.2. October 2023 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
TRANSACTION ACCOUNT			
1/10/2023	Rural Fire Protection - 6 monthly fire equipment service - fire extinguisher services	\$735.96	
1/10/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - JLT Discretionary Trust - renewal	\$1,487.42	
1/10/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - JLT Discretionary Trust - renewal	\$1,614.21	
1/10/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - Motor Vehicle - Renewal	\$5,057.50	
1/10/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - Stamp Duty	\$505.75	
1/10/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - JLT Discretionary Trust - Renewal	\$27,422.47	
1/10/2023	Northern Australian Foundations and Anchoring Pty Ltd - Install 3 x Foundations for 6m light poles	\$3,850.00	
2/10/2023	Optus - Optus mobile phone charges		\$244.20
2/10/2023	Optus - Optus phone charges - phone fax internet		\$80.00
2/10/2023	Renee Pollard Exp Claim - Food for Skateboard session for 2.10.23	\$12.90	
2/10/2023	Severine Meunier - Senior Yoga Classes for Monday 11 Sept, 18 Sept and 25 Sept	\$300.00	
2/10/2023	CBA - Merchant fees		\$318.97
5/10/2023	Central Business Equipment - Copy and printing charges	\$495.01	
5/10/2023	St John - Credit for Overpayment on Inv 690106	-\$190.00	
6/10/2023	Fleetcare - CEO vehicle - leasing charges	\$1,427.12	
8/10/2023	RBK Contracting - Road verge rehab works from 4 September 2023 to 20 September 2023	\$10,175.00	
9/10/2023	Wagait Beach Supermarket - Coca Cola	\$2.80	
9/10/2023	Wagait Beach Supermarket - Diesel	\$133.30	
9/10/2023	Wagait Beach Supermarket - Diesel	\$16.95	
9/10/2023	Wagait Beach Supermarket - Diesel	-\$5.80	
9/10/2023	Wagait Beach Supermarket - Diesel	\$114.40	
9/10/2023	Wagait Beach Supermarket - Diesel	\$130.50	
9/10/2023	Wagait Beach Supermarket - Diesel	\$135.00	
9/10/2023	Wagait Beach Supermarket - Diesel	\$122.65	
9/10/2023	Wagait Beach Supermarket - Ice	\$5.00	
9/10/2023	Wagait Beach Supermarket - Petrol	\$14.45	
9/10/2023	Wagait Beach Supermarket - Petrol	-\$1.36	
9/10/2023	Wagait Beach Supermarket - Petrol	\$10.15	
9/10/2023	Wagait Beach Supermarket - Petrol	\$14.90	
9/10/2023	Wagait Beach Supermarket - Petrol	\$9.84	
9/10/2023	Wagait Beach Supermarket - Petrol	\$12.00	
9/10/2023	Wagait Beach Supermarket - Petrol	\$23.70	
9/10/2023	Wagait Beach Supermarket - Petrol	\$9.45	
9/10/2023	Wagait Beach Supermarket - Petrol	\$14.75	
9/10/2023	Wagait Beach Supermarket - Petrol	\$15.50	
9/10/2023	Wagait Beach Supermarket - Petrol	\$15.03	
9/10/2023	Wagait Beach Supermarket - Biscuits	\$17.76	

9/10/2023	Wagait Beach Supermarket - Milk	\$4.65	
9/10/2023	Wagait Beach Supermarket - Milk	\$4.65	
9/10/2023	Wagait Beach Supermarket - Soy Milk	\$3.75	
9/10/2023	Wagait Beach Supermarket - Milk	\$4.65	
9/10/2023	Wagait Beach Supermarket - Sausage Rolls	\$50.00	
9/10/2023	Wagait Beach Supermarket - Soy Milk	\$3.75	
10/10/2023	Jennifer Foley - Supply prepare and cook Halloween food for Children's class	\$593.87	
10/10/2023	Amy's Hearings - Jewellery making necklaces, earrings, bracelets, anklets	\$350.00	
10/10/2023	Pest Off - General pest treatment for Council Office	\$298.00	
10/10/2023	Pest Off - General pest treatment Sports Ground	\$298.00	
10/10/2023	Pest Off - General pest treatment Community Centre	\$298.00	
10/10/2023	Pest Off - General pest treatment for Workshop	\$298.00	
10/10/2023	Pest Off - General pest treatment for CEO House	\$298.00	
10/10/2023	Ian Manahan - CEO house water	\$170.00	
10/10/2023	Power Water - water swipe card - purchase of water	\$110.94	
11/10/2023	Colleen Fergusson - Council meeting meals for meeting	\$230.00	
11/10/2023	Alloy & Stainless Products - 5 x sets mower blades - BR-074735		\$478.12
11/10/2023	Rowan Roberts Exp Claim - Broom cobweb for cleaning jetty	\$17.20	
11/10/2023	Rowan Roberts Exp Claim - Gas bottles for Power Water contract	\$24.00	
12/10/2023	Stantec - Wagait RSA and Condition Assessment - Final report		\$5,435.76
13/10/2023	Carmel Ryan - Workshop for Halloween	\$190.00	
16/10/2023	MJ Electrical - Repairs to Workshop air conditioner	\$180.00	
16/10/2023	MJ Electrical - install power circuit from workshop building to corner structure.	\$1,610.00	
16/10/2023	CBA - Commbiz fees		\$0.62
16/10/2023	CBA - Commbiz fees		\$14.00
16/10/2023	CBA - Commbiz fees		\$0.30
16/10/2023	CBA - Commbiz fees		\$11.09
18/10/2023	Totally Work Wear - K Courts - Uniform	\$92.00	
18/10/2023	Sue Chaplin/Snapper Artsy - Gift for Renita Glencross - go away present	\$220.00	
19/10/2023	Michelle (Miki) Ensbey - Senior Week workshop	\$340.30	
20/10/2023	Jacana Energy - Electricity for 142 Wagait Tower Road	\$1,368.20	
20/10/2023	RDO Equipment - 1 x JD Z997R Mower (Zero-turn) Quote # 197590 (Rodney Greenwood)	\$46,950.00	
20/10/2023	Optus - mobile charges		\$259.20
20/10/2023	Optus - office phone/fax for month of September 2023		\$80.00
20/10/2023	Han Na Park Expense Claim - Reimbursement for travel	\$114.53	
22/10/2023	PBI Haulage - Supply and deliver type 2 gravel	\$8,013.17	
23/10/2023	Fiona Carter Exp. Claim - Wrapping Paper for CEO present	\$9.45	
23/10/2023	Pamela Wanrooy Exp Claim - Taxi Fare - Australia Day Preparation	\$20.00	
24/10/2023	Severine Meunier - Pilates classes for 9 October 2023 and 23 October 2023	\$314.53	
25/10/2023	Colleen Fergusson - October monthly council meeting for 7 people	\$154.00	
25/10/2023	Colleen Fergusson - Provide salads for outgoing CEO send off BBQ night	\$280.00	
26/10/2023	Renee Pollard Exp Claim - Suicide Prevention - Food for adults' session for 6.10.23	\$33.55	
26/10/2023	Renee Pollard Exp Claim - Suicide Prevention - food for adults' session for 6.10.23	\$36.35	
26/10/2023	Renee Pollard Exp Claim - Halloween party - Friday 27 October Food for Youth party	\$158.74	
26/10/2023	Renee Pollard Exp Claim - Halloween party - Friday 27 October Food for Youth party	\$70.07	
26/10/2023	Renee Pollard Exp Claim - Halloween party - Friday 27 October food for Youth party	\$15.23	
26/10/2023	Renee Pollard Exp Claim - Cleaning Supplies	\$7.90	
26/10/2023	Renee Pollard Exp Claim - Cleaning supplies	\$39.46	
27/10/2023	Curby's (NT) Pty Ltd -Australia Day 2024 Fun run	\$79.20	
31/10/2023	Veolia Environmental Services - Hard waste pickup	\$5,257.82	

31/10/2023	Veolia Environmental Services - Regular wheelie bin pickups - October 2023	\$5,243.61	
CREDIT CARD - CEO			
1/10/2023	Xero - Xero monthly subscription and analytics		\$140.00
1/10/2023	Apple Itunes - Icloud storage - CEO phone		\$1.49
3/10/2023	Encore Pilates & Wellness - Online Pilates class	\$79.00	
5/10/2023	Officeworks - Stationery	\$4.95	
5/10/2023	Officeworks - Desktop monitor for CEO Serial no's: UHB2324019208 and UHB2315005031	\$294.00	
6/10/2023	Microsoft - Microsoft Subscription		\$102.85
6/10/2023	Microsoft - Microsoft Subscription		\$126.28
9/10/2023	Ray's Cafe Patisserie - CEO lunch	\$30.36	
9/10/2023	Golden Sands Retreat - Accommodation - V Boon	\$556.15	
10/10/2023	Officeworks - Desktop monitors for CEO office	\$220.00	
12/10/2023	Spot Trace - Activity statement - subscription		\$289.02
12/10/2023	CBA - Bank fees		\$7.23
13/10/2023	Adobe Systems Incorporated - Adobe Subscription		\$18.69
16/10/2023	Puma - CEO fuel	\$123.56	
16/10/2023	Bunnings - Ratsack for Workshop	\$16.93	
16/10/2023	Woolworths - CEO Farewell BBQ - food	\$100.02	
16/10/2023	Malone's Butchery - CEO Farewell BBQ - meat	\$163.49	
16/10/2023	Woolworths - Carers NT 2023 - food for morning tea	\$29.25	
16/10/2023	Woolworths - Carers NT 2023 - food for morning tea	\$32.20	
16/10/2023	Woolworths - Carers NT 2023 - morning tea	\$235.98	
16/10/2023	Woolworths - Cyclone shelter - batteries and milk	\$34.50	
16/10/2023	Woolworths - Cyclone shelter - milk	\$18.00	
16/10/2023	Brumby's - CEO farewell BBQ - bread rolls	\$28.00	
18/10/2023	Copytime - Annual Report 2022-2023 - printing copies	\$29.70	
18/10/2023	Caltex Berry Springs #49793732 - CEO fuel	\$79.50	
18/10/2023	Adobe Systems Incorporated - Adobe monthly subscription		\$29.99
19/10/2023	REINT - Tenancy Agreement - CEO lease for accommodation	\$60.00	
19/10/2023	PayStay - CEO vehicle Parking - R Glencross	\$20.00	
20/10/2023	Steve Coulton - Accommodation - V Boon - CEO	\$185.38	
26/10/2023	Survey Monkey - monthly subscription		\$13.00
27/10/2023	Mailchimp - Monthly subscription		\$20.58
27/10/2023	CBA - Bank fees		\$0.51
27/10/2023	NT News - monthly subscription - NT News	\$14.00	
CREDIT CARD			
2/10/2023	Motor Vehicle Registry - Hino Truck Registration - 974016	\$50.60	
2/10/2023	Motor Vehicle Registry - Hino Truck Registration - 974016	\$61.00	
27/10/2023	Berry Springs Home Hardware - Community Centre - Hinges to fix cupboard door	\$23.21	
27/10/2023	Berry Springs Home Hardware - Workshop - padlocks and fan	\$231.00	
27/10/2023	Berry Springs Home Hardware - CEO House - paint for veranda	\$357.44	
31/10/2023	Dulux Trade Centre - Beach Access - Paint	\$165.80	
31/10/2023	Dulux Trade Centre - CEO House - Paint and painting equipment for CEO veranda	\$665.61	

9.3. Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2023 to 30 August 2023 is **\$5,744.71**
The total year-to-date payment for professional development expenses is **\$7,709.09**

9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- 9.4.1 The internal controls implemented by the council are appropriate; and
- 9.4.2 The council's financial reports best reflect the financial affairs of the council.

Resolution No. 2023/190

That Council:

1. **Receives and notes the Financial Reports for the month of October 2023.**
2. **Recommends deferring the acceptance of the Financial Reports for the month of October 2023 and to consider the report at the Special Meeting to be held in December 2023.**

Moved: Cr Sarah Smith

Seconded: Cr Michael Vaughan

Vote: AIF

10.0 AGENDA ITEMS

10.1. Waste and Resource Management Funding – (WaRm Funding)

The Council Meeting Brief was attached to the agenda as a separate document.

Resolution No. 2023/191

That council:

1. **Receives and notes the report proposing to allocate the 2023-24 WaRm Funding to the ReDiscovery Centre Project.**
 - **Formally endorses that the 2023-24 WaRm Funding amount of \$75,000 be used to complete the ReDiscovery Centre Project.**

Moved: Vice President Tom Dyer

Seconded: Cr Sarah Smith

Vote: AIF

10.2. Grant Updates & Approvals

The CEO requests that council note the table below showing current grant progress updates; including acquittals for completed and fully expended grants, variation requests, submissions pending an outcome, unsuccessful and new funds granted. Those highlighted are new or have new information.

The following are council's current approved special purpose grants; *denotes in-kind contribution:

Approved Council Project	Funding Program	Grant	WSC Contr	Status
ReDiscovery Centre	WaRM #2 2021-22	75,000	0	In progress
ReDiscovery Centre + FOGO	WaRM #3 2022-23	75,000	0	In progress
Green-waste track & Signage	LRCI Phase 2	30,387	0	Completed
Skate-park & Stage 1	LRCI Phase 3	50,232	0	In progress
Road Verges & fencing	LCRI Phase 4	39,000	TBC	Pending
Youth Program 2022-23	Alcohol & Drugs (DoH)	20,000	0	In progress

Seniors Program 2023-24	Healthy Lifestyles (DoH)	20,000	18,500	In progress
Solar Lighting & Court upgrades	Town Asset (DITT)	62,126	13,256	In progress
Replace exercise stations	DCMC-Priority Infra	142,640	2,360	In progress
Men's Program activities	DTHFC-Men's Program	8,115	*2,500	In Progress
Seniors Month activities	DTFHC-OFTA	2,000	*500	In Progress
Youth Vibe QRS	DTFHC	2,000	*500	Completed
Beach Access upgrades	CMC-CPP	53,400	*14,000	In Progress
Suicide Prevention program	DoH	10,000	*500	In Progress
TBC	WaRM #4 2023-24	75,000	0	TBA

Resolution No. 2023/192

That council notes the special purpose grants update information provided.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - NIL

12. QUESTIONS FROM THE PUBLIC WITH NOTICE – Nil

13. PETITIONS/DEPUTATIONS – Nil

14. CURRENT/UPCOMING EVENTS

14.1. Seniors Christmas Party

Lunch will be provided for Seniors at the Cox Country Club from 11:30am to 2pm on 7 December 2023

14.2. Kids Christmas Concert

There will be a Kids Christmas Concert on Saturday 16 December at Cloppenburg Park from 5pm

14.3. Staff / Councillor / Volunteer Christmas Party

Council will hold a Christmas Party for Staff, Councillors and Volunteers at the Community Centre on Friday 22 December from 3pm.

14.4. Office Closure

The Council office and Works Services will be closed for the Christmas and New Year holiday period from Monday 25 December 2023 and reopen on Tuesday 2 January 2023.

14.4. Australia Day Nominations – close Wednesday 6 December 2023

Nominations for the following awards opened on Monday 21 October 2023 and will close on Wednesday 6 December 2023:

- Citizen of the Year
- Senior Citizen of the Year
- Young Person of the Year
- Community Group / Activity or Event of the Year

Council will need to meet December to consider the nominations.

Resolution No. 2023/193

That Council resolve to hold a special meeting on Wednesday 6 December 2023 to consider the following business of Council:

- 1. The 2024 Australia Day Award Nominations**
- 2. Accept the October 2023 Financial Report**
- 3. The First Quarter Budget Review in accordance with the NT Local Government Act 2019 and Regulations (General) 2021 - r9(1)(a) Review of Budget**

Moved: Vice President Tom Dyer

Seconded: Cr Sarah Smith

Vote: AIF

14.5. Suicide Prevention and Awareness Program

The Suicide Prevention and Awareness Program for the Kids and Parents session has been postponed until early 2024.

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Communication Protocol

Following discussion regarding local issues Council have decided that there is a need to develop and implement a Communication Protocol to ensure Council information is communicated to the Wagait Beach Community as effectively as possible.

This protocol will be used to address current concerns regarding the use of the Tennis Courts and the proposed closing of the Beach Access by vehicles coming off Erickson Crescent.

Resolution No. 2023/194

That council add the following item to the Action List:

- 1. Develop and implement a communication protocol regarding access and use of the tennis courts.**

Moved: Vice-President Tom Dyer

Seconded: Cr Sarah Smith

Vote: AIF

16. IN-CAMERA ITEMS

Resolution No. 2023/195

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President Neil White

Seconded: Cr Sarah Smith

Vote: AIF

At 8:20 pm Council closed the meeting to the general public.

Resolution No. 2023/196

That the In-Camera Minutes of the Ordinary Council meeting of Tuesday 17 October 2023 be confirmed by Council as a true and accurate record.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

Resolution No. 2023/197

That council resolves to move the following statement to general business in accordance with section 293(1) of the Local Government Act:

a) 16.1 Previous in-camera minutes accepted, Resolution 2023/

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

Resolution No. 2023/198

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act and return to Standing Orders.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

At 8:21 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be a Special Council Meeting and will be held on Wednesday 6 December 2023 Council Chambers,
142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8:23 pm.