



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 18 JUNE 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 18 June 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 10 June 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Financial Advisor	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 Local Government Act 2019

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 21 May 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 21 May 2024

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Unconfirmed

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
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PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION No. 2024/100
That Council acknowledges and approves Cr Clee to attend the meeting electronically.
Moved: President N White
Seconded: Cr M Vaughan
Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION No. 2024/ 101
That Council approve the apologies of Vice President T Dyer
Moved: President N White
Seconded: Cr S Smith
Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

NIL

2. DECLARATION OF INTERESTS

NIL

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

4. PETITIONS AND QUESTIONS WITH NOTICE

NIL

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No. 2024/102

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 16 April 2024 are a true and accurate record.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

NIL

6. COUNCILLOR'S REPORTS

6.1 President's Report

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No. 2024/103

That Council receives and notes President Neil White's report for the period 15 April to 16 May 2024.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No. 2024/104

That council receives and accepts the CEO's report for the period 14 April to 16 May 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No. 2024/105

That Council receives and notes the Works Manager's report for the period 15 April to 16 May 2024.

Moved: Cr. M Vaughan

Seconded: President N White

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 RATES ASSESSMENT RECORDS

PURPOSE

In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, the Chief Executive Officer must certify to

Council that, to the best of her knowledge, information and belief, the Council Rates Assessment Record for 2024-2025 is a true and correct comprehensive record of all rateable land within the Wagait Shire Council area.

The CEO has reviewed the rates assessment record for 2024-25 and found it to be true and correct and requests that council accepts the certification.

RESOLUTION No. 2024/106

That Council:

Receives and accepts the CEO Certification of the Rates Assessment Record.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

8.2. PROPOSAL TO NAME HEALTH CENTRE

PURPOSE

To advise council of correspondence received from local resident Richard Creighton and how Council would like to respond.

RESOLUTION No. 2024/107

That Council:

- a) receives and notes the report on the proposal to name the Wagait Beach Health Centre; and
- b) approves the naming of the Health Centre or the Re-Discovery Hub after Fred Gilis pending a discussion and confirmation from Fred's partner

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.3 SUPERANNUATION FOR COUNCIL MEMBERS

PURPOSE

To inform Council of the correspondence from the Department of Chief Minister and Cabinet, Local Government regarding superannuation contributions for Elected Members and whether any action is required.

RESOLUTION No. 2024/108

That Council receives and notes the report on Superannuation for Elected Members.

Moved: Cr S Smith

Seconded: Cr M Vaughan

Vote: AIF

9. MONTHLY FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 30 April 2024.

RESOLUTION No. 2024/109

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and

- b) receives and notes the monthly financial report for April 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 15 MAY 2024

PURPOSE

To update Council on the status of the Actions List to 15 May 2024.

RESOLUTION No. 2024/200

That Council receives and notes the updated Actions List to 15 May 2024.

Moved: Cr. M Vaughan

Seconded: Cr S Smith

Vote: AIF

10.2 CORRESPONDENCE

PURPOSE

To update Council on incoming and outgoing correspondence from 14 April to 15 May 2024.

RESOLUTION No. 2024/201

That council receives and notes the incoming and outgoing correspondence from 14 April to 15 May 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

10.3 COMPLAINTS REGISTER

PURPOSE

To update Council on complaints received from 15 April 2024 to 15 May 2024.

RESOLUTION No. 2024/202

That Council receives and notes the Complaints Register to the 15 May 2024.

Moved: Cr M Vaughan

Seconded: Cr S Smith

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No. 2024/203

That Council receives and notes the report on current and upcoming events.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

11.1. SENIORS MORNING TEA – 22 MAY 2024

Seniors Morning Tea will be held on Wednesday 22 May 2024 in the Community Centre from 10am to 12pm.

11.2. SUICIDE AWARENESS FOR PARENTS – 22 May 2024

Dementia Australia will visit on 22 May 2024.

11.3. MEN'S SHED DAY – 15 JUNE 2024

Men's Shed Day will be held on Saturday 15 June 2024. Local men are all invited to join in the style of a "Men's Shed", share skills and enjoy a BBQ. This is funded by the NT Men's Places Grant.

11.4. TERRITORY DAY – 1 JULY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12.1. WAGAIT BEACH HEALTH SERVICE

PURPOSE

To advise Council that a local resident has approached one of Council's Councillors to discuss why Council has not pursued Belyuen Health Clinic servicing Wagait Beach as it has done

previously. The Councillor concerned did advise the resident to put the question in writing to Council and also to the Chief Minister of Health.

RESOLUTION No. 2024/204

That Council:

- a) receives and notes the verbal report on Council being questioned regarding a Health Service in Wagait Beach, provided by Belyuen Health Clinic; and
- b) advise the resident to put the question in writing.

Resolved by General Consensus

12.2. COMMUNITY BENEFIT FUND

The Community Benefit Fund Minor Grant has been approved for the amount of \$2,460 to assist with the purchase of the Wagait Beach community adult sports equipment.

12.3. REQUEST TO LAND ROTARY WING AIRCRAFT AT SPORTS GROUNDS

PURPOSE

To advise Council of the request from the Australian Defence Force (ADF) to land Rotary Wing Aircraft on the oval at the Cloppenburg Park Sports Ground.

RESOLUTION No. 2024/206

That Council:

- a) receives and notes the verbal report and correspondence regarding the request from the ADF; and
- b) does not approve the request to land Rotary Wing Aircraft on the oval at Cloppenburg Park and suggest looking at areas west of Wagait Beach

Resolved by General Consensus

12.4 PLANT AND EQUIPMENT PURCHASES – CAPITAL EXPENDITURE BUDGET 2023-24

PURPOSE

To seek Council's approval to re-purpose a portion of the budgeted Capital Expenditure funding to purchase a Front-End Loader attachment for the John Deere Tractor.

RESOLUTION No. 2024/207

That Council:

- a) receives and notes the report titled 'Plant and Equipment Purchases'; and
- b) approves the purchase of a new Front End Loader for the John Deere Tractor within the Capital Expenditure budget

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

13. IN-CAMERA ITEMS

RESOLUTION No. 2024/208

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

At 8:18 pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Minutes of In-Camera Meeting held on 16 April 2024
- Draft Declaration of Rates and Charges 2024-25
- Draft Budget for 2024-25
- Draft Shire Plan 2024-25
- Draft Fees and Charges 2024-25
- Community Grants 2023-24
- Request for Letter of Support

RESOLUTION No. 2024/216

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

At 9:14 pm Council opened the meeting to the general public.

14. CLOSE OF MEETING

Next Meeting: Tuesday 18 June 2024

The Chair declared the meeting closed at 9:15 pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 17 May to 12 June 2024.

Moved:

Seconded:

Vote:

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the June Council meeting.

It has been very encouraging to see the pace of development at the Mandorah Marine Precinct (MMP) at the jetty, also welcome is the news of the recently announced upgrades to Cox Peninsula Road which will include an overtaking lane and some widening,

The final touches to the new exercise station at Cloppenburg Park are near completion – Residents are urged to use the temporary limited access while the grass regrows around the perimeter,

PRESIDENT'S REPORT

JUNE 2024

Meetings Attended:

Tuesday 21 May	Council Meeting
Thursday 23 May	Interview panel for Finance Officer position
Monday 27 May	CEO catchup

Tuesday 28 May	Meeting with Kevin and Crystal from WB Supermarket
Friday 31 May	CEO catchup
Friday 7 June	TOPROC meeting at Belyuen
Friday 14 June	CEO catchup
Saturday 15 June	Men's Shed BBQ and meeting at Sports Ground
Sunday 16 June	Community Grants assessment panel

Neil White

President – Wagait Shire Council
June 2024

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 17 May to 12 June 2024.

Moved:

Seconded:

Vote:

Resolution No. 2024/

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
21/5/2024	Sport & Rec Officer / CEO	Handover meeting
22/5/2024	LGANT & CEOs	Federal inquiry into the sustainability of local government discussion on letter
23/5/2024	WSC President / Shelley Hewitt / CEO	Interviews for Finance Position
24/5/2024	Finance Officer / Nexia / CEO	Meeting to discuss interim audit
28/5/2024	WSC President / Kevin & Krystal – WB Supermarket / CEO	Meeting to discuss the request for a letter of support
30/5/2024	Dementia Australia / Jack Ellis / Chris Tyzack / CEO	Meeting to discuss how the community can get the best out of visits from Dementia Australia
31/5/2024	Barry Bamford / CEO	Meeting to discuss work opportunities with WSC and/or Audit Committee

6/6/2024	Dale Campbell / CEO	Meeting to discuss Accounting services
7/6/2024	WSC President / TOPRPC Members / CEO	TOPROC Meeting
7/6/2024	Marnie Jay (artist) / CEO	Meeting to discuss mural project for sign at front of Council office grounds

MEETING TOPICS

1. LGANT - Federal Inquiry into the sustainability of Local Government

- NT Councils and Indigenous Territorians
 - Recommendation 1: That Indigenous majority councils are recognised as being Aboriginal Controlled Community Organisations
- An overview of the NT Local Government sector
Financial sustainability and funding
 - Recommendation 2: That the Federal Agreement Grants be increased to their historical levels of 1% of budget outlays and for retrospective “catch up” payments be made.
- The condition of NT Roads
 - Recommendation 3: That adequate funding be provided to flood-proof the NT’s major highways and railway through the construction of bridges, floodway and bridges
 - Recommendation 4: That the Federal Agreement Grants be increased to their historical level of 1% of budget outlays and for retrospective “catch-up” payments to be made.
- The implications of current freight costs to and from the NT
 - Recommendation 5: That the prohibitive cost of freight to the NT be recognised through the establishment of an equivalent scheme to the Tasmanian Freight Equalisation Scheme.
- Grant dependence
 - Recommendation 6: That the duration of funded programs be set at a minimum of five years to enable for stability in delivery and quality.
- Tied funding
 - Recommendation 7: That funding programs be directed to reduce the proportion of the grant being tied to specific projects.
- Conditional rating
 - Recommendation 8: That Conditional Rating over the Territory’s pastoral and mining leases be abolished.
- Equitable distribution of grant funding
 - Recommendation 9: That the SEIFA (Socio Economic Indexes for Areas) measures of social disadvantage be factored into the calculations for distributing untied Federal grants
 - Recommendation 10: That the principles of Horizontal Fiscal Equalisation be applied to the distribution of Federal grants to Local Government
- Closing the Gap
 - Recommendation 11: In collaboration with ALGA formalise Local Government as a prime partner in the achievement of Closing the Gap goals and fund the sector accordingly
- Local Government initiatives toward Closing the Gap
 - Case study 1: Empowered workforce
- The changing demands on Local Government
Emergency and disaster recovery
 - Recommendation 12: That the ADF be asked to review its decision to limit its disaster recovery role in the NT.
 - Recommendation 13: That Local Government’s pivotal role in emergency management (particularly as early responders) and its vital part in disaster recovery should be acknowledged and appropriately funded.
- Structural impediments to security of local government workers
Trends in the attraction and retention of staff

The role of the Australian government in addressing issues around local government financial sustainability

- Recommendation 14: That the federal government review tax regulations to concessions to overcome the impediments local government councils face in attracting and keeping qualified staff.
- Recommendation 15: That the eligibility criteria for applicants to the Remote Jobs and Economic Development program explicitly include Local Government.
- Recommendation 16: That the regulations about Public Private Partnerships be reframed to ease rather than constrain councils entering these arrangements.

2. Dementia Australia

- The meeting was to discuss how we can get the best out of Dementia Australia visits for local residents
- It was determined that (if available) Dementia Australia visits to Wagait Beach would be held in conjunction with other functions that may be attracting residents like morning teas etc.

3. TOPROC Meeting

- Draft Minutes of meeting attached
 - Presentation from Steve Edgington, member for Barkly advised that:
 - CLP Government would look into breaking down some of the Regional Councils if there was a desire to do so
 - CLP would look into reviewing and changing the legislation in regard to the code of conduct of Council members
 - Presentation from Water Resources – see presentation attached

4. Marnie Jay Artist

- Discussion determined that:
 - Marnie was going to paint a mural to go on the 3 panelled board out the front of the Council grounds on the road verge
 - there was no structured direction of what the mural would entail, initially it was thought that it would be a vision of the beach frontage looking back towards the land showing where the Jetty was, the township, Harney Beach, the Lighthouse etc
 - We determined that it was easier to paint the front of the beach looking back towards the land but only from the Jetty around to Imaluk Creek
 - This would show the beach accesses, war history etc

PROJECTS

Current Capital Projects and Procurement

1. Exercise Station for Sports Ground
 - Equipment installed
 - Soft Fall installed
 - Shade sails installed



2. ReDiscovery Hub for Sports Ground
 - On track as per the program
 - Painters completed last week
 - Electrician commencing this week
 - Cladding installation to commence next week
3. Driveway Drainage Works
 - Second contractor has attended site and quoted on project
 - Have approached a third contractor for a third quote

GRANTS

Grant Reporting and Acquittals

Grant Reporting

Grant Name	Report Name	Due Date	Status
Healthy Lifestyle Grant 2021-22	Final Performance report	31/7/2023	Commenced
WaRM 2023-24 – ReDiscovery Hub	Progress Report	31/5/2024	Not Started

Grant Acquittals

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant 2023-24	Acquittal Form	5/11/2023	Not started
Remote Sport Program	Acquittal Form	10/2/2024	Overdue
NT Youth Week 2024	Funding Acquittal	15/5/2024	Submitted

International Women’s Day	Acquittal Form	6/5/2024	Submitted
IPG – Exercise Station Upgrade	Acquittal Form	31/5/2024	Overdue
WaRM 2023-24 – ReDiscovery Hub	Acquittal Form	31/8/2024	Not Started

Grant Applications

Grant Name	Project Name	Due Date	Status
Community Places for People (CPP) 2023-24	Covered Sports Court	22/3/2024	Closed/Submitted
Core Lithium Community grants	New BBQ for Community Centre	6/3/2024	Successful

SPORT AND RECREATION PROGRAM

Activities for May 2024

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly - April	Yoga – Mondays Pilates – Tuesdays Online Pilates - Friday	12	34	46
Weekly May	Youth Pop-Ups – Tuesdays & Thursdays	No Pop-Ups in May		
Weekly May	Team Health Visits	8	7	15
10/5/2024	Youth – Walk to School	15	19	34
13/5/2024	Darwin Legal Services	2	0	2
22/5/2024	Seniors Morning Tea	9	10	19
22/5/2024	Dementia Australia – Evening Session	2	3	5
23/5/2024	Youth Suicide Prevention	2	0	2
TOTALS		50	73	123

STAFFING

Since the May Council meeting staffing has included the following:

1. Finance Officer

- Position was advertised
- Interviews held 23/5/2024
- We have engaged the services of an Accounting and Advisory Consultant to assist with the audit process and who will help to streamline some of our reporting and end of month processes. This will continue through to the end of October, and we will then make a decision how best to move forward with this role.

2. Sport & Recreation Position
 - Position will be readvertised

7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work’s Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION
That Council receives and notes the Works Manager’s report for the period 17 May to 12 June 2024.
Moved:
Seconded:
Vote:

Works Manager’s Report for the period 17 May 2024 12 June 2024

Staff/HR, PD & Training, WHS	RDO Rowan Roberts 17 and 29 May 2024 RDO Mark Speechley 31 May 2024 Firearms Course Mark Speechley 23 May 2024
WHS	<ul style="list-style-type: none"> Incidents > Nil
Meetings	<ul style="list-style-type: none"> Staff Toolbox and planning x 4
Actions	<u>Power Water (contract works)14</u> <ul style="list-style-type: none"> Bore Runs x 12 Water Samples x 8 6 Months annual water samples x 23 Mow and Snip Water Compound x 1
Actions	<u>Jetty Maintenance (contract works)</u> <ul style="list-style-type: none"> Jetty wash x 16 Mowing Snipping and poison Carpark Area x 1 <u>Waste Management</u> <ul style="list-style-type: none"> Green Waste push up x 9 Council bins in, out & cleaned weekly x 36 Clean up at hard-waste compound ongoing Skip Bins x 2 change over 13 June 2024 Green Waste Burnt x 2 <u>Animal Management</u> <ul style="list-style-type: none"> Cat-traps currently with residents x 2 ongoing <u>Environmental Management & Maintenance</u> <ul style="list-style-type: none"> Mowing and snipping of the Estate on going Talc Head Contract Snipping and poison also cutting Bamboo x 2 Days

	<p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Remove over hanging branches on verges for mower accessibility on going • Mowing and snipping on going • Installing of new gates into crown land ongoing • Fire breaks slashed around Council Estate • Drain Clean Wagait Tower RD <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Quad Bike Picked up • Front end loader for Tractor ordered from RDO <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Mowed and Snipped • Men’s Shed under Construction • New construction of a fitness station completed • Shade Cloth repaired at playground Sports Ground • Irrigation at Sports Ground turned on • Poison at both sites
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8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 RECORDS DISPOSAL SCHEDULE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not they wish to have any input on the “all-of NT Government COVID-19 pandemic records retention and disposal schedule” of COVID-19 related records.

RECOMMENDATION

That Council:

- a) receives and notes the report on COVID-19 Records Retention and Disposal Schedule; and
- b) does / does not wish to provide feedback and/or have any input into this schedule.

Moved:

Seconded:

Vote:

Background

Council received correspondence via from the Northern Territory Government’s Office of Digital Government advising of a proposed schedule to manage all COVID-19 related records. The schedule is specifically related to the Northern Territory Government records, but they are offering an opportunity for any input from Local Government Councils.

Attachments

The *Records Disposal Schedule COVID-19 Pandemic* is attached.

8.2. REQUEST FOR ASSISTANCE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council whether or not they agree to support the request for assistance from a local resident who has been selected to represent the Northern Territory in their preferred sporting code.

RECOMMENDATION

That Council receives and notes the report on the request from Tomasi Eaton for financial assistance to travel to Adelaide for the 2024 southern States Rugby Championships.

Moved:

Seconded:

Vote:

Background

Council received an email from Tomasi Eaton who advised that he has been selected to represent the Northern Territory in Rugby Union at the 2024 Southern States Rugby Championships. The competition will be held in Adelaide on the 10, 11 & 12 July 2024. The cost for each player is \$2000 which includes flights, transfers, accommodation, and meals. Tomasi has advised he has been fundraising to assist with the costs associated with this trip and he is requesting support from Council also, to help with this cost.

Attachments

The email is tabled in correspondence.

8.3 DECLARATION OF RATES AND CHARGES FOR 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to Declare the Rates and Charges for the 2024-25 financial year and approval of the Certification for the Assessment Record by the Chief Executive Officer.

RECOMMENDATION

That Council:

- a) receives and notes the report regarding the Declaration of Rates and Charges 2024-25 and the Chief Executive Officer's certification of the assessment records in line with Section 29 *Local Government (General) Regulations 2021***
- b) declares to raise \$414,167 in General Rates and Charges for the 2024-25 financial year; and**
- c) declares to publish the notice as per section 241 (1) of the *Local Government Act 2019* on Council's website and in a newspaper circulating in the Council area.**

Moved:

Seconded:

Vote:

Background

In line with Section 29 of the *Local Government (General) Regulations 2021* the CEO must certify to Council to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the Council are before the Council adopts its Rates Declaration and Budget for the financial year.

The Declaration of Rates and Charges for 2024-25 reflects:

- just over a 5% increase in rates which works out to be a total \$33.70 per property
- just over a 10% increase in for Waste Charges which works out to be a total of \$35 per property
- interest on unpaid rates will remain at 18%

The Draft 2024-25 Rates Declaration was included in the 2024-25 Draft Shire Plan released for public consultation from 22 May 2024 to 13 June 2024. Council received no feedback on the 2024-25 Draft Rates Declaration.



Council Rates Assessment Record Certification 2024-25

In accordance with Part 11.4 Section 230 of the *Local Government Act 2019* and Section 29 of the *Local Government Regulations (General) 2021*, I, **Virginia Boon**, Chief Executive Officer Wagait Shire Council certify to Council that, to the best of my knowledge, information and belief, the **Council Rates Assessment Record for 2024-25**, is a true and correct comprehensive record of all rate-able land within the Wagait Shire Council area.



Virginia Boon
Chief Executive Officer

13 June 2024

Date

142 Wagait Tower Road
Wagait Beach NT 0822
Mobile: 0413 877 156
Email: ceo@wagait.nt.gov.au



Local Government Act Declaration of Rates and Charges 2024-2025

Notice is hereby given, pursuant to Sections 220, 226, 237, 239, 241 and 245 of the **Local Government Act 2019** (*the Act*), that the following rates and charges were declared by the Wagait Shire Council's Ordinary Meeting held on 21 May 2024, in respect of the financial year ending 30 June 2025.

1. Rates

Wagait Shire Council (the "Council") makes the following declaration of rates pursuant to Chapter 11 of the Act.

- 1.1. Council, pursuant to Section 226 of the Act, adopted the fixed charge method as the basis for determining the assessment of all allotments within the Council area.
- 1.2. Council, pursuant to Section 237 of the Act declared that it intends to raise, for general purposes by way of rates, the amount of \$273,299 which will be raised by the application of a fixed charge amount of \$706.20 per allotment being payable for the financial year ending 30 June 2025. This is an increase of 5% from the rates amount agreed in 2023-24.

2. Charges

Pursuant to Section 239 of the Act, Council declared the following charges for the purpose of enabling or assisting Council to meet the cost of garbage collection and disposal services for the benefit of all allotments within the Council area. Council intends to raise \$140,868 by these charges.

- a. The following charges were declared:
 - A charge of \$364 per annum per allotment, regardless of whether it is vacant or non-vacant and whether the services are used or not.
- b. The services are:
 - A kerbside garbage collection service of one garbage collection visit per week, being a maximum of one (1) 240 litre bin per collection.
 - Provision of access to a hard waste and recycling facility; and
 - Provision of access to a green waste facility.

3. Relevant Interest Rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Act at the rate of 18% per annum and is to be calculated on a daily basis.

4. Payment

Rates and charges declared under this declaration may be paid in full by 30 September 2024 OR by four (4) approximately equal instalments on the following dates, namely:

- First instalment, 30 September 2024
- Second instalment, 30 November 2024
- Third instalment, 31 January 2025
- Fourth instalment, 31 March 2025

Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

- a. Details of due dates and specified amounts are listed on the relevant Rates Notice.
- b. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.
- c. A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, the late payment and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate.

Virginia Boon

Chief Executive Officer, Wagait Shire Council 18 June 2024

8.4 COUNCIL MEMBERS ALLOWANCES DECLARATION 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to Declare the Elected Member Allowances for the 2024-25 financial year.

RECOMMENDATION

That council;

- a) receives and notes the report entitled Council Members Allowances Declaration 2024-25;
- b) declares a budgeted total amount of \$45,625 for Elected Member Allowance for the 2024-25 financial year; and
- c) approves allowances for Elected Members Professional Development and Extra Meetings expenses to the total amount of \$60,000 for the 2024-25 financial year.

Moved:

Seconded:

Vote:

Background

Council is required to declare the allowances for Members of the Council each financial year and the amount budgeted to cover this expense.

The table below outlines the allowances payable to Council as determined by the NT Remuneration Tribunal and handed down on 14 February 2024 and the amounts Council has budgeted for in the Draft 2024-25 Budget.

ELECTED MEMBER ALLOWANCES					
Allowance Type	Amount \$				
	President	Deputy President	Councillor (3 Members)	TOTAL CLAIMABLE	TOTAL BUDGETED
Annual Base Allowance	5,125	5,125	5,125	26,625	26,625
Annual Principal Member Additional Allowance	20,000			20,000	20,000
Extra Meeting Allowance (capped at \$10,000)		10,000	10,000	40,000	40,000
Professional Development Allowance	4,000	4,000	4,000	20,000	20,000
Vehicle Allowance (capped at \$10,000)	10,000	10,000	10,000	50,000	0
TOTALS	39,125	29,125	29,125	155,625	106,625
Travel Allowance	All members are entitled to this allowance if required to stay away from home overnight on approved Council business. Rates are as per the ATO.				

Council will be required to amend the Elected Member Allowance Policy to reflect the determination and Council's declared allowances for the 2024-25 financial year. The amended policy will be presented at the ordinary meeting of Council on 16 July 2024.

8.5 FEES AND CHARGES FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to approve the Fees and Charges for the 2024-25 financial year.

RECOMMENDATION

That the Council:

- a) receives and notes the report entitled Fees and Charges for 2024-25;**
- b) approves the Fees and Charges for the 2024-25 financial year; and**
- c) publishes the 2024-25 Fees and Charges on Council's website.**

Moved:

Seconded:

Vote:

Background

Council is required to adopt the Fees and Charges to be included in the Budget each financial year.

The Draft 2024-25 Fees and Charges were included in the Draft 2024-25 Shire Plan, released for public consultation from 22 May 2024 to 13 June 2024. Council received no feedback regarding the 2024-25 Fees and Charges.



FEES AND CHARGES 2024-25

FACILITY FEES			
Cloppenburg Park Pavilion and Community Centre Includes chairs and tables, cleaning, ITC, power & water. Please call council office to book. Hire agreements must be completed prior to use.	Local community groups or NFP per day/overnight		\$ 100.00
	Local community groups or NFP per half day or eve		\$ 50.00
	Non community groups per day/overnight		\$ 150.00
	Non community groups per half day or eve		\$ 75.00
	Cleaning fee		\$ 50.00
Caretaker Site	By CEO appointment only		
EQUIPMENT			
Equipment stored at Cloppenburg Park and/or Community Centre – delivery/collection fee of \$10 per way – charges for commercial event. Community events on approval by CEO.	Table (per item per function/day)		\$ 2.00
	Chairs (per 10 chairs per function/day)		\$ 5.00
	Dishes/Cutlery (per set of 10 per function/day)		\$ 3.00
	Eskies (each per function/day)		\$ 3.00
	Projector (per function/day)		\$ 10.00
WASTE MANAGEMENT CHARGES			
General Waste Charges	All properties vacant and non-vacant		\$ 364.00
Additional Collection	Additional rubbish bin/quarter		\$ 90.00
Replacement Bin (240lt)	Allow one week for delivery after order		\$ 80.00
Green Waste	Included in General Waste Charge		NA
Hard Waste (Sat/Sun 3-6pm) **Fees for items must be paid to council office during office hours & receipts provided at drop-off.	Included in General Waste Charge		NA
	Fridges, freezers, air-conditioners, mattresses **		\$ 35.00
	Out-of-hours opening fee**		\$ 80.00
	Waste Oil (engine oil – residential) up to 50L per property		No Charge
PLANNING & WORKS FEES			
Reinstatement of damaged road pavement (charged at completion of repairs/works)			At Cost + 20%
Road Openings/Road Closings (deposit of \$3300)			\$220 per application
Abandoned Vehicle Removal, storage and release			At Cost + 20%
DOG MANAGEMENT FEES			
Dog Registration (annual)	Desexed dog	\$ 20.00	concession
			\$ 10.00

	Entire dog	\$ 75.00	concession	\$ 50.00
	Dogs under 6 months (no charge)			NA
	Declared/dangerous dog (no concessions)			\$ 250.00
For infringement charges and fees please see WSC Dog Management Bylaws 2019 (council website).				
RATES MANAGEMENT FEES				
Rates Search	Rates information search			\$ 80.00
Late payment	Interest for late rates payments (per annum)			18%

*All fees and charges are GST inclusive.

Consideration to waive fees and charges may be given to local community groups, not-for-profit Organisations or other Government services requiring use of Council facilities, equipment, services or infrastructure on application to CEO ceo@wagait.nt.gov.au

8.6 BUDGET FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to adopt the Budget for the 2024-25 financial year.

RECOMMENDATION

That the Council:

- d) receives and notes the report entitled Budget for 2024-25;**
- e) adopts the Budget for the 2024-25 financial year; and**
- f) publishes the 2024-25 Budget on Council's website and in a newspaper circulating in the area and notify the Agency in writing in accordance with section 203(4) of the *Local Government Act 2019*.**

Moved:

Seconded:

Vote:

Background

Council is required to adopt a balanced budget each financial year.

The Draft 2024-25 Budget was included in the Draft 2024-25 Shire Plan, released for public consultation from 22 May 2024 to 13 June 2024. Council received no feedback regarding the 2024-25 Budget.

Amendments to the final draft budget presented below include the additional \$3000 to cover expenses for an Audit Committee Chair.

Council will need to consider a co-contribution budget for grant applications. Most of the capital works included in the budget is reliant on grant funding. Council will need to set an indicative plan for this which may be considered in the first quarter budget review.

Statement 1. Annual Budget	
Table 1.1 Annual Budget Income and Expenditure	
	2024-25
	Annual Budget \$
OPERATING INCOME	
Rates	275,899
Charges	145,168
Rent	6,700
Operating Grants and Subsidies	362,736
Interest / Investment Income	75,000
Commercial Income	209,912
TOTAL OPERATING INCOME	1,075,415
OPERATING EXPENDITURE	
Employment Expenses	629,459
Materials and Contracts	394,379
Elected Member Allowances	45,625
Elected Member Expenses	60,000
Depreciation, Amortisation and Impairment	205,000
Interest Expenses	-
Other Expenses	-
TOTAL OPERATING EXPENDITURE	1,334,463
BUDGETED OPERATING SURPLUS / DEFECIT	- 259,047

Table 1.2 Annual Budget Operating Position	
	2024-25
	Annual Budget
	\$
BUDGETING OPERATING SURPLUS / DEFICIT	- 259,047
Remove NON-CASH ITEMS	
Less Non-Cash Income	-
Add Back Non-Cash Expenses - Depreciation +	205,000
TOTAL NON-CASH ITEMS	205,000
Less ADDITIONAL OUTFLOWS	
Capital Expenditure	1,665,424
Borrowing Repayments (Prinicpal Only)	-
Transfers to Reserves	-
Other Outflows	-
TOTAL ADDITIONAL OUTFLOWS	1,665,424
Add ADDITIONAL INFLOWS	
Capital Grants Income	1,341,000
Prior Year Carry Forward Tied Funding	293,118
Other Inflow of Funds	-
Transfers from Reserves	85,354
TOATL ADDITIONAL INFLOWS	1,719,472
NET BUDGETED OPERATING POSITION	-

Statement 2. Capital Expenditure and Funding

Table 2.1 By class of infrastructure, property, plant and equipment.

	2024-25 Financial Year (Annual) Budget \$	Outer Financial Year 1 Budget \$	OFY2 Budget \$	OFY3 Budget \$	> OFY3 Budget \$
CAPITAL EXPENDITURE **					
Land and Buildings	827,118	0			
Infrastructure (including roads, footpaths, park furniture)	767,000				
Plant and Machinery	25,000				
Fleet					
Orther Assets (including furniture and office equipment)	15,000				
Leased Land and Buildings					
Other Leased Assets	31,306				
TOTAL CAPITAL EXPENDITURE	1,665,424	0	0	0	0
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operting Income (amount allocated to fund capital items)	31,306				
Capital Grants Carried forward from prior year	293,118				
Capital Grants	1,341,000				
Transfers from Cash Reserves	-				
Borrowings	-				
Sale of Assets (including trade-ins)	-				
Other Funding					
TOTAL CAPITAL EXPENDITURE FUNDING	1,665,424	0	0	0	0

8.7 2024-25 SHIRE PLAN, LONG TERM FINANCIAL PLAN & 2025-35 STRATEGIC PLAN

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to approve and adopt the 2024-25 Shire Plan and Long-Term Financial Plan and the 2025-2035 Strategic Plan.

RECOMMENDATION

That Council;

- a) receives and notes the report entitled 2024-25 Shire Plan, Long Term Financial Plan and 2025-2035 Strategic Plan;

- b) approves and adopts the 2024-25 Shire Plan with amendments as stated in this report and Long-Term Financial Plan in accordance with section 35 of the *Local Government Act 2019*;**
- c) adopts the 2025-35 Strategic Plan with reference and a link to the document included in the 2024-25 Shire Plan; and**
- d) provides the Agency with a copy of the 2024-25 Shire Plan in accordance with section 35 of the *Local Government Act 2019*.**

Moved:

Seconded:

Vote:

Background

Council is required to adopt an annual Shire Plan each financial year.

The Draft 2024-25 Shire Plan was released for public consultation from 22 May 2024 to 13 June 2024. Council received feedback from two sources in the required timeframe. Please see comments in the table below. Feedback was also received from the Department of Chief Minister and Cabinet's Local Government Unit however this feedback is not included in the table below.

Organisation	Section	Description / Comment
WB - resident	About the WS area - population	Suggestion to use the 2024 of approx 525
WB - resident	Our Council	The Deputy President is elected annually in July
WB - resident	Emergency Management Planning	This is a responsibility of NTG. We should write to them and ask for a copy of the Cox Peninsula or Wagait Beach Emergency Plan
WB - resident	Major Infrastructure	MMP - is this still applicable - as it is already happening??
WB - resident	Telephones	Should read "Telephones and Internet"

Points of Interest for Council to consider (not necessarily focussed on Shire Plan)

WB - resident	Ferry Schedule - cancellations Cullen Bay due to delayed dredging	Suggests - email DIPL stating inadequate preparation for ferry use exiting the Bay due to cancellations. Effect on customers transport to/from events - refunds expected
WB - resident	Cox Country Club - questionable direction club is being taken by new president for events planning and lack of member consultation vs authoritative decision making, consultation should be had	Staff and members how support resounding in the 'negative' for the newly elected president held apparently by and voted in by a majority of club members at a committee meeting. A concern of conflict of interest as he is also CEO of Belyuen 'Mothers Day' - community not invited whilst a private function was planned Staff
WB - resident	Wagait Shire & Belyuen Community - activation of interests and ideology	Rate payers of WS should not have a responsibility for Belyuen ratepayers Belyuen is a Government supported community with special interests and is the responsibility of the CEO of Belyuen Wagait residents work hard to grow our shire with the rates we pay
WB - resident	Supermarket	All products and service access
WB - resident	Tourism - any effect of negativity	For Club - is felt at a tourism level Happy to be involved in furthering Tourism options with discussions

Amendments to the 2024-25 Shire Plan since it was released for consultation have been minimal and have only been made to finalise the document i.e. spelling, grammar and typo amendments and clarification of page numbers.

9. MONTHLY FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 May 2024.

The Financial Reports is attached to the Agenda as a separate document.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for May 2024.

Moved:

Seconded:

Vote:

COMMENTS

9.1.2 CEO DECLARATION



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2023 to 31 May 2024

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

17/06/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

10. REPORTS FOR RECEIVING AND NOTING

10.1 MAY 2024 AUDIT COMMITTEE MEETING DRAFT MINUTES

Action: For Decision

Author: CEO

PURPOSE

To provide Council with an update on the Audit Committee meeting minutes from the meeting held Tuesday 16 May 2024.

RECOMMENDATION

That Council receive and note the minutes of the Audit Committee meeting held on Tuesday 16 May 2024.

Moved:

Seconded:

Vote:

Background

Council's Audit Committee met on Tuesday 16 May 2024. Please see draft minutes below and the In-Camera minutes will be attached.



WAGAIT SHIRE COUNCIL

**DRAFT MINUTES
AUDIT COMMITTEE MEETING**

**COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD 9.30AM**

Tuesday 14 May 2024

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1. PRESENT

Committee members:

Committee Member	Shelley Hewitt (Chair)
Council President	Neil White
Councillor	Michael Vaughan

Council staff:

Chief Executive Officer	Virginya Boon
Finance Officer	Hanna Park

2. OPENING OF MEETING

The Chair declares the meeting open at 9:37am and welcomes all to the meeting.

The Chair advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

2.1. APOLOGIES

PURPOSE

This report is to table for Council's record any apologies received from Members of the Audit Committee for the meeting held 5 March 2024.

RESOLUTION No. 2024/091

That the Audit Committee receives and notes the apologies from Maureen Newman for the Audit Committee Meeting of Tuesday 14 May 2024.

Moved: Cr M Vaughan

Seconded: President N White

Vote: AIF

3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

RESOLUTION No. 2024/092

That the Audit Committee acknowledges and accepts Shelley Hewitt's attendance to the meeting of 14 May 2024 via electronic means.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

4. CONFLICT OF INTEREST

The Chair asks if there are items on the Agenda that are a conflict of interest for members?

NIL

5. MOVEMENT OF CONFIDENTIAL ITEMS

The Chair asks if there are items on the Agenda to move into Confidential?

The Chair asks if there are Confidential items to move to the general Agenda?

5.1 CONFIDENTIAL ITEMS

- 5.1.1 DRAFT 2024-25 BUDGET
- 5.1.2 DRAFT 2024-25 RATES DECLARATION
- 5.1.3 DRAFT 2024-25 FEES AND CHARGES
- 5.1.4 DRAFT LONG-TERM FINANCIAL PLAN
- 5.1.5 DRAFT 2024-25 SHIRE PLAN

6. CONFIRMATION OF PREVIOUS MINUTES FOR THE AUDIT COMMITTEE

The draft Minutes of the Audit Committee Meeting held Tuesday 5 March 2024 are attached for review.

RESOLUTION No. 2024/093

That the Minutes of the Audit Committee Meeting of Tuesday 5 March 2024 be confirmed by Committee Members as a true and correct record.

Moved: Cr M Vaughan

Seconded: President N White

Vote: AIF

6.1 BUSINESS ARISING FROM PREVIOUS MINUTES

- Recommendation to send the list of actions out to everyone whether they are completed or not – CEO to send this list out of session

7. ACTION SHEET

PURPOSE

This report is to update the Audit Committee on the status of the Actions List.

RECOMMENDATION 2024/094

That the Audit Committee accept the Action Sheet.

Moved:

Seconded:

Vote:

NO RESOLUTION

Background

The Audit Committee have developed a Work Plan as a guide for compliance and also for risk management. Actions will be developed from this workplan.

Attachments

1. AC Workplan 2023 v2

Comments

The CEO advised that the workplan has not been addressed since the previous CEO worked in it.

The Chairperson advised that:

- The workplan needs to be reviewed for each Audit Committee meeting and that it looks like this one hasn't been done since 2022
- Any new initiatives need to be added to the workplan
- Deadlines need to be worked to
- The agenda for the Audit Committee needs to be designed in line with the workplan

ACTION: CEO to review the workplan and send it to Audit Committee members out of session, to be reviewed before the next meeting

8. AGENDA ITEMS

8.1 AUDIT CHAIRPERSON

PURPOSE

To update the Audit Committee members on the replacement of a Chairperson.

RESOLUTION No. 2024/095

That the Audit Committee receives and notes the report on the replacement of a Chairperson.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

ACTION: Shelley Hewitt to ask around to see if there is any interest.

8.2 FINANCE COORDINATOR

PURPOSE

To update the Audit Committee members on the replacement of a Finance Officer.

2024/096

RECOMMENDATION

That the Audit Committee receives and notes the report on the replacement of a

Finance Officer.
Moved: President N White
Seconded: Cr M Vaughan
Vote: AIF

ACTION: Shelley Hewitt to look into the grading of the Finance Coordinator position.

9. FINANCIAL REPORTS

PURPOSE

To provide the Audit Committee with a summary of the financial position of Council for the period ending 31 March 2024.

RESOLUTION No. 2024/097
That the Audit Committee:
 a) **Receives and notes the Financial Reports provided to 31 March 2024 noting to ignore dashboards in the papers; and**
 b) **accepts the Financial Reports for 31 March 2024**
Moved: President N White
Seconded: Cr M Vaughan
Vote: AIF

10. GENERAL BUSINESS

10.1 SCHEDULE OF FINANCIAL STATUTORY RESPONSIBILITIES

PURPOSE

To inform the Audit Committee of Council’s schedule of Local Government compliance responsibilities for the 2024 calendar year and to seek the Audit Committee’s approval for the meeting schedule for the 2024 calendar year.

The 2024 schedule of Local Government compliance responsibilities is provided below.

Item	Audit Committee Date	Council Date	NTG Due Date
2nd Financial Year Budget Review	-	April 2024	30 April 2024
2025 Shire Plan & Budget - Draft	May	April 2024	-
2025 Shire Plan & Budget - Final	May	May 2024	30 June 2024
2024 Financial Audit - Draft	August	September	-
2024 Annual Report - Draft	September	September	-
Adopt 2024 Financial Audit	October	October	15 November
Adopt 2024 Annual Report	October	October	15 November
Q1 Budget Review	-	October	31 December

11. IN-CAMERA ITEMS

RESOLUTION No. 2024/098
That the Audit Committee close the meeting to the general public in accordance with section 99(2)

of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr M Vaughan

Seconded: President N White

Vote: AIF

11.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- DRAFT 2024-25 RATES DELCARATION
- DRAFT 2024-25 FEES AND CHARGES
- DRAFT 2024-25 SHIRE PLAN
- DRAFT LONG-TERM FINANCIAL PLAN
- SELECTION PANEL FOR AUDIT COMMITTEE CHAIRPERSON APPLICATIONS

RESOLUTION No. 2024/099

That the Audit Committee re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

12. CLOSURE OF MEETING

The next meeting of the Wagait Shire Council Audit Committee will be held in the Wagait Shire Council Chambers at 9.30am, 13 August 2024.

The Chair declared the meeting closed at 11:09 am.

10.2 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 June 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 12 June 2024.

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	13/6/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	24/5/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access

	17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
	10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
	11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
	11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
	13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
	15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
	14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
	13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
	20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.

			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date, and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
			16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
			14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).

			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	14/06/2024	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-

				End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 16 May 2024 to 13 June 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 16 May to 13 June 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1. INWARDS CORRESPONDENCE

Date	From	About	
17.05.2024	Chief Minister Office	Congratulations! Successful Community Benefit Fund Grant application for 2024 - adult sports equipment - \$2,460.00	email
22/05/2024		Roads to Recovery Program - letter advising WSC will receive \$221,018 for five-year funding	email
23/05/2024	Dept of Industry, Tourism and Trade	Community Benefit Fund Minor Community Organisation Grant - Agreement Form, NT Govt Vendor Format and acquittal form	email
23/05/2024	DIPL	Copies of signed Development permit, Endorsed plans and Notice of Consent for PA2022/0084 Section 50(10) Charles Point Road, Mandorah, Hundred of Bray	email
28/05/2024	Grants NT	Notice of payment FAA Roads Q4 - \$656.00	email
28/05/2024	Grants NT	Notice of payment FAA General Purpose Q4 - \$94	email
30/05/2024	Grants NT	Signed Variation - Men's Places Grants Acquittal - extended to 31/12/24	email
31/05/2024	Dept of Corporate and Digital Dlv, NT Govt	COVID-19 Records Retention and Disposal Schedule	email
3/06/2024	DIPL	Notice for harbour users - Mandorah Marine facilities project	email
3/06/2024	LGANT	Rateable Mineral Titles - June 2024	email
3/06/2024	Northern Land Council	Email: request to purchase land fill from the Sports Ground	email
4/06/2024	Resident	Copy of Letter of Complaint to NTG regarding blocked drain at Winal Court	email
6/06/2024	Core Lithium	Letter of Acceptance - grant for purchase of community BBQ - \$1,999.00	email
11/06/2024	Minister for Youths, Seniors and Equity	2024 Seniors Month Grant - \$2,000 awarded for activity	email
13/06/2024	LG Compliance	Feedback submission on Draft Annual Plan 2024-25	email

13/06/2024	Funding Providers	New Contact for Wagait Shire Council - Dale Campbell	email
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10.2.2. OUTWARDS CORRESPONDENCE

Date:	To:	About:	
22/05/2024	Crown Land	Quote - spraying, weed control and brush cutting at Section 37 Talc Head	email
23/05/2024	CAPT Lenton, Defence Force	Letter advising that Council decided they are not in favour and have declined their request.	email
23/05/2024	CBF NTG	Signed Grant Funding Agreement form - Wagait Beach community adult sports equipment	email
23/05/2024	JLT Insurance	Signed Management Liability Insurance Proposal form	email
28/05/2024	Dept of Territory Families, Housing & Communities	Extension and variation for Men's Program until 31 December 2024.	email
29/05/2024	Resident	The proposal to rename the health clinic in honour of Fred Gillis has been accepted.	email
29/05/2024	Resident	email informing that Council considered his request to name the Health Clinic after Fred Gillis	email
3/06/2024	Makers & Creators, Yoga teachers and residents	Letter of Support - to ass us with funding for our community projects	email
6/06/2024	CBA	authority to remove H Park as signatory from CBA accounts	email
13/06/2024	Dept of Youths, Seniors and Equity	Signed Grant acceptance - Seniors Month (\$2,000)	email

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 15 May 2024 to 13 June 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 13 June 2024.

Moved:

Seconded:

Vote:

Background

Council has received 5 complaints in the reporting period from local residents.

COMPLAINTS MAY 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
16 May 2024	Hazard at zebra crossing at the Jetty Carpark	Visit to Office	Works crew ground posts to ground level
20 May 2024	Dog attack Complaint	Visit to office	Police have been contacted.
29 May 2024	Damage to bin during collection	Email	Veolia responded

13 June 2024	Wasps nest on swings at playground	Phone call	Works crew removed nest
13 June 2024	Removal of Trees on road Verge	Email	CEO looking into it

11. CURRENT / UPCOMING EVENTS

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

11.1. MEN'S SHED DAY – 15 JUNE 2024

Men's Shed Day will be held on Saturday 15 June 2024. Local men are all invited to join in the session, share skills and enjoy a dinner. This is funded by the NT Men's Places Grant.

11.2. ACRYLIC POURING (SCHOOL HOLIDAY PROGRAM) - 25 JUNE

Acrylic Pouring with Paula Moggs from 11am to 1pm in the Community Centre.

11.3. SENIORS MORNING TEA AND INFO SESSION WITH BELYUEN AGED CARE – 26 JUNE

Seniors are invited to join us for a morning tea from 10am to 12pm. Aged Care Service leaders Liane Radrodoro and Toni Stanley will be available to answer any questions regarding aged care options and resources.

11.4. JEWELLERY MAKING (SCHOOL HOLIDAY PROGRAM) - 27 JUNE

Jewellery Making with Paula Moggs from 4pm to 6pm in the Community Centre.

11.5. TERRITORY DAY – 1 JULY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG from 6.00pm to 8.00pm. A sausage sizzle will be provided.

11.6. FISHING FOR 10 YRS TO 16 YRS (SCHOOL HOLIDAY PROGRAM) 2 JULY

Fishing at the Mandorah Jetty from 2pm to 6pm for 10 yrs to 16 yrs old.

11.7. CORRUGATED IRON (SCHOOL HOLIDAY PROGRAM) – 4 JULY

The Circus Pop Up workshop will be here from 3.30pm to 5.30pm to deliver fun at the Sports Ground. A sausage sizzle will be provided.

11.8. TERRITORY WILDLIFE PARK (SCHOOL HOLIDAY PROGRAM) – 9 JULY

The excursion to the Territory Wildlife Park will be from 8.00am to 3.30pm.

11.9. KNITTING & DECOUPAGE WITH MAKERS & CREATORS (SCHOOL HOLIDAY PROGRAM) – 10 JULY

Knitting and Decoupage with Irene Moran from 10am to 1pm in the Community Centre. Morning tea will be provided.

11.10. MOVIE NIGHT (SCHOOL HOLIDAY PROGRAM) – 12 JULY

Movie night will be from 5.00pm until late. A sausage sizzle will be provided, and children will be asked to bring a plate.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous minutes
2. WSC Community Fund Grants

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 16 July 2024.

The Chair declared the meeting closed at _____ pm.

MONTHLY FINANCIAL REPORTS

MAY FINANCIAL REPORTS

- 1.1 Monthly Report of Income and Expenditure
- 1.2 Profit and Loss (Detailed)
- 1.3 Monthly Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Monthly Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Monthly Income and Expenditure Report

Period: July 2023 to May 2024

Account	YTD Actuals \$	YTD Budget \$	YTD Var \$	YTD Var %	Annual Budget \$
Operating Income					
Contracts, Fees & Charges	115,364	104,389	10,975	10.51%	113,700
Interest/Investment Income	29,800	26,000	3,800	14.62%	76,000
Operating Grant Revenue	320,583	322,164	-1,581	-0.49%	322,164
Other Income	3,083	0	3,083	0.00%	0
Other Income - Disposal of Fixed Assets	11,960	20,000	-8,040	-40.20%	20,000
Rates Income	264,352	261,587	2,765	1.06%	261,723
Waste Management Income	129,123	128,220	903	0.70%	128,300
Rental Income	8,291	6,589	1,702	25.83%	7,200
Trading Income	882,556	868,949	13,607	1.57%	929,087
Operating Expenses					
Administration Bank Charges	1,379	1,925	-546	-28.37%	2,100
Administration - Memberships & Subscriptions	3,732	2,739	993	36.24%	3,000
Administration - Office Expenses	132,884	152,689	-19,805	-12.97%	160,200
Administration - Telephones and Communication	4,573	4,763	-190	-3.98%	5,200
Contract and Materials Expense	1,925	2,047	-122	-5.96%	2,250
Depreciation Expense	187,917	187,913	4	0.00%	205,000
Elected Member Allowances	13,745	22,000	-8,255	-37.52%	24,000
Elected Member Expenses and Professional Development	10,298	9,326	972	10.43%	10,000
Employment Expense	473,105	470,312	2,793	0.59%	513,070
Project and Activities - WSC Contributions	3,949	11,440	-7,491	-65.48%	12,500
Repair and Maintenance	71,499	86,596	-15,097	-17.43%	94,500
Services	11,362	9,284	2,078	22.38%	10,150
Vehicle and Plant Expenses	42,213	17,417	24,796	142.37%	18,900
Waste Management	91,708	98,527	-6,819	-6.92%	107,500
Operating Expenses	1,050,289	1,076,978	-26,689	-2.48%	1,168,370
Net Profit	-167,733	-208,029	40,296	0	-239,283

1.1 Monthly Income and Expenditure Report

1.2 Monthly Operating Position	YTD Actuals \$	YTD Budget \$	YTD Var \$	YTD Var %	Annual Budget \$
Operating Surplus/Deficit	-167,733	-208,029	40,296	0	-239,283
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	187,917	187,913	4	0	205,000
Total Non-cash Items	187,917	187,913	4	0	205,000
Less Additional Outflows					
Capital Expenditure	-300,303	-687,149	-386,846		-687,149
Borrowing Repayments (Principal Only)					
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-300,303	-687,149	-386,846		-687,149
Add Additional Inflows					
Capital Grants Income	185,762	100,000	85,762		198,603
Prior Carry Forward Tiered Funding	371,864	371,864	0		330,922
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	557,626	471,864	85,762	0	529,525
Net Operating Position	257,323	-215,285	-301,084	0	-157,624

1.2 Profit and Loss (Detailed)

Profit and Loss (Detailed)

Period: July 2023 to May 2024

Account	YTD Actuals \$	YTD Budget \$	YTD Var \$	YTD Var %	Annual Budget \$
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	66,966	73,326	-6,360	-9%	80,000
Contracts - Other (DIPL)	13,810	1,000	12,810	1281%	1,000
Contracts - Other (Power & Water)	1,107	1,000	107	11%	1,000
Contracts - Water Management	31,654	27,500	4,154	15%	30,000
Dog Registrations	1,827	1,563	264	17%	1,700
Total Contracts, Fees & Charges	115,364	104,389	10,975	11%	113,700
Interest/Investment Income					
Bank Interest Income	29,800	26,000	3,800	15%	76,000
Total Interest/Investment Income	29,800	26,000	3,800	15%	76,000
Operating Grant Revenue					
Grants - FAA General Purpose	16,866	15,090	1,776	12%	15,090
Grants - FAA Roads	70,620	59,524	11,096	19%	59,524
Grants - NT Operational	213,000	226,982	-13,982	-6%	226,982
Grants - Sport & Rec Operational	20,097	20,568	-471	-2%	20,568
Total Operating Grant Revenue	320,583	322,164	-1,581	0%	322,164
Other Income					
Misc income	3,083	0	3,083	0%	0
Total Other Income	3,083	0	3,083	0%	0
Other Income - Disposal of Fixed Assets					
Disposal of Fixed Assets	11,960	20,000	-8,040	-40%	20,000
Total Other Income - Disposal of Fixed Assets	11,960	20,000	-8,040	-40%	20,000
Rates Income					
Rates - Interest Income	1,942	451	1,491	331%	500
Rates - Income	260,258	260,223	35	0%	260,223
Rates - Search income	953	913	40	4%	1,000
Rates - Debt collectors fees	1,200	0	1,200	0%	0
Rates - Pensioner Rebate	10,800	0	10,800	0%	0
Rates - Less Pensioner Concession	-10,800	0	-10,800	0%	0
Total Rates Income	264,352	261,587	2,765	1%	261,723
Waste Management Income					
Waste Management Levy	127,323	127,300	23	0%	127,300
Waste Management - Hard Waste	577	0	577	0%	0
Waste Management Pensioner Rebate	8,100	0	8,100	0%	0
Waste Management - Additional Bin	1,223	920	303	33%	1,000
Waste Management - Less Pensioner Concession	-8,100	0	-8,100	0%	0
Total Waste Management Income	129,123	128,220	903	1%	128,300
Rental Income					
Rent - Cloppenburg Park	3,300	0	3,300	0%	0
Rent - Community Centre Income	773	1,826	-1,053	-58%	2,000
Rent - CEO House	4,218	4,763	-545	-11%	5,200
Total Rental Income	8,291	6,589	1,702	26%	7,200
Total Trading Income	882,556	868,949	13,607	2%	929,087
Operating Expenses					
Administration Bank Charges					
Bank Fees	319	550	-231	-42%	600
Merchant Fees	1,060	1,375	-315	-23%	1,500
Total Administration Bank Charges	1,379	1,925	-546	-28%	2,100
Administration - Memberships & Subscriptions					
LGANT/Membership	1,710	1,826	-116	-6%	2,000
Subscriptions & Publications	2,022	913	1,109	121%	1,000
Total Administration - Memberships & Subscriptions	3,732	2,739	993	36%	3,000
Administration - Office Expenses					
Auditing	-1,360	9,163	-10,523	-115%	10,000
Advertising	3,210	3,209	1	0%	3,500
Cleaning	1,230	1,833	-603	-33%	2,000
Consultant fees	27,800	32,083	-4,283	-13%	35,000
Donations [61110]	500	500	0	0%	500
Fees, Licences & Charges	1,346	1,826	-480	-26%	2,000
Insurance	68,665	70,000	-1,335	-2%	70,000
IT Equipmt, Maint & Support	2,793	2,750	43	2%	3,000
IT Subscriptions & Licenses	14,608	14,209	399	3%	15,500
Meeting expenses	2,360	2,013	347	17%	2,200
Postage	692	913	-221	-24%	1,000
Printing & Stationery	5,035	4,576	459	10%	5,000
Rate Recovery cost	1,330	0	1,330	0%	0
Safety Supplies & Equipment	1,455	913	542	59%	1,000
Staff Amenities	855	1,375	-520	-38%	1,500
Travel & Accommodation	2,367	4,576	-2,209	-48%	5,000
Valuation Costs	0	2,750	-2,750	-100%	3,000
Total Administration - Office Expenses	132,884	152,689	-19,805	-13%	160,200
Administration - Telephones and Communication					
Office phone/fax/internet	865	1,100	-235	-21%	1,200
Mobiles	2,429	2,750	-321	-12%	3,000
Satellite	1,279	913	366	40%	1,000
Total Administration - Telephones and Communication	4,573	4,763	-190	-4%	5,200

1.2 Profit and Loss (Detailed)

Contract and Materials Expense					
Contracts - Water Management/Maintenance	22	220	-198	-90%	250
Animal Management Charges [64600]	299	451	-152	-34%	500
Contracts - Weeds & Fire Management	460	459	1	0%	500
Contracts - Jetty Maintenance	1,144	917	227	25%	1,000
Total Contract and Materials Expense	1,925	2,047	-122	-6%	2,250
Depreciation Expense					
Depreciation Expense	175,083	187,913	-12,830	-7%	205,000
Depreciation expense - ROU	0	0	12,833	0%	0
Total Depreciation Expense	187,917	187,913	4	0%	205,000
Elected Member Allowances					
Councillor Allowances	13,745	22,000	-8,255	-38%	24,000
Total Elected Member Allowances	13,745	22,000	-8,255	-38%	24,000
Elected Member Expenses and Professional Development					
Councillor Expenses	2,545	2,000	545	27%	2,000
Councillor Professional Development	7,753	7,326	427	6%	8,000
Total Elected Member Expenses and Professional Development	10,298	9,326	972	10%	10,000
Employment Expense					
Superannuation	44,570	46,695	-2,125	-5%	50,941
Wages & Salaries	458,483	418,880	39,603	9%	456,954
Wages - Allowances - First aid	1,144	616	528	86%	675
Wages - Allowances - Travel	788	913	-125	-14%	1,000
Wages - Annual Leave expense	-7,280	0	-7,280	0%	0
Wages - Long Service leave expense	-22,167	0	-22,167	0%	0
Wages - Paid on Work cover	-11,150	0	-11,150	0%	0
Staff Training	6,280	2,750	3,530	128%	3,000
Staff Uniforms & Safety	1,118	458	660	144%	500
Staff Recruitment Expenses	1,319	0	1,319	0%	0
Total Employment Expense	473,105	470,312	2,793	1%	513,070
Project and Activities - WSC Contributions					
Activities - Community Fund	0	4,576	-4,576	-100%	5,000
Activities - Community	2,432	4,125	-1,693	-41%	4,500
Activities - Sport & Rec WSC Contribution	640	913	-273	-30%	1,000
Activities - ANZAC Day WSC contribution	877	913	-36	-4%	1,000
Activities - Seniors WSC contribution	0	913	-913	-100%	1,000
Total Project and Activities - WSC Contributions	3,949	11,440	-7,491	-65%	12,500
Repair and Maintenance					
R&M Garden & Ground	3,546	913	2,633	288%	1,000
R&M Ablution Block	561	6,417	-5,856	-91%	7,000
R&M CEO House	1,335	2,288	-953	-42%	2,500
R&M Community Centre	2,835	3,209	-374	-12%	3,500
R&M Office	4,499	2,288	2,211	97%	2,500
R&M Office equipment	0	913	-913	-100%	1,000
R&M Road Repair & Maintenance	51,200	64,166	-12,966	-20%	70,000
R&M Workshop	2,375	2,750	-375	-14%	3,000
R&M Sports Ground	1,078	913	165	18%	1,000
R&M Townsite	3,004	451	2,553	566%	500
Stores Materials & Loose Tools	1,066	2,288	-1,222	-53%	2,500
Total Repair and Maintenance	71,499	86,596	-15,097	-17%	94,500
Services					
Services - Electricity	5,733	5,951	-218	-4%	6,500
Services - Gas Supplies	418	132	286	217%	150
Services - Pest Control	1,490	451	1,039	230%	500
Services - Water & Sewerage	3,721	2,750	971	35%	3,000
Total Services	11,362	9,284	2,078	22%	10,150
Vehicle and Plant Expenses					
Fuel Works Ute	3,207	2,288	919	40%	2,500
Fuel Plant and Machinery	3,564	2,488	1,076	43%	2,700
Fuel CEO	2,676	2,288	388	17%	2,500
Fuel Works Truck	834	638	196	31%	700
R&M Plant & Machinery	5,713	4,576	1,137	25%	5,000
R&M Vehicles	3,380	2,288	1,092	48%	2,500
Registrations - Vehicles	1,511	2,400	-889	-37%	2,500
Registrations - Plant & Machinery	2,357	451	1,906	423%	500
Vehicle Leasing Costs	18,972	0	18,972	0%	0
Total Vehicle and Plant Expenses	42,213	17,417	24,796	142%	18,900
Waste Management					
R&M Green Waste Compound	0	462	-462	-100%	500
R&M Hard Waste Compound	3,174	1,826	1,348	74%	2,000
Regular Bin Collection	58,676	77,913	-19,237	-25%	85,000
Hard Waste Collection	29,858	18,326	11,532	63%	20,000
Total Waste Management	91,708	98,527	-6,819	-7%	107,500
Total Operating Expenses	1,050,289	1,076,978	-26,689	-2%	1,168,370
Net Profit	39,039	-208,029	247,068	119%	-239,283

1.3 Monthly Capital Expenditure and Funding Report

Table 2.1 Monthly Capital Expenditure and Funding Report to May 2024

CAPITAL EXPENDITURE		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	YTD Budget*	
Class of Assets	Project Name / Description					Funding Body	WSC contribution
Buildings	ReDiscovery Centre	93,737	199,118	(105,381)	199,118	199,118	
Infrastructure	Skate Park/pump track upgrade	4,698	15,797	(11,099)	15,797	10,765	5,032
Infrastructure	Outdoor Court & Fitness Equipment Upgrades	40,310	142,640	(102,330)	142,640	142,640	
Infrastructure	Beach Access Upgrades	36,885	70,000	(33,115)	70,000	53,400	16,600
Infrastructure	Driveway & Road Drainage Remediation	0	93,530	(93,530)	93,530	84,000	9,530
Infrastructure	Solar Lighting & Cloppenburg Park Upgrade	0	3,500	(3,500)	3,500		3,500
Infrastructure	Contingency of repairs to sports court fencing and drainage works	27,600	42,564	(14,964)	42,564	39,603	2,961
Motor Vehicles	Leased (Right of Use)	16,644	30,000	(13,356)	30,000		30,000
Plant & Equipment	Slasher & Mower	42,682	90,000	(47,318)	90,000		90,000
TOTAL CAPITAL EXPENDITURE		262,556	687,149	(424,593)	687,149	529,526	157,623

Total capital expenditure funded by:		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	Funding Body	WSC contribution
2023/24 Capital Grants	LRCI Phase 4	27,600	39,603	(12,003)	39,603	39,603	
	WaRM #4	75,000	75,000	0	75,000	75,000	
	IPG - Drive way remediation	84,000	84,000	0	84,000	84,000	
Prior Year Carry Forward Tied Capital Grants	IPG - Sportsground		142,640	(142,640)	142,640	142,640	
	CPP		53,400	(53,400)	53,400	53,400	
	LRCI		10,765	(10,765)	10,765	10,765	
	WaRM #2-#3		124,118	(124,118)	124,118	124,118	
Operating Income/Deficit		(102,177)	(34,283)	(67,894)	(34,283)		(34,283)
Transfer from Cash Reserve			191,906	(191,906)	191,906		191,906
TOTAL CAPITAL EXPENDITURE FUNDING		84,423	687,148	(602,725)	687,148	529,525	157,623

Table 2.2. Quarterly Report on Expenditure of Major Capital Projects

Class of Assets	Project Name / Description	Prior Year Actuals \$	YTD Actuals \$ (B)	Total Cost to Date \$	Total Approved Budget \$ (D)	Total Yet to Spend \$ (E = D-C)
Building	WaRM #2 & #3 & #4 (Rediscovery Hub)	25,883	93,737	119,620	225,000	105,380

1.4 Special Purpose Grants

Special Purpose Grants at May 2024

Capital Grants - WIP

Class of Asset	Funding Body	Grant	Project Name	Due date	Grants received in	Grants Brought forward from	Total Grants \$	Total Exp \$	Balance
Infrastructure	DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/04/2024		142,640.00	142,640.00	40,309.61	102,330.39
Infrastructure	DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Works		84,000.00		84,000.00		84,000.00
Infrastructure	DCMC - CPP	CPP 2023	Beach Access Upgrades	30/06/2024		53,400.00	53,400.00	36,884.52	16,515.48
Infrastructure	Federal Gov	LRCI Phase 3	Skate Park/pump track upgrade			10,764.80	10,764.80	4,698.28	6,066.52
Infrastructure	Federal Gov	LRCI Phase 4	Repairs to sports court fencing and drainage works		23,762.00		23,762.00	27,600.00	(3,838.00)
Building	DCMG-LG	WRM #2 21-22	ReDiscovery Centre	31/03/2024		49,117.50	49,117.50	49,117.50	-
Building	DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2024		75,000.00	75,000.00	44,619.55	30,380.45
Building	DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000.00		75,000.00		75,000.00
Infrastructure	DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces				-		-
Capital Grants - WIP TOTAL					182,762.00	330,922.30	513,684.30	203,229.46	310,454.84

Program Grants - Current

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	DoH	Healthy Lifestyle Grants 2022-2023	Wagait Healthy Lifestyle Program 2023	30/06/2024		20,000.00	20,000.00	18,838.93	1,161.07
	DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2024	3,000.00		3,000.00	3,000.00	-
	DTF	NT Men's Places Grants 2022-23	Wagait Men's Program	30/06/2024		8,115.00	8,115.00	245.24	7,869.76
	DoH	NT Suicide Prevention Grants 2023/24	Suicide Prevention Program 2023-24	30/06/2024	10,000.00		10,000.00	7,196.79	2,803.21
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2023-24	30/04/2024	2,000.00		2,000.00		2,000.00
	DTF	Youth Week Music Video Festival 2024	Wagait Beach Youth Week Music Video Festival	13/04/2024	2,000.00		2,000.00	2,000.00	-
Program Grants - Current TOTAL					17,000.00	28,115.00	45,115.00	31,280.96	13,834.04

Program Grants - Acquitted

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	Australia Day	Australia Day	Australia Day		2,250.00		2,250.00	2,250.00	-
	Carers NT	Carers NT 2023	Carers NT		300.00		300.00	300.00	-
	DITT - CBF	Community Benefit Fund	Makers & Creators 2022			76.00	76.00	76.00	-
	DTF	Quick Response Grants	Quick Response Youth 2023			1,964.90	1,964.90	1,964.90	-
	DTF	Wagait Seniors excursion	Senior Month 2023-24		2,000.00		2,000.00	2,000.00	-
	DoH - AOD	Alcohol and Other Drugs Youth Grants	Wagait Youth Program 2023			10,769.26	10,769.26	10,769.26	-
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2022-23			16.81	16.81	16.81	(0.00)
Program Grants - Acquitted TOTAL					4,550.00	12,826.97	17,376.97	17,376.97	(0.00)

GRAND TOTAL					204,312.00	371,864.27	576,176.27	251,887.39	324,288.88
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1.5 Monthly Balance Sheet

Table 3. Monthly Balance Sheet Report as at 31 May 2024

Account	31 May 2024	30 June 2023	31 May 2023
Assets			
Bank			
Bendigo Investment Acc	500,000	500,000	500,000
CBA Cheque Account - Operational	135,676	0	
CBA Cheque Account - SP Grants	326,250	0	
CBA Fixed Term Deposits	1,000,000	1,000,000	1,000,000
CBA Online Saver	0	96,715	116,584
CBA Online Saver - SP Grants	0	263,342	118,610
CBA Transaction Account	59,731	388,462	35,400
CBA Credit Card Main	5,044	0	
Total Bank	2,026,701	2,248,519	1,770,595
Other Current Assets			
Accrued interest	0	2,206	
Less Prov'n for Doubtful Debts	-5,510	-5,510	-5,838
Rates Debtors Account	11,877	9,567	12,797
Rates in Advance	-8,675	-10,512	-9,554
Rates Payment Control Account	-150	0	
Trade Debtors [11405]	4,124	18,685	-75
Total Other Current Assets	1,665	14,436	-2,670
Non-current Assets			
Buildings Accum Dep	-148,135	-102,301	-96,167
Buildings at Cost	989,220	989,220	980,000
Inf Roads & Paths at Cost	894,075	894,075	863,576
Infr Roads & Path Accum Depn.	-576,754	-536,421	-512,661
Land at Cost	350,000	350,000	350,000
Leased Vehicle Accum Depreciation	-49,029	-36,196	-35,066
Motor Vehicles Accum Dep	-83,179	-74,929	-70,938
Motor Vehicles at Cost	165,230	165,230	73,399
Office Equip & Furn at Cost	193,788	193,788	193,788
Office Equip Furn Accum Depn.	-177,733	-177,733	-175,860
Plant & Equipment at Cost	717,448	674,766	674,766
Plant & Equipment Accum Dep	-544,146	-493,729	-482,281
Right Use of Assets	54,294	54,294	54,294
Sports Ground Accum Dep	-98,810	-68,560	-55,417
Sports Ground at Cost	385,383	381,883	310,000
Total Non-current Assets	2,071,653	2,213,387	2,071,433
Total Assets	4,100,019	4,476,343	3,839,358
Liabilities			
Current Liabilities			
Accrued Expenses	0	24,804	
CBA CC - Renita Glencross	0	853	188
CBA CC - Rowan Roberts	3,065	1,156	
CBA CC - Virginia Boon	2,696	0	
Current Lease Liabilities	14,459	14,459	13,678
Grants in advance	0	84,477	
GST	-811	-150	-10,432
PAYG Withholding Payable	7,550	8,664	8,324
Provision for Annual Leave	52,104	59,384	59,128
Provision for Long Service Leave	21,553	43,719	43,802
Rounding	0	0	0
Super Payable	4,650	4,837	4,364
Trade Creditors	17,085	20,022	114,827
Trade Creditors Original	-11,781	-11,781	-11,781
Unexpended Grant Liability	-1	371,864	29,494
Wages Payable - Payroll	3,341	0	303
Total Current Liabilities	113,910	622,309	251,894
Non-current Liabilities			
Non-current Lease Liabilities	4,908	4,908	19,367
Provision for Non Current Long Servi	4,037	4,037	10,056
Total Non-current Liabilities	8,945	8,945	29,423
Total Liabilities	122,855	631,254	281,317
Net Assets	3,977,164	3,845,089	3,558,040
Equity			
Asset Revaluation Reserve	991,467	991,467	991,467
Current Year Earnings	156,783	289,897	2,848
Other Asset Renewal Reserve	270,000	270,000	300,000
Prior Year's Surplus/Deficit	1,807,578	1,832,286	1,802,286
Retained Earnings	301,336	11,439	11,439
Roads Renewal Project Reserve	450,000	450,000	450,000
Total Equity	3,977,164	3,845,089	3,558,040

1.6 Member and CEO Council Credit Card Transactions for May 2024**Table 4. Member and CEO Council Credit Card Transactions and Supplier Payments for the Month****CBA CC - Rowan Roberts**

		NT	Inst/OS
2/05/2024	Payment: NT News	813	
8/05/2024	Payment: Microsoft	138.6	
8/05/2024	Payment: Microsoft	102.85	
14/05/2024	Payment: Adobe Systems		18.69
17/05/2024	Payment: Adobe Systems		29.99
27/05/2024	Payment: Mailchimp	19.83	
Total		1074.28	48.68

CBA CC - Virginia Boon

		NT
10/05/2024	Payment: Woolworths	218.99
13/05/2024	Payment: Caltex Berry Springs	128.63
17/05/2024	Payment: Battery World	6.95
20/05/2024	Payment: Belyuen Council Store	49.58
22/05/2024	Payment: Woolworths	23.34
22/05/2024	Payment: Woolworths	30.35
22/05/2024	Payment: Woolworths	121.60
28/05/2024	Payment: NT News	717.00
Total		1,296.44

CBA Credit Card Main

28 May 2024	Bank Transfer from CBA Accoun	1,917.94
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The amounts in this report have been reconciled against the credit card statement.

1.7 Statement of Cash Flows

Statement of Cash Flows

For the 11 months ended 31 May 2024

Account	3-May 2024
Operating Activities	
Receipts from customers	1,286,854
Payments to suppliers and employees	-1,373,759
Cash receipts from other operating activities	254,141
Net Cash Flows from Operating Activities	167,236
Investing Activities	
Other cash items from investing activities	139,944
Net Cash Flows from Investing Activities	139,944
Financing Activities	
Other cash items from financing activities	-532,750
Net Cash Flows from Financing Activities	-532,750
Net Cash Flows	-225,569
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,246,510
Net change in cash for period	-225,569
Cash and cash equivalents at end of period	2,020,940

1.8 Notes on Cash, Debtors & Creditors as at 31 May 2024

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	8/06/2023	500,000	5.05%	7/06/2024
1 (b) CBA	14/12/2023	1,000,000	4.88%	11/06/2024
Total INVESTMENTS		1,500,000		

Note 2. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Belyuen Community Government Council Store</i>	0	1,691	0	0	0	1,691
<i>Total Belyuen Community Government Council</i>	2,352	0	0	0	0	2,352
<i>Total Roy & Leonie Gosper</i>	80	0	0	0	0	80
Total	2,432	1,691	0	0	0	4,124

Note 3. Statement of Trade Creditors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Australian Security Training</i>	385	0	0	0	0	385
<i>Han Na Park Expense Claim</i>	46	0	0	0	0	46
<i>Marnie Jay</i>	0	0	0	0	5,100	5,100
<i>Optus</i>	331	0	0	0	0	331
<i>Paula Moggs</i>	780	0	0	0	0	780
<i>St John</i>	0	0	0	0	(190)	(190)
<i>TR Telecom</i>	201	0	0	0	0	201
<i>Veolia Environmental Services</i>	10,433	0	0	0	0	10,433
Total	12,175	0	0	0	4,910	17,085

1.8 Notes on Cash, Debtors & Creditors as at 31 May 2024

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations

Council has paid all Pay as You Go (PAYG withholdings) to ATO since 1 July 2023 to 30 April 2024

Council has lodged all Business Activity Business Statements each month and paid by the due date.

Council has made monthly superannuation contributions to employees' super funds within the first week of each month.

The May Business Activity Statement (BAS) will be submitted by 21st June 2024.

to pay the outstanding Goods and Services Tax (GST) and Pay as You Go (PAYG) obligations.

	Amount due
<i>GST Payable</i>	(811)
<i>PAYG Payable</i>	7,550
<i>Super Payable</i>	4,650
Total	11,389

Note 5. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates 23/24 not over due yet	\$-
Rates 23/24 over due	\$2,320.06
Rates Prior years (pre 2024)	\$9,556.50
Total Rates Arrears	\$ 11,876.56