



WAGAIT SHIRE COUNCIL

MINUTES OF ORDINARY MEETING OF

COUNCIL

HELD IN COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD

7:00PM MONDAY 21 OCTOBER 2024

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:08pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

Nil

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION No: 2024/231

That Council approve the apologies of Cr Michael Vaughan

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2024/232

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday 18 September 2024 are a true and accurate record.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No: 2024/233

That Council receives and notes President Neil White's report for the period 12 September to 10 October 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No: 2024/234

That council receives and accepts the CEO's report for the period 12 September to 10 October 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No: 2024/235

That Council receives and notes the Works Manager's report for the period 12 September to 9 October 2024.

Moved: Cr P Clee

Seconded: Vice President T Dyer

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 COMMUNITY GRANTS FUND 2024 – WAGAIT THEATRE SPORTS

Action: For Decision

Author: CEO

PURPOSE

To approve the return of funds to Council. The Wagait Theatre Sports has reported that only \$111 of the \$620 grant awarded to the Wagait Theatre Sports has been spent. They are advising that they would like to return the unspent \$509 to Council.

RESOLUTION No: 2024/236

That Council:

- a) receives and notes the report on the Wagait Theatre Sports Community Grant funding;
- b) approves Wagait Theatre Sports request to return the surplus grant funding to Council

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.2. NEIGHBOURHOOD WATCH – LGANT REPRESENTATIVE – CALL FOR NOMINATIONS

Action: For Decision

Author: CEO

PURPOSE

LGANT has called for nominations for one representative to the Neighbourhood Watch NT (NHWNT) Board.

RESOLUTION No: 2024/237

That Council:

- a) receives and notes the report entitled Neighborhood Watch NT (NHWNT) Board; and
- b) does not wish to nominate one of its elected members to the Neighborhood Watch (NHWNT) Board.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

8.3 DECEMBER COUNCIL MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE:

To seek a date for Council to settle on for a Special meeting to be held in December 2024.

RESOLUTION No: 2024/238

That Council confirm the date of 10 December 2024 at 6:30pm for the Special Meeting to consider nominations received for the Australia Day Awards 2025.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of September 2024.

RESOLUTION No: 2024/239

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for September 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 10 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 10 October 2024.

RESOLUTION No: 2024/240

That Council receives and notes the updated Actions List to 10 October 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 September 2024 to 10 October 2024.

RESOLUTION No: 2024/241

That council receives and notes the incoming and outgoing correspondence from 13 September to 10 October 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1 INWARDS CORRESPONDENCE

10.2.2 OUTWARDS CORRESPONDENCE

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 13 September 2024 to 10 October 2024.

RESOLUTION No: 2024/242

That Council receives and notes the Complaints Register to the 11 October 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.4 AUDIT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the last Audit Committee meeting held Monday 14 October 2024.

RESOLUTION No: 2024/243

That Council receives and notes the report on the Audit Committee meeting held Monday 14 October 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.5 COMMUNITY CONSULTATION MEETING – HELD SATURDAY 12 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the Community Consultation meeting held Saturday 12 October 2024.

RESOLUTION No: 2024/244

That Council receives and notes the report on the Community Consultation meeting held Saturday 12 October 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No: 2024/245

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Vice President T Dyer

Vote: AIF

11.1 FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING

The Official opening of the Fred Gillis Health Centre will be held on Friday 25 October 2024 at 6.00pm at the Community Centre. Everyone is invited to attend.

11.2 FRIDAY 1 NOVEMBER – CPR STAFF TRAINING

The office will be closed for the annual staff CPR training on Friday 1 November from 8.00am to 12.00pm. The training will take place at the Community Centre. Normal office operations will resume after 12.00pm.

11.3 SATURDAY 2 NOVEMBER – CHILDREN’S HALLOWEEN PARTY

The children’s Halloween Party will be held on Saturday 2 November 2024 from 5.00pm to 7.00pm at the Community Centre. Children are invited to join Siarn in our baking session to create Halloween-themed goods for the party from 10am to 2pm. All children are encouraged to attend both events for a full day of fun and spooky activities.

11.4 WEDNESDAY 6 & THURSDAY 7 NOVEMBER - MCKILLOP COLLEGE FISHING AND OVERNIGHT EXCURSION

Staff and children from McKillop College will be camping at the Community Centre for their fishing trip on the 6th and 7th of November. To manage group sizes, there will be two separate camping groups. The school is expected to arrive at approximately 3.00pm on the 6th and will depart early Friday morning. This is a recurring event that the school has organised in the past, focused on fishing activities for the students at the Jetty.

11.5 WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE

Nominations for Citizen of the Year, Senior of the Year, Young Person of the Year and Community Group/Activity of the Year opened in September and will close on Wednesday 4 December 2024. A Special Council Meeting will be held on 10 December 2024 to discuss the nominations for the Australia Day 2024 awards.

11.6 COUNCIL OFFICE CHRISTMAS CLOSURE

Council office will be closed for the Christmas and New Year holiday period from Wednesday 25 December and reopen on Thursday 2 January 2025.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12.1 CHRISTMAS LIGHTS COMPETITION

Cr Peter Clee suggested that Council hold a Christmas Lights competition and use the refunded community grant money from the 'Wagait Theatre Sports' group to purchase a prize and also to request sponsorship from SeaLink for the competition.

Action: CEO to implement Christmas Lights competition

13. IN-CAMERA ITEMS

RESOLUTION No: 2024/246

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Clee

Seconded: President T Dyer

Vote: AIF

At 8:10pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. In-Camera Audit Committee Meeting Minutes
3. Audited Financial Statements for Year Ended 30 June 2024
4. 2023-24 Annual report
5. CEO Annual Review

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2024/251

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:44pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RESOLUTION No: 2024/252

That Council resolves to move the following statement to general business in accordance with section 293(1) of the *Local Government Act 2019*:

- a) **13.3 Audited financial statements for the year ending 30 June 2024 are adopted by Council, Resolution 2024/248**

b) 13.4 Annual Report for the year ending 30 June 2024 is adopted by Council, Resolution 2024/249

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

14. CLOSE OF MEETING

The date of the next meeting is scheduled for 18 November 2024.

RESOLUTION No: 2024/253

That due to other commitments by some Councillors, Council approves the ordinary meetings of Council be moved to the 3rd Monday of the month commencing from the November 2024 meeting.

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

The Chair declared the meeting closed at 8:46pm.