



## WAGAIT SHIRE COUNCIL

### MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD  
7.00PM TUESDAY 20 FEBRUARY 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 20 February 2024**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **[insert time and date]** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginya Boon  
Chief Executive Officer

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## 1. OPENING OF MEETING

### 1.1. OPENING OF MEETING

The President declared the meeting open at 7.00am and welcomed everyone to the meeting and made acknowledgment of country and advised that the meeting would be audio taped for minute taking purposes only, as authorised by the Chief Executive Officer.

### 1.2 ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Manager	Hanna Park

#### PUBLIC PRESENT

Nil

#### VISITORS PRESENT

Nil

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

### 1.4. APOLOGIES

Nil

### 1.5. LEAVE OF ABSENCE

Nil

## 2. DECLARATION OF INTERESTS

Nil

## 3. PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

## 4. CONFIRMATION OF MINUTES

#### 4.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

##### PURPOSE

Minutes of the previous meeting/s are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

##### **RESOLUTION No. 2024/017**

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 16 January 2024 are a true and accurate record.

**Moved: Cr Sarah Smith**

**Seconded: Cr Michael Vaughn**

**Vote: AIF**

#### 5. REPORTS REQUIRING DECISIONS OF COUNCIL

##### 5.1. DISPOSAL OF COUNCIL ASSETS

##### PURPOSE

This report is to seek Council's approval to dispose of assets and to determine the means of disposal.

##### **RESOLUTION No. 2024/018**

That Council:

- a) receives and notes the report on the disposal of Council's assets
- b) approves the disposal of the Holden Colorado 4WD Utility and the Suzuki All Terrain Quad Bike via expression of interest and if a fair offer is not received then send to auction, in line with Council's Asset Disposal Policy
- c) requests a report from the CEO at the next Council meeting presenting justification to purchase a side by side RTV

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

##### 5.2 MANDORAH UKULELE FOLK FESTIVAL

##### PURPOSE

To inform Council of the correspondence received from the Cox Country Club regarding the Mandorah Ukulele Folk Festival (MUFF) and to address their requests for support.

##### **RESOLUTION No. 2024/019**

That Council:

- a) receives and notes the report on the Mandorah Ukulele Folk Festival; and
- b) approves the Cox Country Club's request for support for the following items:
  1. Stackable Chairs – as many as possible
  2. Fold-up tables – as many as possible

3. 240ltr Rubbish Bins – both red lids and recycle bins
  4. Children’s Gym Play Equipment
  5. Request to advertise the event on Council’s website and notice board/s
- c) Does not approve camping at Cloppenburg Park

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

### 5.3 PROPOSAL FOR STRATEGIC PLAN INTEGRATION

#### PURPOSE

This report is to seek Council’s approval to engage Bowman Advisory to develop the framework to integrate the Strategic Plan with the Annual Plan and the Annual Report.

#### **RESOLUTION No. 2024/020**

That Council:

- d) receives and notes the report on the proposal from Bowman Advisory to integrate the Strategic Plan with the Annual Plan and the Annual Report developing templates for both; and
- e) approves the proposal for the amount of \$5,400ex GST

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF**

## 6. REPORTS FOR RECEIVING AND NOTING

### 6.1 PRESIDENT’S REPORT FOR THE PERIOD

#### PURPOSE

To update the Council on the activities of the President since the last Council meeting.

As part of my responsibility inform Council and the community of activities and information that is important.

#### **RESOLUTION No. 2024/023**

That Council receives and notes President Neil White’s report for the period 15 January 2024 to 14 February 2024.

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF**

### 6.2 CEO’S REPORT FOR THE PERIOD

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No. 2024/024**

That Council:

- a) receives and notes the CEO's report for the period 15 January 2024 to 14 February 2024.
- b) applies for funding through the Community Places for People (CPP) to advance Cloppenburg Park as per the approved master plan
- c) applies for funding through the Community Benefit Fund (CBF) to advance the Skate Park

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

### 6.3 WORKS MANAGER'S REPORT FOR THE PERIOD

#### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No. 2024/025**

That Council receives and notes the Works report for the period 15 January 2024 to 14 February 2024.

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

### 6.4 HEALTH CLINIC SERVICE IN WAGAIT BEACH

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

This report is to update Council of current actions undertaken, working towards the provision of Health Service in Wagait Beach.

**RESOLUTION No. 2024/026**

That Council receives and notes the report on the work towards a Health Clinic Service in Wagait Beach.

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

## 6.5 AUSTRALIA DAY 2024

### PURPOSE

To inform Council of the 2024 Australia Day celebrations in Wagait Beach.

#### **RESOLUTION No. 2024/027**

That Council receive and note the Australia Day 2024 report.

**Moved: Vice President Tom Dyer**

**Seconded: President Neil White**

**Vote: AIF**

## 6.6 SALE OF TIP TRUCK

### PURPOSE

This report is to update Council of the sale of the Hino Tip Truck.

#### **RESOLUTION No. 2024/028**

That Council receives and notes the report on the sale of the Hino Tip Truck at the Pickles Auction.

**Moved: Vice President Tom Dyer**

**Seconded: Cr Michael Vaughn**

**Vote: AIF**

## 6.7 TOURIST TOWN ASSET PROGRAM

### PURPOSE

This report is to provide an update of the income and expenditure to date in regard to the project funding from the Tourism Town Asset Program.

#### **RESOLUTION No. 2024/029**

That Council receives and notes the report on the income and expenditure for projects funded under the Tourism Town Asset Program.

**Moved: President Neil White**

**Seconded: Vice President Tom Dyer**

**Vote: AIF**

## 7. MONTHLY FINANCE REPORTS

### 7.1 FINANCIAL STATEMENTS

#### PURPOSE

To provide Council with a summary of the financial position of Council for the period ending 31 January 2024.

**RESOLUTION No. 2024/030**

That Council:

- a) notes the Chief Executive Officer (CEO) certifies to the best of her knowledge, information and the belief, that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report for January 2024; and
- c) accepts the monthly financial report for January 2024.

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

**8. CORRESPONDENCE AND INFORMATION**

**RESOLUTION No. 2024/031**

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the January 2024 Council meeting.

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

**8.1 ACTION LIST**

**RESOLUTION No. 2024/032**

That Council receives and notes the action list for the period since the January 2024 Council meeting.

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

**8.2 COMPLAINTS REGISTER**

NIL

**8.3 CURRENT / UPCOMING EVENTS**

**RESOLUTION No. 2024/033**

That Council receives and notes the information regarding the current and upcoming events for Wagait Shire Council.

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**



## 9. GENERAL BUSINESS

### 9.1 CHANGE TO STANDING ORDERS

Cr Sarah Smith asked the Council to accept a change to Standing Orders to add in an agenda item to include Questions without notice due to the following items not being reported on in the agenda:

1. Re-Discovery Hub – update presented to the Council. To be added to the action list:
  - Was waiting on costings with amended scope, received late last week
  - Will go through the cost with the amended scope asap
2. Restricted Use Area (RUA) – update presented to Council:
  - Investigated the weed control contract
  - Seems to have expired
  - Vacant Crown Land staff to visit Wagait Beach in early March to discuss
3. Cullen Bay dredging – update provided to Council:
  - Emails sent and phone calls made to no avail so far
  - Will continue to follow up

#### **RESOLUTION No. 2024/034**

That Council:

- a) Accepts the changes to Standing Orders and adds “Questions without Notice “ to the agenda; and
- b) receives and notes the questions and responses for the “Questions without Notice”

**Moved: Cr Sarah Smith**

**Seconded: Cr Michael Vaughn**

**Vote: AIF**

## 10. IN-CAMERA ITEMS

### **PURPOSE**

To discuss and consider any items of business that Council deems necessary to be done in private.

### 10.1 IN-CAMERA ITEMS

#### **RESOLUTION No. 2024/035**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

At 8:50pm Council closed the meeting to the general public.

#### **10.1.1 Confidential items to be raised In-Camera:**

- 2023-24 Budget – Q2 Review
- Rates Assessment
- Determination of Allowances for Members of Local Councils

#### **RESOLUTION No. 2024/040**

That Council resolved to move the following item to general business in accordance with section 293 (1) of the Local Government Act:

- a) 10.2 2023-24 Budget – Q2 Review and revised resolution 2024/

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

#### **RESOLUTION No. 2024/041**

**That Council:**

- a) receives and notes the report provided for a second quarter review of the 2023-24 budget;
- b) agrees to adopt the recommended amended budget as tabled for the 2023-24 financial year with the reduction of \$57,000 in “Employee Expenses” as this is seen as a savings already made this financial year; and
- c) Publishes the amended 2023-24 Budget pursuant to Section 203 of the *Local Government Act 2019*.

**Moved: President Neil White**

**Seconded: Vice President Tom Dyer**

**Vote: 4/5 – Cr Peter Clee not in favor of amending the budget - Carried**

## **10.2 RE-OPENING OF MEETING**

### **PURPOSE**

To resolve to close the In-Camera session of the meeting and re-open the ordinary meeting to the general public.

#### **RESOLUTION No. 2024/042**

That Council re-open the meeting to the general public in accordance with Section 99(1) of the Local Government Act.

**Moved: Cr Michael Vaughn**

**Seconded: President Neil White**

**Vote: AIF**

At 9:54pm Council opened the meeting to the general public.

## **11. CLOSE OF MEETING**

The Chair declared the meeting closed at 9:55pm.