



# **WAGAIT SHIRE COUNCIL**

## **MINUTES OF ORDINARY MEETING OF COUNCIL**

### **HELD IN COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 20 JANUARY 2025**

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Unconfirmed

## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:06pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

|            |                                     |
|------------|-------------------------------------|
| Councillor | President Neil White (Chair)        |
| Councillor | Vice President Tom Dyer             |
| Councillor | Michael Vaughan (arrived at 7:16pm) |
| Councillor | Peter Clee                          |
| Councillor | Sarah Smith                         |

#### STAFF PRESENT

|                         |               |
|-------------------------|---------------|
| Chief Executive Officer | Virginya Boon |
| Finance Consultant      | Matt Pettit   |

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

Nil

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.5. LEAVE OF ABSENCE

Nil

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

## 2. DECLARATION OF INTERESTS

## PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

### **RESOLUTION No: 2025/001**

**That Council receives the declaration from Members that they have no conflict of interest with any item in the agenda.**

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

## STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

### 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

### 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

### 5. CONFIRMATION OF MINUTES

#### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

## PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

### **RESOLUTION No: 2025/002**

**That Council confirms the Minutes of the:**

- a) **Ordinary Meeting of Council held on Monday 18 November 2024**
- b) **Special Meeting of Council held on Monday 10 December 2024**

**are a true and accurate record of those meetings.**

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

### **Attachments**

*A copy of the minutes is attached.*

## 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

#### PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

**RESOLUTION No: 2025/003**

**That Council receives and notes President Neil White's report for the period 14 November 2024 to 14 January 2025.**

**Moved: President N White**

**Seconded: Cr P Cleo**

**Vote: AIF**

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No: 2025/004**

**That council receives and accepts the CEO's report for the period 14 November 2024 to 14 January 2025.**

**Moved: Cr S Smith**

**Seconded: Cr P Cleo**

**Vote: AIF**

### 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

#### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No: 2025/005**

**That Council receives and notes the Works Manager's report for the period 14 November 2024 to 14 January 2025.**

**Moved: Cr S Smith**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To inform and update Council of the status of the financials to the end of December 2024.

**RESOLUTION No: 2025/006**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 December 2024.

**Moved: President N White**

**Seconded: Cr S Smith**

**Vote: AIF**

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 BUDGET WORKSHOP DATE

**Action:** For Decision

**Author:** CEO

**PURPOSE**

To set a date for a budget workshop with Councillors in February to workshop budget programs and plans to assist with informing a budget for the 2025-26 financial year.

**RESOLUTION No: 2025/007**

**That Council:**

- a) receives and notes the report on a proposed budget workshop; and
- b) sets a date for the budget workshop for 17 February 2025.

**Moved: Cr S Smith**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## 9.2 WaRM FUNDING PROPOSAL

**Action:** For Decision

**Author:** CEO

### PURPOSE

To seek Council's approval for expenditure of the 2024-25 Waste and Resource Management (WaRM) funding.

**RESOLUTION No: 2025/008**

**That Council:**

- a) receives and notes the report on the proposal for the 2024-25 WaRM funding expenditure; and
- b) approves the WaRM funding expenditure for the upgrade of the Hard Waste Facility.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

## 9.3 COMMUNITY BENEFIT FUND MAJOR GRANT

**Action:** For Decision

**Author:** CEO

### PURPOSE

To seek Council's approval to apply for a Community Benefit Fund (CBF) grant to assist with the cost of installing a roof over the Sports Court at Cloppenburg Park.

**RESOLUTION No: 2025/009**

**That Council:**

- a) receives and notes the report on the Community Benefit Fund Major Grant;
- b) approves an application to apply for funding through this grant program for the installation of a roof over the sports court; and
- c) agrees to contribute \$25,000 of Council funds towards this project.

**Moved:** President N White

**Seconded:** Cr M Vaughan

**Vote:** AIF

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 14 JANUARY 2024

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 13 November 2024.

**RESOLUTION No: 2025/010**

**That Council:**

- a) receives and notes the updated Actions List to 13 November 2024; and
- b) approves the removal of the following items from the actions list:
  - i. Power and Water Outages



ii. Erickson Beach Access Survey  
Moved: Cr M Vaughan  
Seconded: Cr P Clee  
Vote: AIF

## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 11 October 2024 to 13 November 2024.

### RESOLUTION No: 2025/011

That council receives and notes the incoming and outgoing correspondence from 14 November 2024 to 13 January 2025.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

## 10.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on complaints received from 14 November 2024 to 13 January 2025.

### RESOLUTION No: 2025/012

That Council receives and notes the Complaints Register to the 13 January 2025.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

## 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on upcoming events planned over the next month.

### RESOLUTION No: 2025/013

That Council receives and notes the report on current and upcoming events.

Moved: President N White

Seconded: Vice President T Dyer

Vote: AIF

## 11.1 SUNDAY 26 JANUARY – AUSTRALIA DAY CELEBRATIONS

Australia Day fun run, breakfast, awards presentation and activities.

- 7am Fun Run
- 9am Breakfast
- 10am Awards presentation
- 11am Activities begin

## 11.2 WEDNESDAY 19 FEBRUARY – SENIORS FIRST MORNING TEA FOR 2025

Council's first morning tea for 2025 to be held in the Community Centre.

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

### 12.1 CONFLICT OF INTEREST REGISTER

Q: Cr Vaughan enquired as to the status of the conflict of interest register.

A: The CEO will look into this and update as necessary.

### 12.2 COUNCIL WEBSITE UPDATES

Q: Cr Vaughan enquired as to who is updating the Council website.

A: The CEO advised that the office manager usually undertakes this task but in the absence of this staff member, the CEO has done it once only since the beginning of November and will look into other updates as required.

### 12.3 SEALINK FERRY CANCELLATIONS

Q: Vice President Dyer recommended that the Council write to the Northern Territory Government's relevant Minister to address the ongoing issue of ferry cancellations. This letter will emphasise the urgent need to dredge Cullen Bay, as it is crucial in reducing these disruptions and ensuring a reliable ferry service for the Cox Peninsula communities .

#### **RESOLUTION No: 2025/014**

**That Council write to the NT Government Minister for Transport Services, addressing the urgency of the need to dredge Cullen Bay to reduce disruptions to the Ferry service for the Cox Peninsula communities.**

**Moved: Vice President T Dyer**

**Seconded: President N White**

**Vote: AIF**

### 13. IN-CAMERA ITEMS

**RESOLUTION No: 2025/015**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

At 8:06pm Council closed the meeting to the general public.

#### 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Minutes of In-Camera meeting held 18 November 2024
- Minutes of In-Camera meeting held 10 December 2024

#### 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

**RESOLUTION No: 2025/017**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Vice President T Dyer**

**Seconded: Cr P Clee**

**Vote: AIF**

At 8:06pm Council opened the meeting to the general public.

### 14. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 17 February 2025.

The Chair declared the meeting closed at 8:06pm.