



## WAGAIT SHIRE COUNCIL

### PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD  
6:30PM TUESDAY 20 FEBRUARY 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 20 February 2024**

Time: **6:30pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **[insert time and date]** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginya Boon  
Chief Executive Officer

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking PURPOSEs only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Manager	Hanna Park

#### PUBLIC PRESENT

Nil

#### VISITORS PRESENT

Nil

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillor's attendance at this meeting via Electronic means.

#### RECOMMENDATION

That Council acknowledges and approves Cr ..... To attend the meeting electronically

**Moved:**

**Seconded:**

**Vote:**

**2024/**

**Resolution No.**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 1.4. APOLOGIES

### PURPOSE

This report is to record and consider any apologies from Councillors.

### RECOMMENDATION

That Council approve the apologies of Cr

**Moved:**

**Seconded:**

**Vote:**

**2024/**

**Resolution No.**

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 1.5. LEAVE OF ABSENCE

### PURPOSE

This report is to consider any notification of leave requests from Elected Members.

### RECOMMENDATION

That Council:

- a. receive and note the notice of leave from Cr ..... ; and
- b. approve the notice of leave from Cr .....

**Moved:**

**Seconded:**

**Vote:**

**2024/**

**Resolution No.**

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 2. DECLARATION OF INTERESTS

### PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

**RECOMMENDATION**

That Council receives the declarations of interest as listed below:

**Moved:**

**Seconded:**

**Vote:**

**2024/**

**Resolution No.**

**STATUTORY OBLIGATIONS**

Section 114 and 119 *Local Government Act 2019*

**3. PRESENTATIONS FROM EXTERNAL AGENCIES**

**3.1.**

NIL

**4. CONFIRMATION OF MINUTES**

**4.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

**PURPOSE**

Minutes of the previous meeting/s are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**RECOMMENDATION**

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 16 January 2024 are a true and accurate record.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

**STATUTORY OBLIGATIONS**

Section 101 *Local Government Act 2019*

**Attachments**

Unconfirmed Minutes of meeting held Tuesday 16 January 2024.

**5. REPORTS REQUIRING DECISIONS OF COUNCIL**

**5.1. DISPOSAL OF COUNCIL ASSETS**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report is to seek Council’s approval to dispose of assets and to determine the means of disposal.

**RECOMMENDATION**

That Council:

- a) receives and notes the report on the disposal of Council’s assets
- b) approves the disposal of the Holden Colorado 4WD Utility and the Suzuki All Terrain Quad Bike as per option 1 / 2 in line with Council’s Asset Disposal Policy

**Moved:**

**Seconded:**

**Vote:** **Resolution No. 2024/**

**Options**

- 1. Sell Holden Colorado 4WD utility and Suzuki All Terrain Quad Bike via auction
- 2. Sell Holden Colorado 4WD utility and Suzuki All Terrain Quad Bike via expression of interest (EOI) and if a fair offer is not received then send to auction

**Cost and Risk assessment**

- 1. There will be a cost associated with going to auction including title check, OH&S check and Auctioneer fees
- 2. Minimal costs associated with requesting an EOI
- 3. There is a risk to Council if sale of the assets cannot attract a decent price for them

**BACKGROUND**

The 2023-24 budget included a lease fee for a new Works Vehicle and the plan was to sell off the Holden Colorado which is over five years old and done approximately 100,000kms. The new lease vehicle has arrived, and the changeover is almost complete. Once the tracking device has been changed over and the vehicle has been detailed it will be ready for sale.

The Suzuki All Terrain Quad Bike is unregistered and has been since 2020. I am not sure why this wasn’t re-registered but there is a lot of controversy surrounding these vehicles and they are a potential high risk to Council due to the high statistics of accidents on them causing serious injuries and death. My recommendation to Council is to sell this vehicle and replace it with a RTV (Side by Side) which will predominantly be used for weed spraying and accessing walkways etc, where it is hard to fit the ute.

**Attachments**

There are no attachments for this report.

## 5.2 MANDORAH UKULELE FOLK FESTIVAL

**Action:** For Decision

**Author:** CEO

### PURPOSE

To inform Council of the correspondence received from the Cox Country Club regarding the Mandorah Ukulele Folk Festival (MUFF) and to address their requests for support.

### RECOMMENDATION

That Council:

- a) receives and notes the report on the Mandorah Ukulele Folk Festival; and
- b) approves/does not approve requests for support from the Cox Country Club as per option

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

### Options

1. Approve the request from the Cox Country Club for all of the support required with no fees charged to campers in item six
2. Approve the request from the Cox Country Club for the first five items only and not approve camping at Cloppenburg Park
3. Approve the request from the Cox Country Club for all of the support required with the following conditions attached to the sixth item – camping at Cloppenburg Park
  - Campers to be charged a fee of \$40 per campsite

### Cost and Risk assessment

1. For option one:
  - Cost: would be the:
    - i) time for staff to ensure that the equipment is appropriately cleaned and checked for the condition it is in post event
    - ii) extra time for staff to clean the facilities at Cloppenburg Park
    - iii) time and equipment for staff to set the area up for this purpose as Cloppenburg Park
    - iv) extra time for staff to clean up the area after the weekend
  - Risk: possible damage and/or theft of equipment used during the weekend and possible damage to the facility at Cloppenburg Park
2. For option two:



- Cost would be the:
    - i) time for staff to ensure that the equipment is appropriately cleaned and checked for the condition it is in post event
  - Risk:
    - i) possible damage and/or theft of equipment used during the weekend
    - ii) campers camping at Cloppenburg Park illegally
    - iii) campers camping on the beach
    - iv) campers camping illegally around the town
3. For option three:
- Cost: would be the:
    - i) time for staff to ensure that the equipment is appropriately cleaned and checked for the condition it is in post event
    - ii) extra time for staff to clean the facilities at Cloppenburg Park
    - iii) time and equipment for staff to set the area up for this purpose as Cloppenburg Park
    - iv) extra time for staff to clean up the area after the weekend
  - Risk:
    - i) possible damage and/or theft of equipment used during the weekend and possible damage to the facility at Cloppenburg Park
    - ii) campers not wanting to pay a fee and camping and using facilities illegally

## **BACKGROUND**

The MUFF is planned to take place on Saturday 6<sup>th</sup> and Sunday 7<sup>th</sup> July in 2024. It is considered Wagait Beach's biggest event during the year with a significant number of visitors to the area over this weekend.

Council received an email from Wendy Nicholls, Manager Cox Country Club on 25<sup>th</sup> January 2024 requesting support from Council of the following items:

1. Stackable Chairs – as many as possible
2. Fold-up tables – as many as possible
3. 240ltr Rubbish Bins – both Red lids and recycle bins
4. Children's Gym Play Equipment
5. Request to advertise the event on Council's website and notice board/s
6. Request to have the grounds at Cloppenburg Park available for campers over the weekend preferably with no charge but if Council were to charge if it could be minimal

Council will have no issues with the request items 1-5, but the CEO seeks guidance on item 6.

## **Attachments**

There are no attachments for this report.

## **5.3 PROPOSAL FOR STRATEGIC PLAN INTEGRATION**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report is to seek Council’s approval to engage Bowman Advisory to develop the frame work to integrate the Strategic Plan with the Annual Plan and the Annual Report.

**RECOMMENDATION**

That Council:

- c) receives and notes the report on the proposal from Bowman Advisory to integrate the Strategic Plan with the Annual Plan and the Annual Report developing templates for both; and
- d) approves the proposal for the amount of \$5,400ex GST

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

**Options**

NIL

**Cost and Risk assessment**

1. The cost to Council is \$5,400ex GST
2. The risk to Council is both reputational and the possibility of not getting the expert advice to ensure Council produces the most efficient and effective documents to display how it conducts its business

**BACKGROUND**

Bowman Advisory were engaged in September 2023 to develop a new Strategic Plan for Council to direct us through the next five to ten years. The work from Bowman Advisory was very thorough, professional, accommodating and they were very easy to work with, delivering a document that not just Council but the whole community could relate to.

To follow on, there is quite a bit of work to do to integrate this new document into the annual plan for the 2024-25 financial year and this would be best done so that everything aligns, including the design. The plan is to also develop the annual plan and the annual report so that we have templates for these documents.

**6. REPORTS FOR RECEIVING AND NOTING**

**6.1 PRESIDENT’S REPORT FOR THE PERIOD**

**PURPOSE**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

As part of my responsibility inform Council and the community of activities and information that is important.

**Update:**

Welcome to the February Council meeting.

Another successful Australia Day Ceremony was held on Friday the 26<sup>th</sup> of January, with our Ambassador for the day, Ms Woolf giving an interesting speech on her perspectives as the Northern Territory’s nominee for Snr Australian of the Year in 2023 and as an advocate for men’s prostate cancer. We were fortunate that the wet weather held off until after midday.

Wagait Beach has certainly received its fair share of rainfall since Christmas, with 205ml in the last two weeks. This has put extra pressure on our ageing road and drainage network, with some local flooding experienced.

Council will be holding a Budget review workshop on Thursday the 4<sup>th</sup> of April.

Council has recruited a new Sport and Recreation Officer in Laura Fernandez, who replaces Renee in that role. Welcome aboard, Laura.

**Meetings Attended:**

Date	Meeting
Tue 15th Jan 2024	Council meeting
Fri 19th Jan	CEO catchup
Friday 26th Jan	Australia Day Ceremony and awarding of Australia Day awards for Youth citizen of the year, Senior citizen of the year, event of the year and Citizen of the year
Weds 31st Jan	CEO catchup
Thurs 1 Feb to Weds 7 Feb	Flew to Brisbane for personal reasons
Fri 9th Feb	CEO catchup

**RECOMMENDATION**

That Council receives and notes President Neil White’s report for the period 15 January 2024 to 14 February 2024.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

**6.2 CEO’S REPORT FOR THE PERIOD**

**PURPOSE**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

Date	Meeting / Attendees	PURPOSE
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
18-25/1/24	Northern Region Emergency Committee	Situational awareness and updates for weather event
26/1/2024	Wagait Community	To attend and assist with Australia Day Celebrations
29/1/2024	Top End Regional Coordination Committee	To discuss issues around Wadeye
29/1/2024	Jordy & Bec – Bowman Advisory	To discuss a SOW for integrating the strategic plan with the annual plan and annual report and developing templates for these documents
31/1/2024	Local Buy	Pre-Tender briefing for Councils
5/2/2024	Daly Elected Member – Dheran Young	To meet and greet for the new year and discuss any issues that they might be able to assist WSC with
7/2/2024	DCMC's Local Government Team – Governance Forum	To discuss processes for Council meetings, committees and agendas, minutes and reporting. Also sharing of information
9/2/2024	Nexia Marshall	To discuss WSC's Audit Completion Letter and to identify any issues that need action
9/2/2024	Natasha Chapman – Coomalie Corporate Governance Manager	To review Council's revised budget with WSC Finance Manager

## Projects

### Current Capital Projects and Procurement

#### **Supply and Install Fitness Station and Shade Structure – Immediate Priority Grant (IPG)**

- Grant accepted in April 2023 and received in June 2023
- RFQs advertised and received in December
- Quotes assessed and a specific design selected in February
- Contract signed and purchase order issued in February
- Due to an eight-week freight arrival work is anticipated to commence in late April (supplier is saying it should only take a week)

#### **Re-Discovery Hub Upgrade – Waste and Resource Management (WaRM) Funding**

- Funding for this project has come from combining multiple years of WaRM grants: WaRM 2021-22; WaRM 2022-23; WaRM 2023-24
- Request for Tenders was advertised in late 2022
- Tender responses were assessed in March 2023, these were substantially higher than project funding
- Tenderers advised in April 2023 that Council was seeking more funding

- Discussions with local contractor to modify design for cost reductions in Oct, Dec 2023 and Jan 2024
- Requested local contractor to quote on modified design Jan 2024
- Quote received Feb 2024

### **Beach Access Upgrades – Community Places for People (CPP) Grant**

- Grant accepted and received in June 2023
- Imaluk access road and carpark upgrade complete
- Baluria access road and carpark almost complete
- Bollards and gates purchased, still need to be installed at both access sites
- Signs to be ordered and installed

### **Grants**

#### Grant Reporting and Acquittals

#### **Grant Reporting due / overdue**

Grant Name	Report Name	Due Date	Status
Healthy Lifestyle Grant 2021-22	Final Performance report	31/7/2023	Overdue
Alcohol & Other Drugs Youth Grants 2022-23	Performance Report	31/1/2024	Overdue
Immediate Priority Grant	Project Status Report	31/8/2023	Overdue

#### **Grant Acquittals due / overdue**

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant	Acquittal Form	5/11/2023	Overdue
Alcohol & Other Drugs Youth Grants 2022-23	Financial Statement	31/1/2024	Overdue
NT Men’s Places Grant	2022-23 Acquittal Report	2/2/2024	Overdue

#### Grant Applications

##### **Immediate Priority Grant (IPG) 2023-24**

Council applied for this grant in December 2023. Correspondence received from the Hon Chansey Paech MLA on Thursday 15<sup>th</sup> February advised that the application was successful. Grant amount applied for was \$84,000.

##### **Community Places for People (CPP)**

This grant is currently open and closes on 15 March 2024. Council needs to discuss projects to apply for funding for.

##### **Community Benefit Fund (CBF)**

This grant is currently open and closes on 28 February 2024. Last year Council applied for \$250,000 for the Skate Park.

## COMMENTS

### Staffing:

#### Sport and Active-Recreation Manager

The Sport and Recreation Manager role was advertised after Renee Pollard's departure in early January. The position was advertised in mid-January for four weeks and closed on 12 January 2024. Only one application was received. An interview was conducted with the Office Manager and the CEO on the panel.

Laura Fernandez was offered the position and commenced straight away to work on Australia Day to have a look at how an event was organised and ran. Laura then commenced on a more regular basis from 6 February 2024.

#### Works Officer

With the departure of Jim Allcorn from the Works Officer's position the position was advertised for three weeks, closing on 2 February 2024.

Six applications were received, and five interviews were held on Monday 12 February. Joseph Smith from Roper Gulf Regional Council sat on the interview panel with me as local staff had declared a conflict of interest and/or a perceived conflict of interest as all but one of the applicants were from Wagait Beach.

Mark Speechley was offered and has accepted the position and will commence on Monday 4 March 2024.

## 6.3 WORKS MANAGER'S REPORT FOR THE PERIOD

### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

<b>Staff/HR, PD &amp; Training, WHS</b>	Leave Jim Allcorn RDO 31 January 2024 Jim Allcorn Personal Leave 22,25 January 2024 Jim Allcorn Resigned 02 February 2024
<b>WHS</b>	<ul style="list-style-type: none"><li>• Incidents &gt; NIL</li></ul>
<b>Meetings</b>	<ul style="list-style-type: none"><li>• Staff Toolbox and planning x 4</li></ul>
<b>Actions</b>	<u>Power Water (contract works)</u> <ul style="list-style-type: none"><li>• Bore Runs x 15</li><li>• Water Samples x 8</li><li>• Mow and Snip Water Compound x 2</li></ul>
<b>Actions</b>	<u>Jetty Maintenance (contract works)</u> <ul style="list-style-type: none"><li>• Jetty wash x 15</li><li>• Boat Ramp Removal of Sand x 1</li><li>• Reported walking Platform still wired on</li><li>• Mowing Snipping and poison Carpark Area x 2</li><li>• Clean and wash Jetty walkway from carpark due to storm surge</li></ul>

	<ul style="list-style-type: none"> <li>• Reported loose insulating cable on walkway towards jetty</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 9</li> <li>• Council bins in, out &amp; cleaned weekly x 28</li> <li>• Clean up at hard-waste compound ongoing</li> <li>• Skip Bins Change over x 2 15 January 2024</li> <li>• Green Waste Burnt x 1</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x2 ongoing</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Continuation of poisoning drains and verges around the community.</li> <li>• Council still offering Herbicide to local Residents for Gamba Grass Control</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Shoulder repair work, ongoing.</li> <li>• Potholes Repaired Dalmeny and Wagait Tower Road</li> <li>• Clean up verges with fallen Trees and Branches due to High Winds and Weather during January and February 2024</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• New Isuzu Work Ute for workshop</li> <li>• New John Deere Mower going into town this week for an issue under Warranty</li> </ul> <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> <li>• Australia Day Celebrations set up</li> </ul>
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#### 6.4 HEALTH CLINIC SERVICE IN WAGAIT BEACH

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

This report is to update Council of current actions undertaken, working towards the provision of Health Service in Wagait Beach.

#### RECOMMENDATION

That Council receives and notes the report on the work towards a Health Clinic Service in Wagait Beach.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

#### Issues / Consequences

1. Without the cash compensation for the services the Clinic will not be able to go ahead

### Cost and Risk assessment

1. The cost to Council will be the upkeep of the facility in which the Clinic service can operate from
2. With visits being fortnightly there would be minimal risk in the facility not being cleaned in time for the next clinic service
3. Residents do not take up the opportunity to use the service making it unviable for the Berry Springs Clinic business to be able to afford delivering the service

### BACKGROUND

The WSC CEO met with the managers of the Berry Springs Health Clinic on Monday 22<sup>nd</sup> January. This determined that the Berry Spring Clinic have set up a remote clinic resource system themselves which would allow them to come into Wagait Beach and Dundee as soon as it was put in place. The only requirement they will need from Wagait Shire Council is a clean facility to work from.

The Berry Springs Clinic will require a cash compensation to help cover the cost of the travel, time and consumables to spend a day at Wagait Beach. Patients will be charged a fee to receive a service in Wagait Beach which will be minimal, and they will be able to get a Medicare rebate on these fees.

Council conducted a survey to evaluate the need for a clinic service in Wagait Beach and whether or not residents would utilise the service. In summary the Survey results are below:

### Health Services Survey Results

Q1 Age Groups				
	Female	Male	GN	Total
0-5 yrs	1	1		2
6-12 yrs	3	4		7
13-17 yrs	2	2		4
18-25 yrs	1			1
26-45 yrs	5	5		10
46-55 yrs	6	6		12
56-65 yrs	11	13		24
Over 65 yrs	16	12		28
<b>TOTAL</b>				<b>88</b>
Q2 How long residents have lived in WB				
Less than 6 months	0			0
6-12 months	0			0
1-2 years	2			2
2-5 years	9			9
5-10 years	11			11



> 10yrs	31	31
<b>TOTAL</b>		<b>53</b>
<b>Q3 No. of residents with a medical condition</b>		
Yes	38	38
No	14	14
<b>TOTAL</b>		<b>52</b>
<b>Q4 No. of residents on medication</b>		
Yes	41	41
No	12	12
<b>TOTAL</b>		<b>53</b>
<b>Q5 Where do you currently go for your Health Service</b>		
Darwin	39	39
Palmerston	6	6
Darwin Rural	3	3
Belyuen	5	5
<b>TOTAL</b>		<b>53</b>
<b>Q6 Would you use a Health Service in WB</b>		
Yes	47	47
No	0	0
Maybe	6	6
<b>TOTAL</b>		<b>53</b>
53 Survey responses received		

### Attachments

There are no attachments with this report.

## 6.5 AUSTRALIA DAY 2024

**Action:** For Receiving and Noting

**Author:** Office Manager

### PURPOSE

To inform Council of the 2024 Australia Day celebrations in Wagait Beach.

### RECOMMENDATION

That Council receive and note the Australia Day 2024 report.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

### Issues / Options / Consequences

NIL

### Cost and Risk assessment

NIL

## BACKGROUND

### Highlights:

Australia Day celebrations in Wagait Beach is funded by the Australia Day Council NT and this year we received \$2,250 to put towards food and activities.

Our Australia Day celebration aimed to foster community engagement and celebration while honouring Australian Culture and achievements.

Approximately 80 residents attended our Australia Day event, demonstrating a strong community turnout and support.

1. Jack Ellis Fun Run: the day began with the energetic “Jack Ellis Fun Run” at 7.00am, with 34 enthusiastic participants, including Jack Ellis, joining in the spirit of the event.

Winners: 1<sup>st</sup> Junior – Kora Latham (female) and Skipp Martin (male)  
1<sup>st</sup> Senior – Jenny Latham (female) and Marten Van De Eynde (male)  
Best Dressed – Leanne Vincent (female) and Collin Dunne (male)

2. Australia Day Award Ceremony: Our ceremony recognised and celebrated the outstanding achievements and contributions of local community members. Our Australia Day ambassador Lesley Woolf stayed throughout the entire celebration.

Citizen of the Year: Michelle Rawes (Shellby)  
Senior Citizen of the Year: Michelle Anderson  
Junior Citizen of the Year: Molly Martin  
Community Event of the Year: Cancer Council Gala – CCC

3. BBQ Brunch: The Cox Peninsula Volunteer Bushfire Brigade’s BBQ not only provided delicious food but also served as a platform for fundraising, successfully collecting \$114.05 in donations.

4. Activities: Our Australia Day activities was a success and it brought together our community to celebrate the Australian culture. The face painting and hair spraying by Amy Lewis was fun and created a vibrant and enjoyable atmosphere for the children.

Winners: Fishing Competition: Mars, Zoe and Gideon  
Thong Throwing: Tye and Mars  
Spear Throwing: Mars and Jett  
Colouring Competition: All the children  
Pinata: All the children  
Count Jellybeans: Ruby  
Cake Decoration: Molly

5. Cricket Match and Tug-of-War: Although the annual cricket match between the Squirrell Grippers and the Red Dog Moondogs did not proceed as planned due to

lack of interest, residents eagerly participated in the spirited tug-of-war competition between the northern and southern residents of Wagait, with the South emerging victorious.

**Attachments**

There are no attachments for this report.

**6.6 SALE OF TIP TRUCK**

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

This report is to update Council of the sale of the Hino Tip Truck.

**RECOMMENDATION**

That Council receives and notes the report on the sale of the Hino Tip Truck at the Pickles Auction.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

**Issues / Options / Consequences**

NIL

**Cost and Risk assessment**

NIL

**BACKGROUND**

The Hino Tip Truck was approved for sale in the Ordinary Meeting of Council on 15 August 2023. In line with the resolution of Council the vehicle was advertised via open tender and one response was received, this being well under the market value. Council then sent the vehicle off to Pickles to be put in the auction.

This vehicle was sold at the Pickles auction held in January 2024. The price fetched was negotiated.

Sale Price	\$10,909.09 ex GST
OHS Report	\$ 163.64 ex GST
Title Check	\$ 45.45 ex GST
Pickles Fees	<u>\$ 840.00 ex GST</u>
	<b>\$ 9,860.00 ex GST Nett amount paid to WSC</b>

## 6.7 TOURIST TOWN ASSET PROGRAM

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

This report is to provide an update of the income and expenditure to date in regard to the project funding from the Tourism Town Asset Program.

### RECOMMENDATION

That Council receives and notes the report on the income and expenditure for projects funded under the Tourism Town Asset Program.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

### Issues / Options / Consequences

NIL

### Cost and Risk assessment

NIL

### BACKGROUND

Council applied for a grant through the Tourism Town Asset Program in August 2022.

The grant's primary objective was to prioritise the upgrade of thoroughfares and central public facilities to create welcoming public spaces for visitors across the regions. The NT Government was willing to contribute 3/4s of the total project value, up to \$100,000 with Councils required to contribute either in cash or in-kind.

The original budget included \$8,010.00 of In-Kind and \$12,346.75 of Cash contribution from Council. It seems that the application did not include the Exercise Station component as originally planned.

The grant amount received for this was project \$53,862.08.

Grant Received                      \$53,862.08

Project Cost                              -\$75,383.00

**\$21,520.92**      cash component required from Council

WAGAIT SHIRE COUNCIL					
TOURISM TOWN ASSET GRANT 2022-23 - INTERIM REPORT - May 2023					
Smart Solar Lighting for Public Spaces & Cloppenburg Park Upgrades					
Project component	Business Name on receipt	Receipt/ Invoice Number	Invoice Amount \$ Excl GST	Invoice Amount \$ incl GST	Paid invoice Y/N
Wages (labour installation costs) @ \$85/hr/pp	Council in-kind		\$ 8,010.00	\$ 8,811.00	NA
Hire - Equipment (truck, forklift, pneumatic drill)	NAFA		\$ 3,500.00	\$ 3,850.00	Y
Capital Asset upgrade - Outdoor Court resurface	NT Sports & Playgrounds	Inv 00003894	\$ 10,769.20	\$ 11,846.12	Y
Capital Asset upgrade - Outdoor Court resurface	NT Sports & Playgrounds	Inv 00003895	\$ 8,076.90	\$ 8,884.59	Y
Capital Asset upgrade - Outdoor Court resurface	NT Sports & Playgrounds	Inv 00003842	\$ 8,076.90	\$ 8,884.59	Y
Capital Asset - Solar lights	Leadsun	Inv 00103869	\$ 41,934.00	\$ 46,127.40	Y
Freight/Transport	Leadsun	Inv 00103869	\$ 3,026.00	\$ 3,328.60	Y
<b>Sub Total</b>			<b>\$ 83,393.00</b>	<b>\$ 91,732.30</b>	
			\$ 75,383.00	\$ 82,921.30	Paid
			\$ 8,010.00	\$ 8,811.00	In-Kind
			\$ 62,126.25	\$ 68,338.87	Grants funds
Council resolution 2022/125 on 16 August 2022 set \$16,000 as contribution to this project			\$ 8,010.00	\$ 8,811.00	Council labour
Lights installation at Cloppenburg Park will be included to the skate-park project			\$ 13,256.75	\$ 14,582.43	Council cash

## 10. AGENDA ITEMS

### 10.1. Grant Application Approvals

CEO requests council to review and endorse grant applications for new infrastructure and upgrades to assets, noting the contributions required from council.

Project	Funding	Total Cost	Funding \$	WSC \$ (25%)
Solar Lighting	Town Asset Program	30,000	22,000	8,000
Tennis Court resurfacing	CBF-major/ TAP	30,000	22,000	8,000
Exercise Station replacement	CBF-major	145,000	108,500	36,180

#### Resolution No. 2022/125

That council endorses the following grant applications to be submitted, recognising that if successful, council contributions are required as follows:

- Solar lighting at Cloppenburg Park & council carparks - \$8000 in kind + \$2590 cash
- Cloppenburg Park upgrades to tennis court & fitness station - \$45,000 cash

Moved: Cr Peter Clew

Seconded: Cr Michael Vaughan

Vote: AIF

## 7. MONTHLY FINANCE REPORTS

### 7.1 FINANCIAL STATEMENTS

**Action:** For Receiving and Noting

**Author:** CEO / Finance Manager

**PURPOSE**

To provide Council with a summary of the financial position of Council for the period ending 31 January 2024.

**RECOMMENDATION**

That Council:

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information and the belief, that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report for January 2024; and
- c) accepts the monthly financial report for January 2024.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

**BACKGROUND**

The monthly financial report on Income and Expenditure compares the actual income and expenditure against the budget at a year to date (YTD) level and at the whole year budget level. When we spread the YTD budget out evenly over the twelve-month period we need to consider that some of our income and expenses happen at certain times of the year and the actual figure may look well in excess of or way under budget at any given time, as the income and/or expense may or may not have occurred yet.

**STATEMENT 1. COMPARISON ACTUAL PERFORMANCE AGAINST BUDGET**

For the 7 months ended 31 January 2024

**Table 1.1 Monthly Income and Expenditure Statement**

<b>WAGAIT SHIRE COUNCIL</b>				
<b>Income &amp; Expenditure Statement Actual v Budget January 2024</b>				
	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>WHOLE YEAR BUDGET</b>
<b>Income</b>				
Contracts, Fees & Charges	\$ 63,185.42	\$ 117,600.00	-\$ 54,414.58	\$ 201,600.00
Interest/Investment Income	\$ 27,470.16	\$ -	\$ 27,470.16	\$ 30,000.00
Operating Grant Revenue	\$ 217,080.14	\$ 322,164.00	-\$ 105,083.86	\$ 322,164.00
Other Income	\$ 2,515.48	\$ -	\$ 2,515.48	\$ -
Other Income - Disposal of Fixed Assets	\$ 9,860.00	\$ -	\$ 9,860.00	\$ 45,000.00
Rates Income	\$ 261,874.83	\$ 261,091.00	\$ 783.83	\$ 261,723.00
Rental Income	\$ 5,827.28	\$ 4,193.00	\$ 1,634.28	\$ 7,200.00
Waste Management Income	\$ 128,391.22	\$ 127,900.00	\$ 491.22	\$ 128,300.00
<b>Total Income</b>	<b>\$ 716,204.53</b>	<b>\$ 832,948.00</b>	<b>-\$ 116,743.47</b>	<b>\$ 995,987.00</b>
<b>Gross Profit</b>	<b>\$ 716,204.53</b>	<b>\$ 832,948.00</b>	<b>-\$ 116,743.47</b>	<b>\$ 995,987.00</b>
<b>Less Operating Expenses</b>				
Administration Expenses	\$ 61,355.67	\$ 35,749.00	\$ 25,606.67	\$ 61,350.00
Contracts & Material Expenses	\$ 1,625.61	\$ 854.00	\$ 771.61	\$ 1,500.00
Depreciation Expenses	\$ 90,967.38	\$ 99,162.00	-\$ 8,194.62	\$ 170,000.00
Elected Member Allowances	\$ 8,411.37	\$ 14,000.00	-\$ 5,588.63	\$ 24,000.00
Elected Member Expenses & PD	\$ 9,525.64	\$ 4,662.00	\$ 4,863.64	\$ 8,000.00
Employment Expenses	\$ 275,372.38	\$ 332,748.00	-\$ 57,375.62	\$ 570,070.00
Insurance	\$ 68,766.76	\$ 60,000.00	\$ 8,766.76	\$ 60,000.00
Other Expenses - Election	\$ -	\$ -	\$ -	\$ -
Projects & Activities	\$ 1,711.53	\$ 7,280.00	-\$ 5,568.47	\$ 12,500.00
Repairs & Maintenance	\$ 66,198.48	\$ 11,354.00	\$ 54,844.48	\$ 19,500.00
Services	\$ 8,599.34	\$ 5,908.00	\$ 2,691.34	\$ 10,150.00
Vehicle & Plant Expenses	\$ 22,643.97	\$ 10,129.00	\$ 12,514.97	\$ 17,400.00
Waste Management Expenses	\$ 60,938.85	\$ 62,699.00	-\$ 1,760.15	\$ 107,500.00
<b>Total Operating Expenses</b>	<b>\$ 676,116.98</b>	<b>\$ 644,545.00</b>	<b>\$ 31,571.98</b>	<b>\$ 1,061,970.00</b>
<b>Operating Profit</b>	<b>\$ 40,087.55</b>	<b>\$ 188,403.00</b>	<b>-\$ 148,315.45</b>	<b>-\$ 65,983.00</b>

**Table 1.2 Statement of Cash Flows**

## **Statement of Cash Flows**

WAGAIT SHIRE COUNCIL

For the 7 months ended 31 January 2024

<b>Account</b>	<b>Jul 2023-Jan 2024</b>
<b>Operating Activities</b>	
Receipts from customers	700,707.01
Payments to suppliers and employees	(774,880.21)
Cash receipts from other operating activities	118,630.82
<b>Net Cash Flows from Operating Activities</b>	<b>44,457.62</b>
<b>Investing Activities</b>	
Other cash items from investing activities	(7,995.69)
<b>Net Cash Flows from Investing Activities</b>	<b>(7,995.69)</b>
<b>Financing Activities</b>	
Other cash items from financing activities	(144,595.96)
<b>Net Cash Flows from Financing Activities</b>	<b>(144,595.96)</b>
<b>Net Cash Flows</b>	<b>(108,134.03)</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,246,509.69
Net change in cash for period	(108,134.03)
Cash and cash equivalents at end of period	2,138,375.66



## STATEMENT 2. CAPITAL EXPENDITURE AND FUNDING

Table 2.1 By class of Infrastructure, property, plant and equipment

<b>WAGAIT SHIRE COUNCIL</b>				
<b>Table 2&amp;3: Capital Expenditure Actual v Budget as at 31 January 2024</b>				
	*YTD Actuals includes all expenses from FY23 and July to Oct 23			
<b>CAPITAL EXPENDITURE FOR THE PERIOD October 2023</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Approved Annual Budget</b>
Buildings (ReDiscovery Hub Stage 1)	9,220	75,000	(65,780)	75,000
Infrastructure (Skate-park & Pump-track Stage 1)	27,262	38,352	(11,090)	38,352
Infrastructure (Solar-lights & Sports-court upgrades)	75,383	82,483	(7,100)	82,483
Infrastructure (Condensed exercise station)	423	142,640	(142,217)	142,640
Motor Vehicles (Leased / Right of Use)	7,784	15,200	(7,416)	15,200
Motor Vehicles (Tipper-truck)	91,832	90,910	922	90,910
Office Equipment	10,200	6,000	4,200	6,000
Plant & Equipment (Slahser & Mower)	42,682	90,000	(47,318)	90,000
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>222,104</b>	<b>540,585</b>	<b>(228,481)</b>	<b>540,585</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	409,028
Transfers from Reserves	0	0	0	86,557
Sale of Assets	0	0	0	45,000
Other (Operational)	0	0	0	0
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>540,585</b>

**STATEMENT 3. MONTHLY BALANCE SHEET**

Table 3. As at 31 January 2024

<b>WAGAIT SHIRE COUNCIL</b>		
<b>Balance Sheet as at 31 January 2024</b>		
<b>Assets</b>	<b>31 Jan 2024</b>	<b>31 Jan 2023</b>
<b>Tied Funds</b>		
Bendigo Investment Acc	500,000.00	500,000.00
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Online Saver - SP Grants	424,930.82	105,275.29
<b>Total Tied Funds</b>	<b>\$1,924,930.82</b>	<b>\$1,605,275.29</b>
<b>Untied Funds</b>		
CBA Online Saver	\$171,778.01	\$120,869.20
CBA Transaction Account	\$42,592.13	\$211,689.51
<b>Total Untied Funds</b>	<b>\$214,370.14</b>	<b>\$332,558.71</b>
<b>Total Bank</b>	<b>\$2,139,300.96</b>	<b>\$1,937,834.00</b>
<b>Current Assets</b>		
Less Prov'n for Doubtful Debts	(5,510.00)	(5,838.00)
Rates Debtors Account	58,600.62	51,548.57
Rates in Advance	(5,058.44)	(3,679.37)
Trade Debtors [11405]	12,217.33	10,992.75
Trade Debtors Control Account	0.00	(75.00)
Undeposited Funds working A/c	500.00	973.00
<b>Total Current Assets</b>	<b>\$60,749.51</b>	<b>\$53,921.95</b>
<b>Non-current Assets</b>		
Buildings Accum Dep	(129,717.91)	(80,499.87)
Buildings at Cost	989,220.18	980,000.18
Inf Roads & Paths at Cost	894,075.20	863,576.00
Infr Roads & Path Accum Depn.	(549,163.27)	(505,379.31)
Land at Cost	350,000.00	350,000.00
Leased Vehicle Accum Depreciation	(44,114.23)	(30,541.19)
Motor Vehicles Accum Dep	(77,845.73)	(69,271.69)
Motor Vehicles at Cost	165,230.21	73,398.55
Office Equip & Furn at Cost	193,787.74	188,787.74
Office Equip Furn Accum Depn.	(177,947.02)	(175,738.06)
Plant & Equipment at Cost	717,448.16	674,766.34
Plant & Equipment Accum Dep	(521,238.48)	(466,561.44)
Right Use of Assets	54,294.00	54,294.00
Sports Ground Accum Dep	(80,810.00)	(48,417.00)
Sports Ground at Cost	385,383.00	310,000.00
<b>Total Non-current Assets</b>	<b>\$2,168,601.85</b>	<b>\$2,118,414.25</b>
<b>Total Assets</b>	<b>\$4,368,652.32</b>	<b>\$4,110,170.20</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		

CBA CC - Rowan Roberts	\$19.91	\$0.00
Current Lease Liabilities	\$14,459.00	\$13,678.00
GST	-\$967.14	\$513.69
PAYG Withholding Payable	\$7,414.00	\$6,282.00
Provision for Annual Leave	\$39,694.72	\$55,762.03
Provision for Long Service Leave	\$20,263.96	\$41,652.20
Rounding	\$0.00	\$0.04
Super Payable	\$3,641.86	\$3,695.43
Trade Creditors	\$19,251.16	\$40,631.79
Trade Creditors Original	-\$11,781.00	-\$11,781.00
Unexpended Grant Liability	\$406,336.82	\$117,638.74
Wages Payable - Payroll	\$905.39	\$0.00
<b>Total Current Liabilities</b>	<b>\$499,238.68</b>	<b>\$268,072.92</b>

<b>Non-Current Liabilities</b>		
Non-current Lease Liabilities	\$4,908.00	\$19,367.00
Provision for Non Current Long Service Leave	\$4,037.00	\$10,056.00
<b>Total Non-Current Liabilities</b>	<b>\$8,945.00</b>	<b>\$29,423.00</b>

<b>Total Liabilities</b>	<b>\$508,183.68</b>	<b>\$297,495.92</b>
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<b>Net Assets</b>	<b>\$3,860,468.64</b>	<b>\$3,812,674.28</b>
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<b>Equity</b>		
Asset Revaluation Reserve	\$991,467.27	\$991,467.27
Current Year Earnings	\$40,087.55	\$257,481.84
Prior Year's Surplus/Deficit	\$1,807,578.03	\$1,802,286.03
Retained Earnings	\$301,335.79	\$11,439.14

<b>Asset Renewal Reserve</b>		
Other Asset Renewal Reserve	\$270,000.00	\$300,000.00
Roads Renewal Project Reserve	\$450,000.00	\$450,000.00
<b>Total Asset Renewal Reserve</b>	<b>\$720,000.00</b>	<b>\$750,000.00</b>

<b>Total Equity</b>	<b>\$3,860,468.64</b>	<b>\$3,812,674.28</b>
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#### Note 1. Details of Cash Investments Held

Financial Institution	Date Invested	Amount Invested	Interest Rate	Maturity Date	Institution Totals
CBA	14/12/2023	\$1,000,000	4.88%	11/6/2024	\$1,000,000
Bendigo	08/06/2023	\$5000,000	5.05%	7/6/2024	\$5000,000
<b>TOTAL INVESTMENTS</b>		<b>\$1,500,000</b>			

**Note 2. Statement of Trade Debtors**

Aged Receivables						
WAGAIT SHIRE COUNCIL						
January 2023						
Contact	Current	1 Month	2 Months	3 Months	Older	Total
Darryl Withnall	69.75	0.00	0.00	0.00	0.00	137.25
Darwin River Quarries	0.00	0.00	0.00	3,729.00	0.00	3,729.00
Power Water	6,600.00	0.00	0.00	374.00	0.00	374.00
Sealink	0.00	220.00	0.00	0.00	0.00	220.00
ST Thibodeaux	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6,669.75</b>	<b>220.00</b>	<b>0.00</b>	<b>4,103.00</b>	<b>0.00</b>	<b>4,460.25</b>
<b>Percentage of total</b>	<b>60.67%</b>	<b>2.00%</b>	<b>0.00%</b>	<b>37.32%</b>	<b>0.00%</b>	<b>100.00%</b>

**Note 3. Statement of trade Creditors**

Aged Payables						
WAGAIT SHIRE COUNCIL						
January 2023						
Contact	Current	1 Month	2 Months	3 Months	Older	Total
Marnie Jay	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Optus	340.55	0.00	0.00	0.00	0.00	340.55
Power Water	23.48	0.00	0.00	0.00	0.00	23.48
TR Telecom	150.00	0.00	0.00	0.00	0.00	150.00
Veolia Environmental Services	14,006.09	9,527.53	11,484.14	0.00	0.00	35,017.76
<b>Total</b>	<b>14,520.12</b>	<b>9,527.53</b>	<b>11,484.14</b>	<b>0.00</b>	<b>5,100.00</b>	<b>40,631.79</b>
<b>Percentage of total</b>	<b>35.74%</b>	<b>23.45%</b>	<b>28.26%</b>	<b>0.00%</b>	<b>12.55%</b>	<b>100.00%</b>

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**

Age of Trade Creditors	Current	30 Days	31-60 Days	61-90 Days	90+ Days	Total
GST Payable	-\$967.14					
Payroll – PAYG	\$7,414.00					
<b>Total</b>	<b>\$6,446.86</b>					

**Outstanding Rates**

As at 31 January 2024

	Outstanding Rates for Prior Years	Outstanding Rates Overdue for Current Year	Outstanding Rates for Current Year (not overdue)	Total Outstanding Rates
Residential	\$4,275.12	\$11,501.00	\$42,824.50	<b>\$58,600.62</b>

**Outstanding Grants Summary**

As at 31 January 2024

<b>WAGAIT SHIRE COUNCIL</b>									
<b>Special Purpose Grants (SPG) as at 31 January 2024</b>									
<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2023</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>	<b>Due date</b>
Australia Day	Australia Day	2,250.00		2,250.00	2,250.00	2,250.00	0.00	Australia Day 2024	
Carers NT	Carers NT	300.00		300.00	300.00	300.00	0.00	Carers NT 2023 Grant	
DITT - CBF	Makers & Creators 2022		76.00	76.00		0.00	76.00	Acquitted	
DCMC - CPP	Community Place for People 2023		53,400.00	53,400.00	12,902.70	12,902.70	40,497.30	Beach Access	30/06/2024
DoH - Healthy Lifestyle	Seniors 2023		20,000.00	20,000.00	15,670.52	15,670.52	4,329.48	Healthy Lifestyle Seniors for 2023 Grants	30/06/2024
DCMC	IPG-Sportsground		142,640.00	142,640.00	422.73	422.73	142,217.27	Supply and installation of exercise station	30/04/2024
DCMC	IPG-Tipper			0.00		0.00	0.00	Expended capital grant pending sale of tipper truck to offset the overspend (as approved by council)	
Federal Gov	LRCI 2			0.00		0.00	0.00	Verge remediation + signage, next instalment due	
Federal Gov	LRCI 3		10,764.80	10,764.80	4,698.28	4,698.28	6,066.52	Skatepark & Pumptrack design & construct Stage 1	
DTF	MPG - 2023		8,115.00	8,115.00	142.26	142.26	7,972.74	NT Men's Places Grant	30/06/2024
DTF	Quick Response Youth 2023		1,964.90	1,964.90	1,964.90	1,964.90	0.00	Acquitted	
DTF	Senior Month 2023-24	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Wagait Seniors excursion	30/06/2024
DoH - Suicide Prevention	Suicide Prevention Program 2023-24	10,000.00		10,000.00	5,939.41	5,939.41	4,060.59	Suicide Prevention Program events	31/03/2024
DITT	Tourism Town Asset 2022			0.00		0.00	0.00	Expended capital grant (reserves approved by council)	
DoH - AOD	Wagait Youth Program 2023		10,769.26	10,769.26	10,769.26	10,769.26	0.00	Program running throughout year	31/12/2023
DCMG-LG	WRM #2 21-22		49,117.50	49,117.50		0.00	49,117.50	ReDiscovery Centre - ask for extension	
DCMG-LG	WRM #3 22-23		75,000.00	75,000.00		0.00	75,000.00	ReDiscovery Centre + FOGO	
DCMG-LG	WRM #4 23-24	75,000.00		75,000.00		0.00	75,000.00	ReDiscovery Centre	
DTF	Youth Vibe School Holiday 2022-23		16.81	16.81	16.81	16.81	0.00	Acquitted (overspend allocated to council contribution)	
DTF	Youth Vibe School Holiday 2023-24	2,000.00		2,000.00			2,000.00	Youth Vibe School Holiday Grant received in Jan 24	
<b>Totals</b>		<b>91,550.00</b>	<b>371,864.27</b>	<b>463,414.27</b>	<b>57,076.87</b>	<b>57,076.87</b>	<b>406,337.40</b>		
<b>Total Special Purpose Grants</b>				<b>463,414.27</b>	<b>GRAND TOTAL</b>		<b>406,337.40</b>		

**Table 4. Member and CEO Council Credit Card Transactions for the Month:**

Cardholder Name: **V Boon – CEO**

<b>CREDIT CARD - CEO</b>			
		<b>NT</b>	<b>I'state/I'ntl</b>
17/01/2024	St John - First Aid Kit for Works Ute and Pads for the Defibrillator	\$244.68	
17/01/2024	Coles - Australia Day decorations	\$64.00	
17/01/2024	Dollars & Sense - Australian Day decorations	\$70.89	
19/01/2024	TR Telecom - Satellite phone charges	\$201.00	
21/01/2024	Knuckey Lagoon Convenience - CEO vehicle fuel	\$94.74	
22/01/2024	Dazer II - 2 pack Dazer II Anti Bark Device		\$164.00
24/01/2024	Sealink Ferries - Return Ferry ticket for Lesley Woolf (Australia Day Ambassador).	\$30.30	
29/01/2024	Survey Monkey - Advantage Annual Plan - 29/1/24 to 28/1/25		\$349.09
30/01/2024	Contractor Accreditation Limited - Contractor Accreditation application fee	\$526.00	
<b>TOTAL</b>		<b>\$1,231.61</b>	<b>\$513.09</b>

Cardholder Name: **R Roberts – Works Supervisor**

<b>CREDIT CARD</b>			
		<b>NT</b>	<b>I'state/I'ntl</b>
6/01/2024	Microsoft - Monthly subscription charges		\$102.85
6/01/2024	Microsoft - Monthly subscription		\$138.60
9/01/2024	Dollars & Sense - Australia Day - merchandise	\$43.44	
9/01/2024	Malone's Butchery - Food for Australia Day	\$49.78	
9/01/2024	Officeworks - Stationery for Australia Days	\$37.45	
9/01/2024	Anaconda Group Pty Ltd - prizes for Australia Day	\$69.98	
9/01/2024	Woolworths - Food for Australia Day	\$282.92	
9/01/2024	Woolworths - Food for Australia Day Activities	\$132.23	
9/01/2024	Big W - Prizes for Australia Day	\$8.00	
9/01/2024	Malone's Butchery - Meat for Australia Day BBQ	\$230.58	
9/01/2024	House Gateway - prizes for Australia Day	\$76.99	
9/01/2024	Big W - Prizes for Australia Day	\$198.75	
9/01/2024	Clark Rubber - Water Activities for Australia Day	\$159.00	
9/01/2024	Clarke Rubber - pump for water activities for Australia Day activities	\$20.95	
14/01/2024	Adobe Systems Incorporated - Acrobat Subscription		\$18.69
16/01/2024	Adobe Systems Incorporated - Photoshop Subscription		\$29.99
26/01/2024	Mailchimp - Mailchimp subscription		\$19.91
<b>TOTAL</b>		<b>\$1,310.07</b>	<b>\$310.04</b>

## Supplier Payment Register

For the period 1 January 2024 to 31 January 2024

TRANSACTION ACCOUNT			
		NT	I'state/I'ntl
1/01/2024	Wagait Beach Supermarket - Works Ute fuel	\$133.34	
1/01/2024	Wagait Beach Supermarket - stamps for office	\$5.70	
1/01/2024	Wagait Beach Supermarket - CEO vehicle fuel	\$117.00	
1/01/2024	Wagait Beach Supermarket - CEO vehicle fuel	\$53.67	
1/01/2024	Wagait Beach Supermarket - Truck fuel	\$150.00	
1/01/2024	Wagait Beach Supermarket - Works Ute fuel	\$80.00	
1/01/2024	Wagait Beach Supermarket - Unleaded fuel for small engine	\$15.35	
1/01/2024	Wagait Beach Supermarket - small engine fuel	\$7.30	
1/01/2024	Wagait Beach Supermarket - Mower diesel	\$82.00	
1/01/2024	Wagait Beach Supermarket - Small engine fuel	\$13.95	
1/01/2024	Wagait Beach Supermarket - mower fuel	\$34.75	
1/01/2024	Wagait Beach Supermarket - mower fuel	\$77.00	
1/01/2024	Wagait Beach Supermarket - small engines fuel	\$12.30	
1/01/2024	Wagait Beach Supermarket - fuel rebate	-\$9.30	
1/01/2024	Wagait Beach Supermarket - Tractor fuel	\$45.00	
1/01/2024	Wagait Beach Supermarket - Mower fuel	\$34.85	
1/01/2024	Wagait Beach Supermarket - Small engine fuel	\$119.00	
1/01/2024	Xero - Monthly subscription - Premium 20+ for January 2024		\$140.00
2/01/2024	Altbat Pty Ltd - IT assistance/support on Wednesday 13 December 2023.	\$550.00	
2/01/2024	CBA - Merchant fees		\$57.73
2/01/2024	Severine Meunier - Yoga classes for the month of December 2023 for Seniors	\$300.00	
3/01/2024	Central Business Equipment - Printing and Copy charges for the month of December 2023.	\$305.42	
4/01/2024	Harvey Distributors - 50 x 1 litre plastic bottles suit black trigger and flip top cap/lid	\$168.78	
5/01/2024	Fleetcare - CEO monthly leasing fees		\$1,180.06
12/01/2024	Power Water - monthly charges for water swipe card plan	\$37.98	
12/01/2024	Pamela Wanrooy Exp Claim - prizes for Australia Day activities	\$10.40	
15/01/2024	CBA - Commbiz fees		\$0.62
15/01/2024	CBA - Commbiz fees		\$8.78
17/01/2024	CBA - Annual Fee - to be refunded		-\$26.67
18/01/2024	Severine Meunier - Yoga classes for 8 Jan, 15 Jan, 22 Jan and 29 Jan 2024	\$400.00	
18/01/2024	Severine Meunier - Reimbursement for ferry travel	\$114.53	
22/01/2024	Motor Vehicle Registry - Registration - CD15CQ - Orange Tractor	\$296.00	
22/01/2024	Optus - Optus office/phone/fax charges		\$82.20
22/01/2024	Optus - Optus mobile charges		\$242.00
23/01/2024	Bowman Advisory - Strategic Plan development	\$15,290.00	
26/01/2024	Amy's Hearings - Australia Day face paint and hairspray activities	\$427.10	
30/01/2024	Jacana Energy - Electricity for 142 Wagait Tower Road - Council Grounds	\$1,702.76	
31/01/2024	Wagait Beach Supermarket - CEO fuel	\$54.02	
31/01/2024	Wagait Beach Supermarket - CEO fuel	\$80.03	
31/01/2024	Wagait Beach Supermarket - CEO fuel	\$81.24	
31/01/2024	Wagait Beach Supermarket - Work Ute fuel	\$100.86	
31/01/2024	Wagait Beach Supermarket - Works Ute fuel	\$120.97	
31/01/2024	Wagait Beach Supermarket - Coke for cleaning blackboard	\$5.50	
31/01/2024	Wagait Beach Supermarket - milk	\$4.65	
31/01/2024	Wagait Beach Supermarket - Biscuits	\$9.50	
31/01/2024	Wagait Beach Supermarket - Milk	\$3.75	
31/01/2024	Wagait Beach Supermarket - milk	\$8.55	
31/01/2024	Wagait Beach Supermarket - cake for Australia Day	\$23.00	
31/01/2024	Wagait Beach Supermarket - Biscuits	\$9.50	
31/01/2024	Wagait Beach Supermarket - Milk for Australia Day	\$12.15	

31/01/2024	Wagait Beach Supermarket - Food for Australia Day	\$91.19	
31/01/2024	Wagait Beach Supermarket - Food for Australia Day	\$167.21	
31/01/2024	Wagait Beach Supermarket - sauce for council meetings	\$5.50	
31/01/2024	Wagait Beach Supermarket - Fish and chips council meetings	\$49.50	
31/01/2024	Wagait Beach Supermarket - battered fish council meetings	\$6.00	
31/01/2024	Wagait Beach Supermarket - salad for council meetings	\$12.00	
31/01/2024	Wagait Beach Supermarket - Insect Repellent for Australia Day	\$39.20	
31/01/2024	Wagait Beach Supermarket - Mower fuel	\$59.06	
31/01/2024	Wagait Beach Supermarket - mower fuel	\$30.16	
31/01/2024	Wagait Beach Supermarket - mower fuel	\$27.10	
31/01/2024	Wagait Beach Supermarket - mower fuel	\$24.10	
31/01/2024	Wagait Beach Supermarket - Small engine fuel	\$14.95	
31/01/2024	Wagait Beach Supermarket - Mower fuel	\$59.40	
31/01/2024	Wagait Beach Supermarket - mower fuel	\$71.10	
31/01/2024	Veolia Environmental Services - Wheelie bin collections for 24.01.24 and 31.01.24	\$3,190.00	
31/01/2024	Veolia Environmental Services - General wheelie bin collections for 3.1.24, 10.1.24 and 17.1.24	\$1,212.20	
31/01/2024	Veolia Environmental Services - Hook lift - Hard Waste charges for January 2024	\$2,633.79	
31/01/2024	Veolia Environmental Services - Wheelie bin collections for 3.1.24, 10.1.24 and 17.1.24	\$4,785.00	
	<b>TOTAL</b>	<b>\$33,566.06</b>	<b>\$1,684.72</b>

## 7.2 Councillor Allowances

The total year-to-date payment to Councillors from 1 July 2023 to 31 January 2024 is \$9,744.70.  
The total year-to-date payment for professional development expenses is \$7,709.09.

## 7.3 CEO Declaration



### Certification by the CEO to the Council

<b>Council Name:</b>	WAGAIT SHIRE COUNCIL
<b>Reporting Period:</b>	October 2023 & December 2023

That, to the best of the CEO's knowledge, information and belief:  
(1) The internal controls implemented by the council are appropriate; and  
(2) The council's financial report best reflects the financial affairs of the council.

**CEO Signed**

**Date Signed**

20/02/2024

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)



## 8. CORRESPONDENCE AND INFORMATION

### 8.1. INWARDS CORRESPONDENCE

Date	From	About	
25/01/2024	Medic at Work	Employee Skin Checks & Flu Vax in 2024	email
25/01/2024	Acting Minister for Youth, Seniors & Equality Kate Worden	Thank you letter for application for International Women's Day Grant for 2024 for \$3,000.00	email
25/01/2024	Cox Country Club	Letter of support for Club for MUFF for June 22nd and 23rd - loan for chairs, tables, bins, play gym equipment and camping at Sports Ground	email
2/02/2024	Bentley McGinness Media training	McGuinness Media training - email to see if Council need media and/or communications training.	email
22/01/2024	NT Surfacing	Reply to CEO email: resurfaced courts	email
5/02/2023	City of Palmerston	Correspondence from Luccio Cercarelli - CoP Sharing of Working Alone Procedure	email
7/02/2024	ALGA President (Australian Local Govt Assoc.)	NGA: Program and Registration Launch - invitation to ALGA 2024 National General Assembly	email
15/02/2024	NT Remuneration Tribunal	Determination of Allowances for Members of Local Councils	email
15/02/2024	LGANT A/CEO	Aboriginal procurement policies – Feedback Opportunity	email
15/02/2024	Deputy Chief Minister	Successful IPG Application	email
15/02/2024	Grant Guru	Proposal for a grant finding service for WSC and Community	email
16/02/2024	Deputy Chief Minister	Rateability of land occupied by charities and public benevolent institutions.	email
16/02/2024	Chief Minister and Cabinet	\$3 million Community Place for People Grants Round - open	email

### 8.2. OUTWARDS CORRESPONDENCE

Date:	To:	About:	
15/01/2024	Resident	Letter of consent - stormwater and drainage at 145 Erickson Cresnet	email
16/01/2024	Territory Families	Signed Agreement - International Women's Day	email
16/01/2024	Simeon Latham	Wagait Beach ReDiscovery Hub letter regarding amendments to design	email
19/01/2023	Commbiz	Customer authority to disclose Information for Commbiz - V Boon new credit card	email
19/01/2024	NT Surfacing	Sports Court - cracking with sports courts	email
22/01/2024	LGANT	NT Heritage Council - Cr Peter Clee's nomination	email
22/01/2024	Overdue Rates payers	15 x overdue rates notices emailed	email
22/01/2024	Overdue Rates payers	2 x overdue rates notices mailed	mailed
24/01/2024	NT Police Firearms Unit	Wagait Shire Council Corporate Gun License update	email
29/01/2024	Cox Country Club	reply to CCC regarding MUFF.	email
30/01/2024	CAL	CAL registration for 2024	email
02/02/2024	Hardy Landscaping	RFQ to Supply & Install Exercise Station – Successful response	email
5/02/2024	Australia Day NT	Acquittal - Australia Day Community Grants	email
7/02/2024	Lesley Woolf - NT Ambassador	Letter of thanks	email
14/02/2024	Sureline (Debt Collection agency)	6 x overdue rate payers with outstanding debts for recovery for rates	email
16/02/2024	Candidates for Works Labourer job	5 x letters emailed to candidates	email

### 8.3 ACTION LIST

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	16/02/2024	No further action taken to date.
			10/01/2024	No further action taken to date.
			17/11/2023	No further action taken to date.
			10/10/2023	No change.
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	16/02/2024	No further action taken to date.
			10/01/2024	No further action taken to date.
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.

		15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
		14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113		11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.

3		Wagait Health Service and Clinic	16/02/2024	Report in agenda regarding recent actions
			11/01/2024	No further action taken to date.
			17/11/2023	No further action taken
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			4	2023/073
11/01/2024	No further action taken to date.			

		17/11/2023	No further action taken to date.
		10/10/2023	No change.
		14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
		11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
		10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
		14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
		16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

## **8.4 COMPLAINTS REGISTER**

NIL

## **8.5 CURRENT / UPCOMING EVENTS**

### **8.5.1. International Women's Day**

International Women's Day is officially on Friday 8 March in 2024. Unfortunately, this will have to be postponed in Wagait Beach because our Sport & Active-Recreation Manager has only just started with us and will take a couple of weeks to get this organised as the plan is to create a mural for the western wall of the amenities at Cloppenburg Park. This will take a bit of organising as far as getting the artist involved etc. The new dates for the official program will be advertised as soon as they have been confirmed.

### **8.5.2. Suicide Prevention Awareness**

This program will get back on track as soon as we can line up the Councillors to attend. So far this year we have not been able to get a date that everyone will be available on. Our Sport & Active-Recreation Manager is working on this. We may have to get an extension on the program if the end date of the program becomes an issue.

### **8.5.3. Youth Pop-Up to start next week**

Our Sport & Active-Recreation Manager (SARM) is going to re-start the Pop-Ups next week. Unfortunately, the funding application for the Youth Program was missed last year between the change over the CEOs. The SARM will operate the program for the two hours on Tuesday and Thursday afternoons.

### **8.5.4. Breast Screen NT:**

Breast ScreenNT Bus will be visiting Wagait Shire Council/Belyuen Clinic from Monday 25<sup>th</sup> March to Thursday 28<sup>th</sup> March 2024 offering free mammograms (Breast X-Rays). All woman aged over 50 years are encouraged to make an appointment.

## **8.6 AUDIT COMMITTEE MEETING**

Unfortunately, the CEO missed the dates for the Audit Committee meeting in February. After a couple of calls and emails it looks like we will work on having it on Tuesday 5 March 2024.

## **9. GENERAL BUSINESS**

NIL

## **10. IN-CAMERA ITEMS**

### **PURPOSE**

To discuss and consider any items of business that Council deems necessary to be done in private.

### **10.1 IN-CAMERA ITEMS**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

At \_\_\_\_\_ pm Council closed the meeting to the general public.

#### **10.1.1 Confidential items to be raised In-Camera:**

- 2023-24 Budget – Q2 Review
- Rates Assessment

### **10.2 RE-OPENING OF MEETING**

#### **PURPOSE**

To resolve to close the In-Camera session of the meeting and re-open the ordinary meeting to the general public.

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

At \_\_\_\_\_ pm Council opened the meeting to the general public.

### **11. CLOSE OF MEETING**

The Chair declared the meeting closed at \_\_\_\_\_ pm.