



WAGAIT SHIRE COUNCIL

**AGENDA
AUDIT COMMITTEE MEETING**

**COUNCIL CHAMBERS
142 WAGAIT TOWER ROAD 9.30AM**

Tuesday 10 October 2023

I hereby give notice that a Wagait Shire Council Audit Committee Meeting will be held on:

Date: Tuesday 10 October 2023

Time: 9.30am

Location: Council Chambers

142 Wagait Tower Road, Wagait Beach NT 0822

and via video-conference as required

CEO

Renita Glencross

Contents

1. Present	3
2. Opening of Meeting	3
2.1. Apologies.....	3
3. Conflict of Interest	3
4. Movement of Confidential Items (to Item 11.).....	3
5. Confirmation of Previous Minutes for the Audit Committee	3
5.1. Matters Arising from the Previous Minutes	3
6. Guests – Nexia Edwards.....	4
7. Action Sheet	4
8. Agenda Items.....	4
8.1. Policy Review – HR Code of Conduct (Workplace Participants)	4
8.2. New CEO – Media Release	4
9. Financial Reports – Nil	4
10. General Business – Nil.....	4
11. In-Camera Items	5
12. Date of Next Meeting.....	5
12. Closure of Meeting	5

1. Present

Committee members:

Chair Clare Milikins
Shelley Hewitt
Maureen Newman
President Neil White
Cr Michael Vaughan

Council staff:

CEO, Renita Glencross
Policy Officer, Fiona Carter

2. Opening of Meeting

The Chair declares the meeting open at am and welcomes all to the meeting.

The Chair advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

2.1. Apologies

The Chair advises that there are xxx apologies for this meeting.

**Resolution No. 2023/
That the apologies of XXX be accepted by the Committee.
Moved:
Seconded:
Vote:**

3. Conflict of Interest

The Chair asks if there are items on the Agenda that are a conflict of interest for members?

4. Movement of Confidential Items (to Item 11.)

The Chair asks if there are items on the Agenda to move into Confidential Items?

The Chair asks if there are Confidential items to move to the general Agenda?

5. Confirmation of Previous Minutes for the Audit Committee

The draft Minutes of the Audit Committee Meeting held Tuesday 9 May 2023 are attached for the committee's review.

**Resolution No. 2023/
That the Minutes of the Audit Committee Meeting of Tuesday 12 September 2023
be confirmed by Committee Members as a true and correct record.
Moved:
Seconded:
Vote:**

5.1. Matters Arising from the Previous Minutes

6. Guests – Nexia Edwards

Mr Noel Clifford from Nexia Edwards will present the Final draft audited financial statements for the year ending 30 June 2023. As this is still a confidential item, the presentation will be in-camera.

The chair asks the committee to accept a change a of Standing Orders to proceed to 11. In-Camera items to hear from Mr Clifford.

Resolution No. 2023/

That the Audit Committee accept the change to Standing Orders.

Moved:

Seconded:

Vote:

7. Action Sheet

All items on the action sheet were closed at the meeting in September and the items have been moved to the completed tab in the register workbook.

Resolution No. 2023/

That the Audit Committee accept the updated Action Sheet.

Moved:

Seconded:

Vote:

8. Agenda Items

8.1. Policy Review – HR Code of Conduct (Workplace Participants)

This policy is a requirement under Chapter 9, Part 9.3, Section 175 of the *Local Government Act 2019* and has been reviewed in line with council policy review schedule, with some minor adjustments. It applies to all workplace participants including employees, contractors and volunteers.

Resolution No: 2023/

That the Audit Committee recommends council adopt the following policies:

- **HR Code of Conduct (Workplace Participants) Work Health and Safety**

Moved:

Seconded:

Vote:

8.2. New CEO – Media Release

9. Financial Reports – Nil

10. General Business – Nil

11. In-Camera Items

Resolution No. 2023/

That the Committee close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or ratepayer.
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At pm Committee closed the meeting to the general public.

- 2023 Audited Financial Statements, presentation of final draft by Nexia Edwards.

Resolution No. 2023/

That the Committee re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm the Committee opened the meeting to the general public.

12. Date of Next Meeting

The next meeting of the Wagait Shire Council Audit Committee will be held in the Wagait Shire Council Chambers at 9.30am, TBC February 2024.

12. Closure of Meeting

The Chair declared the meeting closed at am.

