



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 20 JANUARY 2025**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 20 January 2025**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 17 January 2025** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

CONTENTS

1. OPENING OF MEETING	4
1.1. ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2. ATTENDANCE.....	4
1.3. ELECTRONIC MEETING ATTENDANCE	4
1.4. APOLOGIES	4
1.5. LEAVE OF ABSENCE.....	5
2. DECLARATION OF INTERESTS.....	5
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	5
4. PETITIONS AND QUESTIONS WITH NOTICE	5
5. CONFIRMATION OF MINUTES	5
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	6
5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	8
6. COUNCILLOR'S REPORTS.....	8
6.1. PRESIDENT'S REPORT	8
7. OFFICERS' REPORTS	9
7.1. CEO REPORT FOR THE PERIOD	9
7.2. WORKS MANAGER'S REPORT FOR THE PERIOD.....	12
8. FINANCE REPORTS	13
8.1. MONTHLY FINANCIAL REPORT	13
9. REPORTS REQUIRING DECISIONS OF COUNCIL	16
9.1. BUDGET WORKSHOP DATE	16
9.2. WaRM FUNDING PROPOSAL	16
9.3. COMMUNITY BENEFIT FUND MAJOR GRANT	17
10. REPORTS FOR RECEIVING AND NOTING	18
10.1. REVIEW OF ACTION ITEMS LIST TO 14 JANUARY 2024	18
10.2. CORRESPONDENCE.....	26
10.2.1. INWARDS CORRESPONDENCE.....	26
10.2.2. OUTWARDS CORRESPONDENCE	27
10.3. COMPLAINTS REGISTER.....	27
11. CURRENT / UPCOMING EVENTS	28
11.1. SUNDAY 26 JANUARY – AUSTRALIA DAY CELEBRATIONS	28
11.2. WEDNESDAY 19 FEBRUARY – SENIORS FIRST MORNING TEA FOR 2025.....	28
12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	28
13. IN-CAMERA ITEMS	28
13.1. CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....	29

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC.....29
13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION.....29
14. CLOSE OF MEETING29

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open atpm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirms the Minutes of the:

- a) Ordinary Meeting of Council held on Monday 18 November 2024
- b) Special Meeting of Council held on Monday 10 December 2024

are a true and accurate record of those meetings.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is attached.



WAGAIT SHIRE COUNCIL

MINUTES OF ORDINARY MEETING OF COUNCIL

HELD IN COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 18 NOVEMBER 2024**

CONTENTS

1. OPENING OF MEETING	3
1.1. ADDRESS BY CHAIR AND PRESIDENT.....	3
1.2. ATTENDANCE.....	3
1.3. ELECTRONIC MEETING ATTENDANCE	3
1.4. APOLOGIES	3
1.5. LEAVE OF ABSENCE.....	4
2. DECLARATION OF INTERESTS.....	4
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	4
4. PETITIONS AND QUESTIONS WITH NOTICE	4
5. CONFIRMATION OF MINUTES	4
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	4
5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	5
6. COUNCILLOR'S REPORTS.....	5
6.1 PRESIDENT'S REPORT	5
7. OFFICERS' REPORTS	5
7.1 CEO REPORT FOR THE PERIOD	5
7.2 WORKS MANAGER'S REPORT FOR THE PERIOD.....	5
8. FINANCE REPORTS	6
8.1 MONTHLY FINANCIAL REPORT	6
8.2 Q1 2024-25 BUDGET REVIEW and REVISED BUDGET.....	6
9. REPORTS FOR RECEIVING AND NOTING	Error! Bookmark not defined.
9.1 REVIEW OF ACTION ITEMS LIST TO 13 NOVEMBER 2024	7
9.4 CORRESPONDENCE.....	7
9.5 COMPLAINTS REGISTER.....	7
10. CURRENT / UPCOMING EVENTS	8
10.2. WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE.....	8
10.3 THURSDAY 12 DECEMBER – SENIORS CHRISTMAS LUNCH	8
10.4 SATURDAY 21 DECEMBER – CHILDREN'S CHRISTMAS PARTY.....	8
10.5 WAGAIT SHIRE COUNCIL STAFF/COUNCILLORS CHRISTMAS PARTY.....	8
10.6 WEDNESDAY 25 DECEMBER TO THURSDAY 2 JANUARY – OFFICE CLOSURE.....	8
11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	8
12. IN-CAMERA ITEMS	9
12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....	9
12.2 RE-OPEN MEETING TO THE GENERAL PUBLIC.....	9
13. CLOSE OF MEETING	9

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:02pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell
Finance Coordinator	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION No: 2024/254

That Council acknowledges and approves Cr Michael Vaughan and Cr Peter Clee to attend the meeting electronically.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION No: 2024/255

That Council approve the apologies of Vice President Tom Dyer.

Moved: Cr S Smith
Seconded: President N White
Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

Nil

RESOLUTION No: 2024/256

That Council change standing orders and moves to Item 8 – Finance Reports.

Moved: Cr S Smith
Seconded: President N White
Vote: AIF

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

Nil

2. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2024/257

That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 21 October 2024 are a true and accurate record.

Moved: Cr S Smith

Seconded: President N White
Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No: 2024/258

That Council receives and notes President Neil White's report for the period 11 October to 13 November 2024.

Moved: Cr S Smith

Seconded: Cr M Vaughan

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No: 2024/259

That council receives and accepts the CEO's report for the period 11 October to 13 November 2024.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No: 2024/260

That Council receives and notes the Works Manager's report for the period 11 October to 13 November 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: Finance Consultant – Dale Campbell

PURPOSE

To inform and update Council of the status of the financials to the end of October 2024.

RESOLUTION No: 2024/261

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for October 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8.2 Q1 2024-25 BUDGET REVIEW and REVISED BUDGET

Action: For Decision

Author: CEO

PURPOSE

To provide the Council with an update and review of the 2024-25 budget following the first quarter of the financial year and considerations for adopting a revised budget for 2024-25.

RESOLUTION No: 2024/262

That Council:

- a) receives and notes the report for the 2024-25 first quarter budget review
- b) agrees to adopt the recommended revised budget for the 2024-25; and
- c) publishes the amended 2024-25 Budget pursuant to Section 203 of the *Local Government Act 2019*.

Moved: President N White
Seconded: Cr M Vaughan
Vote: AIF

RESOLUTION No: 2024/263

That Council resumes standing orders.

Moved: Cr S Smith
Seconded: President N White
Vote: AIF

9. REPORTS FOR RECEIVING AND NOTING

9.1 REVIEW OF ACTION ITEMS LIST TO 13 NOVEMBER 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 November 2024.

RESOLUTION No: 2024/264

That Council receives and notes the updated Actions List to 13 November 2024

Moved: Cr S Smith
Seconded: Cr M Vaughan
Vote: AIF

9.4 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 11 October 2024 to 13 November 2024.

RESOLUTION No: 2024/265

That council receives and notes the incoming and outgoing correspondence from 11 October to 13 November 2024.

Moved: Cr M Vaughan
Seconded: Cr P Clee
Vote: AIF

9.5 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 11 October 2024 to 13 November 2024.

RESOLUTION No: 2024/266

That Council receives and notes the Complaints Register to the 13 November 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

10. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RESOLUTION No: 2024/267

That Council receives and notes the report on current and upcoming events.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

10.2. WEDNESDAY 4 DECEMBER – AUSTRALIA DAY NOMINATIONS CLOSE

Nominations for Citizen of the Year, Senior of the Year, Young Person of the Year and Community Group/Activity of the Year opened in September and will close on Wednesday 4 December 2024. A Special Council Meeting will be held on Wednesday 4 December 2024 to discuss the nominations for the Australia Day 2024 awards.

10.3 THURSDAY 12 DECEMBER – SENIORS CHRISTMAS LUNCH

A proposed date has been set for Thursday 12 December. Venue is to be determined.

10.4 SATURDAY 21 DECEMBER – CHILDREN'S CHRISTMAS PARTY

The Children's Christmas party will be held on Saturday 21 December from 12pm to 2pm in the Community Centre. A Secret Santa will be organised by the Sports and Recreation Officer.

10.5 WAGAIT SHIRE COUNCIL STAFF/COUNCILLORS CHRISTMAS PARTY

The proposed date for Council's Christmas Party is Friday 20 December 2024.

10.6 WEDNESDAY 25 DECEMBER TO THURSDAY 2 JANUARY – OFFICE CLOSURE

Council office will be closed for the Christmas and New Year holiday period from 12noon Tuesday 24 December and will reopen on Thursday 2 January 2025.

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

Nil

12. IN-CAMERA ITEMS

RESOLUTION No: 2024/268

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

At 8:00pm Council closed the meeting to the general public.

12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Minutes of previous In-Camera meeting held Monday 21 October 2024

12.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2024/270

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

At 8:01pm Council opened the meeting to the general public.

13. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 20 January 2025.

Next meeting: Special Meeting to be held 6:30pm Tuesday 10 December 2024.

The Chair declared the meeting closed at 8:02pm.



WAGAIT SHIRE COUNCIL

SPECIAL MEETING MINUTES

COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
6:30PM MONDAY 10 DECEMBER 2024**

CONTENTS

- 1. OPENING OF MEETING3
 - 1.1. ADDRESS BY CHAIR AND PRESIDENT.....3
 - 1.2. ATTENDANCE.....3
 - 1.3. ELECTRONIC MEETING ATTENDANCE3
 - 1.4. APOLOGIES3
- 2. DECLARATION OF INTERESTS.....3
- 3. GRANT ACQUITTALS3
 - 3.1 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTALS.....3
 - 3.2 REMOTE SPORT PROGRAM FUNDING ACQUITTAL4
- 4. IN-CAMERA ITEMS4
 - 4.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....5
 - 4.2 RE-OPEN MEETING TO THE GENERAL PUBLIC.....5
- 5. CLOSE OF MEETING5

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 6:35pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that this special meeting has been called by the CEO to discuss the nominations received for the 2025 Australia Day awards and as such is closed to the public.
The other agenda items is to approve grant acquittals.
4. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Peter Clee (arrived at 6:51pm)
Councillor	Sarah Smith
Councillor	Michael Vaughan

STAFF PRESENT

Chief Executive Officer	Virginya Boon
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1.3. ELECTRONIC MEETING ATTENDANCE

Nil

1.4. APOLOGIES

Nil

2. DECLARATION OF INTERESTS

Cr Michael Vaughan advised that he may have a conflict of interest with one of the nominees for the Australia Day Awards. It was decided that it would be confirmed when the meeting reached that particular agenda item.

3. GRANT ACQUITTALS

3.1 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTALS

Action: For Decision

Author: CEO

PURPOSE

For Council to approve the funding acquittals for the Waste & Resource Management (WaRM) program.

RESOLUTION No: 2024/271

That Council:

- a) receives and notes the report entitled **Waste & Resource Management Funding Acquittals;** and
- b) approves the funding acquittals for the **Waste & Resource Management (WaRM) programs** for funding received for **2021-22 WaRM #2 and 2022-23 WaRM #3 totaling \$124,117.50.**

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

3.2 REMOTE SPORT PROGRAM FUNDING ACQUITTAL

Action: For Decision

Author: CEO

PURPOSE

For Council to approve the funding acquittal for the Remote Sport Program for 2023-24

RESOLUTION No: 2024/272

That council:

- a) receives and notes the report entitled **Remote Sport Program Funding Acquittal;** and
- b) approves the funding acquittal for the **2023-24 Remote Sports Program totaling \$20,097.14** as per Nexia's report.

Moved: Vice President T Dyer

Seconded: Cr S Smith

Vote: AIF

4. IN-CAMERA ITEMS

RESOLUTION No: 2024/273

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a resident or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Vice President T Dyer

Seconded: Cr M Vaughan

Vote: AIF

At 6:41pm Council closed the meeting to the general public.

4.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Australia Day Award Nominations for 2025

4.2 RE-OPEN TO THE SPECIAL MEETING OF COUNCIL

RESOLUTION No: 2024/275

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

At 6:55pm Council opened the meeting to the general public.

5. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 20 January 2025.

The Chair declared the meeting closed at 6:55pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 14 November 2024 to 14 January 2025.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT

JANUARY 2025

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update:

Welcome to the January Council meeting.

A quiet period over the Xmas break, with many Councillors and staff taking the opportunity for some down time.

The Community of Wagait Beach lost one of its senior members in "Jack" Spratt, who passed recently after a prolonged period of poor health. He was an active member of the community and as a former Army digger deeply involved in Anzac Day and the Cox Country Club's celebration on that day. Vale Jack Spratt.

Meetings Attended:

Monday 18 November 2024	Council meeting
Wednesday 20 November 2024	Seniors' morning tea
Friday 22 November 2024	CEO catch-up
Friday 29 November 2024	CEO catch-up
Friday 6 December 2024	TOPROC meeting at City of Palmerston
Tuesday 10 December 2024	Special Council meeting for Australia Day nominations
Thursday 12 December 2024	Seniors Xmas party at the Club
Friday 20 December 2024	Council Xmas party at the Boatshed
Tuesday 24 December 2024	Xmas lights at Wagait Beach judging
Monday 6 January 2025	On the interview panel for Sports and Recreation Officer position
Friday 10 January 2025	CEO catch-up
Friday 17 January 2025	CEO catch-up

Neil White

President – Wagait Shire Council
January 2025

Attachments

There are no attachments with this report.

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 14 November 2024 to 14 January 2025.

Moved:

Seconded:

Vote:

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
18/11/2024	Council Meeting	Ordinary Council meeting
19/11/2024	Northern Region Emergency Committee meeting	Follow up meeting from 23/10/2024
26/11/2024	All Councils - Governance Officers	Governance Officer's Forum – sharing information etc
2/12/2024	Darwin LEC	Darwin LEC meeting – follow up
9/12/2024	Darwin Community Legal Services / Local residents	To discuss water costs in Wagait Beach especially for seniors and carers etc.
13/12/2024	Lisa Sparrows NTPHN Consultant / President White	To discuss issues, options and requirements for a Health Service for Wagait Residents
17/12/2024	LGANT / Councils / Cyber Security Projects Team	To discuss process for Local Government Cyber Security Review
18/12/2024	Sarah Smith	IWD Interview
20/12/2024	Council Christmas Function	Lunch with staff and Councillors
6/1/2025	Trish McIntyre	IWD Interview
10/1/2025	Maureen Newman	IWD Interview

10/1/2025	Janelle Vaughan	IWD Interview
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PROJECTS

Current Capital Projects and Procurement

1. ReDiscovery Hub for Sports Ground:
 - Plumbing works have commenced and should be complete in the next few weeks
2. Widening Green Waste Site
 - Advised by SMC Marine that they will be able to help with this if we are happy to wait until further into the year, but they are saying they should be able to do it before they finish at the Jetty.
3. Illuminated Sign
 - Have been advised by Sign City that they will have the sign installed by the end of February.
4. Topsoil for Oval
 - SMC Marine are working on getting approx. 350m³ of topsoil for the oval delivered to the site
 - Advised by SMC Marine that they will be able to help with this if we are happy to wait until further into the year, but they are saying they should be able to do it before they finish at the Jetty

Christmas Lights Competition

The Christmas Lights competition was judged on Christmas eve and the evening started off with a massive deluge making it difficult to get some good photos of the displays. Winners of the competition were:

- 1st Sarah Manning – Erickson Cres
- 2nd Rick Gosper – Wagait Tower Rd
- 3rd Trish & Pat McIntyre – DeLissa Dve

Special thanks to Sealink and Berry Springs Home Hardware and Wagait Shire Council for their sponsorship of this event.

Dementia Australia

Council have been in discussions with Dementia Australia who have pencilled in more visits to Wagait this year which they will fit in with the seniors' monthly morning teas. They will also try and bring out a different service provider on each visit to supply local people with information on what services are available to them.

Tourism Town Asset Program Grant

Council has successfully secured funding through the Tourism Town Asset (TTA) program, as announced in early January. This grant application was submitted to support the development of the Council Grounds Master Plan, a priority identified by Council following the rejection of the Tourism Development Plan for the grant program.

In October, consultant Fiona Eddleston from Bennett Architecture met with President White and the CEO to discuss the initial concept for the project. Following these discussions, they submitted a proposal to undertake the consultancy and design work, which formed the basis of the grant application.

The contract has now been awarded to Bennett Architecture, and to get the ball rolling, they plan to attend the Australia Day celebrations to engage with the local community and gather feedback on what residents would like to see incorporated into the Council Grounds Master Plan.

The project needs to be completed by 30 April 2025.

GRANTS

Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
NTSPCG – Suicide Prevention Gatherings	Acquittal Form	31/7/2024	Overdue

Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	28/2/2025	Project to be determined
Tourism Town Asset Program	Council Grounds Master Plan	31/5/2025	Project Successful
International Women’s Day 2025	TBA	18/11/2024	Application sent

SPORT AND RECREATION PROGRAM

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
18/12/2024	Christmas Craft Session	4	3	7
21/12/2024	Christmas Party	7	3	10
3/1/2025	Scavenger Hunt	2	3	5
6/1/2025	Water Colour Art	2	1	3
8/1/2025	Science Experiment	7	1	8
10/1/2025	Drama Craft		1	1
13/1/2025	Drama Filming		1	1
13/1/2025	Yoga	2	2	4
	TOTALS	24	15	39

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 14 November 2024 to 14 January 2025.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 14 November 2024 to 14 January 2025.

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none">• Rowan Roberts Annual Leave 09 to 13 Dec 2024• Workshop Standdown 23 Dec 2024 to 03 Jan 2025
WHS	<ul style="list-style-type: none">• Nil
Meetings	<ul style="list-style-type: none">• Staff Toolbox and planning x 8
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none">• Bore Runs x 24• Water Samples x 16• Mow and Snip Water Compound x 4
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none">• Jetty wash x 32• Barnacle Removeable from Jetty on going• Mowing of Car Park Snip and Poison x 4• Boat Ramp Clean from Alge <p><u>Waste Management</u></p> <ul style="list-style-type: none">• Green Waste push up x 18• Council bins in, out & cleaned weekly x 76• Clean up at hard-waste compound ongoing• Green Waste Burnt x 2• Steel Bin change over x 1• Skip bin change over x 2 <p><u>Animal Management</u></p> <ul style="list-style-type: none">• Cat-traps currently with residents x 2 ongoing• Dog Investigation on going• Dog impoundment x 3

	<ul style="list-style-type: none"> • Unregistered Dogs x 2 <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Clearing of Drains Trees and Snipping • Herbicide for residents delivered to the Council for distribution to the Wagait Community for participation in the Gamba eradication program <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Road Edges Bitumen Wagait Tower Rd in Front of Council • Council Grounds remove of trees and green waste <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Issues with new JD Zero Turn Mower – RDO are working through issues • Colorado Works ute has had work carried out on it in the last week <p><u>Sports Ground</u></p> <ul style="list-style-type: none"> • Mowed Sports Ground Snipped and Weed spray x 3 • Plumbing works almost completed at ReDiscovery Shed • Grassed Area on Sports Ground Damaged by Vehicle tearing around on it on Christmas day
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Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of December 2024.

<p>RECOMMENDATION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council; and b) receives and notes the monthly financial report to 31 December 2024. <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>
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Comments

This finance report is the first one prepared by our new Finance Coordinator, and it has been a valuable learning experience in understanding the purpose of each report and the sources of the information. Some figures are drawn from various reports and compiled manually, which has required some

adjustment. We will do our best to address any questions you may have, and if we are unable to provide an immediate answer, we may need to conduct further investigation and follow up with a response.

Income

We are running under budget for the income to date and below is a summary of which accounts are substantially under and why:

- Jetty Contract – we budgeted for an increase in the income as we thought there would be a new tender at the end of September but the Department of Logistics and Infrastructure have extended the current contract until the end of January.
- Other DIPL Contracts – we had planned on having a contract in place for the RUA maintenance by now but this is still a work in progress.
- Water Management – fees have been increased so this needs further investigation as to why it is so far under budget
- Bank interest – this will not show in the income until the interest is paid at the end of the term of each deposit.

Expenditure

- Consultant Fees – Costs were increased because of the use of the Financial Consultant (Dale Campbell)
- Meeting Expenses – extra fees associated with Audit Committee
- Depreciation Expense – has been an increase due to the increase in asset values post valuations
- Activities Senior's contribution – increase in expenses due to there being no grants to help fund activities
- R&M Plant and Machinery – unexpected expenses with a leaking hose on the tractor and issues with the new mower. It is likely that this account will be overspent by the end of the third quarter.

In general, we have overspent for the six months ending December. Some of this excess can be attributed to certain annual expenses already incurred, such as insurance and valuations. Other accounts will need closer monitoring moving forward. However, it's likely that our electricity costs will rise as we await repairs to the solar inverter system. Additionally, the increase in depreciation due to higher asset values was not anticipated in the budget and the Plant and Machinery maintenance costs were not expected either.

Attachments

A copy of the Financial Reports is attached.

WAGAIT SHIRE COUNCIL

FINANCE REPORT

1 JULY 2024 TO 31 DECEMBER 2024



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2024 to 31 December 2024

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

16/01/2025

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: Year to Date December 2024

Account	Jul-Dec 2024	Jul-Dec 2024 Bdgt	Variance	Variance %	2025 Budget
Income					
Contracts, Fees & Charges					
Total Contracts, Fees & Charges	47,754	103,752	-55,998	-53.97%	207,512
Interest/Investment Income					
Total Interest/Investment Income	10,123	37,500	-27,377	-73.01%	75,000
Operating Grant Revenue					
Total Operating Grant Revenue	181,720	154,374	27,346	17.71%	308,736
Other Income					
Total Other Income	1,392	1,200	192	16.03%	2,400
Rates Income					
Total Rates Income	285,100	274,595	10,505	3.83%	275,899
Rental Income					
Total Rental Income	3,427	3,348	79	2.37%	6,700
Waste Management Income					
Total Waste Management Income	150,913	143,016	7,897	5.52%	145,168
Grants - Special Purpose					
Total Grants - Special Purpose	187,699	210,272	-22,573	-10.74%	238,272
Total Income	868,128	928,057	-59,929	-6.46%	1,259,687
Gross Profit	868,128	928,057	-59,929	-6.46%	1,259,687
Less Operating Expenses					
Administration - Bank Charges					
Total Administration - Bank Charges	1,284	852	432	50.68%	1,700
Administration - Memberships & Subscriptions					
Total Administration - Memberships & Subscriptions	1,935	3,350	-1,415	-42.23%	4,700
Administration - Office Expenses					
Total Administration - Office Expenses	177,411	167,737	9,674	5.77%	215,050
Administration - Telephones & Communications					
Total Administration - Telephones & Communicator	2,115	3,000	-885	-29.50%	6,000
Contracts & Material Expenses					
Total Contracts & Material Expenses	-4,260	1,758	-6,018	-342.35%	5,000
Depreciation expense					
Depreciation expense	164,489	102,498	61,991	60.48%	205,000
Depreciation expense - ROU					
Depreciation expense - ROU	7,000	0	7,000	0.00%	0
Total Depreciation Expense					
Total Depreciation Expense	171,489	102,498	68,991	67.31%	205,000
Total Elected Member Allowances					
Total Elected Member Allowances	14,042	22,812	-8,770	-38.45%	45,625
Total Elected Member Expenses and Professional [
Total Elected Member Expenses and Professional [5,024	11,502	-6,478	-56.32%	20,000
Total Employment Expenses					
Total Employment Expenses	254,571	318,122	-63,551	-19.98%	614,359
Total Projects & Activities - WSC Contributions					
Total Projects & Activities - WSC Contributions	3,885	6,250	-2,365	-37.84%	12,500
Total Repairs & Maintenance					
Total Repairs & Maintenance	15,637	20,742	-5,105	-24.61%	41,500
Total Services					
Total Services	8,977	6,752	2,225	32.95%	15,500
Total Vehicle & Plant Expenses					
Total Vehicle & Plant Expenses	37,791	12,438	25,353	203.84%	43,493
Total Less Operating Expenses	746,205	765,863	-19,658	-2.57%	1,406,527
Operating Surplus/Deficit	121,923	162,194	-40,271	-24.83%	-146,840
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	2,597	0	2,597	0.00%	0
SP Consultants	23,942	0	23,942	0.00%	0
SP Entertainment	1,880	0	1,880	0.00%	0
SP Equipment	448	0	448	0.00%	0
SP Equipment Hire	795	0	795	0.00%	0
SP General Expenses	1,214	0	1,214	0.00%	0
SP Materials	2,027	0	2,027	0.00%	0
SP Prizes	72	0	72	0.00%	0
Total Special Purpose Grant Expenses	32,975	0	32,975	0.00%	0
Total Non-operating Expenses	32,975	0	32,975	0.00%	0
Total Expense	779,180	765,863	13,317	1.74%	1,406,527
Net Operating Surplus/Deficit	88,948	162,194	-73,246	-45.16%	-146,840

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	88,948	162,194	-73,246	-0	-146,840
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	171,489	102,498	68,991	1	205,000
Total Non-cash Items	171,489	102,498	68,991	67.31%	205,000
Less Additional Outflows					
Capital Expenditure	-49,646	0	49,646		
Borrowing Repayments (Principal Only)					
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-49,646	0	49,646		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	-30,984	0	-30,984		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	-30,984	0	-30,984	0.00%	
Net Operating Position	-80,630	0	18,662	0.00%	

1.2 Detailed Income and Expenditure Report

Period: Year to Date December 2024

Account	Jul-Dec 2024	Jul-Dec 2024 Budget	Variance	Variance %	2025 Overall Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	30,967.52	58,770.00	(27,802.48)	-47.31%	117,540.00
Contracts - Other (DIPL)	250.00	15,500.00	(15,250.00)	-98.39%	31,000.00
Contracts - Other (Power & Water)	0.00	500.00	(500.00)	-100.00%	1,000.00
Contracts - Water Management	16,536.34	28,086.00	(11,549.66)	-41.12%	56,172.00
Dog Registrations	0.00	900.00	(900.00)	-100.00%	1,800.00
Total Contracts, Fees & Charges	47,753.86	103,756.00	(56,002.14)	-53.97%	207,512.00
Interest/Investment Income					
Bank Interest Income	10,123.76	37,500.00	(27,376.24)	-73.00%	75,000.00
Total Interest/Investment Income	10,123.76	37,500.00	(27,376.24)	-73.00%	75,000.00
Operating Grant Revenue					
Grants - FAA General Purpose	12,263.00	8,433.00	3,830.00	45.42%	16,866.00
Grants - FAA Roads	62,957.00	34,935.00	28,022.00	80.21%	69,870.00
Grants - NT Operational	106,500.00	111,000.00	(4,500.00)	-4.05%	222,000.00
Total Operating Grant Revenue	181,720.00	154,368.00	27,352.00	17.72%	308,736.00
Other Income					
Misc income	1,392.32	1,200.00	192.32	16.03%	2,400.00
Total Other Income	1,392.32	1,200.00	192.32	16.03%	2,400.00
Rates Income					
Rates - Income	273,299.40	136,649.50	136,649.90	100.00%	273,299.00
Rates - Interest Income	178.26	800.00	(621.74)	-77.72%	1,600.00
Rates - Pensioner Rebate	10,800.00	0.00	10,800.00	0.00%	0.00
Rates - Search income	821.84	500.00	321.84	64.37%	1,000.00
Total Rates Income	285,099.50	137,949.50	147,150.00	106.67%	275,899.00
Rental Income					
Rent - CEO House	2,563.64	2,600.00	(36.36)	-1.40%	5,200.00
Rent - Community Centre Income	863.64	750.00	113.64	15.15%	1,500.00
Total Rental Income	3,427.28	3,350.00	77.28	2.31%	6,700.00
Waste Management Income					
Waste Management - Additional Bin	1,054.54	900.00	154.54	17.17%	1,800.00
Waste Management - Hard Waste	890.94	1,250.00	(359.06)	-28.72%	2,500.00
Waste Management Levy	140,868.00	70,434.00	70,434.00	100.00%	140,868.00
Waste Management Pensioner Rebate	8,100.00	0.00	8,100.00	0.00%	0.00
Total Waste Management Income	150,913.48	72,584.00	78,329.48	107.92%	145,168.00
Grants - Special Purpose	187,698.55	119,136.00	68,562.55	57.55%	238,272.00
Total Income	868,128.75	629,843.50	238,285.25	37.83%	1,259,687.00
Less Operating Expenses					
Administration - Bank Charges					
Bank Fees	346.51	250.00	96.51	38.60%	500.00
Merchant Fees	937.25	600.00	337.25	56.21%	1,200.00
Total Administration - Bank Charges	1,283.76	850.00	433.76	51.03%	1,700.00
Administration - Memberships & Subscriptions					
LGANT/Membership	1,899.00	1,000.00	899.00	89.90%	2,000.00
Subscriptions & Publications	36.36	1,350.00	(1,313.64)	-97.31%	2,700.00
Total Administration - Memberships & Subsc	1,935.36	2,350.00	(414.64)	-17.64%	4,700.00
Administration - Office Expenses					
Advertising	865.96	2,100.00	(1,234.04)	-58.76%	4,200.00
Auditing	2,482.64	4,000.00	(1,517.36)	-37.93%	8,000.00
Cleaning	770.34	1,000.00	(229.66)	-22.97%	2,000.00
Consultant fees	28,132.03	12,500.00	15,632.03	125.06%	25,000.00
Donations [61110]	0.00	250.00	(250.00)	-100.00%	500.00
Fees, Licences & Charges	1,053.05	750.00	303.05	40.41%	1,500.00
Insurance	100,365.07	50,250.00	50,115.07	99.73%	100,500.00
Interest Expense	867.58	2,775.00	(1,907.42)	-68.74%	5,550.00
IT Equipmt, Maint & Support	2,608.78	3,900.00	(1,291.22)	-33.11%	7,800.00
IT Subscriptions & Licenses	13,541.89	9,000.00	4,541.89	50.47%	18,000.00
Meeting expenses	2,819.30	1,100.00	1,719.30	156.30%	2,200.00
Miscellaneous Expenses	521.51	0.00	521.51	0.00%	0.00
Postage	711.92	500.00	211.92	42.38%	1,000.00
Printing & Stationery	2,421.31	3,200.00	(778.69)	-24.33%	6,400.00
Safety Supplies & Equipment	397.00	1,700.00	(1,303.00)	-76.65%	3,400.00
Staff Amenities	1,170.32	750.00	420.32	56.04%	1,500.00
Travel & Accommodation	1,764.36	2,500.00	(735.64)	-29.43%	5,000.00
Valuation Costs	16,918.09	8,500.00	8,418.09	99.04%	17,000.00
Audit Committee Expenses		2,750.00			5,500.00
Total Administration - Office Expenses	177,411.15	104,775.00	72,636.15	69.33%	215,050.00
Administration - Telephones & Communications					
Mobiles	1,403.51	1,800.00	(396.49)	-22.03%	3,600.00
Office phone/fax/internet	346.10	700.00	(353.90)	-50.56%	1,400.00
Satellite	365.45	500.00	(134.55)	-26.91%	1,000.00
Total Administration - Telephones & Commu	2,115.06	3,000.00	(884.94)	-29.50%	6,000.00
Contracts & Material Expenses					
Animal Management Charges [64600]	158.50	1,000.00	(841.50)	-84.15%	2,000.00
Contracts - Jetty Maintenance	13.65	1,000.00	(986.35)	-98.64%	2,000.00
Contracts - Water Management/Maintenance	(4,515.79)	250.00	(4,765.79)	-1906.32%	500.00
Contracts - Weeds & Fire Management	83.20	250.00	(166.80)	-66.72%	500.00
Total Contracts & Material Expenses	(4,260.44)	2,500.00	(6,760.44)	-270.42%	5,000.00
Depreciation Expense					
Depreciation expense	164,488.93	102,500.00	61,988.93	60.48%	205,000.00
Depreciation expense - ROU	7,000.02	0.00	7,000.02	0.00%	0.00
Total Depreciation Expense	171,488.95	102,500.00	68,988.95	67.31%	205,000.00

Elected Member Allowances					
Councillor Allowances	14,041.58	22,812.50	(8,770.92)	-38.45%	45,625.00
Total Elected Member Allowances	14,041.58	22,812.50	(8,770.92)	-38.45%	45,625.00
Elected Member Expenses and Professional Development					
Councillor Professional Development	3,025.35	10,000.00	(6,974.65)	-69.75%	20,000.00
Councillor Expenses	1,998.27		1,998.27	#DIV/0!	
Total Elected Member Expenses and Professional Development	5,023.62	10,000.00	(4,976.38)	-49.76%	20,000.00
Employment Expenses					
HR Service Fee [61146]	631.00	0.00	631.00	0.00%	0.00
Staff Recruitment Expenses	0.00	250.00	(250.00)	-100.00%	500.00
Staff Relocation	0.00	1,500.00	(1,500.00)	-100.00%	3,000.00
Staff Training	3,959.67	2,500.00	1,459.67	58.39%	5,000.00
Staff Uniforms & Safety	519.55	250.00	269.55	107.82%	500.00
Superannuation	25,183.41	29,101.00	(3,917.59)	-13.46%	58,202.00
Wages - Allowances - First aid	476.58	988.00	(511.42)	-51.76%	1,976.00
Wages - Allowances - Travel	1,661.24	1,000.00	661.24	66.12%	2,000.00
Wages - Annual Leave expense	0.00	18,174.00	(18,174.00)	-100.00%	36,348.00
Wages - Long Service leave expense	0.00	3,694.50	(3,694.50)	-100.00%	7,389.00
Wages & Salaries	222,139.18	249,722.00	(27,582.82)	-11.05%	499,444.00
Total Employment Expenses	254,570.63	307,179.50	(52,608.87)	-17.13%	614,359.00
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0.00	500.00	(500.00)	-100.00%	1,000.00
Activities - Community	528.32	2,250.00	(1,721.68)	-76.52%	4,500.00
Activities - Community Fund	605.04	2,500.00	(1,894.96)	-75.80%	5,000.00
Activities - Seniors WSC contribution	2,136.26	500.00	1,636.26	327.25%	1,000.00
Activities - Sport & Rec WSC Contribution	615.52	500.00	115.52	23.10%	1,000.00
Total Projects & Activities - WSC Contributions	3,885.14	6,250.00	(2,364.86)	-37.84%	12,500.00
Repairs & Maintenance					
R&M CEO House	0.00	1,250.00	(1,250.00)	-100.00%	2,500.00
R&M Community Centre	120.00	1,500.00	(1,380.00)	-92.00%	3,000.00
R&M Garden & Ground	1,833.17	2,000.00	(166.83)	-8.34%	4,000.00
R&M Office	2,991.81	1,500.00	1,491.81	99.45%	3,000.00
R&M Office equipment	16.73	750.00	(733.27)	-97.77%	1,500.00
R&M Road Repair & Maintenance	7,350.00	6,000.00	1,350.00	22.50%	12,000.00
R&M Sports Ground	1,017.47	1,000.00	17.47	1.75%	2,000.00
R&M Townsite	573.53	3,500.00	(2,926.47)	-83.61%	7,000.00
R&M Workshop	72.73	1,500.00	(1,427.27)	-95.15%	3,000.00
Road Signage	0.00	500.00	(500.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	1,661.62	1,250.00	411.62	32.93%	2,500.00
Total Repairs & Maintenance	15,637.06	20,750.00	(5,112.94)	-24.64%	41,500.00
Services					
Services - Animal Management	15.27	250.00	(234.73)	-93.89%	500.00
Services - Electricity	3,396.07	3,250.00	146.07	4.49%	6,500.00
Services - Gas Supplies	38.18	250.00	(211.82)	-84.73%	500.00
Services - Pest Control	1,660.00	1,000.00	660.00	66.00%	2,000.00
Services - Water & Sewerage	3,867.49	3,000.00	867.49	28.92%	6,000.00
Total Services	8,977.01	7,750.00	1,227.01	15.83%	15,500.00
Vehicle & Plant Expenses					
Fuel CEO	2,287.27	2,000.00	287.27	14.36%	4,000.00
Fuel Plant and Machinery	2,310.53	2,100.00	210.53	10.03%	4,200.00
Fuel Works Truck	739.27	900.00	(160.73)	-17.86%	1,800.00
Fuel Works Ute	2,257.74	2,000.00	257.74	12.89%	4,000.00
Assets < \$5000 P&E F&F	2,972.09	0.00	2,972.09	0.00%	0.00
R&M Plant & Machinery	6,209.36	3,600.00	2,609.36	72.48%	7,200.00
R&M Vehicles	1,508.61	2,000.00	(491.39)	-24.57%	4,000.00
Registrations - Plant & Machinery	467.20	1,037.50	(570.30)	-54.97%	2,075.00
Registrations - Vehicles	3,477.30	582.00	2,895.30	497.47%	1,164.00
Vehicle Leasing Costs	15,561.13	7,527.00	8,034.13	0.00%	15,054.00
Total Vehicle & Plant Expenses	37,790.50	21,746.50	16,044.00	73.78%	43,493.00
Waste Management Expenses					
Hard Waste Collection	13,698.30	19,800.00	(6,101.70)	-30.82%	39,600.00
R&M Green Waste Compound	0.00	2,500.00	(2,500.00)	-100.00%	5,000.00
R&M Hard Waste Compound	743.65	250.00	493.65	197.46%	500.00
Regular Bin Collection	41,862.58	45,500.00	(3,637.42)	-7.99%	91,000.00
Total Waste Management Expenses	56,304.53	68,050.00	(11,745.47)	-17.26%	136,100.00
Councillor Extra Meeting or Activity	0.00	20,000.00	(20,000.00)	-100.00%	40,000.00
Total Less Operating Expenses	746,203.91	700,513.50	45,690.41	6.52%	1,406,527.00
Operating Profit	121,924.84	(70,670.00)	192,594.84	272.53%	(146,840.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	2,597.10	0.00	2,597.10	0.00%	0.00
SP Consultants	700.00	0.00	700.00	0.00%	0.00
SP Contractors	23,241.80	0.00	23,241.80	0.00%	0.00
SP Entertainment	1,879.88	0.00	1,879.88	0.00%	0.00
SP Equipment	448.18	0.00	448.18	0.00%	0.00
SP Equipment Hire	795.31	0.00	795.31	0.00%	0.00
SP General Expenses	1,213.63	0.00	1,213.63	0.00%	0.00
SP Materials	2,027.47	0.00	2,027.47	0.00%	0.00
SP Prizes	72.00	0.00	72.00	0.00%	0.00
T Total Special Purpose Grant Expenses	32,975.37	0.00	32,975.37	0.00%	0.00
	32,975.37	0.00	32,975.37	0.00%	0.00
Net Profit	88,949.47	(70,670.00)	159,619.47	225.87%	(146,840.00)

1.3 Capital Expenditure and Funding Report to September 2024

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	0
Buildings	ReDiscovery Centre	75,000	0
TOTAL CAPITAL EXPENDITURE		393,256	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	0
	WRM #2 21-22	0	0
	WRM #3 22-23	0	0
	WRM #4 23-24	75,000	0
TOTAL CAPITAL EXPENDITURE FUNDING		393,256	0

1.4 Operational & Capital Grants Report to December 2024

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
Capital Grants											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Wd	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMC-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	64,936	10,064	0
			Sub-total	793,802	205,435	598,272	0	793,802	383,192	424,791	15,841
Operational Grants											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,595	5,520	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	8,006	1,994	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	22,000	22,000	0	22,000	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	496	2,772	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	0	0	0	55,000	55,000	2,442	52,558	0
				45,383	8,342	9,773	27,268	47,383	14,904	32,479	0
			TOTAL	839,185	213,777	608,045	27,268	841,185	398,096	457,270	15,841

* Reconciles to audited Unspent Grant Funding balance

1.5 Balance Sheet as at 31st December 2024

Account	31 Dec 2024	30 June 2024
Assets		
Bank		
Bendigo Investment Acc	525,250.00	525,250.00
CBA Cheque Account - Operational	127,663.17	116,007.62
CBA Cheque Account - SP Grants	444,861.23	194,292.81
CBA Credit Card Main	8,816.40	0.00
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Online Saver	0.00	0.01
CBA Online Saver - SP Grants	0.00	0.02
CBA Transaction Account	34,670.38	466,954.16
Total Bank	2,141,261.18	2,302,504.62
Current Assets		
Accrued interest	0.00	4,115.00
Councillor Payment control account	(1,375.00)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	9,278.70	0.00
Rates Debtors Account	308,836.67	8,835.32
Rates Payment Control Account	(216,843.34)	(75.00)
Trade Debtors [11405]	8,842.68	16,907.30
Total Current Assets	105,469.71	26,512.62
Fixed Assets		
Buildings Accum Dep	(50,846.47)	(0.23)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(20,124.96)	(0.04)
Motor Vehicles at Cost	324,156.19	269,537.21
Office Equip & Furn at Cost	27,869.74	27,869.74
Office Equip Furn Accum Depn.	(6,084.93)	0.04
Plant & Equipment at Cost	279,168.41	262,547.16
Plant & Equipment Accum Dep	(41,857.41)	(0.03)
Sports Ground Accum Dep	(23,575.40)	0.00
Sports Ground at Cost	364,631.77	339,598.68
Total Fixed Assets	2,589,288.12	2,635,503.71
Non-current Assets		
Asset Clearing Account	0.00	0.00
Expenses Recognised in Advance	11,615.40	0.00
Inf Roads & Paths at Cost	1,065,123.08	921,675.20
Infr Roads & Path Accum Depn.	(603,720.97)	(581,720.95)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(62,489.07)	(55,489.05)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	180,725.72	161,194.93
Total Non-current Assets	1,451,557.16	1,305,963.13
Total Assets	6,287,576.17	6,270,484.08
Liabilities		
Current Liabilities		
Accrued Expenses	0.00	24,050.00
CBA CC - Neil White	201.71	0.00
CBA CC - Rowan Roberts	3,885.55	19.70
CBA CC - Virginia Boon	8,484.83	507.00
CBA Credit Card Main	0.00	3,459.00
Creditors Retention Account	6,997.69	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Error Suspense	(18,900.00)	0.00
Grants in advance	417,866.00	415,000.00
GST	(46,364.15)	(14,077.28)
PAYG Withholding Payable	15,380.00	6,304.00
Provision for Annual Leave	55,804.25	55,804.25
Provision for Long Service Leave	30,129.73	30,129.73
Rounding	(0.01)	0.03
Super Payable	5,708.35	4,267.77
Trade Creditors	31,449.74	23,787.77
Unexpended Grant Liability	89,964.70	193,045.25
Total Current Liabilities	625,025.38	773,711.90
Non-current Liabilities		
Bank Loans	72,746.50	0.00
Non-current Lease Liabilities	45,283.00	45,283.00
Total Non-current Liabilities	118,029.50	45,283.00
Total Liabilities	743,054.88	818,994.90
Net Assets	5,544,521.29	5,451,489.18
Equity		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	93,032.11	89,098.09
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	390,433.88	301,335.79
Roads Renewal Project Reserve	450,000.00	450,000.00
Total Equity	5,544,521.29	5,451,489.18

1.5 Member and CEO Council Credit Card Transactions
For the period 1 November 2024 to 31 December 2024

Date	Description	Debit	Credit	Running Balance	Supplier Location
CBA CC - Neil White					
06 Nov 2024	Payment: Hanuman Restaurant	0.00	85.85	(85.85)	NT
06 Nov 2024	Payment: Northen Common	0.00	14.98	(100.83)	NT
07 Nov 2024	Payment: Cabcharge	0.00	11.44	(112.27)	NT
07 Nov 2024	Payment: Cabcharge	0.00	11.44	(123.71)	NT
08 Nov 2024	Payment: Double Tree Hilton	0.00	78.00	(201.71)	NT
Total CBA CC - Neil White		0.00	201.71	(201.71)	
CBA CC - Rowan Roberts					
06 Nov 2024	Payment: Double Tree Hilton	0.00	616.90	(616.90)	NT
07 Nov 2024	Payment: Microsoft	0.00	102.85	(719.75)	Interstate/Overseas
07 Nov 2024	Payment: Double Tree Hilton	0.00	604.80	(1,324.55)	NT
08 Nov 2024	Payment: Microsoft	0.00	138.60	(1,463.15)	Interstate/Overseas
14 Nov 2024	Payment: Cabcharge	0.00	21.42	(1,484.57)	NT
14 Nov 2024	Payment: Sealink Ferries	0.00	30.30	(1,514.87)	NT
14 Nov 2024	Payment: Adobe Systems Incorporated	0.00	18.69	(1,533.56)	Interstate/Overseas
15 Nov 2024	Payment: Cabcharge	0.00	21.84	(1,555.40)	NT
18 Nov 2024	Payment: Adobe Systems Incorporated	0.00	29.99	(1,585.39)	Interstate/Overseas
19 Nov 2024	Payment: Department of Industry, Tourism and Trade	0.00	486.82	(2,072.21)	NT
19 Nov 2024	Payment: NT News	0.00	654.16	(2,726.37)	NT
27 Nov 2024	Payment: Mailchimp	0.00	20.15	(2,746.52)	Interstate/Overseas
09 Dec 2024	Payment: Berry Springs Home Hardware	0.00	99.00	(2,845.52)	NT
09 Dec 2024	Payment: RDO Equipment	0.00	99.35	(2,944.87)	NT
09 Dec 2024	Payment: Microsoft	0.00	123.42	(3,068.29)	Interstate/Overseas
09 Dec 2024	Payment: Microsoft	0.00	138.60	(3,206.89)	NT
09 Dec 2024	Payment: Ontherun (OTR)	0.00	192.00	(3,398.89)	NT
09 Dec 2024	Payment: News Corp Australia	0.00	298.40	(3,697.29)	Interstate/Overseas
10 Dec 2024	Payment: Barnyard Trading	0.00	59.95	(3,757.24)	NT
16 Dec 2024	Payment: Adobe Systems Incorporated	0.00	18.69	(3,775.93)	Interstate/Overseas
18 Dec 2024	Payment: Adobe Systems Incorporated	0.00	29.99	(3,805.92)	NT
19 Dec 2024	Payment: SMS Broadcast	0.00	38.89	(3,844.81)	Interstate/Overseas
27 Dec 2024	Payment: Mailchimp	0.00	21.00	(3,865.81)	Interstate/Overseas
Total CBA CC - Rowan Roberts		0.00	3,865.81	(3,865.81)	
CBA CC - Virginia Boon					
04 Nov 2024	Payment: Sealink Ferries	0.00	114.53	(114.53)	NT
05 Nov 2024	Payment: Cabcharge	0.00	40.00	(154.53)	NT
05 Nov 2024	Payment: Darwin International Airport	0.00	89.10	(243.63)	NT
08 Nov 2024	Payment: Heath Motor Group Pty Ltd	0.00	99.00	(342.63)	NT
08 Nov 2024	Payment: Cabcharge	0.00	46.20	(388.83)	NT
11 Nov 2024	Payment: Ezays Car Wash	0.00	20.30	(409.13)	NT
11 Nov 2024	Payment: Liberty Truck Stop	0.00	86.00	(495.13)	NT
14 Nov 2024	Payment: Berry Springs Home Hardware	0.00	176.38	(671.51)	NT
14 Nov 2024	Payment: News PTY LTD	0.00	20.00	(691.51)	NT
20 Nov 2024	Payment: Battery World	0.00	135.00	(826.51)	NT
20 Nov 2024	Payment: Woolworths	0.00	137.12	(963.63)	NT
22 Nov 2024	Payment: NT Government	0.00	7.00	(970.63)	NT
22 Nov 2024	Payment: Officeworks	0.00	194.78	(1,165.41)	NT
25 Nov 2024	Payment: Sandpalms	0.00	152.96	(1,318.37)	NT
26 Nov 2024	Payment: Outback Batteries	0.00	160.00	(1,478.37)	NT
26 Nov 2024	Payment: Totally Work Wear	0.00	170.00	(1,648.37)	NT
26 Nov 2024	Payment: Bunnings	0.00	186.50	(1,834.87)	NT
28 Nov 2024	Payment: Think Water	0.00	143.00	(1,977.87)	NT
28 Nov 2024	Payment: Berry Springs Hardware	0.00	15.02	(1,992.89)	NT
03 Dec 2024	Payment: Caltex Berry Springs #49793732	0.00	100.02	(2,092.91)	NT
04 Dec 2024	Payment: Motor Vehicle Registry	0.00	142.85	(2,235.76)	NT
04 Dec 2024	Payment: MVR VEHICLE REGO	0.00	364.00	(2,599.76)	NT
06 Dec 2024	Payment: News PTY LTD	0.00	20.00	(2,619.76)	NT
10 Dec 2024	Payment: Woolworths	0.00	32.30	(2,652.06)	NT
10 Dec 2024	Payment: Caltex Berry Springs	0.00	109.47	(2,761.53)	NT
11 Dec 2024	Payment: Darwin Newsagency	0.00	18.40	(2,921.99)	NT
17 Dec 2024	Payment: TR Telecom	0.00	402.00	(3,323.99)	NT
18 Dec 2024	Payment: Kmart	0.00	100.00	(3,423.99)	NT
18 Dec 2024	Payment: Kmart	0.00	101.50	(3,525.49)	NT
19 Dec 2024	Payment: Aus institute of company directors	0.00	810.00	(4,335.49)	Interstate/Overseas
23 Dec 2024	Boatshed Coffee House Darwin	0.00	808.00	(5,143.49)	NT
23 Dec 2024	Payment: Woolworths	0.00	102.48	(5,245.97)	NT
24 Dec 2024	Payment: Coles	0.00	55.95	(5,301.92)	NT
24 Dec 2024	Payment: Coles	0.00	479.75	(5,781.67)	NT
24 Dec 2024	Caltex Berry Springs	0.00	95.78	(5,877.45)	NT
27 Dec 2024	Payment: Nextra Casuarina	0.00	179.91	(6,057.36)	NT
Total CBA CC - Virginia Boon		0.00	6,057.36	(6,057.36)	
CBA Credit Card Main					
27 Nov 2024	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	7,210.16	0.00	7,210.16	
27 Dec 2024	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	5,065.24	0.00	12,275.40	
Total CBA Credit Card Main		12,275.40	0.00	12,275.40	
Total		12,275.40	10,124.88	2,150.52	

1.7 Statement of Cash Flows

For the 6 months ended 31 December 2024

Account	Jul-Dec 2024
Operating Activities	
Receipts from customers	883,822.61
Payments to suppliers and employees	(689,495.48)
Cash receipts from other operating activities	(9,145.18)
Net Cash Flows from Operating Activities	185,181.95
Investing Activities	
Proceeds from sale of property, plant and equipment	24,500.00
Payment for property, plant and equipment	(96,273.32)
Other cash items from investing activities	(223,336.99)
Net Cash Flows from Investing Activities	(295,110.31)
Financing Activities	
Other cash items from financing activities	(59,901.47)
Net Cash Flows from Financing Activities	(59,901.47)
Net Cash Flows	(169,829.83)
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,298,518.92
Net change in cash for period	(169,829.83)
Cash and cash equivalents at end of period	2,128,689.09

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 BUDGET WORKSHOP DATE

Action: For Decision

Author: CEO

PURPOSE

To set a date for a budget workshop with Councillors in February to workshop budget programs and plans to assist with informing a budget for the 2025-26 financial year.

RECOMMENDATION

That Council:

- a) receives and notes the report on a proposed budget workshop; and
- b) sets a date for the budget workshop for February 2025.

Moved:

Seconded:

Vote:

BACKGROUND

The Wagait Shire Council conducts a monthly review of its budget, comparing projected figures to actual expenditures. These historical actual figures serve as a foundation for the formulation of the next annual budget proposal. Key considerations, including adjustments to rates and services, as well as projected expenditure, are evaluated in relation to the long-term financial plan and current Consumer Price Index (CPI) levels. Additionally, elected member allowances, capital works and grant contributions need to be given due consideration as critical budgetary components and must be determined prior to the drafting of the budget.

PROPOSAL

It is proposed that the Council set a date in February for a budget workshop. Should the Council propose a date after 11 February, the second-quarter budget review will have been considered by the Audit Committee, and any recommendations from that meeting may need to be addressed thereafter. Suggested dates for the workshop are during the week of 11 or 17 February.

The workshop will cover the following topics:

- Rates and Charges
- Grants Income for:
 - Capital Projects
 - Operational Projects
- CPI Increases
- Cost analysis of other programs / services

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

9.2 WaRM FUNDING PROPOSAL

Action: For Decision

Author: CEO

PURPOSE

To seek Council’s approval for expenditure of the 2024-25 Waste and Resource Management(WaRM) funding.

RECOMMENDATION
That Council:
a) receives and notes the report on the proposal for the 2024-25 WaRM funding expenditure;
and
b) approves the WaRM funding expenditure for the upgrade of the Hard Waste Facility.
Moved:
Seconded:
Vote:

BACKGROUND

In December 2024 Council accepted funding of \$75,000 from the Department of Chief Minister and Cabinet for the WaRM program. The grant is to assist with addressing issues specific to waste and resource management including purchase of capital items and to develop targeted waste strategies, maintenance and future projects.

PROPOSAL

Following a brief discussion with Council President Neil White, we have been examining the costs associated with upgrading the Hard Waste Facility to improve its compliance with Workplace Health and Safety (WHS) standards. The planned upgrade aims to improve the safety, effectiveness, and efficiency of the facility for all users. The proposed upgrade includes the following components:

- Hardstand upgrade
- Office building purchase and installation
- Power upgrade
- Boom gate installation
- Signage upgrade
- Card system for resident access

A report detailing the associated costs will be presented at the meeting. At the time of preparing this report, we had not yet received all the necessary quotes.

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

Nil

9.3 COMMUNITY BENEFIT FUND MAJOR GRANT

Action: For Decision

Author: CEO

PURPOSE

To seek Council’s approval to apply for a Community Benefit Fund (CBF) grant to assist with the cost of installing a roof over the Sports Court at Cloppenburg Park.

RECOMMENDATION
That Council:
c) receives and notes the report on the Community Benefit Fund Major Grant;
d) approves an application to apply for funding through this grant program for the installation of a roof over the sports court; and
e) agrees to contribute \$..... of Council funds towards this project.

Moved:
Seconded:
Vote:

BACKGROUND

In late August 2024, Council applied for a grant through the Community Benefit Fund program to assist with the supply and installation of a roof over the sports court at Cloppenburg Park. However, in late October, we were informed that the application was unsuccessful. Following this, we contacted the program's administration for feedback and to gain insight into the reasons for the outcome.

We were advised that the number of applications far exceeded the available funding, and the committee deemed other projects to be higher priority. It was also noted that there was nothing wrong with the application itself, and the fact that the majority of the project had already been funded was seen as a positive aspect. We were encouraged to reapply during the next available funding round.

Additionally, unofficial feedback from one of our Councillors suggested that applying for a lesser amount than the maximum allowable could improve our chances of success in future rounds.

PROPOSAL

Given feedback received, Council's contribution towards the cost of the project would significantly improve the chances of a successful grant application by demonstrating a strong commitment to the project. This co-investment highlights Council's dedication to the initiative and its ability to manage and sustain the project, which can increase the perceived value and viability of the proposal. Additionally, a substantial contribution can position the application more favourably, as it shows that the project has local support and is less reliant on external funding, which may improve its prioritisation in the evaluation process.

Financial Implications

The financial implication associated with the recommendation of this report is the expense of the amount that Council is willing to contribute towards the cost of the project, to be allocated from Council funds.

Attachments

Nil

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 14 JANUARY 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 November 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 13 November 2024

Moved:
Seconded:
Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	14/01/2025	Last year, the system at Southport was briefly reviewed, and following discussions with PWC, it was recommended that we monitor, record, and communicate any concerns regarding the inefficiency of access to potable water at the current site on Vangemann Street. I requested that Councillors and staff report any issues they encountered or became aware of, so that we could begin documenting this data. To date, I have received only a few reports of issues with the card reader not functioning throughout the dry season, but no concerns regarding delays in filling tanks or other related issues.
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	15/01/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites.

	<ul style="list-style-type: none"> ▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. ▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.
14/03/2024	<p>DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were:</p> <ul style="list-style-type: none"> ▪ The status of the Occupation Licence over the two Beach Accesses ▪ Maintenance of the RUA and pedestrian Beach Accesses ▪ Maintenance of all NTG easements in Wagait Beach including the drains ▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022 Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022 Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022 Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022 CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.

			12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date, and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	14/01/2025	No further updates on visits from RTHC. Have emailed them to ask when they are going to commence visits again this year.
			10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
			12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
				The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
			23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.

16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community, and they are currently finalising details to allow RTHC to commence as soon as possible.
14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.

			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	14/01/2025	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended, and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	14/01/2025	Plumbing works is being carried out at the Sports Ground for the installation of an outdoor sink and eye wash station at this site. Works are almost complete.
			13/11/2024	A PO has been issued for the final part of the works required. This may be complete by Christmas and if not it will be early next year.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.

			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	14/01/2025	No further updates
			13/11/2024	No further action to date. – checked and website is STILL currently undergoing maintenance.
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online “Chat” system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	14/01/2025	No further action to date.
			14/8/2024	A response to the letter sent to Eva Lawler’s office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler, and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted, and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	14/01/2025	No further action to date.
			14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
9	16/7/2024	Marnie Jay Mural	14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			13/11/2024	Received an email from Marnie Jay on 29/10/2024 to advise that the work for Wagait Beach is booked in for the first part of 2025.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.

			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural, so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.
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10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 11 October 2024 to 13 November 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 14 November 2024 to 13 January 2025.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1 INWARDS CORRESPONDENCE

Date:	To:	About:	
19/11/2024	Resident	Letter regarding relocation of Proposed Fenced Dog Exercise area	email
20/11/2024	Australia Day NT	Community Grant funding - \$2,350.00	email
20/11/2024	Cyber Security Resilience Division - Australian Signals Directorate	CHIPS quarterly report - quarterly updates on entity's performance against the hygiene indicators as assessed by the ASD	email
25/11/2024	Cox Country Club	2024 Community Grant Acquittal	email
26/11/2024	Resident	Dog menace reports x 2 - 39 Erickson Crescent	email
26/11/2024	Australia Day NT	List of 2025 Ambassadors Programme for 2025 Australia Day events	email
4/12/2024	Councilwise - Ben Dornier	Licence Renewal and Service Agreement	email
18/12/2024	Cooper Conveyancing	Notice of Sale or Transfer of Land - 9 Pak Place	email
19/12/2024	Angel Conveyancing	Notice of Sale or Transfer of Land - 22 Harney St	email
19/12/2024	Cooper Conveyancing	Rates Search - 166 Erickson Cres	email
20/12/2024	McArthur	McArthur National Remuneration Team	email
20/12/2024	LGANT	Letter to LG Minister - Conditionally Rateable Land	email
20/12/2024	Foodbank SA	Addressing Food Scarcity in NT Communities	email
20/12/2024	Nexia Edwards Marshall NT	2023-24 Audit Completion Letter	email
4/12/2024	Dept Corporate and Digital Development - NTG	Local Government Cyber Security Review	email
2/01/2025	Paul Magher - Veolia	New Projects & Growth Manager introduction	email
23/12/2024	Angel Conveyancing	Notice of Change of Ownership - 22 Milady St	email
7/01/2025	LRCI Program	Annual Reports Required	email
7/01/2025	Northern Region Emergency Committee	Updated contact list	email
7/01/2025	Territory conveyancing	Rates Search - 12 Head Crt	email
8/01/2025	Cyber Security Projects	Local Government Cyber Security Review	email

8/01/2025	Dept of Logistics & Infrastructure	Stakeholder Notice - MMFP	email
8/01/2025	JLT Insurance	Outstanding Claims Snapshot - Dec 2024	email
9/01/2025	Dementia Australia	Dementia Friendly Facilities	email
9/01/2025	LGANT	Media - Rates Exemptions	email
10/01/2025	LGANT	Territory Coordinator - consultation	email
10/01/2025	Breast Screen NT	Wagait Visit - May 2025	email
10/01/2025	Aquarius Conveyancing	Change of Ownership - 166 Erickson St	email
10/01/2025	Belyuen CGC	Invitation to Belyuen Groove Music Festival	email
13/01/2025	Money Spider	Rates Search - 6 Erickson Cres	email
13/01/2025	LGANT	Strategic Plan Consultation	email
13/01/2025	Coomalie Community Govt Council	Invitation to Bombing of Darwin	email

10.2.2 OUTWARDS CORRESPONDENCE

Date:	To:	About:	
17/11/2024	Minister for Local Government	WSC Annual Report	email/post
19/11/2024	Resident - K Tanner	Relocation of proposed fenced Dog exercise area	email
11/12/2024	Yiotas Tsoukalis - Commercial Lawyer	Rates Search - 10 Vangemann St	email
16/12/2024	Cooper Conveyancing	Rates Search - 166 Erickson Cres	email
23/12/2024	Keylaw Conveyancing	Rates Search - 22 Malady St	email
20/11/2024	Defence Force	Support for ceremonial support for ANZAC Day service	email
20/11/2024	Australia Day NT	Signed Community Grant Funding declaration - \$2,350.00	email
25/11/2024	Smine Enterprise	Seniors Christmas lunch - letter of support	email
26/11/2024	Sim Latham Carpentry	Seniors Christmas lunch - letter of support	email
27/11/2024	MJ Electrical	Seniors Christmas lunch - letter of support	email
28/11/2024	Kens Plumbing	Seniors Christmas lunch - letter of support	email
29/11/2024	Encore Pilates	Seniors Christmas lunch - letter of support	email

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 14 November 2024 to 13 January 2025.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 13 January 2025.

Moved:

Seconded:

Vote:

Background

Council has received 2 complaints in the reporting period from local residents.

COMPLAINTS TO 14 NOVEMBER TO 13 JANUARY 2025			
DATE	COMPLAINT TYPE	SOURCE	STATUS
13/1/2025	Uncleared drainage easement on property land	In person	Council investigating
13/1/2025	Tree over bush track used by cyclists	In person	Works Crew to investigate

11. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

11.1 SUNDAY 26 JANUARY – AUSTRALIA DAY CELEBRATIONS

Australia Day fun run, breakfast, awards presentation and activities.

- 7am Fun Run
- 9am Breakfast
- 10am Awards presentation
- 11am Activities begin

11.2 WEDNESDAY 19 FEBRUARY – SENIORS FIRST MORNING TEA FOR 2025

Council’s first morning tea for 2025 to be held in the Community Centre.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:
Seconded:
Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Minutes of In-Camera meeting held 18 November 2024
- Minutes of In-Camera meeting held 10 December 2024

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:
Seconded:
Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:
Seconded:
Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 17 February 2025.

The Chair declared the meeting closed at _____ pm.