



# **WAGAIT SHIRE COUNCIL**

## **MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM TUESDAY 19 MARCH 2024**

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer – Arrived at 7:59pm
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Manager	Hanna Park

### 1.3. ELECTRONIC MEETING ATTENDANCE

NIL

### 1.4. APOLOGIES

NIL

### 1.5. LEAVE OF ABSENCE

NIL

## 2. DECLARATION OF INTERESTS

The President asked everyone present if they had read the agenda papers and if anyone wished to declare an interest in any item to be discussed at this Council meeting.

NIL DELARATIONS WERE RECEIVED.

## 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

#### 4. PETITIONS AND QUESTIONS WITH NOTICE

NIL

#### 5. CONFIRMATION OF MINUTES

##### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

###### RESOLUTION NO. 2024/052

That Council confirm the Minutes of the Ordinary Meeting of Council held on 20 February 2024 are a true and accurate record of that meeting.

**Moved:** Cr S Smith

**Seconded:** President N White

**Vote:** AIF

##### 5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

NIL

#### 6. COUNCILLORS' REPORTS

##### 6.1. PRESIDENT'S REPORT

###### RESOLUTION NO. 2024/053

That Council receives and notes President Neil White's report with the change of first name of new Council employee from Neil Speechley to Mark Speechley, for the period 15 February to 14 March 2024.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

#### 7. OFFICERS' REPORTS

##### 7.1 CEO'S REPORT

###### RESOLUTION NO. 2024/054

That Council receives and notes CEO's report for the period 15 February to 14 March 2024.

**Moved:** Cr P Clee

**Seconded:** Cr S Smith

**Vote:** AIF

##### 7.2. WORKS MANAGER'S REPORT FOR THE PERIOD

**RESOLUTION NO. 2024/055**

That council receives and accepts the Works Manager’s report for the period 14 February to 14 March 2024.

**Moved: Cr P Clee**

**Seconded: Cr M Vaughan**

**Vote: AIF**

**8. REPORTS REQUIRING DECISIONS OF COUNCIL**

**8.1 POLICY REVIEW**

**RESOLUTION NO. 2024/056**

That council:

- a) receives and notes the report on the following policies; and
- b) adopts the following policies as recommended by the Audit Committee.
  - COVID-19 & Infectious Diseases Risk Management Policy
  - Risk Management Policy
  - Working From Home Policy

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

**8.2 TEAM HEALTH REQUEST FOR WAIVER OF FEES**

**RESOLUTION NO. 2024/057**

That council:

- a) receives and notes the report on Team Health’s request to waive fees for the use of the Community Centre; and
- b) approves the request from Team Health to waive the fees for the use of the Community Centre for community engagement in a Psychosocial Support Program for Wagait Beach Residents.

**Moved: Cr P Clee**

**Seconded: Cr S Smith**

**Vote: AIF**

**8.3 LGANT – CONSTITUTION CHANGES AND CALL FOR MOTIONS**

**RESOLUTION NO. 2024/058**

That council receives and notes the correspondence from LGANT.

**Moved: Cr P Clee**

**Seconded: C M Vaughan**

**Vote: AIF**

## 8.4 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONFERENCE - CANBERRA

### RESOLUTION NO. 2024/059

That council:

- a) receives and notes the report on the 2024 National General Assembly of ALGA; and
- b) supports and approves Cr Peter Clee's attendance to this conference as a Wagait Shire Council representative; and
- c) approves that Cr Clee's allocated Professional Development budget of \$1,000 be used towards the cost of this attendance.

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: 4/5 Cr P Clee abstained**

## 8.5 COMMUNITY CONSULTATION MEETING

### RESOLUTION NO. 2024/060

That council confirms the date of 13 April 2024 at 10am for the next community consultation meeting.

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

## 9. MONTHLY FINANCE REPORTS

### 9.1. MONTHLY FINANCIAL REPORT

### RESOLUTION NO. 2024/061

That council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report for February 2024; and
- c) requests further information on what the Other Liabilities of \$420,803 in the Balance Sheet is made up of.

**Moved: Cr P Clee**

**Seconded: Cr M Vaughan**

**Vote: AIF**

**Vice President Tom Dyer arrived at the meeting at 7:59pm**

## 9.2. PROPOSAL FOR NEW ACCOUNT WITH COMMONWEALTH BANK OF AUSTRALIA (CBA)

### RESOLUTION NO. 2024/062

That council:

- a) receives and notes the report on the proposal to open two new accounts with CBA for Grants tied funding;
- b) approves the opening and establishment of two new accounts to hold tied grants funding; and
- c) authorises funds from the current CBA account to be transferred to the new CBA account once it is activated.

**Moved: President N White**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1. REVIEW OF ACTION ITEMS LIST TO 14 MARCH 2024

#### RESOLUTION NO. 2024/063

That council received and notes the updated Action Items List to 14 March 2024.

**Moved: Cr P Clee**

**Seconded: Cr S Smith**

**Vote: AIF**

### 10.2. CORRESPONDENCE

#### RESOLUTION NO. 2024/064

That council received and notes the incoming and outgoing correspondence from 15 February to 14 March 2024.

**Moved: Cr P Clee**

**Seconded: Cr S Smith**

**Vote: AIF**

### 10.3 COMPLAINTS REGISTER

Council received and noted the Complaints register for the period to 14 March 2024.

## 11. CURRENT / UPCOMING EVENTS

### 11.1 INTERNATIONAL WOMEN'S DAY

The date currently advertised is the 23 March 2024 but this date has been postponed due to the rain over the past weekend which has meant that painting cannot go ahead. The new date will be determined this week.

The mural painting on the ablutions wall at Cloppenburg Park will continue to be painted during the weekends leading up to the new date for the celebration.

## 11.2 HARMONY DAY SENIORS COOKING CLASS

For Harmony Day on 21 March 2024 Council's Sport & Recreation Officer is going to do a Seniors Cooking Class to prepare food for a luncheon on this day which will be held from 10am – 1pm.

## 12. OTHER BUSINESS / QUESTIONS WITHOUT NOTICE

### 12.1. COUNCIL NEWSLETTER

Cr Smith queried why we weren't using the Newsletter as some residents weren't getting notification of events and activities as they were previously notified through this system. The CEO responded advising that it was only last week that the first attempt at putting an event through this system was trialled. It was a successful attempt, and this system will be used forthcoming.

### 12.2. CULLEN BAY DREDGING

Cr Smith was querying an update on any further action towards the dredging of Cullen Bay as the build up of sand in this area is responsible for changes and cancellations in the Ferry times to Wagait Beach. It was noted that there was correspondence to the Member for Daly requesting a follow up to ask if the Northern Territory Government can speed up this project as it is quite disruptive to the residents in Wagait Beach.

Council have directed the CEO to request that someone from DIPL attend the Community Consultation meeting in April, to update residents.

## 13. IN-CAMERA ITEMS

### RESOLUTION No. 2024/066

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr S Smith**

**Seconded: President N White**

**Vote: AIF**

At 8:46 pm Council closed the meeting to the general public.

Confidential items to be raised In-Camera:

- Audit Committee Meeting Minutes



**RESOLUTION NO. 2024/069**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr Clee**

**Seconded: President N White**

**Vote: AIF**

At 8:47pm Council opened the meeting to the general public.

**14. DATE OF NEXT MEETING**

The next Council meeting is to be held on 16 April 2024.

**15. CLOSE OF MEETING**

The Chair declared the meeting closed at 8:48 pm.