



WAGAIT SHIRE COUNCIL

MINUTES OF ORDINARY MEETING OF COUNCIL

HELD IN COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 17 SEPTEMBER 2024**

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION NO: 2024/198

That Council acknowledges and approves Dale Campbell to attend the meeting electronically.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION NO: 2024/199

That Council approve the apologies of Cr Michael Vaughan and Vice President Tom Dyer.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

NIL

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RESOLUTION NO: 2024/200

That Council receives the declarations of interest as listed below: Nil conflicts were declared.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION NO: 2024/201

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 20 August 2024 are a true and accurate record.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION NO: 2024/202

That Council receives and notes President Neil White's report for the period 17 August to 11 September 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION NO: 2024/203

That council receives and accepts the CEO's report for the period 17 August to 11 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION NO: 2024/204

That Council receives and notes the Works Manager's report for the period 17 August to 11 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 ASSET DISPOSALS

Action: For Decision

Author: CEO

PURPOSE

To seek approval from Council to dispose of unused assets.

RESOLUTION NO: 2024/205

That Council:

- a) receives and notes the report on Assets Disposals; and
- b) approves the disposal of the Wood Chipper and Front End Loader with Pallet Fork and Bucket Tractor attachments.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

8.2. REPLACEMENT OF CEO VEHICLE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council regarding the appropriate course of action following the expiry of the lease on the Council CEO's Toyota Hilux.

RESOLUTION NO: 2024/206

That Council:

- a) receives and notes the report titled "Replacement of CEO Vehicle"; and
- b) approves to replace the CEO Vehicle with a new vehicle through a new "Lease to buy" contract with a total value of \$56,000.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.3 NOMINATION FOR LGANT BOARD DIRECTORS

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council to support the nomination of Cr Peter Clee for the LGANT Board Director positions.

- Cr Peter Clee left the meeting at 7:23pm
- Cr Peter Clee returned to the meeting at 7:28pm

RESOLUTION NO: 2024/207

That Council:

- a) agrees that Cr Peter Clee has declared a conflict of interest in this item and has removes himself from the meeting while discussions take place;
- b) receives and notes the report titled Nomination for LGANT Board Directors;
- c) does wish to nominate Cr Peter Clee to a Board Director Position;
- d) does wish to nominate Cr Peter Clee to the President position; and
- e) does wish to nominate Cr Peter Clee to the Vice President Regions and Shires

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.4 TOURISM TOWN ASSET PROGRAM – ROUND FOUR

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to apply for funding through the Northern Territory Government's Tourism Town Asset Program.

RESOLUTION NO: 2024/208

That council:

- a) receives and notes the report on the Tourism Town Asset Program – Round Four;**
- b) does not approve the CEO to submit an application to fund the Tourism Development Plan project proposal on behalf of Council; and**
- c) requests that the CEO investigates the eligibility of the grant program to develop a master plan for the Council grounds.**

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

8.5 GROWING REGIONS PROGRAM – ROUND TWO

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to apply for funding through the Federal Government's Growing Regions Program.

RESOLUTION NO: 2024/209

That council:

- d) receives and notes the report on the Growing Regions Program – Round Two; and**
- e) approves the CEO to submit an application to fund the project proposal for a Skate Park and Pump Track on behalf of Council.**

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of August 2024.

RESOLUTION NO: 2024/210

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for August 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

9.2 GRANT FUNDING ACQUITTALS

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval to acquit the following grants:

1. Community Places for People (CPP) 2022-23 – Beach Access Upgrades
2. Immediate Priority Grant (IPG) 2022-23 – Sports Ground Fitness Equipment Upgrades
3. Immediate Priority Grant (IPG) 2023-24 – Driveway and Road Drainage Remediation Works

RESOLUTION NO: 2024/211

That Council:

- a) received and notes the reports titled "Grant Funding Acquittals"; and
- b) approves the acquittals for the following grants:
 - i. Community Places for People (CPP) 2022-23 – Beach Access Upgrades with income of \$53,400 and expenditure of \$53,743
 - ii. Immediate Priority Grant (IPG) 2022-23 – Sports Ground Fitness Equipment Upgrades with income of \$142,640 and expenditure of \$142,640
 - iii. Immediate Priority Grant (IPG) 2023-24 – Driveway and Road Drainage Remediation Works with income of \$84,000 and expenditure of \$91,750

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

- Dale Campbell left the meeting at 7:56pm

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 13 SEPTEMBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 September 2024.

RESOLUTION NO: 2024/212

That Council receives and notes the updated Actions List to 13 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 16 August 2024 to 12 September 2024.

RESOLUTION NO: 2024/213

That council receives and notes the incoming and outgoing correspondence from 16 August to 12 September 2024.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 16 August 2024 to 12 September 2024.

RESOLUTION NO: 2024/214

That Council receives and notes the Complaints Register to the 12 September 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

10.4 AUDIT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the last Audit Committee meeting held Wednesday 28 August 2024.

RESOLUTION NO: 2024/215

That council receives and notes the report on the Audit Committee meeting held Wednesday 28 August 2024 and includes the brief profile of Ian Swan in the minutes as stated below.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

Profile on new Audit Committee Chairperson – Ian Swan

Ian Swan – Independent Chair – Audit Committee of Wagait Shire Council

- Resides in South Australia
- Sits as an independent member on 14 Council Audit & Risk Committees in regional SA and the Top End and he chairs 7 of them so this one will be his 8th.
- The Top End Councils Ian is a member of include:
 - Coomalie Community Government Council
 - Roper Gulf Regional Council
 - Belyuen Community government Council
- He has been doing this work for the past 17 years
- Ian is a retired Chartered Accountant and Registered Company Auditor

11. CURRENT / UPCOMING EVENTS

RESOLUTION NO: 2024/216

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

11.1 SATURDAY 14 AND SATURDAY 21 SEPTEMBER – LEARN HOW TO DANCE

“Learn How to Dance” classes will be held this Saturday at the Cox Country Club from 1.30pm to 3.00pm. The session will cover the Neon Moon, Rock and Roll Waltz, and general Rock and Roll dancing.

11.2. THURSDAY 19 AND FRIDAY 20 SEPTMEBER – DARWIN COMMUNITY LEGAL SERVICES

Darwin Community Legal Services will be visiting Wagait Beach on Thursday 19th and Wednesday 20th September. On the 19th, there will be a morning tea from 9.00am to 1.00pm, along with advocacy sessions. A BBQ and advocacy session will follow from 4.30pm to 7.00pm. On the 20th the session will run from 9am to 12pm.

11.3 FRIDAY 20 SEPTEMBER – OPENING OF THE REDISCOVERY CENTRE

The opening of the Rediscovery Centre will be on Friday 20th September starting at 6.00pm at Cloppenburg Park. A BBQ will also be provided.

11.4 MONDAY 23 TO FRIDAY 27 SEPTEMBER – CYCLONE KERBSIDE COLLECTION

The Cyclone Kerbside Collection will run from Monday 23 September to Friday 27 September. Residents are encouraged to place their hard waste out over the weekend of 21st and 22nd September with the collection beginning on 23 September. A fee of \$35 per item will apply for fridges, freezers, air conditioners and mattresses. Payment must be made before collection, and unpaid items will not be collected.

11.5 WEDNESDAY 25 SEPTEMBER – SENIORS MORNING TEA

The Seniors morning tea will be combined with Anglicare’s visit to promote their No Interest Loans (NILS) program. Anglicare is expanding the NILS program and aims to have monthly visits to Wagait Beach to make it easier for residents to access the scheme.

11.6 WEDNESDAY 2 OCTOBER – MENTAL HEALTH MONTH - BIG BLUE TREE

Mental Health Month – The Blue Tree will be painted to mark the occasion. Everyone is invited to attend the session on Wednesday 2 October at 6.00pm. Nibblies will be provided.

11.7 FRIDAY 4 OCTOBER – NBN LOCAL NT VISIT

NBN Local NT will be here on Friday 4th October. They will participate in the Youth Pop-up session, our regular tennis session, and some touch footy. They will also help run a BBQ.

11.8 SATURDAY 12 OCTOBER – COMMUNITY CONSULTATION

Our next Community Consultation will be held on Saturday 12 October from 10am to 12pm at the Community Centre.

11.9 WEDNESDAY 16 OCTOBER – SENIORS MORNING TEA

The Seniors morning tea will be combined with Anglicare’s visit to promote their No Interest Loans (NILS) program. Anglicare is expanding the NILS program and aims to have monthly visits to Wagait Beach to make it easier for residents to access the scheme.

11.10 FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING

The opening of the Fred Gillis Health Centre will be held on Friday 25 October at the Community Centre. Everyone is invited to attend.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

RESOLUTION NO: 2024/217

That Council receives and notes the items raised as numbered from 12.1 to 12.3 below.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

12.1 CBF APPLICATIONS

Cr Smith advised that she had been given advice that when Council is submitting a grant application, a more favourable approach is to target projects requiring smaller amounts of funding. This recommendation is due to the high volume of applications received.

12.2 POWER OUTAGES

Cr Smith suggested having a policy in place to cover power outages in the town. This will address having the community centre available and making sure residents are aware of it.

12.3 DOG ISSUES

Cr Smith asked if Council had received any complaints relating to the dog issues raised on social media over the weekend and how Council could assist to have this issue resolved.

12.4 REMUNERATION TRIBUNAL ENQUIRY

The CEO advised that Council had received correspondence that the Remuneration Tribunal was undertaking their annual inquiry into Local Government Council members' allowances and submissions closed on 12 October, prior to the next Council meeting. Unfortunately, a report was not submitted to this Council meeting so a request was made to resolve a decision from Council with this information. Council agreed to the following resolution:

RESOLUTION NO: 2024/218

That Council agrees to submitting a response to the Remuneration Tribunal for their inquiry into Local Government Council member's allowances, addressing the following concerns:

- i. All three Shires including Belyuen Community Government Council, Coomalie Community Government Council and Wagait Shire Council should have the same allowance amount; and**
- ii. The wording of "up to" needs to be reinstated before the amounts determined for Wagait Shire Councillors' allowances to allow for Councillors to reduce or decline their allowance if they wish to.**

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

13. IN-CAMERA ITEMS

RESOLUTION NO: 2024/219

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;**
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;**
- c) information provided to the Council on condition it be kept confidential.**

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:20pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION NO: 2024/222

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:21pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RESOLUTION NO: 2024/221

That Council move the following items into the Open Meeting in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.1 In-Camera Minutes from 20 August 2014 accepted by Resolution 2024/220

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 15 October 2024.

The Chair declared the meeting closed at 8:23pm.