



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 18 JUNE 2024**

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
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PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION No. 2024/126

That Council acknowledges and approves Cr Tom Dyer to attend the meeting electronically.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

Nil

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No. 2024/127

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 21 May 2024 are a true and accurate record.

Moved: Cr S Smith

Seconded: Cr M Vaughan

Vote: AIF

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No. 2024/128

That Council receives and notes President Neil White's report for the period 17 May to 12 June 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No. 2024/129

That council receives and accepts the CEO's report for the period 17 May to 12 June 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No. 2024/130

That Council receives and notes the Works Manager's report for the period 17 May to 12 June 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 RECORDS DISPOSAL SCHEDULE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not they wish to have any input on the “all-of NT Government COVID-19 pandemic records retention and disposal schedule” of COVID-19 related records.

RESOLUTION No. 2024/131

That Council:

- a) receives and notes the report on COVID-19 Records Retention and Disposal Schedule; and
- b) does not wish to provide feedback and/or have any input into this schedule.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

8.2. REQUEST FOR ASSISTANCE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council whether or not they agree to support the request for assistance from a local resident who has been selected to represent the Northern Territory in their preferred sporting code.

RESOLUTION No. 2024/132

That Council:

- a) receives and notes the report on the request from Tomasi Eaton for financial assistance to travel to Adelaide for the 2024 southern States Rugby Championships; and
- b) approves the donation of \$250 towards Tomasi Eaton’s Rugby trip to Adelaide in July 2024.

Moved: President N White

Seconded: Cr M Vaughan

Vote: 4/5 Vice - President Tom Dyer abstained declaring Tomasi Eaton as a family friend

8.3 DECLARATION OF RATES AND CHARGES FOR 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council’s approval to Declare the Rates and Charges for the 2024-25 financial year and approval of the Certification for the Assessment Record by the Chief Executive Officer.

RESOLUTION No. 2024/133

That Council:

- a) receives and notes the report regarding the Declaration of Rates and Charges 2024-25 and the Chief Executive Officer's certification of the assessment records in line with Section 29 *Local Government (General) Regulations 2021*
- b) declares to raise \$414,167 in General Rates and Charges for the 2024-25 financial year; and
- c) declares to publish the notice as per section 241 (1) of the *Local Government Act 2019* on Council's website and in a newspaper circulating in the Council area.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.4 COUNCIL MEMBERS ALLOWANCES DECLARATION 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to Declare the Elected Member Allowances for the 2024-25 financial year.

RESOLUTION No. 2024/134

That council;

- a) receives and notes the report entitled Council Members Allowances Declaration 2024-25;
- b) declares a budgeted total amount of \$45,625 for Elected Member Allowance for the 2024-25 financial year; and
- c) approves allowances for Elected Members Professional Development and Extra Meetings expenses to the total amount of \$60,000 for the 2024-25 financial year.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

8.5 FEES AND CHARGES FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to approve the Fees and Charges for the 2024-25 financial year.

RESOLUTION No. 2024/135

That the Council:

- a) receives and notes the report entitled Fees and Charges for 2024-25;
- b) approves the Fees and Charges for the 2024-25 financial year; and
- c) publishes the 2024-25 Fees and Charges on Council's website.

Moved: Cr P Clee

Seconded: President N White
Vote: AIF

8.6. BUDGET FOR 2024-2025

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to adopt the Budget for the 2024-25 financial year.

RESOLUTION No. 2024/136

That the Council:

- a) receives and notes the report entitled Budget for 2024-25;**
- b) adopts the Budget for the 2024-25 financial year;**
- c) are aware that the 2024-25 budget has a deficit and that there will be an expected transfer of \$85,354 from reserves; and**
- d) publishes the 2024-25 Budget on Council's website and in a newspaper circulating in the area and notify the Agency in writing in accordance with section 203(4) of the *Local Government Act 2019*.**

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.7 2024-25 SHIRE PLAN, LONG TERM FINANCIAL PLAN & 2025-35 STRATEGIC PLAN

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to approve and adopt the 2024-25 Shire Plan and Long-Term Financial Plan and the 2025-2035 Strategic Plan.

RESOLUTION No. 2024/137

That Council;

- a) receives and notes the report entitled 2024-25 Shire Plan, Long Term Financial Plan and 2025-2035 Strategic Plan;**
- b) approves and adopts the 2024-25 Shire Plan with amendments as stated in this report and Long-Term Financial Plan in accordance with section 35 of the *Local Government Act 2019*;**
- c) adopts the 2025-35 Strategic Plan with reference and a link to the document included in the 2024-25 Shire Plan; and**
- d) provides the Agency with a copy of the 2024-25 Shire Plan in accordance with section 35 of the *Local Government Act 2019*.**

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

9. MONTHLY FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

This report is to provide a summary of the financial position of Council for the period ending 31 May 2024.

The Financial Reports is attached to the Agenda as a separate document.

RESOLUTION No. 2024/138

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for May 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 MAY 2024 AUDIT COMMITTEE MEETING DRAFT MINUTES

Action: For Decision

Author: CEO

PURPOSE

To provide Council with an update on the Audit Committee meeting minutes from the meeting held Tuesday 16 May 2024.

RESOLUTION No. 2024/139

That Council receive and note the minutes of the Audit Committee meeting held on Tuesday 16 May 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.2 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 June 2024.

RESOLUTION No. 2024/140

That Council receives and notes the updated Actions List to 12 June 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.3 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 16 May 2024 to 13 June 2024.

RESOLUTION No. 2024/141

That council receives and notes the incoming and outgoing correspondence from 16 May to 13 June 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

10.4 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 15 May 2024 to 13 June 2024.

RESOLUTION No. 2024/142

That Council receives and notes the Complaints Register to the 13 June 2024.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No. 2024/143

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

11.1. MEN'S SHED DAY – 15 JUNE 2024

Men's Shed Day will be held on Saturday 15 June 2024. Local men are all invited to join in the session, share skills and enjoy a dinner. This is funded by the NT Men's Places Grant.

11.2. ACRYLIC POURING (SCHOOL HOLIDAY PROGRAM) - 25 JUNE

Acrylic Pouring with Paula Moggs from 11am to 1pm in the Community Centre.

11.3. SENIORS MORNING TEA AND INFO SESSION WITH BELYUEN AGED CARE – 26 JUNE

Seniors are invited to join us for a morning tea from 10am to 12pm. Aged Care Service leaders Liane Radrodro and Toni Stanley will be available to answer any questions regarding aged care options and resources.

11.4. JEWELLERY MAKING (SCHOOL HOLIDAY PROGRAM) - 27 JUNE

Jewellery Making with Paula Moggs from 4pm to 6pm in the Community Centre.

11.5. TERRITORY DAY – 1 JULY 2024

Territory Day will be held Monday 1 July 2024, hosted by Council at Cloppenburg Park and supported by NTG from 6.00pm to 8.00pm. A sausage sizzle will be provided.

11.6. FISHING FOR 10 YRS TO 16 YRS (SCHOOL HOLIDAY PROGRAM) 2 JULY

Fishing at the Mandorah Jetty from 2pm to 6pm for 10 yrs to 16 yrs old.

11.7. CORRUGATED IRON (SCHOOL HOLIDAY PROGRAM) – 4 JULY

The Circus Pop Up workshop will be here from 3.30pm to 5.30pm to deliver fun at the Sports Ground. A sausage sizzle will be provided.

11.8. TERRITORY WILDLIFE PARK (SCHOOL HOLIDAY PROGRAM) – 9 JULY

The excursion to the Territory Wildlife Park will be from 8.00am to 3.30pm.

11.9. KNITTING & DECOUPAGE WITH MAKERS & CREATORS (SCHOOL HOLIDAY PROGRAM) – 10 JULY

Knitting and Decoupage with Irene Moran from 10am to 1pm in the Community Centre. Morning tea will be provided.

11.10. MOVIE NIGHT (SCHOOL HOLIDAY PROGRAM) – 12 JULY

Movie night will be from 5.00pm until late. A sausage sizzle will be provided, and children will be asked to bring a plate.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

Nil

13. IN-CAMERA ITEMS

RESOLUTION No. 2024/144

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 7:51 pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous minutes
2. WSC Community Fund Grants

13.2. RE-OPEN TO GENERAL PUBLIC

RESOLUTION No. 2024/148

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

At 8:10 pm Council opened the meeting to the general public.

13.3. MOVE ITEMS TO GENERAL BUSINESS

RESOLUTION No. 2024/149

That Council resolves to move the following items to general business in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.1 In-Camera Minutes from 21 May 2024 accepted by Resolution 2024/145
- b) 13.2 Wagait Shire Council Community Grants Report approved by Resolution 2024/146

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

13.4. COMMUNITY GRANTS 2023-24

PURPOSE

To seek Council's approval of the recommendations for Wagait Shire Council Community Grant awards.

RESOLUTION No. 2024/146

That council:

- d) receives and notes the report regarding the assessment of WSC Grant applications;
- e) approves the recommendations of the assessment panel as per the report entitled Community Grants 2023-24 on the condition that;
 - i. future application processes include addressing the same criteria that applications are assessed on and a requirement for formal quotes to be included
 - ii. a more stringent acquittal process be implemented which will include receipts and reports on how the product/service/purchase was utilised in the project
 - iii. information to be provided to applicants that the success of future applications will be conditional to the satisfaction of these processes.

Moved: President N White

Seconded: Cr P Clee

Vote: 4/5 - Cr M Vaughan abstained declaring an interest as a member of the Wagait Beach Fishing Club

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 16 July 2024.

The Chair declared the meeting closed at 8:10pm.