



# **WAGAIT SHIRE COUNCIL**

## **MINUTES**

### **COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM TUESDAY 16 APRIL 2024**

DRAFT

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Officer	Hanna Park

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

**Resolution No. 2024/070**

**That Council approve the apologies of Cr Sarah Smith**

**Moved: Cr M Vaughan**

**Seconded: Vice President T Dyer**

**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 1.5. LEAVE OF ABSENCE

### PURPOSE

This report is to consider any notification of leave requests from Elected Members.

**Resolution No. 2024/071**

**That Council:**

- a) receive and note the notice of leave from Cr Peter Clee and
- b) approve the notice of leave from Cr Peter Clee for the Ordinary Meeting of Council on 21 May 2024

**Moved: President N White**

**Seconded: Cr M Vaughan**

**Vote: AIF**

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 2. DECLARATION OF INTERESTS

Nil

## 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

## 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**Resolution No. 2024/072**

**That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 19 March 2024 are a true and accurate record.**

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

## 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

## 6. COUNCILLORS' REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Shire President

#### PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

**Resolution No. 2024/073**

**That Council receives and notes President Neil White's report for the period 15 March to 14 April 2024.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**Resolution No. 2024/074**

**That council receives and accepts the CEO's report for the period 15 March to 14 April 2024.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

### 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

## **PURPOSE**

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**Resolution No. 2024/075**

**That Council receives and accepts the Works Manager's report for the period 14 March to 14 April 2024.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

## **8. REPORTS REQUIRING DECISIONS OF COUNCIL**

### **8.1 BLUE TREE PROJECT**

**Action:** For Decision

**Author:** CEO

## **PURPOSE**

This report is to request Councils approval of the painting of a Tree in the Council Yard to be a visual reminder to check in on loved ones and mates who might be struggling.

**Resolution No. 2024/076**

**That Council:**

- a) receives and notes the report on the Blue Tree Project; and
- b) approves a tree to be determined in the Council grounds be painted in 'Billie Jean'  
Blue colour

**Moved: Cr P Clee**

**Seconded: Cr M Vaughan**

**Vote: AIF**

### **8.2. ERICKSON BEACH ACCESS**

**Action:** For Decision

**Author:** CEO

## **PURPOSE**

This report is to advise Council of the response from the Department of Infrastructure, Planning and Logistics' (DIPL), Land Management Branch in regard to the closure of the Erickson Beach Access with a locked gate and to seek Council's perspective and required action on the matter.

**Resolution No. 2024/077**

**That Council:**

- a) receives and notes the report on the Erickson Beach Access;
- b) disagrees to installing a gate at the access site to be kept locked subject to a survey of Wagait Beach residents to gauge their thoughts on whether or not there should be a gate installed with limited access to the public.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

## 9. MONTHLY FINANCE REPORTS

### 9.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 March 2024.

**Resolution No: 2024/078**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for March 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

#### 9.1.1 MARCH 2024 REPORTS

- 1.1 Monthly Income and Expenditure Report
- 1.2 Monthly Operating Position
- Profit and Loss (Detailed)
- 2.1 Monthly Capital Expenditure and Funding Report
- 2.2 Quarterly Report on Expenditure of Major Capital Projects
- 3 Monthly Balance Sheet Report with Notes
- 4 Member and CEO Council Credit Card Transactions Supplier Payments for March 2024
- Statement of Cash Flows



## 9.1.2 CEO DECLARATION

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 10 APRIL 2024

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 10 April 2024.

**Resolution No. 2024/079**

**That Council receives and notes the updated Actions List to 10 April 2024.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 14 April 2024.

**Resolution No. 2024/080**

**That council receives and notes the incoming and outgoing correspondence from 15 March to 15 April 2024.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

#### 10.2.1. INWARDS CORRESPONDENCE

#### 10.2.2. OUTWARDS CORRESPONDENCE

### 10.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

#### **PURPOSE**

To update Council on complaints received from 15 March 2024 to 14 April 2024.

**Resolution No. 2024/081**

**That Council receives and notes the Complaints Register to the 11 April 2024.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 11. CURRENT / UPCOMING EVENTS

**Resolution No. 2024/082**

**That Council receives and notes the report on current and upcoming events in Wagait Beach.**

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

#### 11.1. GRANTS COMMISSION VISIT - 16 APRIL 2024

Then NT Grants Commission have advised that they will be visiting Wagait Beach on Tuesday 16 April from 10:30am. The purpose of the visit is to discuss the funding allocation models, population figures and local road lengths with Elected Members and Constituents. Any interested Community Members are encouraged to attend.

#### 11.2. SENIORS MORNING TEA – 17 APRIL 2024

Seniors Morning Tea will be held on Wednesday 17 April 2024 in the Community Centre from 10am to 12pm.

#### 11.3 ANZAC DAY 2024 – 25 APRIL 2024

HMAS Coonawarra will be attending our ANZAC Day ceremony on 25 April 2024. A flypast for the morning will take place along Wagait Tower Road from north to south at 9.00am. The Chaplain Major Ian Dawson will be attending our ceremony; however, Chaplain Esava Koro from HMAS Coonawarra will be performing the service for the first time.

#### 11.4. TERRITORY DAY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG.

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

### 12.1 COUNCIL SUPPORT FOR MEALY BUG ERADICATION

**Action:** For Decision

**Author:** Cr Sarah Smith via CEO

#### PURPOSE

To seek a decision from Council whether there is capacity to assist with the eradication of the Mealy Bug infestation in Wagait Beach.

**2024/083**

#### DECISION BY GENERAL CONSENSUS

**That Council:**

- a) received and noted the verbal report regarding the Mealy Bugs in Wagait Beach; and
- b) that Council trial the Ladybirds as planned and advertise all information on Council's website and social media pages

**Vote:** AIF

#### Background

At the Community Consultation meeting on Saturday 13 April, hosted by Council a question was raised as to whether Council was able to assist with the eradication of the Mealy Bug from Wagait Beach as many residents were experiencing their presence in their gardens.

The meeting was advised that:

- the CEO had reported the outbreak in Wagait Beach to the Exotic Pest and Disease Control branch and asked if it was possible to get some of the Ladybirds were being trialled to eradicate the disease as mentioned on the ABC News.
- The CEO was advised that the Ladybirds were only a trial and were not being handed out at this stage and that Council could google where to purchase them.
- The CEO had purchased a tube of the Ladybirds for trial and was waiting for their arrival in the post.
- The meeting was advised that all of this information was to be advertised to the residents of Wagait Beach.

### 12.2 COMMUNICATION WITH POWER AND WATER

**Action:** For Decision

**Author:** Cr Sarah Smith via CEO

#### PURPOSE

To seek a decision from council regarding the power outages in a Heat Wave as experienced in October 2023, and as brought up by a resident at the Community Consultation meeting on Saturday 13 April 2024.

**2024/084**

#### DECISION BY GENERAL CONSENSUS

**That Council:**

- a) received and noted the verbal report regarding the power outages in Heatwave conditions in October 2023; and

**b) that Council write to Power Water Corporation via online feedback to request that they consider these outages to be carried out during cooler weather times of the year and to ensure the community is fully aware of them.**

**Vote: AIF**

### **Background**

At the Community Consultation meeting on Saturday 13 April a resident raised concerns about Power Water Corporation holding power outages in Heatwave conditions as they did so in October 2023. There was also concern that there was very little communication to the community regarding these outages and many people were not prepared for them, including those that rely on the power source for their health conditions.

## **12.3 NT GRANTS COMMISSION – ANNUAL RETURNS**

**Action:** For Receiving and Noting

**Author:** Cr Sarah Smith via CEO

### **PURPOSE**

To advise Council that following the visit from the NT Grants Commission on Tuesday 16 April 2024, that Council revisit its Annual Returns to ensure the correct data has been captured and submitted. and to be certain we will have it very accurate for the next submission.

**2024/085**

### **DECISION BY GENERAL CONSENSUS**

**That Council received and noted the verbal report regarding the visit and information session with the NT Grants Commission.**

**Vote: AIF**

### **Background**

On Tuesday 16 April 2024 the NT Grants Commission visited Wagait Beach and Wagait Shire Council to discuss how grants were divided up between Councils and the importance of the data that is submitted through the Annual Returns.

## **12.4 REQUEST FOR ROADS FUNDING**

**Action:** For Decision

**Author:** Cr Peter Clee via CEO

### **PURPOSE**

To seek a decision from council regarding the power outages in a Heat Wave as experienced in October 2023, and as brought up by a resident at the Community Consultation meeting on Saturday 13 April 2024.

**2024/086**

### **DECISION BY GENERAL CONSENSUS**

**That Council:**

- c) received and noted the verbal report regarding the recommendation to write to the NT Government and Opposition Leaders;**
- d) write to the Northern Territory Government and the leader of the Opposition to request funding assistance for a roads reseal program; and**

**e) write to the Federal Government to request funding assistance for a roads reseal program**

**Vote: AIF**

### **Background**

Cr Clee recommended that given there is an election coming up in the NT, the Council President write to both the Northern Territory's ALP and CLP Leaders to request funding to assist Wagait Shire Council with a Roads Reseal Program which would allow us to have the whole job done without having to do it in stages. To the job in stages would be an increased cost to Council which may incur costs of at least 50% more than it would if Council were to do the project all at the same time.

Cr Clee also recommended that Council write to the Federal Government to seek funding assistance to carry out the roads reseal project.

## **13. IN-CAMERA ITEMS**

### **Resolution No. 2024/087**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

At 8:03pm Council closed the meeting to the general public.

### **13.1.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA**

- Minutes of In-Camera Meeting held on 19 March 2024
- Wagait Beach Health Service Facility – Usage Agreement

### **Resolution No. 2024/090**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF**

At 8:07pm Council opened the meeting to the general public.

## **13. CLOSE OF MEETING**

The Chair declared the meeting closed at 8:08pm.