



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 16 JULY 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 16 July 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 8 July 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Financial Advisor	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 18 June 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is attached.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 13 June to 12 July 2024.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT

JULY 2024

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the July Council meeting.

The development at the Mandorah Marine Precinct (MMP) at the jetty, is proceeding at pace. The flow of road trains on Cox Peninsula Road is constant during daylight hours, so residents are urged to take care while driving, especially on corners where extra turning space is needed by the road trains.

In the most recent MMP update, NTG has advised that dredging of the site will commence in September this year, with an estimated completion date of mid 2025.

The final touches to the new exercise station at Cloppenburg Park are now completed – Residents are urged to use the temporary limited access while the grass regrows around the perimeter.

Council welcomes Paul Ostwald as the new Sports & Recreation Officer.

Another successful Territory Day fireworks display was held, courtesy of NT Government support for this popular and spectacular event.

Meetings Attended:

Tuesday 18 June	Council Meeting
Friday 21 June	CEO catchup
Friday 28 June	CEO catchup
Monday 1 July	Territory Day fireworks at Cloppenburg Park
Friday 5 July	CEO catchup
Friday 12 July	CEO catchup

Neil White
President – Wagait Shire Council
July 2024

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 13 June to 10 July 2024.

Moved:

Seconded:

Vote:

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
18/6/2024	Dept Local Government Unit / CEO / Office Manager	Governance Officer's Forum – agenda tabled in meetings folder
18/6/2024	Council / CEO	June Council Meeting
19/6/2024	Interview with potential Sport & Rec Officer / CEO	Interviewed for suitability for the position
19/6/2024	IdeaGen Plant Assessor / CEO / Works Staff	Machinery safety & Compliance – a guide for Local Government
20/6/2024	Animal Management Working Group / CEO	June Meeting – agenda tabled in meetings folder
26/6/2024	Greater Darwin Region – Destination Management Plan Committee / CEO	Meeting – agenda tabled in correspondence
2/7/2024	Top End Regional Coordination Committee / CEO	Committee Meeting – agenda tabled in correspondence
3/7/2024	JLT insurance Staff	Meeting to discuss insurance renewals and cyber security

10/7/2024	NLC – Kenbi Rangers Coordinator / CEO	Introductory meeting to discuss how the Kenbi Rangers and WSC can work on projects collaboratively
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PROJECTS

Current Capital Projects and Procurement

1. Exercise Station for Sports Ground
 - Compliance certification received
 - Ladder and Circles still to be painted on
2. ReDiscovery Hub for Sports Ground
 - On track as per the program





3. Driveway Drainage Works

- Waiting on the third quote to be reviewed by the contractor

GRANTS

Grant Reporting and Acquittals

Grant Reporting

Grant Name	Report Name	Due Date	Status
Healthy Lifestyle Grant 2022-2023	Final Performance report	31/10/2024	Commenced
Suicide Prevention Grant 2023-24	Performance Report	31/7/2024	Not Started

Grant Acquittals

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant 2023-24	Acquittal Form	5/11/2023	Not started
Remote Sport Program	Acquittal Form	10/2/2024	Overdue
IPG – Exercise Station Upgrade	Acquittal Form	31/5/2024	Overdue
WaRM 2023-24 – ReDiscovery Hub	Acquittal Form	31/8/2024	Not Started

Grant Applications

Grant Name	Project Name	Due Date	Status
Community Places for People (CPP) 2023-24	Covered Sports Court	22/3/2024	Successful
CBF – Major Community Grants	Covered Sports Court	31/8/2024	Drafted
CBF – Minor Grants	TBA	30/6/2025	Not started
Youth Vibe Holiday Grant Program	School Holiday Programs	11/8/2024	Not started
CBF – Vehicle Gift	TBA	31/8/2024	Not started

SPORT AND RECREATION PROGRAM

Activities for May 2024

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly - April	Yoga – Mondays Pilates – Tuesdays Online Pilates - Friday	11	25	36

Weekly June	Youth Pop-Ups – Tuesdays & Thursdays	1	3	4
15/6/2024	Men’s Meeting with Men’s Shed representatives	16		16
25/6/2024	School Holiday Program - Acrylic Pour	1	4	5
26/7/2024	Seniors Morning Tea	15	19	34
27/6/2024	School Holiday Program – Jewellery Making	2	9	11
2/7/2024	School Holiday Program – Fishing Clinic	2		2
4/7/2024	School Holiday Program – Circus Workshop	4	5	9
9/7/2024	School Holiday Program – Wildlife Park Visit	12	12	24
10/7/2024	School Holiday Program – Knitting & Decoupage	0	6	6
TOTALS		64	83	147

STAFFING

Since the June Council meeting staffing has included the following:

1. Sport & Recreation Position
 - Position has been filled and we welcome – Paul Ostwald to this role
2. Youth Programs Officer
 - Position has been filled and we welcome – Siarn Murphy to this role

ABANDONED VEHICLES

Request from Cr Vaughan to put the issue of abandoned vehicles on Brisbane St as a report on the agenda:

- Requested a quote from Dave Ferguson – Belyuen for a quote to remove the vehicles

Financial Implications

There are no financial implications associated with recommendation of this report.

Attachments

Nil

7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work’s Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 13 June to 10 July 2024.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 13 June 2024 10 July 2024

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> • Personal Leave - Rowan Roberts 20th 24th 25th 26th and 5th June 2024 • Traffic Management Course - Mark Speechley 01 to 03 July 2024 • Traffic Training Mark Speechley 09 July 2024
WHS	<ul style="list-style-type: none"> • Incidents > Nil
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)14</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • 6 Months annual water samples x 8 • Mow and Snip Water Compound x 1 • After Hours Callout Standpipe Hose Damaged and Replaced 28th June 2024
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 16 • Cleaned Algae from Boat Ramp <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 9 • Council bins in, out & cleaned weekly x 38 • Clean up at hard-waste compound ongoing • Steel Bin dropped off 18th June 2024 • Green Waste Burnt x 2 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x 2 ongoing <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Clearing of Drains Trees and Snipping • Putting new Bollards in at Erickson Crescent Beach Access <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Remove over hanging branches on verges for mower accessibility on going • Fire breaks slashed around Council Estate • Drain Clean Wagait Tower Rd - ongoing • Street sweeping of Estate • Replacing Delineators around Estate <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Street Sweeper Broom put on Front Deck Mower <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Mowed and Snipped • Re-Discovery Hub Shed under Construction • Irrigation at Sports Ground all Faults corrected

	<ul style="list-style-type: none"> • Territory Day was conducted with Fireworks Display
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Financial Implications

There are no financial implications associated with recommendation of this report.

Attachments

Nil

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 NT HERITAGE COUNCIL REPRESENTATIVE

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the NT Heritage Council (NTHC) for the current term which will end in January 2027 and to seek a decision from Council as to whether or not they wish to nominate a Wagait Shire Council elected member to the NTHC.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled NT Heritage Council Representative; and
- b) does / does not wish to nominate one of its elected members to this Council.

Moved:

Seconded:

Vote:

Background

In February 2024 a nominee for the Local Government Association of the Northern Territory (LGANT) representative on the NT Heritage Council was endorsed by the Board. This nominee has now resigned from their position and now LGANT are seeking a replacement representative. LGANT are inviting nominations from elected members or staff and encourage previous nominees to resubmit their nominations. Nominations are to be submitted before 16 August 2024.

Nominees

The nominee may be a local government staff member or an elected member.

It is advised that the person is senior enough to be able to speak with confidence and authority on behalf of LGANT.

The nominee is expected to represent the local government sector on the NT Heritage Council, not their individual council, and regularly report to LGANT.

The LGANT Board will put forward one nominee to the Minister for their approval before the appointment commences.

Meetings

There are four formal Council meetings per year, March, June September, December. These are usually held the first Friday of these months. Usually, two of the four meetings are face to face, one in Darwin and one in Alice Springs.

The Heritage Branch provides secretariat support to the Council; details of the support provide can be found in the attached Terms of Reference.

Council members are paid half- day sitting fees to prepare for each of the four major meetings. Members are also entitled to sitting fees for the four meeting and any field trips attached to the meetings.

The amount is in line with remuneration package at a Class C3 advisory body (refer to attached NTG Statutory Bodies Classified for Remuneration Purposes document). All necessary flights, accommodation and travel allowances are also covered.

Attachments

The email from LGANT is attached in correspondence.

8.2. NT MINISTER'S ADVISORY COUNCIL FOR SENIOR TERRITORIANS

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the NT Minister's Advisory Council for Senior Territorians (MACST) for the term of two years and to seek a decision from Council as to whether or not they wish to nominate a Wagait Shire Council elected member who has expressed an interest to the MACST.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled 'NT Minister's Advisory Council for Senior Territorians'; and**
- b) approves / does not approve the nomination of Cr as LGANT's representative to this Council.**

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT seeking nominations from member Councils to represent LGANT on the NT Minister's Advisory Council for Senior Territorians. [Advisory council for senior Territorians | NT.GOV.AU](#) . Nominations are to be submitted before 7 August 2024.

Background

MACST is an independent voice for Territory seniors on issues of interest and importance.

MACST provides high level and strategic advice to the Minister responsible for seniors on issues relevant to the social, economic, and civic life of Territory seniors. MACST also provides an effective mechanism, linking the government and seniors' community in order to improve policy and service outcomes.

Membership

Membership comprises community members and peak body representatives, including a representative from LGANT.

Peak body representatives are ongoing appointments.

Nominees

The nominee may be an elected member or a council staff member.

They should have the knowledge, skills, and experience to contribute on issues relevant to the seniors' social, economic and civic life.

The nominee is expected to represent the local government sector on the MACST, not their individual council, and regularly report to LGANT.

The LGANT Board will put forward one nominee to the Minister for their approval before the appointment commences.

Meetings

The MACST will meet four times a year, with one meeting being held online only. Meetings will be held in two parts:

- Closed session (approximately 2 hours duration): This session will only be attended by MACST members. The agenda will include items related to Working Groups.
- Open session (approximately 3 hours duration): This session will consist of general agenda items.

Communiqués of previous meetings can be found online at

<https://nt.gov.au/community/seniors/advisory-council-for-senior-territorians>

The location of meetings will include a visit to one regional centre per calendar year, noting that arrangements to visit a regional centre will be made within resourcing and budget parameters.

Sitting fees are not applicable.

Attachments

The email is tabled in correspondence.

8.3 GAMBA ERADICATION AND BIODIVERSITY PROJECT STEERING COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the Gamba Eradication and Biodiversity and to seek a decision from Council

as to whether or not they wish to nominate a Wagait Shire Council elected member to this committee.

RECOMMENDATION

That Council:

- a) receives and notes the report regarding the report entitled 'Gamba Eradication and Biodiversity Project Steering Committee'; and**
- b) does / does not wish to nominate a WSC elected Member to this committee.**

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT seeking nominations from member Councils to represent LGANT on the Gamba Eradication and Biodiversity Project Steering Committee. Nominations are to be submitted before 7 August 2024.

Background

The Australian Government has recently contracted the Northern Land Council to coordinate a 3-year project to eradicate gamba grass from priority areas of the remote Northern Territory (the Gamba Eradication and Biodiversity Conservation project). The project will run for the next two and a half years to keep threatened species safe from gamba-fuelled wildfires.

Although most of the work is likely to be on Aboriginal land, the project will work across all land tenures and together with other agencies.

The project will be guided by a steering committee of people from key organisations, industries, and the community, led by Tom Price. The Northern Land Council is seeking members for this steering Committee who have a passion for the Northern Territory environment, have skills and experience in weed management, and can contribute to achieving the goals of this project.

The GEBC project will be guided by a steering committee which although separate from the NT Gamba Weed Advisory Committee (GWAC) will complement it.

Nominees

The committee is seeking a nominee who has:

- sufficient knowledge or experience in invasive species management
- authority to direct or influence the activities of the staff or members of their organisation, industry or community
- skills and experience that can contribute directly to the GEBC's aims and project plan

The nominee can be either an elected member or an officer.

It is permissible for a nominated individual to also sit on other related committees such as the NT Gamba WAC.

Meetings

The committee will meet at least three times in relation to each control season. The next meeting is scheduled for early July.

In-person attendance at meetings is preferable, though remote attendance (e.g. via Teams or Zoom) is acceptable.

All travel expenses for meetings will be paid by the Northern Land Council.

Sitting fees are not applicable.

For further information please refer to the attached Terms of Reference or contact Tom Price PriceT@nlc.org.au 0487 521 176.

Attachments

The email is tabled in correspondence.

8.4 POLICY REVIEW – ELECTED MEMBERS ALLOWANCES FOR 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval of the 'Elected Members Allowances for 2024-25' policy.

RECOMMENDATION

That council;

- a) receives and notes the report entitled 'Policy Review - Elected Members Allowances for 2024-25'; and**
- b) approves all changes in the updated policy.**

Moved:

Seconded:


Vote:

Background

Council needs to review its Elected Members Allowance policy annually in line with Northern Territory's Remuneration Tribunal for determining allowances for Elected Members.

There are minimal changes to the policy.

A copy of the policy with changes marked up is below:

	FIN - ELECTED MEMBER ALLOWANCES 20243-254	
	CATEGORY:	FINANCE
	LG ACT 2019 REF:	Part 7.1 sections 106-109
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

1. PURPOSE:

The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006 – Determination of Allowances for Local Government Councils, Determination No.1 of 20243 sets out the levels and conditions of council member allowances as determined by the Northern Territory of Australia Remuneration Tribunal.

This policy establishes the maximum allowances to be paid to elected members during the 20243-20254 financial year, and the types of allowances in line with the Determination.

2. SCOPE:

This policy applies to all elected members.

3. DEFINITIONS:

Approval	Means approval of the council or the CEO according council policy.
Acting Principal Member	Refers to a person appointed pursuant to Part 4.2 Section 59 of the Local Government Act.
Base Allowance	<p>The base allowance covers those activities required of a council member in the performance of his or her role as an elected representative. Without limiting the generality of the preceding sentence, the base allowance covers:</p> <ol style="list-style-type: none"> 1) Agenda study and meeting preparation; 2) Attendance at regular council meetings; 3) Attendance at council functions as a council representative; 4) Constituency responsibilities; and 5) Council representation outside the municipality / shire area, including delegation's interstate and overseas, unless such representation has extra meeting approval.

Extra Meeting Allowance	<ol style="list-style-type: none"> 1) A council must not pay an extra meeting allowance unless the council has a policy which determines which meetings will attract the allowance. 2) For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance. 3) For other council members this allowance is paid only in accordance with council policy and after an approved claim is made at the end of the relevant month. 4) The extra meeting allowance must not be paid for those meetings as covered by the base allowance. 5) The extra meeting allowance is capped for each financial year.
Extra Meeting	<p>An “Extra Meeting” may be defined as follows:</p> <ol style="list-style-type: none"> 1) Council Committee meetings; 2) Council Advisory Committee meetings; 3) Council Workshops; 4) Meetings of external agencies or organisations to which council has formally appointed or nominated through or with LGANT, a representative; 5) Other meetings as a council representative approved by CEO
Professional Development Allowance	<p>An allowance payable to council members to attend appropriate and relevant conferences or training courses which sustain a member’s professional competence by keeping the member informed of, and able to comply with, development in professional standards applicable to their role as a Council Member. Any such course/conference must have approval and be in line with council policy in order to attract this allowance.</p> <ol style="list-style-type: none"> 1) The professional development allowances may be claimed multiple times each year, but the total of those claims must not exceed the amount specified in the policy. 2) The professional development allowance is to be used to cover the cost of travel to the course/conference, course/conference fees, meals and accommodation for the duration of the course/conference. 3) Only approved course/conferences that are in line with council policy attract professional development allowances (payable for each day of attendance). 4) Membership fees for bodies considered directly beneficial to the role of a council member (i.e. AICD) may be claimed. <p>Use of the professional development allowance must be approved by the Chief Executive Officer, prior to attendance at a professional development activity.</p>

4. POLICY:

4.1. Pursuant to Part 7.1 Sections 106-108 of the Local Government Act, a member of a council is entitled to be paid an allowance by the council. Allowances for each financial year are to be fixed as part of the council's budget for the relevant financial year.

4.2. Pursuant to Division 6 of the Local Government (General) Regulations 2021, allowances are not to be paid in advance, except for course fees, conference registration costs, travel and accommodation for professional development.

4.3. The maximum permissible allowances as set by the Determination of Allowances for Local Government Councils, Determination No.1 of 2023~~4~~; which deems Wagait Shire Council as a Community Council and outlines the maximum allowances for a Community Council for the 2023-2024 financial year as follows:

Community Councils 20243-20254	Principal Member	Deputy Principal Member	Ordinary Member
Base Allowance	Up to \$5,125,000 as approved by Council	Up to \$5,125,000 as approved by Council	Up to \$5,125,000 as approved by Council
Additional Allowance	Up to \$205,000 as approved by Council	Not applicable	Not applicable
Professional Development Allowance	\$41,000	\$41,000	\$41,000
Max Extra Meeting/Activity Allowance	Not applicable	Up to \$10,000	Up to \$10,000

4.4. On ~~1618~~20 July~~ne~~ 202~~43~~ Council resolved to pay Elected Members for the 202~~43~~-202~~54~~ financial year as follows:

Elected Member Allowances 20243-20254	Principal Member	Deputy Principal Member	Ordinary Member
Base Allowance	\$5,125,000	\$5,125,000	\$5,125,000
Additional Allowance	Up to \$520,000	Not applicable	Not applicable
Professional Development Allowance	\$41,000	\$41,000	\$41,000
Max Extra Meeting Allowance	Not applicable	Up to \$10,000	Up to \$10,000

4.5. Section 109(2)(a) of the Local Government Act (2019) provides that council may, by resolution, adopt a proposal for the "payment or reimbursement of other reasonable expenses" incurred or required as a result of undertaking official duties.

Section 109(3)(a) and (b) of the Act prescribes that these additional expenses or benefits should be provided for in the council's budget and identified in monthly and annual financial reports.

4.6. Payments for allowances will be lodged with council's bank on the last day of every month.

5. ASSOCIATED DOCUMENTS

Nil.

6. REFERENCES AND LEGISLATION

Local Government Act 2019 Part 7.1

Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006 – Determination of Allowances for Local Government Councils, Section 5.2, Determination No.1 of 2024⁴³

Local Government (General) Regulations 2021

7. REVIEW HISTORY

Date Approved: 19/7/2016	Approved By Council Moved: President Peter Clee Seconded: Councillor VJ Thorpe	Resolution No: 2016/060	Date for review: July 2017
Date Approved: 26/6/2018	Approved By Council Moved: Cr Neil White Seconded: Cr Shenagh Gamble Vote: AIF	Resolution No: 2018/200	Date for review: June 2019
Date Approved: 21/05/2019	Approved By Council Moved: Vice President Tom Dyer Seconded: Cr Michael Vaughan Vote: AIF	Resolution No: 2019/405	Date for review: June 2020
Date Approved: 21/07/2020	Approved By Council Moved: Cr Michael Vaughan Seconded: Vice-President Tom Dyer Vote: AIF	Resolution No: 2020/115	Date for review: June 2021
Date Approved: 18/05/2021	Approved By Council Moved: Cr Michael Vaughan Seconded: President Neil White Vote: AIF	Resolution No: 2021/076	Date for review: June 2022
Date Approved: 19/10/2021	Approved By Council Moved: Vice President Tom Dyer Seconded: Cr Noeletta McKenzie Vote: AIF	Resolution No: 2021/186	Date for review: June 2022
Date Approved: 19/07/2022	Approved By Council Moved: President Neil White Seconded: Cr Michael Vaughan Vote: AIF	Resolution No: 2022/114	Date for review: June 2023
Date Approved: 15/08/2023	Approved By Council Moved: Peter Clee Seconded: Sarah Smith Vote: AIF	Resolution No: 2023/134	Date for review: June 2024
Date Approved: <u>18/06/2024</u>	Approved By Council <u>Moved:</u> <u>Seconded:</u> <u>Vote:</u>	Resolution No: <u>2024/</u>	Date for review: <u>June 2024</u>

Attachments

The report on Determination No. 1 of 2024 is attached and tabled in correspondence.

8.5 SPORTS COURT FENCING

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not to use funding reserves to carry out the work required.

RECOMMENDATION

That the Council:

- a) receives and notes the report entitled Sport Court Fencing; and
- b) does / does not approve to use \$ of reserves funding for this project

Moved:

Seconded:

Vote:

Background

In January 2024 Council resolved to allocate \$10,000 of its Local Roads and Community Infrastructure (LRCI) Phase 4 funding to replace the fencing around the Sports Court at Cloppenburg Park. There was no allocation for a contribution from Council for this project.

Quotes have been received to undertake the works required, resulting in the cost exceeding the allocated funds. Please see the costs in the table below:

Sports Court Fencing				
Quotes Received				
Supplier	Gal Mesh – Current size	Gal Mesh – Larger size	Black / Coated Mesh	Comments
1	\$24,522.00			Price includes: remove and dispose of existing chain mesh / clean and paint posts
2			\$30,931.00	Price includes: Clean and rustproof posts / dismantle and remove existing chain mesh
3	\$23,650.80	\$24,546.20	\$25,033.40	Price includes: remove & dispose of existing wire / clean & paint posts with rustproof spray
4	24,880.00			Price includes: removal and safe disposal of existing chain mesh / supply & install galv chain mesh / clean & paint posts with rustproof paint spray
Funding	Supplier 3	Supplier 3	Supplier 3	
LRCI # 4 Grant	\$10,000	\$10,000	\$10,000	

Balance IPG Grant	\$2,263.31	\$2,263.31	\$2,263.31	
WSC contribution required	\$11,387.49	\$12,282.89	\$12,770.09	
Total	\$23,650.80	\$24,546.20	\$25,033.40	

Options:

1. Take no further action with this project and re-allocate the funds – this would leave a possible safety risk to the users of the facility that have indicated, coming into contact with the rusting fence has caused scratches from the wire
2. Apply to the Community Benefit Funds Minor Grants program for the maximum amount of \$10,000
3. Allocate the amount required, to be used from Council reserves.

Financial Implications

The financial impact on council would be the chosen contribution amount in the table above which is not budgeted for, and Council will need to make an amendment at the Q1 Budget Review.

Attachments

Nil

8.6 COMMUNITY BENEFIT FUNDS - MAJOR COMMUNITY GRANTS R1 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council’s approval to apply for funding through this grant program to assist with the costs associated with installing a roof over the Sports Court at Cloppenburg Park.

RECOMMENDATION

That the Council:

- c) receives and notes the report entitled **Community Benefit Funds – Major Community Grants Program R1 2024-25; and**
- d) approves an application to this program for the amount of **\$250,000**

Moved:

Seconded:

Vote:

Background

In March 2024 Council applied to the Community Places for People (CPP) funding program for \$415,000 for the supply and installation of a roof over the Sports Court at Cloppenburg Park. The quotes received for this project are as follows:

Supplier	Quote Amount	CPP Funding	Other Funding Required
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1	\$607,090.91	\$415,000	\$192,090.91
2	\$776,123.86	\$415,000	\$361,123.86

Council will need to apply for funding to cover the rest of the build cost plus advertising for tenders, and other associated costs. Council may need to look at allocating a 10% contingency contribution to the project.

Financial Implications

The financial impact on council would be the chosen contribution amount in the table above which is not budgeted for, and Council will need to make an amendment at the Q1 Budget Review.

Attachments

Nil

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for June 2024.

Moved:

Seconded:

Vote:

Attachments

A copy of the Financial Reports is attached.

9.2 CEO DECLARATION



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2023 to 31 May 2024

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

17/06/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 June 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 12 June 2024.

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	10/7/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	9/7/2024	Emailed DIPL Crown Land Management for an update on where they are at with the RUA, Drains and Easement maintenance.
			24/5/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains

	<ul style="list-style-type: none"> How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022 Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022 Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022 Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022 CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021 CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021 Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021 Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	11/7/2024	The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
			23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
			16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
			14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.

			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	11/07/2024	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended, and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.

			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	11/7/2024	Moving forward and on target
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	11/7/2024	Council have been onto their website multiple times, but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted, and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 14 June 2024 to 12 July 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 14 June to 12 July 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1. INWARDS CORRESPONDENCE

Date	From	About	
20/06/2024	Minister for Local Government - Chansey Paech	Successful CPP Grant Application - \$415k	email
21/06/2024	Resident	Complaint - caravan parks on residential land	email
25/06/2024	LGANT	Gamba Grass Weeds Advisory Committee - Weed Management and Communication Plans	email
25/06/2024	LGANT	Request for nominees to represent LGANT on the Gamba Eradication and Biodiversity Project Steering Committee	email
27/06/2024	JLT Insurance	Insurance Renewal Report - requesting approval	email
28/06/2024	Cyber Security - Dept of Corporate & Digital Dlv	CHIPS Report	email
28/06/2024	Dept of Chief Minister and Cabinet	Pre-employment screening by your organisation and third-party recruitment providers	email
1/07/2024	NT Grants Commission	Early payment 2024-2025 NT Financial Assistance Grants - FAA General Purpose and roads	email
2/07/2024	LGANT	LGANT seeking nominations to the NT Minister's Advisory Council for Senior Territorians (MACST)	email
4/07/2024	Territory Families	Grant opportunity - Active Regional and Remote Communities Program 2024-2029	email
4/07/2024	Kenbi Rangers	Kenbi Ranger Coordinator Introduction - New Co-ordinator (Siwa Harvey-Aziz)	email
4/07/2024	Territory Families	Wagait Annual Property and Garbage Rates 2024/25 - NT Concession Scheme	email
10/07/2024	JLT Risk Solutions	Certificate of Currency - Workers Compensation	email
10/07/2024	JLT Risk Solutions	Confirmation of Cover - Liability	email
11/07/2024	DIPL	Mandorah marine facilities upgrade	email

10.2.2. OUTWARDS CORRESPONDENCE

Date	To:	About:	
21/06/2024	Tom Eaton	Letter to Tom regarding his sponsorship request.	email
21/06/2024	Wagait Beach Fishing Club	Letter advising application for WSC Community Grant approved to the value of \$1000.00 for equipment for junior fishing	email
21/06/2024	Wagait Theatre Sports	Letter advising application for WSC Community Grant approved to the value of \$620.00 for the project.	email
21/06/2024	Wagait Arts Group	Letter advising application for WSC Community Grant approved to the value of \$880.00 for a storage container	email
21/06/2024	Cox Country Club	letter advising application for WSC Community Grant approved to the value of \$1,000 for a mixer desk	email
21/06/2024	The Hon Eva Lawler MLA	Request for Roads Upgrade and Reseal Funding Support	email
25/06/2024	NT Classifieds	Quote to advertise: Adoption of Shire Plan and Rates Declaration for 24-25	email
1/07/2024	Chief Ministers Office	Early Payments - FAA Roads and General Purpose - \$12,141 Road, \$60213 General Purpose	email
2/07/2024	Cox Country Club	Signed Community Funding Club Agreement - Live Music Mixer	email
2/07/2024	Wagait Fishing Club	Signed Community Funding Club Agreement - Fishing equipment	email
2/07/2024	Wagait Arts Group	signed Community Funding Club Agreement - Storage Container upgrade	email
2/07/2024	Wagait Theatre Sports	signed Community Funding Club Agreement - Wagait Theatre Sports	email
2/07/2024	Resident	Sign at Cloppenburg Park - no public camping in Wagait Beach.	email
3/07/2024	JLT	Signed Insurance Re3newal Report	email
4/07/2024	All staff	Wage increase letter	email
4/07/2024	Territory Families	Completed application: Active Regional and Remote Communities Program 2024-2029	email
5/07/2024	Wagait Beach Supermarket	Letter advising charges for extra bin services	email
5/07/2027	Cox Country Club	Letter advising charges for extra bin services	email
8/07/2024	Territory Families	Wagait Annual Property and Garbage Rates 24.25 concession report.	email
9/07/2024	JLT Risk Solutions	NT Councils Discretionary Trust - Liability insurance	email
10/07/2024	Contractor Accreditation Limited	Copy of Insurance - Workers Compensation and Liability	email

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 14 June 2024 to 12 July 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 12 July 2024.

Moved:
Seconded:
Vote:

Background

Council has received 7 complaints in the reporting period from local residents.

COMPLAINTS JUNE 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
26 June 2024	Hose at the water access point cut	Phone	On call staff replaced
02 July 2024	Caravan Park on residential land	Email	Ongoing
03 July 2024	Caravan Park on Residential Land	phone	Ongoing
03 July 2024	No Camping Sign at Cloppenburg Park, and showers locked for visitors	Email	
09 July 2024	Disrespectful behavior from Council – dog ablutions left on jetty	Email	Councillor Notified of complaint
10/07/2024	Caravan Park – complaints too many tourists in Wagait because of Cravan Park	Phone	
10/07/2024	Sports Ground Water Cooler – leaking	Email	Works manager emailed to investigate

11. CURRENT / UPCOMING EVENTS

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:
Seconded:
Vote:

11.1 TUESDAY 12 JULY, 5PM - MOVIE NIGHT – Youth Holiday Program

“The Good Dinosaur” will be shown at the Sports Ground for the final Youth Holiday Program. A sausage sizzle will start at 5pm, for the children to enjoy the BBQ before the movie begins.

11.2. THURSDAY 26 JULY, 10AM TO 12PM - SENIOR’S MORNING TEA

Seniors monthly Morning Tea, in the Community Centre from 10am to 12pm. This will be held in conjunction with the visit from the Remote Territory Health Care who will be doing their first visit to Wagait Beach on that day.

11.3 THURSDAY 8 AUGUST – SENIOR’S MONTH TRIP

The Seniors Month trip will include an excursion to the Butterfly Farm at Batchelor.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. Audit Committee Chair
3. CEO Review
4. Elected Member Allowances

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 20 August 2024.

The Chair declared the meeting closed at _____ pm.



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 18 JUNE 2024**

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UNCONFIRMED

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
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PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION No. 2024/126

That Council acknowledges and approves Cr Tom Dyer to attend the meeting electronically.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

Nil

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No. 2024/127

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 21 May 2024 are a true and accurate record.

Moved: Cr S Smith

Seconded: Cr M Vaughan

Vote: AIF

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No. 2024/128

That Council receives and notes President Neil White's report for the period 17 May to 12 June 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No. 2024/129

That council receives and accepts the CEO's report for the period 17 May to 12 June 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No. 2024/130

That Council receives and notes the Works Manager's report for the period 17 May to 12 June 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 RECORDS DISPOSAL SCHEDULE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not they wish to have any input on the “all-of NT Government COVID-19 pandemic records retention and disposal schedule” of COVID-19 related records.

RESOLUTION No. 2024/131

That Council:

- a) receives and notes the report on COVID-19 Records Retention and Disposal Schedule; and
- b) does not wish to provide feedback and/or have any input into this schedule.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

8.2. REQUEST FOR ASSISTANCE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council whether or not they agree to support the request for assistance from a local resident who has been selected to represent the Northern Territory in their preferred sporting code.

RESOLUTION No. 2024/132

That Council:

- a) receives and notes the report on the request from Tomasi Eaton for financial assistance to travel to Adelaide for the 2024 southern States Rugby Championships; and
- b) approves the donation of \$250 towards Tomasi Eaton’s Rugby trip to Adelaide in July 2024.

Moved: President N White

Seconded: Cr M Vaughan

Vote: 4/5 Vice - President Tom Dyer abstained declaring Tomasi Eaton as a family friend

8.3 DECLARATION OF RATES AND CHARGES FOR 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council’s approval to Declare the Rates and Charges for the 2024-25 financial year and approval of the Certification for the Assessment Record by the Chief Executive Officer.

RESOLUTION No. 2024/133

That Council:

- a) receives and notes the report regarding the Declaration of Rates and Charges 2024-25 and the Chief Executive Officer's certification of the assessment records in line with Section 29 *Local Government (General) Regulations 2021*
- b) declares to raise \$414,167 in General Rates and Charges for the 2024-25 financial year; and
- c) declares to publish the notice as per section 241 (1) of the *Local Government Act 2019* on Council's website and in a newspaper circulating in the Council area.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.4 COUNCIL MEMBERS ALLOWANCES DECLARATION 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to Declare the Elected Member Allowances for the 2024-25 financial year.

RESOLUTION No. 2024/134

That council;

- a) receives and notes the report entitled Council Members Allowances Declaration 2024-25;
- b) declares a budgeted total amount of \$45,625 for Elected Member Allowance for the 2024-25 financial year; and
- c) approves allowances for Elected Members Professional Development and Extra Meetings expenses to the total amount of \$60,000 for the 2024-25 financial year.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

8.5 FEES AND CHARGES FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to approve the Fees and Charges for the 2024-25 financial year.

RESOLUTION No. 2024/135

That the Council:

- a) receives and notes the report entitled Fees and Charges for 2024-25;
- b) approves the Fees and Charges for the 2024-25 financial year; and
- c) publishes the 2024-25 Fees and Charges on Council's website.

Moved: Cr P Clee

Seconded: President N White
Vote: AIF

8.6. BUDGET FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to adopt the Budget for the 2024-25 financial year.

RESOLUTION No. 2024/136

That the Council:

- a) receives and notes the report entitled Budget for 2024-25;
- b) adopts the Budget for the 2024-25 financial year;
- c) are aware that the 2024-25 budget has a deficit and that there will be an expected transfer of \$85,354 from reserves; and
- d) publishes the 2024-25 Budget on Council's website and in a newspaper circulating in the area and notify the Agency in writing in accordance with section 203(4) of the *Local Government Act 2019*.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.7 2024-25 SHIRE PLAN, LONG TERM FINANCIAL PLAN & 2025-35 STRATEGIC PLAN

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to approve and adopt the 2024-25 Shire Plan and Long-Term Financial Plan and the 2025-2035 Strategic Plan.

RESOLUTION No. 2024/137

That Council;

- a) receives and notes the report entitled 2024-25 Shire Plan, Long Term Financial Plan and 2025-2035 Strategic Plan;
- b) approves and adopts the 2024-25 Shire Plan with amendments as stated in this report and Long-Term Financial Plan in accordance with section 35 of the *Local Government Act 2019*;
- c) adopts the 2025-35 Strategic Plan with reference and a link to the document included in the 2024-25 Shire Plan; and
- d) provides the Agency with a copy of the 2024-25 Shire Plan in accordance with section 35 of the *Local Government Act 2019*.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

9. MONTHLY FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 May 2024.

The Financial Reports is attached to the Agenda as a separate document.

RESOLUTION No. 2024/138

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for May 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 MAY 2024 AUDIT COMMITTEE MEETING DRAFT MINUTES

Action: For Decision

Author: CEO

PURPOSE

To provide Council with an update on the Audit Committee meeting minutes from the meeting held Tuesday 16 May 2024.

RESOLUTION No. 2024/139

That Council receive and note the minutes of the Audit Committee meeting held on Tuesday 16 May 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.2 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 June 2024.

RESOLUTION No. 2024/140

That Council receives and notes the updated Actions List to 12 June 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.3 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 16 May 2024 to 13 June 2024.

RESOLUTION No. 2024/141

That council receives and notes the incoming and outgoing correspondence from 16 May to 13 June 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

10.4 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 15 May 2024 to 13 June 2024.

RESOLUTION No. 2024/142

That Council receives and notes the Complaints Register to the 13 June 2024.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No. 2024/143

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

11.1. MEN'S SHED DAY – 15 JUNE 2024

Men's Shed Day will be held on Saturday 15 June 2024. Local men are all invited to join in the session, share skills and enjoy a dinner. This is funded by the NT Men's Places Grant.

11.2. ACRYLIC POURING (SCHOOL HOLIDAY PROGRAM) - 25 JUNE

Acrylic Pouring with Paula Moggs from 11am to 1pm in the Community Centre.

11.3. SENIORS MORNING TEA AND INFO SESSION WITH BELYUEN AGED CARE – 26 JUNE

Seniors are invited to join us for a morning tea from 10am to 12pm. Aged Care Service leaders Liane Radrodro and Toni Stanley will be available to answer any questions regarding aged care options and resources.

11.4. JEWELLERY MAKING (SCHOOL HOLIDAY PROGRAM) - 27 JUNE

Jewellery Making with Paula Moggs from 4pm to 6pm in the Community Centre.

11.5. TERRITORY DAY – 1 JULY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG from 6.00pm to 8.00pm. A sausage sizzle will be provided.

11.6. FISHING FOR 10 YRS TO 16 YRS (SCHOOL HOLIDAY PROGRAM) 2 JULY

Fishing at the Mandorah Jetty from 2pm to 6pm for 10 yrs to 16 yrs old.

11.7. CORRUGATED IRON (SCHOOL HOLIDAY PROGRAM) – 4 JULY

The Circus Pop Up workshop will be here from 3.30pm to 5.30pm to deliver fun at the Sports Ground. A sausage sizzle will be provided.

11.8. TERRITORY WILDLIFE PARK (SCHOOL HOLIDAY PROGRAM) – 9 JULY

The excursion to the Territory Wildlife Park will be from 8.00am to 3.30pm.

11.9. KNITTING & DECOUPAGE WITH MAKERS & CREATORS (SCHOOL HOLIDAY PROGRAM) – 10 JULY

Knitting and Decoupage with Irene Moran from 10am to 1pm in the Community Centre. Morning tea will be provided.

11.10. MOVIE NIGHT (SCHOOL HOLIDAY PROGRAM) – 12 JULY

Movie night will be from 5.00pm until late. A sausage sizzle will be provided, and children will be asked to bring a plate.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

Nil

13. IN-CAMERA ITEMS

RESOLUTION No. 2024/144

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 7:51 pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous minutes
2. WSC Community Fund Grants

13.2. RE-OPEN TO GENERAL PUBLIC

RESOLUTION No. 2024/148

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

At 8:10 pm Council opened the meeting to the general public.

13.3. MOVE ITEMS TO GENERAL BUSINESS

RESOLUTION No. 2024/149

That Council resolves to move the following items to general business in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.1 In-Camera Minutes from 21 May 2024 accepted by Resolution 2024/145
- b) 13.2 Wagait Shire Council Community Grants Report approved by Resolution 2024/146

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

13.4. COMMUNITY GRANTS 2023-24

PURPOSE

To seek Council's approval of the recommendations for Wagait Shire Council Community Grant awards.

RESOLUTION No. 2024/146

That council:

- d) receives and notes the report regarding the assessment of WSC Grant applications;**
- e) approves the recommendations of the assessment panel as per the report entitled Community Grants 2023-24 on the condition that;**
 - i. future application processes include addressing the same criteria that applications are assessed on and a requirement for formal quotes to be included**
 - ii. a more stringent acquittal process be implemented which will include receipts and reports on how the product/service/purchase was utilised in the project**
 - iii. information to be provided to applicants that the success of future applications will be conditional to the satisfaction of these processes.**

Moved: President N White

Seconded: Cr P Clee

Vote: 4/5 - Cr M Vaughan abstained declaring an interest as a member of the Wagait Beach Fishing Club

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 16 July 2024.

The Chair declared the meeting closed at 8:10pm.

MONTHLY FINANCIAL REPORTS

- 1.1 Report of Income and Expenditure
- 1.2 Profit and Loss (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Monthly Income and Expenditure Report

Period: July 2023 to June 2024

1.1 Income and Expenditure	YTD Actuals	YTD Budget	YTD Var	YTD Var	Annual Budget
	\$	\$	\$	%	\$
Operating Income					
Contracts, Fees & Charges	148,391	113,700	34,691	30.51%	113,700
Interest/Investment Income	79,254	76,000	3,254	4.28%	76,000
Operating Grant Revenue	320,583	322,164	-1,581	-0.49%	322,164
Other Income	15,177	20,000	-4,823	-24.11%	20,000
Rates Income	264,498	261,723	2,775	1.06%	261,723
Waste Management Income	129,123	128,300	823	0.64%	128,300
Rental Income	8,691	7,200	1,491	20.71%	7,200
Operating income	1,210,023	929,087	280,936	0.00%	929,087
Operating Expenses					
Administration Costs	155,744	170,500	-14,756	-8.65%	170,500
Contract and Materials Expense	1,925	2,250	-325	-14.44%	2,250
Depreciation Expense	205,000	205,000	0	0.00%	205,000
Elected Member Expense & Allowances	25,376	34,000	-8,624	-25.36%	34,000
Employment Expense	524,529	513,070	11,459	2.23%	513,070
ProBect and Activities - WSC Contributions	8,887	12,500	-3,613	-28.90%	12,500
Repair and Maintenance	74,840	94,500	-19,660	-20.80%	94,500
Services	11,828	10,150	1,678	16.53%	10,150
Vehicle and Plant Expenses	44,978	18,900	26,078	137.98%	18,900
Waste Management	102,822	107,500	-4,678	-4.35%	107,500
Operating Expenses	1,155,929	1,168,370	-12,442	-1.06%	1,168,370
Net Profit	54,095	-239,283	293,378	122.61%	-239,283

1.1 Monthly Income and Expenditure Report

Period: July 2023 to June 2024

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var
	\$	\$	\$	%
Operating Surplus/Deficit	54,095	-239,283	293,378	
Remove Non-cash Items				
Less Non-cash Income	205,000	205,000	0	
Add Back non-cash Expenses				-10.59%
Total Non-cash Items	205,000	205,000	0	-10.59%
Less Additional Outflows				
Capital Expenditure	-83,640	-687,148	-603,509	
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows				
Total Additional Outflows	-83,640	-687,148	-603,509	
Add Additional Inflows				
Capital Grants Income	80,585	687,148	-606,563	
Prior Carry Forward Tiered Funding	371,864	371,864	0	
Other Inflow of Funds				
Transfers from Reserves				
Total Additional Inflows	452,449	1,059,013	-606,563	0.00%
			-	
Net Operating Position	368,810	371,864	1,210,072	0.00%

1.2 Profit and Loss (Detailed)

Profit and Loss (Detailed)

Period: July 2023 to June 2024

Account	YTD Actuals \$	YTD Budget \$	YTD Var \$	YTD Var %	Annual Budget \$
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	91,003	80,000	11,003	13.75%	80,000
Contracts - Other (DIPL)	15,975	1,000	14,975	1497.50%	1,000
Contracts - Other (Power & Water)	5,032	1,000	4,032	403.23%	1,000
Contracts - Water Management	34,554	30,000	4,554	15.18%	30,000
Dog Registrations	1,827	1,700	127	7.48%	1,700
Total Contracts, Fees & Charges	148,391	113,700	34,691	30.51%	113,700
Interest/Investment Income					
Bank Interest Income	54,004	76,000	-21,996	-28.94%	76,000
Total Interest/Investment Income	54,004	76,000	-21,996	-28.94%	76,000
Operating Grant Revenue					
Grants - FAA General Purpose	16,866	15,090	1,776	11.77%	15,090
Grants - FAA Roads	70,620	59,524	11,096	18.64%	59,524
Grants - NT Operational	213,000	226,982	-13,982	-6.16%	226,982
Grants - Sport & Rec Operational	20,097	20,568	-471	-2.29%	20,568
Total Operating Grant Revenue	320,583	322,164	-1,581	-0.49%	322,164
Other Income					
Misc income	3,217	0	3,217	0.00%	0
Disposal of Fixed Assets	11,960	20,000	-8,040	-40.20%	20,000
Total Other Income	15,177	20,000	-4,823	-24.11%	20,000
Rates Income					
Rates - Interest Income	1,942	500	1,442	288.37%	500
Rates - Income	260,258	260,223	35	0.01%	260,223
Rates - Search income	1,098	1,000	98	9.82%	1,000
Rates - Debt collectors fees	1,200	0	1,200	0.00%	0
Rates - Pensioner Rebate	10,800	0	10,800	0.00%	0
Rates - Less Pensioner Concession	-10,800	0	-10,800	0.00%	0
Total Rates Income	264,498	261,723	2,775	1.06%	261,723
Waste Management Income					
Waste Management Levy	127,323	127,300	23	0.02%	127,300
Waste Management - Hard Waste	577	0	577	0.00%	0
Waste Management Pensioner Rebate	8,100	0	8,100	0.00%	0
Waste Management - Additional Bin	1,223	1,000	223	22.28%	1,000
Waste Management - Less Pensioner Concession	-8,100	0	-8,100	0.00%	0
Total Waste Management Income	129,123	128,300	823	0.64%	128,300
Rental Income					
Rent - Cloppenburg Park	3,300	0	3,300	0.00%	0
Rent - Community Centre Income	773	2,000	-1,227	-61.36%	2,000
Rent - CEO House	4,618	5,200	-582	-11.19%	5,200
Total Rental Income	8,691	7,200	1,491	20.71%	7,200

Total Trading Income	940,468	929,087	11,381	1.22%	929,087
Other Income					
Grants - Special Purpose	244,306	0	244,306	0.00%	0
Total Other Income	244,306	0	244,306	0.00%	0
Total Operating income	1,184,774	929,087	255,687	0.00%	929,087
Operating Expenses					
Administration Costs					
Bank Fees	338	600	-262	-43.70%	600
Merchant Fees	1,094	1,500	-406	-27.07%	1,500
LGANT/Membership	1,710	2,000	-290	-14.50%	2,000
Auditing	1,040	10,000	-8,960	-89.60%	10,000
Subscriptions & Publications	2,022	1,000	1,022	102.16%	1,000
Advertising	5,648	3,500	2,148	61.38%	3,500
Cleaning	1,720	2,000	-280	-14.00%	2,000
Consultant fees	33,200	35,000	-1,800	-5.14%	35,000
Donations [61110]	500	500	0	0.00%	500
Fees, Licences & Charges	1,346	2,000	-654	-32.71%	2,000
Insurance	68,665	70,000	-1,335	-1.91%	70,000
IT Equipt, Maint & Support	2,793	3,000	-207	-6.89%	3,000
IT Subscriptions & Licenses	15,017	15,500	-483	-3.11%	15,500
Meeting expenses	2,512	2,200	312	14.17%	2,200
Postage	702	1,000	-298	-29.76%	1,000
Printing & Stationery	6,421	5,000	1,421	28.42%	5,000
Rate Recovery cost	1,330	0	1,330	0.00%	0
Safety Supplies & Equipment	1,455	1,000	455	45.46%	1,000
Staff Amentities	874	1,500	-626	-41.76%	1,500
Travel & Accommodation	2,471	5,000	-2,529	-50.58%	5,000
Valuation Costs	0	3,000	-3,000	-100.00%	3,000
Office phone/fax/internet	1,073	1,200	-127	-10.59%	1,200
Mobiles	2,535	3,000	-465	-15.51%	3,000
Satellite	1,279	1,000	279	27.91%	1,000
Total Administration Costs	155,744	170,500	-14,756	-8.65%	170,500
Contract and Materials Expense					
Contracts - Water Management/Maintenance	22	250	-228	-91.27%	250
Animal Management Charges [64600]	299	500	-201	-40.18%	500
Contracts - Weeds & Fire Management	460	500	-40	-7.94%	500
Contracts - Jetty Maintenance	1,144	1,000	144	14.38%	1,000
Total Contract and Materials Expense	1,925	2,250	-325	-14.44%	2,250
Depreciation Expense					
Depreciation expense	191,000	205,000	-14,000	-6.83%	205,000
Depreciation expense - ROU	14,000	0	14,000	0.00%	0
Total Depreciation Expense	205,000	205,000	0	0.00%	205,000
Elected Member Expense & Allowances					
Councillor Allowances	15,078	24,000	-8,922	-37.17%	24,000
Councillor Expenses	2,545	2,000	545	27.27%	2,000
Councillor Professional Development	7,753	8,000	-247	-3.09%	8,000

Total Elected Member Expense & Allowances	25,376	34,000	-8,624	-25.36%	34,000
Employment Expense					
Superannuation	49,519	50,941	-1,422	-2.79%	50,941
Wages & Salaries	504,836	456,954	47,882	10.48%	456,954
Wages - Allowances - First aid	1,217	675	542	80.31%	675
Wages - Allowances - Travel	837	1,000	-163	-16.27%	1,000
Wages - Annual Leave expense	-7,280	0	-7,280	0.00%	0
Wages - Long Service leave expense	-22,167	0	-22,167	0.00%	0
Wages - Paid on Work cover	-11,150	0	-11,150	0.00%	0
Staff Training	6,280	3,000	3,280	109.33%	3,000
Staff Uniforms & Safety	1,118	500	618	123.62%	500
Staff Recruitment Expenses	1,319	0	1,319	0.00%	0
Total Employment Expense	524,529	513,070	11,459	2.23%	513,070
Project and Activities - WSC Contributions					
Activities - Community Fund	3,750	5,000	-1,250	-25.00%	5,000
Activities - Community	2,432	4,500	-2,068	-45.96%	4,500
Activities - Sport & Rec WSC Contribution	808	1,000	-192	-19.19%	1,000
Activities - ANZAC Day WSC contribution	877	1,000	-123	-12.30%	1,000
Activities - Seniors WSC contribution	1,020	1,000	20	2.00%	1,000
Total Project and Activities - WSC Contributions	8,887	12,500	-3,613	-28.90%	12,500
Repair and Maintenance					
R&M Garden & Ground	3,546	1,000	2,546	254.64%	1,000
R&M Ablution Block	926	7,000	-6,074	-86.77%	7,000
R&M CEO House	1,335	2,500	-1,165	-46.62%	2,500
R&M Community Centre	2,835	3,500	-665	-19.01%	3,500
R&M Office	4,499	2,500	1,999	79.96%	2,500
R&M Office equipment	0	1,000	-1,000	-100.00%	1,000
R&M Road Repair & Maintenance	53,250	70,000	-16,750	-23.93%	70,000
R&M Workshop	2,375	3,000	-625	-20.83%	3,000
R&M Sports Ground	1,078	1,000	78	7.81%	1,000
R&M Townsite	3,004	500	2,504	500.85%	500
Stores Materials & Loose Tools	1,992	2,500	-508	-20.33%	2,500
Total Repair and Maintenance	74,840	94,500	-19,660	-20.80%	94,500
Services					
Services - Electricity	5,733	6,500	-767	-11.80%	6,500
Services - Gas Supplies	464	150	314	209.12%	150
Services - Pest Control	1,490	500	990	198.00%	500
Services - Water & Sewerage	4,141	3,000	1,141	38.04%	3,000
Total Services	11,828	10,150	1,678	16.53%	10,150
Vehicle and Plant Expenses					
R&M Plant & Machinery	5,738	5,000	738	14.76%	5,000
Fuel CEO	2,786	2,500	286	11.46%	2,500
R&M Vehicles	3,380	2,500	880	35.21%	2,500
Fuel Plant and Machinery	3,745	2,700	1,045	38.72%	2,700
Registrations - Plant & Machinery	2,357	500	1,857	371.39%	500
Fuel Works Truck	955	700	255	36.36%	700
Registrations - Vehicles	1,511	2,500	-989	-39.55%	2,500
Fuel Works Ute	3,207	2,500	707	28.28%	2,500

Vehicle Leasing Costs	21,299	0	21,299	0.00%	0
Total Vehicle and Plant Expenses	44,978	18,900	26,078	137.98%	18,900
Waste Management					
R&M Green Waste Compound	145	500	-355	-70.91%	500
R&M Hard Waste Compound	3,174	2,000	1,174	58.68%	2,000
Regular Bin Collection	66,452	85,000	-18,548	-21.82%	85,000
Hard Waste Collection	33,050	20,000	13,050	65.25%	20,000
Total Waste Management	102,822	107,500	-4,678	-4.35%	107,500
Total Operating Expenses	1,155,929	1,168,370	-12,442	-1.06%	1,168,370
Net Profit	28,845	-239,283	268,128	112.05%	-239,283

1.3 Monthly Capital Expenditure and Funding Report

Table 2.1 Monthly Capital Expenditure and Funding Report to June 2024

CAPITAL EXPENDITURE		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	YTD Budget*	
Class of Assets	Project Name / Description					Funding Body	WSC contribution
Buildings	ReDiscovery Centre	123,737	199,118	(75,381)	199,118	199,118	
Infrastructure	Skate Park/pump track upgrade	4,698	15,797	(11,099)	15,797	10,765	5,032
Infrastructure	Outdoor Court & Fitness Equipment Upgrades	40,310	142,640	(102,330)	142,640	142,640	
Infrastructure	Beach Access Upgrades	37,458	70,000	(32,542)	70,000	53,400	16,600
Infrastructure	Driveway & Road Drainage Remediation	0	93,530	(93,530)	93,530	84,000	9,530
Infrastructure	Solar Lighting & Cloppenburg Park Upgrade	0	3,500	(3,500)	3,500		3,500
Infrastructure	Continugency of repairs to sports court fencing and drainage works	27,600	42,564	(14,964)	42,564	39,603	2,961
Motor Vehicles	Leased (Right of Use)	16,644	30,000	(13,356)	30,000		30,000
Plant & Equipment	Slasher & Mower	42,682	90,000	(47,318)	90,000		90,000
TOTAL CAPITAL EXPENDITURE		293,129	687,149	(394,020)	687,149	529,526	157,623

Total capital expenditure funded by:		YTD Actuals	YTD Budget*	YTD Variance	Approved Annual Budget	Funding Body	WSC contribution
2023/24 Capital Grants	LRCI Phase 4	23,762	39,603	(15,841)	39,603	39,603	
	WarM #4	75,000	75,000	0	75,000	75,000	
	IPG - Drive way remediation	84,000	84,000	0	84,000	84,000	
Prior Year Carry Forward Tied Capital Grants	IPG - Sportsground		142,640	(142,640)	142,640	142,640	
	CPP		53,400	(53,400)	53,400	53,400	
	LRCI		10,765	(10,765)	10,765	10,765	
	WaRM #2-#3		124,118	(124,118)	124,118	124,118	
Operating Income/Deficit		(102,177)	(34,283)	(67,894)	(34,283)		(34,283)
Transfer from Cash Reserve			191,906	(191,906)	191,906		191,906
TOTAL CAPITAL EXPENDITURE FUNDING		80,585	687,148	(606,563)	687,148	529,525	157,623

Table 2.2. Report on Expenditure of Major Capital Projects

Class of Assets	Project Name / Description	Prior Year Actuals \$ (A)	YTD Actuals \$ (B)	Total Cost to Date \$ (C = A+B)	Total Approved Budget \$ (D)	Total Yet to Spend \$ (E = D-C)
Building	WaRM #2 & #3 & #4 (Rediscovery Hub)	25,883	123,737	149,620	225,000	75,380

1.4 Special Purpose Grants

Special Purpose Grants at June 2024

Capital Grants - WIP

Class of Asset	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
Infrastructure	DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/04/2024		142,640.00	142,640.00	132,956.00	9,684.00
Infrastructure	DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Works		84,000.00		84,000.00		84,000.00
Infrastructure	DCMC - CPP	CPP 2023	Beach Access Upgrades	30/06/2024		37,457.88	37,457.88	37,457.88	-
Infrastructure	Federal Gov	LRCI Phase 3	Skate Park/pump track upgrade			22,564.00	22,564.00	22,564.00	-
Infrastructure	Federal Gov	LRCI Phase 4	Repairs to sports court fencing and drainage works		23,762.00		23,762.00	27,600.00	(3,838.00)
Building	DCMG-LG	WRM #2 21-22	ReDiscovery Centre	31/03/2024		-	-	79,117.50	(79,117.50)
Building	DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2024		-	-	44,619.55	(44,619.55)
Building	DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000.00		75,000.00		75,000.00
Infrastructure	DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces				-		-
Capital Grants - WIP TOTAL					182,762.00	202,661.88	385,423.88	344,314.93	41,108.95

Program Grants - Current

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	DoH	Healthy Lifestyle Grants 2022-2023	Wagait Healthy Lifestyle Program 2023	30/06/2024		-	-	19,958.84	(19,958.84)
	DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2024	3,000.00		3,000.00	3,000.00	-
	DTF	NT Men's Places Grants 2022-23	Wagait Men's Program	30/06/2024		-	-	245.24	(245.24)
	DoH	NT Suicide Prevention Grants 2023/24	Suicide Prevention Program 2023-24	30/06/2024	10,000.00		10,000.00	7,721.44	2,278.56
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2023-24	30/04/2024	2,000.00		2,000.00	1,610.00	390.00
	DTF	Youth Week Music Video Festival 2024	Wagait Beach Youth Week Music Video Festival	13/04/2024	2,000.00		2,000.00	2,000.00	-
Program Grants - Current TOTAL					17,000.00	-	17,000.00	34,535.52	(17,535.52)

Program Grants - Acquitted

Class	Funding Body	Grant	Project Name	Due date	Grants received in FY24 \$	Grants Brought forward from Prior Year \$	Total Grants \$	Total Exp \$	Balance
	Australia Day	Australia Day	Australia Day		2,250.00		2,250.00	2,250.00	-
	Carers NT	Carers NT 2023	Carers NT		300.00		300.00	300.00	-
	DITT - CBF	Community Benefit Fund	Makers & Creators 2022			76.00	76.00	76.00	-
	DTF	Quick Response Grants	Quick Response Youth 2023			-	-	1,964.90	(1,964.90)
	DTF	Wagait Seniors excursion	Senior Month 2023-24		2,000.00		2,000.00	2,000.00	-
	DoH - AOD	Alcohol and Other Drugs Youth Grants	Wagait Youth Program 2023			-	-	10,769.26	(10,769.26)
	DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2022-23			16.81	16.81	16.81	(0.00)
Program Grants - Acquitted TOTAL					4,550.00	92.81	4,642.81	17,376.97	(12,734.16)
GRAND TOTAL					204,312.00	202,754.69	407,066.69	396,227.42	10,839.27

1.5 Balance Sheet

Table 3. Balance Sheet as at 30 June 2024

Account	30 June 2024	30 June 2023
Bank		
Bendigo Investment Acc	500,000	500,000
CBA Cheque Account - Operational	115,676	0
CBA Cheque Account - SP Grants	190,874	0
CBA Credit Card Main	9,813	0
CBA Fixed Term Deposits	1,000,000	1,000,000
CBA Online Saver	0	96,715
CBA Online Saver - SP Grants	0	263,342
CBA Transaction Account	466,954	388,462
Total Bank	2,283,317	2,248,519
Other Current Assets		
Accrued interest	0	2,206
Less Prov'n for Doubtful Debts	-5,510	-5,510
Rates Debtors Account	11,877	9,567
Rates in Advance	-8,675	-10,512
Rates Payment Control Account	-3,300	0
Trade Debtors [11405]	16,907	18,685
Total Other Current Assets	11,299	14,436
Non-current Assets		
Work in Progress	37,458	0
Buildings Accum Dep	-152,301	-102,301
Buildings at Cost	989,220	989,220
Inf Roads & Paths at Cost	894,075	894,075
Infr Roads & Path Accum Depn.	-580,421	-536,421
Land at Cost	350,000	350,000
Leased Vehicle Accum Depreciation	-50,196	-36,196
Motor Vehicles Accum Dep	-83,929	-74,929
Motor Vehicles at Cost	165,230	165,230
Office Equip & Furn at Cost	193,788	193,788
Office Equip Furn Accum Depn.	-177,733	-177,733
Plant & Equipment at Cost	717,448	674,766
Plant & Equipment Accum Dep	-548,729	-493,729
Right Use of Assets	54,294	54,294
Sports Ground Accum Dep	-101,560	-68,560
Sports Ground at Cost	385,383	381,883
Total Non-current Assets	2,092,027	2,213,387
Total Assets	4,386,643	4,476,343
Current Liabilities		
Accrued Expenses	16,195	24,804
CBA CC - Renita Glencross	0	853
CBA CC - Rowan Roberts	4,223	1,156
CBA CC - Virginya Boon	6,117	0
Current Lease Liabilities	14,459	14,459
Grants in advance	0	84,477
GST	-14,150	-150
PAYG Withholding Payable	6,304	8,664
Provision for Annual Leave	52,104	59,384
Provision for Long Service Leave	21,553	43,719
Rounding	0	0
Super Payable	4,268	4,837
Trade Creditors	23,788	20,022
Trade Creditors Original	-11,781	-11,781
Unexpended Grant Liability	749,330	371,864
Total Current Liabilities	872,409	622,309

Non-current Liabilities

Non-current Lease Liabilities	4,908	4,908
Provision for Non Current Long Service Leave	4,037	4,037
Total Non-current Liabilities	8,945	8,945
Total Liabilities	881,354	631,254

Net Assets	3,505,290	3,845,089
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Equity

Asset Revaluation Reserve	991,467	991,467
Current Year Earnings	-315,091	289,897
Other Asset Renewal Reserve	270,000	270,000
Prior Year's Surplus/Deficit	1,807,578	1,832,286
Retained Earnings	301,336	11,439
Roads Renewal Project Reserve	450,000	450,000

Net Equity	3,505,290	3,845,089
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1.6 Member and CEO Council Credit Card Transactions

Table 4. Member and CEO Council Credit Card Transactions and Supplier Payments for the Month of June 2024

Date	Description	NT	Inst/OS
CBA CC - Rowan Roberts			
10 Jun 2024	Payment: Microsoft		138.60
10 Jun 2024	Payment: Microsoft		102.85
14 Jun 2024	Payment: Adobe Systems Incorporated		18.69
17 Jun 2024	Payment: Adobe Systems Incorporated		29.99
21 Jun 2024	Payment: Bunnings	608.72	
21 Jun 2024	Payment: Officeworks	239.28	
27 Jun 2024	Payment: Mailchimp		19.70
Total CBA CC - Rowan Roberts		848.00	309.83
CBA CC - Virginia Boon			
06 Jun 2024	Payment: The Big Mower	27.95	
06 Jun 2024	Payment: HD Pumps	250.50	
06 Jun 2024	Payment: The Big Mower	383.20	
06 Jun 2024	Payment: Copytime	520.00	
17 Jun 2024	Payment: Wagait Beach Supermarket	20.18	
17 Jun 2024	Payment: Palmerston Quality Meats	60.00	
17 Jun 2024	Payment: Woolworths	309.02	
24 Jun 2024	Payment: Coles	174.63	
25 Jun 2024	Payment: CTA		999.00
28 Jun 2024	Payment: NT News	507.00	
Total CBA CC - Virginia Boon		2,421.87	999.00
CBA Credit Card Main			
Opening Balance			
27 Jun 2024	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	4,769.00	
Total CBA Credit Card Main			

1.7 Statement of Cash Flows

Statement of Cash Flows

For the year ended 30 June 2024

Account	2024
Operating Activities	
Receipts from customers	961,381
Payments to suppliers and employees	-1,576,111
Cash receipts from other operating activities	290,672
Net Cash Flows from Operating Activities	-324,058
Investing Activities	
Payment for property, plant and equipment	-37,458
Other cash items from investing activities	160,177
Net Cash Flows from Investing Activities	122,719
Financing Activities	
Other cash items from financing activities	227,806
Net Cash Flows from Financing Activities	227,806
Net Cash Flows	26,468
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,246,510
Net change in cash for period	26,468
Cash and cash equivalents at end of period	2,272,978

1.8 Notes on Cash, Debtors & Creditors

as at 30 June 2024

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/06/2023	500,000	5.01%	7/03/2025
1 (b) CBA	11/06/2023	1,000,000	4.89%	11/03/2025
Total INVESTMENTS		1,500,000		

Note 2. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
<i>Belyuen Community Government Council</i>	1,775	0	0	0	0	1,775
<i>Dept Infrastructure, Planning & Logistics</i>	7,465	0	0	0	0	7,465
<i>Money Spider Conveyancing</i>	0	80	0	0	0	80
<i>Power Water</i>	0	7,508	0	0	0	7,508
<i>Roy & Leonie Gosper</i>	0	80	0	0	0	80
<i>ST Thibodeaux</i>	0	0	0	0	0	0
Total	9,240	7,668	0	0	0	16,907

Note 3. Statement of Trade Creditors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
Berry Springs Hardware	0	1,057	0	0	0	1,057
corrugated Iron Youths	935	0	0	0	0	935
Marnie Jay	0	0	0	0	5,100	5,100

Nexia Edwards Marshall NT	2640	0	0	0	0	2,640
NT News	2175	0	0	0	0	2,175
Optus	0	351	0	0	0	351
St John	0	0	0	0	(190)	(190)
TR Telecom	0	0	201	0	0	201
Veolia Environmental Services	11518.5	0	0	0	0	11,519
Total	17,269	1,408	201	0	4,910	23,788

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations

Council has paid all Pay as You Go (PAYG withholdings) to ATO since 1 July 2023 to 30 June 2024

Council has lodged all Business Activity Business Statements each month and paid by the due date.

Council has made monthly superannuation contributions to employees' super funds within the first week of each month.

The June Business Activity Statement (BAS) has been submitted to the ATO to pay the outstanding Goods and Services Tax (GST) and Pay as You Go (PAYG) obligations.

	Amount due
<i>GST Payable</i>	(14,150)
<i>PAYG Payable</i>	6,304
<i>Super Payable</i>	4,268
Total	(3,578)

Note 5. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates 23/24 not over due yet

\$-

Rates 23/24 over due	\$2,320.06
Rates Prior years (pre 2024)	\$9,556.50
Total Rates Arrears	\$ 11,876.56