



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 18 NOVEMBER 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 18 November 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 15 November 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open atpm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 21 October 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is attached.



WAGAIT SHIRE COUNCIL
MINUTES OF ORDINARY MEETING OF
COUNCIL

HELD IN COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 21 OCTOBER 2024

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UNCONFIRMED

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:08pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

Nil

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION No: 2024/231

That Council approve the apologies of Cr Michael Vaughan

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2024/232

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday 18 September 2024 are a true and accurate record.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No: 2024/233

That Council receives and notes President Neil White's report for the period 12 September to 10 October 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No: 2024/234

That council receives and accepts the CEO's report for the period 12 September to 10 October 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No: 2024/235

That Council receives and notes the Works Manager's report for the period 12 September to 9 October 2024.

Moved: Cr P Clee

Seconded: Vice President T Dyer

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 COMMUNITY GRANTS FUND 2024 – WAGAIT THEATRE SPORTS

Action: For Decision

Author: CEO

PURPOSE

To approve the return of funds to Council. The Wagait Theatre Sports has reported that only \$111 of the \$620 grant awarded to the Wagait Theatre Sports has been spent. They are advising that they would like to return the unspent \$509 to Council.

RESOLUTION No: 2024/236

That Council:

- a) receives and notes the report on the Wagait Theatre Sports Community Grant funding;
- b) approves Wagait Theatre Sports request to return the surplus grant funding to Council

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.2. NEIGHBOURHOOD WATCH – LGANT REPRESENTATIVE – CALL FOR NOMINATIONS

Action: For Decision

Author: CEO

PURPOSE

LGANT has called for nominations for one representative to the Neighbourhood Watch NT (NHWNT) Board.

RESOLUTION No: 2024/237

That Council:

- a) receives and notes the report entitled Neighborhood Watch NT (NHWNT) Board; and
- b) does not wish to nominate one of its elected members to the Neighborhood Watch (NHWNT) Board.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

8.3 DECEMBER COUNCIL MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE:

To seek a date for Council to settle on for a Special meeting to be held in December 2024.

RESOLUTION No: 2024/238

That Council confirm the date of 10 December 2024 at 6:30pm for the Special Meeting to consider nominations received for the Australia Day Awards 2025.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of September 2024.

RESOLUTION No: 2024/239

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for September 2024.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 10 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 10 October 2024.

RESOLUTION No: 2024/240

That Council receives and notes the updated Actions List to 10 October 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 September 2024 to 10 October 2024.

RESOLUTION No: 2024/241

That council receives and notes the incoming and outgoing correspondence from 13 September to 10 October 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1 INWARDS CORRESPONDENCE

10.2.2 OUTWARDS CORRESPONDENCE

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 13 September 2024 to 10 October 2024.

RESOLUTION No: 2024/242

That Council receives and notes the Complaints Register to the 11 October 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.4 AUDIT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the last Audit Committee meeting held Monday 14 October 2024.

RESOLUTION No: 2024/243

That Council receives and notes the report on the Audit Committee meeting held Monday 14 October 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.5 COMMUNITY CONSULTATION MEETING – HELD SATURDAY 12 OCTOBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with an update on the Community Consultation meeting held Saturday 12 October 2024.

RESOLUTION No: 2024/244

That Council receives and notes the report on the Community Consultation meeting held Saturday 12 October 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No: 2024/245

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: Vice President T Dyer

Vote: AIF

11.1 FRIDAY 25 OCTOBER – FRED GILLIS HEALTH CENTRE OPENING

The Official opening of the Fred Gillis Health Centre will be held on Friday 25 October 2024 at 6.00pm at the Community Centre. Everyone is invited to attend.

11.2 FRIDAY 1 NOVEMBER – CPR STAFF TRAINING

The office will be closed for the annual staff CPR training on Friday 1 November from 8.00am to 12.00pm. The training will take place at the Community Centre. Normal office operations will resume after 12.00pm.

11.3 SATURDAY 2 NOVEMBER – CHILDREN'S HALLOWEEN PARTY

The children's Halloween Party will be held on Saturday 2 November 2024 from 5.00pm to 7.00pm at the Community Centre. Children are invited to join Siarn in our baking session to create Halloween-themed goods for the party from 10am to 2pm. All children are encouraged to attend both events for a full day of fun and spooky activities.

11.4 WEDNESDAY 6 & THURSDAY 7 NOVEMBER - MCKILLOP COLLEGE FISHING AND OVERNIGHT EXCURSION

Staff and children from McKillop College will be camping at the Community Centre for their fishing trip on the 6th and 7th of November. To manage group sizes, there will be two separate camping groups. The school is expected to arrive at approximately 3.00pm on the 6th and will depart early Friday morning. This is a recurring event that the school has organised in the past, focused on fishing activities for the students at the Jetty.

11.5 WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE

Nominations for Citizen of the Year, Senior of the Year, Young Person of the Year and Community Group/Activity of the Year opened in September and will close on Wednesday 4 December 2024. A Special Council Meeting will be held on 10 December 2024 to discuss the nominations for the Australia Day 2024 awards.

11.6 COUNCIL OFFICE CHRISTMAS CLOSURE

Council office will be closed for the Christmas and New Year holiday period from Wednesday 25 December and reopen on Thursday 2 January 2025.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12.1 CHRISTMAS LIGHTS COMPETITION

Cr Peter Clee suggested that Council hold a Christmas Lights competition and use the refunded community grant money from the 'Wagait Theatre Sports' group to purchase a prize and also to request sponsorship from SeaLink for the competition.

Action: CEO to implement Christmas Lights competition

13. IN-CAMERA ITEMS

RESOLUTION No: 2024/246

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Clee

Seconded: President T Dyer

Vote: AIF

At 8:10pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. In-Camera Audit Committee Meeting Minutes
3. Audited Financial Statements for Year Ended 30 June 2024
4. 2023-24 Annual report
5. CEO Annual Review

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2024/251

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

At 8:44pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RESOLUTION No: 2024/252

That Council resolves to move the following statement to general business in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.3 Audited financial statements for the year ending 30 June 2024 are adopted by Council, Resolution 2024/248

b) 13.4 Annual Report for the year ending 30 June 2024 is adopted by Council, Resolution 2024/249

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

14. CLOSE OF MEETING

The date of the next meeting is scheduled for 18 November 2024.

RESOLUTION No: 2024/253

That due to other commitments by some Councillors, Council approves the ordinary meetings of Council be moved to the 3rd Monday of the month commencing from the November 2024 meeting.

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

The Chair declared the meeting closed at 8:46pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 11 October to 13 November 2024.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT – NOVEMBER 2024

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Hello and welcome to the November Council meeting. As is usual practice, there will be no December Council meeting however there will be a short Special meeting of Council on Tuesday 10 December to consider the nominations for Australia Day for Wagait Beach.

Councillor Cleo, CEO Virginia and myself attended the biannual meeting of LGANT in Alice Springs where we met the new Minister for Local Government, discussed many issues affecting Local Government including the strongly stated push from several Councils for an effective Councillor code of conduct and disciplinary provisions under the Local Government Act. I am proud to report that to date, Wagait Shire Council has no such issues.

Meetings Attended:

Mon 21 st October	Council Meeting
Mon 21 st October	Conducted 3 interviews for Finance Officer position
Fri 25 th October	CEO catchup
Fri 25 th October	Attended and mc'd the opening of the Fred Gillis Medical Centre
Fri 1 st November	CEO catchup
Sat 2 nd November	Attended & chaired the AGM for the Cox Country Club
Tues 5 th to Thurs 7 th November	Flew to Alice Springs for LGANT conference and AGM
Fri 15 th November	CEO catchup

Neil White

*Neil White
President – Wagait Shire Council
November 2024*

Attachments

There are no attachments with this report.

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 11 October to 13 November 2024.

Moved:

Seconded:

Vote:

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
14/10/2024	Audit Committee Meeting	To approve a recommendation to Council to accept the audited financial statements
21/10/2024	Finance Coordinator Interviews	To select an applicant for the finance position with council
23/10/2024	Northern Region Emergency Committee meeting	To touch base with all relevant parties heading into the cyclone season
6&7/11/2024	LGANT Conference	Biannual conference, meeting and AGM
12/11/2024	Meeting with Crown Land Management	To discuss RFQ for works in RUA and Talc Head
13/11/2024	Darwin LEC meeting	To touch base and update everyone's contact details, preparedness for the cyclone season and roles

PROJECTS

Current Capital Projects and Procurement

1. ReDiscovery Hub for Sports Ground:
 - Received quote for plumbing for a sink outside – moving forward with this
 - Investigating fencing for some of the external area

2. Widening Green Waste Site
 - Council waiting on SMC Marine to come in with machinery - no further updates
3. Illuminated Sign
 - Have invoiced SMC Marine for the funding amount – funding received
 - Emailed to seek further quotes – working on these
4. Topsoil for Oval
 - SMC Marine are working on getting approx. 350m³ of topsoil for the oval delivered to the site – no further updates

GRANTS

Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
Remote Sport Program	Funding Acquittal	31/7/2024	Overdue
Remote Sport Program	Audited Financials	31/10/2024	Overdue
Healthy Lifestyle Grants 2022-23	Performance Report	31/10/2024	Overdue
Healthy Lifestyle Grants 2022-23	Financial Statement	31/10/2024	Overdue
WaRM 2022-23	Acquittal Form	31/8/2024	Overdue
NTSPCG – Suicide Prevention Gatherings	Acquittal Form	31/7/2024	Overdue
Seniors Month Grants 2024	Acquittal Form	31/10/2024	Overdue
Youth Vibe Holiday Grant	Acquittal Form	3/11/2024	Overdue

Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	31/8/2024	Application Unsuccessful
Tourism Town Asset Program	Council Grounds Master Plan	31/5/2025	Application Sent
International Women’s Day 2025	TBA	18/11/2024	Project to be determined

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 11 October to 13 November 2024.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 11 October to 13 November 2024

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> Mark Speechley sick leave 21 to 25 Oct 2024 Dog Bite Prevention Course 14 November attended by Rowan Roberts Mark Speechley
WHS	<ul style="list-style-type: none"> Nil
Meetings	<ul style="list-style-type: none"> Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)14</u></p> <ul style="list-style-type: none"> Bore Runs x 12 Water Samples x 8 6 monthly Water Samples x 19 Mow and Snip Water Compound x 19
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> Jetty wash x 16 Barnacle Removeable from Jetty on going Mowing of Car Park Snip and Poison x 1 <p><u>Waste Management</u></p> <ul style="list-style-type: none"> Green Waste push up x 9 Council bins in, out & cleaned weekly x 38 Clean up at hard-waste compound ongoing Green Waste Burnt x 2 Steel Bin change over x 1 Skip bin change over x 1 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> Cat-traps currently with residents x 2 ongoing Dog Investigation on going Dog Bite Prevention Course Attended by Workshop Staff 14 Nov 2024 <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> Clearing of Drains Trees and Snipping <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> Wagait Tower Road Drains clearing all done green waste removed stump removable on going

	<ul style="list-style-type: none">• Council Grounds remove of trees and green waste• Poison Programme commencing of Drains and Verges <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none">• Service of Mowers also Chainsaw and Brush Cutters <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none">• Mowed Sports Ground Snipped and Poison• Water Samples Taken from Rainwater Tanks Belonging to Council
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8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: Finance Consultant – Dale Campbell

PURPOSE

To inform and update Council of the status of the financials to the end of October 2024.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for October 2024.

Moved:

Seconded:

Vote:

Comments

31 October represents a milestone, one third of the financial year has now been completed, all Audit processes are concluded, all adjustments arising from the Audit have now been made to the General Ledger. Headline items for the year to date include:

- An operating surplus of \$354.5k against budget of \$138k. It should be noted that this result benefits from timing on revenue recognition for some operational funding, that revenue will "smooth out" over the remainder of the year
- That said, WSC has also concluded some capital projects which has enabled recognition of capital grant revenues. Other capital projects are in train, significant progress will enable further recognition of revenues within the financial year
- Total expenses were virtually on budget for the period, the significant variances are due to specific movements, eg:
 - Office expenses include consulting fees to Contract Accountant in lieu of wages. That, in turn, drives lower than budgeted Wages expense
 - Insurance premiums were higher than budgeted
 - Variance on Depreciation expense is due to revaluing of Fixed Assets at 30 June. All assets have now been loaded into the Fixed Asset Register at Fair Value, previous Depreciation reversed, and Depreciation run from the FAR for the four periods of the financial year. The FAR also includes assets acquired since 30 June.
 - Vehicle & Plant Expenses includes registrations paid early in the year, unbudgeted vehicle leasing costs, and some amounts directed from asset spend to expense lines
- Employment cost continues run at positive variance to budget suggesting full year expenditure may be under forecast
- Balance Sheet remains strong with cash amounts little changed from 30 June, no significant outstanding Debtors or Creditors, ratio of short-term assets to short-term liabilities is 3 to 1. Key movements include:
 - Current Liabilities reduced on the 30 June figure
 - the significant addition to Liabilities is the Bank Loan to finance the new vehicle
 - amounts also appear for the first time in 13950 - Asset Clearing Account. 17000 - Expenses Recognised in Advance. 13950 is the new vehicle, it has been paid but not yet received, the account will clear in November . 17000 is interest on the bank loan, it is recognised in advance and will be drawn down to Interest expense over the loan period.

- Cash flow was virtually even in the period with a small net negative cash flow of \$83k
- Management is unaware of any contingent liabilities at reporting date. No contingent liabilities were identified by the Auditor for the year concluded 30 June 2024

In summary, the 31 October data would suggest a solid performance in the period. If similar patterns continue the operating outlook for the full year should remain positive with relatively low risk.

Attachments

A copy of the Financial Reports is attached.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2024 to 31 October 2024

That, to the best of the CEO's knowledge, information and belief:

CEO Signed

Date Signed

13/11/2024

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: Year to Date October 2024

Account	Jul-Oct 2024	Jul-Oct 2024 Overall Budget	Variance	Variance %	2025 Overall Budget
Income					
Grants - Special Purpose	185,549	18,000	167,549	931%	54,000
Unearned Revenue [49120]	509	0	509	0%	0
Total Contracts, Fees & Charges	47,504	69,168	(21,664)	-31%	207,512
Total Interest/Investment Income	5,437	25,000	(19,563)	-78%	75,000
Total Operating Grant Revenue	181,720	102,916	78,804	77%	308,736
Total Other Income	823	800	23	3%	2,400
Total Rates Income	284,496	274,163	10,333	4%	275,899
Total Rental Income	2,627	2,232	395	18%	6,700
Total Waste Management Income	150,850	142,300	8,550	6%	145,168
Total Income	859,515	634,579	224,936	35%	1,075,415
Less Operating Expenses					
Councillor Expenses	1,289	1,000	289	29%	3,000
Councillor Extra Meeting or Activity	0	13,332	(13,332)	-100%	40,000
Staff Amentities	277	500	(223)	-45%	1,500
Total Administration - Bank Charges	916	568	348	61%	1,700
Total Administration - Memberships & Subscriptions	1,899	900	999	111%	4,700
Total Administration - Office Expenses	134,476	96,155	38,321	40%	145,491
Total Administration - Telephones & Communications	1,142	2,000	(858)	-43%	6,000
Total Contracts & Material Expenses	213	1,172	(959)	-82%	3,500
Total Depreciation Expense	100,985	68,332	32,653	48%	205,000
Total Elected Member Allowances	8,958	15,208	(6,250)	-41%	45,625
Total Elected Member Expenses and Professional Development	2,289	6,668	(4,379)	-66%	20,000
Total Employment Expenses	167,321	214,340	(47,019)	-22%	629,459
Total Projects & Activities - WSC Contributions	3,137	4,168	(1,031)	-25%	12,500
Total Repairs & Maintenance	7,393	13,828	(6,435)	-47%	41,500
Total Services	4,110	4,500	(390)	-9%	13,500
Total Vehicle & Plant Expenses	23,295	8,292	15,003	181%	24,879
Total Waste Management Expenses	37,989	45,368	(7,379)	-16%	136,100
Total Less Operating Expenses	495,689	496,331	(642)	0%	1,334,454
Operating Surplus/Deficit	363,825	138,248	225,577	163%	(259,039)
Non-operating Expenses					
Total Special Purpose Grant Expenses	9,265	0	9,265	0%	0
Net Operating Surplus/Deficit	354,561	138,248	216,313	156%	(259,039)

1.2 Detailed Income and Expenditure Report

Period: Year to Date October 2024

Account	Jul-Oct 2024	Jul-Oct 2024 Overall Budget	Variance	Variance %	2025 Overall Budget
Income					
Grants - Special Purpose	185,549	18,000	167,549	931%	54,000
Unearned Revenue [49120]	509	0	509	0%	0
Contracts, Fees & Charges					
Contracts - Jetty Management	30,968	39,180	(8,212)	-21%	117,540
Contracts - Other (DIPL)	0	10,332	(10,332)	-100%	31,000
Contracts - Other (Power & Water)	0	332	(332)	-100%	1,000
Contracts - Water Management	16,536	18,724	(2,188)	-12%	56,172
Dog Registrations	0	600	(600)	-100%	1,800
Total Contracts, Fees & Charges	47,504	69,168	(21,664)	-31%	207,512
Interest/Investment Income					
Bank Interest Income	5,437	25,000	(19,563)	-78%	75,000
Total Interest/Investment Income	5,437	25,000	(19,563)	-78%	75,000
Operating Grant Revenue					
Grants - FAA General Purpose	12,263	5,624	6,639	118%	16,866
Grants - FAA Roads	62,957	23,292	39,665	170%	69,870
Grants - NT Operational	106,500	74,000	32,500	44%	222,000
Total Operating Grant Revenue	181,720	102,916	78,804	77%	308,736
Other Income					
Misc income	823	800	23	3%	2,400
Total Other Income	823	800	23	3%	2,400
Rates Income					
Rates - Income	273,299	273,299	0	0%	273,299
Rates - Interest Income	178	532	(354)	-66%	1,600
Rates - Pensioner Rebate	10,800	0	10,800	0%	0
Rates - Search income	218	332	(114)	-34%	1,000
Total Rates Income	284,496	274,163	10,333	4%	275,899
Rental Income					
Rent - CEO House	1,764	1,732	32	2%	5,200
Rent - Community Centre Income	864	500	364	73%	1,500
Total Rental Income	2,627	2,232	395	18%	6,700
Waste Management Income					
Waste Management - Additional Bin	1,055	600	455	76%	1,800
Waste Management - Hard Waste	827	832	(5)	-1%	2,500
Waste Management Levy	140,868	140,868	0	0%	140,868
Waste Management Pensioner Rebate	8,100	0	8,100	0%	0
Total Waste Management Income	150,850	142,300	8,550	6%	145,168
Total Income	859,515	634,579	224,936	35%	1,075,415
Less Operating Expenses					
Councillor Expenses	1,289	1,000	289	29%	3,000
Councillor Extra Meeting or Activity	0	13,332	(13,332)	-100%	40,000
Staff Amenities	277	500	(223)	-45%	1,500
Administration - Bank Charges					
Bank Fees	267	168	99	59%	500
Merchant Fees	650	400	250	62%	1,200
Total Administration - Bank Charges	916	568	348	61%	1,700
Administration - Memberships & Subscriptions					
LGANT/Membership	1,899	0	1,899	0%	2,000
Subscriptions & Publications	0	900	(900)	-100%	2,700
Total Administration - Memberships & Subsc	1,899	900	999	111%	4,700
Administration - Office Expenses					
Advertising	0	1,400	(1,400)	-100%	4,200
Auditing	(1,600)	0	(1,600)	0%	8,000
Cleaning	746	668	78	12%	2,000
Consultant fees	21,037	1,668	19,369	1161%	5,000
Donations [61110]	0	500	(500)	-100%	500
Fees, Licences & Charges	1,053	500	553	111%	1,500
Insurance	100,365	74,991	25,374	34%	74,991
Interest Expense	0	832	(832)	-100%	2,500
IT Equipmt, Maint & Support	2,466	2,600	(134)	-5%	7,800
IT Subscriptions & Licenses	1,780	6,000	(4,220)	-70%	18,000
Meeting expenses	2,649	732	1,917	262%	2,200
Miscellaneous Expenses	522	0	522	0%	0
Postage	702	332	370	111%	1,000
Printing & Stationery	1,588	2,132	(544)	-25%	6,400
Safety Supplies & Equipment	397	1,132	(735)	-65%	3,400
Travel & Accommodation	863	1,668	(805)	-48%	5,000
Valuation Costs	1,909	1,000	909	91%	3,000
Total Administration - Office Expenses	134,476	96,155	38,321	40%	145,491
Administration - Telephones & Communications					
Mobiles	868	1,200	(332)	-28%	3,600
Office phone/fax/internet	273	468	(195)	-42%	1,400
Satellite	0	332	(332)	-100%	1,000
Total Administration - Telephones & Commu	1,142	2,000	(858)	-43%	6,000
Contracts & Material Expenses					
Animal Management Charges [64600]	159	168	(10)	-6%	500
Contracts - Jetty Maintenance	0	668	(668)	-100%	2,000
Contracts - Water Management/Maintenanc	54	168	(114)	-68%	500
Contracts - Weeds & Fire Management	0	168	(168)	-100%	500
Total Contracts & Material Expenses	213	1,172	(959)	-82%	3,500
Depreciation Expense					
Depreciation expense	96,318	68,332	27,986	41%	205,000

Depreciation expense - ROU	4,667	0	4,667	0%	0
Total Depreciation Expense	100,985	68,332	32,653	48%	205,000
Elected Member Allowances					
Councillor Allowances	8,958	15,208	(6,250)	-41%	45,625
Total Elected Member Allowances	8,958	15,208	(6,250)	-41%	45,625
Elected Member Expenses and Professional Development					
Councillor Professional Development	2,289	6,668	(4,379)	-66%	20,000
Total Elected Member Expenses and Profes	2,289	6,668	(4,379)	-66%	20,000
Employment Expenses					
HR Service Fee [61146]	131	0	131	0%	0
Staff Recruitment Expenses	0	500	(500)	-100%	500
Staff Relocation	0	3,000	(3,000)	-100%	3,000
Staff Training	3,960	1,668	2,292	137%	5,000
Staff Uniforms & Safety	240	500	(260)	-52%	500
Superannuation	16,380	19,400	(3,020)	-16%	58,202
Wages - Allowances - First aid	330	1,976	(1,646)	-83%	1,976
Wages - Allowances - Travel	1,153	800	353	44%	800
Wages - Annual Leave expense	0	12,116	(12,116)	-100%	36,348
Wages - Long Service leave expense	0	2,464	(2,464)	-100%	7,389
Wages & Salaries	145,128	171,916	(26,788)	-16%	515,744
Total Employment Expenses	167,321	214,340	(47,019)	-22%	629,459
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0	332	(332)	-100%	1,000
Activities - Community	2,043	1,500	543	36%	4,500
Activities - Community Fund	391	1,668	(1,277)	-77%	5,000
Activities - Seniors WSC contribution	466	332	134	40%	1,000
Activities - Sport & Rec WSC Contribution	238	336	(98)	-29%	1,000
Total Projects & Activities - WSC Contributio	3,137	4,168	(1,031)	-25%	12,500
Repairs & Maintenance					
R&M CEO House	270	832	(562)	-68%	2,500
R&M Community Centre	740	1,000	(260)	-26%	3,000
R&M Garden & Ground	1,723	1,332	391	29%	4,000
R&M Office	270	1,000	(730)	-73%	3,000
R&M Office equipment	0	500	(500)	-100%	1,500
R&M Road Repair & Maintenance	1,350	4,000	(2,650)	-66%	12,000
R&M Sports Ground	658	668	(10)	-1%	2,000
R&M Townsite	569	2,332	(1,763)	-76%	7,000
R&M Workshop	323	1,000	(677)	-68%	3,000
Road Signage	0	332	(332)	-100%	1,000
Stores Materials & Loose Tools	1,489	832	657	79%	2,500
Total Repairs & Maintenance	7,393	13,828	(6,435)	-47%	41,500
Services					
Services - Animal Management	0	168	(168)	-100%	500
Services - Electricity	1,548	2,168	(620)	-29%	6,500
Services - Gas Supplies	38	164	(126)	-77%	500
Services - Pest Control	0	668	(668)	-100%	2,000
Services - Water & Sewerage	2,524	1,332	1,192	90%	4,000
Total Services	4,110	4,500	(390)	-9%	13,500
Vehicle & Plant Expenses					
Assets < \$5000 P&E F&F	2,972	0	2,972	0%	0
Fuel CEO	1,539	880	659	75%	2,640
Fuel Plant and Machinery	835	1,400	(565)	-40%	4,200
Fuel Works Truck	221	600	(379)	-63%	1,800
Fuel Works Ute	1,743	600	1,143	190%	1,800
R&M Plant & Machinery	2,363	2,400	(37)	-2%	7,200
R&M Vehicles	901	1,332	(431)	-32%	4,000
Registrations - Plant & Machinery	636	692	(56)	-8%	2,075
Registrations - Vehicles	4,029	388	3,641	938%	1,164
Vehicle Leasing Costs	8,054	0	8,054	0%	0
Total Vehicle & Plant Expenses	23,295	8,292	15,003	181%	24,879
Waste Management Expenses					
Hard Waste Collection	10,610	13,200	(2,590)	-20%	39,600
R&M Green Waste Compound	0	1,668	(1,668)	-100%	5,000
R&M Hard Waste Compound	62	168	(106)	-63%	500
Regular Bin Collection	27,317	30,332	(3,015)	-10%	91,000
Total Waste Management Expenses	37,989	45,368	(7,379)	-16%	136,100
Total Less Operating Expenses	495,689	496,331	(642)	0%	1,334,454
Operating Surplus/Deficit	363,825	138,248	225,577	163%	(259,039)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	2,406	0	2,406	0%	0
SP Consultants	700	0	700	0%	0
SP Contractors	0	0	0	0%	0
SP Entertainment	1,880	0	1,880	0%	0
SP Equipment	448	0	448	0%	0
SP Equipment Hire	795	0	795	0%	0
SP General Expenses	1,214	0	1,214	0%	0
SP Materials	1,750	0	1,750	0%	0
SP Prizes	72	0	72	0%	0
Total Special Purpose Grant Expenses	9,265	0	9,265	0%	0
Total Non-operating Expenses	9,265	0	9,265	0%	0
Net Operating Surplus/Deficit	354,561	138,248	216,313	156%	(259,039)

1.3 Capital Expenditure and Funding Report to October 2024

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	
Buildings	ReDiscovery Centre	75,000	
Motor Vehicle	New CEO Vehicle	54,619	
TOTAL CAPITAL EXPENDITURE		447,875	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	
	WRM #2 21-22	75,000	
	WRM #3 22-23	447,875	0
	WRM #4 23-24	0	0
	CBA Bank Loan	75,255	
TOTAL CAPITAL EXPENDITURE FUNDING		916,386	0

1.4 Operational & Capital Grants Report to October 2024

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
Capital Grants											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Wc	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,800
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	55,658	19,342	0
			Sub-total	793,802	205,435	598,272	0	793,802	373,914	434,069	15,800
Operational Grants											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,806	5,309	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	8,006	1,994	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	20,000	20,000	0	20,000	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	1,017	2,251	0
				45,383	8,342	9,773	25,268	45,383	15,636	29,747	0
			TOTAL	839,185	213,777	608,045	25,268	839,185	389,550	463,816	15,800

1.5 Balance Sheet as at 31 October 2024

Account	31 Oct 2024	30 June 2024
Assets		
Bank		
11101 - CBA Transaction Account	127,134	466,954
11103 - Bendigo Investment Acc	525,250	525,250
11105 - CBA Fixed Term Deposits	1,000,000	1,000,000
11109 - CBA Online Saver - SP Grants	0	0
11116 - CBA Cheque Account - SP Grants	441,755	194,293
11117 - CBA Cheque Account - Operational	126,772	116,008
Total Bank	2,221,030	2,302,505
Current Assets		
11113 - Councillor Payment control account	(688)	0
11405 - Trade Debtors [11405]	23,731	16,907
11410 - Less Prov'n for Doubtful Debts	(3,270)	(3,270)
11451 - Prepayments	9,279	0
11502 - Accrued interest	0	4,115
190 - Rates Debtors Account	308,837	8,835
192 - Rates Payment Control Account	(167,179)	(75)
Total Current Assets	170,710	26,513
Fixed Assets		
13118 - Buildings at Cost	1,735,951	1,735,951
13120 - Buildings Accum Dep	(28,422)	(0)
13150 - Sports Ground at Cost	364,632	339,599
13160 - Sports Ground Accum Dep	(11,936)	0
13210 - Motor Vehicles at Cost	269,537	269,537
13220 - Motor Vehicles Accum Dep	(11,392)	(0)
13310 - Plant & Equipment at Cost	279,168	262,547
13320 - Plant & Equipm Accum Dep	(25,506)	(0)
13410 - Office Equip & Furn at Cost	27,870	27,870
13420 - Office Equip Furn Accum Depn.	(4,396)	0
Total Fixed Assets	2,595,506	2,635,504
Non-current Assets		
11500 - Right Use of Assets	115,303	115,303
11501 - Leased Vehicle Accum Depreciation	(60,156)	(55,489)
13115 - Land at Cost	745,000	745,000
13510 - Inf Roads & Paths at Cost	1,065,123	921,675
13520 - Infr Roads & Path Accum Depn.	(596,388)	(581,721)
13900 - Work in Progress	180,726	161,195
13950 - Asset Clearing Account	54,619	0
17000 - Expenses Recognised in Advance	12,483	0
Total Non-current Assets	1,516,710	1,305,963
Total Assets	6,503,956	6,270,484
Liabilities		
Current Liabilities		
131105 - Rates in Advance	8,675	8,675
193 - Error Suspense	(18,900)	0
21130 - CBA Credit Card Main	3,459	3,459
21191 - CBA CC - Rowan Roberts	0	20
21193 - CBA CC - Virginia Boon	2,127	507
21200 - Trade Creditors	44,523	23,788
21250 - Creditors Retention Account	6,998	6,998
21310 - GST	(41,596)	(14,077)
21420 - PAYG Withholding Payable	15,408	6,304
21430 - Super Payable	5,034	4,268
21710 - Provision for Annual Leave	55,804	55,804
21720 - Provision for Long Service Leave	30,130	30,130
23060 - Unexpended Grant Liability	34,965	193,045
23200 - Grants in advance	415,000	415,000
23400 - Accrued Expenses	0	24,050
28001 - Current Lease Liabilities	15,742	15,742
Total Current Liabilities	577,368	773,712
Non-current Liabilities		
23065 - Bank Loans	75,255	0
28000 - Non-current Lease Liabilities	45,283	45,283
Total Non-current Liabilities	120,538	45,283
Total Liabilities	697,906	818,995
Net Assets	5,806,050	5,451,489
Equity		
31100 - Asset Revaluation Reserve	2,508,769	2,508,769
31200 - Roads Renewal Project Reserve	450,000	450,000
31401 - Other Asset Renewal Reserve	270,000	270,000
37000 - Prior Year's Surplus/Deficit	1,832,286	1,832,286
38000 - Retained Earnings	390,434	301,336
Current Year Earnings	354,561	89,098
Total Equity	5,806,050	5,451,489

1.6 Member and CEO Council Credit Card Transactions

For the period 1 October 2024 to 31 October 2024

Date	Description	Debit	Credit	ning Balance	Supplier Location
CBA CC - Neil White					
11 Oct 2024	Payment: Associated Advertising & Promotions Pt Ltd	0.00	601.80	(601.80)	NT
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	601.80	0.00	0.00	
Total CBA CC - Neil White		601.80	601.80	0.00	
CBA CC - Rowan Roberts					
07 Oct 2024	Payment: Microsoft	0.00	102.85	(102.85)	Interstate/Overseas
08 Oct 2024	Payment: Microsoft	0.00	138.60	(241.45)	NT
14 Oct 2024	Payment: Adobe Systems Incorporated	0.00	18.69	(260.14)	NT
17 Oct 2024	Payment: Adobe Systems Incorporated	0.00	29.99	(290.13)	NT
21 Oct 2024	Payment: Cabcharge	0.00	32.76	(322.89)	NT
21 Oct 2024	Payment: Cabcharge	0.00	33.18	(356.07)	NT
28 Oct 2024	Payment: Mailchimp	0.00	19.74	(375.81)	NT
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	743.51	0.00	367.70	
Total CBA CC - Rowan Roberts		743.51	375.81	367.70	
CBA CC - Virginia Boon					
01 Oct 2024	Payment: Dollars & Sense	0.00	119.94	(119.94)	NT
04 Oct 2024	Payment: Bunnings	0.00	1,307.02	(1,426.96)	NT
07 Oct 2024	+INTNL TRANSACTION FEE	0.00	6.77	(1,433.73)	
07 Oct 2024	Payment: Spot Trace	0.00	270.91	(1,704.64)	NT
07 Oct 2024	Payment: Supercheap Auto	0.00	182.97	(1,887.61)	NT
16 Oct 2024	Payment: Woolworths	0.00	107.35	(1,994.96)	NT
18 Oct 2024	Payment: Kerry's Automotive Group	0.00	301.46	(2,296.42)	NT
25 Oct 2024	Payment: Woolworths	0.00	181.45	(2,477.87)	NT
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	2,477.87	0.00	0.00	
30 Oct 2024	Payment: Berry Springs Home Hardware	0.00	73.92	(73.92)	NT
31 Oct 2024	Payment: Harvey Norman	0.00	2,052.65	(2,126.57)	NT
Total CBA CC - Virginia Boon		2,477.87	4,604.44	(2,126.57)	
CBA Credit Card Main					
28 Oct 2024	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	3,823.18	0.00	3,823.18	
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	0.00	2,477.87	1,345.31	
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	0.00	743.51	601.80	
28 Oct 2024	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	0.00	601.80	0.00	
Total CBA Credit Card Main		3,823.18	3,823.18	0.00	
Total		7,646.36	9,405.23	(1,758.87)	

1.7 Statement of Cash Flows for the period ended 31 October 2024

Account	Jul-Oct 2024
Operating Activities	
Receipts from customers	863,980
Payments to suppliers and employees	(444,266)
Cash receipts from other operating activities	(12,706)
Net Cash Flows from Operating Activities	407,007
Investing Activities	
Payment for property, plant and equipment	(41,654)
Other cash items from investing activities	(338,842)
Net Cash Flows from Investing Activities	(380,496)
Financing Activities	
Other cash items from financing activities	(109,586)
Net Cash Flows from Financing Activities	(109,586)
Net Cash Flows	(83,075)
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,298,519
Net change in cash for period	(83,075)
Cash and cash equivalents at end of period	2,215,444

1.8 Notes on Cash, Debtors & Creditors as at 30 September 2024

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date		Current Ratio
1 (a) Bendigo	11/06/2023	525,250	5.01%	7/03/2025	Current Assets	2,329,017
1 (b) CBA	11/06/2023	1,000,000	4.89%	11/03/2025	Current Liab	773,712
Total Investments		1,525,250			Ratio	3.01

Note 2. Statement of Trade Debtors

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	2,579.76	3,475.12	0.00	0.00	0.00	0.00	6,054.88
Cox Country Club	0.00	270.00	270.00	0.00	0.00	0.00	540.00
Department of Infrastructure, Planning & Logistics	7,465.00	0.00	0.00	0.00	0.00	0.00	7,465.00
Mackillop Catholic College	300.00	0.00	0.00	0.00	0.00	0.00	300.00
Power Water	4,070.00	5,221.00	0.00	0.00	0.00	0.00	9,291.00
Roy & Leonie Gosper	0.00	0.00	0.00	0.00	0.00	80.00	80.00
ST Thibodeaux	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	14,414.76	8,966.12	270.00	0.00	0.00	80.00	23,730.88

Note 3. Statement of Trade Creditors

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Australia Day Council NT	0.00	220.00	0.00	0.00	0.00	0.00	220.00
Australian Taxation Office (ATO)	0.00	0.00	7,730.77	0.00	0.00	0.00	7,730.77
Berry Springs Hardware	0.00	0.00	4.95	0.00	0.00	0.00	4.95
Central Business Equipment	0.00	231.28	0.00	0.00	0.00	0.00	231.28
City of Darwin	0.00	1,181.40	0.00	0.00	0.00	0.00	1,181.40
Colleen Fergusson	0.00	110.00	0.00	0.00	0.00	0.00	110.00
Marks Rural Services	0.00	480.00	0.00	0.00	0.00	0.00	480.00
Marnie Jay	0.00	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Microsoft	0.00	138.60	0.00	0.00	0.00	0.00	138.60
Optus	0.00	314.14	0.00	0.00	0.00	0.00	314.14
Pest Off	0.00	1,780.00	0.00	0.00	0.00	0.00	1,780.00
Peter Clee Expense Claim	0.00	1,916.09	0.00	0.00	0.00	0.00	1,916.09
Power Water	0.00	40.73	0.00	0.00	0.00	0.00	40.73
Sim Latham Carpentry	0.00	0.00	10,206.62	0.00	0.00	0.00	10,206.62
Smine Enterprises	0.00	1,485.00	0.00	0.00	0.00	0.00	1,485.00
St John	0.00	0.00	0.00	0.00	0.00	(190.00)	(190.00)
Swan Business Advisory	0.00	800.00	0.00	0.00	0.00	0.00	800.00
TR Telecom	0.00	0.00	0.00	0.00	0.00	201.00	201.00
Veolia Environmental Services	11,927.42	0.00	0.00	0.00	0.00	0.00	11,927.42
Wagait Beach Supermarket	845.49	0.00	0.00	0.00	0.00	0.00	845.49
Total	12,772.91	8,697.24	17,942.34	0.00	0.00	5,111.00	44,523.49

8.2 Q1 2024-25 BUDGET REVIEW and REVISED BUDGET

Action: For Decision

Author: CEO

PURPOSE

To provide the Council with an update and review of the 2024-25 budget following the first quarter of the financial year and considerations for adopting a revised budget for 2024-25.

RECOMMENDATION

That Council:

- a) receives and notes the report for the 2024-25 first quarter budget review
- b) agrees to adopt the recommended revised budget for the 2024-25; and
- c) publishes the amended 2024-25 Budget pursuant to Section 203 of the *Local Government Act 2019*.

Moved:

Seconded:

Vote:

Background

At the ordinary Council meeting held on the 18th June 2024, Council approved a budget for the 2024-25 Financial Year, acknowledging that there was an expected operating deficit of \$85,354, see excerpt from the minutes of that meeting below:

RESOLUTION No. 2024/136

That the Council:

- a) receives and notes the report entitled Budget for 2024-25;
- b) adopts the Budget for the 2024-25 financial year;
- c) are aware that the 2024-25 budget has a deficit and that there will be an expected transfer of \$85,354 from reserves; and
- d) publishes the 2024-25 Budget on Council's website and in a newspaper circulating in the area and notify the Agency in writing in accordance with section 203(4) of the *Local Government Act 2019*.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

The revised 2024-25 budget is looking a bit healthier at this stage with a small surplus of just over \$11,000.

Income

There is an increase to income to include the following:

- Special purpose capital grant funding of \$183,272
- Sports and Recreation grant funding of \$1,000

Expenditure

The expenditure has had an increase in the following areas:

- Consultants fees by \$25,000
- Insurance costs by \$25,500 (increase to most areas but a substantial increase to workers comp and to cover the adjust between the actual cost of wages and the estimate given)

- Valuation costs by \$14,000 (\$12,000 of this was approved by Council for the revaluation of assets)
- Audit committee expenses by \$2,500 (costs associated with a new audit committee chair)
- Animal Management costs by \$1,500 (for staff training)
- Water costs by \$2,000
- Fuel costs by \$5,500

There has been one decrease in expenditure in wages & salaries of \$16,300 due to this amount not being used for the finance coordinator position although this was negated by the use of a consultant in place of this position.

Capital Grants

As a requirement of the NT Local Government Act 2019 and the NT Local Government Regulations 2021, Council's budget must be reviewed on one occasion between 1 July and 31 December each year and this budget review and proposed revised budget for 2024-25 is presented to Council at the November meeting.

Since the beginning of the current financial year, operations have worked towards the completion of funded projects and expending capital works grants which has been very successful to date.

Council currently has a Community Place for People unexpended grant for \$415,000 for the purpose of a roof over the Sports Court. This grant is not enough to complete the project and in August an application was submitted for \$250,000 to the Community Benefit Fund's major grants program to appeal for the extra funds required. Unfortunately, at the end of October Council was advised that this application was unsuccessful.

The only other unspent capital funding held is approx. \$18,000 of WaRM #4 funding which is flagged for some extra works required at the Re-Discovery Hub including plumbing. This leaves Council with around \$433,000 of unspent capital funding liability.

Attachments

A copy of the 2024-25 Qtr 1 Budget Review is attached



2024 - 2025

Qtr1

BUDGET REVIEW

The following tables are as per Department of Local Government's
Guideline 5: Budgets

Statement 1. Annual Budget

Table 1.1 Annual Budget Income and Expenditure

Statement 1. Annual Budget			
Table 1.1 Annual Budget Income and Expenditure			
	2024-25	2024-25	2024-25
	Revised Q1 Budget	Annual Budget \$	Variance - Original & Reviewed Budget
OPERATING INCOME			
Rates	275,899	275,899	-
Charges	145,168	145,168	-
Rent	6,700	6,700	-
Operating Grants and Subsidies	547,008	362,736	184,272
Interest / Investment Income	75,000	75,000	-
Commercial Income	209,912	209,912	-
TOTAL OPERATING INCOME	1,259,687	1,075,415	184,272
OPERATING EXPENDITURE			
Employment Expenses	614,359	629,459	- 15,100
Materials and Contracts	468,489	394,379	74,110
Elected Member Allowances	45,625	45,625	-
Elected Member Expenses	60,000	60,000	-
Depreciation, Amortisation and Impairment	205,000	205,000	-
Interest Expenses		-	-
Other Expenses		-	-
TOTAL OPERATING EXPENDITURE	1,393,473	1,334,463	59,010
BUDGETED OPERATING SURPLUS / DEFECIT	- 133,785	- 259,047	

Table 1.2 Annual Budget Operating Position

Table 1.2 Annual Budget Operating Position			
	2024-25	2024-25	2024-25
	Revised Q1 Budget	Annual Budget \$	Variance - Original & Reviewed Budget
BUDGETING OPERATING SURPLUS / DEFICIT	- 133,785	- 259,047	- 125,262
Remove NON-CASH ITEMS			-
Less Non-Cash Income		-	-
Add Back Non-Cash Expenses - Depreciation +	205,000	205,000	-
TOTAL NON-CASH ITEMS	205,000	205,000	-
			-
Less ADDITIONAL OUTFLOWS			-
Capital Expenditure	\$ 1,410,525	1,665,424	254,899
Borrowing Repayments (Prinicpal Only)	\$ 7,100.00	-	- 7,100
Transfers to Reserves		-	-
Other Outflows		-	-
TOTAL ADDITIONAL OUTFLOWS	1,417,625	1,665,424	247,799
			-
Add ADDITIONAL INFLOWS			-
Capital Grants Income	\$ 923,000	1,341,000	418,000
Prior Year Carry Forward Tied Funding	\$ 433,000	293,118	- 139,882
Other Inflow of Funds		-	-
Transfers from Reserves		85,354	85,354
TOATL ADDITIONAL INFLOWS	1,356,000	1,719,472	363,472
NET BUDGETED OPERATING POSITION	9,590	-	- 9,590
		Annual Budget \$	

Statement 2. Capital Expenditure and Funding

Table 2.1 By class of infrastructure, property, plant and equipment.

Statement 2. Capital Expenditure and Funding					
Table 2.1 By class of infrastructure, property, plant and equipment.					
	2024-25 Financial Year (Annual) Budget \$	Outer Financial Year 1 Budget \$	OFY2 Budget \$	OFY3 Budget \$	> OFY3 Budget \$
CAPITAL EXPENDITURE **					
Land and Buildings	656,000	0			
Infrastructure (including roads, footpaths, park furniture)	672,775				
Plant and Machinery	41,650				
Fleet					
Orther Assets (including furniture and office equipment)	15,000				
Leased Land and Buildings					
Other Leased Assets	25,100				
TOTAL CAPITAL EXPENDITURE	1,410,525	0	0	0	0
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operting Income (amount allocated to fund capital items)	54,479				
Capital Grants Carried forward from prior year	433,000				
Capital Grants	923,000				
Transfers from Cash Reserves	-				
Borrowings	-				
Sale of Assets (including trade-ins)	-				
Other Funding					
TOTAL CAPITAL EXPENDITURE FUNDING	1,410,479	0	0	0	0

Statement 3. Planned Major Capital Works and projected costing

Table 3.1 Budget by Planned Major Capital Works

Statement 3. Planned Major Capital Works and projected costing						
Table 3.1 Budget by Planned Major Capital Works						
Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals \$ (A)	Current Financial Year Budget \$ (B)	Outer Financial Year 1 Budget \$ (C)	Total Planned Budget \$ (A+B+C+D+E+F)	Expected Project Completion Date
Land and Buildings	Upgrade to building at Sports Ground to develop ReDiscovery Hub		18,000	-	18,000	30/12/2024
Land and Buildings	Roof over Sports Court	415,000	215,000		630,000	30/06/2026
Infrastructure	Roads Reseal		660,000		660,000	30/06/2025
					-	
	TOTAL	415,000	893,000		1,308,000	

CAPITAL WORKS 2024-25

	Project Cost	Funded by				Total Funding	Comments
		Grant		WSC			
		Confirmed Funding	Unconfirmed Funding	Confirmed Funding	Unconfirmed Funding		
Buildings							
ReDiscovery Hub	\$ 18,000.00	\$ 18,000.00		\$ -		\$ 18,000.00	External Funding confirmed
Guttering to be replaced on Council Buildings	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	Looking for grants
Roof over Sports Court	\$ 630,000.00	\$ 415,000.00	\$ 215,000.00			\$ 415,000.00	
Sink & Plumbing at Sports Ground		\$ -		\$ -	\$ -	\$ -	
	\$ 656,000.00	\$ 433,000.00	\$ 223,000.00	\$ -	\$ -	\$ 433,000.00	
Infrastructure							
Road Reseal	\$ 660,000.00	\$ -	\$ 660,000.00	\$ -	\$ -	\$ -	Looking for grants
Tennis Court Fencing	\$ 12,775.00			\$ 12,775.00	\$ -	\$ 12,775.00	
	\$ 672,775.00	\$ -	\$ 660,000.00	\$ 12,775.00	\$ -	\$ 12,775.00	
Plant & Machinery							
RTV Side by Side Vehicle	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	Looking for grants
Loader for Tractor	\$ 16,650.00			\$ 16,650.00			
	\$ 41,650.00	\$ -	\$ 25,000.00	\$ 16,650.00	\$ -	0	
Other Assets							
IT Upgrade	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	Computers - \$10k / IT Hardware - \$5k
	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	0	
Other Leased Assets							
Works Vehilce	\$ 15,100.00			\$ 15,054.24			\$1254.52 x 12
CEO Vehicle	\$ 10,000.00			\$ 10,000.00			
	\$ 25,100.00	\$ -	\$ -	\$ 25,054.24	\$ -	0	
Grand Total	\$ 1,410,525.00	\$ 433,000.00	\$ 923,000.00	\$ 54,479.24	\$ -	\$ 445,775.00	

2024-25 PROPOSED REVISED BUDGET DETAIL

	2024-25	2024-25	2024-25
	Approved Budget	Revised Q1 Budget	Variance Approved vs Revised Q1
OPERATING INCOME			
Rates	\$ 275,899	\$ 275,899	\$ -
Charges	\$ 145,168	\$ 145,168	\$ -
Rent	\$ 6,700	\$ 6,700	\$ -
Operating Grants and Subsidies	\$ 362,736	\$ 547,008	\$ (184,272)
Interest / Investment Income	\$ 75,000	\$ 75,000	\$ -
Commercial and Other Income	\$ 209,912	\$ 209,912	\$ -
TOTAL OPERATING INCOME	\$ 1,075,415	\$ 1,259,687	\$ (184,272)
OPERATING EXPENDITURE			
Employee Expenses	\$ 629,459	\$ 614,359	\$ (15,100)
Materials and Contracts			
Admin Expenses	\$ 150,000	\$ 215,050	\$ 65,050
Bank Charges	\$ 1,700	\$ 1,700	\$ -
Contracts & Materials	\$ 3,500	\$ 5,000	\$ 1,500
Memberships & Subscriptions	\$ 4,700	\$ 4,700	\$ -
Telephones & Internet	\$ 6,000	\$ 6,000	\$ -
Project / Activity Expenses	\$ 12,500	\$ 12,500	\$ -
Service Utilities	\$ 13,500	\$ 15,500	\$ 2,000
Repairs & Maintenance Expenses	\$ 41,500	\$ 41,500	\$ -
Vehicle & Plant	\$ 24,879	\$ 30,439	\$ 5,560
Waste Management Expenses	\$ 136,100	\$ 136,100	\$ -
TOTAL MATERIALS & CONTRACTS	\$ 394,379	\$ 468,489	\$ 74,110
Elected Member Allowances	\$ 45,625	\$ 45,625	\$ -
Elected Member Expenses	\$ 60,000	\$ 60,000	\$ -
Other Expenses - (By Election)	\$ -		
Depreciation, Amortisation and Impairment	\$ 205,000	\$ 205,000	\$ -
TOTAL OPERATING EXPENDITURE	\$ 1,334,463	\$ 1,393,473	\$ 59,010
BUDGETED OPERATING SURPLUS/DEFICIT	\$ (259,047)	\$ (133,785)	

9. REPORTS FOR RECEIVING AND NOTING

9.1 REVIEW OF ACTION ITEMS LIST TO 13 NOVEMBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 November 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 13 November 2024

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	13/10/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	13/10/2024	Crown Land Management have provided a scope of works for Council to quote on.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains

	<ul style="list-style-type: none"> How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022 Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022 Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022 Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022 CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021 CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021 Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021 Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.

		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3	Wagait Health Service and Clinic	13/11/2024	RTHC continuing on with fortnightly visits to 19 December 2024
		10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
		12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
			The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
		23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
		16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
		14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
		14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.

			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	13/11/2024	No further updates
			10/10/2023	No change.

			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	13/11/2024	A PO has been issued for the final part of the works required. This may be complete by Christmas and if not it will be early next year.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	13/11/2024	No further action to date. – checked and website is STILL currently undergoing maintenance.
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024		13/11/2024	No further action to date.

		Request for Roads Funding	14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	13/11/2024	No further action to date.
			14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
9	16/7/2024	Marnie Jay Mural	13/11/2024	Received an email from Marnie Jay on 29/10/2024 to advise that the work for Wagait Beach is booked in for the first part of 2025.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.

9.4 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 11 October 2024 to 13 November 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 11 October to 13 November 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

9.4.1 INWARDS CORRESPONDENCE

Date:	From:	Particulars:	
11/10/2024	Nexia Edwards	Draft Audited Financial Reports	email
11/10/2024	LGANT	LGANT Board Agenda - 16 October 2024	email
11/10/2024	LGANT	Announcement: Mary Watson - LGANT CEO	email
18/10/2024	Rate Payers	45 Overdue Rates reminder to rate payers	email/mail
22/10/2024	Northern Transportable	House Move Permit Extension - 14 Brisbane Street	email
22/10/2024	Australia Day Council	Australia Day Community Grants application 2025	email
22/10/2024	Shane and Francis Williamson	Thank you email for support in providing dance lessons at the Cox Country Club.	email
22/10/2024	Australian Electoral Commission	Request for premise arrangements of voting centre for the next Federal Election	email
22/10/2024	LGANT	Call For Nominations - NT Ministerial Advisory Council for Senior Territorians (MACST) - LGANT Representation	email
22/10/2024	NT Government	Wagait Beach Minor Community Grant Fund - Finalised acquittal notification	email
22/10/2024	Australian Pet Nutrition	Request to hire Community Centre for first aid training course for care of dogs.	email
28/10/2024	Resident	Email to say well done to all concerned in the organisation for the ceremony and bbq for renaming the Health Centre	email
30/10/2024	City of Darwin Library	Young Territory Author Awards - 2024 - Opportunity to present award to you Wagait author.	email
5/11/2024	Resident	Relocation request for proposed fenced dog exercise area	email
8/11/2024	Crown Land Estate	Extension of Occupation Licence No. 3953 over Section 240(A) Hundred of Bray - care and maintenance of picnic table and associated infrastructure - 4 year extension	email

13/11/2024	Resident	Complaint regarding newspaper article in NT News dated 12.11.2024	email
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9.4.2 OUTWARDS CORRESPONDENCE

Date:	To:	About:	
17/09/2024	Grants NT	Signed Youth Vibe Holiday Grant 2024-2025 Funding Agreement	email
20/09/2024	CDC Northern Territory	Student Behaviour - Mandorah Jetty	email
25/09/2024	6 x residents	Letter regarding Hard Waste Collection - items not collected	email
27/09/2024	1 x resident	Letter regarding Hard Waste Collection - items not collected	mail
8/10/2024	Biosecurity Animal Welfare	Completed form - Biosecurity and Animal Welfare Functional Group	email
21/10/2024	Australia Day Council	Australia Day Citizen of the Year Awards - due 2 September 2024	email
21/10/2024	Australia Day Council	Australia Day Community Grants application - \$3000	email
22/10/2024	Australian Electoral Commission	information regarding polling place as requested.	email
23/10/2024	2 x Residents	Waste Management Levy - 2 bind out on bin day - advising resident of extra charges	email
23/10/2024	Australian Pet Nutrition	Reply to email with fees and charges for Com Ctr pls requesting if interested in running first aid animal course for Children's School Holiday Program	email
30/10/2024	Councillors	Young Territory Author Awards - 2024 - opportunity to present award to Wagait Youth winner	email
31/10/2024	19 x Rate Payers	Overdue notice of rates and charges	email/mail
11/11/2024	Crown Land	Extension for Occupation Licence 3953 - over Section 240(A) Hundred of Bray - request for copy of public risk insurance	
8/11/2024	Dept. of People Sport & Culture	5 Year Grant Funding Agreement - Regional and Remote Communities Annual Funding	email

9.5 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 11 October 2024 to 13 November 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 13 November 2024.

Moved:

Seconded:

Vote:

Background

Council has received 2 complaints in the reporting period from local residents.

COMPLAINTS NOVEMBER 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
22 October 2024	Stormwater runoff from Brisbane Street down driveway	email	
5 November 2024	Tree branches hanging over Baluria Road obstructing view for Bus driver	Phone call	Works crew trimmed tree

10. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

10.2. WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE

Nominations for Citizen of the Year, Senior of the Year, Young Person of the Year and Community Group/Activity of the Year opened in September and will close on Wednesday 4 December 2024. A Special Council Meeting will be held on Wednesday 4 December 2024 to discuss the nominations for the Australia Day 2024 awards.

10.3 THURSDAY 12 DECEMBER – SENIORS CHRISTMAS LUNCH

A proposed date has been set for Thursday 12 December. Venue is to be determined.

10.4 SATURDAY 21 DECEMBER – CHILDREN’S CHRISTMAS PARTY

The Children’s Christmas party will be held on Saturday 21 December from 12pm to 2pm in the Community Centre. A Secret Santa will be organised by the Sports and Recreation Officer.

10.5 WAGAIT SHIRE COUNCIL STAFF/COUNCILLORS CHRISTMAS PARTY

The proposed date for Council’s Christmas Party is Friday 20 December 2024.

10.6 WEDNESDAY 25 DECEMBER TO THURSDAY 2 JANUARY – OFFICE CLOSURE

Council office will be closed for the Christmas and New Year holiday period from 12noon Tuesday 24 December and will reopen on Thursday 2 January 2025.

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

12.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

12.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

13. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 20 January 2025.

The Chair declared the meeting closed at _____ pm.