



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7PM TUESDAY 16 January 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 16 January 2024**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 15 January 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Virginya Boon
Chief Executive Officer

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1. OPENING OF MEETING

Councillors:	President	Neil White
	Vice President	Tom Dyer
	Councillor	Michael Vaughan
	Councillor	Peter Clee
	Councillor	Sarah Smith
Staff:	CEO	Virginya Boon
	Finance Manager	Han Na (Hanna) Park

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ELECTRONIC MEETING ATTENDANCE

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

Resolution No. 2024/

1.3. APOLOGIES

RECOMMENDATION

That Council accept the apologies of Cr for the ordinary meeting of Council on 16 January 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

1.4. LEAVE OF ABSENCE PREVIOUSLY GRANTED

NIL

1.5. LEAVE OF ABSENCE REQUEST

RECOMMENDATION

That Council:

- a. Receive and note the notice of leave from Cr
- b. Accept the notice of leave from Cr

Moved:

Seconded:

Vote:

Resolution No. 2024/

2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

NIL

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary Meeting of Council held 16 January 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

3. CONFIRMATION OF MINUTES

3.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

RECOMMENDATION

That Council confirm:

- a. the Minutes of the Ordinary Meeting of Council held on Tuesday 21 November 2023 are a true and correct record; and
- b. the minutes of the Special Meeting of Council held on Wednesday 6 December 2023 are a true and correct record.

Moved:

Seconded:

Vote:

Resolution No. 2024/

3.2. BUSINESS ARISING FROM MINUTES OF COUNCIL MEETINGS HELD:

3.2.1 Tuesday 21 November 2023

3.2.2 Wednesday 6 December 2023

4. GUESTS

4.1. STRATEGIC PLAN CONSULTANTS – BOWMAN ADVISORY

4.1.1. Jordy Bowman

4.1.2. Bec Johnston

5. COUNCILLORS' REPORTS

5.1. PRESIDENT'S REPORT

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the January Council meeting, following the traditional break over Christmas/holiday season.

2023 brought us several changes for Council, including farewelling our former CEO Renita Glencross, and welcoming our CEO Virginia Boon. We also gained a new Councillor in Dr Sarah Smith, who replaced former Councillor Noeletta Gamanydjan McKenzie.

Council ran its usual gamut of public events including Australia Day, ANZAC Day, Territory Day, 50th Anniversary of the ending of the Vietnam war, Remembrance Day, and biannual community consultations. Council also hosted a very successful WAG exhibition.

Council again faces a challenging year in 2024, with the good news about the announcement of the awarding of the Mandorah Marine Precinct (MMP), ongoing consideration of future local government areas amalgamations/ boundary reform, and the recent news of the closure of the CORE Lithium mine.

Meetings Attended:

Tue 21 st Nov 23	Council meeting
Wed 22 Nov	ABC radio interview with Liz Trevaskis regarding MMP update.
Fri 24 Nov	CEO catchup
Fri 1 st Dec	CEO catchup
Wed 6 th Dec	Special Council meeting for Australia Day nominations and first quarter budget review.
Thurs 7 th Dec	Senior's Christmas lunch as the Cox Country Club.
Fri 8 th Dec	CEO catchup
Sat 9 th Dec	Acted as temporary Chair for Cox Country Club AGM.
Mon 11 th Dec	Meeting to discuss Council's 10 year Strategic Plan.
Wed 13 th Dec	JLT discretionary trust insurance meeting at JLT HQ. As the Trust Board member, we consider and allocated remaining funds from the financial year.
Thurs 14 th Dec	Emergency Management meeting to discuss Wet season developments relating to Wagait Beach.
Fri 15 th Dec	Council Christmas party
Mon 18 th Dec	Attended LGANT Special General Meeting – online.
Fri 5 th Jan 2024	CEO catchup
Thurs 11 th Jan	CEO catchup

Neil White

President – Wagait Shire Council January 2024

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 18 November 2023 to 12 January 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

6. OFFICERS' REPORTS

6.1 CEO REPORT FOR THE PERIOD 18 NOVEMBER 2023 TO 12 JANUARY 2024

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Tool Box Meeting
Monthly	All Staff	Update after Council Meetings and to discuss any other issues
Weekly	CEO / WSC President	Catch up on issues and updates
21/11/2023	Northern Region Emergency Committee	To discuss preparedness for Cyclone Season
27/11/2023	Belyuen, Coomalie, Wagait CEOs	To discuss a resource sharing project for IPG funding
11/12/2023	Strategic Plan Working Group / Bowman Advisory	To discuss first draft of Strategic Plan
14/12/2023	Northern Region Emergency Committee	To discuss preparedness for Cyclone Jasper
14/12/2023	Wagait Emergency Management Committee	To discuss preparedness for Cyclone Jasper and to update records/personnel etc.
15/12/2023	Northern Region Emergency Committee	To discuss preparedness for Cyclone Jasper
18/12/2023	Northern Region Emergency Committee	To discuss preparedness for Cyclone Jasper
21/12/2023	CEO / Works Officer / Michael – General Excavators	To inspect culverts and Drains for quoting
9/1/2024	CEO / Power Water	To discuss contracted works, induction process and any issues
9/1/2024	CEO / Leadsun Sales Reps	To discuss a quote for solar lights
11/1/2024	CEO / Finance Manager / Natasha Chapman	To discuss budgeting issues
11/1/2024	Northern Region Emergency Committee	To discuss preparedness for possible Cyclone development and heavy rain potentially causing flooding

Projects

Current Capital Projects and Procurement

- Re-Discovery Hub
 - Tenders have been assessed
 - Discussions with funding body have taken place
 - Discussions with Builder and Designer are under way to find ways to reduce costs

- Exercise Station
 - Design sent to supplier to requote to ensure funding was still going to be enough
 - Advertised for RFQ
 - Next steps - Assess RFQs and engage supplier

- Road Safety Audit

- Have assessed works required
- Prioritising list and working on job costings so they are ready for grant applications

Grants

Grant Reporting and Acquittals

- WaRm 2021-22 – acquittal complete
- Healthy Lifestyle Grants 2021-22 – acquittal complete
- Financial Assistance Grants – Roads 2022-23 – acquittal complete
- Seniors Month Grant 2023 – acquittal complete
- Healthy Lifestyle Grant 2021-22 – report; still working on this
- Immediate Priority Grant 2022-23 – Exercise Station; still working on this

Grant Applications

- LRCI Phase 4 – Works Schedule was submitted – returned due to lack of information provided. This needs to go back to Council. (\$39,603)
- IPG – application submitted for remediation of road drainage and driveways in Milady and Massey Streets (\$84k)
- Blackspot – nomination sent off for intersection line marking, rrpm's and lighting as per recommendation from Road Safety Audit (\$72,524.50)

Finance

- Control Measures put in place to help regulate expenditure
 - Most purchases to have a quote and purchase order prior to purchasing
 - Credit card expenditure to be kept to a minimum and signed out/in for use and also to have an indication of what amounts are to be spent
- Working on ways to increase revenue
 - Reviewing Jetty Contract
 - Reviewing Power Water works – charges
 - Reviewing bin collections
 - Cost analysis of waste collection
 - Reviewing waste charges

6.2 WORKS MANAGER'S REPORT FOR THE PERIOD 18 NOV 2023 TO 11 JAN 2024

Works Manager's Report for the period 18 November 2023 to 11 January 2024	
Staff/HR, PD & Training, WHS	Leave Rowan Roberts - RDO 7 Dec 23; 13 Dec 23; 27 Dec 23; 10 Jan 24 Jim Allcorn - RDO 30 Nov 23; 27,28,29 Dec 23 Jim Allcorn Personal leave 15 Dec 23
WHS	<ul style="list-style-type: none"> • Incidents > NIL
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 7
Actions	<u>Power Water (contract works)</u> <ul style="list-style-type: none"> • Bore Runs x 23 • Water Samples x 16 • Mow and Snip Water Compound x 2 • Poison along easement

Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 24 • Boat Ramp - removal of algae x 1 • Reported walking Platform still wired on • Mowing Snipping and poison around Carpark Area x 1 • Clean Graffiti off signs and Jetty terminal shed <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 13 • Council bins in, out & cleaned weekly x 61 • Clean up at hard-waste compound - ongoing • Changed out Steel Bin 17 Nov 23 and 07 Dec 23 • Changed out 2 Skip Bins 5 Dec 23 • Green Waste Burnt x2 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x2 ongoing • Investigating dog complaints <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Metting with Weeds Branch NT in November - received 120 Litres of Glyphosate for Block owners to combat Gamba Grass on their properties • Poisoning around estate - ongoing <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Shoulder repair work, ongoing. • Use sweeper on mower and tidy up after the shoulder work • Pot Holes repaired - Dalmeny and Cox Drive • Quote on Drainage Repairs • Trim Banyan on cox drive and Ironwood on Wagait Tower road <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • 23 Nov 23 Workshop Ute dropped off to Kerry's Holden for 90000kms Service picked up the following day • Rego inspection on workshop Trailer • Batteries replaced on both Generators 22 Nov 23 also organised 2x 200ltr drums of Diesel for Generators • Replacement of Gerni Head for Water Blaster • Repairs to Mowers <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Gutters cleaned on all Buildings • Fitted new Toilet Roll holders at Sports Ground • Irrigation and Bores switched off 14 Dec 23
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RECOMMENDATION

That council receives and accepts the Officers' reports for the period 18 November 2023 to 11 January 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

7. FINANCIAL REPORTS

7.1 NOVEMBER 2023 YTD CASH FLOW STATEMENT

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 5 months ended 30 November
2023

Account	Jul-Nov 2023
Operating Activities	
Receipts from customers	1,043,158.13
Payments to suppliers and employees	(602,520.68)
Cash receipts from other operating activities	110,129.82
Net Cash Flows from Operating Activities	550,767.27
Investing Activities	
Other cash items from investing activities	(68,481.00)
Net Cash Flows from Investing Activities	(68,481.00)
Financing Activities	
Other cash items from financing activities	(526,974.19)
Net Cash Flows from Financing Activities	(526,974.19)
Net Cash Flows	(44,687.92)
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,246,509.69
Net change in cash for period	(44,687.92)
Cash and cash equivalents at end of period	2,201,821.77

7.2 DECEMBER 2023 YTD CASH FLOW STATEMENT

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 6 months ended 31 December 2023

Account	Jul-Dec 2023
Operating Activities	
Receipts from customers	666,352.61
Payments to suppliers and employees	(685,348.44)
Cash receipts from other operating activities	113,695.82
Net Cash Flows from Operating Activities	94,699.99
Investing Activities	
Other cash items from investing activities	(43,972.74)
Net Cash Flows from Investing Activities	(43,972.74)
Financing Activities	
Other cash items from financing activities	(138,448.17)
Net Cash Flows from Financing Activities	(138,448.17)
Net Cash Flows	(87,720.92)
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,246,509.69
Net change in cash for period	(87,720.92)
Cash and cash equivalents at end of period	2,158,788.77

7.3 NOVEMBER 2023 SPECIAL PURPOSE GRANTS

WAGAIT SHIRE COUNCIL									
Special Purpose Grants (SPG) as at 30 November 2023									
Funding Body	Project Name	Grants Current	Brought Fwd	Total Grants	Current Exp 2023	Total Exp	Balance	Notes	Due date
	Australia Day			0.00	72.00	72.00	-72.00	Australia Day 2024	
Carers NT	Carers NT	300.00		300.00	300.00	300.00	0.00	Carers NT 2023 Grant	
DITT - CBF	Makers & Creators 2022		76.00	76.00		0.00	76.00	CBF Community Organisation Grants Program	
DCMC - CPP	Community Place for People 2023		53,400.00	53,400.00	12,902.70	12,902.70	40,497.30	Beach Access	30/06/2024
DoH - Healthy Lifestyle	Seniors 2023		20,000.00	20,000.00	6,835.19	6,835.19	13,164.81	Healthy Lifestyle Seniors for 2023 Grants	30/06/2024
DCMC	IPG-Sportsground		142,640.00	142,640.00		0.00	142,640.00	Supply and installation of exercise station	30/04/2024
DCMC	IPG-Tipper			0.00		0.00	0.00	Expended capital grant pending sale of tipper truck to offset the overspend (as approved by council)	
Federal Gov	LRCI 2			0.00		0.00	0.00	Verge remediation + signage, next instalment due	
Federal Gov	LRCI 3		10,764.80	10,764.80	2,169.00	2,169.00	8,595.80	Skatepark & Pumptrack design & construct Stage 1	
DTF	MPG - 2023		8,115.00	8,115.00	142.26	142.26	7,972.74	NT Men's Places Grant	30/06/2024
DTF	Quick Response Youth 2023		1,964.90	1,964.90	1,964.90	1,964.90	0.00	Acquitted	
DTF	Senior Month 2023-24	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Wagait Seniors excursion	30/06/2024
DoH - Suicide Prevention	Suicide Prevention Program 2023-24	10,000.00		10,000.00	5,939.41	5,939.41	4,060.59	Suicide Prevention Program events	31/03/2024
DITT	Tourism Town Asset 2022			0.00		0.00	0.00	Expended capital grant (reserves approved by council)	
DoH - AOD	Wagait Youth Program 2023		10,769.26	10,769.26	7,239.77	7,239.77	3,529.49	Program running throughout year	31/12/2023
DCMG-LG	WRM #2 21-22		49,117.50	49,117.50		0.00	49,117.50	ReDiscovery Centre - ask for extension	
DCMG-LG	WRM #3 22-23		75,000.00	75,000.00		0.00	75,000.00	ReDiscovery Centre + FOGO	
DCMG-LG	WRM #4 23-24	75,000.00		75,000.00		0.00	75,000.00	ReDiscovery Centre	
DTF	Youth Vibe School Holiday 2022-23		16.81	16.81	16.81	16.81	0.00	Acquitted (overspend allocated to council contribution)	
Totals		87,300.00	371,864.27	459,164.27	39,582.04	39,582.04	419,582.23		
		total Special Purpose Grants 459,164.27			GRAND TOTAL		419,582.23		

7.4 DECEMBER 2023 SPECIAL PURPOSE GRANTS

WAGAIT SHIRE COUNCIL

Special Purpose Grants (SPG) as at 31 December 2023

Funding Body	Project Name	Grants Current	Brought Fwd	Total Grants	Current Exp 2023	Total Exp	Balance	Notes	Due date	
Australia Day	Australia Day	2,250.00		2,250.00	93.76	93.76	2,156.24	Australia Day 2024		
Carers NT	Carers NT	300.00		300.00	300.00	300.00	0.00	Carers NT 2023 Grant		
DITT - CBF	Makers & Creators 2022		76.00	76.00		0.00	76.00	Acquitted		
DCMC - CPP	Community Place for People 2023		53,400.00	53,400.00	12,902.70	12,902.70	40,497.30	Beach Access	30/06/2024	
DoH - Healthy Lifestyle	Seniors 2023		20,000.00	20,000.00	14,561.76	14,561.76	5,438.24	Healthy Lifestyle Seniors for 2023 Grants	30/06/2024	
DCMC	IPG-Sportsground		142,640.00	142,640.00	422.73	422.73	142,217.27	Supply and installation of exercise station	30/04/2024	
DCMC	IPG-Tipper			0.00		0.00	0.00	Expended capital grant pending sale of tipper truck to offset the overspend (as approved by council)		
Federal Gov	LRCI 2			0.00		0.00	0.00	Verge remediation + signage, next instalment due		
Federal Gov	LRCI 3		10,764.80	10,764.80	4,698.28	4,698.28	6,066.52	Skatepark & Pumptrack design & construct Stage 1		
DTF	MPG - 2023		8,115.00	8,115.00	142.26	142.26	7,972.74	NT Men's Places Grant	30/06/2024	
DTF	Quick Response Youth 2023		1,964.90	1,964.90	1,964.90	1,964.90	0.00	Acquitted		
DTF	Senior Month 2023-24	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Wagait Seniors excursion	30/06/2024	
DoH - Suicide Prevention	Suicide Prevention Program 2023-24	10,000.00		10,000.00	5,939.41	5,939.41	4,060.59	Suicide Prevention Program events	31/03/2024	
DITT	Tourism Town Asset 2022			0.00		0.00	0.00	Expended capital grant (reserves approved by council)		
DoH - AOD	Wagait Youth Program 2023		10,769.26	10,769.26	10,769.26	10,769.26	0.00	Program running throughout year	31/12/2023	
DCMG-LG	WRM #2 21-22		49,117.50	49,117.50		0.00	49,117.50	ReDiscovery Centre - ask for extension		
DCMG-LG	WRM #3 22-23		75,000.00	75,000.00		0.00	75,000.00	ReDiscovery Centre + FOGO		
DCMG-LG	WRM #4 23-24	75,000.00		75,000.00		0.00	75,000.00	ReDiscovery Centre		
DTF	Youth Vibe School Holiday 2022-23		16.81	16.81	16.81	16.81	0.00	Acquitted (overspend allocated to council contribution)		
Totals		89,550.00	371,864.27	461,414.27	53,811.87	53,811.87	407,602.40			
		total Special Purpose Grants 461,414.27			GRAND TOTAL		407,602.40			

7.5 NOVEMBER 2023 CAPITAL EXPENDITURE REPORTS

WAGAIT SHIRE COUNCIL

Table 2&3: Capital Expenditure Actual v Budget as at 30 November 2023

*YTD Actuals includes all expenses from FY23 and July to Nov 23

CAPITAL EXPENDITURE FOR THE PERIOD October 2023	YTD Actuals	YTD Budget	YTD Variance	Approved Annual Budget
Buildings (ReDiscovery Hub Stage 1)	9,220	75,000	(65,780)	75,000
Infrastructure (Skate-park & Pump-track Stage 1)	24,733	38,352	(13,619)	38,352
Infrastructure (Solar-lights & Sports-court upgrades)	75,383	82,483	(7,100)	82,483
Infrastructure (Condensed exercise station)		142,640	(142,640)	142,640
Motor Vehicles (Leased / Right of Use)	5,190	15,200	(10,010)	15,200
Motor Vehicles (Tipper-truck)	91,832	90,910	922	90,910
Office Equipment	10,200	6,000	4,200	6,000
Plant & Equipment (Mower)	42,682	0		
TOTAL CAPITAL EXPENDITURE*	216,558	450,585	(234,027)	450,585
Total capital expenditure funded by:				
Capital Grants	0	0	0	409,028
Transfers from Reserves	0	0	0	20,326
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
OPERATING SURPLUS / DEFICIT	0	0	0	435,354

Han Na Park:
Unsure what budget \$ was approved for mower

By Project / Asset Item* over \$100,000	Class of Assets	Prior Year Actuals \$ (A)	YTD Actuals \$ (B)	YTD Budget \$ (C)	YTD Variance \$ (D = B-C)	Total Approved Budget \$ (E)	Total Cost to Date \$ (F = A+B)
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	122,155				130,000	122,155
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286				125,286	125,286
LCRI Ph3 (Skate-park & Pump-track Stage 1)	Infrastructure	22,564	2,169				24,733
WaRM #2 & #3 (Rediscovery Hub)	Building	9,220	0	115,000	(115,000)	125,000	9,220
IPG (Condensed exercise station)	Infrastructure	0	0	142,640	(142,640)	142,640	0
TOTAL		279,225	2,169	257,640	(257,640)	522,926	281,394

WAGAIT SHIRE COUNCIL

Table 2&3: Capital Expenditure Actual v Budget as at 31 December 2023

*YTD Actuals includes all expenses from FY23 and July to Oct 23

CAPITAL EXPENDITURE FOR THE PERIOD October 2023	YTD Actuals	YTD Budget	YTD Variance	Approved Annual Budget
Buildings (ReDiscovery Hub Stage 1)	9,220	75,000	(65,780)	75,000
Infrastructure (Skate-park & Pump-track Stage 1)	27,262	38,352	(11,090)	38,352
Infrastructure (Solar-lights & Sports-court upgrades)	75,383	82,483	(7,100)	82,483
Infrastructure (Condensed exercise station)	423	142,640	(142,217)	142,640
Motor Vehicles (Leased / Right of Use)	7,784	15,200	(7,416)	15,200
Motor Vehicles (Tipper-truck)	91,832	90,910	922	90,910
Office Equipment	10,200	6,000	4,200	6,000
Plant & Equipment (Mower)	42,682	0		
TOTAL CAPITAL EXPENDITURE*	222,104	450,585	(228,481)	450,585
Total capital expenditure funded by:				
Capital Grants	0	0	0	409,028
Transfers from Reserves	0	0	0	20,326
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
OPERATING SURPLUS / DEFICIT	0	0	0	435,354

Han Na Park:
Unsure what budget \$ was approved for mower

By Project / Asset Item* over \$100,000	Class of Assets	Prior Year Actuals	YTD Actuals	YTD Budget	YTD Variance	Total Approved Budget	Total Cost to Date
		\$ (A)	\$ (B)	\$ (C)	\$ (D = B-C)	\$ (E)	\$ (F = A+B)
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	122,155				130,000	122,155
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286				125,286	125,286
LCRI Ph3 (Skate-park & Pump-track Stage 1)	Infrastructure	22,564	4,698	38,352			27,262
WaRM #2 & #3 (Rediscovery Hub)	Building	9,220	0	115,000	(115,000)	125,000	9,220
IPG (Condensed exercise station)	Infrastructure	0	423	142,640	(142,217)	142,640	423
TOTAL		279,225	5,121	295,992	(257,217)	522,926	284,346

Notes to the Balance Sheet				
WAGAIT SHIRE COUNCIL				
As at 30 November 2023				
Note 1. Details of Cash and Investments Held				
1 (a) Bendigo Bank Investment Account		\$	500,000.00	
CBA - Fixed Term Deposit (11/12/23)		\$	500,000.00	
CBA - Fixed Term Deposit (12/12/23)		\$	500,000.00	
1 (b) Total CBA Investments		\$	1,000,000.00	
Note 2. CBA Online Saver - Special Purpose Grants				
November 23 movement of SP Grants occurred on 15/12/2023				
Balance as of 1/12/2023		\$	417,854.43	
Transfer from CBA Transaction Account (+)		\$	1,261.19	
Transfer interest earned to Trans Account (-)		\$	466.61	
Balance as of 13/10/2023		\$	419,582.23	
Note 3. Details of Rates Control Account				
Rates Control Account - Relates to Rates balance owing as per Councilwise				
Rates 23/24 not over due yet		\$	52,584.19	
Rates 23/24 over due		\$	34,720.00	
Rates Prior years (pre 2023)		\$	4,471.06	
Total Rates Arrears		\$	91,775.25	
Note 4. Details of Trade Debtors				
Debtors	Current	> 30 days	> 60 days +	> 90 days
Trade Debtors	\$ 11,232.50	\$ 150.00	\$ -	\$ -
Note 5. Details of Trade Creditors				
Creditors	Current	> 30 days	> 60 days +	> 90 days
Trade Creditors	\$ 8,966.74	-\$ 177.00	-\$ 177.60	\$ 5,100.00
Note 6. Details of Unexpended Grants Liability				
Unexpended Grants - Special Purpose		\$	419,582.23	
Total Unexpended Grants Liability		\$	419,582.23	
Note .7 Details of Retained Earning				
Resolution 2022/156 from September meeting to move \$250,000 from surplus to increase reserves.				
16.4. Movements in Council Reserves and Priority Projects				
Council considered the meeting paper attached and resolved to note the information provided in the brief and agree to recommendations from the CEO, being to:				
<ul style="list-style-type: none"> a) Transfer an amount of \$250,000 from the 2021-22 surplus to increase the overall reserve levels to \$1.75M; b) Allocate an amount of \$450,000 of the Asset Renewal reserve be allocated to the Road Renewal Project; and c) Draw an amount of \$30,000 from the Asset Renewal Reserve for a Road Safety Audit and Road Condition Report, building on the 2018 LGANT Report for use in grant funding submissions to upgrade the estate roads. 				
<p>Resolution No. 2022/156 That council receives and notes the information provided. Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF</p>				

Notes to the Balance Sheet					
WAGAIT SHIRE COUNCIL					
As at 31 December 2023					
Note 1. Details of Cash and Investments Held					
		Balance	Rate	Maturity Date	
1 (a) Bendigo Investment Account		\$ 500,000.00	5.05%	7/06/2024	
1 (b) CBA Term Deposit Account		\$ 1,000,000.00	4.88%	11/06/2024	
Note 2. CBA Online Saver - Special Purpose Grants					
December 23 movement of SP Grants occurred on 10/01/2024					
Balance as of 1/01/2023		\$ 424,930.82			
Transfer from CBA Transaction Account (+)		-\$ 17,670.44			
Transfer interest earned to Trans Account (-)		\$ 342.02			
Balance as of 10/01/2024		\$ 407,602.40			
Note 3. Details of Rates Control Account					
Rates Control Account - Relates to Rates balance owing as per Councilwise					
Rates 23/24 not over due yet		\$ 54,322.42			
Rates 23/24 over due		\$ 22,703.00			
Rates Prior years (pre 2023)		\$ 4,363.41			
Total Rates Arrears		\$ 81,388.83			
Note 4. Details of Trade Debtors					
Debtors	Current	> 30 days	> 60 days +	> 90 days	
Trade Debtors	\$ 7,465.00	\$ 7,465.00	\$ 150.00	\$ -	
Note 5. Details of Trade Creditors					
Creditors	Current	> 30 days	> 60 days +	> 90 days	
Trade Creditors	\$ 9,740.08	\$ -	-\$ 198.82	\$ 5,100.00	
Note 6. Details of Unexpended Grants Liability					
Unexpended Grants - Special Purpose		\$ 407,602.40			
Total Unexpended Grants Liability		\$ 407,602.40			
Note .7 Details of Retained Earning					
Resolution 2022/156 from September meeting to move \$250,000 from surplus to increase reserves.					
16.4. Movements in Council Reserves and Priority Projects					
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<ul style="list-style-type: none"> a) Transfer an amount of \$250,000 from the 2021-22 surplus to increase the overall reserve levels to \$1.75M; b) Allocate an amount of \$450,000 of the Asset Renewal reserve be allocated to the Road Renewal Project; and c) Draw an amount of \$30,000 from the Asset Renewal Reserve for a Road Safety Audit and Road Condition Report, building on the 2018 LGANT Report for use in grant funding submissions to upgrade the estate roads. 					
<table border="1" style="width: 100%;"> <tr> <td> Resolution No. 2022/156 That council receives and notes the information provided. Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF </td> </tr> </table>					Resolution No. 2022/156 That council receives and notes the information provided. Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF
Resolution No. 2022/156 That council receives and notes the information provided. Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF					

7.9 NOVEMBER 2023 ACCRUAL INCOME AND EXPENDITURE REPORT

WAGAIT SHIRE COUNCIL									
1 Nov 2023 to 30 Nov 2023									
Income & Expenditure Statement Actual v Budget Accruals									
	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %	NOTES
2023/24 Budget to be amended & approved									
Income									
Contracts, Fees & Charges	\$10,452.26	\$16,800.00	-\$6,347.74	-37.78%	\$45,176.69	\$84,000.00	-\$38,823.31	-46%	1 Nov YTD lower due to timing of invoices
Interest/Investment Income	\$809.48	\$0.00	\$809.48	0.00%	\$1,313.48	\$0.00	\$1,313.48	0%	2 Accrued term deposit interest due Dec 23 - reinvested for another 6 months (4.86%)
Operating Grant Revenue	\$753.00	\$0.00	\$753.00	0.00%	\$217,080.14	\$205,182.00	\$11,898.14	6%	3 Two Operational Grants received in August and September 2023
Other Income	\$200.00	\$0.00	\$200.00	0.00%	\$1,668.18	\$0.00	\$1,668.18	0%	4 YTD higher
Other Income - Disposal of Fixed Assets									5 Nov Nil
Rates Income	\$107.92	\$124.00	-\$16.08	-12.97%	\$261,297.89	\$260,843.00	\$454.89	0%	6 Includes rates, rates interest, and rates search income (FY24 rates = \$260,257.50 for 387 properties)
Rental Income	\$700.00	\$599.00	\$101.00	16.86%	\$4,140.92	\$2,995.00	\$1,145.92	38%	7 Nov YTD higher due to caretakers rental at Cloppenburg Park
Waste Management Income	\$136.37	\$100.00	\$36.37	36.37%	\$128,173.03	\$127,740.00	\$433.03	0%	8 Includes waste management levy and additional bins income (FY24 waste mgmt levy = \$127,323 for 387 properties)
Total Income	\$13,159.03	\$17,623.00	-\$4,463.97	-25%	\$658,850.33	\$680,760.00	-\$21,909.67	-3%	
Gross Profit	\$13,159.03	\$17,623.00	-\$4,463.97	-25%	\$658,850.33	\$680,760.00	-\$21,909.67	-3%	
Less Operating Expenses									
Administration Expenses	\$3,404.51	\$5,107.00	-\$1,702.49	-33.34%	\$30,642.11	\$25,535.00	\$5,107.11	20%	9 YTD higher due to consultation fees
Contracts & Material Expenses	\$0.00	\$122.00	-\$122.00	-100%	\$21.82	\$610.00	-\$588.18	-96%	10 YTD lower
Depreciation Expenses	\$12,995.34	\$0.00	\$12,995.34	0.00%	\$64,976.70	\$0.00	\$64,976.70	0%	11 Estimated monthly depreciation \$12995.34/month (to be reviewed when FY23 audit finalised)
Elected Member Allowances	\$1,333.33	\$2,000.00	-\$666.67	-33.33%	\$5,744.71	\$10,000.00	-\$4,255.29	-43%	12 YTD lower
Elected Member Expenses & Professional Development	\$1,816.55	\$666.00	\$1,150.55	173%	\$9,525.64	\$3,330.00	\$6,195.64	186%	13 YTD higher
Employment Expenses	\$48,524.15	\$47,422.00	\$1,102.15	2.32%	\$213,084.13	\$238,110.00	-\$25,025.87	-11%	14 YTD lower
Insurance	\$2,807.32	\$0.00	\$2,807.32	#DIV/0!	\$68,955.39	\$61,250.00	\$7,705.39	13%	15 YTD higher due to annual insurance payment
Other Expenses - Election									16 Oct Nil due to timing
Projects & Activities - WSC Contributions	\$0.00	\$1,040.00	-\$1,040.00	-100.00%	\$1,116.18	\$5,200.00	-\$4,083.82	-79%	17 YTD lower pending community grants program
Repairs & Maintenance	\$4,950.12	\$1,622.00	\$3,328.12	205.19%	\$68,223.66	\$8,110.00	\$60,113.66	741%	18 YTD higher due to road repair done in June to August invoiced in September
Services	\$759.09	\$844.00	-\$84.91	-10.06%	\$5,624.40	\$4,220.00	\$1,404.40	33%	19 YTD higher
Vehicle & Plant Expenses	\$4,559.56	\$3,843.00	\$716.56	18.65%	\$16,625.56	\$19,215.00	-\$2,589.44	-13%	20 YTD lower
Waste Management Expenses	\$9,770.67	\$8,957.00	\$813.67	9.08%	\$42,439.88	\$44,785.00	-\$2,345.12	-5%	21 YTD lower
Total Operating Expenses	\$90,920.64	\$71,623.00	\$19,297.64		\$526,980.18	\$420,365.00	\$106,615.18	25%	
Operating Profit	-\$77,761.61	-\$54,000.00	-\$23,761.61	-44%	\$131,870.15	\$260,395.00	-\$128,524.85	-49%	
Non-operating Income									
Special Purpose Grants	\$3,498.77	\$0.00	\$3,498.77	0.00%	\$39,582.04	\$0.00	\$39,582.04	0%	22 Grants carrying forward to FY24 - \$371,864.27
Total Non-operating Income	\$3,498.77	\$0.00	\$3,498.77		\$39,582.04	\$0.00	\$39,582.04		
Non-operating Expenses									
Special Purpose Grant Expenses	\$3,498.77	\$0.00	\$3,498.77	0.00%	\$39,582.04	\$0.00	\$39,582.04	0%	23 Special Purpose Grants, refer to unexpended Grants Sheet for more detail
Total Non-operating Expenses	\$3,498.77	\$0.00	\$3,498.77		\$39,582.04	\$0.00	\$39,582.04		
Net Profit	-\$77,761.61	-\$54,000.00	-\$23,761.61	-44%	\$131,870.15	\$260,395.00	-\$128,524.85	-49%	

7.10 DECEMBER 2023 ACCRUAL INCOME AND EXPENDITURE REPORT

WAGAIT SHIRE COUNCIL						
Income & Expenditure Statement Actual v Budget December 2023						
	Dec Actual	YTD Actual	YTD Budget	YTD Variance	WHOLE YEAR BUDGET	NOTES
2023/24 Budget Q1 to be reviewed						
Income						
Contracts, Fees & Charges	\$ 6,795.45	\$ 51,972.14	\$ 100,800.00	-\$ 48,827.86	\$ 201,600.00	1 Dec YTD lower due to timing of invoices
Interest/Investment Income	\$ 25,653.28	\$ 26,966.76	\$ -	\$ 26,966.76	\$ 30,000.00	2 Interest earned from two \$500K term deposits matured in Dec 23
Operating Grant Revenue	\$ -	\$ 217,080.14	\$ 205,182.00	\$ 11,898.14	\$ 322,164.00	3 Two Operational Grants received in Aug and Sep 2023
Other Income	\$ -	\$ 1,668.18	\$ -	\$ 1,668.18	\$ -	4 YTD higher (monthly bus storage charges to Sealink)
Other Income - Disposal of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	5 Dec Nil
Rates Income	\$ 406.10	\$ 261,703.99	\$ 260,967.00	\$ 736.99	\$ 261,723.00	6 Includes rates, interest, and search income (FY24 rates = \$260,257.50 for 387 properties)
Rental Income	\$ 836.36	\$ 4,977.28	\$ 3,594.00	\$ 1,383.28	\$ 7,200.00	7 Dec YTD higher due to caretakers rental at Cloppenburg Park
Waste Management Income	\$ 72.73	\$ 128,245.76	\$ 127,820.00	\$ 425.76	\$ 128,300.00	8 Includes waste management levy and additional bins income (FY24 waste mgmt levy = \$127,323 for 387 properties)
Total Income	\$ 33,763.92	\$ 692,614.25	\$ 698,363.00	-\$ 5,748.75	\$ 995,987.00	
Gross Profit	\$ 33,763.92	\$ 692,614.25	\$ 698,363.00	-\$ 5,748.75	\$ 995,987.00	
Less Operating Expenses						
Administration Expenses	\$ 14,033.05	\$ 44,681.15	\$ 30,642.00	\$ 14,039.15	\$ 61,350.00	9 YTD higher - CW annual license fee & strategic plan
Contracts & Material Expenses	\$ 153.44	\$ 1,323.08	\$ 732.00	\$ 591.08	\$ 1,500.00	10 YTD higher
Depreciation Expenses	\$ 12,995.34	\$ 77,972.04	\$ 84,996.00	-\$ 7,023.96	\$ 170,000.00	11 Estimated monthly depreciation \$12995.34/month (to be reviewed)
Elected Member Allowances	\$ 1,333.33	\$ 7,078.04	\$ 12,000.00	-\$ 4,921.96	\$ 24,000.00	12 YTD lower
Elected Member Expenses & PD	\$ -	\$ 9,525.64	\$ 3,996.00	\$ 5,529.64	\$ 8,000.00	13 YTD higher
Employment Expenses	\$ 44,974.00	\$ 237,588.77	\$ 285,284.00	-\$ 47,695.23	\$ 570,070.00	14 YTD lower
Insurance	-\$ 180.89	\$ 68,774.50	\$ 60,000.00	\$ 8,774.50	\$ 60,000.00	15 YTD higher due to annual insurance payment
Other Expenses - Election	\$ -	\$ -	\$ -	\$ -	\$ -	16 Dec Nil due to timing
Projects & Activities	\$ 595.35	\$ 1,711.53	\$ 6,240.00	-\$ 4,528.47	\$ 12,500.00	17 YTD lower pending community grants program
Repairs & Maintenance	\$ 462.64	\$ 66,198.48	\$ 9,732.00	\$ 56,466.48	\$ 19,500.00	18 YTD higher due to road verge repair for Jun to Aug invoiced in Sep23
Services	\$ 49.00	\$ 7,013.40	\$ 5,064.00	\$ 1,949.40	\$ 10,150.00	19 YTD higher - annual pest control done in Oct23
Vehicle & Plant Expenses	\$ 3,060.77	\$ 19,680.34	\$ 8,682.00	\$ 10,998.34	\$ 17,400.00	20 YTD higher - CEO lease vehicle costs will move to balance sheet at the end of FY24
Waste Management Expenses	\$ 8,854.62	\$ 51,294.50	\$ 53,742.00	-\$ 2,447.50	\$ 107,500.00	21 YTD lower
Total Operating Expenses	\$ 86,330.65	\$ 592,841.47	\$ 561,110.00	-\$ 31,731.47	\$ 1,061,970.00	
Operating Profit	-\$ 52,566.73	\$ 99,772.78	\$ 137,253.00	-\$ 37,480.22	-\$ 65,983.00	
Non-operating Income						
Special Purpose Grants	\$ 10,636.55	\$ 65,494.31	\$ -	\$ 65,494.31		22 Grants carrying forward to FY24 - \$371,864.27
Total Non-operating Income	\$ 10,636.55	\$ 65,494.31	\$ -	-\$ 65,494.31	\$ -	
Non-operating Expenses						
Special Purpose Grant Expenses	\$ 10,636.55	\$ 65,494.31	\$ -	\$ 65,494.31		23 Special Purpose Grants, refer to unexpended Grants Sheet for more detail
Total Non-operating Expenses	\$ 10,636.55	\$ 65,494.31	\$ -	-\$ 65,494.31	\$ -	
Net Profit	-\$ 52,566.73	\$ 99,772.78	\$ 137,253.00	-\$ 37,480.22	-\$ 65,983.00	
Total Rates incl waste invoiced	\$ 387,580.50					
Less current year outstanding	\$ 81,388.83		\$ 1,162.75	Total from difference above		
Total Rates in received in Cash 2023-24	\$ 306,191.67					

7.11

NOVEMBER 2023 SUPPLIER PAYMENT HISTORY

Date	Transaction	NT	I'state/I'ntl
TRANSACTION ACCOUNT			
1/11/2023	CBA - Transaction fee		\$10.00
2/11/2023	Jardine Lloyd Thompson (JLT) Pty Ltd - Workers Compensation - Endorsement for 2023	\$3,240.01	
2/11/2023	CBA - Merchant fees		\$123.10
6/11/2023	Ian Manahan - 26000 litres water to CEO house	\$340.00	
6/11/2023	Power Water - Water usage from 11 October to 6 November 2023.	\$79.09	
7/11/2023	Fleetcare - CEO vehicle hire		\$1,180.06
8/11/2023	Central Business Equipment - copy charges	\$434.81	
8/11/2023	Fiona Carter Exp. Claim -Suicide Prevention Program catering	\$36.00	
10/11/2023	Han Na Park Expense Claim - Ferry ticket	\$114.53	
10/11/2023	Councilwise - Visit on Microsoft Office support on Wednesday 8 November 2023.	\$627.00	
13/11/2023	Colleen Fergusson - Provide finger food for Seniors morning tea for 16th November 2023.	\$200.00	
13/11/2023	L.G.A.N.T. - LGANT Convention - 3 days package for Neil White and Peter Clee	\$1,700.00	
13/11/2023	L.G.A.N.T. - LGANT Convention - Thursday 9 November 2023 conference - Cr Sarah Smith	\$250.00	
13/11/2023	Wagait Beach Supermarket - Petrol	\$4.20	
13/11/2023	Wagait Beach Supermarket - Milk	\$4.80	
13/11/2023	Wagait Beach Supermarket - Biscuits	\$9.50	
13/11/2023	Wagait Beach Supermarket - Milk	\$5.99	
13/11/2023	Wagait Beach Supermarket - Biscuits	\$9.50	
13/11/2023	Wagait Beach Supermarket - Biscuits	\$9.50	
13/11/2023	Wagait Beach Supermarket - Milk	\$4.65	
13/11/2023	Wagait Beach Supermarket - Ice for CEO Farewell	\$15.00	
13/11/2023	Wagait Beach Supermarket - Ice	\$5.00	
13/11/2023	Wagait Beach Supermarket - Diesel	\$107.00	
13/11/2023	Wagait Beach Supermarket - Petrol	\$13.95	
13/11/2023	Wagait Beach Supermarket - Petrol	\$13.98	
13/11/2023	Wagait Beach Supermarket - Petrol	\$24.15	
13/11/2023	Wagait Beach Supermarket - Petrol	\$13.70	
13/11/2023	Wagait Beach Supermarket - Petrol	\$8.45	
13/11/2023	Wagait Beach Supermarket - Fuel Rebate Petrol	-\$1.03	
13/11/2023	Wagait Beach Supermarket - Fuel Rebate Diesel	-\$6.42	
13/11/2023	Wagait Beach Supermarket - Diesel	\$78.00	
13/11/2023	Wagait Beach Supermarket - Petrol	\$2.30	
13/11/2023	Wagait Beach Supermarket - Petrol	\$13.80	
13/11/2023	Wagait Beach Supermarket - Petrol	\$10.75	
13/11/2023	Wagait Beach Supermarket - Diesel	\$140.00	
13/11/2023	Wagait Beach Supermarket - Diesel	\$140.00	
13/11/2023	Wagait Beach Supermarket - Diesel	\$130.00	
13/11/2023	Wagait Beach Supermarket - Diesel	\$127.70	
13/11/2023	Wagait Beach Supermarket - Ice	\$5.00	
13/11/2023	Wagait Beach Supermarket - Confectionary	\$6.50	
13/11/2023	Wagait Beach Supermarket - Ice	\$10.00	
13/11/2023	Wagait Beach Supermarket - Coke	\$2.80	
13/11/2023	Wagait Beach Supermarket - Coke	\$5.60	
13/11/2023	Wagait Beach Supermarket - Coke	\$2.80	
14/11/2023	Ian Manahan - Water to the sports ground	\$170.00	
14/11/2023	Ian Manahan - Water to the Community Centre	\$170.00	
15/11/2023	CBA - Commbiz fees		\$10.78
15/11/2023	CBA - Commbiz fees		\$0.77

15/11/2023	APM Advanced Property Maintenance - Hard Waste - Recover refrigeration gas of 52 units \$30 each, plus travel costs	\$1,710.00	
15/11/2023	Renee Pollard Exp Claim - Food for Seniors morning tea	\$10.35	
17/11/2023	Belyuen Community Government Council - Hire of Coaster Bush - 1 day excursion for Seniors Day	\$300.00	
19/11/2023	Ken's Plumbing Pty Ltd - repairs and maintenance to toilets in Works Depot.	\$141.00	
20/11/2023	Abetta Tree Services - Prune tree on corner of Massey and Erickson St on verge	\$1,980.00	
20/11/2023	Optus - office/phone/fax charges	\$80.00	
20/11/2023	Optus - Mobile phone charges	\$244.20	
21/11/2023	Abetta Tree Services - Remove dying stringy bark on cnr Dalmeny & Head Court	\$1,320.00	
21/11/2023	Abetta Tree Services - Removal of Woolly Butt tree on council ground	\$660.00	
23/11/2023	Harvey Distributors - Red Gum eucalyptus disinfectant 5 Litre	\$106.39	
23/11/2023	Harvey Distributors - Toilet paper - 1 ply HYG Com Toil/Roll 850 x 48 roll	\$77.18	
23/11/2023	Harvey Distributors - SCA Roll towel 90M (2187951) ctn 16	\$162.27	
23/11/2023	Harvey Distributors - Harvey Glass & Chrome 5L 2080591	\$27.59	
23/11/2023	Harvey Distributors – Dura wipes roll 45M/90 yellow	\$29.65	
23/11/2023	Harvey Distributors - Multifold Hand paper towels - 25cm long	\$58.59	
23/11/2023	Harvey Distributors - Harvey Pearl Drops 5 Litre (JHPD5)	\$23.25	
23/11/2023	Harvey Distributors - Lemon Disinfectant 5litre (AGAR)	\$22.12	
24/11/2023	Rowan Roberts Exp Claim - Repairs and Maintenance to Works Ute	\$818.80	
24/11/2023	Mark D Perejuan - carry out vehicle inspection to Tandem Axle Box Trailer	\$63.80	
27/11/2023	Virginya Boon Exp Claim - Office Stationery	\$99.17	
27/11/2023	Balanced Choice Program - Balanced Choice session with Yvonne at Wagait Beach on 23 November 2023.	\$330.00	
27/11/2023	Colleen Fergusson - Meals for the monthly council meeting for November 2023	\$132.00	
27/11/2023	Motor Vehicle Registry - Registration renewal - green John Deere mower rego CC57OG.	\$185.00	
27/11/2023	Motor Vehicle Registry - Registration renewal - green John Deere mower rego CC57OG	\$171.00	
28/11/2023	Virginya Boon Exp Claim - Toilet Roll Dispensers	\$363.00	
28/11/2023	Virginya Boon Exp Claim - Asphalt for road repairs	\$550.00	
28/11/2023	Virginya Boon Exp Claim - Mulch for Community Centre garden	\$38.50	
30/11/2023	Veolia Environmental Services - weekly bin collections for 1 November, 8 November and 15 November	\$2,340.82	
30/11/2023	Veolia Environmental Services - Hard Waste pickup	\$4,930.92	
30/11/2023	Kerry Courts Exp Claim - Cleaning supplies	\$41.30	
30/11/2023	Veolia Environmental Services - Regular bin collection for 29 November 2023.	\$1,595.00	
30/11/2023	Severine Meunier - Seniors Yoga	\$100.00	
CREDIT CARD - CEO			
2/11/2023	Apple Itunes - Apple monthly subscription		\$1.49
2/11/2023	Xero - Monthly subscription - XERO		\$140.00
3/11/2023	Encore Pilates & Wellness - Pilates Lounge Monthly access - Invoice to attach when it comes through	\$79.00	
6/11/2023	Microsoft - Microsoft monthly subscription		\$102.85
6/11/2023	Microsoft - monthly subscription		\$138.60
23/11/2023	DublinPress- Expenses on dispute - Pam is on contact with supplier for refund		\$112.50
CREDIT CARD			
2/11/2023	Cabcharge - Jim Alcorn - taxi fare from Pickles, Winnellie to Cullen Bay ferries	\$19.52	
2/11/2023	Puma - Works truck fuel	\$50.02	
2/11/2023	Sealink Ferries - Staff ferry ticket - multi pass	\$114.53	
8/11/2023	Cabcharge - Cab Charge - LGANT Convention	\$16.59	
9/11/2023	Double Tree Hilton - LGANT Convention conference - meeting expenses	\$12.00	
9/11/2023	Cabcharge - LGANT Convention - President cab charge	\$18.37	
10/11/2023	Cabcharge - Cab Charge for President to attend LGANT Convention	\$13.13	

13/11/2023	Double Tree Hilton - LGANT Convention - President breakfast	\$36.21	
14/11/2023	News Corp Australia - 2022-2023 Annual Report and Audited Financial advertisement	\$669.00	
15/11/2023	Adobe Systems Incorporated - Adobe Standard monthly subscription		\$18.69
17/11/2023	Adobe Systems Incorporated - Adobe Photoshop monthly subscription		\$29.99
21/11/2023	The Big Mower - Spark plugs - for machinery	\$13.30	
21/11/2023	NT Police, Fire & Emergency Services - Working with Children - Jim Alcorn	\$81.00	
21/11/2023	Fuel Xpress Winnellie - AD Blue for Works truck	\$8.55	
21/11/2023	Dimet Tools - materials for workshop	\$164.80	
21/11/2023	Outback Batteries - Battery for generators	\$606.00	
21/11/2023	Harvey Distributors - Bin liners and truck wash	\$204.29	
21/11/2023	Territory Saws & Hardware - Hinges for Community Centre kitchen	\$23.54	
21/11/2023	Fuel Xpress Winnellie - Diesel for generators	\$850.00	
21/11/2023	Fuel Xpress Winnellie - Works Truck fuel	\$225.02	
24/11/2023	NT News - NT News monthly subscription	\$14.00	
24/11/2023	Cabcharge - Cab Charge - Rowan Roberts from Cullen Ban to Kerry Automotive (works vehicle service)	\$14.60	
27/11/2023	Mailchimp - Monthly subscription	\$19.96	

7.12 DECEMBER 2023 SUPPLIER PAYMENT HISTORY

Date	Transaction	NT	I'state/I'ntl
TRANSACTION ACCOUNT			
1/12/2023	Councilwise - Licencing - annual licence	\$11,434.50	
1/12/2023	Xero - Wagait Shire Council. Monthly Subscription		\$140.00
1/12/2023	Wagait Beach Supermarket - small engine fuel - unleaded	\$23.40	
1/12/2023	Wagait Beach Supermarket - Diesel for Tractor	\$85.64	
1/12/2023	Wagait Beach Supermarket - machinery fuel	\$10.33	
1/12/2023	Wagait Beach Supermarket - Small engine fuel	\$12.50	
1/12/2023	Wagait Beach Supermarket - Works ute fuel	\$112.00	
1/12/2023	Wagait Beach Supermarket - Works Ute fuel	\$104.87	
1/12/2023	Wagait Beach Supermarket - Coca Cola for cleaning board	\$2.80	
1/12/2023	Wagait Beach Supermarket - Coca cola for cleaning board	\$2.80	
1/12/2023	Wagait Beach Supermarket - Tractor diesel	\$132.35	
1/12/2023	Wagait Beach Supermarket - Diesel rebate	-\$7.30	
1/12/2023	Wagait Beach Supermarket - CEO diesel	\$123.65	
1/12/2023	Wagait Beach Supermarket - Diesel for machinery	\$112.30	
1/12/2023	Wagait Beach Supermarket - Ute fuel	\$100.00	
1/12/2023	Nexia Edwards Marshall NT - Professional services provided in connection with audit	\$1,980.00	
1/12/2023	Harvey Distributors - 1 litre plastic bottles for Herbicide - weed management	\$168.78	
1/12/2023	CBA - Transaction fee		\$15.00
2/12/2023	CBA - Merchant fees		\$110.90
4/12/2023	AS Herbert - Electrical call out fee at Council office on Saturday 2 December 2023.	\$242.00	
4/12/2023	Motor Vehicle Registry - TF8535 Trailer Registration	\$77.85	
4/12/2023	Motor Vehicle Registry - TF8535 Trailer Registration	\$62.00	
5/12/2023	Power Water - Water swipe usage	\$49.00	
5/12/2023	TR Telecom - Satellite phone charges	\$402.00	
5/12/2023	Shauna Upton (Karuna Yoga Wellness) - Yoga Classes	\$413.40	
5/12/2023	Renee Pollard Exp Claim - Scissors for children's activities	\$23.94	
5/12/2023	Renee Pollard Exp Claim - Christmas decorations for Seniors lunch	\$69.93	
5/12/2023	Renee Pollard Exp Claim - gold coins for activities for Seniors lunch	\$44.85	
5/12/2023	Renee Pollard Exp Claim - Ticket books for Seniors lunch	\$6.48	
7/12/2023	Cox Country Club - Seniors Christmas lunch held 7 December 2023 for 79 people.	\$4,500.00	

7/12/2023	Encore Pilates & Wellness - Community Classes for Seniors	\$2,695.00	
7/12/2023	Fleetcare - CEO vehicle lease		\$1,180.06
7/12/2023	Alloy & Stainless Products - Blade John Deere & New Holl 72" deck 2.18kg		\$591.62
7/12/2023	Central Business Equipment - Photocopier usage charges	\$409.26	
7/12/2023	RDO Equipment - Deck belt for Z997R mower (72 inch deck)	\$287.14	
8/12/2023	Wigg Plumbing - Carry out Waste Water Treatment System Service at Cloppenburg Park	\$246.55	
8/12/2023	Alen Amezdroz Exp Claim - Cable for Boom box Speaker in the Community Centre	\$8.95	
8/12/2023	Virginya Boon Exp Claim - Loose tools for workshop	\$11.40	
8/12/2023	Airpower - 1 x relay for Kubota Mower	\$97.14	
10/12/2023	PBI Haulage - Supply & deliver type 2 gravel	\$2,782.21	
14/12/2023	Han Na Park Expense Claim - Sealink Ferry ticket	\$114.53	
15/12/2023	CBA - Commbiz fees		\$8.32
15/12/2023	CBA - Commbiz fees		\$0.92
18/12/2023	National Flags - 1 x Australian Flag	\$140.00	
18/12/2023	National Flags - 1 x Aboriginal Flag	\$140.00	
18/12/2023	National Flags - 1 x Territory Flag	\$140.00	
19/12/2023	The Big Mower - 2 x Alloy Heads - Whipper Snipper (4 way Honda Whipper Snipper	\$68.10	
20/12/2023	Optus - office/phone/fax charges		\$82.20
20/12/2023	Optus - Optus mobile charges		\$242.00
31/12/2023	Veolia Environmental Services - General wheelie bin collections for December 2023	\$6,380.00	
31/12/2023	Veolia Environmental Services - Hook Bin exchange for December 2023	\$3,360.08	
CREDIT CARD - CEO			
	Nil transaction - CEO's card was not activated in Dec 23		
CREDIT CARD			
5/12/2023	NT Police, Fire & Emergency Services - Working with Children renewal	\$81.00	
6/12/2023	Microsoft - MS Subscription		\$102.85
6/12/2023	Microsoft - MS Subscription		\$138.60
11/12/2023	NT News - Advertisement - Request for Quotes - supply and install exercise station.	\$465.00	
14/12/2023	Coles - Staff Christmas party	\$93.39	
14/12/2023	Coles - Staff Christmas party	\$141.50	
14/12/2023	Adobe Systems Incorporated - monthly subscription		\$18.69
14/12/2023	Coles - Sports & Recreation - food for Children's Christmas party	\$46.42	
14/12/2023	Coles - Sports & Recreation - food for Children's Christmas party	\$125.46	
15/12/2023	SMS Broadcast - Prepaid emergency mobile top-up	\$38.89	
18/12/2023	Adobe Systems Incorporated - monthly subscription		\$29.99
20/12/2023	Think Water - Rotating nozzle UR32 - yellow	\$187.00	
21/12/2023	Officeworks - Australia Day - colouring in competition	\$23.94	
26/12/2023	Mailchimp - Mailchimp monthly charges		\$19.30

7.13 COUNCILLOR ALLOWANCES

The total year-to-date payment to Councillors from 1 July 2023 to 31 December 2023 is \$8,411.37.

The total year-to-date payment for professional development expenses is \$7,752.92.

7.14 CERTIFICATION BY THE CEO TO THE COUNCIL



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	October 2023 & December 2023

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

11/01/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

RECOMMENDATION

That Council:

- a. notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information, and the belief that the internal controls implemented by Council are appropriate, and that the Council's financial report best reflects the financial affairs of Council; and
- b. receives and notes the Financial Reports for the month of November 2023 and December 2023.

Moved:

Seconded:

Vote:

Resolution No. 2024/

8. REPORTS REQUIRING DECISIONS FROM COUNCIL

8.1 NOMINATION TO NT HERITAGE COUNCIL

SUMMARY

This report has been provided to advise that LGANT has called for nominations for one representative to the NT Heritage Council (NTHC) for a period of three years commencing 1 February 2024 and to consider a nomination of one of Wagait Shire Council's elected members.

BACKGROUND

In correspondence received from LGANT the following information was provided in regard to the request:

Members

The Heritage Council has 11 members. Six are appointed by the Minister for Arts, Culture and Heritage at their discretion. The other five members are:

- the CEO, or a nominee of the CEO, of the Department of Territory Families, Housing and Communities
- a nominee from the National Trust (NT)
- a nominee from the Aboriginal Areas Protection Authority (AAPA)
- a nominee from an organisation representing the interests of **local government**.
- a nominee from an organisation representing the interests of landowners.
- At least two Council members must be of Aboriginal descent.

Current members (The term of the current NT Heritage Council will expire on the 1 February 2024.)

- Mr Allan McGill AM, chairperson
- Mr Robert Pocock, Aboriginal Areas Protection Authority
- Mr Michael Liddle, Local Government Association of the NT
- Ms Francine McCarthy, Aboriginal Peak Organisations NT
- Mr Eddie Webber, National Trust (NT)
- Dr Ilka Schacht, Department of Territory Families, Housing and Communities
- Ms Katy Moir
- Ms Rachel Perkins
- Mr Randle Walker
- Dr Daryl Wesley
- Mililma May

DETAILS

Council can nominate one of its elected members to this committee with the nominee agreeing to the following terms:

1. To supply LGANT with reports on the NTHC committee meetings attended with these reports to be included in the LGANT General Meetings agendas.
2. To be available to attend NTHC meetings at least four times per year.

RECOMMENDATION

That Council:

- a. Receive and note the report on the Nomination to NT Heritage Council; and
- b. Accept and endorse Cr Peter Clee's nomination as a nominee to represent LGANT on the NT Heritage Council

Moved:

Seconded:

Vote:

Resolution No. 2024/

8.2 GRANT UPDATES & APPROVALS

SUMMARY

This report is to provide the Council with an update on the special purpose grants for both Capital works projects and Operational programs.

BACKGROUND

1. Council holds \$407,526.40 in special purpose funding for both operational programs and capital works projects. The breakdown of these amounts are:
 - \$ 19,627.81 Operational Program Funds
 - \$387,898.59 Capital Works Projects Funds
 - **\$407,526.40 Total**
2. Council has recently applied for the following grants:

Date	Grant Name	Funding Body	Grant Amount	Project/Program
30/11/2023	NT Youth Week	NTG	\$2,000	Wagait Beach Youth Week Music Video Festival
1/12/2023	Immediate Priority Grant	NTG	\$84,000	Driveway and Road Drainage Remediation

3. Council is currently working on applications for the following projects:
 - Blackspot Funding – nomination sent off to Ben Langdon for consideration – project is Intersection Lighting as per recommendation from the Road Safety Audit. Nominations closed 10/1/2024.
 - Healthy Lifestyle Grants – we are working on a plan of activities and their costings. Applications close 1/3/2024.

RECOMMENDATION

That council receive and note the special purpose grants update information provided.

Moved:

Seconded:

Vote:

Resolution No. 2024/

8.3 WARM FUNDING ACQUITTAL 2021-22 & 2022-23 AND PROJECT BUDGET

SUMMARY

This report has been created to inform council of the progress with the expenditure of the 2021-22 WaRm funding and of the advice received from the Department of Chief Minister and Cabinet regarding the status of the project and acquittal due at the 31/12/2023.

BACKGROUND

In September 2021-22 and 2022-23 Council accepted funding of \$75,000 (on each occasion) from the Department of Chief Minister and Cabinet (DCMC) through the Waste and Resource Management (WaRM) program. The grant is to assist with addressing issues specific to waste and resource management including purchase of capital items and develop targeted waste strategies, maintenance and projects into the future.

WaRm Funding has been offered to and accepted by Council and allocated as follows:

Funding Body	Project Name	WSC Project Allocated To	Amount	Spent to Date	Balance
DLG - CMC	WaRm #2 (2021-22)	Re-Discovery Hub	\$75,000	\$25,882.50	\$ 49,117.50
DLG - CMC	WaRm #3 (2022-23)	Re-Discovery Hub	\$75,000	\$0	\$ 75,000.00
TOTAL					\$124,117.50

Council used \$25,822.50 of the 2021-22 funding to assist with the purchase of a new Tip Truck and had a remaining balance of \$49,117.50 which they resolved to use for the upgrade of the current shelter/shed located at the enclosed area known as the "Caretaker's Shed" at Cloppenburg Park. This project is being called the "ReDiscovery Hub".

CURRENT ISSUE

In December 2023 the DCMC emailed Council requesting information on where Council was at in regards to the WaRm #2 and WaRm #3 funding as the 2021-22 funding was due to be fully expended by 31/12/2023 which was sitting on an approved variation request to have it spent by this date.

The Council CEO responded to the email advising of some issues with dates, the proposed cost of the project and the departure of the previous CEO etc. and asked for advice on how to proceed with the project due to all of these current issues. A response was received from the Compliance section of the DCMC with the following advice:

1. Combine the 2021-22 and 2022-23 funding into one acquittal as the remaining funds were going to be used for the same project. This acquittal will show what funds were spent to the 30/6/2023.
2. A proposal to process another variation for the 2021-22 funding as it was not going to be fully expended by 31/12/2023. Council would receive a formal letter with this advice.
3. The letter to Council will request information of the following:
 - Council would need to provide an approved project budget for the ReDiscovery Hub
 - Council would need to provide confirmation of the supplier, with procurement conducted as per Local Government legislation

- The project of the ReDiscovery Hub will not need to be completed by March 2024 but there will need to be confirmation that the project has been progressed
- Any unspent funds by 30/6/2024 may need to be returned

In the Ordinary Meeting of Council held on 21 November 2023 Council resolved to use the WaRm #4 2023-24 funding offer of \$75,000 for the ReDiscovery Hub project. This included a budget as per the following table:

Funding Body	Project Name	WSC Project Allocated To	Amount	Spent to Date	Balance
DLG - CMC	WaRm #2 (2021-22)	Re-Discovery Hub	\$75,000	\$25,882.50	\$ 49,117.50
DLG - CMC	WaRm #3 (2022-23)	Re-Discovery Hub	\$75,000	\$0	\$ 75,000.00
DLG - CMC	WaRm #4 (2023-24)	Re-Discovery Hub	\$75,000	\$0	\$ 75,000.00
TOTAL					\$199,117.50

PROPOSAL

To combine the 2021-22 and 2022-23 WaRm funding amounts as advised by DCMC and approve the acquittal showing amount spent to the 30 June 2023 and as submitted on 13/12/2023. Please see table below with amounts.

Funding Body	Project Name	WSC Project Allocated To	Amount	Spent to Date	Balance
DLG - CMC	WaRm #2 (2021-22)	Re-Discovery Centre	\$75,000	\$25,882.50	\$ 49,117.50
DLG - CMC	WaRm #3 (2022-23)	Re-Discovery Centre	\$75,000	\$0	\$ 75,000.00
TOTAL					\$124,117.50

To approve the budget for the upgrade of the ReDiscovery Hub as per the table above allowing a total budget of \$199,117.50 for the project.

IMPACTS

The overall impact to Council of the proposed project is one of a low to medium risk with a high service outcome.

Potential Impact (considerations)	Risk Level	Responsibility
Financial (overexpended budget, using reserves)	Medium	CEO
Legislative (approval to operate, EPA; planning, DIPL)	Low	CEO
Conflicts of interest (perceived preferences, contracts awarded)	Medium	CEO/Council

RECOMMENDATION

That Council:

- receives and notes the report on the 2021-22, 2022-23 and 2023-24 WaRm Funding.

- b. approves the Waste and Resource Management (WaRm) funding acquittal as submitted to the Department of Chief Minister and Cabinet on 13 December 2023 with expenditure of \$25,882.50 and a surplus of \$124,117.50.
- c. approves the proposed new budget of \$199,117.50 for the upgrade of the ReDiscovery Hub.

Moved:

Seconded:

Vote:

Resolution No. 2024/000

8.4 WAGAIT SHIRE COUNCIL STRATEGIC PLAN

SUMMARY

This report has been created to update Council on the progress on the Strategic Plan and to approve the final draft of the plan.

BACKGROUND

Council contracted Bowman Advisory to develop a new Strategic Plan for Wagait Shire Council. This included a community consultation with residents, Councillors and Council Staff. Results of a survey were presented at a Community meeting in November and a working group was formed which included two Community residents, Council President and the CEO. A meeting was held in December to consider the first draft of the plan.

The Strategic Plan forms Council's direction for the next five to ten years and will be our guide for planning activities and budgets for the annual Shire Plan.

RECOMMENDATION

That council:

- a. receives and notes the report on the Strategic Plan progress
- b. approves/not approves the final draft of the Strategic Plan

Moved:

Seconded:

Vote:

Resolution No. 2024/

8.5 WAGAIT SHIRE COUNCIL BUDGET WORKSHOP

SUMMARY

This report has been prepared to provide the council with information for consideration and discussion regarding a workshop the 2023-24 council budget.

BACKGROUND

Wagait Shire Council regularly reviews its budget at the monthly meetings and uses the current year Q3 budget review as a starting point for next year's annual budget proposal discussion. Considerations such as rates and service increases and projected expenses are discussed in context with the long-term financial plan and current CPI. Elected member allowances are also discussed as an important budget inclusion and must be resolved prior to budget drafting.

PROPOSAL

To hold a budget workshop in early April to discuss the current budget income and expenditure to 31 March 2024 and to inform Council of recommendations for the 2024-25 budget. This workshop will include:

- Rates and Charges
- Grants Income for:
 - Capital Projects
 - Operational Programs
- CPI Increases
- Cost analysis of other programs/services

RECOMMENDATION

That council:

- c. receives and notes the report on holding a budget workshop
- d. sets a date to hold a budget workshop in early April 2024

Moved:

Seconded:

Vote:

Resolution No. 2024/

9. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

10. QUESTIONS FROM THE PUBLIC WITH NOTICE – Nil

11. PETITIONS/DEPUTATIONS – Nil

12. REPORTS FOR RECEIVING AND NOTING

12.1 CURRENT / UPCOMING EVENTS

12.1.1 AUSTRALIA DAY – FRIDAY 26 JANUARY 2024

Celebrations for Australia Day 2024 are well underway including the following:

- Council has received funds from the Australia Day Council to host this annual community event.
- Dheran Young MLA has been invited to participate in the Ceremonial service and has yet to confirm.
- Lesley Woolf will be our Australia Day Ambassador. Lesley was the 2023 NT Senior Australian of the Year nominee.

The procedure for the day will follow past events:

- 7.00am – Jack Ellis Fun Run
- 9.00am – Awards Ceremony
- 10.00am – BBQ and games

12.1.2 DARWIN LEGAL SERVICES

Darwin Community Legal Services next visit to Wagait Beach is on 6th and 7th February 2024 from 9.30am to 3.30pm. Remnik Walia, the Senior Advocate and Community Network Development Officer will be available to talk to the seniors.

12.1.3 BREAST SCREEN NT

Breast ScreenNT Bus will be visiting Wagait Shire Council/Belyuen Clinic from Monday 25th March to Thursday 28th March 2024 offering free mammograms (Breast X-Rays). All woman aged over 50 years are encouraged to make an appointment.

RECOMMENDATION

That council receive and note the report on current and upcoming events in the Wagait Shire Council area.

Moved:

Seconded:

Vote:

Resolution No. 2024/

12.2 COMPLAINTS REGISTER

COMPLAINTS NOVEMBER/DECEMBER 2023			
DATE	COMPLAINT TYPE	SOURCE	STATUS
4/12/2023	Boundary Fence – repairs required	Email	In progress
12/12/2023	Road Culvert – needs cleaning out	Email/Phone	In progress
14/12/2023	Dogs – chasing vehicles	Email	In progress

RECOMMENDATION

That council receive and note the complaints register for November / December 2023.

Moved:

Seconded:

Vote:

Resolution No. 2024/

13. CORRESPONDENCE AND INFORMATION

The following correspondence has been received and sent in the period since the November 2023 meeting.

13.1 INWARDS CORRESPONDENCE

Date	From	About	
3/01/2024	Australia Day Council NT	Australia Day Ambassador - Lesley Woolf to join us on Australia Day	email
4/01/2024	LGANT	Call for Nominations - NT Heritage Council - Closes 1 February 2024	email
5/01/2024	Contractors Accreditation	Renewal Notice - due for lodgment Tuesday 30 January 2024	email
5/01/2024	EASA - Counselling, Training, Mediation, Consulting	Employee Assistance Program - no staff have accessed the program	email
10/01/2024	Ngaree Ah Kit MLA, Minister for youth, Seniors & Equality	Letter of Agreement - \$2000 for 2024 NT Youth Week - Music Video Festival	email
10/01/2024	NT Grants	Letter of Agreement - \$3000 for International Womens Day 2024	email

13.2 OUTWARDS CORRESPONDENCE

Date:	To:	About:	
7/12/2023	Australia Day Council	Notification of recipients - Australia Day Citizen of the year awards	email
7/12/2023	Australia Day Council	request for Australia Day event information submitted on Australia Day official website	email
8/12/2023	NT Grants Commission	Annua Return of Local Government Information - submitted	email
8/12/2023	Bendigo Bank	Letter to authorise V Boon to provide Investment Instructions	email
1/04/2024	Mr Dehran Young	Invitation for Mr Young to attend Australia Day celebration	email
4/01/2024	CPVBB Captain	Invite for CPVBB to attend and assist with Australia Day celebration	email

RECOMMENDATION

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the November 2023 Council meeting.

Moved:

Seconded:

Vote:

Resolution No. 2024/

14. ACTION SHEET FOR THE PERIOD 18 NOVEMBER 2023 TO 12 JANUARY 2024

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	10/01/2024	No further action taken to date.
			17/11/2023	No further action taken to date.
			10/10/2023	No change.
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	10/01/2024	No further action taken to date.
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.

		14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.

3	Wagait Health Service and Clinic	11/01/2024	No further action taken to date.
		17/11/2023	No further action taken
		03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
		10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
		13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
		15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
		14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
		21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
		08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
		16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
		16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
		10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
		14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
		20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.		

4	2023/073	Cat By-laws	11/01/2024	No further action taken to date.
			17/11/2023	No further action taken to date.
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

RECOMMENDATION

That council receives and accepts the Action Sheet for 18 November 2023 to 12 January 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

15. LATE ITEMS AND GENERAL BUSINESS

Nil

16. IN-CAMERA ITEMS

Resolution No. 2024/

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At pm Council closed the meeting to the general public.

Resolution No. 2024/

That the In-Camera Minutes of the Ordinary Council Meeting of Tuesday 17 October 2023 be confirmed by Council as a true and accurate record.

Moved:

Seconded:

Vote:

Resolution No. 2024/

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act and return to Standing Orders.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 February 2024 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at pm.