



## WAGAIT SHIRE COUNCIL

### PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM TUESDAY 21 May 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 21 May 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 13 May 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon  
Chief Executive Officer

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
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#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

#### RECOMMENDATION

**That Council acknowledges and approves Cr ..... to attend the meeting electronically.**

**Moved:**

**Seconded:**

**Vote:**

#### STATUTORY OBLIGATIONS

*Section 95 Local Government Act 2019*

## 1.4. APOLOGIES

### PURPOSE

This report is to record and consider any apologies from Councillors.

### RECOMMENDATION

That Council approve the apologies of Cr.....

Moved:

Seconded:

Vote:

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 1.5. LEAVE OF ABSENCE

### PURPOSE

This report is to consider any notification of leave requests from Elected Members.

### RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr .....; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 2. DECLARATION OF INTERESTS

### PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

### RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

### STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

### 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

### 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

### 5. CONFIRMATION OF MINUTES

#### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

##### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

##### RECOMMENDATION

**That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 16 April 2024 are a true and accurate record.**

**Moved:**

**Seconded:**

**Vote:**

##### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*



## **WAGAIT SHIRE COUNCIL**

### **MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM TUESDAY 16 APRIL 2024**

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Officer	Hanna Park

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

**Resolution No. 2024/070**  
**That Council approve the apologies of Cr Sarah Smith**  
**Moved: Cr M Vaughan**  
**Seconded: Vice President T Dyer**  
**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 1.5. LEAVE OF ABSENCE

### PURPOSE

This report is to consider any notification of leave requests from Elected Members.

**Resolution No. 2024/071**

**That Council:**

- a) receive and note the notice of leave from Cr Peter Clee and
- b) approve the notice of leave from Cr Peter Clee for the Ordinary Meeting of Council on 21 May 2024

**Moved: President N White**

**Seconded: Cr M Vaughan**

**Vote: AIF**

### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 2. DECLARATION OF INTERESTS

Nil

## 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

## 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**Resolution No. 2024/072**

**That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 19 March 2024 are a true and accurate record.**

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

## 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

## 6. COUNCILLORS' REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Shire President

**PURPOSE**

To update the Council on the activities undertaken by the President since the last Council meeting.

**Resolution No. 2024/073**

That Council receives and notes President Neil White's report for the period 15 March to 14 April 2024.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**Resolution No. 2024/074**

That council receives and accepts the CEO's report for the period 15 March to 14 April 2024.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

### 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

**PURPOSE**

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**Resolution No. 2024/075**  
**That Council receives and accepts the Works Manager's report for the period 14 March to 14 April 2024.**  
**Moved:** President N White  
**Seconded:** Cr P Clee  
**Vote:** AIF

**8. REPORTS REQUIRING DECISIONS OF COUNCIL**

**8.1 BLUE TREE PROJECT**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report is to request Councils approval of the painting of a Tree in the Council Yard to be a visual reminder to check in on loved ones and mates who might be struggling.

**Resolution No. 2024/076**  
**That Council:**  
a) receives and notes the report on the Blue Tree Project; and  
b) approves a tree to be determined in the Council grounds be painted in 'Billie Jean'  
Blue colour  
**Moved:** Cr P Clee  
**Seconded:** Cr M Vaughan  
**Vote:** AIF

**8.2. ERICKSON BEACH ACCESS**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report is to advise Council of the response from the Department of Infrastructure, Planning and Logistics' (DIPL), Land Management Branch in regard to the closure of the Erickson Beach Access with a locked gate and to seek Council's perspective and required action on the matter.

**Resolution No. 2024/077**  
**That Council:**

- a) receives and notes the report on the Erickson Beach Access;
- b) disagrees to installing a gate at the access site to be kept locked subject to a survey of Wagait Beach residents to gauge their thoughts on whether or not there should be a gate installed with limited access to the public.

Moved: Cr P Clee  
 Seconded: President N White  
 Vote: AIF

## 9. MONTHLY FINANCE REPORTS

### 9.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 March 2024.

**Resolution No: 2024/078**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for March 2024.

Moved: Cr P Clee  
 Seconded: President N White  
 Vote: AIF

#### 9.1.1 MARCH 2024 REPORTS

- 1.1 Monthly Income and Expenditure Report
- 1.2 Monthly Operating Position
- Profit and Loss (Detailed)
- 2.1 Monthly Capital Expenditure and Funding Report
- 2.2 Quarterly Report on Expenditure of Major Capital Projects
- 3 Monthly Balance Sheet Report with Notes
- 4 Member and CEO Council Credit Card Transactions Supplier Payments for March 2024
- Statement of Cash Flows

### 9.1.2 CEO DECLARATION

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 10 APRIL 2024

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 10 April 2024.

**Resolution No. 2024/079**

**That Council receives and notes the updated Actions List to 10 April 2024.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 14 April 2024.

**Resolution No. 2024/080**

**That council receives and notes the incoming and outgoing correspondence from 15 March to 15 April 2024.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

#### 10.2.1. INWARDS CORRESPONDENCE

#### 10.2.2. OUTWARDS CORRESPONDENCE

### 10.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on complaints received from 15 March 2024 to 14 April 2024.

**Resolution No. 2024/081**  
That Council receives and notes the Complaints Register to the 11 April 2024.  
**Moved:** Cr P Clee  
**Seconded:** Cr M Vaughan  
**Vote:** AIF

### 11. CURRENT / UPCOMING EVENTS

**Resolution No. 2024/082**  
That Council receives and notes the report on current and upcoming events in Wagait Beach.  
**Moved:** Cr P Clee  
**Seconded:** President N White  
**Vote:** AIF

#### 11.1. GRANTS COMMISSION VISIT - 16 APRIL 2024

Then NT Grants Commission have advised that they will be visiting Wagait Beach on Tuesday 16 April from 10:30am. The purpose of the visit is to discuss the funding allocation models, population figures and local road lengths with Elected Members and Constituents. Any interested Community Members are encouraged to attend.

#### 11.2. SENIORS MORNING TEA – 17 APRIL 2024

Seniors Morning Tea will be held on Wednesday 17 April 2024 in the Community Centre from 10am to 12pm.

#### 11.3 ANZAC DAY 2024 – 25 APRIL 2024

HMAS Coonawarra will be attending our ANZAC Day ceremony on 25 April 2024. A flypast for the morning will take place along Wagait Tower Road from north to south at 9.00am. The Chaplain Major Ian Dawson will be attending our ceremony; however, Chaplain Esava Koro from HMAS Coonawarra will be performing the service for the first time.

#### 11.4. TERRITORY DAY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG.



## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

### 12.1 COUNCIL SUPPORT FOR MEALY BUG ERADICATION

**Action:** For Decision

**Author:** Cr Sarah Smith via CEO

#### PURPOSE

To seek a decision from Council whether there is capacity to assist with the eradication of the Mealy Bug infestation in Wagait Beach.

**2024/083**

#### DECISION BY GENERAL CONSENSUS

**That Council:**

- a) received and noted the verbal report regarding the Mealy Bugs in Wagait Beach; and
- b) that Council trial the Ladybirds as planned and advertise all information on Council's website and social media pages

**Vote:** AIF

#### Background

At the Community Consultation meeting on Saturday 13 April, hosted by Council a question was raised as to whether Council was able to assist with the eradication of the Mealy Bug from Wagait Beach as many residents were experiencing their presence in their gardens.

The meeting was advised that:

- the CEO had reported the outbreak in Wagait Beach to the Exotic Pest and Disease Control branch and asked if it was possible to get some of the Ladybirds were being trialled to eradicate the disease as mentioned on the ABC News.
- The CEO was advised that the Ladybirds were only a trial and were not being handed out at this stage and that Council could google where to purchase them.
- The CEO had purchased a tube of the Ladybirds for trial and was waiting for their arrival in the post.
- The meeting was advised that all of this information was to be advertised to the residents of Wagait Beach.

### 12.2 COMMUNICATION WITH POWER AND WATER

**Action:** For Decision

**Author:** Cr Sarah Smith via CEO

#### PURPOSE

To seek a decision from council regarding the power outages in a Heat Wave as experienced in October 2023, and as brought up by a resident at the Community Consultation meeting on Saturday 13 April 2024.

**2024/084**

#### DECISION BY GENERAL CONSENSUS

**That Council:**

- a) received and noted the verbal report regarding the power outages in Heatwave conditions in October 2023; and

**b) that Council write to Power Water Corporation via online feedback to request that they consider these outages to be conducted during cooler weather times of the year and to ensure the community is fully aware of them.**

**Vote: AIF**

#### **Background**

At the Community Consultation meeting on Saturday 13 April a resident raised concerns about Power Water Corporation holding power outages in Heatwave conditions as they did so in October 2023. There was also concern that there was very little communication to the community regarding these outages and many people were not prepared for them, including those that rely on the power source for their health conditions.

### **12.3 NT GRANTS COMMISSION – ANNUAL RETURNS**

**Action:** For Receiving and Noting

**Author:** Cr Sarah Smith via CEO

#### **PURPOSE**

To advise Council that following the visit from the NT Grants Commission on Tuesday 16 April 2024, that Council revisit its Annual Returns to ensure the correct data has been captured and submitted. and to be certain we will have it very accurate for the next submission.

**2024/085**

#### **DECISION BY GENERAL CONSENSUS**

**That Council received and noted the verbal report regarding the visit and information session with the NT Grants Commission.**

**Vote: AIF**

#### **Background**

On Tuesday 16 April 2024 the NT Grants Commission visited Wagait Beach and Wagait Shire Council to discuss how grants were divided up between Councils and the importance of the data that is submitted through the Annual Returns.

### **12.4 REQUEST FOR ROADS FUNDING**

**Action:** For Decision

**Author:** Cr Peter Clee via CEO

#### **PURPOSE**

To seek a decision from council regarding the verbal recommendation from Cr Clee to write both political parties in the NT and the Commonwealth Government requesting funding to assist with the cost of a Roads Re-seal program for the Wagait Shire.

**2024/086**

#### **DECISION BY GENERAL CONSENSUS**

**That Council:**

- c) received and noted the verbal report regarding the recommendation to write to the NT Government and Opposition Leaders;**
- d) write to the Northern Territory Government and the leader of the Opposition to request funding assistance for a roads reseal program; and**
- e) write to the Federal Government to request funding assistance for a roads reseal program**

**Vote:** AIF

#### **Background**

Cr Clee recommended that given there is an election coming up in the NT, the Council President write to both the Northern Territory's ALP and CLP Leaders to request funding to assist Wagait Shire Council with a Roads Reseal Program which would allow us to have the whole job done without having to do it in stages. To the job in stages would be an increased cost to Council which may incur costs of at least 50% more than it would if Council were to do the project all at the same time.

Cr Clee also recommended that Council write to the Federal Government to seek funding assistance to carry out the roads reseal project.

### **13. IN-CAMERA ITEMS**

#### **Resolution No. 2024/087**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

At 8:03pm Council closed the meeting to the general public.

#### **13.1.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA**

- Minutes of In-Camera Meeting held on 19 March 2024
- Wagait Beach Health Service Facility – Usage Agreement

#### **Resolution No. 2024/090**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:** President Neil White

**Seconded:** Cr Peter Clee

**Vote:** AIF

At 8:07pm Council opened the meeting to the general public.

### **13. CLOSE OF MEETING**

The Chair declared the meeting closed at 8:08pm.

### 5.1.1 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

**Action:** For Receiving and Noting

**Author:** Shire President

#### **PURPOSE**

To update the Council on the activities undertaken by the President since the last Council meeting.

#### **RECOMMENDATION**

**That Council receives and notes President Neil White's report for the period 15 April to 16 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

**Purpose:** As part of my responsibility inform Council and the community of activities and information that is important.

**Update:**

Welcome to the May Council meeting.

Council hosted another successful ANZAC Day celebration here in Wagait Beach and we were joined by a Catafalque group from HMAS Coonawarra, our local MLA for the Daly electorate the Honourable Dheran Young as well as children from Belyuen School and a good crowd of residents who witnessed the very brief yet impressive flyover by a RAAF F35 aircraft earlier in the day.

In tonight's meeting, Council considers our budget for next financial year, as well as the Council's Annual Shire Plan for 2024-2025.

Regrettably our Finance Officer Hanna Park has decided to resign after working well with the small Council team for her brief period of tenure here.

And finally, it is very pleasing to see the start of long awaited works for the proposed Mandorah Marine Precinct (MMP) with site works, clearing and a site office being established. Residents look forward to the completion of this important infrastructure which will provide safer, easier access for the growing Community on this side of the harbour to the vital Sealink ferry service. Residents are urged to take care with the additional road train traffic in the coming months on Cox Peninsula Road and to observe traffic restrictions imposed during construction in and around the jetty area.

**Meetings Attended:**

Tues 16 <sup>th</sup> April	Council Meeting & met NT Grants Commission representatives earlier
Thurs & Fri 18,19 April	Attended LGANT Conference in Darwin
Thursday 25 <sup>th</sup> April	ANZAC Day commemoration at Council Grounds
Weds 1 May	CEO catch up
Friday 10 <sup>th</sup> May	CEO catch up
Tues 14 <sup>th</sup> May	Audit Committee meeting
Fri 17 <sup>th</sup> May	CEO catch up

Neil White  
President – Wagait Shire Council  
May 2024

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

#### RECOMMENDATION

**That council receives and accepts the CEO's report for the period 14 April to 16 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

**Resolution No. 2024/**

#### COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
17/4/2024	CEO Forum – LGANT Conference	TBA
18-9/4/2024	LGANT Conference	TBA
23/4/2024	Georgia – Regional Tech Hub	To discuss options for an improved NBN service for WSC
24/4/2024	Matt Lane – Environmental, Social & Governance Consultation Session	Discussed where WSC is at with a vision for the future
29/4/2024	Top End Regional Coordination Committee (TERCC)	TBA - Agenda

#### PROJECTS

##### Current Capital Projects and Procurement

1. Exercise Station for Sports Ground
  - Equipment installed
  - Soft Fall installed
  - Just needs Shade sails to be installed



2. ReDiscovery Hub

for Sports Ground

- Site prepared
- Concrete poured
- Steel Works to commence the next couple of weeks

ReDiscovery Centre Construction Program - v3					Sim - 24th April 2024
May 1-3	May 6-10	May 13-17	May 20-24	May 27-31	
Site setup	Concrete Slab/Piers	Termite Part A	Steel Framing		
	Electrical Subs/Earth Slab			Steel Painting	
June 3-7	June 10-14	June 17-21	June 24-28	July 1-5	
Steel Painting		Electrical Roughins			
Timber Perlin Prep	Timber Install	Verandah Roof?	Ceiling Lining	Concrete Sealer	
July 8-12	July 15-19	July 22-26	July 29 - Aug2		
Cladding		Roller Door			
		Gates			
		Paint Gate Frames			
		Concrete Verandah/Mow Strip	Electrical Fitoff		
		Termite Part B	Site Cleanup		
			Certificates - Termite		

3. Driveway Drainage Works

- Engaged a contractor to come over for a site inspection and quote on works
- Site visit was carried out in early April
- Have continuously called/emailed/messaged with no response from Contractor
- Have approached a new Contractor for a price to get the works done

**GRANTS**

Grant Reporting and Acquittals

**Grant Reporting**

Grant Name	Report Name	Due Date	Status
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Healthy Lifestyle Grant 2021-22	Final Performance report	31/7/2023	Overdue
WaRM 2023-24 – ReDiscovery Hub	Progress Report	31/5/2024	Not Started

### Grant Acquittals

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant 2023-24	Acquittal Form	5/11/2023	Overdue
Remote Sport Program	Acquittal Form	10/2/2024	Overdue
NT Youth Week 2024	Funding Acquittal	15/5/2024	Submitted
International Women’s Day	Acquittal Form	6/5/2024	Submitted
IPG – Exercise Station Upgrade	Acquittal Form	31/5/2024	Not Started
WaRM 2023-24 – ReDiscovery Hub	Acquittal Form	31/5/2024	Not Started

### Grant Applications

Grant Name	Project Name	Due Date	Status
Community Places for People (CPP) 2023-24	Covered Sports Court	22/3/2024	Closed/Submitted
Community Benefit Fund (CBF)	Skate Park Bild	28/2/2024	Unsuccessful

## SPORT AND RECREATION PROGRAM

### Activities for April 2024

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly - April	Yoga – Mondays Pilates – Tuesdays Online Pilates - Friday	20	32	52
Weekly April	Youth Pop-Ups – Tuesdays & Thursdays	8	13	21
11/4/2024	Team Health Visits	1	1	2
12/4/2024	IWD Mural Painting		5	5
13/4/2024	IWD Celebration	22	29	51
17/4/2024	Seniors Morning Tea	9	10	19
20/4/2024	Men’s Program	20		20
25/4/2024	ANZAC Day	65	55	120
<b>TOTALS</b>		<b>145</b>	<b>145</b>	<b>290</b>



## STAFFING

Since the April Council meeting we have had two resignations from Council staff:

1. Finance Officer – Hanna has resigned (last day 20/5/2024)
  - Position has been upgraded and advertised, closing date was 10/5/2024
  - Interviews to be organised for next week
  - The panel for interviews is the President, Shelley Hewitt, CEO
2. Sport & Recreation Manager – Laura has resigned (last day 27/5/2024)
  - Position has been advertised and closes 22/5/2024

## 7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work’s Manager

### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

### RECOMMENDATION

**That Council receives and notes the Works Manager’s report for the period 15 April to 16 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

### Works Manager’s Report for the period 14 April 2024 16 May2024

<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"> <li>• RDO - Rowan Roberts 17 April 2024</li> <li>• Sick leave - Mark Speechley 24 April 2024</li> <li>• Playground inspection training – 30 April 2024</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Incidents &gt; Nil</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)14</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 12</li> <li>• Water Samples x 8</li> <li>• Mow and Snip Water Compound x 2</li> </ul>
<b>Actions</b>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 16</li> <li>• Boat Ramp Removal of Alge</li> <li>• Reported walking platform still wired on</li> <li>• Mowing Snipping and poison Carpark Area x 2</li> <li>• Power Box front of jetty door hinge broken and Reported Repaired</li> </ul>

	<p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 9</li> <li>• Council bins in, out &amp; cleaned weekly x 31</li> <li>• Clean up at hard-waste compound ongoing</li> <li>• Skip Bins x 2 change over 14 May 2024</li> <li>• Green Waste Burnt x 2</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x 2 ongoing</li> <li>• Residents reporting on stray dogs over the May Day long weekend however no result</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Mowing and snipping of the Estate on going</li> <li>• Talc Head visit 07 May 2024</li> <li>• Council still offering Herbicide to local residents for Gamba Grass Control</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Remove over hanging branches on verges for mower accessibility on going</li> <li>• Mowing and snipping on going</li> <li>• More gravel delivered and spread at Bularia beach access</li> <li>• Installing of new gates into crown land ongoing</li> <li>• Fire breaks slashed around Council Estate</li> <li>• Drains cleaned out by Darwin Contractor 15 April 2024</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Quad Bike sold waiting, for pick up from purchaser</li> <li>• Chainsaw replaced by new one</li> </ul> <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> <li>• Mowed and Snipped</li> <li>• Anzac Day set up for Residents</li> <li>• Caretaker removed as the shed has been approved for building</li> <li>• New construction of a fitness station is well underway</li> <li>• Set up Jetty for walk to school day</li> <li>• Weed poisoning at both Council sites</li> <li>• Laying mulch on Council's front garden</li> </ul>
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## 8. REPORTS REQUIRING DECISIONS OF COUNCIL

### 8.1 RATES ASSESSMENT RECORDS

**Action:** For Decision

**Author:** CEO

#### PURPOSE

In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, the Chief Executive Officer must certify to Council that, to the best of her knowledge, information and belief, the Council Rates Assessment Record for 2024-2025 is a true and correct comprehensive record of all rateable land within the Wagait Shire Council area.

The CEO has reviewed the rates assessment record for 2024-25 and found it to be true and correct and requests that council accepts the certification.

**RECOMMENDATION**  
**That Council:**  
**Receives and accepts the CEO Certification of the Rates Assessment Record.**  
**Moved:**  
**Seconded:**  
**Vote:**

**8.2. PROPOSAL TO NAME HEALTH CENTRE**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

To advise council of correspondence received from local resident Richard Creighton and how Council would like to respond.

**RECOMMENDATION**  
**That Council receives and notes the report on the proposal to name the Wagait Beach Health Centre.**  
**Moved:**  
**Seconded:**  
**Vote:**

**Background**

Council received an email from Wagait Beach resident Richard Creighton on 24/4/2024 who submitted a proposal to name the Wagait Health Clinic in the name of FRED GILIS. In summary Mr Creighton’s email conveyed the following:

- Fred Gilis helped build our suburb into what it is today
- The turnout to his wake was well attended
- Mr Gilis held a very special place in our hearts
- Mr Crieghton has not discussed this with Mr Gilis’ partner but believes she would be delighted by this proposal
- Nothing exemplifies hard work and determination more than Mr Gilis

**Attachments**

Richard Creighton’s email is tabled in correspondence

**8.3 SUPERANNUATION FOR COUNCIL MEMBERS**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

To inform Council of the correspondence from the Department of Chief Minister and Cabinet, Local Government regarding superannuation contributions for Elected Members and whether any action is required.

**RECOMMENDATION**

**That Council receives and notes the report on Superannuation for Elected Members.**

**Moved:**

**Seconded:**

**Vote:**

**Background**

Correspondence received from the Maree De Lacey, Executive Director, Local Government regarding information on how members are to be paid superannuation on top of Council Member allowances and the implications for Councils that choose to do so, is summarised below:

- The letter does not constitute legal or financial advice and Councils are encouraged to obtain their own
- Persons are eligible for the superannuation guarantee on their remuneration if they meet the definition of ‘employee’ under section 12 of the Commonwealth’s Superannuation Guarantee (Administration) Act 1992 (the SGA Act).
- Section 12(9A) of the SGA Act provides that “[s]ubject to subsection (10), Act provides that a person who holds office as a member of local government is not and employee of the Council”.
- Section 12(10) provides that a “person covered by paragraph 12-45(1)(e) in Schedule 1 to the *Taxation Administration Act 1953* (about members of local governing bodies subject to PAYG withholding) is an employee of the body mentioned in that paragraph”.
- Under the provisions mentioned above, members of a NT Local Government Council may unanimously resolve that they wish to be subject to PAYG withholding and then be eligible for the superannuation guarantee rate on top of their member allowances. A normal Council resolution is not sufficient, it must be unanimous.
- Superannuation would be payable on top of Councillor, Deputy Principal and Principal Member allowances and extra meeting/activity allowances.
- FBT implications would need to be considered.
- Effect on Pensioners for PAYG arrangements would need to be considered.
- Qld and NSW Local Governments have amended their legislation to allow for superannuation contributions for their Council members.
- The Commonwealth has been asked to consider deeming all Council members to be employees for the purpose of the SGA Act but there is no indication of their intention to do so.
- What next? – Maree De Lacey encourages all Councils to consider opting into PAYG arrangements enabling members to be paid superannuation on top of their allowances to be consistent with national policy goal of helping more Australians to be financially well prepared for retirement.

**Attachments**

The letter from Maree De Lacey is tabled in correspondence

## 9. MONTHLY FINANCE REPORTS

### 9.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 30 April 2024.

#### RECOMMENDATION

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for April 2024.

**Moved:**

**Seconded:**

**Vote:**

#### COMMENTS

### 9.1.2 CEO DECLARATION



#### Certification by the CEO to the Council

<b>Council Name:</b>	WAGAIT SHIRE COUNCIL
<b>Reporting Period:</b>	April 2024

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

**CEO Signed**



**Date Signed**

17/05/2024

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 15 MAY 2024

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 15 May 2024.

**RECOMMENDATION**

**That Council receives and notes the updated Actions List to 15 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	16/5/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> <li>Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association</li> <li>Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted</li> </ul>
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	16/5/2024	No further action taken to date
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> <li>Still working on a plan to maintain sites.</li> <li>DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up.</li> <li>No further news on Occupation Licence at this stage – Crown Land Management are following this up.</li> </ul>
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> <li>The status of the Occupation Licence over the two Beach Accesses</li> <li>Maintenance of the RUA and pedestrian Beach Accesses</li> <li>Maintenance of all NTG easements in Wagait Beach including the drains</li> <li>How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access</li> </ul>

	17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
	10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
	11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
	11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
	13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
	15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
	14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
	13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
	20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.



			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
			14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3

			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	16/05/2024	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
5	2024/034	Re-Discovery Hub	11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages		Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey		Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.

## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 15 May 2024.

### RECOMMENDATION

**That council receives and notes the incoming and outgoing correspondence from 14 April to 15 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

### Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

#### 10.2.1. INWARDS CORRESPONDENCE

Date	From	About	
15/04/2024	Howard's fireworks	Application for fireworks display for Territory Day	email
16/04/2024	Darwin High School	Support for Walk to School	email
16/04/2024	Stuart Park	Support for Walk to School	email
19/04/2024	Finance Officer	Resignation letter	email
22/04/2024	Larrakeyah and Darwin Middle School	Support for Walk to School	phone
24/04/2024	Resident	Proposal to Name Health Centre	email
24/04/2024	Barossa Consultation Coordinator	Santos wishes to advise Darwin Pipeline Duplication (DPD) construction activities in NT waters and land to commence 1May 2024	email
24/04/2024	Weeds Management Branch		
24/04/2024	Resident	Proposal to name health clinic	email
29/04/2024	DIPL	Walk to School Event - Wagait Beach transport support for a second bus route for Children who participate.	email
29/04/2024	Resident	Fire Hazard on property on Head Court	email
30/04/2024	Sports and Recreation Officer	Resignation letter	email
7/05/2024	Valuations	Reconciliation report for Wagait for April with 2022 values.	email
7/05/2024	Santos	Consultation/Barossa Production Operations Environment Plan	email
7/05/2024	Telstra	Land Access and Activity Notice - Darwin-Mandorah cable replacement	email
9/05/2024	Tick of Approval	Slab and Footings Inspecting Certificate - Cloppenburg Park	email
9/05/2024	Dept of the Chief Minister and Cabinet	Superannuation for Council Members	email

## 10.2.2. OUTWARDS CORRESPONDENCE

Date:	To:	About:	
17/04/2024	Howard & Sons	Completed application for Fireworks - Territory Day 1 July 2024	email
19/04/2024	Grants NT	Seniors Month Grant 2024 submitted	email
22/04/2024	Department of Infrastructure	Support for 2024 National Walk to School - change of ferry timetable and Darwin bus timetable for students	email
24/04/2024	Resident	Reply to resident - proposal to rename clinic	email
26/04/2024	HMAS Coonawarra	Thank you letter for ANZAC Day service	email
26/04/2024	CBA	Customer Authority to Disclose Information for CommBiz	email
1/05/2024	NT News	Advertisement for Chair, Audit Committee	email
2/05/2024	Tick of Approval	Signed acceptance of quote and purchase order for Carport/Shed Renovation	email
7/05/2024	Tick of Approval	Building Permit for the Carport/Shed Renovation at Lot 110 (50 Forsyth Road Wagait Beach	email
7/05/2024	Total Training Group	Statement of Attainment - Mark Speechley - Conduct Visual Inspection of park facilities	email
7/05/2024	Total Training Group	Statement of Attainment - Rowan Roberts - Conduct Visual Inspection of park facilities	email
15/05/2024	Grants NT	NTYW 2023 Grant Acquittal -Music Festival	email
15/05/2024	Grants NT	International Women's Day acquittal	email

## 10.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on complaints received from 15 April 2024 to 15 May 2024.

### RECOMMENDATION

**That Council receives and notes the Complaints Register to the 15 May 2024.**

**Moved:**

**Seconded:**

**Vote:**

### Background

Council has received 6 complaints in the reporting period from local residents.

COMPLAINTS APRIL 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
16 April 2024	Payment for goods to Hard Waste query	Office visit	Payment made
19/04/2024	Men's Shed – suggestion that it be renamed to He Shed, She Shed	Email	
24/04/2024	Repair to roads – shoulders and reseal	Email	CEO returned email advising in process of having roads costed.
29 April 2024	Overgrown weeds on property	Email	Bushfire NT contacted owner to maintain.

## 11. CURRENT / UPCOMING EVENTS

### RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

### 11.1. SENIORS MORNING TEA – 22 MAY 2024

Seniors Morning Tea will be held on Wednesday 22 May 2024 in the Community Centre from 10am to 12pm.

### 11.2. SUICIDE AWARENESS FOR PARENTS – 22 May 2024

Dementia Australia will visit on 22 May 2024.

### 11.3. MEN'S SHED DAY – 15 JUNE 2024

Men's Shed Day will be held on Saturday 15 June 2024. Local men are all invited to join in the style of a "Men's Shed", share skills and enjoy a BBQ. This is funded by the NT Men's Places Grant.

### 11.4. TERRITORY DAY – 1 JULY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG.

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

### 13. IN-CAMERA ITEMS

#### RECOMMENDATION

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At \_\_\_\_\_ pm Council closed the meeting to the general public.

#### 13.1.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Minutes of In-Camera Meeting held on 16 April 2024
- Draft Declaration of Rates and Charges 2024-25
- Draft Budget for 2024-25
- Draft Shire Plan 2024-25
- Draft Fees and Charges 2024-25

#### RECOMMENDATION

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At \_\_\_\_\_ pm Council opened the meeting to the general public.

### 13. CLOSE OF MEETING

The Chair declared the meeting closed at \_\_\_\_\_ pm.

## **9. MONTHLY FINANCIAL REPORTS**

### **9.1.1 APRIL 2024 REPORTS**

- 1.1 Monthly Income and Expenditure Report
- 1.2 Profit and Loss (Detailed)
- 1.3 Monthly Capital Expenditure and Funding Report
- 1.4 Quarterly Report on Expenditure of Major Capital Projects
- 1.5 Monthly Balance Sheet Report with Notes
- 1.6 Member and CEO Council Credit Card Transactions Supplier Payments for April 2024
- 1.7 Statement of Cash Flows



## 1.1 April 2024 Monthly Income and Expenditure Report

as of 30 April 2024	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$	ANNUAL BUDGET 2023-2024 (ORIGINAL BUDGET)	Budget variance
<b>OPERATING INCOME</b>						
Contracts, Fees & Charges	104,951	95,090	9,861	113,700	201,600	(87,900)
Interest/Investment Income	28,830	26,000	2,830	76,000	30,000	46,000
Operating Grant Revenue	319,833	322,164	(2,331)	322,164	322,164	0
Other Income	2,905	0	2,905	0	0	0
Other Income - Disposal of Fixed Assets	11,960	20,000	(8,040)	20,000	45,000	(25,000)
Rates Income	264,307	261,463	2,844	261,723	261,723	0
Rental Income	8,027	5,990	2,037	7,200	7,200	0
Waste Management Income	128,978	128,140	838	128,300	128,300	0
<b>Total OPERATING INCOME</b>	<b>869,790</b>	<b>858,847</b>	<b>10,943</b>	<b>929,087</b>	<b>995,987</b>	<b>(66,900)</b>
<b>OPERATING EXPENSES</b>						
Administration Expenses	71,082	83,786	(12,704)	100,500	61,350	39,150
Contracts & Material Expenses	1,925	1,860	65	2,250	1,500	750
Depreciation Expense	170,833	170,830	3	205,000	170,000	35,000
Elected Member Allowances	12,411	20,000	(7,589)	24,000	24,000	0
Elected Member Expenses and Professional Development	10,298	8,660	1,638	10,000	8,000	2,000
Employment Expenses	429,297	427,556	1,741	513,070	570,070	(57,000)
Insurance	68,673	70,000	(1,327)	70,000	60,000	10,000
Other Expenditure (By-Election)	0	0	0	0	0	0
Projects & Activities - WSC Contributions	2,988	10,400	(7,412)	12,500	12,500	0
Repairs & Maintenance	71,030	78,722	(7,692)	94,500	19,500	75,000
Services	10,767	8,440	2,327	10,150	10,150	0
Vehicle & Plant Expenses	38,477	15,970	22,507	18,900	17,400	1,500
Waste Management Expenses	84,184	89,570	(5,386)	107,500	107,500	0
<b>Total OPERATING EXPENSES</b>	<b>971,967</b>	<b>985,794</b>	<b>(13,827)</b>	<b>1,168,370</b>	<b>1,061,970</b>	<b>106,400</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(102,177)</b>	<b>(126,947)</b>	<b>24,770</b>	<b>(239,283)</b>	<b>(65,983)</b>	<b>(173,300)</b>

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS/DEFICIT</b>	<b>(102,177)</b>	<b>(126,947)</b>	<b>24,770</b>	<b>(239,283)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non- Cash Income				
Add Back Non-Cash Expenses	170,833	170,830	3	205,000
<b>TOTAL NON-CASH ITEMS</b>	<b>170,833</b>	<b>170,830</b>	<b>3</b>	<b>205,000</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	(264,866)	(687,149)	422,283	(687,149)
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows				
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(264,866)</b>	<b>(687,149)</b>	<b>422,283</b>	<b>(687,149)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	182,762	75,000	107,762	198,603
Prior Year Carry Forward Tied Funding	330,922	330,922	0	330,922
Other Inflow of Funds				
Transfers from Reserves				191,907
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>513,684</b>	<b>405,922</b>	<b>107,762</b>	<b>721,432</b>
<b>NET OPERATING POSITION</b>	<b>317,475</b>	<b>(237,344)</b>	<b>554,819</b>	<b>0</b>

**1.2 Profit and Loss (Detailed)****Profit & Loss Statement - Detailed**

Period: July 2023 - April 2024

Account	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Var %	Annual Budget \$
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Contracts - Jetty Management	60,179	66,660	(6,481)	-10%	80,000
Contracts - Other (DIPL)	13,810	1,000	12,810	1281%	1,000
Contracts - Other (Power & Water)	480	1,000	(520)	-52%	1,000
Contracts - Water Management	28,654	25,000	3,654	15%	30,000
Dog Registrations	1,827	1,430	397	28%	1,700
<b>Total Contracts, Fees &amp; Charges</b>	<b>104,951</b>	<b>95,090</b>	<b>9,861</b>	<b>10%</b>	<b>113,700</b>
<b>Interest/Investment Income</b>					
Bank Interest Income	28,830	26,000	2,830	11%	76,000
<b>Total Interest/Investment Income</b>	<b>28,830</b>	<b>26,000</b>	<b>2,830</b>	<b>11%</b>	<b>76,000</b>
<b>Operating Grant Revenue</b>					
Grants - FAA General Purpose	16,866	15,090	1,776	12%	15,090
Grants - FAA Roads	69,870	59,524	10,346	17%	59,524
Grants - NT Operational	213,000	226,982	(13,982)	-6%	226,982
Grants - Sport & Rec Operational	20,097	20,568	(471)	-2%	20,568
<b>Total Operating Grant Revenue</b>	<b>319,833</b>	<b>322,164</b>	<b>(2,331)</b>	<b>-1%</b>	<b>322,164</b>
<b>Other Income</b>					
Misc income	2,905	0	2,905	0%	0
<b>Total Other Income</b>	<b>2,905</b>	<b>0</b>	<b>2,905</b>	<b>0%</b>	<b>0</b>
<b>Other Income - Disposal of Fixed Assets</b>					
Disposal of Fixed Assets	11,960	20,000	(8,040)	-40%	20,000
<b>Total Other Income - Disposal of Fixed Assets</b>	<b>11,960</b>	<b>20,000</b>	<b>(8,040)</b>	<b>-40%</b>	<b>20,000</b>
<b>Rates Income</b>					
Rates - Debt collectors fees	1,200	0	1,200	0%	0
Rates - Income	260,258	260,223	35	0%	260,223
Rates - Interest Income	1,897	410	1,487	363%	500
Rates - Less Pensioner Concession	(10,800)	0	(10,800)	0%	0
Rates - Pensioner Rebate	10,800	0	10,800	0%	0
Rates - Search income	953	830	123	15%	1,000
<b>Total Rates Income</b>	<b>264,307</b>	<b>261,463</b>	<b>2,844</b>	<b>1%</b>	<b>261,723</b>
<b>Rental Income</b>					
Rent - CEO House	3,818	4,330	(512)	-12%	5,200
Rent - Cloppenburg Park	3,300	0	3,300	0%	0
Rent - Community Centre Income	909	1,660	(751)	-45%	2,000
<b>Total Rental Income</b>	<b>8,027</b>	<b>5,990</b>	<b>2,037</b>	<b>34%</b>	<b>7,200</b>
<b>Waste Management Income</b>					
Waste Management - Additional Bin	1,077	840	237	28%	1,000
Waste Management - Hard Waste	577	0	577	0%	0
Waste Management - Less Pensioner Concession	(8,100)	0	(8,100)	0%	0
Waste Management Levy	127,323	127,300	23	0%	127,300
Waste Management Pensioner Rebate	8,100	0	8,100	0%	0
<b>Total Waste Management Income</b>	<b>128,978</b>	<b>128,140</b>	<b>838</b>	<b>1%</b>	<b>128,300</b>
<b>Total Income</b>	<b>869,790</b>	<b>858,847</b>	<b>10,943</b>	<b>1%</b>	<b>929,087</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Bank Fees	290	500	(210)	-42%	600

Merchant Fees	1,017	1,250	(233)	-19%	1,500
<b>Total Administration - Bank Charges</b>	<b>1,307</b>	<b>1,750</b>	<b>(443)</b>	<b>-25%</b>	<b>2,100</b>
<b>Administration - Memberships &amp; Subscriptions</b>					
LGANT/Membership	1,710	1,660	50	3%	2,000
Subscriptions & Publications	2,022	830	1,192	144%	1,000
<b>Total Administration - Memberships &amp; Subscriptions</b>	<b>3,732</b>	<b>2,490</b>	<b>1,242</b>	<b>50%</b>	<b>3,000</b>
<b>Administration - Office Expenses</b>					
Advertising	1,819	2,917	(1,098)	-38%	3,500
Auditing	(1,360)	8,330	(9,690)	-116%	10,000
Cleaning	1,230	1,666	(436)	-26%	2,000
Consultant fees	27,800	29,166	(1,366)	-5%	35,000
Donations [61110]	500	500	0	0%	500
Fees, Licences & Charges	1,346	1,660	(314)	-19%	2,000
Insurance	68,673	70,000	(1,327)	-2%	70,000
IT Equipt, Maint & Support	2,793	2,500	293	12%	3,000
IT Subscriptions & Licenses	14,199	12,917	1,282	10%	15,500
Meeting expenses	2,228	1,830	398	22%	2,200
Postage	692	830	(138)	-17%	1,000
Printing & Stationery	4,560	4,160	400	10%	5,000
Rate Recovery cost	1,330	0	1,330	0%	0
Safety Supplies & Equipment	1,455	830	625	75%	1,000
Staff Amentities	855	1,250	(395)	-32%	1,500
Travel & Accommodation	2,325	4,160	(1,835)	-44%	5,000
Valuation Costs	0	2,500	(2,500)	-100%	3,000
<b>Total Administration - Office Expenses</b>	<b>130,445</b>	<b>145,216</b>	<b>(14,771)</b>	<b>-10%</b>	<b>160,200</b>
<b>Administration - Telephones &amp; Communications</b>					
Mobiles	2,202	2,500	(298)	-12%	3,000
Office phone/fax/internet	792	1,000	(208)	-21%	1,200
Satellite	1,279	830	449	54%	1,000
<b>Total Administration - Telephones &amp; Communications</b>	<b>4,273</b>	<b>4,330</b>	<b>(57)</b>	<b>-1%</b>	<b>5,200</b>
<b>Contracts &amp; Material Expenses</b>					
Animal Management Charges [64600]	299	410	(111)	-27%	500
Contracts - Jetty Maintenance	1,144	833	311	37%	1,000
Contracts - Water Management/Maintenance	22	200	(178)	-89%	250
Contracts - Weeds & Fire Management	460	417	43	10%	500
<b>Total Contracts &amp; Material Expenses</b>	<b>1,925</b>	<b>1,860</b>	<b>65</b>	<b>3%</b>	<b>2,250</b>
<b>Depreciation Expense</b>					
Depreciation expense	159,167	170,830	(11,663)	-7%	205,000
Depreciation expense - ROU	11,667	0	11,667	0%	0
<b>Total Depreciation Expense</b>	<b>170,833</b>	<b>170,830</b>	<b>3</b>	<b>0%</b>	<b>205,000</b>
<b>Elected Member Allowances</b>					
Councillor Allowances	12,411	20,000	(7,589)	-38%	24,000
<b>Total Elected Member Allowances</b>	<b>12,411</b>	<b>20,000</b>	<b>(7,589)</b>	<b>-38%</b>	<b>24,000</b>
<b>Elected Member Expenses and Professional Development</b>					
Councillor Professional Development	7,753	6,660	1,093	16%	8,000
Councillor Expenses	2,545	2,000	545	27%	2,000
<b>Total Elected Member Expenses and Professional Development</b>	<b>10,298</b>	<b>8,660</b>	<b>1,638</b>	<b>19%</b>	<b>10,000</b>
<b>Employment Expenses</b>					
Staff Recruitment Expenses	1,319	0	1,319	0%	0
Staff Training	5,930	2,500	3,430	137%	3,000
Staff Uniforms & Safety	402	416	(14)	-3%	500
Superannuation	40,751	42,450	(1,699)	-4%	50,941
Wages - Allowances - First aid	1,070	560	510	91%	675
Wages - Allowances - Travel	754	830	(76)	-9%	1,000
Wages - Annual Leave expense	(7,280)	0	(7,280)	0%	0
Wages - Long Service leave expense	(22,167)	0	(22,167)	0%	0

Wages - Paid on Work cover	(11,150)	0	(11,150)	0%	0
Wages & Salaries	419,668	380,800	38,868	10%	456,954
<b>Total Employment Expenses</b>	<b>429,297</b>	<b>427,556</b>	<b>1,741</b>	<b>0%</b>	<b>513,070</b>
<b>Projects &amp; Activities - WSC Contributions</b>					
Activities - ANZAC Day WSC contribution	877	830	47	6%	1,000
Activities - Community	2,042	3,750	(1,708)	-46%	4,500
Activities - Community Fund	0	4,160	(4,160)	-100%	5,000
Activities - Seniors WSC contribution	0	830	(830)	-100%	1,000
Activities - Sport & Rec WSC Contribution	69	830	(761)	-92%	1,000
<b>Total Projects &amp; Activities - WSC Contributions</b>	<b>2,988</b>	<b>10,400</b>	<b>(7,412)</b>	<b>-71%</b>	<b>12,500</b>
<b>Repairs &amp; Maintenance</b>					
R&M Ablution Block	561	5,833	(5,272)	-90%	7,000
R&M CEO House	1,335	2,080	(745)	-36%	2,500
R&M Community Centre	2,744	2,917	(173)	-6%	3,500
R&M Garden & Ground	3,546	830	2,716	327%	1,000
R&M Office	4,499	2,080	2,419	116%	2,500
R&M Office equipment	0	830	(830)	-100%	1,000
R&M Road Repair & Maintenance	51,200	58,332	(7,132)	-12%	70,000
R&M Sports Ground	914	830	84	10%	1,000
R&M Townsite	3,004	410	2,594	633%	500
R&M Workshop	2,160	2,500	(340)	-14%	3,000
Stores Materials & Loose Tools	1,066	2,080	(1,014)	-49%	2,500
<b>Total Repairs &amp; Maintenance</b>	<b>71,030</b>	<b>78,722</b>	<b>(7,692)</b>	<b>-10%</b>	<b>94,500</b>
<b>Services</b>					
Services - Electricity	5,733	5,410	323	6%	6,500
Services - Gas Supplies	418	120	298	248%	150
Services - Pest Control	1,490	410	1,080	263%	500
Services - Water & Sewerage	3,126	2,500	626	25%	3,000
<b>Total Services</b>	<b>10,767</b>	<b>8,440</b>	<b>2,327</b>	<b>28%</b>	<b>10,150</b>
<b>Vehicle &amp; Plant Expenses</b>					
Fuel CEO	2,403	2,080	323	16%	2,500
Fuel Plant and Machinery	3,564	2,280	1,284	56%	2,700
Fuel Works Truck	834	580	254	44%	700
Fuel Works Ute	3,207	2,080	1,127	54%	2,500
R&M Plant & Machinery	5,713	4,160	1,553	37%	5,000
R&M Vehicles	3,374	2,080	1,294	62%	2,500
Registrations - Plant & Machinery	2,357	410	1,947	475%	500
Registrations - Vehicles	381	2,300	(1,919)	-83%	2,500
Vehicle Leasing Costs	16,644	0	16,644	0%	0
<b>Total Vehicle &amp; Plant Expenses</b>	<b>38,477</b>	<b>15,970</b>	<b>22,507</b>	<b>141%</b>	<b>18,900</b>
<b>Waste Management Expenses</b>					
Hard Waste Collection	27,624	16,660	10,964	66%	20,000
R&M Green Waste Compound	0	420	(420)	-100%	500
R&M Hard Waste Compound	3,174	1,660	1,514	91%	2,000
Regular Bin Collection	53,387	70,830	(17,443)	-25%	85,000
<b>Total Waste Management Expenses</b>	<b>84,184</b>	<b>89,570</b>	<b>(5,386)</b>	<b>-6%</b>	<b>107,500</b>
<b>Total Less Operating Expenses</b>	<b>971,967</b>	<b>985,794</b>	<b>(13,827)</b>	<b>-1%</b>	<b>1,168,370</b>
<b>Operating Profit</b>	<b>(102,177)</b>	<b>(126,947)</b>	<b>24,770</b>	<b>20%</b>	<b>(239,283)</b>

### 1.3 Monthly Capital Expenditure and Funding Report

#### Table 2.1 Monthly Capital Expenditure and Funding Report

CAPITAL EXPENDITURE for the period April 2024		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	YTD Budget*	
Class of Assets	Project Name / Description					Funding Body	WSC contribution
Buildings	ReDiscovery Centre	92,787	199,118	(106,331)	199,118	199,118	
Infrastructure	Skate Park/pump track upgrade	4,698	15,797	(11,099)	15,797	10,765	5,032
Infrastructure	Outdoor Court & Fitness Equipment Upgrades	40,310	142,640	(102,330)	142,640	142,640	
Infrastructure	Beach Access Upgrades	29,745	70,000	(40,255)	70,000	53,400	16,600
Infrastructure	Driveway & Road Drainage Remediation	0	93,530	(93,530)	93,530	84,000	9,530
Infrastructure	Solar Lighting & Cloppenburg Park Upgrade	3,500	3,500	0	3,500		3,500
Infrastructure	Continugency of repairs to sports court fencing and drainage works	34,500	42,564	(8,064)	42,564	39,603	2,961
Motor Vehicles	Leased (Right of Use)	16,644	30,000	(13,356)	30,000		30,000
Plant & Equipment	Slasher & Mower	42,682	90,000	(47,318)	90,000		90,000
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>264,866</b>	<b>687,149</b>	<b>(422,283)</b>	<b>687,149</b>	<b>529,526</b>	<b>157,623</b>

Total capital expenditure funded by:		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	Funding Body	WSC contribution
2023/24 Capital Grants	LRCI Phase 4	23,762	39,603	(15,841)	39,603	39,603	
	WarM #4	75,000	75,000	0	75,000	75,000	
	IPG - Drive way remediation	84,000	84,000	0	84,000	84,000	
Prior Year Carry Forward Tied Capital Grants	IPG - Sportsground		142,640	(142,640)	142,640	142,640	
	CPP		53,400	(53,400)	53,400	53,400	
	LRCI		10,765	(10,765)	10,765	10,765	
	WaRM #2-#3		124,118	(124,118)	124,118	124,118	
Operating Income/Deficit		(102,177)	(34,283)	(67,894)	(34,283)		(34,283)
Transfer from Cash Reserve			191,906	(191,906)	191,906		191,906
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>		<b>80,585</b>	<b>687,148</b>	<b>(606,563)</b>	<b>687,148</b>	<b>529,525</b>	<b>157,623</b>

#### Table 2.2. Quarterly Report on Expenditure of Major Capital Projects

Class of Assets	Project Name / Description	Prior Year Actuals \$ (A)	YTD Actuals \$ (B)	Total Cost to Date \$ (C = A+B)	Total Approved Budget \$ (D)	Total Yet to Spend \$ (E = D-C)
Building	WaRM #2 & #3 & #4 (Rediscovery Hub)	25,883	92,787	118,670	225,000	106,330

**1.4 Special Purpose Grants**

**Special Purpose Grants at April 2024**

**Capital Grants - WIP**

Class of Asset	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
Infrastructure	DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/04/2024		142,640.00	142,640.00	40,309.61	102,330.39
Infrastructure	DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Works		84,000.00		84,000.00		84,000.00
Infrastructure	DCMC - CPP	CPP 2023	Beach Access Upgrades	30/06/2024		53,400.00	53,400.00	29,744.52	23,655.48
Infrastructure	Federal Gov	LRCI Phase 3	Skate Park/pump track upgrade			10,764.80	10,764.80	4,698.28	6,066.52
Infrastructure	Federal Gov	LRCI Phase 4	Repairs to sports court fencing and drainage works		23,762.00		23,762.00	34,500.00	(10,738.00)
Building	DCMG-LG	WRM #2 21-22	ReDiscovery Centre	31/03/2024		49,117.50	49,117.50	49,117.50	-
Building	DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2024		75,000.00	75,000.00	43,669.55	31,330.45
Building	DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000.00		75,000.00		75,000.00
Infrastructure	DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces				-		-
<b>Capital Grants - WIP TOTAL</b>					<b>182,762.00</b>	<b>330,922.30</b>	<b>513,684.30</b>	<b>202,039.46</b>	<b>311,644.84</b>

**Program Grants - Current**

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	DoH	Healthy Lifestyle Grants 2022-2023	Wagait Healthy Lifestyle Program 2023	30/06/2024		20,000.00	20,000.00	18,449.33	1,550.67
	DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2024	3,000.00		3,000.00	3,000.00	-
	DTF	NT Men's Places Grants 2022-23	Wagait Men's Program	30/06/2024		8,115.00	8,115.00	142.26	7,972.74
	DoH	NT Suicide Prevention Grants 2023/24	Suicide Prevention Program 2023-24	30/06/2024	10,000.00		10,000.00	6,917.86	3,082.14
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2023-24	30/04/2024	2,000.00		2,000.00		2,000.00
	DTF	Youth Week Music Video Festival 2024	Wagait Beach Youth Week Music Video Festival	13/04/2024	2,000.00		2,000.00	2,000.00	-
<b>Program Grants - Current TOTAL</b>					<b>17,000.00</b>	<b>28,115.00</b>	<b>45,115.00</b>	<b>30,509.45</b>	<b>14,605.55</b>

**Program Grants - Acquitted**

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	Australia Day	Australia Day	Australia Day		2,250.00		2,250.00	2,250.00	-
	Carers NT	Carers NT 2023	Carers NT		300.00		300.00	300.00	-
	DITT - CBF	Community Benefit Fund	Makers & Creators 2022			76.00	76.00	76.00	-
	DTF	Quick Response Grants	Quick Response Youth 2023			1,964.90	1,964.90	1,964.90	-
	DTF	Wagait Seniors excursion	Senior Month 2023-24		2,000.00		2,000.00	2,000.00	-
	DoH - AOD	Alcohol and Other Drugs Youth Grants	Wagait Youth Program 2023			10,769.26	10,769.26	10,769.26	-
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2022-23			16.81	16.81	16.81	(0.00)
<b>Program Grants - Acquitted TOTAL</b>					<b>4,550.00</b>	<b>12,826.97</b>	<b>17,376.97</b>	<b>17,376.97</b>	<b>(0.00)</b>
<b>GRAND TOTAL</b>					<b>204,312.00</b>	<b>371,864.27</b>	<b>576,176.27</b>	<b>249,925.88</b>	<b>326,250.39</b>

## 1.5 Monthly Balance Sheet Report

### Table 3. Monthly Balance Sheet Report

As at 30 April 2024

Assets	30 Apr 2024	30 Apr 2023
<b>Current Assets</b>		
<b>Cash at Bank</b>		
<b>Tied Funds</b>		
Bendigo Investment Acc	500,000	500,000
CBA Fixed Term Deposits	1,000,000	1,000,000
CBA Online Saver - SP Grants	-	121,846
CBA Cheque Account - SP Grants	405,369	-
<b>Total Tied Funds</b>	<b>1,905,369</b>	<b>1,621,846</b>
<b>Untied Funds</b>		
CBA Online Saver	-	116,465
CBA Transaction Account	12,538	62,592
CBA Cheque Account - Operational	176,089	-
<b>Total Untied Funds</b>	<b>188,627</b>	<b>179,057</b>
<b>Total Cash at Bank</b>	<b>2,093,996</b>	<b>1,800,903</b>
<b>Accounts Receivable</b>		
Trade Debtors	9,191.34	3,135.00
Less Prov'n for Doubtful Debts	(5,510.00)	(5,838.00)
<b>Rates &amp; Charges Debtors</b>		
Rates Debtors Account	16,770	15,495
Rates in Advance	8,675	8,214
Undeposited Funds working A/c	250	-
<b>Total Accounts Receivable</b>	<b>12,026</b>	<b>4,578</b>



<b>Total Current Assets</b>	<b>2,106,023</b>	<b>1,805,480</b>
<b>Non-Current Assets</b>		
Property, Plant and Equipment	2,088,736	2,084,428
<b>Total Non-Current Assets</b>	<b>2,088,736</b>	<b>2,084,428</b>
<b>Total Assets</b>	<b>4,194,758</b>	<b>3,889,909</b>

## Liabilities

### Current Liabilities

Accounts Payable	60,039	13,632
ATO & Payroll Liabilities		
GST	(19,252.60)	(864.86)
PAYG Withholding Payable	7,532.00	8,054.00
Super Payable	4,709.75	4,233.29
Wages Payable - Payroll	0.00	2,100.22
Current Provisions		
Provision for Annual Leave	52,104.25	59,605.53
Provision for Long Service Leave	21,552.73	43,323.77
Other Current Liabilities		
CBA CC - Rowan Roberts	1,942	-
CBA CC - Virginya Boon	1,399	-
CBA Credit Card Main	3,126	-
Unexpended Grant Liability	326,250	118,446
Current Lease Liabilities	14,459	13,678
Rounding	0	0

<b>Total Current Liabilities</b>	<b>467,609</b>	<b>234,944</b>
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### Non-Current Liabilities

Non-Current Provisions	4,037	10,056
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	Other Non-Current Liabilities	4,908	19,367
<b>Total Non-Current Liabilities</b>		<b>8,945</b>	<b>29,423</b>
<b>Total Liabilities</b>		<b>476,554</b>	<b>264,367</b>
	<b>Net Assets</b>	<b>3,718,204</b>	<b>3,625,542</b>
<b>Equity</b>			
	Asset Revaluation Reserve	991,467	991,467
	Current Year Earnings	102,177	70,349
	Prior Year's Surplus/Deficit	1,807,578	1,802,286
	Retained Earnings	301,336	11,439
<b>Asset Renewal Reserve</b>			
	Other Asset Renewal Reserve	270,000	300,000
	Roads Renewal Project Reserve	450,000	450,000
<b>Total Asset Renewal Reserve</b>		<b>720,000</b>	<b>750,000</b>
<b>Total Equity</b>		<b>3,718,204</b>	<b>3,625,542</b>

### Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	8/06/2023	500,000	5.05%	7/06/2024
1 (b) CBA	14/12/2023	1,000,000	4.88%	11/06/2024
<b>Total INVEMENTS</b>		<b>1,500,000</b>		

### Note 2. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Belyuen Community Government Council Store</i>	1,691	0	0	0	0	1,691
<i>Department of Infrastructure, Planning &amp; Logistics</i>	7,465	0	0	0	0	7,465
<i>ST Thibodeaux</i>	0	0	0	0	0	0
<i>Virginya Boon</i>	35	0	0	0	0	35
<b>Total</b>	<b>9,191</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,191</b>

### Note 3. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Balanced Choice Program</i>	330	0	0	0	0	330
<i>Colleen Fergusson</i>	154	0	0	0	0	154
<i>Department of the Chief Minister &amp; Cabinet</i>	9,000	0	0	0	0	9,000
<i>General Excavators</i>	37,950	0	0	0	0	37,950
<i>Jacana Energy</i>	1,806	0	0	0	0	1,806

<i>Lisa Buchanan</i>	1,500	0	0	0	0	1,500
<i>Marnie Jay</i>	0	0	0	0	5,100	5,100
<i>Nexia Edwards Marshall NT</i>	1,100	0	0	0	0	1,100
<i>Optus</i>	324	0	0	0	0	324
<i>PBI Haulage</i>	2,882	0	0	0	0	2,882
<i>St John</i>	0	0	0	0	(190)	(190)
<i>TR Telecom</i>	201	0	0	0	0	201
<i>Veolia Environmental Services</i>	10,534	0	0	0	0	10,534
<i>Wagait Beach Supermarket</i>	1,128	0	0	0	0	1,128
<b>Total</b>	<b>66,910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,910</b>	<b>71,820</b>

#### Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations

Council has paid all Pay as You Go (PAYG withholdings) to ATO since 1 July 2023 to 31 March 2024

Council has lodged all Business Activity Business Statements each month and paid by the due date.

Council has made monthly superannuation contributions to employees' super funds within the first week of each month.

The April Business Activity Statement (BAS) will be submitted by 21st May 2024,

to pay the outstanding Goods and Services Tax (GST) and Pay as You Go (PAYG) obligations related to activities in February

	<b>Amount due</b>
<i>GST Payable</i>	(19,253)
<i>PAYG Payable</i>	7,532
<i>Super Payable</i>	4,710
<b>Total</b>	<b>(7,011)</b>

### Note 5. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates 23/24 not over due yet	\$-
Rates 23/24 over due	\$13,995.83
Rates Prior years (pre 2023)	\$2,774.04
<hr/>	
<b>Total Rates Arrears</b>	<b>\$ 16,769.87</b>

## 1.6 Member and CEO Council Credit Card Transactions Supplier Payments for April 2024

### Table 4. Member and CEO Council Credit Card Transactions for the Month

Date	Transaction	NT	I'state/I'ntl
<b>CREDIT CARD - CEO</b>			
2/04/2024	New Signs - Safety Signs for Sports Ground		\$616.65
3/04/2024	Datum Insights - Standard Valuation Report for sale of Holden Colorado		\$9.99
9/04/2024	Woolworths - Dementia Morning tea food	\$22.99	
9/04/2024	Woolworths - Dementia morning tea food		\$25.44
11/04/2024	Caltex Berry Springs #49793732 - CEO fuel	\$95.91	
11/04/2024	Woolworths - Food for Youth Week - Movie Festival	\$5.25	
11/04/2024	Woolworths - Food for Youth Week - Movie Festival	\$28.80	
11/04/2024	Bugs for Bugs - Poison for Cryptolaemus - Larvae (200)		\$85.36
11/04/2024	Woolworths - Food for Children's Suicide Prevention	\$0.25	
11/04/2024	Woolworths - Food for Children's Suicide Prevention	\$24.22	
11/04/2024	Woolworths - Food for Seniors Morning tea	\$17.38	
11/04/2024	Woolworths - Food for Seniors Morning Tea	\$52.00	
11/04/2024	Woolworths - Food for Community Consultation session - Sat 13 April	\$6.49	
11/04/2024	Woolworths - Food for Community Consultation session	\$18.48	
11/04/2024	Woolworths - Food for International Women's Day BBQ	\$39.71	
11/04/2024	Woolworths - Food for International Women's Day BBQ	\$200.78	
12/04/2024	Officeworks - Office Stationery - wireless keyboard and USB sticks	\$73.00	
22/04/2024	Woolworths - Food for Community events - Movie night Youth Week	\$10.45	
22/04/2024	Woolworths - Food for Community events - movie night Youth week	\$21.80	
23/04/2024	Caltex Berry Springs #49793732 - CEO Fuel	\$38.29	
23/04/2024	Caltex Berry Springs #49793732 - CEO fuel	\$99.00	
29/04/2024	TR Telecom - Satellite phone charges for the month of April 2024		\$201.00
29/04/2024	Bunnings - Weed Mat and Mould cleaner for Memorial Garden	\$195.39	
<b>CREDIT CARD - STAFF</b>			
6/04/2024	Microsoft - Monthly subscription - Microsoft	\$102.85	
6/04/2024	Microsoft - Monthly subscriptions		\$138.60
10/04/2024	Territory Tyres - Repairs to Z997R Mower	\$51.63	
10/04/2024	Repco - Degreaser and aero start for Workshop	\$44.65	
10/04/2024	Bunnings - Ear muffs and wire brush	\$26.95	
15/04/2024	Adobe Systems Incorporated - Adobe - Acrobat standard subscription		\$18.69
16/04/2024	Adobe Systems Incorporated - photoshop monthly subscription	\$29.99	
17/04/2024	Mower World - 445EI II Chainsaw 18" (replacing 9678849-18) 9705591-38, sn: 20220802913	\$999.00	
26/04/2024	Mailchimp - Monthly subscription		\$20.15
<b>TRANSACTION ACCOUNT</b>			
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$13.60	
1/04/2024	Wagait Beach Supermarket - Works Ute fuel	\$109.01	
1/04/2024	Xero - XERO monthly subscription	\$140.00	
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$15.03	
1/04/2024	Wagait Beach Supermarket - Mower fuel	\$37.50	

1/04/2024	Wagait Beach Supermarket - Works Ute fuel	\$117.00	
1/04/2024	Wagait Beach Supermarket - CEO Fuel	\$137.00	
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$11.93	
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$14.00	
1/04/2024	Wagait Beach Supermarket - Gas for community Centre	\$460.00	
1/04/2024	Wagait Beach Supermarket - Fuel for Mower	\$79.50	
1/04/2024	Wagait Beach Supermarket - mower fuel	\$68.00	
1/04/2024	Wagait Beach Supermarket - CEO fuel	\$131.19	
1/04/2024	Wagait Beach Supermarket - Mower fuel	\$73.20	
1/04/2024	Wagait Beach Supermarket - Works Ute fuel	\$132.03	
1/04/2024	Wagait Beach Supermarket - CEO vehicle fuel	\$55.00	
1/04/2024	Wagait Beach Supermarket - Machinery fuel	\$67.02	
1/04/2024	Wagait Beach Supermarket - Works ute fuel	\$114.50	
1/04/2024	Wagait Beach Supermarket - Mower fuel	\$22.00	
1/04/2024	Wagait Beach Supermarket - Mower fuel	\$19.70	
1/04/2024	Wagait Beach Supermarket - Truck fuel	\$174.73	
1/04/2024	Wagait Beach Supermarket - Tractor fuel	\$71.42	
1/04/2024	Wagait Beach Supermarket - Mower fuel	\$52.01	
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$11.30	
1/04/2024	Wagait Beach Supermarket - Small engine fuel	\$10.20	
2/04/2024	Belyuen Community Government Council Store - Council meeting catering - Assorted sandwiches for 7 plus a plate of lemon cake	\$71.50	
2/04/2024	CBA - Merchant fees		\$78.59
4/04/2024	TR Telecom - satellite phone charges		\$201.00
5/04/2024	Power Water - water swipe card	\$36.51	
5/04/2024	RBK Contracting - Wagait Beach access upgrade works - Imaluk Beach Access.	\$15,644.00	
7/04/2024	Rural Fire Protection - 6 monthly fire equipment service	\$557.98	
8/04/2024	Hardy Landscaping - Supply and Install Exercise Station and Shade as per quote: Option 1 - OMNITECH A02744 30% progress claim	\$46,184.81	
8/04/2024	Hardy Landscaping - Minus 5% retention	-\$2,309.24	
9/04/2024	Central Business Equipment - Copy and printing charges for March 2024	\$434.44	
10/04/2024	Little Miss Flowers - Fresh Native Anzac Day Wreaths and deliver to Cullen Bay	\$396.00	
10/04/2024	Little Miss Flowers - Delivery to Cullen Bay	\$25.00	
10/04/2024	Virginya Boon Exp Claim - Gazebo for Civil activities	\$349.00	
10/04/2024	RDO Equipment - Hydraulic Filters for machinery	\$116.60	
15/04/2024	Sim Latham Carpentry - Renovations to the Sportsground caretakers shed.	\$54,029.25	
15/04/2024	Sim Latham Carpentry - Price includes all labour and materials as per plans issued 10/2/23.	\$48,036.51	
15/04/2024	Neon of the North - Youth Week Video Workshop	\$2,000.00	
16/04/2024	CBA - Commbiz fees		\$0.46
16/04/2024	CBA - Commbiz fees		\$6.62
17/04/2024	Total Training Group Pty Ltd - Conduct Visual Inspection of Park Facilities for Rowan and Mark		\$1,500.00
20/04/2024	Optus - phone, fax and internet		\$82.20
20/04/2024	Optus - mobile phone charges		\$242.00
22/04/2024	Jacana Energy - Electricity for 142 Wagait Tower Road	\$1,805.82	
22/04/2024	Balanced Choice Program - Balance Choice session with Yvonne at Wagait Beach on 16 April 2024	\$330.00	

23/04/2024	Lisa Buchanan - Painting of mural for International Women's Day	\$1,500.00	
23/04/2024	General Excavators - Clean and reshape of drains at Wagait Shire Council as per onsite discussions with Michael	\$37,950.00	
24/04/2024	PBI Haulage - Supply and deliver 50 tonne type 2 gravel to Wagait Shire Council	\$2,882.00	
24/04/2024	The Well Beings Space - Yoga class - Seniors for Mondays 15/4, 22/4 and 28/4	\$300.00	
24/04/2024	The Well Beings Space - Ferry reimbursement	\$114.53	
29/04/2024	Colleen Fergusson - Meals for the monthly council meeting for April 2024.	\$154.00	
30/04/2024	Wagait Beach Supermarket - stamps for postage	\$9.00	
30/04/2024	Wagait Beach Supermarket - Mower fuel	\$76.00	
30/04/2024	Wagait Beach Supermarket - Mower fuel	\$15.10	
30/04/2024	Wagait Beach Supermarket - Milk for IWD 2024	\$4.80	
30/04/2024	Wagait Beach Supermarket - Ice for ANZAC Day	\$10.00	
30/04/2024	Wagait Beach Supermarket - Works ute fuel	\$98.00	
30/04/2024	Wagait Beach Supermarket - Small engine fuel	\$18.25	
30/04/2024	Wagait Beach Supermarket - Tractor fuel	\$83.00	
30/04/2024	Wagait Beach Supermarket - Milk for IWD 2024	\$5.30	
30/04/2024	Wagait Beach Supermarket - Biscuits for IWD 2024	\$9.50	
30/04/2024	Wagait Beach Supermarket - Food for IWD 2024	\$25.94	
30/04/2024	Wagait Beach Supermarket - Food for IWD 2024	\$4.95	
30/04/2024	Wagait Beach Supermarket - Works Ute fuel	\$142.00	
30/04/2024	Wagait Beach Supermarket - Tractor fuel	\$88.00	
30/04/2024	Wagait Beach Supermarket - Small engine fuel	\$15.50	
30/04/2024	Wagait Beach Supermarket - milk for Dementia - Suicide prevention	\$4.00	
30/04/2024	Wagait Beach Supermarket - Mower fuel	\$57.00	
30/04/2024	Wagait Beach Supermarket - Mower fuel	\$73.00	
30/04/2024	Wagait Beach Supermarket - Milk for IWD 2024	\$9.50	
30/04/2024	Wagait Beach Supermarket - Ice for International Women's Day	\$10.00	
30/04/2024	Wagait Beach Supermarket - Milk for IWD 2024	\$4.65	
30/04/2024	Wagait Beach Supermarket - Council meeting meals	\$68.00	
30/04/2024	Wagait Beach Supermarket - Council meeting meals	\$77.20	
30/04/2024	Wagait Beach Supermarket - Tractor fuel	\$109.00	
30/04/2024	Wagait Beach Supermarket - Works Ute fuel	\$77.00	
30/04/2024	Wagait Beach Supermarket - Vinegar for beach access	\$4.65	
30/04/2024	Wagait Beach Supermarket - Small engine fuel	\$10.80	
30/04/2024	Nexia Edwards Marshall NT - Professional services provided in connection with the audit of Wagait Shire Council's financial statements for the year ended 30 June 2024.	\$1,100.00	
30/04/2024	Veolia Environmental Services - Regular bin collections - 3/4, 10/4, 17/4, 26/4		\$6,380.00
30/04/2024	Veolia Environmental Services - Hard Waste change 3/4/24		\$2,616.78



## 1.7 Statement of Cash Flows

### Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 10 months ended 30 April 2024

<b>Account</b>	<b>Jul 2023-Apr 2024</b>
<b>Operating Activities</b>	
Receipts from customers	948,553.14
Payments to suppliers and employees	-1,241,480.64
Cash receipts from other operating activities	232,429.82
<b>Net Cash Flows from Operating Activities</b>	<b>-60,497.68</b>
<b>Investing Activities</b>	
Other cash items from investing activities	117,567.31
<b>Net Cash Flows from Investing Activities</b>	<b>117,567.31</b>
<b>Financing Activities</b>	
Other cash items from financing activities	-209,798.75
<b>Net Cash Flows from Financing Activities</b>	<b>-209,798.75</b>
<b>Net Cash Flows</b>	<b>-152,729.12</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,246,509.69
Net change in cash for period	-152,729.12
<b>Cash and cash equivalents at end of period</b>	<b>2,093,780.57</b>