



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 21 OCTOBER 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 21 October 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 11 October 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

CONTENTS

1. OPENING OF MEETING	4
1.1. ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2. ATTENDANCE.....	4
1.3. ELECTRONIC MEETING ATTENDANCE	4
1.4. APOLOGIES	5
1.5. LEAVE OF ABSENCE.....	5
2. DECLARATION OF INTERESTS.....	5
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	5
4. PETITIONS AND QUESTIONS WITH NOTICE	6
5. CONFIRMATION OF MINUTES	6
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	6
5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	6
6. COUNCILLOR’S REPORTS.....	7
6.1 PRESIDENT’S REPORT	7
7. OFFICERS’ REPORTS	8
7.1 CEO REPORT FOR THE PERIOD	8
7.2 WORKS MANAGER’S REPORT FOR THE PERIOD.....	10
8. REPORTS REQUIRING DECISIONS OF COUNCIL	11
8.1 COMMUNITY GRANTS FUND 2024 – WAGAIT THEATRE SPORTS.....	11
8.2. NEIGHBOURHOOD WATCH – LGANT REPRESENTATIVE – CALL FOR NOMINATIONS.....	12
8.3 DECEMBER COUNCIL MEETING.....	12
9. FINANCE REPORTS	13
9.1 MONTHLY FINANCIAL REPORT	13
10. REPORTS FOR RECEIVING AND NOTING	14
10.1 REVIEW OF ACTION ITEMS LIST TO 10 OCTOBER 2024.....	14
10.4 CORRESPONDENCE.....	21
10.4.1 INWARDS CORRESPONDENCE.....	21
10.4.2 OUTWARDS CORRESPONDENCE	22
10.5 AUDIT COMMITTEE MEETING	22
10.6 COMMUNITY CONSULTATION MEETING – HELD SATURDAY 12 OCTOBER 2024.....	23
11. CURRENT / UPCOMING EVENTS	24
11.2. FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING	24
11.3 FRIDAY 1 NOVEMBER – CPR STAFF TRAINING	24
11.4 SATURDAY 2 NOVEMBER – CHILDREN’S HALLOWEEN PARTY	24
11.5 WEDNESDAY 6 & THURSDAY 7 NOVEMBER - MCKILLOP COLLEGE FISHING AND OVERNIGHT EXCURSION	24

11.6	WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE.....	24
11.7	OFFICE CLOSURE –	24
12.	QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	25
13.	IN-CAMERA ITEMS	25
13.1	CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....	25
13.2	RE-OPEN MEETING TO THE GENERAL PUBLIC.....	25
13.3	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION	25
14.	CLOSE OF MEETING	26

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

- 1. Declares the meeting open atpm and welcomes all in attendance
- 2. Makes an acknowledgment of country
- 3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION
That Council acknowledges and approves Cr to attend the meeting electronically.
Moved:
Seconded:
Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

a) receive and note the notice of leave from Cr; and

b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday 18 September 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is attached.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 12 September to 10 October 2024.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT – OCTOBER 2024

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update: Welcome to the October Council meeting.

Welcome to the October Council meeting. This meeting has been deferred to Monday 21 October due some Councillors, namely me and the Vice President, being unavailable for Tuesday 15 October.

On Friday 20 September, Council formally opened the new multi-purpose Rediscovery centre, built on the site of the former caretaker's caravan site at Cloppenberg Park. It was built using Grant funding and is a suitably impressive structure with lockup and storage facility. Councillor Clee opened the building on behalf of Council, as I was ill on that day.

Meetings Attended:

Tue 17 th September	Council Meeting
Fri 20 th September	CEO catchup
Mon 27 th September	CEO catchup
Wed 2 nd October	Attended the "Blue" table on-line talk regarding Mental Health
Fri 4 th October	CEO catchup + preliminary talk with Fiona Eddleston re developing a master plan for the Council block
Thurs 10 th October	Meet Office Manager to discuss Council meeting agenda + Community Consultation
Sat 12 th October	Community Consultation
Mon 14 th October	Audit Committee meeting

Neil White
President – Wagait Shire Council
October 2024

Attachments

There are no attachments with this report.

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 12 September to 10 October 2024.

Moved:

Seconded:

Vote:

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
20/9/2024	All staff	All staff monthly meeting to provide information on outcomes of the Council meeting, discuss upcoming events/activities and other items/issues
1/10/2024	CEO / Iron Bark Staff	To discuss what Iron Bark does and how they might be able to work with WSC
4/10/2024	President / CEO / Fiona Eddleston	To discuss a request for quote proposal for the development and consultation etc for a Council Grounds Master Plan

MEETINGS

Items to note from meetings held

1. Iron Bark
 - Meeting with Kristine Cossens, Bec Brydon and Shaun Pearce
 - Meeting of introduction and what Iron Bark is about
 - How job seekers may be able to work with Council
2. Bennett Architecture
 - Meeting with Fiona Eddleston and President White
 - RFQ proposal to develop a master plan for the Council Grounds

PROJECTS

Current Capital Projects and Procurement

1. ReDiscovery Hub for Sports Ground:
 - Received quote for plumbing for a sink outside
 - Investigating fencing for some of the external area
2. Widening Green Waste Site
 - Council waiting on SMC Marine to come in with machinery
3. Illuminated Sign
 - Have invoiced SMC Marine for the funding amount
 - Emailed to seek further quotes
4. Topsoil for Oval
 - SMC Marine are working on getting approx. 350m³ of topsoil for the oval delivered to the site
5. Widening Green Waste Site
 - Council are working with SMC Marine who have agreed to being in their loader to do some work at the Green Waste site

GRANTS

Grant Reporting and Acquittals

Grant Reporting

Grant Name	Report Name	Due Date	Status
Suicide Prevention Grant 2023-24	Performance Report	31/7/2024	Commenced

Grant Acquittals

Grant Name	Report Name	Due Date	Status
Remote Sport Program	Acquittal Form	31/7/2024	Overdue
WaRM 2022-23 – ReDiscovery Hub	Acquittal Form	31/8/2024	Overdue
NTSPCG – Suicide Prevention Gatherings	Acquittal Form	31/7/2024	Overdue

Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	31/8/2024	Application Sent
Tourism Town Asset Program	Council Grounds Master Plan	31/5/2025	Application almost complete
International Women’s Day 2025	TBA	18/11/2024	Project to be determined
CBF – Minor Community Grants	TBA	30/6/2025	Project to be determined

SPORT AND RECREATION PROGRAM

Activities for September 2024

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly – September	Yoga – Mondays	9	12	21
	Pilates – Tuesdays	5	20	25
	Online Pilates – Friday	2	1	3
Weekly September	Youth Pop-Ups – Mondays & Fridays	5	16	21
25/9/2024	Seniors Morning Tea	9	10	19
September/October	School Holiday Program	20	22	42
TOTALS		50	81	131

STAFFING

Since the June Council meeting staffing has included the following:

1. Sport and Recreation Manager
 - Paul Ostwald has resigned from this position
 - We are trialling our Youth Worker in the role for a couple of months
2. Finance Coordinator Position
 - Interviews will be held on Monday 21 October 2024

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work’s Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager’s report for the period 12 September to 9 October 2024.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 12 September to 11 October 2024

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> • Mark Speechley RDO 18 and 20 September • Rowan Roberts leave 03 Oct to 09 Oct 2024
WHS	<ul style="list-style-type: none"> • Incidents > Windscreen Damage On Sep 13 2024
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)14</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Mow and Snip Water Compound x 1 • After Hours Callout Standpipe Hose x 3
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 16 • Remove Shark from Jetty Stairs • Barnacle Removeable from Jetty <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 9 • Council bins in, out & cleaned weekly x 38 • Clean up at hard-waste compound ongoing • Green Waste Burnt x 2 • Annual Cyclone pick up 3 Days <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x 2 ongoing • Dog Investigation on going <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Clearing of Drains Trees and Snipping <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Wagait Tower Road Drains clearing trees on going <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • New Works Ute Windscreen replaced <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Mow Sports Ground

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 COMMUNITY GRANTS FUND 2024 – WAGAIT THEATRE SPORTS

Action: For Decision

Author: CEO

PURPOSE

Lyndal Carbery from Wagait Theatre Sports has reported that only \$509 of the \$620 grant awarded to the Wagait Theatre Sports has been spent. They are requesting a variation in the grant application to allow the remaining funds to be used for food and refreshments for their workshops.

<p>RECOMMENDATION</p> <p>That Council:</p> <ul style="list-style-type: none">a) receives and notes the report on the Wagait Theatre Sports Community Grant funding;b) approves / does not approve Wagait Theatre Sports request for a variation to the purpose of their community grant to allow the remaining funds to be used for food and refreshments for their workshops. <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>
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8.2. NEIGHBOURHOOD WATCH – LGANT REPRESENTATIVE – CALL FOR NOMINATIONS

Action: For Decision

Author: CEO

PURPOSE

LGANT has called for nominations for one representative to the Neighbourhood Watch NT (NHWNT) Board.

<p>RECOMMENDATION</p> <p>That Council:</p> <ul style="list-style-type: none">a) receives and notes the report entitled Neighborhood Watch NT (NHWNT) Boardb) does / does not wish to nominate one of its elected members to the Neighborhood Watch (NHWNT) Board. <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>

Background

Ordinary Board members of NHWNT are required to be active participants and contribute to crime prevention strategies for the community. NHWNT Board members are required to participate in Board meetings and be part of relevant sub-committees when required. A board member must also ensure that NHWNT is compliant under the Constitution and legislation (Act and regulations).

Nominees

The LGANT nominee is expected to represent the Local Government sector, not their individual council, on the NHWNT Board and regularly report to LGANT.

Meetings

NHWNT Board members are required to participate in board meetings and be part of relevant sub-committees when required. The Board must meet for the conduct of business not less than 6 times in each financial year. There are no sitting fees provided to the NHWNT Board members by NHWNT.

8.3 DECEMBER COUNCIL MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE:

To seek a date for Council to settle on for a Special meeting to be held in December 2024.

RECOMMENDATION

That Council confirm the date of December 2024 at 7pm for the Special Meeting to consider nominations received for the Australia Day Awards 2025.

Moved:

Seconded:

Vote:

Background

Council generally does not hold an ordinary meeting in December. Council will need to hold a special meeting during the month of December to consider the nominations for the Australia Day Awards 2025. Nominations for Australia Day Awards close on Wednesday 4 December 2024.

Attachments

There are no attachments with this report.

9. FINANCE REPORTS**9.1 MONTHLY FINANCIAL REPORT**

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of September 2024.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for September 2024.

Moved:

Seconded:

Vote:

CommentsIncome:

- Jetty income is down due to there being no new contract at this stage.
- Other DIPL contracts has still not seen any income to date as Crown Land management are still working on a schedule of tasks for Council to quote on.
- Bank interest will be under until the end of the terms of the deposits.

Expenses:

- Consultant fees are up due to the Finance Consultant's engagement in place of a Finance Officer.
- Insurance costs are up by approximately \$25,500.
- Assets < \$5000 – this was a cement mixer purchased with the CPP grant.

Comments from Financial Consultant – Dale Campbell

30 September reporting always represents a milestone in so far as it provides the first full quarter of financial results. In this case that's qualified by the fact that Audit processes are not entirely complete, the one remaining item is to account for revalued fixed assets. That will impact the Balance Sheet and Depreciation expense. Final Audited balances are expected by no later than the end of October 2024.

With that caveat, the headline items include:

- An operating surplus of \$442k against budget of \$186k. It should be noted that this result benefits from timing on revenue recognition for Rates, Charges, and Operational funding, that revenue will "smooth out" over the remainder of the year
- That said, WSC has also concluded some capital projects which has enabled recognition of capital grant revenues. Other capital projects are in train, significant progress will enable further recognition of revenues within the financial year
- Total expenses were slightly over budget for the period, many of the larger variances are also impacted by timing, eg office admin and motor vehicle expense where payments were made for items such as insurance, registration, etc. In coming periods actual expenditure is expected to trend closer to budget
- Employment cost continues run at positive variance to budget suggesting full year expenditure may be under forecast
- Balance Sheet remains strong with cash amounts little changed from 30 June, Liabilities reduced on the 30 June figure, no significant outstanding Debtors or Creditors. Current Ratio of short-term assets to short-term liabilities is over 4 to 1
- Cash flow was mildly negative in the period but not such that it would cause concern
- Management is unaware of any contingent liabilities at reporting date. No contingent liabilities were identified by the Auditor for the year concluded 30 June 2024

In summary, the 30 September data would suggest a solid performance in the period. If similar patterns continue the outlook for the full year should remain positive with relatively low risk.

Attachments

A copy of the Financial Reports is attached.

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 10 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 10 October 2024.

<p>RECOMMENDATION That Council receives and notes the updated Actions List to 10 October 2024 Moved: Seconded: Vote:</p>
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Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	17/10/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains

	<ul style="list-style-type: none"> How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022 Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022 Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022 Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022 CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021 CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021 Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021 Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
			12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
				The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
			23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
			16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
			14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.

			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	10/9/2024	No further updates
			10/10/2023	No change.

			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	10/9/2024	No further action to date. – checked and website is STILL currently undergoing maintenance.
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online “Chat” system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
			10/9/2024	No further action to date.

7	16/4/2024	Request for Roads Funding	14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	10/9/2024	No further action to date.
			14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
9	16/7/2024	Marnie Jay Mural	4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.

10.4 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 September 2024 to 10 October 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 13 September to 10 October 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.4.1 INWARDS CORRESPONDENCE

Date:	From:	Particulars:	
13/09/2024	Grants NT	Youth Vibe Holiday Grant - 2024-2025 Funding Agreement	email
16/09/2024	JLT	Summary of Risk Protection and Insurance	email
18/09/2024	Resident	2 x dog complaints - Cnr Massey & Milady Street and Sachse Street	email
18/09/2024	Brittany Curran - HK Solutions	NT Sport and Recreation Strategic Infrastructure Plan - Project List	email
19/09/2024	Northern Transportable	Council Stormwater & Driveway approval - 14 Brisbane Street	email
24/09/2024	Road To Recovery	Roads to Recovery Contact list	email
25/09/2024	CDC Northern Territory	Reply to CEO's letter regarding supervision of children until they board the ferry and student behaviour.	email
25/09/2024	LGANT	Call for nominations to represent LGANT on the Employment Assistance Service NT (EASA) Board	email
4/10/2024	Valuations - Dept Lands Planning	September 2024 Wagait reconciliation 2022	email
4/10/2024	LGANT	Neighbourhood Watch - LGANT Representative - call for nominations	email
7/10/2024	Valuation NT	Financial Reporting (Valuations NT & Acumentis for 30 June 2024)	email
8/10/2024	Biosecurity Animal Welfare	Invitation to update contact details for 2024 - Biosecurity and Animal Welfare Function Groups	email
9/10/2024	Dept of People Sport and Culture	Active Regional and Remote Communities Program Funding Agreement	email

10.4.2 OUTWARDS CORRESPONDENCE

Date:	To:	About:	
17/09/2024	Grants NT	Signed Youth Vibe Holiday Grant 2024-2025 Funding Agreement	email
20/09/2024	CDC Northern Territory	Student Behaviour - Mandorah Jetty	email
25/09/2024	6 x residents	Letter regarding Hard Waste Collection - items not collected	email
27/09/2024	1 x resident	Letter regarding Hard Waste Collection - items not collected	mail
8/10/2024	Biosecurity Animal Welfare	Completed form - Biosecurity and Animal Welfare Functional Group	email

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 13 September 2024 to 10 October 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 11 October 2024.

Moved:

Seconded:

Vote:

Background

Council has received 6 complaints in the reporting period from local residents.

COMPLAINTS OCTOBER 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
16 September 2024	Request for grandstand seats to be moved from pickle ball playing area	Email	Works crew have moved
24 September 2024	Dog Incident – two incident reports received	Email and phone	Ongoing with works crew
24 September 2024	Wasps inside roller doors at Community Centre	Visit from resident	Works on going
30 September 2024	Memorial Garden – express concerns regarding the Garden – deserves appropriate recognition and support.	Email	Verbal response provided by CEO.
01 October 2024	Verge Clearing along Wagait Tower Road – damage to boundary fence -trees and debris	Email	
09 October 2024	Concerns over serious clearing of vegetation along the waterway on Wagait Tower Road.	Email	CEO and Council President replied to resident

10.5 AUDIT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the last Audit Committee meeting held Monday 14 October 2024.

RECOMMENDATION

That Council receives and notes the report on the Audit Committee meeting held Monday 14 October 2024.

Moved:

Seconded:

Vote:

Background

Council's Audit Committee met on Monday 14 October 2024 to consider the final draft of the audited financial statements for the year ending 30 June 2024. A copy of the minutes from that meeting is provided.

Financial Implications

Nil

Attachments

Minutes of the Audit Committee meeting are attached.

10.6 COMMUNITY CONSULTATION MEETING – HELD SATURDAY 12 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the Community Consultation meeting held Saturday 12 October 2024.

RECOMMENDATION

That Council receives and notes the report on the Community Consultation meeting held Saturday 12 October 2024.

Moved:

Seconded:

Vote:

Background

Council holds two Community Consultation meetings annually, one in April and one in October. The CEO was on annual leave for the meeting in October and it was attended by the following Council members:

1. President Neil White
2. Cr Sarah Smith
3. Pam Wanrooy

The meeting was not very well attended with only nine residents. The last two meetings have seen 20 and 22 respectively.

Financial Implications

Nil

Attachments

Minutes of the Community Consultation meeting are attached.

11. CURRENT / UPCOMING EVENTS

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

11.2. FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING

The Official opening of the Fred Gillis Health Centre will be held on Friday 25 October 2024 at 6.00pm at the Community Centre. Everyone is invited to attend.

11.3 FRIDAY 1 NOVEMBER – CPR STAFF TRAINING

The office will be closed for the annual staff CPR course on Friday 1 October from 8.00am to 12.00pm. The training will take place at the Community Centre. Normal office operations will resume after 12.00pm.

11.4 SATURDAY 2 NOVEMBER – CHILDREN'S HALLOWEEN PARTY

The children's Halloween Party will be held on Saturday 2 November 2024 from 5.00pm to 7.00pm at the Community Centre. Children are invited to join Siarn in our baking session to create Halloween-themed goods for the party from 10am to 2pm. All children are encouraged to attend both events for a full day of fun and spooky activities.

11.5 WEDNESDAY 6 & THURSDAY 7 NOVEMBER - MCKILLOP COLLEGE FISHING AND OVERNIGHT EXCURSION

Staff and children from McKillop College will be camping at the Community Centre for their annual fishing trip on the 6th and 7th of November. To manage group sizes, there will be two separate camping groups. The school is expected to arrive at approximately 3.00pm on the 6th and will depart early Friday morning. This is a recurring event that the school has organised in the past, focused on fishing activities for the students at the Jetty.

11.6 WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE

Nominations for Citizen of the Year, Senior of the Year, Young Person of the Year and Community Group/Activity of the Year opened in September and will close on Wednesday 4 December 2024. A Special Council Meeting will be held on December 2024 to discuss the nominations for the Australia Day 2024 awards.

11.7 OFFICE CLOSURE –

Council office will be closed for the Christmas and New Year holiday period from Wednesday 25 December and reopen on Thursday 2 January 2025.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. In-Camera Audit Committee Meeting Minutes
3. Audited Financial Statements for Year Ended 30 June 2024
4. 2023-24 Annual report

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 20 November 2024.

The Chair declared the meeting closed at _____ pm.



WAGAIT SHIRE COUNCIL

MINUTES OF ORDINARY MEETING OF COUNCIL

HELD IN COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 17 SEPTEMBER 2024**

CONTENTS

1.	OPENING OF MEETING	4
1.1.	ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2.	ATTENDANCE.....	4
1.3.	ELECTRONIC MEETING ATTENDANCE	4
1.4.	APOLOGIES	4
1.5.	LEAVE OF ABSENCE.....	5
2.	DECLARATION OF INTERESTS.....	5
3.	DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	5
4.	PETITIONS AND QUESTIONS WITH NOTICE	5
5.	CONFIRMATION OF MINUTES	6
5.1.	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	6
5.2.	BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	6
6.	COUNCILLOR'S REPORTS.....	6
6.1.	PRESIDENT'S REPORT	6
7.	OFFICERS' REPORTS	7
7.1.	CEO REPORT FOR THE PERIOD	7
7.2.	WORKS MANAGER'S REPORT FOR THE PERIOD.....	7
8.	REPORTS REQUIRING DECISIONS OF COUNCIL	7
8.1.	ASSET DISPOSALS	7
8.2.	REPLACEMENT OF CEO VEHICLE	8
8.3.	NOMINATION FOR LGANT BOARD DIRECTORS.....	8
8.4.	TOURISM TOWN ASSET PROGRAM – ROUND FOUR	9
8.5.	GROWING REGIONS PROGRAM – ROUND TWO.....	9
9.	FINANCE REPORTS	10
9.1.	MONTHLY FINANCIAL REPORT	10
9.2.	GRANT FUNDING ACQUITTALS.....	11
10.	REPORTS FOR RECEIVING AND NOTING	11
10.1.	REVIEW OF ACTION ITEMS LIST TO 13 SEPTEMBER 2024.....	11
10.2.	CORRESPONDENCE.....	12
10.3.	COMPLAINTS REGISTER.....	12
10.4.	AUDIT COMMITTEE MEETING	12
11.	CURRENT / UPCOMING EVENTS	13
11.1.	SATURDAY 14 AND SATURDAY 21 SEPTEMBER – LEARN HOW TO DANCE	13
11.2.	THURSDAY 19 AND FRIDAY 20 SEPTMEBER – DARWIN COMMUNITY LEGAL SERVICES	13
11.3.	FRIDAY 20 SEPTEMBER – OPENING OF THE REDISCOVERY CENTRE	13

11.4	MONDAY 23 TO FRIDAY 27 SEPTEMBER – CYCLONE KERBSIDE COLLECTION	13
11.5	WEDNESDAY 25 SEPTEMBER – SENIORS MORNING TEA.....	14
11.6	WEDNESDAY 2 OCTOBER – MENTAL HEALTH MONTH - BIG BLUE TREE	14
11.7	FRIDAY 4 OCTOBER – NBN LOCAL NT VISIT	14
11.8	SATURDAY 12 OCTOBER – COMMUNITY CONSULTATION.....	14
11.9	WEDNESDAY 16 OCTOBER – SENIORS MORNING TEA.....	14
11.10	FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING	14
12.	QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	14
12.1	CBF APPLICATIONS	14
12.2	POWER OUTAGES.....	15
12.3	DOG ISSUES	15
12.4	REMUNERATION TRIBUNAL ENQUIRY	15
13.	IN-CAMERA ITEMS	15
13.1	CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....	16
13.2	RE-OPEN MEETING TO THE GENERAL PUBLIC.....	16
13.3	DECISIONS ARISING FROM THE CONFIDENTIAL SECTION	16
14.	CLOSE OF MEETING	16

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION NO: 2024/198

That Council acknowledges and approves Dale Campbell to attend the meeting electronically.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION NO: 2024/199

That Council approve the apologies of Cr Michael Vaughan and Vice President Tom Dyer.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

NIL

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RESOLUTION NO: 2024/200

That Council receives the declarations of interest as listed below: Nil conflicts were declared.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION NO: 2024/201

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 20 August 2024 are a true and accurate record.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION NO: 2024/202

That Council receives and notes President Neil White's report for the period 17 August to 11 September 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION NO: 2024/203

That council receives and accepts the CEO's report for the period 17 August to 11 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION NO: 2024/204

That Council receives and notes the Works Manager's report for the period 17 August to 11 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 ASSET DISPOSALS

Action: For Decision

Author: CEO

PURPOSE

To seek approval from Council to dispose of unused assets.

RESOLUTION NO: 2024/205

That Council:

- a) receives and notes the report on Assets Disposals; and
- b) approves the disposal of the Wood Chipper and Front End Loader with Pallet Fork and Bucket Tractor attachments.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

8.2. REPLACEMENT OF CEO VEHICLE

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council regarding the appropriate course of action following the expiry of the lease on the Council CEO's Toyota Hilux.

RESOLUTION NO: 2024/206

That Council:

- a) receives and notes the report titled "Replacement of CEO Vehicle"; and
- b) approves to replace the CEO Vehicle with a new vehicle through a new "Lease to buy" contract with a total value of \$56,000.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.3 NOMINATION FOR LGANT BOARD DIRECTORS

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council to support the nomination of Cr Peter Clee for the LGANT Board Director positions.

- Cr Peter Clee left the meeting at 7:23pm
- Cr Peter Clee returned to the meeting at 7:28pm

RESOLUTION NO: 2024/207

That Council:

- a) agrees that Cr Peter Clee has declared a conflict of interest in this item and has removes himself from the meeting while discussions take place;
- b) receives and notes the report titled Nomination for LGANT Board Directors;
- c) does wish to nominate Cr Peter Clee to a Board Director Position;
- d) does wish to nominate Cr Peter Clee to the President position; and
- e) does wish to nominate Cr Peter Clee to the Vice President Regions and Shires

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.4 TOURISM TOWN ASSET PROGRAM – ROUND FOUR

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to apply for funding through the Northern Territory Government's Tourism Town Asset Program.

RESOLUTION NO: 2024/208

That council:

- a) receives and notes the report on the Tourism Town Asset Program – Round Four;**
- b) does not approve the CEO to submit an application to fund the Tourism Development Plan project proposal on behalf of Council; and**
- c) requests that the CEO investigates the eligibility of the grant program to develop a master plan for the Council grounds.**

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

8.5 GROWING REGIONS PROGRAM – ROUND TWO

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to apply for funding through the Federal Government's Growing Regions Program.

RESOLUTION NO: 2024/209

That council:

- d) receives and notes the report on the Growing Regions Program – Round Two; and**
- e) approves the CEO to submit an application to fund the project proposal for a Skate Park and Pump Track on behalf of Council.**

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of August 2024.

RESOLUTION NO: 2024/210

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and**
- b) receives and notes the monthly financial report for August 2024.**

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

9.2 GRANT FUNDING ACQUITTALS

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval to acquit the following grants:

1. Community Places for People (CPP) 2022-23 – Beach Access Upgrades
2. Immediate Priority Grant (IPG) 2022-23 – Sports Ground Fitness Equipment Upgrades
3. Immediate Priority Grant (IPG) 2023-24 – Driveway and Road Drainage Remediation Works

RESOLUTION NO: 2024/211

That Council:

- a) received and notes the reports titled "Grant Funding Acquittals"; and
- b) approves the acquittals for the following grants:
 - i. Community Places for People (CPP) 2022-23 – Beach Access Upgrades with income of \$53,400 and expenditure of \$53,743
 - ii. Immediate Priority Grant (IPG) 2022-23 – Sports Ground Fitness Equipment Upgrades with income of \$142,640 and expenditure of \$142,640
 - iii. Immediate Priority Grant (IPG) 2023-24 – Driveway and Road Drainage Remediation Works with income of \$84,000 and expenditure of \$91,750

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

- Dale Campbell left the meeting at 7:56pm

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 13 SEPTEMBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 September 2024.

RESOLUTION NO: 2024/212

That Council receives and notes the updated Actions List to 13 September 2024.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 16 August 2024 to 12 September 2024.

RESOLUTION NO: 2024/213

That council receives and notes the incoming and outgoing correspondence from 16 August to 12 September 2024.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 16 August 2024 to 12 September 2024.

RESOLUTION NO: 2024/214

That Council receives and notes the Complaints Register to the 12 September 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

10.4 AUDIT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the last Audit Committee meeting held Wednesday 28 August 2024.

RESOLUTION NO: 2024/215

That council receives and notes the report on the Audit Committee meeting held Wednesday 28 August 2024 and includes the brief profile of Ian Swan in the minutes as stated below.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

Profile on new Audit Committee Chairperson – Ian Swan

Ian Swan – Independent Chair – Audit Committee of Wagait Shire Council

- Resides in South Australia
- Sits as an independent member on 14 Council Audit & Risk Committees in regional SA and the Top End and he chairs 7 of them so this one will be his 8th.
- The Top End Councils Ian is a member of include:
 - Coomalie Community Government Council
 - Roper Gulf Regional Council
 - Belyuen Community government Council
- He has been doing this work for the past 17 years
- Ian is a retired Chartered Accountant and Registered Company Auditor

11. CURRENT / UPCOMING EVENTS

RESOLUTION NO: 2024/216

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

11.1 SATURDAY 14 AND SATURDAY 21 SEPTEMBER – LEARN HOW TO DANCE

“Learn How to Dance” classes will be held this Saturday at the Cox Country Club from 1.30pm to 3.00pm. The session will cover the Neon Moon, Rock and Roll Waltz, and general Rock and Roll dancing.

11.2. THURSDAY 19 AND FRIDAY 20 SEPTMEBER – DARWIN COMMUNITY LEGAL SERVICES

Darwin Community Legal Services will be visiting Wagait Beach on Thursday 19th and Wednesday 20th September. On the 19th, there will be a morning tea from 9.00am to 1.00pm, along with advocacy sessions. A BBQ and advocacy session will follow from 4.30pm to 7.00pm. On the 20th the session will run from 9am to 12pm.

11.3 FRIDAY 20 SEPTEMBER – OPENING OF THE REDISCOVERY CENTRE

The opening of the Rediscovery Centre will be on Friday 20th September starting at 6.00pm at Cloppenburg Park. A BBQ will also be provided.

11.4 MONDAY 23 TO FRIDAY 27 SEPTEMBER – CYCLONE KERBSIDE COLLECTION

The Cyclone Kerbside Collection will run from Monday 23 September to Friday 27 September. Residents are encouraged to place their hard waste out over the weekend of 21st and 22nd September with the collection beginning on 23 September. A fee of \$35 per item will apply for fridges, freezers, air conditioners and mattresses. Payment must be made before collection, and unpaid items will not be collected.

11.5 WEDNESDAY 25 SEPTEMBER – SENIORS MORNING TEA

The Seniors morning tea will be combined with Anglicare’s visit to promote their No Interest Loans (NILS) program. Anglicare is expanding the NILS program and aims to have monthly visits to Wagait Beach to make it easier for residents to access the scheme.

11.6 WEDNESDAY 2 OCTOBER – MENTAL HEALTH MONTH - BIG BLUE TREE

Mental Health Month – The Blue Tree will be painted to mark the occasion. Everyone is invited to attend the session on Wednesday 2 October at 6.00pm. Nibblies will be provided.

11.7 FRIDAY 4 OCTOBER – NBN LOCAL NT VISIT

NBN Local NT will be here on Friday 4th October. They will participate in the Youth Pop-up session, our regular tennis session, and some touch footy. They will also help run a BBQ.

11.8 SATURDAY 12 OCTOBER – COMMUNITY CONSULTATION

Our next Community Consultation will be held on Saturday 12 October from 10am to 12pm at the Community Centre.

11.9 WEDNESDAY 16 OCTOBER – SENIORS MORNING TEA

The Seniors morning tea will be combined with Anglicare’s visit to promote their No Interest Loans (NILS) program. Anglicare is expanding the NILS program and aims to have monthly visits to Wagait Beach to make it easier for residents to access the scheme.

11.10 FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING

The opening of the Fred Gillis Health Centre will be held on Friday 25 October at the Community Centre. Everyone is invited to attend.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

RESOLUTION NO: 2024/217

That Council receives and notes the items raised as numbered from 12.1 to 12.3 below.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

12.1 CBF APPLICATIONS

Cr Smith advised that she had been given advice that when Council is submitting a grant application, a more favourable approach is to target projects requiring smaller amounts of funding. This recommendation is due to the high volume of applications received.

12.2 POWER OUTAGES

Cr Smith suggested having a policy in place to cover power outages in the town. This will address having the community centre available and making sure residents are aware of it.

12.3 DOG ISSUES

Cr Smith asked if Council had received any complaints relating to the dog issues raised on social media over the weekend and how Council could assist to have this issue resolved.

12.4 REMUNERATION TRIBUNAL ENQUIRY

The CEO advised that Council had received correspondence that the Remuneration Tribunal was undertaking their annual inquiry into Local Government Council members' allowances and submissions closed on 12 October, prior to the next Council meeting. Unfortunately, a report was not submitted to this Council meeting so a request was made to resolve a decision from Council with this information. Council agreed to the following resolution:

RESOLUTION NO: 2024/218

That Council agrees to submitting a response to the Remuneration Tribunal for their inquiry into Local Government Council member's allowances, addressing the following concerns:

- i. All three Shires including Belyuen Community Government Council, Coomalie Community Government Council and Wagait Shire Council should have the same allowance amount; and**
- ii. The wording of "up to" needs to be reinstated before the amounts determined for Wagait Shire Councillors' allowances to allow for Councillors to reduce or decline their allowance if they wish to.**

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

13. IN-CAMERA ITEMS

RESOLUTION NO: 2024/219

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;**
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;**
- c) information provided to the Council on condition it be kept confidential.**

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:20pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION NO: 2024/222

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:21pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RESOLUTION NO: 2024/221

That Council move the following items into the Open Meeting in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.1 In-Camera Minutes from 20 August 2014 accepted by Resolution 2024/220

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 15 October 2024.

The Chair declared the meeting closed at 8:23pm.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2024 to 30 September 2024

That, to the best of the CEO's knowledge, information and belief:

CEO Signed

Date Signed

11/10/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: Year to Date September 2024

Account	Jul-Sept 2024	Jul-Sept 2024 Bdgt	Variance	Variance %	2025 Budget
Income					
Total Contracts, Fees & Charges	36,672	51,876	-15,204	-29.31%	207,512
Total Interest/Investment Income	3,152	18,750	-15,598	-83.19%	75,000
Total Operating Grant Revenue	181,720	77,187	104,533	135.43%	308,736
Total Other Income	365	600	-235	-39.20%	2,400
Total Rates Income	284,423	273,947	10,476	3.82%	275,899
Total Rental Income	1,955	1,674	281	16.76%	6,700
Total Waste Management Income	153,268	141,942	11,326	7.98%	145,168
Grants - Special Purpose	162,818	13,500	149,318	1106.06%	54,000
Total Income	824,373	579,476	244,897	42.26%	1,075,415
Less Operating Expenses					
Total Administration - Bank Charges	619	426	193	45.33%	1,700
Total Administration - Memberships & Subscriptions	1,899	675	1,224	181.33%	4,700
Total Administration - Office Expenses	129,511	91,364	38,147	41.75%	146,991
Total Administration - Telephones & Communicator	856	1,500	-644	-42.93%	6,000
Total Contracts & Material Expenses	213	879	-666	-75.80%	3,500
Total Depreciation Expense	51,250	51,249	1	0.00%	205,000
Total Elected Member Allowances	6,417	11,406	-4,989	-43.74%	45,625
Total Elected Member Expenses and Professional [1,289	5,751	-4,462	-77.58%	23,000
Total Employment Expenses	123,356	162,449	-39,093	-24.06%	629,459
Total Projects & Activities - WSC Contributions	2,854	3,127	-273	-8.72%	12,500
Total Repairs & Maintenance	3,120	10,371	-7,251	-69.92%	41,500
Total Services	3,589	3,374	215	6.39%	13,500
Total Vehicle & Plant Expenses	16,025	6,219	9,806	157.68%	24,879
Total Waste Management Expenses	32,192	34,026	-1,834	-5.39%	136,100
Total Non-operating Expenses	8,460	0	8,460	0.00%	0
Total Expense	381,650	392,815	-11,165	-2.84%	1,334,454
Net Operating Surplus/Deficit	442,723	186,661	256,062	137.18%	-259,039

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	442,723	186,661	256,062	1	-259,039
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	51,250	51,249	1	0	205,000
Total Non-cash Items	51,250	51,249	1	0.00%	205,000
Less Additional Outflows					
Capital Expenditure	204,633	0	-204,633		
Borrowing Repayments (Principal Only)					
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	204,633	0	-204,633		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	450,696	0	450,696		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	450,696	0	450,696	0.00%	
Net Operating Position	655,329	0	246,063	0.00%	

1.2 Detailed Income and Expenditure Report

Period: Year to Date September 2024

Account	Jul-Sept 2024	Jul-Sept 2024 Bdgt	Variance	Variance %	2025 Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	24,181	29,385	-5,204	-17.71%	117,540
Contracts - Other (DIPL)	0	7,749	-7,749	-100.00%	31,000
Contracts - Other (Power & Water)	0	249	-249	-100.00%	1,000
Contracts - Water Management	12,491	14,043	-1,552	-11.05%	56,172
Dog Registrations	0	450	-450	-100.00%	1,800
Total Contracts, Fees & Charges	36,672	51,876	-15,204	-29.31%	207,512
Interest/Investment Income					
Bank Interest Income	3,152	18,750	-15,598	-83.19%	75,000
Total Interest/Investment Income	3,152	18,750	-15,598	-83.19%	75,000
Operating Grant Revenue					
Grants - FAA General Purpose	12,263	4,218	8,045	190.73%	16,866
Grants - FAA Roads	62,957	17,469	45,488	260.39%	69,870
Grants - NT Operational	106,500	55,500	51,000	91.89%	222,000
Total Operating Grant Revenue	181,720	77,187	104,533	135.43%	308,736
Other Income					
Misc income	365	600	-235	-39.20%	2,400
Total Other Income	365	600	-235	-39.20%	2,400
Rates Income					
Rates - Income	273,299	273,299	0	0.00%	273,299
Rates - Interest Income	178	399	-221	-55.32%	1,600
Rates - Pensioner Rebate	10,800	0	10,800	0.00%	0
Rates - Search income	145	249	-104	-41.58%	1,000
Total Rates Income	284,423	273,947	10,476	3.82%	275,899
Rental Income					
Rent - CEO House	1,364	1,299	65	4.98%	5,200
Rent - Community Centre Income	591	375	216	57.58%	1,500
Total Rental Income	1,955	1,674	281	16.76%	6,700
Waste Management Income					
Waste Management - Additional Bin	727	450	277	61.62%	1,800
Waste Management - Hard Waste	3,573	624	2,949	472.57%	2,500
Waste Management Levy	140,868	140,868	0	0.00%	140,868
Waste Management Pensioner Rebate	8,100	0	8,100	0.00%	0
Total Waste Management Income	153,268	141,942	11,326	7.98%	145,168
Grants - Special Purpose	162,818	13,500	149,318	1106.06%	54,000
Total Income	824,373	579,476	244,897	42.26%	1,075,415
Less Operating Expenses					
Administration - Bank Charges					
Bank Fees	198	126	72	57.04%	500
Merchant Fees	421	300	121	40.42%	1,200
Total Administration - Bank Charges	619	426	193	45.33%	1,700
Administration - Memberships & Subscriptions					
LGANT/Membership	1,899	0	1,899	0.00%	2,000
Subscriptions & Publications	0	675	-675	-100.00%	2,700
Total Administration - Memberships & Subscrip	1,899	675	1,224	181.33%	4,700
Administration - Office Expenses					
Advertising	0	1,050	-1,050	-100.00%	4,200
Auditing	-1,600	0	-1,600	0.00%	8,000
Cleaning	194	501	-307	-61.29%	2,000
Consultant fees	21,037	1,251	19,786	1581.62%	5,000
Donations [61110]	0	500	-500	-100.00%	500
Fees, Licences & Charges	512	375	137	36.57%	1,500
Insurance	100,365	74,991	25,374	33.84%	74,991
Interest Expense	0	624	-624	-100.00%	2,500
IT Equipt, Maint & Support	600	1,950	-1,350	-69.23%	7,800
IT Subscriptions & Licenses	1,213	4,500	-3,287	-73.05%	18,000
Meeting expenses	1,716	549	1,167	212.54%	2,200
Miscellaneous Expenses	409	0	409	0.00%	0
Postage	685	249	436	175.25%	1,000
Printing & Stationery	1,040	1,599	-559	-34.99%	6,400
Safety Supplies & Equipment	397	849	-452	-53.24%	3,400
Staff Amentities	231	375	-144	-38.42%	1,500
Travel & Accommodation	803	1,251	-448	-35.82%	5,000
Valuation Costs	1,909	750	1,159	154.55%	3,000
Total Administration - Office Expenses	129,511	91,364	38,147	41.75%	146,991
Administration - Telephones & Communications					
Mobiles	655	900	-245	-27.17%	3,600
Office phone/fax/internet	201	351	-150	-42.84%	1,400
Satellite	0	249	-249	-100.00%	1,000
Total Administration - Telephones & Communic	856	1,500	-644	-42.93%	6,000
Contracts & Material Expenses					
Animal Management Charges [64600]	159	126	33	25.79%	500
Contracts - Jetty Maintenance	0	501	-501	-100.00%	2,000
Contracts - Water Management/Maintenance	54	126	-72	-56.98%	500
Contracts - Weeds & Fire Management	0	126	-126	-100.00%	500
Total Contracts & Material Expenses	213	879	-666	-75.80%	3,500
Depreciation Expense					
Depreciation expense	47,750	51,249	-3,499	-6.83%	205,000

Depreciation expense - ROU	3,500	0	3,500	0.00%	0
Total Depreciation Expense	51,250	51,249	1	0.00%	205,000
Elected Member Allowances					
Councillor Allowances	6,417	11,406	-4,989	-43.74%	45,625
Total Elected Member Allowances	6,417	11,406	-4,989	-43.74%	45,625
Elected Member Expenses and Professional Development					
Councillor Professional Development	0	5,001	-5,001	-100.00%	20,000
Councillor Expenses	1,289	750	539	71.88%	3,000
Total Elected Member Expenses and Profession	1,289	5,751	-4,462	-77.58%	23,000
Employment Expenses					
HR Service Fee [61146]	131	0	131	0.00%	0
Staff Recruitment Expenses	0	500	-500	-100.00%	500
Staff Relocation	0	3,000	-3,000	-100.00%	3,000
Staff Training	2,686	1,251	1,435	114.68%	5,000
Staff Uniforms & Safety	240	500	-260	-52.00%	500
Superannuation	12,146	14,550	-2,404	-16.52%	58,202
Wages - Allowances - First aid	257	1,976	-1,719	-87.01%	1,976
Wages - Allowances - Travel	1,110	800	310	38.78%	800
Wages - Annual Leave expense	0	9,087	-9,087	-100.00%	36,348
Wages - Long Service leave expense	0	1,848	-1,848	-100.00%	7,389
Wages & Salaries	106,787	128,937	-22,150	-17.18%	515,744
Total Employment Expenses	123,356	162,449	-39,093	-24.06%	629,459
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0	249	-249	-100.00%	1,000
Activities - Community	2,043	1,125	918	81.59%	4,500
Activities - Community Fund	212	1,251	-1,039	-83.06%	5,000
Activities - Seniors WSC contribution	362	249	113	45.35%	1,000
Activities - Sport & Rec WSC Contribution	238	253	-15	-6.04%	1,000
Total Projects & Activities - WSC Contributions	2,854	3,127	-273	-8.72%	12,500
Repairs & Maintenance					
R&M CEO House	0	624	-624	-100.00%	2,500
R&M Community Centre	0	750	-750	-100.00%	3,000
R&M Garden & Ground	1,655	999	656	65.68%	4,000
R&M Office	0	750	-750	-100.00%	3,000
R&M Office equipment	0	375	-375	-100.00%	1,500
R&M Road Repair & Maintenance	0	3,000	-3,000	-100.00%	12,000
R&M Sports Ground	408	501	-93	-18.53%	2,000
R&M Townsite	569	1,749	-1,180	-67.45%	7,000
R&M Workshop	73	750	-677	-90.30%	3,000
Road Signage	0	249	-249	-100.00%	1,000
Stores Materials & Loose Tools	414	624	-210	-33.60%	2,500
Total Repairs & Maintenance	3,120	10,371	-7,251	-69.92%	41,500
Services					
Services - Animal Management	0	126	-126	-100.00%	500
Services - Electricity	1,548	1,626	-78	-4.82%	6,500
Services - Gas Supplies	38	122	-84	-68.70%	500
Services - Pest Control	0	501	-501	-100.00%	2,000
Services - Water & Sewerage	2,004	999	1,005	100.56%	4,000
Total Services	3,589	3,374	215	6.39%	13,500
Vehicle & Plant Expenses					
Fuel CEO	1,432	660	772	116.92%	2,640
Fuel Plant and Machinery	660	1,050	-390	-37.19%	4,200
Fuel Works Truck	221	450	-229	-50.87%	1,800
Fuel Works Ute	1,410	450	960	213.24%	1,800
Assets < \$5000 P&E F&F	2,045	0	2,045	0.00%	0
R&M Plant & Machinery	2,363	1,800	563	31.29%	7,200
R&M Vehicles	215	999	-784	-78.52%	4,000
Registrations - Plant & Machinery	636	519	117	22.58%	2,075
Registrations - Vehicles	1,317	291	1,026	352.52%	1,164
Vehicle Leasing Costs	5,727	0	5,727	0.00%	0
Total Vehicle & Plant Expenses	16,025	6,219	9,806	157.68%	24,879
Waste Management Expenses					
Hard Waste Collection	9,491	9,900	-409	-4.13%	39,600
R&M Green Waste Compound	0	1,251	-1,251	-100.00%	5,000
R&M Hard Waste Compound	62	126	-64	-50.93%	500
Regular Bin Collection	22,639	22,749	-110	-0.48%	91,000
Total Waste Management Expenses	32,192	34,026	-1,834	-5.39%	136,100
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	2,122	0	2,122	0.00%	0
SP Consultants	700	0	700	0.00%	0
SP Entertainment	1,475	0	1,475	0.00%	0
SP Equipment	448	0	448	0.00%	0
SP Equipment Hire	795	0	795	0.00%	0
SP General Expenses	1,097	0	1,097	0.00%	0
SP Materials	1,750	0	1,750	0.00%	0
SP Prizes	72	0	72	0.00%	0
Total Special Purpose Grant Expenses	8,460	0	8,460	0.00%	0
Total Non-operating Expenses	8,460	0	8,460	0.00%	0
Net Operating Surplus/Deficit	442,723	186,661	256,062	137.18%	-259,039

1.3 Capital Expenditure and Funding Report to September 2024

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	
Buildings	ReDiscovery Centre	75,000	
TOTAL CAPITAL EXPENDITURE		393,256	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	
	WRM #2 21-22	75,000	
	WRM #3 22-23	393,256	0
	WRM #4 23-24	0	0
TOTAL CAPITAL EXPENDITURE FUNDING		280,656	0

1.4 Operational & Capital Grants Report to September 2024

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
Capital Grants											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Wc	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,800
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	55,658	19,342	0
			Sub-total	793,802	205,435	598,272	0	793,802	373,914	434,069	15,800
Operational Grants											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,595	5,520	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	8,006	1,994	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	22,000	22,000	0	22,000	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	496	2,772	0
				45,383	8,342	9,773	27,268	47,383	14,904	32,479	0
			TOTAL	839,185	213,777	608,045	27,268	841,185	388,818	466,548	15,800

1.5 Balance Sheet as at 30 September 2024

Account	30 Sept 2024	30 June 2024
Assets		
Bank		
11101 - CBA Transaction Account	99,976	466,954
11102 - CBA Online Saver	0	0
11103 - Bendigo Investment Acc	525,250	525,250
11105 - CBA Fixed Term Deposits	1,000,000	1,000,000
11109 - CBA Online Saver - SP Grants	0	0
11116 - CBA Cheque Account - SP Grants	440,200	194,293
11117 - CBA Cheque Account - Operational	126,336	116,008
21130 - CBA Credit Card Main	4,801	0
Total Bank	2,196,562	2,302,505
Current Assets		
11113 - Councillor Payment control account	-344	0
11405 - Trade Debtors [11405]	39,251	16,907
11410 - Less Prov'n for Doubtful Debts	-3,270	-3,270
11451 - Prepayments	9,279	0
11502 - Accrued interest	0	4,115
190 - Rates Debtors Account	308,837	8,835
192 - Rates Payment Control Account	-120,100	-75
Total Current Assets	233,653	26,513
Non-current Assets		
11500 - Right Use of Assets	115,303	115,303
11501 - Leased Vehicle Accum Depreciation	-58,989	-55,489
13115 - Land at Cost	350,000	350,000
13118 - Buildings at Cost	989,220	989,220
13120 - Buildings Accum Dep	-164,262	-151,762
13150 - Sports Ground at Cost	528,023	525,760
13160 - Sports Ground Accum Dep	-115,947	-107,697
13210 - Motor Vehicles at Cost	127,048	127,048
13220 - Motor Vehicles Accum Dep	-57,363	-55,113
13310 - Plant & Equipment at Cost	734,069	717,448
13320 - Plant & Equipment Accum Dep	-558,211	-544,461
13410 - Office Equip & Furn at Cost	193,788	193,788
13420 - Office Equip Furn Accum Depn.	-181,029	-181,029
13510 - Inf Roads & Paths at Cost	1,057,373	921,675
13520 - Infr Roads & Path Accum Depn.	-592,721	-581,721
13900 - Work in Progress	211,246	161,195
13950 - Asset Clearing Account	927	0
Total Non-current Assets	2,578,474	2,424,165
Total Assets	5,008,690	4,753,182
Liabilities		
Current Liabilities		
131105 - Rates in Advance	8,675	8,675
193 - Error Suspense	-18,900	0
21130 - CBA Credit Card Main	0	3,459
21191 - CBA CC - Rowan Roberts	2,281	20
21193 - CBA CC - Virginia Boon	6,227	507
21200 - Trade Creditors	44,577	23,788
21250 - Creditors Retention Account	6,998	6,998
21310 - GST	-35,773	-14,077
21420 - PAYG Withholding Payable	15,178	6,304
21430 - Super Payable	4,862	4,268
21710 - Provision for Annual Leave	55,804	55,804
21720 - Provision for Long Service Leave	30,130	30,130
23060 - Unexpended Grant Liability	35,696	193,045
23200 - Grants in advance	415,000	415,000
23400 - Accrued Expenses	0	24,050
28001 - Current Lease Liabilities	15,742	15,742
Total Current Liabilities	586,496	773,712
Non-current Liabilities		
28000 - Non-current Lease Liabilities	45,283	45,283
Total Non-current Liabilities	45,283	45,283
Total Liabilities	631,779	818,995
Net Assets	4,376,910	3,934,187
Equity		
31100 - Asset Revaluation Reserve	991,467	991,467
31200 - Roads Renewal Project Reserve	450,000	450,000
31401 - Other Asset Renewal Reserve	270,000	270,000
37000 - Prior Year's Surplus/Deficit	1,832,286	1,832,286
38000 - Retained Earnings	390,434	301,336
Current Year Earnings	442,723	89,098
Total Equity	4,376,910	3,934,187

1.5 Member and CEO Council Credit Card Transactions

For the period 1 September 2024 to 30 September 2024

Date	Description	Debit	Credit	Running Balance	Supplier Location
CBA CC - Rowan Roberts					
05 Sep 2024	Payment: Nutrien AG Solutions	0.00	626.23	(626.23)	NT
06 Sep 2024	Payment: The Big Mower	0.00	67.20	(693.43)	NT
06 Sep 2024	Payment: United Petroleum	0.00	85.00	(778.43)	NT
06 Sep 2024	Payment: TOTAL TOOLS DARWIN WINNELLIE NT	0.00	493.00	(1,271.43)	NT
06 Sep 2024	Payment: Atom Supply	0.00	173.95	(1,445.38)	NT
06 Sep 2024	Payment: Berry Springs Hardware	0.00	296.86	(1,742.24)	NT
09 Sep 2024	Payment: Microsoft	0.00	102.85	(1,845.09)	Interstate/Overseas
09 Sep 2024	Payment: Microsoft	0.00	138.60	(1,983.69)	Interstate/Overseas
16 Sep 2024	Payment: Adobe Systems Incorporated	0.00	18.69	(2,002.38)	Interstate/Overseas
17 Sep 2024	Payment: Adobe Systems Incorporated	0.00	29.99	(2,032.37)	Interstate/Overseas
25 Sep 2024	Bank Transfer from CBA Credit Card Main to CBA CC - I	2,032.37	0.00	(0.00)	
27 Sep 2024	Payment: Mailchimp	0.00	19.17	(19.17)	Interstate/Overseas
27 Sep 2024	Payment: palmerston Paint Supplie	0.00	203.00	(222.17)	NT
30 Sep 2024	Payment: Cabcharge	0.00	12.92	(235.09)	NT
30 Sep 2024	Payment: Cabcharge	0.00	13.75	(248.84)	NT
Total CBA CC - Rowan Roberts		2,032.37	2,281.21	(248.84)	
CBA CC - Virginya Boon					
02 Sep 2024	Payment: Battery Power Centre	0.00	6.00	(6.00)	NT
02 Sep 2024	Payment: Barbecue HQ	0.00	1,800.00	(1,806.00)	NT
09 Sep 2024	Payment: coles Express	0.00	68.99	(1,874.99)	NT
09 Sep 2024	Payment: Woolworths	0.00	114.35	(1,989.34)	NT
12 Sep 2024	Payment: Qantas	0.00	45.00	(2,034.34)	Interstate/Overseas
12 Sep 2024	Payment: Qantas	0.00	45.00	(2,079.34)	Interstate/Overseas
12 Sep 2024	Payment: Qantas	0.00	783.00	(2,862.34)	Interstate/Overseas
12 Sep 2024	Payment: Qantas	0.00	783.00	(3,645.34)	Interstate/Overseas
13 Sep 2024	Payment: Bunnings	0.00	39.66	(3,685.00)	NT
13 Sep 2024	Payment: Bunnings	0.00	1,382.90	(5,067.90)	NT
20 Sep 2024	Payment: WALGA	0.00	144.10	(5,212.00)	Interstate/Overseas
20 Sep 2024	Payment: Woolworths	0.00	211.25	(5,423.25)	NT
23 Sep 2024	Payment: EG Fuel	0.00	93.12	(5,516.37)	NT
23 Sep 2024	Payment: Bunnings	0.00	277.56	(5,793.93)	NT
24 Sep 2024	Payment: Dollars & Sense	0.00	97.40	(5,891.33)	NT
24 Sep 2024	Payment: Coles	0.00	172.18	(6,063.51)	NT
25 Sep 2024	Bank Transfer from CBA Credit Card Main to CBA CC - \	6,227.29	0.00	163.78	
Total CBA CC - Virginya Boon		6,227.29	6,063.51	163.78	
CBA Credit Card Main					
25 Sep 2024	Bank Transfer from CBA Credit Card Main to CBA CC - I	0.00	2,032.37	(2,032.37)	
25 Sep 2024	Bank Transfer from CBA Credit Card Main to CBA CC - \	0.00	6,227.29	(8,259.66)	
26 Sep 2024	Bank Transfer from CBA Transaction Account to CBA C	8,259.66	0.00	0.00	
Total CBA Credit Card Main		8,259.66	8,259.66	0.00	
Total		16,519.32	16,604.38	(85.06)	

1.7 Statement of Cash Flows for the period ended 30 September 2024

Account	Jul-Sept 2024
Operating Activities	
Receipts from customers	804,645.33
Payments to suppliers and employees	(387,207.56)
Cash receipts from other operating activities	(7,244.51)
Net Cash Flows from Operating Activities	410,193.26
Investing Activities	
Other cash items from investing activities	(329,827.00)
Net Cash Flows from Investing Activities	(329,827.00)
Financing Activities	
Other cash items from financing activities	(190,831.32)
Net Cash Flows from Financing Activities	(190,831.32)
Net Cash Flows	(110,465.06)
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,298,518.92
Net change in cash for period	(110,465.06)
Cash and cash equivalents at end of period	2,188,053.86

1.8 Notes on Cash, Debtors & Creditors as at 30 September 2024

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date		Current Ratio
1 (a) Bendigo	11/06/2023	525,250	5.01%	7/03/2025	Current Assets	\$2.430m
1 (b) CBA	11/06/2023	1,000,000	4.89%	11/03/2025	Current Liab	\$0.586m
Total Investments		1,525,250			Ratio	4.14

Note 2. Statement of Trade Debtors

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	3,475.12	0.00	0.00	0.00	0.00	0.00	3,475.12
Cox Country Club	0.00	270.00	0.00	0.00	0.00	0.00	270.00
Department of Infrastructure, Planning & Logistics	11,669.29	0.00	0.00	0.00	0.00	0.00	11,669.29
NT Concession and Recognition Scheme	0.00	0.00	18,900.00	0.00	0.00	0.00	18,900.00
PF & PE McIntyre	0.00	16.00	0.00	0.00	0.00	0.00	16.00
Power Water	4,841.00	0.00	0.00	0.00	0.00	0.00	4,841.00
Roy & Leonie Gosper	0.00	0.00	0.00	0.00	80.00	0.00	80.00
ST Thibodeaux	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	19,985.41	286.00	18,900.00	0.00	80.00	0.00	39,251.41

Note 3. Statement of Trade Creditors

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Adobe Systems Incorporated	(29.99)	0.00	0.00	0.00	0.00	0.00	(29.99)
Associated Advertising & Promotions Pt Ltd	1,180.00	0.00	0.00	0.00	0.00	0.00	1,180.00
Berry Springs Hardware	0.00	4.95	0.00	0.00	0.00	0.00	4.95
Colleen Fergusson	0.00	154.00	0.00	0.00	0.00	0.00	154.00
Dale Campbell	3,456.20	0.00	0.00	0.00	0.00	0.00	3,456.20
Department of Infrastructure, Planning & Logistics	2,100.00	0.00	0.00	0.00	0.00	0.00	2,100.00
Dollars & Sense	0.00	119.94	0.00	0.00	0.00	0.00	119.94
Marks Rural Services	320.00	0.00	0.00	0.00	0.00	0.00	320.00
Marnie Jay	0.00	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Optus	0.00	314.14	0.00	0.00	0.00	0.00	314.14
Pamela Wanrooy Exp Claim	0.00	247.25	0.00	0.00	0.00	0.00	247.25
Rural Fire Protection	436.70	0.00	0.00	0.00	0.00	0.00	436.70
Sim Latham Carpentry	0.00	10,206.62	0.00	0.00	0.00	0.00	10,206.62
St John	1,819.24	0.00	0.00	0.00	0.00	(190.00)	1,629.24
The Well Beings Space	1,514.53	0.00	0.00	0.00	0.00	0.00	1,514.53
Totally Work Wear	88.00	176.00	0.00	0.00	0.00	0.00	264.00
TR Telecom	0.00	0.00	0.00	0.00	0.00	201.00	201.00
Veolia Environmental Services	16,729.89	0.00	0.00	0.00	0.00	0.00	16,729.89
Wagait Beach Supermarket	17.00	822.53	0.00	0.00	0.00	0.00	839.53
Woolworths	(211.25)	0.00	0.00	0.00	0.00	0.00	(211.25)
Total	27,420.32	12,045.43	0.00	0.00	0.00	5,111.00	44,576.75



WAGAIT SHIRE COUNCIL

**MINUTES
AUDIT COMMITTEE MEETING**

**COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD 9.30AM**

Monday 14 October 2024

Contents

- 1. PRESENT 3**
- 2. OPENING OF MEETING 3**
 - 2.1. APOLOGIES..... 3
- 3. ELECTRONIC MEETING ATTENDANCE 3**
- 4. CONFLICT OF INTEREST..... 4**
- 5. MOVEMENT OF CONFIDENTIAL ITEMS..... 4**
- 6. CONFIDENTIAL ITEMS..... 4**
 - 6.1 DRAFT AUDITED 2023-24 FINANCIAL STATEMENTS..... 4
- 7. CONFIRMATION OF PREVIOUS MINUTES FOR THE AUDIT COMMITTEE..... 4**
 - 7.1 BUSINESS ARISING FROM PREVIOUS MINUTES..... 4
- 8. ACTION SHEET AND WORK PLAN 4**
- 9. AGENDA ITEMS - NIL 5**
- 10. FINANCIAL REPORTS - NIL..... 5**
- 11. GENERAL BUSINESS - NIL 5**
- 12. CONFIDENTIAL BUSINESS 5**
- 13. CLOSURE OF MEETING..... 6**

Unconfirmed

1. PRESENT

Committee members:

Committee Member (Chair)	Ian Swan (via teams meeting)
Committee Member	Shelley Hewitt – joined the meeting at 8.14am (via teams meeting)
Community Member	Maureen Newman
Council President	Neil White

Council staff:

Chief Executive Officer	Virginya Boon
Finance Officer	Dale Campbell (via teams meeting)
Corporate Services Officer	Barry Bamford

Visitors:

Nexia Edwards Marshall	Noel Clifford (via teams meeting) (Noel left the meeting at 8.30am)
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2. OPENING OF MEETING

The Chair, Ian Swan declared the meeting open at 8:02am and welcomed all to the meeting.

The Chair advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

2.1. APOLOGIES

PURPOSE

This report is to table for Council's record any apologies received from Members of the Audit Committee for the meeting held 28 August 2024.

RESOLUTION No: 2024/223

That the Audit Committee receives and notes the apologies from Cr Michael Vaughan for the Audit Committee Meeting of Monday 14 October 2024.

Moved: President N White

Seconded: M Newman

Vote: AIF

3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

RESOLUTION No: 2024/224

That the Audit Committee acknowledges and accepts Ian Swan and Shelley Hewitt's attendance to the meeting of 14 October 2024 via electronic means.

Moved: M Newman

Seconded: President N White

Vote: AIF

4. CONFLICT OF INTEREST

The Chair asks if there are items on the Agenda that are a conflict of interest for members?

5. MOVEMENT OF CONFIDENTIAL ITEMS

The Chair asks if there are items on the Agenda to move into Confidential?

The Chair asks if there are Confidential items to move to the general Agenda?

6. CONFIDENTIAL ITEMS

6.1 DRAFT AUDITED 2023-24 FINANCIAL STATEMENTS

7. CONFIRMATION OF PREVIOUS MINUTES FOR THE AUDIT COMMITTEE

PURPOSE

Minutes of the previous Audit Committee Meeting held Wednesday 28 August are to be submitted to the Audit Committee for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2024/225

That the Minutes of the Audit Committee Meeting of Wednesday 28 August 2024 be confirmed by Committee Members as a true and correct record.

Moved: M Newman

Seconded: President N White

Vote: AIF

7.1 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

8. ACTION SHEET AND WORK PLAN

PURPOSE

This report is to update the Audit Committee on the status of the Actions List.

RESOLUTION NO: 2024/226

That the Audit Committee accept the Action Sheet.

Moved: President N White

Seconded: S Hewitt

Vote: AIF

- **Action: Notify members of the Audit Committee when the dates of the Risk Management workshop are confirmed.**

9. AGENDA ITEMS - NIL

10. FINANCIAL REPORTS - NIL

11. GENERAL BUSINESS - NIL

12. CONFIDENTIAL BUSINESS

RESOLUTION No: 2024/227

That the Committee close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- information about the personal circumstances of a residence or ratepayer.
- information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- information provided to the Council on condition it be kept confidential.

Moved: M Newman

Seconded: President N White

Vote: AIF

At 8:05am Committee closed the meeting to the general public.

- Draft 2023-24 Audited Financial Statements, presentation of final draft by Nexia Edwards.

RESOLUTION No: 2024/230

That the Committee re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: President N White

Seconded: S Hewitt

Vote: AIF

13. CLOSURE OF MEETING

The next meeting of the Wagait Shire Council Audit Committee will be held in the Wagait Shire Council Chambers at 9.30am, 11 February 2025.

The Chair declared the meeting closed at 8:44am.

Unconfirmed

Community Consultation – Saturday, 12 October 2024

Time: 10am to 12pm

Chaired by: President Neil White and Cr Sarah Smith

Meeting Notes

1. DIPL Projects

- **Cullen Bay Dredging**
 - The company developing the Mandorah Marine facility will sponsor an electronic notice board for the community, which will be placed on the street outside of Wagait Council office along Wagait Tower Road.
 - Dredging is conducted every seven years, which is inadequate and impacts the ferry service. Continued lobbying of the new government is planned.
 - Work has started on the ferry terminal building, expected to be completed by January.
 - The pontoon is expected to be finished by June, with the overall project completed by July.

- **Beach Access at Erickson Crescent (Imaluk)**
 - Discussions with the Department of Lands, Planning, and Environment are ongoing. They visited last week to assess the beach access and drainage around Wagait Beach.
 - Work is hoped to commence before the wet season.
 - An online survey about a lockable beach access is underway, with updates to follow upon its completion.
 - Concerns were raised about quad bikes and motorbikes accessing the beach. It was suggested that the Council collaborate with the Kenbi Rangers for beach patrols.
 - Most riders on the beach are weekend visitors. Talks are ongoing with the Police and Department of Lands, Planning, and Environment.

2. Future Footpaths

- A survey was distributed on social media and the website to gauge local residents' opinions.
- The primary intent is to facilitate mobility for scooter users to reach the shop.
- Improved communication with residents is recommended.

3. After-Hours Noise Complaints

- Complaints have been made regarding loud music played throughout the night.

4. Health Services

- Remote Territory Healthcare (RTHC), a privately owned service, will continue visiting the clinic every second Thursday from 24 October to 19 December.
- Services include health assessments, immunizations, wound care, pathology services, and medication script continuation (excluding S8/controlled drugs).

5. Dog Issues

- Residents suggested Council consider a special grant to help secure properties for those in financial need.
- After-hours complaints can be made to the Council office, with calls directed to the officer on duty.
- Council has an overnight pound for stray dogs inside the Council yard.
- Barking dogs are an issue.

6. Wagait Tower Road Clearance

- **Stage 1:** Drain clearing from the shop to Forsyth Road has been completed.
- **Stage 2:** Ongoing clearing from Forsyth Road to the end of Wagait Tower Road.
- The area is to be kept clear for fire brigade access.
- Trees are left on the verge due to green ants; Council crews will remove them once the ants are gone.
- Problematic trees that could block drains have been removed.
- There are concerns about trees along the fence line affecting residents' fences.
- Selective clearance and better public communication are needed.
- Black Wattles, which grow quickly and obstruct drains, will all be removed.

7. Drainage Issues

- Concerns about clogged drains on Brisbane Street, especially with the upcoming wet season.
- The Council is reviewing all drainage issues before the wet season starts.

8. Weed Control

- Council workers have been spraying weeds inside private properties, which residents requested be stopped.

9. Dog Park

- The master plan includes a proposed dog park near the green waste area.
- Residents on Forsyth Road have expressed concerns about the park's location, preferring it to be moved to the opposite end of the sports ground for peace and quiet.

10. Skate Park

- There is a strong community push for a skate park, and Council is actively pursuing grant funding for the project.

11. SMS List – Emergency Contact

- Residents requested a test SMS and email be sent to everyone on the SMS opt-in list to ensure they are included.
- It was also suggested that the Community Centre be made available during blackouts for residents, especially the elderly, to access power and water.

12. Kids' Pop-Up Activities

- Increased engagement between Council and parents is needed for organising pop-up activities.
- School holiday programs require more advance notice. A meet-and-greet with sports staff was suggested.

13. Community Consultation Meetings

- It was suggested that Community Consultation meetings be held only if the CEO is available.