



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 16 APRIL 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 16 April 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 15 April 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

CONTENTS

1. OPENING OF MEETING	4
1.1. ADDRESS BY CHAIR AND PRESIDENT	4
1.2. ATTENDANCE	4
1.3. ELECTRONIC MEETING ATTENDANCE	4
1.4. APOLOGIES	4
1.5. LEAVE OF ABSENCE.....	5
2. DECLARATION OF INTERESTS.....	5
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	5
4. PETITIONS AND QUESTIONS WITH NOTICE	5
5. CONFIRMATION OF MINUTES	6
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	6
5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	15
6. COUNCILLORS' REPORTS.....	15
6.1 President's Report	15
Update:	16
Meetings Attended:.....	16
7. OFFICERS' REPORTS	16
7.1 CEO REPORT FOR THE PERIOD	16
7.2 WORKS MANAGER'S REPORT FOR THE PERIOD.....	19
8. REPORTS REQUIRING DECISIONS OF COUNCIL	21
8.1 BLUE TREE PROJECT.....	21
8.2. ERICKSON BEACH ACCESS	22
9. MONTHLY FINANCE REPORTS.....	23
9.1 MONTHLY FINANCIAL REPORT	23
9.1.1 MARCH 2024 REPORTS.....	23
Table 2.2. Quarterly Report on Expenditure of Major Capital Projects	30
Class of Assets.....	30
Project Name / Description.....	30
Prior Year Actuals \$ (A)	30
YTD Actuals \$ (B)	30
Total Cost to Date \$ (C = A+B).....	30
Total Approved Budget \$ (D)	30
Total Yet to Spend \$ (E = D-C)	30
Building.....	30
WaRM #2 & #3 & #4 (Rediscovery Hub)	30

25,883.....	30
0 30	
25,883.....	30
225,000	30
199,118	30
9.1.2 CEO DECLARATION	42
10. REPORTS FOR RECEIVING AND NOTING	43
10.1 REVIEW OF ACTION ITEMS LIST TO 10 APRIL 2024	43
10.2 CORRESPONDENCE.....	48
10.2.1. INWARDS CORRESPONDENCE	48
10.2.2. OUTWARDS CORRESPONDENCE	49
10.3 COMPLAINTS REGISTER.....	49
11. CURRENT / UPCOMING EVENTS	50
11.1. GRANTS COMMISSION VISIT - 16 APRIL 2024	50
11.2. SENIORS MONRING TEA – 17 APRIL 2024.....	50
11.3 ANZAC DAY 2024 – 25 APRIL 2024	50
11.4. TERRITORY DAY 2024	50
12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	50
13. IN-CAMERA ITEMS	51
13.1. CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....	51
13. CLOSE OF MEETING	51

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Officer	Hanna Park

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 19 March 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 19 MARCH 2024**

CONTENTS

1. OPENING OF MEETING	3
1.1. ADDRESS BY CHAIR AND PRESIDENT	3
1.2. ATTENDANCE.....	3
1.3. ELECTRONIC MEETING ATTENDANCE	3
1.4. APOLOGIES	3
1.5. LEAVE OF ABSENCE.....	3
2. DECLARATION OF INTERESTS.....	3
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	3
4. PETITIONS AND QUESTIONS WITH NOTICE	4
5. CONFIRMATION OF MINUTES	4
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	4
5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	4
6. COUNCILLORS' REPORTS	4
6.1. PRESIDENT'S REPORT	4
7. OFFICERS' REPORTS	4
7.1. CEO'S REPORT.....	4
7.2. WORKS MANAGER'S REPORT FOR THE PERIOD.....	4
8. REPORTS REQUIRING DECISIONS OF COUNCIL	5
8.1. POLICY REVIEW.....	5
8.2. TEAM HEALTH REQUEST FOR WAIVER OF FEES.....	5
8.3. LGANT – CONSTITUTION CHANGES AND CALL FOR MOTIONS	5
8.4. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONFERENCE - CANBERRA	6
8.5. COMMUNITY CONSULTATION MEETING	6
9. MONTHLY FINANCE REPORTS.....	6
9.1. MONTHLY FINANCIAL REPORT	6
9.2. PROPOSAL FOR NEW ACCOUNT WITH COMMONWEALTH BANK OF AUSTRALIA (CBA).....	7
10. REPORTS FOR RECEIVING AND NOTING	7
10.1. REVIEW OF ACTION ITEMS LIST TO 14 MARCH 2024.....	7
10.2. CORRESPONDENCE.....	7
10.3. COMPLAINTS REGISTER.....	7
11. CURRENT / UPCOMING EVENTS	7
11.1. INTERNATIONAL WOMEN'S DAY.....	7
11.2. HARMONY DAY SENIORS COOKING CLASS.....	8
12. OTHER BUSINESS / QUESTIONS WITHOUT NOTICE.....	8
12.1. COUNCIL NEWSLETTER.....	8

12.2. CULLEN BAY DREDGING	8
13. IN-CAMERA ITEMS	8
14. DATE OF NEXT MEETING	9
15. CLOSE OF MEETING	9

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer – Arrived at 7:59pm
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Manager	Hanna Park

1.3. ELECTRONIC MEETING ATTENDANCE

NIL

1.4. APOLOGIES

NIL

1.5. LEAVE OF ABSENCE

NIL

2. DECLARATION OF INTERESTS

The President asked everyone present if they had read the agenda papers and if anyone wished to declare an interest in any item to be discussed at this Council meeting.

NIL DELARATIONS WERE RECEIVED.

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

4. PETITIONS AND QUESTIONS WITH NOTICE

NIL

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

RESOLUTION NO. 2024/052

That Council confirm the Minutes of the Ordinary Meeting of Council held on 20 February 2024 are a true and accurate record of that meeting.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

NIL

6. COUNCILLORS' REPORTS

6.1. PRESIDENT'S REPORT

RESOLUTION NO. 2024/053

That Council receives and notes President Neil White's report with the change of first name of new Council employee from Neil Speechley to Mark Speechley, for the period 15 February to 14 March 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO'S REPORT

RESOLUTION NO. 2024/054

That Council receives and notes CEO's report for the period 15 February to 14 March 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

7.2. WORKS MANAGER'S REPORT FOR THE PERIOD

RESOLUTION NO. 2024/055

That council receives and accepts the Works Manager's report for the period 14 February to 14 March 2024.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 POLICY REVIEW

RESOLUTION NO. 2024/056

That council:

- a) receives and notes the report on the following policies; and
- b) adopts the following policies as recommended by the Audit Committee.
 - COVID-19 & Infectious Diseases Risk Management Policy
 - Risk Management Policy
 - Working From Home Policy

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

8.2 TEAM HEALTH REQUEST FOR WAIVER OF FEES

RESOLUTION NO. 2024/057

That council:

- a) receives and notes the report on Team Health's request to waive fees for the use of the Community Centre; and
- b) approves the request from Team Health to waive the fees for the use of the Community Centre for community engagement in a Psychosocial Support Program for Wagait Beach Residents.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.3 LGANT – CONSTITUTION CHANGES AND CALL FOR MOTIONS

RESOLUTION NO. 2024/058

That council receives and notes the correspondence from LGANT.

Moved: Cr P Clee

Seconded: C M Vaughan

Vote: AIF

8.4 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONFERENCE - CANBERRA

RESOLUTION NO. 2024/059

That council:

- a) receives and notes the report on the 2024 National General Assembly of ALGA; and
- b) supports and approves Cr Peter Clee's attendance to this conference as a Wagait Shire Council representative; and
- c) approves that Cr Clee's allocated Professional Development budget of \$1,000 be used towards the cost of this attendance.

Moved: President N White

Seconded: Cr P Clee

Vote: 4/5 Cr P Clee abstained

8.5 COMMUNITY CONSULTATION MEETING

RESOLUTION NO. 2024/060

That council confirms the date of 13 April 2024 at 10am for the next community consultation meeting.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

9. MONTHLY FINANCE REPORTS

9.1. MONTHLY FINANCIAL REPORT

RESOLUTION NO. 2024/061

That council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report for February 2024; and
- c) requests further information on what the Other Liabilities of \$420,803 in the Balance Sheet is made up of.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

Vice President Tom Dyer arrived at the meeting at 7:59pm

9.2. PROPOSAL FOR NEW ACCOUNT WITH COMMONWEALTH BANK OF AUSTRALIA (CBA)

RESOLUTION NO. 2024/062

That council:

- a) receives and notes the report on the proposal to open two new accounts with CBA for Grants tied funding;
- b) approves the opening and establishment of two new accounts to hold tied grants funding; and
- c) authorises funds from the current CBA account to be transferred to the new CBA account once it is activated.

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1. REVIEW OF ACTION ITEMS LIST TO 14 MARCH 2024

RESOLUTION NO. 2024/063

That council received and notes the updated Action Items List to 14 March 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.2. CORRESPONDENCE

RESOLUTION NO. 2024/064

That council received and notes the incoming and outgoing correspondence from 15 February to 14 March 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.3 COMPLAINTS REGISTER

Council received and noted the Complaints register for the period to 14 March 2024.

11. CURRENT / UPCOMING EVENTS

11.1 INTERNATIONAL WOMEN'S DAY

The date currently advertised is the 23 March 2024 but this date has been postponed due to the rain over the past weekend which has meant that painting cannot go ahead. The new date will be determined this week.

The mural painting on the ablutions wall at Cloppenburg Park will continue to be painted during the weekends leading up to the new date for the celebration.

11.2 HARMONY DAY SENIORS COOKING CLASS

For Harmony Day on 21 March 2024 Council's Sport & Recreation Officer is going to do a Seniors Cooking Class to prepare food for a luncheon on this day which will be held from 10am – 1pm.

12. OTHER BUSINESS / QUESTIONS WITHOUT NOTICE

12.1. COUNCIL NEWSLETTER

Cr Smith queried why we weren't using the Newsletter as some residents weren't getting notification of events and activities as they were previously notified through this system. The CEO responded advising that it was only last week that the first attempt at putting an event through this system was trialled. It was a successful attempt, and this system will be used forthcoming.

12.2. CULLEN BAY DREDGING

Cr Smith was querying an update on any further action towards the dredging of Cullen Bay as the build up of sand in this area is responsible for changes and cancellations in the Ferry times to Wagait Beach. It was noted that there was correspondence to the Member for Daly requesting a follow up to ask if the Northern Territory Government can speed up this project as it is quite disruptive to the residents in Wagait Beach.

Council have directed the CEO to request that someone from DIPL attend the Community Consultation meeting in April, to update residents.

13. IN-CAMERA ITEMS

RESOLUTION No. 2024/066

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

At 8:46 pm Council closed the meeting to the general public.

Confidential items to be raised In-Camera:

- Audit Committee Meeting Minutes

RESOLUTION NO. 2024/069
That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.
Moved: Cr Clee
Seconded: President N White
Vote: AIF

At 8:47pm Council opened the meeting to the general public.

14. DATE OF NEXT MEETING

The next Council meeting is to be held on 16 April 2024.

15. CLOSE OF MEETING

The Chair declared the meeting closed at 8:48 pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

9.2 Two new accounts have been opened with CBA

6. COUNCILLORS' REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 15 March to 14 April 2024.

Moved:

Seconded:

Vote:

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the April Council meeting.

Council welcomes the visit today from the NT Grants Commission, who are visiting Councils around the NT to discuss and assess individual Councils needs in relation to grant funding from the NT Government.

Council also hosted DIPL representatives on Thursday April 4 for an update on the progress of the proposed Mandorah Marine Precinct (MMP) with pleasing news that works are scheduled to commence later this year with a projected completion date of late 2025. This is welcome news for all residents of Cox Peninsula as we look forward to this long-awaited project, bringing a safer and more protected and sheltered modern facility including a new boat ramp.

Several Councilor's are attending the LGANT Conference in Darwin on 18 and 19 April.

Meetings Attended:

Friday 15 th March	CEO catchup & Northern Region Emergency Control BOM update
Tues 19 th March	Council Meeting
Fri 22 nd March	CEO catch up
Thursday 4 th April	DIPL briefing on MMP followed by Council Budget workshop
Fri 5 th April	Tender assessment with Finance Officer
Mon 8 th April	CEO catch up cancelled due to my illness due to Flu
Fri 12 th April	CEO catch up
Saturday 13 th	Community Consultation
Tuesday 16 April	Host a visit from the NT Grants Commission

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

<p>RECOMMENDATION That council receives and accepts the Officers’ reports for the period 15 March to 14 April 2024. Moved: Seconded: Vote:</p>	<p>Resolution No. 2024/</p>
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Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
21/3/2024	JLT Insurance	To go through the Discretionary Trust Risk Protection Declaration
21/3/2024	TKT Security Camera Technician	Visited to get all cameras back up and running
21/3/2024	Dept Sport & Recreation	To discuss the new S/R Program commencing from 1 July – Active Regional & Remote Communities Program
27/3/2024	Bowman Advisory	To discuss progress with integrating the Strategic Plan into the Annual plan and Annual report templates
4/4/2024	DIPL MMP Project Officers & Councillors	To discuss progress on design and timelines for MMP
4/4/2024	Budget Workshop with Councillors	To go through a first draft of the 2024-25 budget
5/4/2024	Steve - NS Build/Construction	To carry out a site inspection and discuss options for the quote to supply and install a hard cover over the Sports Court
9/4/2024	Scott - Mugavin Contracting	To carry out a site inspection for quoting on driveway causeway/crossovers and advise/quote on a solution for the drains along Wagait Tower Rd
9/4/2024	Stephen – IT Managed Services	To do site inspection and to discuss options for an IT upgrade and ongoing support

Projects

Current Capital Projects and Procurement

1. Exercise Station for Sports Ground
 - Contract signed
 - PO Issued
 - Materials ordered
 - On ground works to commence early May
2. ReDiscovery Hub for Sports Ground
 - Contract signed
 - PO issued
 - Work Scheduled received with site prep to commence 1-3 May 2024
3. Driveway Drainage Works

- Engaged a contractor to come over for a site inspection and quote on works

Grants

Grant Reporting and Acquittals

Grant Reporting

Grant Name	Report Name	Due Date	Status
Healthy Lifestyle Grant 2021-22	Final Performance report	31/7/2023	Overdue
WaRM 2023-24 – ReDiscovery Hub	Progress Report	31/5/2024	Not Started

Grant Acquittals

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant 2023-24	Acquittal Form	5/11/2023	Overdue
International Women’s Day 2024	Acquittal Form	6/5/2024	Not Started
NT Youth Week 2024	Funding Acquittal	15/5/2024	Not Started
IPG – Exercise Station Upgrade	Acquittal Form	31/5/2024	Not Started
WaRM 2023-24 – ReDiscovery Hub	Acquittal Form	31/5/2024	Not Started

Grant Applications

Grant Name	Project Name	Due Date	Status
Community Places for People (CPP) 2023-24	Covered Sports Court	22/3/2024	Closed/Submitted
Community Benefit Fund (CBF)	Skate Park Bild	28/2/2024	Closed/Submitted

COMMENTS

New Sport & Recreation Program

- New name – Active Regional & Remote Communities Program
- To commence from 1 July 2024
- Vision – Celebrated Communities / Vibrant Places / Active Territorians
- Mission – Partnering to build safe, strong and proud communities where every Territorian is valued and able to participate
- Strategic Goals
- Program Objectives
 - Increasing participation and building awareness of the benefits of being active – deliver regular, structured physical activity, or new and enhanced sport, recreation and cultural programs
 - Addressing barriers to sport, recreation and cultural activities – provide inclusive and high-quality sport, recreation and cultural experiences for all community residents

- Boosting capability - facilitate development opportunities to build local workforce capacity in remote locations that:
 - Promote inclusion of under-represented population groups
 - Develop initiatives for sport and recreation to be sustainable and affordable
 - Deliver programs that activate communities
 - Enhance sport and recreation programs that are fun, safe and inclusive for communities
 - Enable communities to shape the future of sport and recreation through local decision making and employment pathways

Sport and Recreation Program Activities

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly - March	Yoga – Mondays Pilates – Tuesdays Online Pilates - Friday	15	24	39
16&17/3/2024	International Women’s Day – Mural Painting		4	4
21/3/2024	Harmony Day Cooking Class	2	7	9
22/3/2024	Ride to School (was a rainy morning)	1	5	6
26/3/2024	Online Safety for Parents & Carers Workshop	3	4	7
5,6&7/4/2024	International Women’s Day – Mural Painting		4	4
10/4/2024	Dementia Australia Awareness Session & Morning Tea	4	5	9
TOTALS		25	53	78

7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work’s Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and accepts the Works Manager’s report for the period 14 March to 14 April 2024.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 14 March 2024 14 April 2024

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> • Sick Leave Rowan Roberts 03 April 2024 • RDO Rowan Roberts 13 March 2024 • RDO Mark Speechley 09 April 2024
WHS	<ul style="list-style-type: none"> • Incidents > NIL
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)14</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Mow and Snip Water Compound x 2
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 16 • Boat Ramp Removal of Sand x 2 • Reported walking platform still wired on (no action from DIPL) • Mowing Snipping and poison Carpark Area x 2 • Lots of broken glass being picked up around the area lately • Power Box front of jetty door hinge broken and reported (no action from DIPL) <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 9 • Council bins in, out & cleaned weekly x 28 • Clean up at hard-waste compound ongoing • Steel Bin change over 03 April 2024 • Green Waste Burnt x 1 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x 2 ongoing <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Continuation of poisoning drains and verges around the community • Mowing and snipping of the Estate on going <p><u>Council still offering Herbicide to local Residents for Gamba Grass Control</u></p> <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Potholes repairing around estate • Remove over hanging branches on verges for mower accessibility • Fix Drainage in Dillion Place • Mowing and Poisoning on going <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Quad Bike sold and Colorado Ute going over to Pickles Auction • John Deere Tractor fully serviced by Workshop Team • Chainsaw being replaced by new one <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Mowed and Snipped • Footpaths have been pressure cleaned at both sites • Poisoning has been done at both sites

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 BLUE TREE PROJECT

Action: For Decision

Author: CEO

PURPOSE

This report is to request Councils approval of the painting of a Tree in the Council Yard to be a visual reminder to check in on loved ones and mates who might be struggling.

RECOMMENDATION

That Council:

- a) receives and notes the report on the Blue Tree Project; and
- b) approves a tree to be determined in the Council grounds be painted in 'Billie Jean' Blue colour

Moved:

Seconded:

Vote:

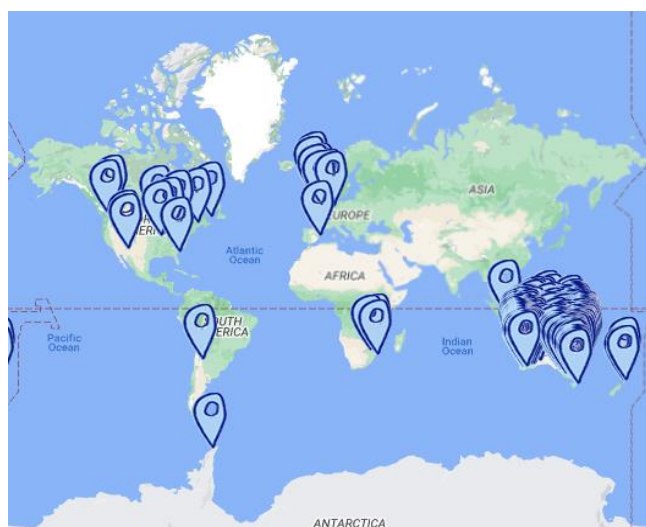
Background

We have had a request from one of our residents to become involved in the Blue Tree project.

Blue Tree Project has flourished into a charity helping change the way we talk about mental health after the tragic loss of Jayden Whyte to suicide in 2018.

We believe the symbol of the blue tree now holds a whole new meaning for so many. Acting as a source of conversation that helps save lives, the blue trees are visual reminders to check in on loved ones and mates who might be struggling.

There are 1,149 Blue Trees registered so far and eleven of these are in the Northern Territory.



More information can be found using the following link:

<https://bluetreeproject.com.au/courses-services/>

8.2. ERICKSON BEACH ACCESS

Action: For Decision

Author: CEO

PURPOSE

This report is to advise Council of the response from the Department of Infrastructure, Planning and Logistics' (DIPL), Land Management Branch in regard to the closure of the Erickson Beach Access with a locked gate and to seek Council's perspective and required action on the matter.

RECOMMENDATION

That Council:

- a) receives and notes the report on the Erickson Beach Access;
- b) agrees/disagrees to installing a gate at the access site to be kept locked; and
- c) directs the CEO to pursue the approval for the locked gate from the Department Environment, Parks and Water Services through DIPL's Land Management Branch

Moved:

Seconded:

Vote:

Background

Council was recently visited by staff from DIPL's Land Management Branch (LMB). We discussed the issue of installing a gate on the Erickson Beach Access and then to lock this gate to public access. They were asked if they had done any consultation with local residents to advise them of this plan and were offered an opportunity to present at Council's Community Consultation meeting in April. When the LMB were contacted to see if they wanted to be put on the agenda for the Community Consultation meeting, it was established that the staff were not really aware of this plan and advised that this was not something that has come from their office.

In undertaking some research, it has been established that Council's request to extend and increase an Occupation Licence over the two Beach Accesses – Erickson and Baluria included a plan to install bollards and a gate to limit access onto the beach and protect dunes.

Council also successfully applied for funding to upgrade the two Beach Accesses and this application incorporated a project plan that also included installing barriers and a gate to deter vehicles entering restricted areas but allowing access for emergency vehicles and those with permission to do so.

9. MONTHLY FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 March 2024.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for March 2024.

Moved:

Seconded:

Vote:

9.1.1 MARCH 2024 REPORTS

- 1.1 Monthly Income and Expenditure Report
- 1.2 Monthly Operating Position
- Profit and Loss (Detailed)
- 2.1 Monthly Capital Expenditure and Funding Report
- 2.2 Quarterly Report on Expenditure of Major Capital Projects
- 3 Monthly Balance Sheet Report with Notes
- 4 Member and CEO Council Credit Card Transactions Supplier Payments for March 2024
- Statement of Cash Flows

Table 1.1 Monthly Income and Expenditure Statement

as of 31 March 2024	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$	ANNUAL BUDGET 2023-2024 (ORIGINAL BUDGET)	Budget variance
OPERATING INCOME						
Contracts, Fees & Charges	98,128	85,791	12,337	113,700	201,600	(87,900)
Interest/Investment Income	28,340	26,000	2,340	76,000	30,000	46,000
Operating Grant Revenue	328,833	322,164	6,669	322,164	322,164	0
Other Income	2,752	0	2,752	0	0	0
Other Income - Disposal of Fixed Assets	9,860	20,000	(10,140)	20,000	45,000	(25,000)
Rates Income	263,808	261,339	2,469	261,723	261,723	0
Rental Income	7,364	5,391	1,973	7,200	7,200	0
Waste Management Income	128,664	128,060	604	128,300	128,300	0
Total OPERATING INCOME	867,749	848,745	19,004	929,087	995,987	(66,900)
OPERATING EXPENSES						
Administration Expenses	67,519	75,456	(7,937)	100,500	61,350	39,150
Contracts & Material Expenses	1,925	1,673	252	2,250	1,500	750
Depreciation Expense	153,750	153,747	3	205,000	170,000	35,000
Elected Member Allowances	11,078	18,000	(6,922)	24,000	24,000	0
Elected Member Expenses and Professional Development	10,298	7,994	2,304	10,000	8,000	2,000
Employment Expenses	382,662	384,800	(2,138)	513,070	570,070	(57,000)
Insurance	68,673	70,000	(1,327)	70,000	60,000	10,000
Other Expenditure (By-Election)	0	0	0	0	0	0
Projects & Activities - WSC Contributions	2,155	9,360	(7,205)	12,500	12,500	0
Repairs & Maintenance	70,169	70,848	(679)	94,500	19,500	75,000
Services	8,671	7,596	1,075	10,150	10,150	0
Vehicle & Plant Expenses	32,686	14,523	18,163	18,900	17,400	1,500
Waste Management Expenses	68,074	80,613	(12,539)	107,500	107,500	0
Total OPERATING EXPENSES	877,660	894,610	(16,950)	1,168,370	1,061,970	106,400
OPERATING SURPLUS / DEFICIT	(9,911)	(45,865)	35,954	(239,283)	(65,983)	(173,300)

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS/DEFICIT	(9,911)	(45,865)	35,954	(239,283)
Remove NON-CASH ITEMS				
Less Non- Cash Income				
Add Back Non-Cash Expenses	153,750	153,747	3	205,000
TOTAL NON-CASH ITEMS	153,750	153,747	3	205,000
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	(76,195)	(687,149)	610,954	(687,149)
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows				
TOTAL ADDITIONAL OUTFLOWS	(76,195)	(687,149)	610,954	(687,149)
Add ADDITIONAL INFLOWS				
Capital Grants Income	75,000	75,000	0	198,603
Prior Year Carry Forward Tied Funding	330,922	330,922	0	330,922
Other Inflow of Funds				
Transfers from Reserves				191,907
TOTAL ADDITIONAL INFLOWS	405,922	405,922	0	721,432
NET OPERATING POSITION	473,566	(173,345)	646,910	0

Profit & Loss Statement - Detailed

Period: July 2023 - March 2024

Account	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Var %	Annual Budget \$	Notes
Income						
Contracts, Fees & Charges						
Contracts - Jetty Management	53,393	59,994	(6,601)	-11%	80,000	Invoiced Mar24 charges in April month
Contracts - Other (DIPL)	13,810	1,000	12,810	1281%	1,000	Invoiced Crown Land Management \$13.5K for provisions of RUA in March
Contracts - Other (Power & Water)	480	1,000	(520)	-52%	1,000	
Contracts - Water Management	28,654	22,500	6,154	27%	30,000	
Dog Registrations	1,791	1,297	494	38%	1,700	
Total Contracts, Fees & Charges	98,128	85,791	12,337	14%	113,700	
Interest/Investment Income						
Bank Interest Income	28,340	26,000	2,340	9%	76,000	
Total Interest/Investment Income	28,340	26,000	2,340	9%	76,000	
Operating Grant Revenue						
Grants - FAA General Purpose	16,866	15,090	1,776	12%	15,090	
Grants - FAA Roads	69,870	59,524	10,346	17%	59,524	
Grants - NT Operational	222,000	226,982	(4,982)	-2%	226,982	CMC advised of \$9K overpayment that council should repay
Grants - Sport & Rec Operational	20,097	20,568	(471)	-2%	20,568	
Total Operating Grant Revenue	328,833	322,164	6,669	2%	322,164	
Other Income						
Misc income	2,752	0	2,752	0%	0	
Total Other Income	2,752	0	2,752	0%	0	
Other Income - Disposal of Fixed Assets						
Disposal of Fixed Assets	9,860	20,000	(10,140)	-51%	20,000	Sales of truck, Quad bike sold at \$2310 and Ute to be sold via auction
Total Other Income - Disposal of Fixed Assets	9,860	20,000	(10,140)	-51%	20,000	
Rates Income						
Rates - Debt collectors fees	1,200	0	1,200	0%	0	
Rates - Income	260,258	260,223	35	0%	260,223	
Rates - Interest Income	1,543	369	1,174	318%	500	
Rates - Less Pensioner Concession	(10,800)	0	(10,800)	0%	0	
Rates - Pensioner Rebate	10,800	0	10,800	0%	0	
Rates - Search income	807	747	60	8%	1,000	

Total Rates Income	263,808	261,339	2,469	1%	261,723
Rental Income					
Rent - CEO House	3,455	3,897	(442)	-11%	5,200
Rent - Cloppenburg Park	3,000	0	3,000	0%	0
Rent - Community Centre Income	909	1,494	(585)	-39%	2,000
Total Rental Income	7,364	5,391	1,973	37%	7,200
Waste Management Income					
Waste Management - Additional Bin	859	760	99	13%	1,000
Waste Management - Hard Waste	482	0	482	0%	0
Waste Management - Less Pensioner Concession	(8,100)	0	(8,100)	0%	0
Waste Management Levy	127,323	127,300	23	0%	127,300
Waste Management Pensioner Rebate	8,100	0	8,100	0%	0
Total Waste Management Income	128,664	128,060	604	0%	128,300
Total Income	867,749	848,745	19,004	2%	929,087

Less Operating Expenses

Administration - Bank Charges

Bank Fees	283	450	(167)	-37%	600
Merchant Fees	946	1,125	(179)	-16%	1,500
Total Administration - Bank Charges	1,228	1,575	(347)	-22%	2,100

Administration - Memberships & Subscriptions

LGANT/Membership	1,710	1,494	216	14%	2,000
Subscriptions & Publications	2,022	747	1,275	171%	1,000
Total Administration - Memberships & Subscriptions	3,732	2,241	1,491	67%	3,000

Administration - Office Expenses

Advertising	1,819	2,625	(806)	-31%	3,500	
Auditing	(2,360)	7,497	(9,857)	-131%	10,000	FY24 audit expenses will be invoiced in Jun (\$8K)
Cleaning	1,230	1,499	(269)	-18%	2,000	
Consultant fees	27,800	26,249	1,551	6%	35,000	
Donations [61110]	500	500	0	0%	500	
Fees, Licences & Charges	1,346	1,494	(148)	-10%	2,000	
Insurance	68,673	70,000	(1,327)	-2%	70,000	
IT Equipt, Maint & Support	2,793	2,250	543	24%	3,000	
IT Subscriptions & Licenses	13,790	11,625	2,165	19%	15,500	Increase of price, added more subscriptions council requires
Meeting expenses	1,870	1,647	223	14%	2,200	
Postage	683	747	(64)	-9%	1,000	
Printing & Stationery	4,099	3,744	355	9%	5,000	

Rate Recovery cost	1,330	0	1,330	0%	0	Will get reimbursed through rate payers
Safety Supplies & Equipment	923	747	176	24%	1,000	
Staff Amentities	799	1,125	(326)	-29%	1,500	
Travel & Accommodation	2,325	3,744	(1,419)	-38%	5,000	
Valuation Costs	0	2,250	(2,250)	-100%	3,000	No cost for FY24, valuation is due in FY25
Total Administration - Office Expenses	127,619	137,743	(10,124)	-7%	160,200	
Administration - Telephones & Communications						
Mobiles	1,982	2,250	(268)	-12%	3,000	
Office phone/fax/internet	717	900	(183)	-20%	1,200	
Satellite	914	747	167	22%	1,000	
Total Administration - Telephones & Communications	3,613	3,897	(284)	-7%	5,200	
Contracts & Material Expenses						
Animal Management Charges [64600]	299	369	(70)	-19%	500	
Contracts - Jetty Maintenance	1,144	749	395	53%	1,000	
Contracts - Water Management/Maintenance	22	180	(158)	-88%	250	
Contracts - Weeds & Fire Management	460	375	85	23%	500	
Total Contracts & Material Expenses	1,925	1,673	252	15%	2,250	
Depreciation Expense						
Depreciation expense	143,250	153,747	(10,497)	-7%	205,000	Estimated monthly depreciation \$17083/month - to be adjusted via FY24 audit
Depreciation expense - ROU	10,500	0	10,500	0%	0	
Total Depreciation Expense	153,750	153,747	3	0%	205,000	
Elected Member Allowances						
Councillor Allowances	11,078	18,000	(6,922)	-38%	24,000	
Total Elected Member Allowances	11,078	18,000	(6,922)	-38%	24,000	
Elected Member Expenses and Professional Development						
Councillor Professional Development	7,753	5,994	1,759	29%	8,000	
Councillor Expenses	2,545	2,000	545	27%	2,000	
Total Elected Member Expenses and Professional Development	10,298	7,994	2,304	29%	10,000	
Employment Expenses						
Staff Recruitment Expenses	1,319	0	1,319	0%	0	
Staff Training	4,430	2,250	2,180	97%	3,000	
Staff Uniforms & Safety	402	374	28	7%	500	
Superannuation	36,842	38,205	(1,363)	-4%	50,941	
Wages - Allowances - First aid	997	504	493	98%	675	
Wages - Allowances - Travel	703	747	(44)	-6%	1,000	

Wages - Annual Leave expense	(10,819)	0	(10,819)	0%	0	To be adjusted through FY24 audit
Wages - Long Service leave expense	(22,718)	0	(22,718)	0%	0	To be adjusted through FY24 audit
Wages - Paid on Work cover	(11,150)	0	(11,150)	0%	0	Reimbursement payment for FY23 came through in FY24
Wages & Salaries	382,658	342,720	39,938	12%	456,954	Fully spent Sports & Rec grant budget. Now being funded by council's allocation
Total Employment Expenses	382,662	384,800	(2,138)	-1%	513,070	
Projects & Activities - WSC Contributions						
Activities - ANZAC Day WSC contribution	136	747	(611)	-82%	1,000	
Activities - Community	2,019	3,375	(1,357)	-40%	4,500	
Activities - Community Fund	0	3,744	(3,744)	-100%	5,000	
Activities - Seniors WSC contribution	0	747	(747)	-100%	1,000	
Activities - Sport & Rec WSC Contribution	0	747	(747)	-100%	1,000	
Total Projects & Activities - WSC Contributions	2,155	9,360	(7,205)	-77%	12,500	
Repairs & Maintenance						
R&M Ablution Block	0	5,249	(5,249)	-100%	7,000	
R&M CEO House	1,335	1,872	(537)	-29%	2,500	
R&M Community Centre	2,744	2,625	119	5%	3,500	Plumbing and AC maintenance
R&M Garden & Ground	3,291	747	2,544	341%	1,000	Excavator works & tree removal done in council ground
R&M Office	4,499	1,872	2,627	140%	2,500	Replacement of AC and other R&M for office
R&M Office equipment	0	747	(747)	-100%	1,000	
R&M Road Repair & Maintenance	51,200	52,498	(1,298)	-2%	70,000	Road verge repair from RBK contracting - \$14K worth of work from FY23 was invoiced in FY24
R&M Sports Ground	914	747	167	22%	1,000	
R&M Townsite	3,000	369	2,631	713%	500	Tree removal done
R&M Workshop	2,160	2,250	(90)	-4%	3,000	
Stores Materials & Loose Tools	1,026	1,872	(846)	-45%	2,500	
Total Repairs & Maintenance	70,169	70,848	(679)	-1%	94,500	
Services						
Services - Electricity	4,091	4,869	(778)	-16%	6,500	
Services - Gas Supplies	0	108	(108)	-100%	150	
Services - Pest Control	1,490	369	1,121	304%	500	Annual pest control done
Services - Water & Sewerage	3,090	2,250	840	37%	3,000	
Total Services	8,671	7,596	1,075	14%	10,150	
Vehicle & Plant Expenses						
Fuel CEO	1,898	1,872	26	1%	2,500	
Fuel Plant and Machinery	2,394	2,072	322	16%	2,700	
Fuel Works Truck	834	522	312	60%	700	
Fuel Works Ute	2,489	1,872	617	33%	2,500	
R&M Plant & Machinery	4,651	3,744	907	24%	5,000	

R&M Vehicles	3,365	1,872	1,493	80%	2,500	council vehicles detailing, re-installation of GPS, R&M for council ute
Registrations - Plant & Machinery	2,357	369	1,988	539%	500	\$700 should be allocated to vehicle rego
Registrations - Vehicles	381	2,200	(1,819)	-83%	2,500	
Vehicle Leasing Costs	14,317	0	14,317	0%	0	
Total Vehicle & Plant Expenses	32,686	14,523	18,163	125%	18,900	
Waste Management Expenses						
Hard Waste Collection	24,400	14,994	9,406	63%	20,000	Increased in fuel levy charge
R&M Green Waste Compound	0	378	(378)	-100%	500	
R&M Hard Waste Compound	3,174	1,494	1,680	112%	2,000	
Regular Bin Collection	40,500	63,747	(23,247)	-36%	85,000	This budget will help cover the overspend of hard waste collection
Total Waste Management Expenses	68,074	80,613	(12,539)	-16%	107,500	
Total Less Operating Expenses	877,660	894,610	(16,950)	-2%	1,168,370	
Operating Profit	(9,911)	(45,865)	35,954	78%	(239,283)	

Table 2.1 Monthly Capital Expenditure and Funding Report

CAPITAL EXPENDITURE for the period March 2024		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	YTD Budget*	
Class of Assets	Project Name / Description					Funding Body	WSC contribution
Buildings	ReDiscovery Centre	0	199,118	(199,118)	199,118	199,118	
Infrastructure	Skate Park/pump track upgrade	4,698	15,797	(11,099)	15,797	10,765	5,032
Infrastructure	Outdoor Court & Fitness Equipment Upgrades	423	142,640	(142,217)	142,640	142,640	
Infrastructure	Beach Access Upgrades	12,903	70,000	(57,097)	70,000	53,400	16,600
Infrastructure	Driveway & Road Drainage Remediation		93,530	(93,530)	93,530	84,000	9,530
Infrastructure	Solar Lighting & Cloppenburg Park Upgrade	3,500	3,500	0	3,500		3,500
Infrastructure	Contingency of repairs to sports court fencing and drainage works		42,564	(42,564)	42,564	39,603	2,961
Motor Vehicles	Leased (Right of Use)	11,990	30,000	(18,010)	30,000		30,000
Plant & Equipment	Slasher & Mower	42,682	90,000	(47,318)	90,000		90,000
TOTAL CAPITAL EXPENDITURE		76,195	687,149	(610,954)	687,149	529,526	157,623

Total capital expenditure funded by:		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	Funding Body	WSC contribution
2023/24 Capital Grants	LRCI Phase 4		39,603	(39,603)	39,603	39,603	
	WarM #4	75,000	75,000	0	75,000	75,000	
	IPG - Drive way remediation		84,000	(84,000)	84,000	84,000	
Prior Year Carry Forward Tied Capital Grants	IPG - Sportsground		142,640	(142,640)	142,640	142,640	
	CPP		53,400	(53,400)	53,400	53,400	
	LRCI		10,765	(10,765)	10,765	10,765	
	WaRM #2-#3		124,118	(124,118)	124,118	124,118	
Operating Income/Deficit		(9,911)	(34,283)	24,372	(34,283)		(34,283)
Transfer from Cash Reserve			191,906	(191,906)	191,906		191,906
TOTAL CAPITAL EXPENDITURE FUNDING		65,089	687,148	(622,059)	687,148	529,525	157,623

Table 2.2. Quarterly Report on Expenditure of Major Capital Projects

Class of Assets	Project Name / Description	Prior Year Actuals \$ (A)	YTD Actuals \$ (B)	Total Cost to Date \$ (C = A+B)	Total Approved Budget \$ (D)	Total Yet to Spend \$ (E = D-C)
Building	WaRM #2 & #3 & #4 (Rediscovery Hub)	25,883	0	25,883	225,000	199,118

Special Purpose Grants at March 2024

Capital Grants - WIP

Class of Asset	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
Infrastructure	DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/04/2024		142,640.00	142,640.00	422.73	142,217.27
Infrastructure	DCMC - CPP	CPP 2023	Beach Access Upgrades	30/06/2024		53,400.00	53,400.00	12,902.70	40,497.30
Infrastructure	Federal Gov	LRCI Phase 3	Skate Park/pump track upgrade			10,764.80	10,764.80	4,698.28	6,066.52
Building	DCMG-LG	WRM #2 21-22	ReDiscovery Centre	31/03/2024		49,117.50	49,117.50		49,117.50
Building	DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2024		75,000.00	75,000.00		75,000.00
Building	DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000.00		75,000.00		75,000.00
Infrastructure	DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces				-		-
Capital Grants - WIP TOTAL					75,000.00	330,922.30	405,922.30	18,023.71	387,898.59

Program Grants - Current

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	DoH	Healthy Lifestyle Grants 2022-2023	Wagait Healthy Lifestyle Program 2023	30/06/2024		20,000.00	20,000.00	17,720.66	2,279.34
	DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2024	3,000.00		3,000.00	1,192.61	1,807.39
	DTF	NT Men's Places Grants 2022-23	Wagait Men's Program	30/06/2024		8,115.00	8,115.00	142.26	7,972.74
	DoH	NT Suicide Prevention Grants 2023/24	Suicide Prevention Program 2023-24	30/06/2024	10,000.00		10,000.00	6,589.41	3,410.59
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2023-24	30/04/2024	2,000.00		2,000.00		2,000.00
									-
Program Grants - Current TOTAL					15,000.00	28,115.00	43,115.00	25,644.94	17,470.06

Program Grants - Acquitted

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	Australia Day	Australia Day	Australia Day		2,250.00		2,250.00	2,250.00	-
	Carers NT	Carers NT 2023	Carers NT		300.00		300.00	300.00	-
	DITT - CBF	Community Benefit Fund	Makers & Creators 2022			76.00	76.00	76.00	-
	DTF	Quick Response Grants	Quick Response Youth 2023			1,964.90	1,964.90	1,964.90	-
	DTF	Wagait Seniors excursion	Senior Month 2023-24		2,000.00		2,000.00	2,000.00	-
	DoH - AOD	Alcohol and Other Drugs Youth Grants	Wagait Youth Program 2023			10,769.26	10,769.26	10,769.26	-
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2022-23			16.81	16.81	16.81	(0.00)
Program Grants - Acquitted TOTAL					4,550.00	12,826.97	17,376.97	17,376.97	(0.00)
GRAND TOTAL					94,550.00	371,864.27	466,414.27	61,045.62	405,368.65

Table 3. Monthly Balance Sheet Report

As at 31 March 2024

Assets	31 Mar 2024	31 Mar 2023	Note
Current Assets			
Cash at Bank			
Tied Funds			
Bendigo Investment Acc	500,000	500,000	1 (a)
CBA Fixed Term Deposits	1,000,000	1,000,000	1 (b)
CBA Online Saver - SP Grants	405,976	188,656	
Total Tied Funds	1,905,976	1,688,656	
Untied Funds			
CBA Online Saver	240,928	116,221	
CBA Transaction Account	40,890	42,428	
Total Untied Funds	281,818	158,649	
Total Cash at Bank	2,187,794	1,847,306	
Accounts Receivable			
Trade Debtors	7,013.49	5,616.37	2
Less Prov'n for Doubtful Debts	(5,510.00)	(5,838.00)	
Rates & Charges Debtors			
Rates Debtors Account	26,881	24,047	5
Rates in Advance	6,985	6,326	
Undeposited Funds working A/c	-	8,334	
Total Accounts Receivable	21,399	25,833	
Total Current Assets	2,209,193	1,873,138	
Non-Current Assets			
Property, Plant and Equipment	2,105,819	2,097,424	

Total Non-Current Assets	2,105,819	2,097,424	
Total Assets	4,315,012	3,970,562	
Liabilities			
Current Liabilities			
Accounts Payable	-	-	3
	6,041	6,480	
ATO & Payroll Liabilities			
GST	(42.76)	(5,354.48)	4
PAYG Withholding Payable	7,310.00	13,054.00	
Super Payable	4,957.37	6,616.73	
Current Provisions			
Provision for Annual Leave	48,564.97	57,408.36	
Provision for Long Service Leave	21,001.28	42,847.86	
Other Current Liabilities			
CBA CC - Gary Zikan new	-	331	
CBA CC - Renita Glencross	-	28	
CBA CC - Rowan Roberts	20	-	
Unexpended Grant Liability	405,368	121,846	
Current Lease Liabilities	14,459	13,678	
Rounding	0	0	
Total Current Liabilities	495,598	243,975	
Non-Current Liabilities			
Non-Current Provisions	4,037	10,056	
Other Non-Current Liabilities	4,908	19,367	
Total Non-Current Liabilities	8,945	29,423	
Total Liabilities	504,543	273,398	
Net Assets	3,810,470	3,697,164	
Equity			

Asset Revaluation Reserve	991,467	991,467
Current Year Earnings	9,911	141,971
Prior Year's Surplus/Deficit	1,807,578	1,802,286
Retained Earnings	301,336	11,439
Asset Renewal Reserve		
Other Asset Renewal Reserve	270,000	300,000
Roads Renewal Project Reserve	450,000	450,000
Total Asset Renewal Reserve	720,000	750,000
Total Equity	3,810,470	3,697,164

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	8/06/2023	500,000	5.05%	7/06/2024
1 (b) CBA	14/12/2023	1,000,000	4.88%	11/06/2024
Total INVESTMENTS		1,500,000		

Note 2. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Belyuen Commiunity Government Council</i>	1,557	0	0	0	0	1,557
<i>Department of Infrastructure, Planning & Logistics</i>	9,542	0	0	0	0	9,542
<i>Power Water</i>	3,300	0	0	0	0	3,300
<i>Terry Pernechele</i>	2,310	0	0	0	0	2,310
Total	16,708	0	0	0	0	16,708

Note 3. Statement of Trade Creditors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Marnie Jay</i>	0	0	0	0	5,100	5,100
<i>St John</i>	0	0	0	0	(190)	(190)
<i>Encore Pilates & Wellness</i>	710	0	0	0	0	710

<i>Virginya Boon Exp Claim</i>	121	0	0	0	0	121
<i>Xero</i>	140	0	0	0	0	140
Total	970	0	0	0	4,910	5,880

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations

Council has paid all Pay as You Go (PAYG withholdings) to ATO since 1 July 2023 to 29 February 2024

Council has lodged all Business Activity Business Statements each month and paid by the due date.

Council has made monthly superannuation contributions to employees' super funds within the first week of each month.

The March Business Activity Statement (BAS) will be submitted by 21st April 2024,

to pay the outstanding Goods and Services Tax (GST) and Pay as You Go (PAYG) obligations related to activities in February

	Amount due
<i>GST Payable</i>	40
<i>PAYG Payable</i>	7,310
<i>Super Payable</i>	0
Total	7,350

Note 5. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates 23/24 not over due yet	\$ -
Rates 23/24 over due	\$ 23,827.93
Rates Prior years (pre 2023)	\$ 3,052.82
Total Rates Arrears	\$ 26,880.75

Table 4. Member and CEO Council Credit Card Transactions for the Month

Date	Transaction	NT	I'state/I'ntl
CREDIT CARD - CEO			
1/03/2024	Caltex Berry Springs #49793732 - CEO fuel	\$84.96	
8/03/2024	Woolworths - Morning tea for Seniors held 13 March 24 - Healthy Lifestyle	\$21.56	
8/03/2024	Woolworths - Morning tea for Seniors held 13 March 24 - Healthy Lifestyle	\$34.88	
13/03/2024	TR Telecom - Satellite phone charges		\$201.00
19/03/2024	Woolworths - Food for Ride to School activities	\$38.37	
19/03/2024	Woolworths - Food for Seniors Cooking Class	\$17.16	
19/03/2024	Woolworths - Food for Seniors Cooking Class	\$231.19	
19/03/2024	Kmart - Kitchen utensils and cooking supplies	\$97.80	
22/03/2024	L.G.A.N.T. - Credit Card Fees	\$22.92	
22/03/2024	L.G.A.N.T. - Conference registration - 2 days for Virginya Boon for April 2024.	\$350.00	
22/03/2024	L.G.A.N.T. - Conference registration - 2 days for Neil White for April 2024.	\$350.00	
22/03/2024	L.G.A.N.T. - Conference registration - 2 days for Peter Clee for April 2024.	\$500.00	
26/03/2024	Caltex Berry Springs #49793732 - CEO fuel	\$100.75	
CREDIT CARD - STAFF			
6/03/2024	Microsoft - Monthly subscription charges - 365 Business Basic		\$138.60
6/03/2024	Microsoft - Monthly subscription - Microsoft 365 Business Standard		\$102.85
7/03/2024	Berry Springs Hardware - Weed killers	\$62.15	
7/03/2024	NT News - Advertisement - 2nd qtr Budget Review and Amendment	\$717.00	
14/03/2024	Adobe Systems Incorporated - Adobe - Acrobat standard subscription		\$18.69
18/03/2024	Adobe Systems Incorporated - Photoshop monthly subscription		\$29.99
19/03/2024	Jaycar - Oil pump for workshop machinery	\$60.95	
19/03/2024	Cleanaway - empty 44 gallon drum for waste oil	\$110.88	
19/03/2024	Bunnings - Glue for Memorial Garden - plaques	\$5.65	
19/03/2024	The Big Mower, Coolalinga - File Round for mower repairs	\$13.20	
19/03/2024	The Big Mower, Coolalinga - Oil for mower	\$67.35	
27/03/2024	Mailchimp - Monthly subscription		\$20.09
TRANSACTION ACCOUNT			
1/03/2024	MJ Electrical - 1 x 6KW Mitsubishi air conditioner for office	\$2,000.00	
1/03/2024	Veolia Environmental Services - Hook lift General exchange (Hard Waste)	\$2,772.78	
1/03/2024	Veolia Environmental Services - Regular bin collections for February 2024	\$6,380.00	
1/03/2024	Xero - Monthly subscription		\$140.00
1/03/2024	Wagait Beach Supermarket - Milk for Health Lifestyle activities	\$9.45	
1/03/2024	Wagait Beach Supermarket - Tractor fuel	\$79.00	
1/03/2024	Wagait Beach Supermarket - Mower fuel	\$48.01	
1/03/2024	Wagait Beach Supermarket - Mower fuel	\$5.00	
1/03/2024	Wagait Beach Supermarket - Mower fuel	\$50.00	
1/03/2024	Wagait Beach Supermarket - Tractor fuel	\$70.95	
1/03/2024	Wagait Beach Supermarket - mower fuel	\$55.40	
1/03/2024	Wagait Beach Supermarket - Council meeting meals	\$141.00	

1/03/2024	Wagait Beach Supermarket - Works Ute fuel	\$61.50	
1/03/2024	Wagait Beach Supermarket - Works Ute fuel	\$137.00	
1/03/2024	Wagait Beach Supermarket - Works Ute fuel	\$103.42	
1/03/2024	Wagait Beach Supermarket - Works Ute fuel	\$58.45	
1/03/2024	Wagait Beach Supermarket - CEO fuel	\$89.60	
1/03/2024	Australia Day Council NT - Australia Day Council NT Conference 2023 registration for Pam Wanrooy	\$220.00	
2/03/2024	CBA - Merchant fees		\$71.07
4/03/2024	MJ Electrical - Replace faulty sensor and light outside of rear door of office and install 2 photoelectric smoke detectors - 1 in office and 1 in conference room	\$540.00	
5/03/2024	Power Water - Water charges - stand pipe	\$28.63	
6/03/2024	Central Business Equipment - Copy charges for February 2024	\$312.28	
7/03/2024	Fleetcare - Leasing charges for CEO vehicle and Works Ute		\$2,560.03
7/03/2024	RDO Equipment - TCA24830 - Side Discharge for machinery	\$299.75	
15/03/2024	CBA - Commbiz fees		\$7.24
15/03/2024	The Well Beings Space - Yoga class for Monday 4 March 2024.	\$100.00	
15/03/2024	CBA - Commbiz fees		\$0.46
15/03/2024	Wigg Plumbing - Waste Water Treatment System service by Eric Kempton on 14 March 2024	\$248.75	
19/03/2024	RDO Equipment - 20L Hy-Gard CP1566	\$746.68	
19/03/2024	RDO Equipment - 1570 - M146082 Oil filter	\$55.95	
19/03/2024	RDO Equipment - 1570 - MIU803127	\$64.19	
19/03/2024	RDO Equipment - Z997R - MIU803127	\$64.19	
19/03/2024	RDO Equipment - Z997R - M146082	\$55.95	
19/03/2024	RDO Equipment - 4066R - MIU803127	\$64.19	
19/03/2024	RDO Equipment - 4066R - M06419	\$17.50	
19/03/2024	RDO Equipment - 4066R - RE45864	\$268.03	
19/03/2024	RDO Equipment - 4066R - MIU802421	\$79.70	
20/03/2024	Optus - Mobile phone charges		\$215.20
20/03/2024	Optus - phone, fax and internet		\$109.70
22/03/2024	Caltex Berry Springs #49793732 - CEO Fuel	\$120.95	
22/03/2024	Han Na Park Expense Claim - Reimbursement to Hanna Park - Ferry Travels	\$229.06	
22/03/2024	GrantGuru Pty Ltd ATF the Spencer Family Trust - 12 months software subscription - GrantGuru Grant finder service. Service period 12.3.24 to 12.3.25.	\$1,100.00	
25/03/2024	TKT Communication Solutions - maintenance of council camera system	\$325.60	
25/03/2024	TKT Communication Solutions - maintenance of council camera system	\$325.60	
25/03/2024	TKT Communication Solutions - maintenance of council camera system	\$325.60	
25/03/2024	TKT Communication Solutions - maintenance of council camera system	\$325.60	
26/03/2024	Military Shop - Fabric Poppy's for ANZAC Day		\$149.84
26/03/2024	Sureline Mercantile & Commercial Agency - Deliver outstanding debts letters to 6 x overdue rate payers	\$1,320.00	
27/03/2024	Central Business Equipment - Assistance with correcting and changing IP range as the scanner no longer worked.	\$107.25	
28/03/2024	Encore Pilates & Wellness - Online Seniors Pilates Class for January, February and March 2024	\$260.70	
28/03/2024	Encore Pilates & Wellness - Senior Pilates classes for 6/2, 13/2, 27/2, 5/5	\$448.80	

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 9 months ended 31 March 2024

Account	Jul 2023-Mar 2024
Operating Activities	
Receipts from customers	859,429.27
Payments to suppliers and employees	-993,954.62
Cash receipts from other operating activities	121,601.82
Net Cash Flows from Operating Activities	-12,923.53
Investing Activities	
Other cash items from investing activities	88,933.58
Net Cash Flows from Investing Activities	88,933.58
Financing Activities	
Other cash items from financing activities	-134,745.60
Net Cash Flows from Financing Activities	-134,745.60
Net Cash Flows	-58,735.55
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,246,509.69
Net change in cash for period	-58,735.55
Cash and cash equivalents at end of period	2,187,774.14

9.1.2 CEO DECLARATION



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	March 2024

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

12/04/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 10 APRIL 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 10 April 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 10 April 2024.

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing

	10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
	11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
	11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
	13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
	15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
	14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
	13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
	20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
	10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoults and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hault regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principal to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.

			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	11/04/2024	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 14 April 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 15 March to 15 April 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1. INWARDS CORRESPONDENCE

Date	From	About	
5/03/2024	Territory Families	Approval for the variation for International Womens Day	email
12/03/2024	Valuations Rolls Administrator	February 2024 Wagait Reconciliation 2022	email
15/03/2024	Defence	Support - ANZAC Day 2024 - HMAS Coonawarra	email
18/03/2024	Former Resident	Road Hazard at Cox Drive water crossing	email
22/03/2024	NT Health	Variation to Agreement - Suicide Prevention has been signed and updated in Grants NT	email
22/03/2024	Luke Gosling OAM MP	Media Release: New inquiry into	email
25/03/2024	Sureline - Debt Collectors	6 x notices to overdue rate payers - Notice of Demand for Payment	email
4/04/2024	LGANT	Rateable Minteral Titles - April 2024	email
4/04/2024	CBA	New Bank Accounts	email
5/04/2024	NT Grants	Correction to NT Operational Subsidy Payment - variance \$9000 to be reimbursed	email
8/04/2024	NT Police	Corporate Firearms Licence - letter requesting we check all relevant details regarding firearms held at Council is correct.	email
9/04/2024	Grants NT	Executed Funding Agreement NTWY2400022 - Wagait Beach Youth Music Video Festival	email
9/04/2024	Chairman, NT Grants Commission	Visitation on 16 April 2024 at 10.30am by NT Grants	email

10.2.2. OUTWARDS CORRESPONDENCE

Date:	To:	About:	
28/02/2024	Sunshine Coast Council	Survey on festive services and programs	email
5/03/2024	Territory Families	IWD2400005 - International Womens Day program - request for a variation for the event.	
5/03/2024	Grants NT	Wagait Mens Program - requestiong extension until 30/6/24 to continue on with activites funded under this grant program.	email
5/03/2024	Territory Families	Request for variation to 2024 International Womens Day Grant Program.	email
6/03/2024	NT Electoral Commission	Signed Agreement for hire of premises	email
6/03/2023	NT News	Advertisement for 2nd Qtr Budget Review and Amendment - NT Classifieds Saturday 9 March 2023	email
20/03/2024	NT Health	Signed Agreement - Variation to Suicide Prevention Community Gatherings - 1.7.23-31.3.24 (Reference NTSPCG00010 - EDOC2023/202272)	email
20/03/2024	Team Health	Community Centre Booking - letting them know Council has approved to waive fees for use of Community Centre.	email
22/03/2024	LGANT	LGANT April Conference - registration for Neil White, Peter Clee and Virginia Boon	email
28/03/2024	Territory Families	Signed Agreement - Wagait Beach Youth Week Music Video Festival - NTYW2400022 NTW2400022	email
28/03/2024	CBA	Signed Copies of Certified Identification forms for staff	email
3/04/2024	LG Grants	Signed Acceptance of Local Govt Immediate Priority Grant (IPG) 23-24	email
3/04/2024	Dept of Tourism & Trade	Minor Community Grants - application for Community Benefit Fund for adult sports equipment	email
3/04/2024	Sureline	Request to proceed with Overriding Statutory Charge with Lands Titles Officer for outstanding rates	email
5/04/2024	2 x Letters	To unsuccessful tenders for the Holden Colorado	email
5/04/2024	2 x Letters	To unsuccessful tenders for the Suzuki All Terrain Vehicle (Quad Bike)	email
5/04/2024	1 x letter	to the successful tender submission for the Suzuki All Terrain Vehicle (Quad bike)	email
9/04/2024	Simeon Lathan	Signed Contract - ReDiscovery Centre	email
10/04/2024	Sureline	Update on Rate Arrears Status	email
10/04/2024	Dept Infrastructure, Transport, Regl, Comms & Arts - Federal Govt	payment - \$23,762 for LCRI stage 4	email
10/04/2024	Larrakeyah Primary, Stuart Park Primary, Darwin Middle and Darwin High School	2024 Walk Safely to School - Friday 10 May 2024.	email

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 15 March 2024 to 14 April 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 11 April 2024.

Moved:

Seconded:

Vote:

Background

Council has received 1 complaint in the reporting period from local residents.

COMPLAINTS MARCH 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
18/03/2024	Road hazard – Cox Drive where water crosses the road	Phone	

11. CURRENT / UPCOMING EVENTS

RECOMMENDATION

That Council receives and notes the report on current and upcoming events to 11 April 2024.

Moved:

Seconded:

Vote:

11.1. GRANTS COMMISSION VISIT - 16 APRIL 2024

Then NT Grants Commission have advised that they will be visiting Wagait Beach on Tuesday 16 April from 10:30am. The purpose of the visit is to discuss the funding allocation models, population figures and local road lengths with Elected Members and Constituents. Any interested Community Members are encouraged to attend.

11.2. SENIORS MORNING TEA – 17 APRIL 2024

Seniors Morning Tea will be held on Wednesday 17 April 2024 in the Community Centre from 10am to 12pm.

11.3 ANZAC DAY 2024 – 25 APRIL 2024

HMAS Coonawarra will be attending our ANZAC Day ceremony on 25 April 2024. A flypast for the morning will take place along Wagait Tower Road from north to south at 9.00am. The Chaplain Major Ian Dawson will be attending our ceremony; however, Chaplain Esava Koro from HMAS Coonawarra will be performing the service for the first time.

11.4. TERRITORY DAY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1. CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Wagait Beach Health Service Facility – Usage Agreement

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13. CLOSE OF MEETING

The Chair declared the meeting closed at _____ pm.