



## WAGAIT SHIRE COUNCIL

### PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 17 MARCH 2025**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 17 March 2025**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 14 March 2025** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon  
Chief Executive Officer

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at .....pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

#### RECOMMENDATION

That Council acknowledges and approves Cr ..... to attend the meeting electronically.

Moved:

Seconded:

Vote:

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

#### RECOMMENDATION

That Council approve the apologies of .....

Moved:

Seconded:

**Vote:**

## **STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

### **1.5. LEAVE OF ABSENCE**

#### **PURPOSE**

This report is to consider any notification of leave requests from Elected Members.

#### **RECOMMENDATION**

**That Council:**

- a) receive and note the notice of leave from Cr .....; and
- b) approve the notice of leave from Cr.....

**Moved:**

**Seconded:**

**Vote:**

## **STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

### **2. DECLARATION OF INTERESTS**

#### **PURPOSE**

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

#### **RECOMMENDATION**

**That Council receives the declarations of interest as listed below:**

**Moved:**

**Seconded:**

**Vote:**

## **STATUTORY OBLIGATIONS**

Section 114 and 119 *Local Government Act 2019*

### **3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES**

Nil

### **4. PETITIONS AND QUESTIONS WITH NOTICE**

Nil

### **5. CONFIRMATION OF MINUTES**

## 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

### RECOMMENDATION

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 17 February 2025 are a true and accurate record of that meeting.**

**Moved:**

**Seconded:**

**Vote:**

### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

### Attachments

*A copy of the minutes was circulated with the agenda.*

## 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

### PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

### RECOMMENDATION

**That Council receives and notes President Neil White's report for the period 12 February 2025 to 11 March 2025.**

**Moved:**

**Seconded:**

**Vote:**

**PRESIDENT'S REPORT**

**MARCH 2025**

**Purpose:** As part of my responsibility inform Council and the community of activities and information that is important.

### Update:

Welcome to the March Council meeting.

Council has received a request for comment from the NT Planning Authority for a proposal for Planning Consent to develop a “glamping” facility on a block in Erickson Crescent. This is a proposal to change the land use from RL1 Rural Living to short-term multiple occupancy and is the first such attempt within Wagait Beach to formally seek Consent from the NTPA to approve such a tourism oriented operation. While Council is aware of several AirBNB’s and “unofficial” caravan parks, as well as short-term tourist stays that are already operating, this is an opportunity for Council to discuss this formal application tonight. It seems that Wagait Beach is increasingly being “discovered” as a weekend destination away from Darwin. More such applications may well occur in the coming years.

Congratulations and deep thanks are due to Virginia and Kerry, who worked most of Saturday to set up the shed at Cloppenburg to celebrate International Women’s day on the 8<sup>th</sup> of March. A lot of hard work went into this event, so it was disappointing that a modest crowd turned up on the night. Thanks also to Rhean Bates for MCing the event at short notice, by all reports he did a good job.

**Meetings Attended:**

Monday 17 February	Council meeting + Budget Workshop
Wednesday 19 February	Attended Bombing of Darwin ceremony at the Esplanade
Thursday 20 February	Attended Bombing of Darwin ceremony at Adelaide River w/CEO
Friday 21 February	CEO catch-up
Friday 28 February	CEO catch-up
Tuesday 4 March	Met with consultant Architect Lanson and Henry online to discuss strategic plan for Councils Community Space/Block, specifically for multi-use new building which will also be large capacity Cyclone Shelter
Thursday 6 March	(Teams meeting) to discuss LGANT’s Strategic Plan – one of only 5 Presidents/Mayors to do so
Thursday 6 March	Met with NT Bushfires Brigade, local Fire Captain Doug Chalmers and members, Workshop Supervisor Rowan Roberts and Siwa and his Kenbi Rangers team to discuss future fire management for Wagait Beach
Friday 7 March	Attended TOPROC meeting at Litchfield Shire office at Bees Creek with CEO
Friday 14 March	CEO catch-up

Neil White

President – Wagait Shire Council  
March 2025

**Attachments**

There are no attachments with this report.

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

#### RECOMMENDATION

**That council receives and accepts the CEO's report for the period 12 February to 11 March 2025.**

**Moved:**

**Seconded:**

**Vote:**

#### COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
13/2/2025	LGANT HR Network	Update on HR and information sharing
14/2/2025	ICAC Nominated Recipients	Forum to discuss what is involved in being a nominated recipient
14/2/2025	CEO Belyuen/ Wagait S&R Manager	Meeting to discuss options for working with Belyuen and combining some activities for sport and rec.
18/2/2025	TERCC	Agency Updates
18/2/2025	Interview IWD	Interview for profile
19/2/2025	LGCSR	Catch up to discuss meeting on Monday 17/2 – How the project is progressing, next steps, role of working group
20/2/2025	Bombing of Darwin and surround area – service in Adelaide River	Service re bombing of Darwin and surrounding areas
24/2/2025	Lands Planning Acting Manager/WSC Works staff	Investigate drains with issues and discuss options for remediation
25/2/2025	NTEC	Meeting to discuss LG elections and what WSC can expect.
25/2/2025	LGANT Waste Network	Meeting to discuss waste programs and network with other Councils.
27/2/2025	Nexia Accountant	Meeting to work through some issues with Xero
4/3/2025	Bennett Architecture	To discuss council grounds masterplan consultation progress
5/3/2025	LGANT and LG CEOs	Forum to discuss where the LGANT Strategic Plan progress is at and an opportunity for CEOs to network and discuss any issues

6/3/2025	NT Sport & Recreation	Meeting to discuss where WSC is at with their Sport & Recreation program
6/3/2025	NT Bushfires / Kenbi Rangers / DLP / WSC Works Staff	Meeting to discuss the firebreaks and controlled burning around the WS boundary
7/3/2025	TOPROC	First TOPROC meeting or 2025

## STAFFING

- Sport and Active Recreation Manager:
  - Position has been filled, and we welcome aboard Nadene Marsh. We have been in discussions with Belyuen to investigate options on whether the two communities can work together on a program or if the preferred candidate should and can work in the two roles separately.
  - Sport & Rec Manager and Youth Officer went to Belyuen for their IWD activity on Monday 10/3/25
- Office Manager:
  - Interviews have been held, and the position has been offered to Toni Stanley who will commence on Wednesday 19/3/25

## PROJECTS

### Current Capital Projects and Procurement

1. ReDiscovery Hub for Sports Ground:
  - Project is completed and all funding spent.
2. Council Grounds Masterplan:
  - Fiona and Lanson – Bennett Architecture have met with the WSC CEO and President on two occasions to discuss options for the Council grounds masterplan.
  - The concept design plan with thinking ideas was sent out and only one item of feedback was received. To have a place where both women and men could do things separately with a kitchen where they could also have morning teas and have training etc in the same facility.
  - The plan moving forward is to:
    - 1) advertise concept plan and request feedback – 2 weeks
    - 2) Put out a survey to request feedback
    - 3) Put on the agenda for discussion at the community consultation meeting in April, report on feedback at April Council meeting; and
    - 4) Finalise the plan and complete project by the end of April
3. Electronic Sign:
  - Plans took longer than expected to be certified
  - Supplier is planning a trip over to Wagait to inspect site
  - Project is progressing

## GRANTS

### Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
NTSPCG – Suicide Prevention Gatherings	Acquittal Form	31/7/2024	In progress
Active Regional & Remote Communities	Progress Report	5/2/2025	In progress
Youth Vibe Holiday Grant Program	Acquittal Form	25/2/2025	In progress

#### Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	28/2/2025	Submitted

#### **SPORT AND RECREATION PROGRAM**

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
February 25	Yoga	8	16	24
February 25	Pilates	9	20	29
February 25	Seniors Morning Tea	13	13	26
February 25	Other Activities	7	14	21
	<b>TOTALS</b>	<b>37</b>	<b>63</b>	<b>100</b>

#### **Financial Implications**

*There are no financial implications associated with the recommendation of this report.*

#### **Attachments**

*Nil*

### **7.2 WORKS MANAGER’S REPORT FOR THE PERIOD**

**Action:** For Receiving and Noting

**Author:** Work’s Manager

#### **PURPOSE**

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

#### **RECOMMENDATION**

**That Council receives and notes the Works Manager’s report for the period 12 February 2025 to 12 March 2025.**

**Moved:**

**Seconded:**

**Vote:**

## Works Manager's Report for the period 12 February 2025 12 March 2025

<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"> <li>▪ Rowan Roberts PER Leave 14 February 2025</li> <li>▪ Mark Speechley Annual Leave 03 March to 18 March 2025</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>▪ A Workshop Safety Audit was conducted late last year and issues identified in this process are currently being addressed</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> <li>• Staff meeting with NT Bush Fire Brigade and Kenbi Rangers regarding Firebreaks and controlled burning around the estate boundary</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 12</li> <li>• Water Samples x 10</li> <li>• Grounds maintenance at Water Compound x 1</li> </ul>
<b>Actions</b>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 12</li> <li>• Barnacle Removeable from Jetty stairs and platforms ongoing</li> <li>• Grounds maintenance at Jetty Car Park x 2</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 8</li> <li>• Council bins in, out &amp; cleaned weekly x 40</li> <li>• Steel Bin Change over x 1</li> <li>• Skip Bins Change over x 2</li> <li>• Green Waste Burnt x 1</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x 2 ongoing</li> <li>• Dog Investigation ongoing</li> <li>• Dog Trap set up at Sports Ground</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>▪ Clearing of trees Sachse St/Erickson Crescent from Residents claiming poor vision when approaching Tee Intersections</li> <li>▪ Road &amp; Verge Maintenance</li> <li>▪ Replaced Traffic Delineators at Cox Drive and Dalmeny St</li> <li>▪ Potholes being filled and ongoing</li> <li>▪ Water over Road on Cox Drive water crossing signs put in place</li> <li>▪ Drains inspected by Staff and NT Government Winnal Crt, Erickson Cres and Cox Drive</li> <li>▪ Walkway Boardwalk at Baluria Beach Access removed and replaced with new material</li> <li>▪ Monitored weed chemical at Council office for residents to participate in the Gamba Program</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>▪ Isuzu Ute - back driver's side window broken Incident Report filled out</li> <li>▪ John Deere Front Deck Mower - fuel tank was taken out and drained due to contamination</li> </ul> <p><u>Sports Ground</u></p> <ul style="list-style-type: none"> <li>▪ Maintenance at Sports Ground x 2</li> <li>▪ International Women's Day held at Sports Ground 8/3/25</li> </ul>

## Financial Implications

There are no financial implications associated with the recommendation of this report.

## Attachments

There are no attachments with this report.

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To inform and update Council of the status of the financials to the end of December 2024.

#### RECOMMENDATION

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 28 February 2025.

**Moved:**

**Seconded:**

**Vote:**

#### Comments

Income:

- The Jetty Management contract is below budget as there has been no opportunity to reprice the contract during renewals
- The rates income has been adjusted to take into account the rates and waste pensioner rebates (\$18,900)
- the Jetty and Water management invoices not issued by February 28<sup>th</sup> have been accrued. (note the invoices were sent on March 6<sup>th</sup>)
- Operation Subsidy income for January and February (\$35,500) has been accrued, funds were subsequently received on March 11<sup>th</sup>.

Expenses:

- Due to the revaluation of assets in September 2024, depreciation is higher than originally budgeted. (Note: Depreciation is removed from financial EBITDA as it does not affect the financial stability of an organisation)
- Electricity costs continue to be higher than budget due to the issue with the solar inverter system.
- In February we commenced monthly amortisation of Annual Leave (\$24,000) and Long Service Leave (\$4,800)

In summary, the February data would suggest an average performance in the period. If similar patterns continue the outlook for the full year should remain positive with relatively low risk.

#### Attachments

*A copy of the Financial Reports is attached.*



## Certification by the CEO to the Council

<b>Council Name:</b>	WAGAIT SHIRE COUNCIL
<b>Reporting Period:</b>	1 July 2024 to 31 January 2025

That, to the best of the CEO's knowledge, information and belief:

**CEO Signed**

**Date Signed**

11/03/2025

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

## **Monthly Financial Reports**

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

## 1.1 Summary Income and Expenditure Report

Period: Year to Date February 2025

Account	Jul 24 - Feb 2025	Jul 24 - Feb 2025 Bdgt	Variance	Variance %	2025 Budget
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Total Contracts, Fees & Charges	93,731	138,336	-44,605	-32.24%	207,512
<b>Interest/Investment Income</b>					
Total Interest/Investment Income	14,414	50,000	-35,586	-71.17%	75,000
<b>Operating Grant Revenue</b>					
Total Operating Grant Revenue	220,086	233,332	-13,246	-5.68%	363,736
<b>Other Income</b>					
Total Other Income	1,392	1,600	-208	-12.98%	2,400
<b>Rates Income</b>					
Total Rates Income	275,761	275,027	734	0.27%	275,899
<b>Rental Income</b>					
Total Rental Income	4,173	4,464	-291	-6.52%	6,700
<b>Waste Management Income</b>					
Total Waste Management Income	143,118	143,732	-614	-0.43%	145,168
Grants - Special Purpose	224,020	181,272	42,748	23.58%	181,272
<b>Total Income</b>	<b>976,696</b>	<b>1,027,763</b>	<b>-51,067</b>	<b>-4.97%</b>	<b>1,257,687</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Total Administration - Bank Charges	1,469	1,136	333	29.27%	1,700
Total Administration - Memberships & Subscriptions	3,289	3,800	-511	-13.45%	4,700
Total Administration - Office Expenses	183,354	192,764	-9,410	-4.88%	216,150
Total Administration - Telephones & Communicator	3,189	4,000	-811	-20.26%	6,000
Total Contracts & Material Expenses	2,692	3,342	-650	-19.45%	5,000
Total Depreciation Expense	222,188	136,664	85,524	62.58%	205,000
Total Elected Member Allowances	19,125	30,416	-11,291	-37.12%	45,625
Total Elected Member Expenses and Professional C	5,024	15,336	-10,312	-67.24%	23,000
Total Employment Expenses	397,741	406,138	-8,397	-2.07%	614,359
Total Projects & Activities - WSC Contributions	5,424	8,332	-2,908	-34.91%	12,500
Total Repairs & Maintenance	21,472	27,656	-6,184	-22.36%	41,500
Total Services	12,614	10,340	2,274	21.99%	15,500
Total Vehicle & Plant Expenses	46,373	18,956	27,417	144.64%	28,439
Total Waste Management Expenses	63,132	90,736	-27,604	-30.42%	136,100
Councillor Extra Meeting or Activity	0	26,664	-26,664	-100.00%	40,000
<b>Total Less Operating Expenses</b>	<b>987,085</b>	<b>976,280</b>	<b>10,805</b>	<b>1.11%</b>	<b>1,395,573</b>
<b>Operating Surplus/Deficit</b>	<b>-10,389</b>	<b>51,483</b>	<b>-61,872</b>	<b>-120.18%</b>	<b>-137,886</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	2,597	2,597	0	0.00%	2,597
SP Consultants	23,942	23,942	0	0.00%	23,942
SP Entertainment	1,880	1,880	0	0.00%	1,880
SP Equipment	448	448	0	0.00%	448
SP Equipment Hire	795	795	0	0.00%	795
SP General Expenses	1,214	1,214	0	0.00%	1,214
SP Materials	2,027	2,027	0	0.00%	2,027
SP Prizes	72	72	0	0.00%	72
<b>Total Special Purpose Grant Expenses</b>	<b>32,975</b>	<b>32,975</b>	<b>0</b>	<b>0.00%</b>	<b>32,975</b>
Total Non-operating Expenses	62,339	0	62,339	0.00%	0
<b>Total Expense</b>	<b>1,049,423</b>	<b>51,483</b>	<b>997,940</b>	<b>1938.39%</b>	<b>-137,886</b>
<b>Net Operating Surplus/Deficit</b>	<b>-72,727</b>	<b>51,483</b>	<b>-113,406</b>	<b>-241.26%</b>	<b>-137,886</b>

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	-72,727	51,483	-113,406	-2	-137,886
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	222,188	136,664	85,524	1	205,000
<b>Total Non-cash Items</b>	<b>222,188</b>	<b>136,664</b>	<b>85,524</b>	<b>62.58%</b>	<b>205,000</b>
Less Additional Outflows					
Capital Expenditure	-90,795	0	90,795		
Borrowing Repayments (Principal Only)	-3,530	0	3,530		
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-94,325	0	94,325		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	-18,707	0	-18,707		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	-18,707	0	-18,707	0.00%	
<b>Net Operating Position</b>	<b>-113,033</b>	<b>0</b>	<b>75,618</b>	<b>0.00%</b>	

## 1.2 Detailed Income and Expenditure Report

Period: Year to Date January 2025

Account	Jul 2024-Feb 2025 25 Overall Budget		Variance	Variance % 025 Overall Budget	
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Contracts - Jetty Management	58,112.96	78,360.00	(20,247.04)	-25.84%	117,540.00
Contracts - Other (DIPL)	250.00	20,664.00	(20,414.00)	-98.79%	31,000.00
Contracts - Other (Power & Water)	0.00	664.00	(664.00)	-100.00%	1,000.00
Contracts - Water Management	34,077.34	37,448.00	(3,370.66)	-9.00%	56,172.00
Dog Registrations	1,290.90	1,200.00	90.90	7.58%	1,800.00
<b>Total Contracts, Fees &amp; Charges</b>	<b>93,731.20</b>	<b>138,336.00</b>	<b>(44,604.80)</b>	<b>-32.24%</b>	<b>207,512.00</b>
<b>Interest/Investment Income</b>					
Bank Interest Income	14,414.38	50,000.00	(35,585.62)	-71.17%	75,000.00
<b>Total Interest/Investment Income</b>	<b>14,414.38</b>	<b>50,000.00</b>	<b>(35,585.62)</b>	<b>-71.17%</b>	<b>75,000.00</b>
<b>Operating Grant Revenue</b>					
Grants - FAA General Purpose	12,385.00	11,248.00	1,137.00	10.11%	16,866.00
Grants - FAA Roads	65,701.00	46,584.00	19,117.00	41.04%	69,870.00
Grants - NT Operational	142,000.00	148,000.00	(6,000.00)	-4.05%	222,000.00
Grants - Sport & Rec Operational	0.00	27,500.00	(27,500.00)	-100.00%	55,000.00
<b>Total Operating Grant Revenue</b>	<b>220,086.00</b>	<b>233,332.00</b>	<b>(13,246.00)</b>	<b>-5.68%</b>	<b>363,736.00</b>
<b>Other Income</b>					
Misc income	1,392.32	1,600.00	(207.68)	-12.98%	2,400.00
<b>Total Other Income</b>	<b>1,392.32</b>	<b>1,600.00</b>	<b>(207.68)</b>	<b>-12.98%</b>	<b>2,400.00</b>
<b>Rates Income</b>					
Rates - Income	273,299.40	273,299.00	0.40	0.00%	273,299.00
Rates - Interest Income	1,276.45	1,064.00	212.45	19.97%	1,600.00
Rates - Less Pensioner Concession	(10,800.00)	0.00	(10,800.00)	0.00%	0.00
Rates - Pensioner Rebate	10,800.00	0.00	10,800.00	0.00%	0.00
Rates - Search income	1,185.49	664.00	521.49	78.54%	1,000.00
<b>Total Rates Income</b>	<b>275,761.34</b>	<b>275,027.00</b>	<b>734.34</b>	<b>0.27%</b>	<b>275,899.00</b>
<b>Rental Income</b>					
Rent - CEO House	3,309.12	3,464.00	(154.88)	-4.47%	5,200.00
Rent - Community Centre Income	863.64	1,000.00	(136.36)	-13.64%	1,500.00
<b>Total Rental Income</b>	<b>4,172.76</b>	<b>4,464.00</b>	<b>(291.24)</b>	<b>-6.52%</b>	<b>6,700.00</b>
<b>Waste Management Income</b>					
Waste Management - Additional Bin	1,200.00	1,200.00	0.00	0.00%	1,800.00
Waste Management - Hard Waste	1,050.04	1,664.00	(613.96)	-36.90%	2,500.00
Waste Management - Less Pensioner Concession	(8,100.00)	0.00	(8,100.00)	0.00%	0.00
Waste Management Levy	140,868.00	140,868.00	0.00	0.00%	140,868.00
Waste Management Pensioner Rebate	8,100.00	0.00	8,100.00	0.00%	0.00
<b>Total Waste Management Income</b>	<b>143,118.04</b>	<b>143,732.00</b>	<b>(613.96)</b>	<b>-0.43%</b>	<b>145,168.00</b>
Grants - Special Purpose	224,019.95	181,272.00	42,747.95	23.58%	181,272.00
<b>Total Income</b>	<b>976,695.99</b>	<b>1,027,763.00</b>	<b>(51,067.01)</b>	<b>-4.97%</b>	<b>1,257,687.00</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Bank Fees	441.45	336.00	105.45	31.38%	500.00
Merchant Fees	1,027.08	800.00	227.08	28.39%	1,200.00
<b>Total Administration - Bank Charges</b>	<b>1,468.53</b>	<b>1,136.00</b>	<b>332.53</b>	<b>29.27%</b>	<b>1,700.00</b>
<b>Administration - Memberships &amp; Subscriptions</b>					
LGANT/Membership	1,899.00	2,000.00	(101.00)	-5.05%	2,000.00
Subscriptions & Publications	1,390.07	1,800.00	(409.93)	-22.77%	2,700.00
<b>Total Administration - Memberships &amp; Subscriptions</b>	<b>3,289.07</b>	<b>3,800.00</b>	<b>(510.93)</b>	<b>-13.45%</b>	<b>4,700.00</b>
<b>Administration - Office Expenses</b>					
Advertising	1,598.05	2,800.00	(1,201.95)	-42.93%	4,200.00
Auditing	3,982.64	8,000.00	(4,017.36)	-50.22%	8,000.00
Cleaning	926.69	1,336.00	(409.31)	-30.64%	2,000.00
Consultant fees	28,132.03	23,336.00	4,796.03	20.55%	25,000.00
Donations [61110]	0.00	500.00	(500.00)	-100.00%	500.00
Fees, Licences & Charges	1,593.05	1,000.00	593.05	59.31%	1,500.00
Insurance	100,365.07	100,500.00	(134.93)	-0.13%	100,500.00
Interest Expense	1,588.25	3,700.00	(2,111.75)	-57.07%	5,550.00
IT Equipt. Maint & Support	2,734.13	5,200.00	(2,465.87)	-47.42%	7,800.00
IT Subscriptions & Licenses	14,620.91	12,000.00	2,620.91	21.84%	18,000.00
Meeting expenses	3,149.59	1,464.00	1,685.59	115.14%	2,200.00
Miscellaneous Expenses	521.51	0.00	521.51	0.00%	0.00
Postage	711.92	664.00	47.92	7.22%	1,000.00
Printing & Stationery	2,743.78	8,664.00	(5,920.22)	-68.33%	13,000.00
Safety Supplies & Equipment	466.98	2,264.00	(1,797.02)	-79.37%	3,400.00
Staff Amentities	1,237.98	1,000.00	237.98	23.80%	1,500.00
Travel & Accommodation	2,063.48	3,336.00	(1,272.52)	-38.15%	5,000.00
Valuation Costs	16,918.09	17,000.00	(81.91)	-0.48%	17,000.00
<b>Total Administration - Office Expenses</b>	<b>183,354.15</b>	<b>192,764.00</b>	<b>(9,409.85)</b>	<b>-4.88%</b>	<b>216,150.00</b>
<b>Administration - Telephones &amp; Communications</b>					
Mobiles	1,840.94	2,400.00	(559.06)	-23.29%	3,600.00
Office phone/fax/internet	617.56	936.00	(318.44)	-34.02%	1,400.00
Satellite	730.91	664.00	66.91	10.08%	1,000.00
<b>Total Administration - Telephones &amp; Communications</b>	<b>3,189.41</b>	<b>4,000.00</b>	<b>(810.59)</b>	<b>-20.26%</b>	<b>6,000.00</b>
<b>Contracts &amp; Material Expenses</b>					
Animal Management Charges [64600]	158.50	1,334.00	(1,175.50)	-88.12%	2,000.00
Contracts - Jetty Maintenance	13.65	1,336.00	(1,322.35)	-98.98%	2,000.00
Contracts - Water Management/Maintenance	1,282.30	336.00	946.30	281.64%	500.00
Contracts - Weeds & Fire Management	275.93	336.00	(60.07)	-17.88%	500.00
Other Contract expense	961.73	0.00	961.73	0.00%	0.00
<b>Total Contracts &amp; Material Expenses</b>	<b>2,692.11</b>	<b>3,342.00</b>	<b>(649.89)</b>	<b>-19.45%</b>	<b>5,000.00</b>
<b>Depreciation Expense</b>					
Depreciation expense	212,854.22	136,664.00	76,190.22	55.75%	205,000.00
Depreciation expense - ROU	9,333.36	0.00	9,333.36	0.00%	0.00
<b>Total Depreciation Expense</b>	<b>222,187.58</b>	<b>136,664.00</b>	<b>85,523.58</b>	<b>62.58%</b>	<b>205,000.00</b>
<b>Elected Member Allowances</b>					
Councillor Allowances	19,124.88	30,416.00	(11,291.12)	-37.12%	45,625.00
<b>Total Elected Member Allowances</b>	<b>19,124.88</b>	<b>30,416.00</b>	<b>(11,291.12)</b>	<b>-37.12%</b>	<b>45,625.00</b>
<b>Elected Member Expenses and Professional Development</b>					
Councillor Professional Development	3,025.35	13,336.00	(10,310.65)	-77.31%	20,000.00
Councillor Expenses	1,998.27	2,000.00	(1.73)	-0.09%	3,000.00
<b>Total Elected Member Expenses and Professional Development</b>	<b>5,023.62</b>	<b>15,336.00</b>	<b>(10,312.38)</b>	<b>-67.24%</b>	<b>23,000.00</b>
<b>Employment Expenses</b>					
HR Service Fee [61146]	631.00	0.00	631.00	0.00%	0.00

Staff Recruitment Expenses	0.00	500.00	(500.00)	-100.00%	500.00
Staff Relocation	0.00	3,000.00	(3,000.00)	-100.00%	3,000.00
Staff Training	3,959.67	3,336.00	623.67	18.70%	5,000.00
Staff Uniforms & Safety	1,022.27	500.00	522.27	104.45%	500.00
Superannuation	35,635.04	38,800.00	(3,164.96)	-8.16%	58,202.00
Wages - Allowances - First aid	659.88	1,976.00	(1,316.12)	-66.61%	1,976.00
Wages - Allowances - Travel	1,767.71	1,334.00	433.71	32.51%	2,000.00
Wages - Annual Leave expense	24,000.00	24,232.00	(232.00)	-0.96%	36,348.00
Wages - Long Service leave expense	4,800.00	4,928.00	(128.00)	-2.60%	7,389.00
Wages & Salaries	325,265.18	327,532.00	(2,266.82)	-0.69%	499,444.00
<b>Total Employment Expenses</b>	<b>397,740.75</b>	<b>406,138.00</b>	<b>(8,397.25)</b>	<b>-2.07%</b>	<b>614,359.00</b>
<b>Projects &amp; Activities - WSC Contributions</b>					
Activities - ANZAC Day WSC contribution	0.00	664.00	(664.00)	-100.00%	1,000.00
Activities - Community	3,382.87	3,000.00	382.87	12.76%	4,500.00
Activities - Community Fund	605.04	3,336.00	(2,730.96)	-81.86%	5,000.00
Activities - Seniors WSC contribution	820.09	664.00	156.09	23.51%	1,000.00
Activities - Sport & Rec WSC Contribution	615.52	668.00	(52.48)	-7.86%	1,000.00
<b>Total Projects &amp; Activities - WSC Contributions</b>	<b>5,423.52</b>	<b>8,332.00</b>	<b>(2,908.48)</b>	<b>-34.91%</b>	<b>12,500.00</b>
<b>Repairs &amp; Maintenance</b>					
R&M CEO House	400.00	1,664.00	(1,264.00)	-75.96%	2,500.00
R&M Community Centre	218.67	2,000.00	(1,781.33)	-89.07%	3,000.00
R&M Garden & Ground	2,104.23	2,664.00	(559.77)	-21.01%	4,000.00
R&M Office	2,991.81	2,000.00	991.81	49.59%	3,000.00
R&M Office equipment	16.73	1,000.00	(983.27)	-98.33%	1,500.00
R&M Road Repair & Maintenance	11,098.02	8,000.00	3,098.02	38.73%	12,000.00
R&M Sports Ground	1,286.15	1,336.00	(49.85)	-3.73%	2,000.00
R&M Townsite	721.50	4,664.00	(3,942.50)	-84.53%	7,000.00
R&M Workshop	828.09	2,000.00	(1,171.91)	-58.60%	3,000.00
Road Signage	0.00	664.00	(664.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	1,807.02	1,664.00	143.02	8.59%	2,500.00
<b>Total Repairs &amp; Maintenance</b>	<b>21,472.22</b>	<b>27,656.00</b>	<b>(6,183.78)</b>	<b>-22.36%</b>	<b>41,500.00</b>
<b>Services</b>					
Services - Animal Management	15.27	336.00	(320.73)	-95.46%	500.00
Services - Electricity	6,388.04	4,336.00	2,052.04	47.33%	6,500.00
Services - Gas Supplies	38.18	332.00	(293.82)	-88.50%	500.00
Services - Pest Control	1,660.00	1,336.00	324.00	24.25%	2,000.00
Services - Water & Sewerage	4,512.11	4,000.00	512.11	12.80%	6,000.00
<b>Total Services</b>	<b>12,613.60</b>	<b>10,340.00</b>	<b>2,273.60</b>	<b>21.99%</b>	<b>15,500.00</b>
<b>Vehicle &amp; Plant Expenses</b>					
Fuel CEO	2,824.09	2,666.00	158.09	5.93%	4,000.00
Fuel Plant and Machinery	2,876.90	2,800.00	76.90	2.75%	4,200.00
Fuel Works Truck	816.27	1,200.00	(383.73)	-31.98%	1,800.00
Fuel Works Ute	2,660.80	2,666.00	(5.20)	-0.20%	4,000.00
Assets < \$5000 P&E F&F	2,972.09	0.00	2,972.09	0.00%	0.00
R&M Plant & Machinery	7,862.13	4,800.00	3,062.13	63.79%	7,200.00
R&M Vehicles	3,551.33	2,664.00	887.33	33.31%	4,000.00
Registrations - Plant & Machinery	467.20	1,384.00	(916.80)	-66.24%	2,075.00
Registrations - Vehicles	3,477.30	776.00	2,701.30	348.11%	1,164.00
Vehicle Leasing Costs	18,865.06	0.00	18,865.06	0.00%	0.00
<b>Total Vehicle &amp; Plant Expenses</b>	<b>46,373.17</b>	<b>18,956.00</b>	<b>27,417.17</b>	<b>144.64%</b>	<b>28,439.00</b>
<b>Waste Management Expenses</b>					
Hard Waste Collection	14,573.17	26,400.00	(11,826.83)	-44.80%	39,600.00
R&M Green Waste Compound	0.00	3,336.00	(3,336.00)	-100.00%	5,000.00
R&M Hard Waste Compound	743.65	336.00	407.65	121.32%	500.00
Regular Bin Collection	47,815.10	60,664.00	(12,848.90)	-21.18%	91,000.00
<b>Total Waste Management Expenses</b>	<b>63,131.92</b>	<b>90,736.00</b>	<b>(27,604.08)</b>	<b>-30.42%</b>	<b>136,100.00</b>
Councillor Extra Meeting or Activity	0.00	26,664.00	(26,664.00)	-100.00%	40,000.00
<b>Total Less Operating Expenses</b>	<b>987,084.53</b>	<b>976,280.00</b>	<b>10,804.53</b>	<b>1.11%</b>	<b>1,395,573.00</b>
<b>Operating Profit</b>	<b>(10,388.54)</b>	<b>51,483.00</b>	<b>(61,871.54)</b>	<b>-120.18%</b>	<b>(137,886.00)</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	3,620.16	0.00	3,620.16	0.00%	0.00
SP Consultants	700.00	0.00	700.00	0.00%	0.00
SP Contractors	49,353.27	0.00	49,353.27	0.00%	0.00
SP Entertainment	1,958.06	0.00	1,958.06	0.00%	0.00
SP Equipment	448.18	0.00	448.18	0.00%	0.00
SP Equipment Hire	795.31	0.00	795.31	0.00%	0.00
SP General Expenses	1,237.69	0.00	1,237.69	0.00%	0.00
SP Materials	3,955.99	0.00	3,955.99	0.00%	0.00
SP Prizes	270.16	0.00	270.16	0.00%	0.00
<b>Total Special Purpose Grant Expenses</b>	<b>62,338.82</b>	<b>0.00</b>	<b>62,338.82</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Non-operating Expenses</b>	<b>62,338.82</b>	<b>0.00</b>	<b>62,338.82</b>	<b>0.00%</b>	<b>0.00</b>
<b>Net Profit</b>	<b>(72,727.36)</b>	<b>51,483.00</b>	<b>(124,210.36)</b>	<b>-241.26%</b>	<b>(137,886.00)</b>

### 1.3 Capital Expenditure and Funding Report to February 2025

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	
Buildings	ReDiscovery Centre	75,000	
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>393,256</b>	<b>0</b>

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	
	WRM #2 21-22	75,000	
	WRM #3 22-23	393,256	<b>0</b>
	WRM #4 23-24	69,167	0
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>		<b>280,656</b>	<b>0</b>

## 1.4 Operational & Capital Grants Report to February 2025

### Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
<b>Capital Grants</b>											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Wd	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	69,167	5,833	0
			<b>Sub-total</b>	<b>793,802</b>	<b>205,435</b>	<b>598,272</b>	<b>0</b>	<b>793,802</b>	<b>387,423</b>	<b>420,560</b>	<b>15,841</b>
<b>Operational Grants</b>											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,595	5,520	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	8,006	1,994	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	22,000	22,000	0	22,000	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	1,870	1,398	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	0	0	0	55,000	55,000	15,993	39,007	0
DTBI	Tourism Town Asset Program R4	Tourism Town Asset Program	30/06/2025	0	0	0	3,813	7,625	9,659	-2,034	3,812
	Australia Day 2025	Australia Day	30/06/2025	0	0	0	2,350	2,350	2,483	-133	0
				<b>45,383</b>	<b>8,342</b>	<b>9,773</b>	<b>29,618</b>	<b>49,733</b>	<b>18,761</b>	<b>30,972</b>	<b>0</b>
			<b>TOTAL</b>	<b>839,185</b>	<b>213,777</b>	<b>608,045</b>	<b>29,618</b>	<b>843,535</b>	<b>406,184</b>	<b>451,532</b>	<b>15,841</b>

## 1.5 Balance Sheet as at 31st February 2025

Account	28-Feb-25	30 June 2024
<b>Assets</b>		
<b>Bank</b>		
Bendigo Investment Acc	525,250.00	525,250.00
CBA Cheque Account - Operational	48,496.91	116,007.62
CBA Cheque Account - SP Grants	448,035.62	194,292.81
CBA Credit Card Main	9,723.61	0.00
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Online Saver	0.00	0.01
CBA Online Saver - SP Grants	0.00	0.02
CBA Transaction Account	74,969.93	466,954.16
<b>Total Bank</b>	<b>2,106,476.07</b>	<b>2,302,504.62</b>
<b>Current Assets</b>		
Accrued interest	0.00	4,115.00
Councillor Payment control account	(2,062.50)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	9,278.70	0.00
Rates Debtors Account	61,620.68	8,835.32
Rates Payment Control Account	1,647.29	(75.00)
Sundry Debtors	68,740.08	0.00
Trade Debtors [11405]	17,433.91	16,907.30
<b>Total Current Assets</b>	<b>153,388.16</b>	<b>26,512.62</b>
<b>Fixed Assets</b>		
Buildings Accum Dep	(66,258.09)	(0.23)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(24,732.67)	(0.04)
Motor Vehicles at Cost	324,156.19	269,537.21
Office Equip & Furn at Cost	27,869.74	27,869.74
Office Equip Furn Accum Depn.	(6,732.06)	0.04
Plant & Equipment at Cost	279,168.41	262,547.16
Plant & Equipm Accum Dep	(54,286.24)	(0.03)
Sports Ground Accum Dep	(31,512.06)	0.00
Sports Ground at Cost	364,631.77	339,598.68
<b>Total Fixed Assets</b>	<b>2,548,256.17</b>	<b>2,635,503.71</b>
<b>Non-current Assets</b>		
Asset Clearing Account	0.00	0.00
Expenses Recognised in Advance	10,894.76	0.00
Inf Roads & Paths at Cost	1,065,123.08	921,675.20
Infr Roads & Path Accum Depn.	(611,054.31)	(581,720.95)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(64,822.41)	(55,489.05)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	180,725.72	161,194.93
<b>Total Non-current Assets</b>	<b>1,441,169.84</b>	<b>1,305,963.13</b>
<b>Total Assets</b>	<b>6,249,290.24</b>	<b>6,270,484.08</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accrued Expenses	0.00	24,050.00
CBA CC - Neil White	201.71	0.00
CBA CC - Rowan Roberts	7,615.52	19.70
CBA CC - Virginia Boon	10,930.53	507.00
CBA Credit Card Main	80,000.00	3,459.00
Creditors Retention Account	6,997.69	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Grants in advance	417,866.00	415,000.00
GST	(51,675.27)	(14,077.28)
PAYG Withholding Payable	32,968.00	6,304.00
Provision for Annual Leave	79,804.25	55,804.25
Provision for Long Service Leave	34,929.73	30,129.73
Rounding	(0.02)	0.03
Super Payable	13,403.81	4,267.77
Trade Creditors	37,938.82	23,787.77
Unexpended Grant Liability	59,609.66	193,045.25
<b>Total Current Liabilities</b>	<b>755,007.42</b>	<b>773,711.90</b>
<b>Non-current Liabilities</b>		
Bank Loans	70,238.00	0.00
Non-current Lease Liabilities	45,283.00	45,283.00
<b>Total Non-current Liabilities</b>	<b>115,521.00</b>	<b>45,283.00</b>
<b>Total Liabilities</b>	<b>870,528.42</b>	<b>818,994.90</b>
<b>Net Assets</b>	<b>5,378,761.82</b>	<b>5,451,489.18</b>
<b>Equity</b>		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	(72,727.36)	89,098.09
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	390,433.88	301,335.79
Roads Renewal Project Reserve	450,000.00	450,000.00
<b>Total Equity</b>	<b>5,378,761.82</b>	<b>5,451,489.18</b>

**1.5 Member and CEO Council Credit Card Transactions**

For the period 1 February 2025 to 28 February 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
<b>CBA CC - Neil White</b>					
20 Feb 2025	Payment: Roma Bar	0.00	33.32	(33.32)	NT
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	33.32	0.00	0.00	NT
<b>Total CBA CC - Neil White</b>		<b>33.32</b>	<b>33.32</b>	<b>0.00</b>	
<b>CBA CC - Rowan Roberts</b>					
05 Feb 2025	Payment: Berry Springs Home Hardware	0.00	37.57	(37.57)	NT
06 Feb 2025	Payment: Caltex Berry Springs	0.00	95.27	(132.84)	NT
07 Feb 2025	Payment: Microsoft	0.00	123.42	(256.26)	Interstate/Overseas
10 Feb 2025	Payment: Microsoft	0.00	138.60	(394.86)	NT
17 Feb 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(413.55)	Interstate/Overseas
17 Feb 2025	Payment: Adobe Systems Incorporated	0.00	35.99	(449.54)	Interstate/Overseas
25 Feb 2025	Payment: Sealink	0.00	30.30	(479.84)	NT
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	1,252.07	0.00	772.23	NT
26 Feb 2025	Payment: RSEA Pty Ltd	0.00	69.98	702.25	NT
27 Feb 2025	Payment: Mailchimp	0.00	20.68	681.57	NT
27 Feb 2025	Payment: The Big Mower	0.00	23.80	657.77	NT
27 Feb 2025	Payment: Darwin Bolt Supplies	0.00	184.70	473.07	NT
27 Feb 2025	Payment: Shamrock Chemicals	0.00	212.00	261.07	NT
27 Feb 2025	Payment: Bunnings	0.00	873.20	(612.13)	NT
<b>Total CBA CC - Rowan Roberts</b>		<b>1,252.07</b>	<b>1,864.20</b>	<b>(612.13)</b>	
<b>CBA CC - Virginia Boon</b>					
03 Feb 2025	Payment: News PTY LTD	0.00	20.00	(20.00)	NT
18 Feb 2025	Payment: Woolworths	0.00	69.55	(89.55)	NT
18 Feb 2025	Payment: TR Telecom	0.00	201.00	(290.55)	NT
19 Feb 2025	Payment: Sealink	0.00	114.53	(405.08)	NT
21 Feb 2025	Payment: Caltex Berry Springs	0.00	105.81	(510.89)	NT
24 Feb 2025	Payment: Malware Bytes	0.00	87.99	(598.88)	NT
24 Feb 2025	Payment: MVR VEHICLE REGO	0.00	301.00	(899.88)	NT
24 Feb 2025	Payment: EG Group	0.00	133.67	(1,033.55)	NT
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	2,781.94	0.00	1,748.39	NT
27 Feb 2025	Payment: Officeworks	0.00	83.86	1,664.53	NT
<b>Total CBA CC - Virginia Boon</b>		<b>2,781.94</b>	<b>1,117.41</b>	<b>1,664.53</b>	
<b>CBA Credit Card Main</b>					
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	0.00	2,781.94	(2,781.94)	NT
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	0.00	33.32	(2,815.26)	NT
25 Feb 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	0.00	1,252.07	(4,067.33)	NT
<b>Total CBA Credit Card Main</b>		<b>0.00</b>	<b>4,067.33</b>	<b>(4,067.33)</b>	
<b>Total</b>		<b>4,067.33</b>	<b>7,082.26</b>	<b>(3,014.93)</b>	

## 1.7 Statement of Cash Flows

For the 8 months ended 28 February 2025

<b>Account</b>	<b>Jul 2024-Feb 2025</b>
<b>Operating Activities</b>	
Receipts from customers	986,870.54
Payments to suppliers and employees	(949,184.16)
Cash receipts from other operating activities	(9,145.18)
<b>Net Cash Flows from Operating Activities</b>	<b>28,541.20</b>
<b>Investing Activities</b>	
Proceeds from sale of property, plant and equipment	49,000.00
Payment for property, plant and equipment	(96,273.32)
Other cash items from investing activities	(252,276.89)
<b>Net Cash Flows from Investing Activities</b>	<b>(299,550.21)</b>
<b>Financing Activities</b>	
Other cash items from financing activities	(19,781.60)
<b>Net Cash Flows from Financing Activities</b>	<b>(19,781.60)</b>
<b>Net Cash Flows</b>	<b>(290,790.61)</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,298,518.92
Net change in cash for period	(290,790.61)
Cash and cash equivalents at end of period	2,007,728.31

## 1.8 Notes on Cash, Debtors & Creditors as at 31st January 2025

### Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/06/2023	525,250	5.01%	11/03/2025
1 (b) CBA	11/06/2023	1,000,000	4.89%	11/03/2025
<b>Total Investments</b>		<b>1,525,250</b>		

	Current Asset Ratio
Current Assets	\$ 2,259,864
Current Liabilities	\$ 755,007
Current Assets Ratio	<b>\$ 2.99</b>

### Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	0.00	3,593.91	0.00	0.00	0.00	3,593.91
Cox Country Club	0.00	0.00	0.00	0.00	540.00	540.00
Department of Logistics and Infrastructure	0.00	7,465.00	275.00	0.00	0.00	7,740.00
Member for Daly - Dheran young	0.00	0.00	500.00	0.00	0.00	500.00
Michael Collins	70.00	0.00	0.00	0.00	0.00	70.00
Power Water	0.00	0.00	0.00	4,070.00	760.00	4,830.00
ST Thibodeaux	0.00	0.00	0.00	0.00	0.00	0.00
Thompson & Associates	80.00	0.00	0.00	0.00	0.00	80.00
Tschirpig Conveyancing	0.00	80.00	0.00	0.00	0.00	80.00
<b>Total</b>	<b>150.00</b>	<b>11,138.91</b>	<b>775.00</b>	<b>4,070.00</b>	<b>1,300.00</b>	<b>17,433.91</b>
						17,433.91
						Check

### Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Bennett Architecture	10,624.52	0.00	0.00	0.00	0.00	10,624.52
Berry Springs Hardware	0.00	0.00	0.00	0.00	4.95	4.95
Fleetcare	2,254.35	0.00	0.00	0.00	0.00	2,254.35
harvey distribution	171.98	0.00	0.00	0.00	0.00	171.98
Marnie Jay	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Optus	389.49	0.00	0.00	0.00	0.00	389.49
Sim Latham Carpentry	0.00	0.00	0.00	0.00	10,206.62	10,206.62
St John	0.00	0.00	0.00	0.00	(190.00)	(190.00)
TR Telecom	0.00	0.00	0.00	0.00	201.00	201.00
Veolia Environmental Services	9,106.36	0.00	0.00	0.00	0.00	9,106.36
Woolworths	69.55	0.00	0.00	0.00	0.00	69.55
<b>Total</b>	<b>22,616.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,322.57</b>	<b>37,938.82</b>
						\$ 37,938.82
						Check

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTAL

**Action:** For Decision

**Author:** CEO

**PURPOSE**

For Council to approve the funding acquittal for the Waste and Resource Management (WaRM) program.

**RECOMMENDATION**

**That Council:**

- a) receives and notes the report entitle Waste and Resource Management Funding Acquittal; and
- b) approves the acquittal for the Waste and Resource Management (WaRM) program for the funding received for 2023-24 WaRM #4 totalling \$75,000.

**Moved:**

**Seconded:**

**Vote:**

**BACKGROUND**

At Council’s special meeting in December Council approved the WaRM #2 and #3 funding acquittal for the amount of \$124,117.50.

The WaRM # 2, 3 & 4 funding was approved for the programs as per the table below, Resolution # 2024/271:

<i>Funding Body</i>	<i>Project Name</i>	<i>WSC Project Allocated To</i>	<i>Amount</i>	<i>Spent to Date</i>	<i>Balance</i>
DLG - CMC	WaRm #2 (2021-22)	Re-Discovery Hub	\$49,117.50	\$49,117.50	\$ 0.00
DLG - CMC	WaRm #3 (2022-23)	Re-Discovery Hub	\$75,000	\$75,000	\$ 0.00
<b>Total acquitted for 2022-23 – Resolution # 2024/271</b>				<b>\$124,117.50</b>	<b>\$0.00</b>
DLG – CMC	WaRM #4 (2023-24)	Re-Discovery Hub	\$75,000	\$64,936.61	\$10,063.39
<b>TOTAL spent on project to Dec 2024</b>				<b>\$189,054.11</b>	<b>\$10,063.39</b>

To date, the following totals have been spent on this project:

- WaRM #2                   \$ 49,117.50
- WaRM #3                   \$ 75,000.00
- WaRM #4                   \$ 75,000.00
- Other Funds               \$ 6,105.00
- **TOTAL**                   **\$205,222.50**

**Financial Implications**

Financial implications identified as a result of this report are as advised.

**Attachments**

A copy of the funding acquittal is attached with this report.

# Wagait Shire Council

## Acquittal of Waste and Resource Management (WaRM) grant 2023-24

File Number:

**Purpose of Grant:** *(Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)*

**Waste Management Strategy attached:**  N/A  Yes  No

**Purchases were in accordance with the Northern Territory Buy Local Plan:**  Yes  No  
*(If no please provide an explanation with this acquittal)*

### INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 28 FEBRUARY 2025

Waste and Resource Management grant 2023-24	\$ 75,000.00 <u>(ex GST)</u>
Other income	<u>\$0.00</u>
Total income	<u>\$75,000.00</u>
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable ) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	<u>\$81,105.00</u>
Total Expenditure	<u>\$81,105.00</u>
Surplus/(Deficit)	<u>(\$6,105.00)</u>

**IS THE PROJECT COMPLETE:**  Yes  No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: VIRGINYA BOON

13/03/2025

Laid before the Council at a meeting held on 17/03/2025 Copy of minutes attached.

CEO or CFO: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

### DEPARTMENTAL USE ONLY

Grant amount correct:  Yes  No

Expenditure conforms to purpose:  Yes  No

Waste Management Strategy - copy supplied:  N/A  Yes  No

Goods/Services - Bought from Territory Enterprise:  Yes  No

Minutes checked:  Yes  No

Balance of funds to be acquitted: \_\_\_\_\_

Date next acquittal due: \_\_\_\_/\_\_\_\_/\_\_\_\_

**ACQUITTAL ACCEPTED:**  Yes  No

Acquittal checked by: \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_

Celia Hill, Manager Grants Program

\_\_\_\_\_/\_\_\_\_/\_\_\_\_

## **9.2 TOP END REGIONAL ORGANISATION OF COUNCILS (TOPROC) – REQUEST FROM THE LOCAL GOVERNMENT ASSOCIATION NT (LGANT)**

### **PURPOSE**

To seek a formal decision from Council regarding the approval of LGANT's request to renew their membership with TOPROC.

### **RECOMMENDATION**

**That Council:**

- a) receives and notes the report on the TOPROC request from LGANT; and**
- b) does / does not approve the request from LGANT to renew their membership with TOPROC.**

**Moved:**

**Seconded:**

**Vote:**

### **BACKGROUND**

TOPROC recently received correspondence from the Local Government Association of the Northern Territory (LGANT), indicating their desire to renew their membership with the organisation. In response, TOPROC convened its first meeting of 2025 on Friday, 7 March, at the Lichfield Shire Office. During the meeting, the matter of LGANT's membership renewal was discussed in detail. It was decided that each member of TOPROC would seek a formal decision from their respective councils regarding the renewal, with the decision to be made by council resolution.

### **Financial Implications**

There are no financial implications identified with this report.

### **Attachments**

A copy of the letter from LGANT is tabled.

31 January 2025

Mayor Doug Barden  
Litchfield Council  
Chair TOPROC

doug.barden@litchfield.nt.gov.au

Dear Mayor Barden,

### RENEWED RELATIONSHIP: TOPROC and LGANT

I am writing to you in your capacity as the new Chair of the Top End Regional Organisation of Councils (TOPROC). LGANT would like to renew its membership with TOPROC and through this, rebuild our relationship by hearing firsthand the issues facing Top End councils, offering support, collaborating on issues, and reducing duplication of effort.

Past TOPROC meeting documents provide examples of the support LGANT was able to provide as a TOPROC associate member.

The earliest records we have on file of LGANT's membership, are the TOPROC 26 September 2013 meeting actions that included the following:

- Item 1.8 Invite CEO LGANT to next meeting to discuss their work on Waste Management
- Item 1.10 LGANT Waste Management policies will be provided to the secretariat to be distributed to TOPROC members
- Item 2.5 LGANT to research how other LG associations have dealt with fracking
- Item 3.4 LGANT will write a letter to the Chief Minister requesting online voting
- Item 3.3 Power & Water Corp new service charges. Escalate this to LGANT as Territory wide issue. LGANT to advocate on behalf of Councils
- Item 4.6 The CEO of LGANT to be invited to future TOPROC meetings.

Minutes from the same meeting under Item 6 (LGANT Report) includes the comment that *"Everyone agreed it was very beneficial having Tony from LGANT attend TOPROC meetings."*

The TOPROC minutes from 17 December 2020 provide another example of LGANT, as an associate member of TOPROC, being able to support TOPROC member councils under Item 9.1.1 (Federal Government Payments) where City of Palmerston advised that there had been issues with the payments from the Federal Government for cyclones. The agreed action was for TOPROC and LGANT to jointly write to the department.

The records we have indicate that the collaborative relationship between TOPROC and LGANT was active until June 2021 where the TOPROC minutes record LGANT attending as an associate member. Item 8.7 (LGANT Report) provided an opportunity for TOPROC members to be updated on issues that

LGANT was working on. These updates would have allowed for input from TOPROC members to ensure that the voice of Top End councils as a collective were considered by LGANT.

The LGANT Board and staff have a combined wealth of knowledge of the local government sector and current issues – similar to TOPROC members. LGANT is also well connected to the Australian Local Government Association's (ALGA) various networks and can leverage information from other jurisdictions to support policy development and advocacy efforts.

Working together in a more collaborative fashion can only benefit the sector. There are examples of strong relationships between ROCs and local government associations in other jurisdictions; for example, in New South Wales the ROCs are associate members of the Local Government Association of NSW (LGNSW). LGANT's renewed membership and attendance at meetings would provide TOPROC members with increased visibility of the work LGANT is undertaking - and vice-versa - so that both parties can make more informed decisions. It would be great to see, for example, TOPROC submitting motions to the LGANT general meetings for the benefit all NT member councils.

We trust that you can appreciate the benefits of working collaboratively with LGANT and that the TOPROC members consider renewing our associate membership favourably. If you would like to discuss this matter further, please contact our CEO, Mary Watson at [mary.watson@lgant.asn.au](mailto:mary.watson@lgant.asn.au) or at 0417 864 183.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'KV', with a long horizontal stroke extending to the right.

Hon. Kon Vatskalis  
**President LGANT**

## 9.3 TOP END REGIONAL ORGANISATION OF COUNCILS (TOPROC) – MEMORANDUM OF AGREEMENT

### PURPOSE

To request a formal decision from the Council regarding their approval to sign the Memorandum of Agreement for Wagait Shire Council's participation in TOPROC, as well as the preferred model for its role as a collaborative body of Local Government.

### RECOMMENDATION

That Council:

- a) receives and notes the report on the TOPROC Memorandum of Agreement;
- b) agrees to Model 2 for TOPROC's common remit; and
- c) does / does not approve the signing of the agreement.

Moved:

Seconded:

Vote:

### BACKGROUND

At TOPROC's recently held meeting an agenda item included "Review of TOPROC Terms of Reference" with the purpose stating, *to review the current Terms of Reference (ToR) and propose a more focused and practical approach to the groups operations in alignment with the evolving needs and priorities of member council.*

The recommendations were that TOPROC endorse the following:

- **Refine Focus Areas:**
  - Review and update the ToR, focussing on areas aligned with the evolving needs of member councils.
- **Solicit Member Input:**
  - Ask each member council to identify priority issues for discussion at quarterly meetings.
- **Strengthen Networking:**
  - Focus on enhancing networking opportunities and regional collaboration.
- **Discontinue Outdated Focus Areas:**
  - Remove the previous strategic areas from the 2015 Regional Development Plan.
- **Ongoing Feedback:**
  - Encourage continuous input from councils to ensure the group remains relevant and effective.

The two models proposed are below and after a discussion at the meeting, the preferred model is Model 2:

#### Model 1

Regional Organisation of Councils (ROC) groups typically serve as collaborative bodies for local governments within a specific geographic region. Their common remit includes:

1. **Advocacy & Representation** – Acting as a collective voice to advocate for regional priorities, funding, and policy changes with state and federal governments.
2. **Resource Sharing & Efficiency** – Facilitating joint procurement, shared services, and cooperative initiatives to improve cost efficiency and service delivery.
3. **Strategic Regional Planning** – Coordinating land use, infrastructure, and economic development strategies to benefit the broader region.

4. **Capacity Building & Best Practice** – Providing training, workshops, and knowledge-sharing opportunities to enhance local government capabilities.
5. **Community & Economic Development** – Supporting initiatives that improve social, cultural, and economic outcomes for the region.
6. **Disaster Resilience & Environmental Management** – Coordinating regional responses to emergencies, climate adaptation, and sustainability initiatives.

ROCs vary in structure and function, but their overarching aim is to strengthen collaboration among councils to address common regional challenges.

#### Model 2

Some Regional Organisation of Councils (ROCs) primarily function as networking forums rather than formal decision-making or service-delivery bodies. These ROCs focus on:

- **Facilitating Information Sharing** – Providing a platform for council representatives to discuss common issues, challenges, and opportunities.
- **Building Relationships** – Strengthening connections between councils to encourage collaboration on shared interests.
- **Professional Development** – Hosting workshops, guest speakers, and knowledge-sharing sessions to support council staff and elected members.
- **Policy Discussion** – Informally discussing government policies, legislative changes, and emerging trends affecting local government.

In these cases, the ROC does not undertake joint procurement, advocacy, or service delivery but instead serves as a forum for regional dialogue and cooperation. Some ROCs may also evolve over time from networking forums into more structured entities with advocacy or service-sharing functions.

#### **Financial Implications**

There are no financial implications identified with this report.

#### **Attachments**

A copy of the draft Memorandum of Agreement is attached with this report.

**MEMORANDUM OF AGREEMENT  
TOP END REGION OF COUNCILS (TOPROC)**

This Memorandum of Agreement ("MOA") is made and entered into on this \_\_\_ day of \_\_\_\_\_, 2025, by and between the following local government councils ("Member Councils"):

- Wagait Shire Council
- Belyuen Community Government Council
- Coomalie Community Government Council
- Tiwi Islands Regional Council
- City of Darwin
- City of Palmerston
- Litchfield Council

**1. PURPOSE**

The purpose of this MOA is to establish the Top End Region of Councils (TOPROC) as a collaborative forum where Member Councils may share council business-related experiences and challenges, and seek feedback and advice from other Member Councils. The primary objective of TOPROC is to provide a networking forum for information sharing to enhance local governance, service delivery, and regional cooperation.

**2. OBJECTIVES**

TOPROC will serve as a platform to:

- (a) Facilitate open and constructive discussions on matters relevant to local government administration and community service delivery.
- (b) Encourage cooperation and knowledge sharing between Member Councils.
- (c) Provide a forum to identify common challenges and explore potential solutions.
- (d) Support regional collaboration on issues of mutual interest.

**3. GOVERNANCE**

- (a) Membership: All signatory councils shall be recognised as Member Councils of TOPROC.
- (b) Meetings: TOPROC shall convene meetings at regular intervals as agreed by Member Councils.
- (c) Chairing: Meetings shall be chaired on a rotational basis by representatives from the Member Councils.
- (d) Decision-Making: TOPROC operates as an advisory and networking forum. Decisions or recommendations made by the forum shall not be binding on Member Councils unless expressly agreed upon by all parties in a separate agreement.

**4. TERM AND REVIEW**

- (a) This MOA shall take effect upon the date of the last signature and shall remain in effect until terminated by mutual agreement of all Member Councils.
- (b) This MOA may be reviewed and amended as necessary by consensus of the Member Councils.

**5. GENERAL PROVISIONS**

- (a) This MOA does not create any legally binding obligations, financial commitments, or liabilities on the part of any Member Council.
- (b) Any Member Council may withdraw from this MOA by providing written notice to the other Member Councils.

**SIGNED for and on behalf of:**

**Wagait Shire Council**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Belyuen Community Government Council**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Coomalie Community Government Council**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Tiwi Islands Regional Council**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**City of Darwin**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**City of Palmerston**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Litchfield Council**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**END OF AGREEMENT**

## 9.4 LGANT GENERAL MEETING AND CALL FOR MOTIONS

### PURPOSE

To seek a decision from the Council on whether they wish to submit a motion for consideration by LGANT, for inclusion in the agenda of their general meeting, regarding issues related to governance, policy position, and/or advocacy.

### RECOMMENDATION

That Council:

- a) receives and notes the report on the LGANT General Meeting and call for motions; and
- b) does / does not wish to submit any motions for consideration to the GM agenda.

Moved:

Seconded:

Vote:

### BACKGROUND

Council received correspondence from LGANT in February providing notice of the LGANT general meeting to be held in Katherin on 2 May 2025 and to call for motions to be considered for business at this meeting. Other important information regarding motions includes:

- Only one issue per motion (to be discussed with LGANT prior to submission)
- Motions need to be approved by resolution of the Local Government Council prior to submission to LGANT
- If there is not enough information LGANT has the discretion to not accept the motion.

### Financial Implications

There are no financial implications identified with this report.

### Attachments

There are no attachments with this report.

## 9.5 EXCEPTIONAL DEVELOPMENT PERMIT APPLICATION

### PURPOSE

To seek a decision from the Council on whether they wish to make a submission in regard to this development permit application.

### RECOMMENDATION

That Council:

- a) receives and notes the report on the Exceptional Development Permit Application; and
- b) resolves to

Moved:

Seconded:

Vote:

### BACKGROUND

Council received correspondence from Development Assessment Services on Friday 7 March 2025 advising of a new application received for a proposed exceptional development permit for a Caravan Park (8 'glamping' tents) and ancillary amenity building at 15 Erickson Cres, Wagait Beach. The application is subject to a 28 day public exhibition period, commencing 7/3/2025 and closing 4/4/2025.

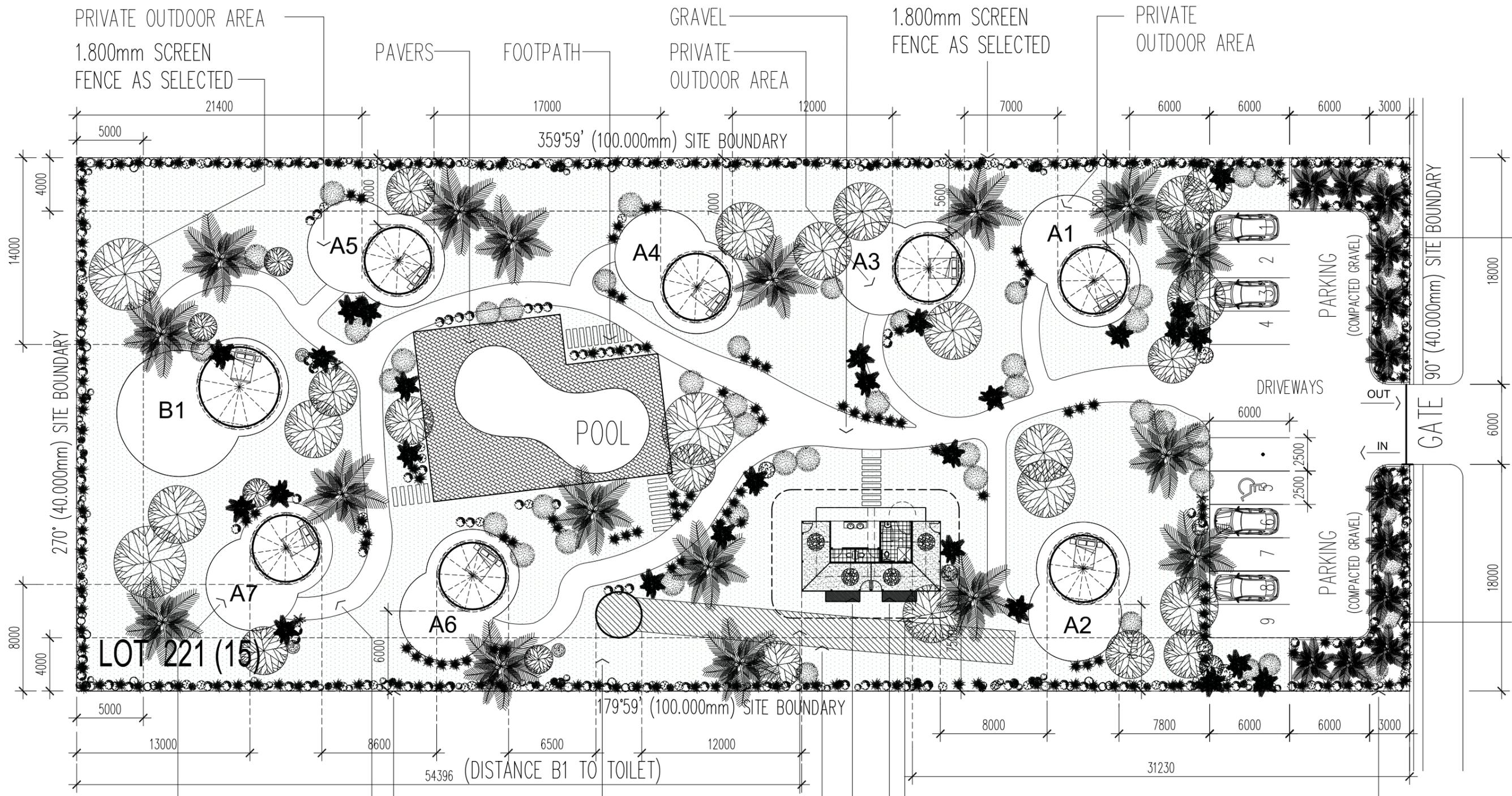
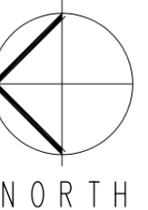
It is recommended that Council thoroughly evaluate the long-term consequences of this application, considering both the potential benefits and drawbacks. It would also be prudent to take into account the concerns of the local community and the possible precedent this decision may set for future applications.

**Financial Implications**

There are no financial implications identified with this report.

**Attachments**

Documentation regarding this report is attached with the agenda.



ERICKSON CRESCENT

PRIVATE OUTDOOR AREA  
1.800mm SCREEN  
FENCE AS SELECTED

GRAVEL  
PRIVATE  
OUTDOOR AREA

1.800mm SCREEN  
FENCE AS SELECTED

PRIVATE  
OUTDOOR AREA

270° (40.000mm) SITE BOUNDARY

90° (40.000mm) SITE BOUNDARY

**LOT 221 (15)**

179'59" (100.000mm) SITE BOUNDARY

54396 (DISTANCE B1 TO TOILET)

## SHOWER/ TOILET

PRIVATE  
OUTDOOR AREA  
GRAVEL

1.800mm SCREEN  
FENCE AS SELECTED  
SEPTIC TANK

2500 REL DRAIN  
(25 METERS LONGS)

WATER STORAGE  
TANK - 5000 LT.  
(ROOF WATER CAN  
BE CAPTURED  
INTANKS)

CHAIN MESH FENCE  
(1.800MM) WITH VEGETATION



PROJECT  
**SITE PLAN**  
PROPOSED TOILET  
LOT 221 (15) ERICKSON CRS, WAGAIT BEACH, NT  
---  
CLIENT : MATTHEW AH MED

PROJECT NUMBER  
**NTDE-0853/A/23 - 02**  
PAGE  
DATE  
15 May 2024  
SHEET  
3 OF 10  
DRAWN  
NTDe-Astrid  
AMEND.  
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**01** **SITE PLAN**  
**02** SCALE 1:300 @A3

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# PROPOSED TOILET

## LOT 221 (15) ERICKSON CRS, WAGAIT BEACH, NT

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### DRAWING LIST

NTDe-0853/A/23	00	COVER PAGE
NTDe-0853/A/23	01	STRUCTURAL NOTES
NTDe-0853/A/23	02	SITE PLAN
NTDe-0853/A/23	03	FLOOR PLAN
NTDe-0853/A/23	04	ELEVATIONS
NTDe-0853/A/23	05	ROOF FRAMING & SECTIONS
NTDe-0853/A/23	06	DETAILS
NTDe-0853/A/23	07	WALL FRAMING PLAN
NTDe-0853/A/23	08	WALL FRAMING NOTES



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PROJECT  
COVER PAGE  
PROPOSED TOILET  
LOT 221 (15) ERICKSON CRS, WAGAIT BEACH, NT  
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CLIENT : MATTHEW AH MED

PROJECT NUMBER  
NTDE-0853/A/23 - 00

DATE  
23 Oct 2023

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## STRUCTURAL NOTES

### GENERAL

- G1. READ DRAWINGS IN CONJUNCTION WITH ALL ARCHITECTURAL AND OTHER CONSULTANTS' DRAWINGS AND SPECIFICATIONS AND WITH SUCH OTHER WRITTEN INSTRUCTIONS AS MAY BE ISSUED DURING THE COURSE OF THE CONTRACT. REFER ALL DISCREPANCIES TO THE SUPERINTENDENT FOR THE DECISION BEFORE PROCEEDING WITH THE WORK.
- G2. VERIFY ALL DIMENSIONS RELEVANT TO SETTING OUT AND OFF-SITE WORK BEFORE CONSTRUCTION AND FABRICATION IS COMMENCED. DO NOT SCALE THE DRAWINGS UNLESS NOTED OTHERWISE.
- G3. DURING CONSTRUCTION MAINTAIN THE STRUCTURE IN A STABLE CONDITION AND ENSURE NO PART IS OVERSTRESSED UNDER CONSTRUCTION ACTIVITIES.
- G4. COMPLY WITH THE RELEVANT CURRENT S.A.A. CODES INCLUDE ALL AMENDMENTS AND THE LOCAL STATUTORY AUTHORITIES' REGULATIONS, EXCEPT WHERE VARIED BY THE CONTRACT DOCUMENTS.
- G5. SEEK APPROVAL FOR ALL SUBSTITUTIONS FROM THE SUPERINTENDENT. TAKE ANY EXTRA INVOLVED UP WITH THE SUPERINTENDED BEFORE THE WORK COMMENCES.
- G6. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS STATED OTHERWISE. ALL LEVELS ARE EXPRESSED IN METRES.
- G7. THE STRUCTURAL WORK SHOWN ON THESE DRAWINGS HAS BEEN DESIGNED FOR THE FOLLOWING LIVE LOADS.

AREA	LIVE LOAD (kPa)
FLOOR LOADING:	
INTERNAL	1.5
DECKING	2.0
ROOF	0.25

- G8. EXISTING SERVICES ARE PLOTTED FROM THE BEST INFORMATION AVAILABLE. NO RESPONSIBILITY IS TAKEN FOR THE ACCURACY AND COMPLETENESS OF THE INFORMATION SHOWN. ESTABLISH ON SITE, THE EXACT POSITION OF ALL UNDERGROUND SERVICES INDICATED ON THE DRAWING(S) IN THE AREAS OF THE PROPOSED WORKS, AND ADVISE THE SUPERINTENDENT IN THE EVENT OF ANY DISCREPANCIES WHICH AFFECT THE PROPOSED WORKS.
- G9. THE DESIGN WIND CRITERIA IS AS FOLLOWS:

REGION	C	
DESIGN WIND SPEED	V500	69.3m/s
TERRAIN CATEGORY	2.5	

- G10. COMPLY WITH AS1170.2-2011

### TERMITE MANAGEMENT SYSTEM

- TM1. TERMITE MANAGEMENT SYSTEM TO BE INSTALLED AND CERTIFIED BY AN APPROVED APPLICATOR IN ACCORDANCE WITH AS 3660-2000 PART 1.A DURABLE CERTIFICATE IS TO BE PLACED IN THE METER BOX ON COMPLETION.

SLAB TO BE USED AS A TERMITE BARRIER 100 SLAB ON GROUND, SL82 MESH TO TOP FACE PROVIDE 50 mm SAND BLINDING LAYER AND FORTECON VAPOUR BARRIER TO THE UNDERSIDE OF SLAB.

PROVIDE TERMITE COLLARS AROUND PENETRATIONS.

CURE SLAB WITH CURING COMPOUNDS TO AS 3600 AND TO MANUFACTURERS SPECIFICATIONS e.g. 'ULTRACURE' OR APPROVED SIMILAR.

3L11TM IN FOOTINGS U.N.O. R6 LIGS AT 600CRS.

CONCRETE GRADE: N20/20 EXPOSURE CLASSIFICATION: A1

COVER: FOOTINGS-50 mm

### FOOTINGS

- F1. FOUND ALL FOOTINGS IN ORIGINAL UNDISTURBED GROUND HAVING A SAFE BEARING CAPACITY OF 100 kPa AS NOTED ON DRAWINGS BEFORE ANY CONCRETE IS PLACED ENSURE THE SAFE BEARING CAPACITY IS VERIFIED
- F2. BACKFILL SEWERS, STORMWATER DRAINS AND OTHER IN-GROUND SERVICES ADJACENT TO BUILDINGS, IF LAID BEFORE FOOTINGS ARE CONSTRUCTED, WITH APPROVED FILL PLACED IN 200 mm MAX LAYERS AND COMPACTED TO 95 % MMDD. IF LAID AFTER FOOTINGS ARE CONSTRUCTED, AVOID UNDERMINING OF FOOTINGS BY EITHER FULLY SHORING TRENCHES, OR KEEPING EXCAVATION OUTSIDE AN INFLUENCE LINE EXTENDING DOWNWARDS AT A SLOPE OF 1 IN 15 FROM THE BOTTOM CORNER OF ALL FOOTINGS, BACKFILL TRENCHES AS NOTED ABOVE
- F3. USE SELECTED FILL (GRAVEL, DECOMPOSED OR BROKEN ROCK) FREE FROM CLAY LUMPS AND ORGANIC MATTER, CONFORMING WITH THE FOLLOWING GRADING REQUIREMENTS.

AS METRIC SIEVE	%PASSING BY WEIGHT	AS METRIC SIEVE	% PASSING BY WEIGHT
75.0 mm	100	2.36 mm	20-50
9.5 mm	30-100	0.075 mm	5-25

STRIP THE AREA OF THE WORKS OF ALL TOP SOIL AND DELETERIOUS MATERIAL PRIOR TO PLACEMENT OF FILL OR COMPACTION. COMPACT FILL UP TO 150 mm BELOW SLAB LEVEL IN 150mm LAYERS TO 90 % MMDD.

- F4. COMPACT FILL IN THE 150 MM LAYER IMMEDIATELY BELOW SLAB LEVEL TO 95 % MMDD. COMPACT SAND BLINDING LAYER BELOW CONCRETE SLAB BY VIBRATION PLATE OR FLOODING TO 95 % MMDD.
- F5. BACKFILL OVER EXCAVATION WITH LEAN MIX CONCRETE.
- F6. BUILDER TO CONFIRM SITE CLASSIFICATION "S" TO AS2870

### CONCRETE

- C1. COMPLY WITH AS 3600
- C2. DO NOT MAKE ANY HOLES, CHASES OR EMBEDMENT OF PIPES OTHER THAN THOSE SHOWN ON THE STRUCTURAL DRAWINGS IN CONCRETE MEMBERS WITHOUT PRIOR APPROVAL OF THE ENGINEER.
- C3. PROPERLY FORM CONSTRUCTION JOINTS AND USE THEM ONLY WHERE SHOWN OR SPECIFICALLY APPROVED BY ENGINEER.
- C4. REINFORCEMENT IS REPRESENTED DIAGRAMATICALLY AND NOT NECESSARILY SHOWN IN TRUE PROJECTION
- C5. MAKE SPLICES IN REINFORCEMENT ONLY IN THE POSITIONS SHOWN OR AS OTHERWISE APPROVED BY THE ENGINEER. SPLICE FABRIC ONE PANEL PLUS 25mm UNLESS OTHERWISE NOTED.
- C6. DO NOT WELD REINFORCEMENT WITHOUT THE APPROVAL OF THE ENGINEER.
- C7. SECURELY SUPPORT ALL REINFORCEMENT IN ITS CORRECT POSITION DURING CONCRETING BY APPROVED BAR CHAIRS, SPACERS OR SUPPORT BARS.
- C8. CAMBER-UNLESS NOTED OTHERWISE ON DRAWINGS, GIVE SLABS AND BEAMS SUFFICIENT UPWARDS CAMBER TO ALLOW FOR SETTLEMENT AND DEFLECTION OF FORMWORK. AGREE THE METHOD OF CAMBERING WITH THE ENGINEER.
- C9. DESIGN AND CONSTRUCT FORMWORK IN ACCORDANCE WITH AS 3810.
- C10. CAST CONCRETE COMPONENTS AS FOLLOWS:

ELEMENT	GRADE	SLUMP(mm)
FOOTING & GROUND SLAB	N25/20	80 ± 15
SUSPENDED SLABS& COLUMNS	N32/20	80 ± 15
CORE FILL	N15/7	225± 25

- C11. HOT DIP GALVANISE ALL CAST IN BOLTS, PLATES ETC.
- C12. CONTINUOUSLY CURE SLABS FOR A MINIMUM OF 7 DAYS AFTER CASTING BY PONDING, COVERING WITH A WATERPROOF MEMBRANE OR OTHER APPROVED MEANS.

### TIMBER NOTES

- T1. ALL TIMBER AND TIMBERWORK TO COMPLY WITH AS1720
- T2. MIN GRADE TIMBER TO BE F14 TO AS1720

### GLAZING

- G1. GLAZED WINDOWS & DOORS INCLUDING FRAMES, GLAZING & FIXING TO COMPLY WITH AS 1288 AND AS 2047 AND BE CERTIFIED BY THE MANUFACTURER FOR CYCLONIC REGION.
- G2. SLIDING GLASS DOORS TO HAVE SAFETY MOTIFS.
- G3. WINDOWS LESS THAN 500 mm FROM THE FLOOR LEVEL OR LESS THAN 500mm FROM AN OPENING REQUIRE SAFETY GLASS IN ACCORDANCE WITH AS 1288
- G4. WIND PRESSURES TO COMPLY WITH DTC M/412/1-2

### WATERPROOFING

- W1. WET AREA WATERPROOFING TO BE INSTALLED TO AS 3740 AND TO MANUFACTURERS SPECIFICATIONS.

### BLOCKWORK

- B1. COMPLY WITH AS 3700 USE GRADE 12 BLOCKS (12 MPa) COMPLYING WITH AS 2733 FOR ALL BLOCKWORK UNO.
- B2. USE MORTAR CONSISTING OF 1:1:6 OF CEMENT, LIME AND SAND. USE SAND WHICH IS FREE OF CLAY.
- B3. USE CONCRETE OF 10mm MAX AGGREGATE SIZE WITH F'c=15 MPa AND SLUMP OF 225mm PLUS OR MINUS 25mm FORE CORE, BONDBEAM AND LINTEL BEAM FILLING.
- B4. FULLY BED FACE SHELLS AND CROSSWEBS
- B5. PROVIDE A MINIMUM OF 1N12 EACH SIDE TO ALL OPENINGS.
- B6. THE MINIMUM COVER TO REINFORCEMENT FROM THE BLOCKFACE IS 50mm.
- B7. BOND ALL WALLS AT INTERSECTIONS, EITHER BY BLOCKWORK BONDING, OR TIE BONDING USING 30x6 PLATE STEEL TIES 250 LONG WITH 50mm DOWNTURNED ENDS, AT 400mm CENTRES.
- B8. DO NOT MAKE ANY CHASES OR HOLES WITHOUT THE APPROVAL OF THE STRUCTURAL ENGINEER.
- B9. UNLESS NOTED OTHERWISE REINFORCE ALL BLOCKWALL EXCEPT 100mm SERIES WALLS WITH 1N12 CENTRAL EVERY THIRD CORE PROVIDE 1N12 MINIMUM AT THE END OF ALL WALLS AND ADJACENT TO ALL DISCONTINUITIES SUCH AS OPENINGS, CONTROL JOINTS, ETC. CONCRETE FILL ALL CORES OF PARTY WALLS AND EXTERNAL WALLS REFER TO ARCHITECTS DRAWINGS FOR LOCATIONS.
- B10. CONCRETE FILL ALL CORES CONTAINING REINFORCEMENT AND CORES WHERE MASONRY ANCHORS ARE TO BE USED PROVIDE PIERS(I.E. WALL SECTIONS 1000 WIDE OR LESS) WITH 1N12 EACH CORE UNLESS DETAILED OTHERWISE.
- B11. PROVIDE A DOUBLE BOND BEAM REINFORCED WITH 2N12 OVER ALL REINFORCED BLOCKWALLS AND UNDER WINDOWS GREATER THAN 1800 WIDE.
- B12. FILL ALL BLOCK CORES UNDER WINDOWS GREATER THAN 1800 WIDE.

### STEEL NOTES:

- S1. COMPLY WITH AS 4100.
- S2. ENSURE WELDING IS PERFORMED BY A QUALIFIED WELDER IN ACCORDANCE WITH AS 1554.
- S3. USE HOT DIPPED GALVANISED COMMERCIAL BOLTS (GRADE 4.6/S) TO AS 1111 AND AS 1112, TIGHTENED TO A SNUG TIGHT FIT UNLESS OTHERWISE SHOWN. WHERE BOLTS ARE DESIGNED GRADE 8.8/S, USE HIGH STRENGTH BOLTS TO AS 1252, TIGHTENED TO A SNUG TIGHT FIT. WHERE BOLTS ARE DESIGNATED 8.8/TF OR GRADE 8.8/TB USE HIGH STRENGTH STEEL BOLT (GRADE 8.8/S) TO AS 1252, FULLY TENSIONED IN ACCORDANCE WITH AS 1511.
- S4. DURING CONSTRUCTION PROVIDE AND LEAVE IN PLACE, UNTIL PERMANENT BRACING ELEMENTS ARE CONSTRUCTED, SUCH TEMPORARY BRACING AS IS NECESSARY TO STABILISE THE STRUCTURE DURING ERECTION.
- S5. SEAL THE ENDS OF ALL TUBULAR MEMBERS WITH NOMINAL THICKNESS PLATES AND CONTINUOUS FILLET WELDS UNLESS OTHERWISE SHOWN.
- S6. CAMBER TO BE AS NOTED ON THE DRAWINGS.
- S7. EXCEPT WHERE OTHERWISE SHOWN FULLY WELD CONNECTIONS WITH 6mm CONTINUOUS FILLET GENERAL PURPOSE (G.P.) WELDS FOR THE FULL CONTACT AREA SPECIAL PURPOSE WELDS ARE DESIGNATED (S.P.)
- S8. UNLESS OTHERWISE SPECIFIED, PAINT ALL EXTERNAL STEELWORK WITH ONE SHOP COAT OF INORGANIC ZINC SILICATE PRIMER AFTER BLAST CLEANING TO A CLASS 2.5. FINISH TOUCH UP DAMAGED AREAS WITH COLD GALV AFTER POWER CLEANING. MEMBERS ENCASED IN CONCRETE, FIRE SPRAYED OR HSTF BOLTED CONNECTIONS MUST NOT BE PAINTED.
- S9. UNLESS OTHERWISE SPECIFIED PAINT ALL INTERNAL STEELWORK WITH ONE SHOP COAT OF RED OXIDE ZINC PHOSPHATE PRIMER AFTER BLAST CLEANING TO A CLASS 2 FINISH TOUCH UP DAMAGED AREAS AS REQUIRED AFTER POWER CLEANING ALTERNATIVELY FOR RHS, USE 'DURAGAL' AND TOUCH UP WITH DIMET ZEDEN OR EQUAL AND PAINT FOR LONG TERM PROTECTION TO MANUFACTURER'S RECOMMENDATIONS.
- S10. UNLESS OTHERWISE SPECIFIED PAINT STEELWORK BELOW FINISHED SURFACE LEVEL AND NOT CONCRETE ENCASED WITH HIGH BUILD EPOXY.
- S11. UNLESS OTHERWISE SPECIFIED PAINT ALL STEELWORK ONE SHOP COAT OF RED OXIDE ZINC PHOSPHATE PRIMER. DO NOT PAINT MEMBERS ENCASED IN CONCRETE, FIRE SPRAYED OR FRICTION GRIP BOLTED CONNECTIONS.
- S12. PROTECTIVE COATINGS TO ALL EXTERNAL STEELWORK TO COMPLY WITH BCA-96 TABLE 3.4.4.2.

### SANITARY

- SA1. THE DOOR TO A FULLY ENCLOSED SANITARY COMPARTMENT MUST EITHER OPEN OUTWARDS, SLIDE OR BE REMOVABLE FROM THE OUTSIDE, UNLESS THERE IS AT LEAST 1200mm CLEAR SPACE BETWEEN THE PEDESTAL AND THE NEAREST PART OF THE DOOR.
- SA2. THE ORG IS TO COMPLY WITH AS3500
- SA3. ALL PLUMBING TO BE CARRIED OUT BY A LICENSED PLUMBER
- SA4. CERTIFIED PLUMBER TO PROVIDE ACCURATE AS CONSTRUCTED DRAWINGS AT THE COMPLETION OF THE JOB

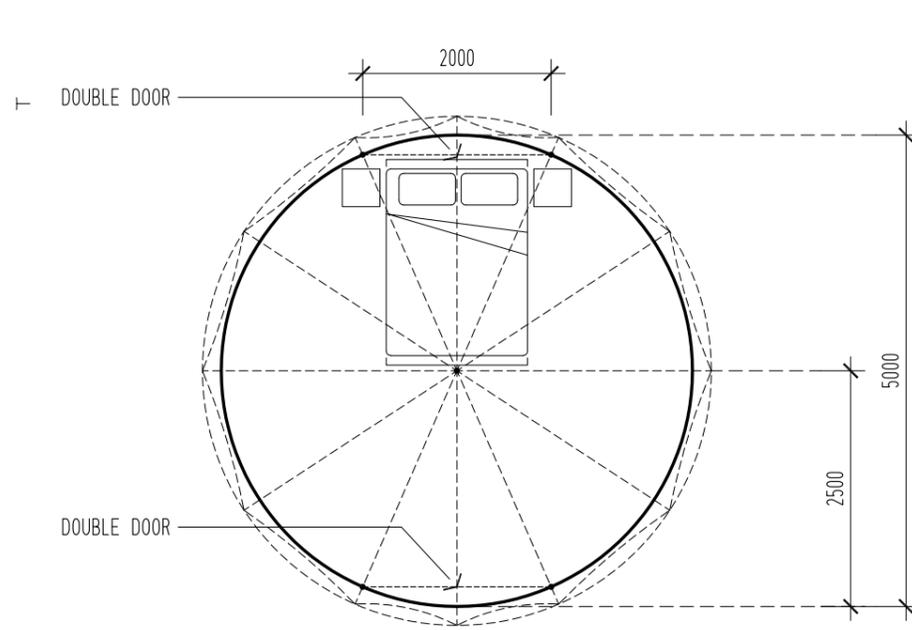
 <p><b>NTDe</b> BYV LTD</p> <p>Email: admin@ntde.com.au P: (08) 89452100 M: 0409090238 www.ntde.com.au</p>	PROJECT	PROJECT NUMBER	PAGE
	<b>STRUCTURAL NOTES</b>	<b>NTDe-0853/A/23 - 01</b>	
	PROPOSED TOILET	DATE	SHEET
	LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT	23 Oct 2023	2 OF 10
	---	DRAWN	AMEND.
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### GLAZING NOTES

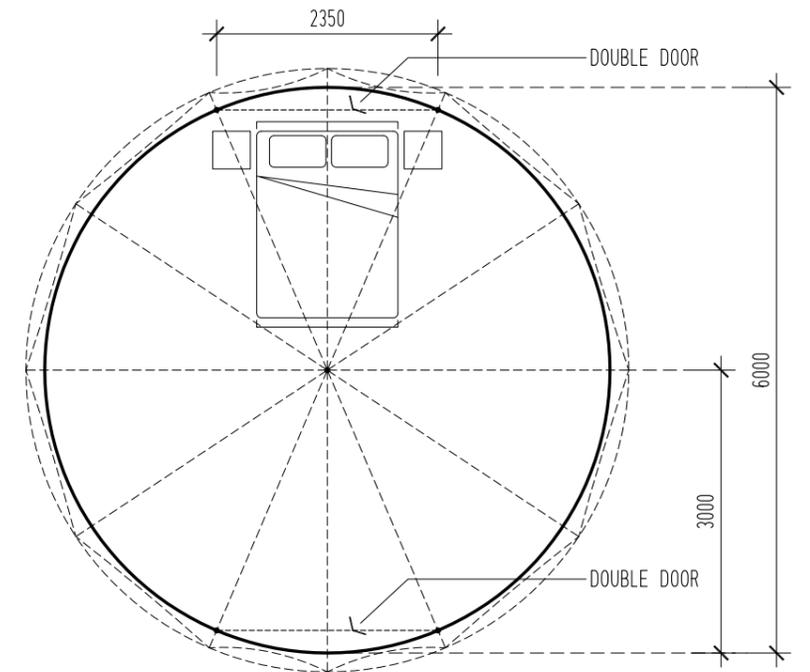
- GN1. WATER PENETRATION RESISTANCE TEST PRESSURE: 300 Pa.
- GN2. ULTIMATE DESIGN WIND PRESSURE FOR GLAZING (kPa)

LOCATION IN BUILDING (DISTANCE FROM EXTERNAL CORNER TO CENTRE OF GLASS PANEL)

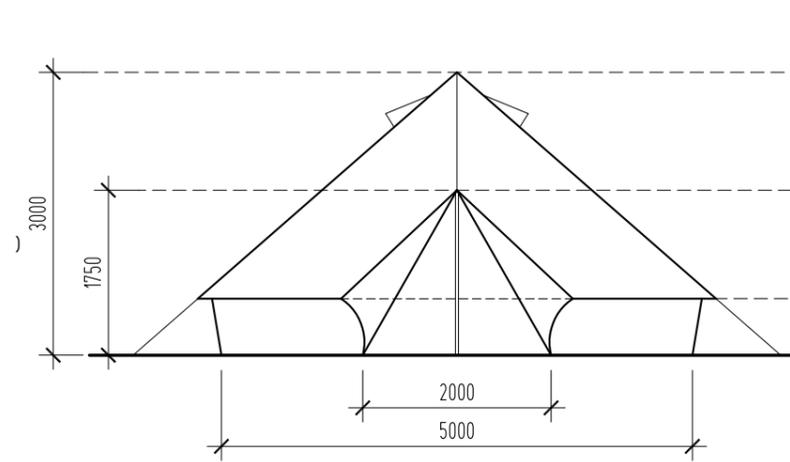
0-0.8m.	ELSEWHERE
3.8 kPa	3.3 kPa



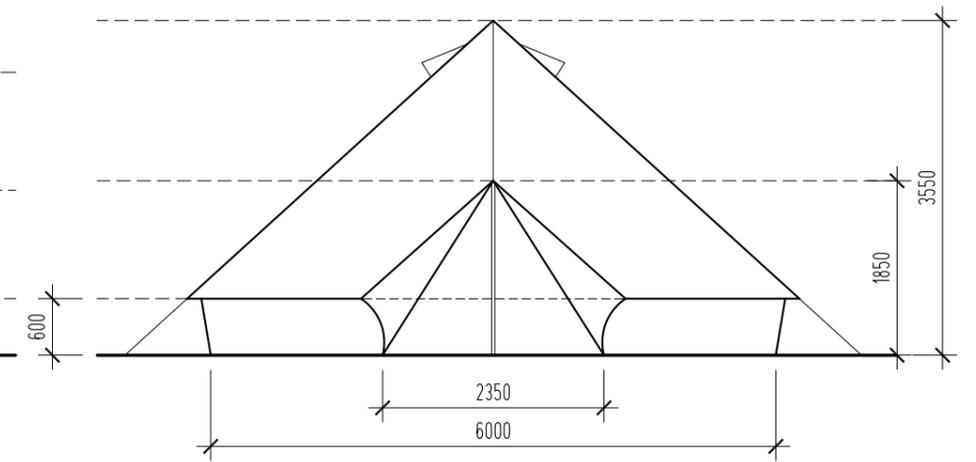
**A** 5000mm TENT - A  
 02 SCALE 1:75 @A3



**B** 6000mm TENT - B  
 02 SCALE 1:75 @A3



**A** ELEVATION  
 02 SCALE 1:75 @A3



**B** ELEVATION  
 02 SCALE 1:75 @A3

**LEGEND**



φ 5000mm TENT

TENT - A	22,90 m <sup>2</sup>
PRIVATE OUTDOOR AREA	39,02 m <sup>2</sup>
<b>TOTAL FOR (TENT - A)</b>	<b>61,92 m<sup>2</sup></b>



φ 6000mm TENT

TENT - B	32,17 m <sup>2</sup>
PRIVATE OUTDOOR AREA	64,05 m <sup>2</sup>
<b>TOTAL FOR (TENT - A)</b>	<b>96,22 m<sup>2</sup></b>



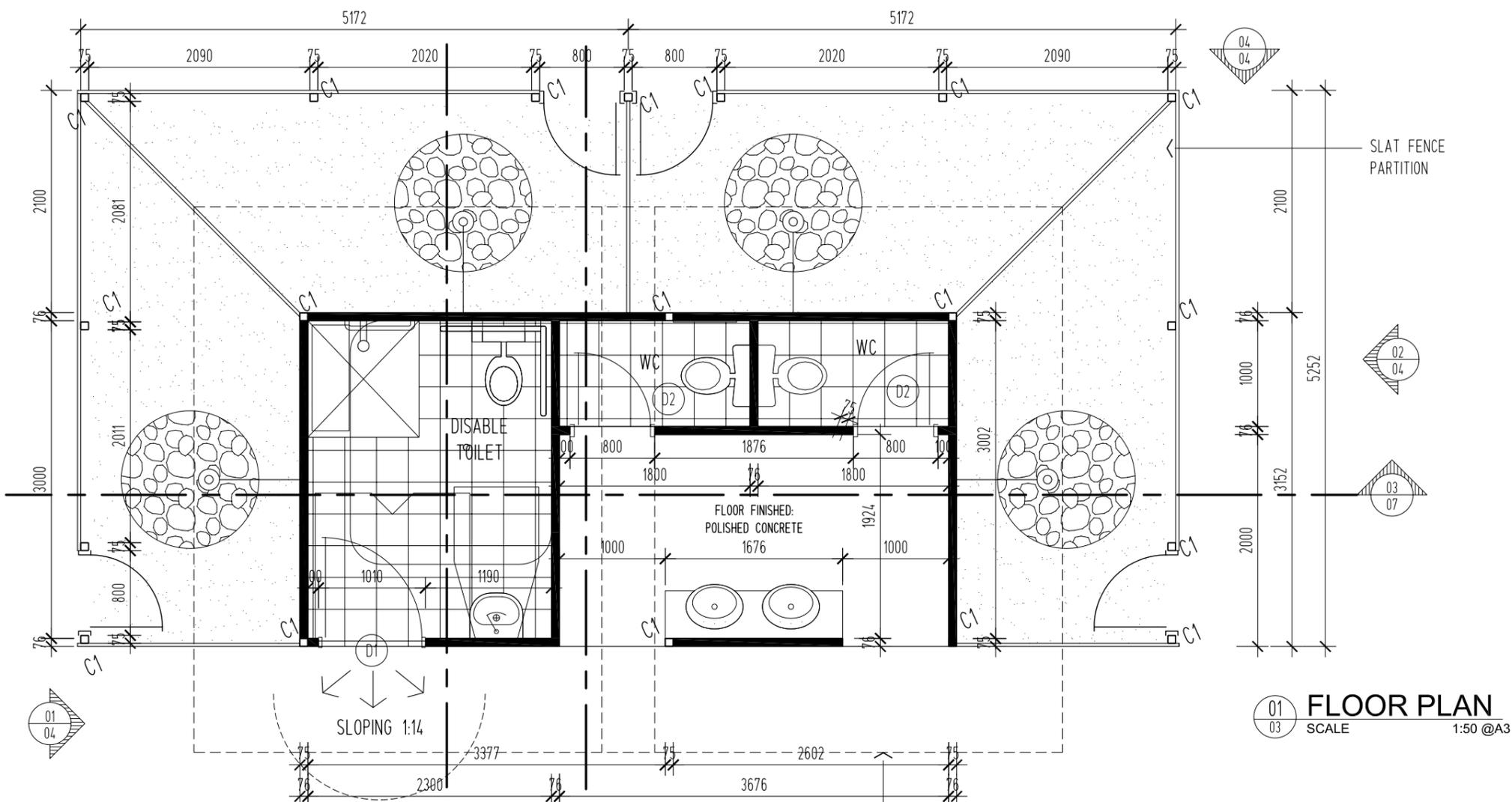
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PROJECT  
**SITE PLAN**  
 PROPOSED TOILET  
 LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT  
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 CLIENT : MATTHEW AH MED

PROJECT NUMBER  
**NTDE-0853/A/23 - 02**

DATE 23 Oct 2023 SHEET 3 OF 10  
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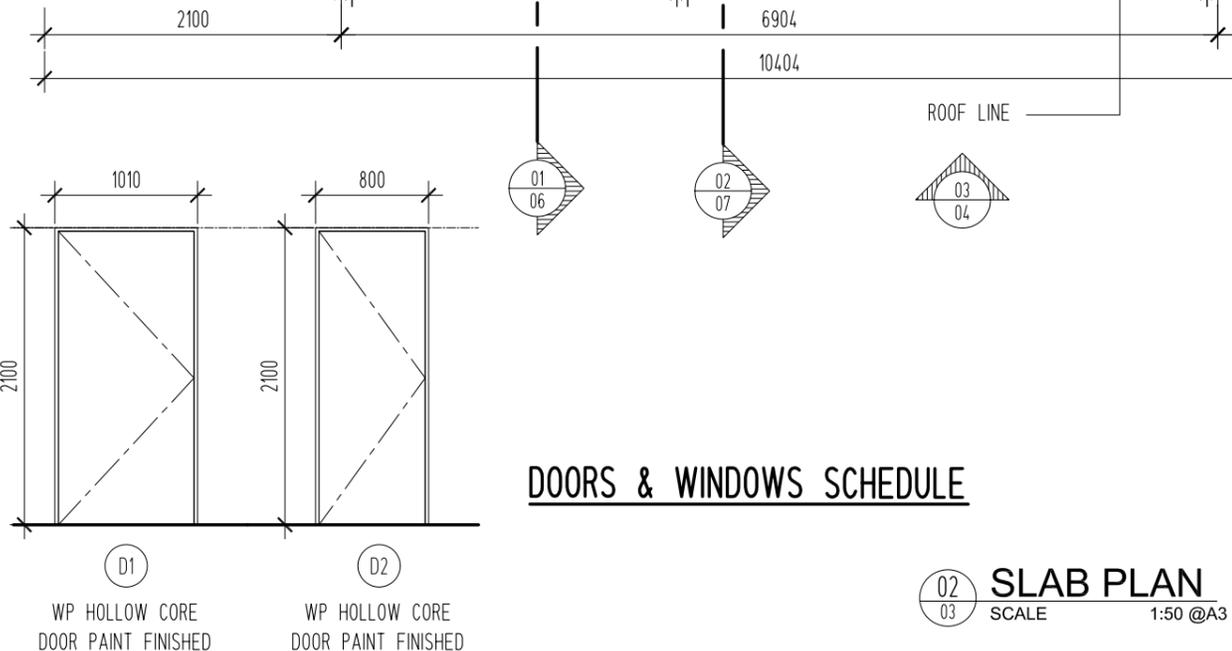


LEGEND	
C1	75x4.0 SHS COLUMN
F1	300mm(W)x450mm(D) CONCRETE FOOTINGS
BP1	NEW $\phi$ 400mm x 900mm DEEP BORED PIER FOOTING
BP2	NEW $\phi$ 400mm x 600mm DEEP BORED PIER FOOTING

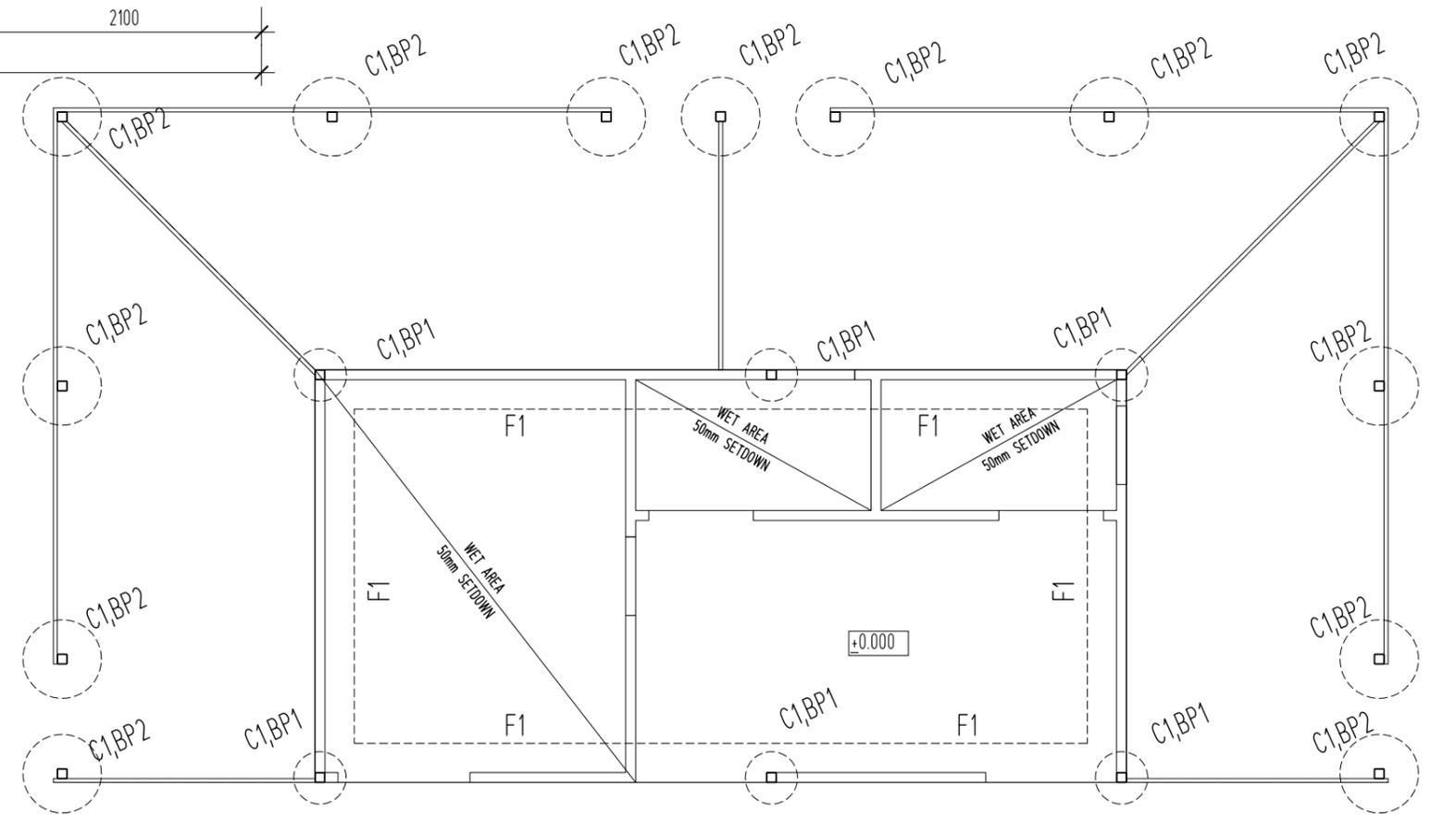
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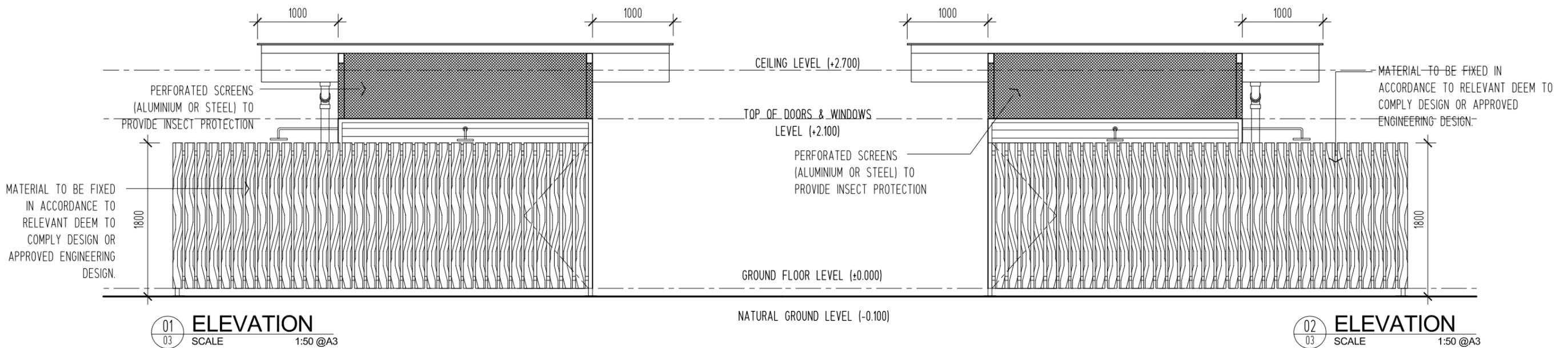
1. ALL NOTES ARE TO BE READ IN CONJUNCTION WITH STRUCTURAL NOTES

- NOTES**
- FOOTING & SLAB ON GROUND NOTES :
- 100 N25 CONC SLAB ON GROUND, SL82 MESH, COVERS AS NOTED, PROVIDE 50mm SAND BLINDING LAYER AND APPROVED DPM TO UNDERSIDE OF SLAB
  - ALL FOOTING BEAMS TO BE FOUNDED 150 MIN INTO FIRM NATURAL GROUND OR CERTIFIED COMPACTED FILL UNO BORED PIERS TO BE FOUNDED FULL DEPTH INTO FIRM NATURAL GROUND  
FOOTING DESIGN BASED ON CLASS 'A' OR 'S' SITE HAVING A SAFE BEARING PRESSURE OF 100 kPa. CONFIRM PRIOR TO CONSTRUCTION AND REFER ENGINEER IF FOUND OTHERWISE.
  - FOOTING DEPTHS SHOWN ARE MINIMUM ONLY AND MAY NEED TO BE INCREASED TO ACHIEVE THE REQUIRED FOUNDING LEVEL
  - MAINTAIN SLAB THICKNESS AND FOOTING DEPTH AT ALL SET-DOWNS
  - CONCRETE GRADE N25  
COVER - FOOTINGS : 50mm  
- SLAB COVER : INTERNAL - 30mm  
EXTERNAL - 40mm



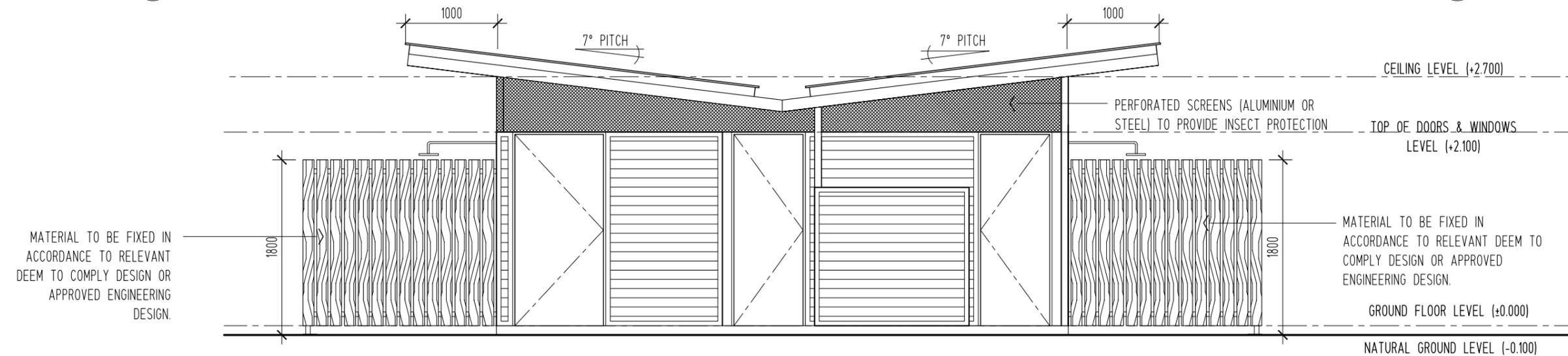
<p>NTDe BYV LTD Email: admin@ntde.com.au P: (08) 89452100 M: 0409090238 www.ntde.com.au</p>	PROJECT	PROJECT NUMBER
	FLOOR PLAN	NTDE-0853/A/23 - 03
	PROPOSED TOILET	DATE
	LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT	23 Oct 2023
	---	SHEET
	4 OF 10	
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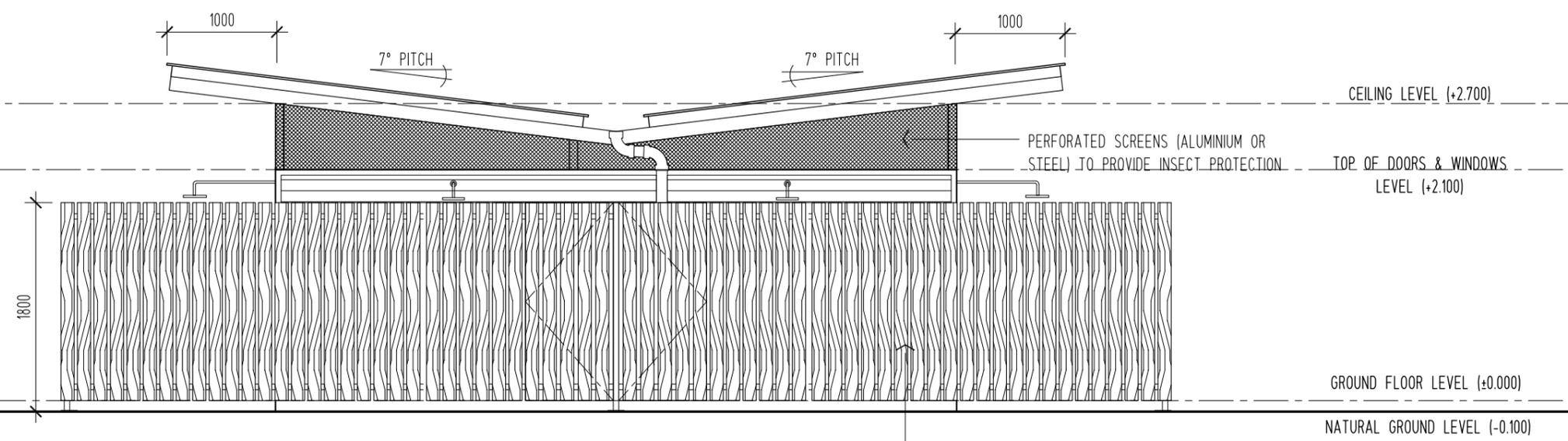


**01 ELEVATION**  
SCALE 1:50 @A3

**02 ELEVATION**  
SCALE 1:50 @A3



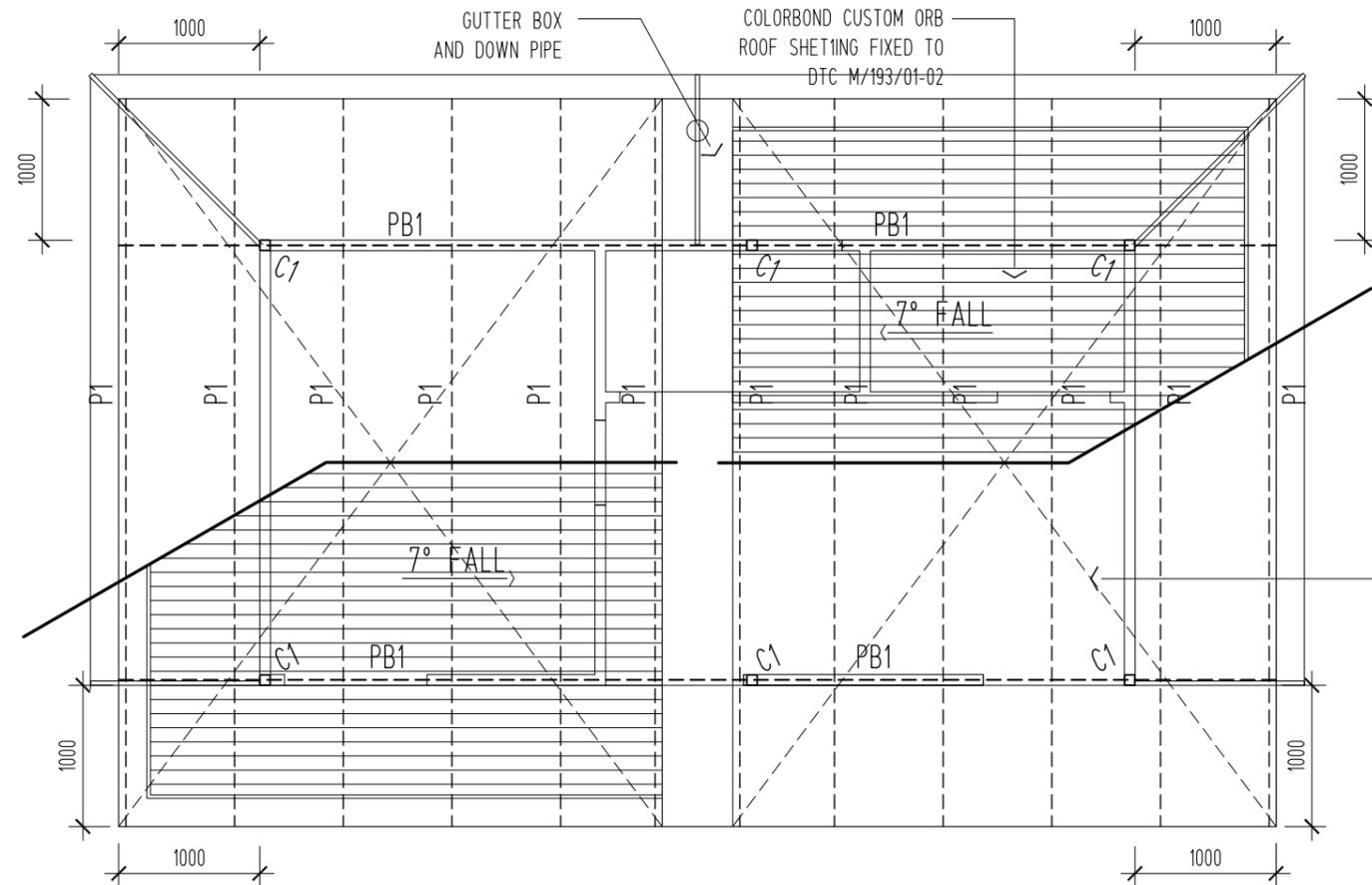
**03 ELEVATION**  
SCALE 1:50 @A3



**04 ELEVATION**  
SCALE 1:50 @A3

 <p><b>NTDe</b> BYV LTD Email: admin@ntde.com.au P: (08) 89452100 M: 0409090238 www.ntde.com.au</p>	PROJECT	PROJECT NUMBER
	<b>ELEVATIONS</b>	<b>NTDE-0853/A/23 - 04</b>
	PROPOSED TOILET	DATE
	LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT	23 Oct 2023
	---	SHEET
---	5 OF 10	
---	DRAWN	AMEND.
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MATERIAL TO BE FIXED IN ACCORDANCE TO RELEVANT DEEM TO COMPLY DESIGN OR APPROVED ENGINEERING DESIGN.



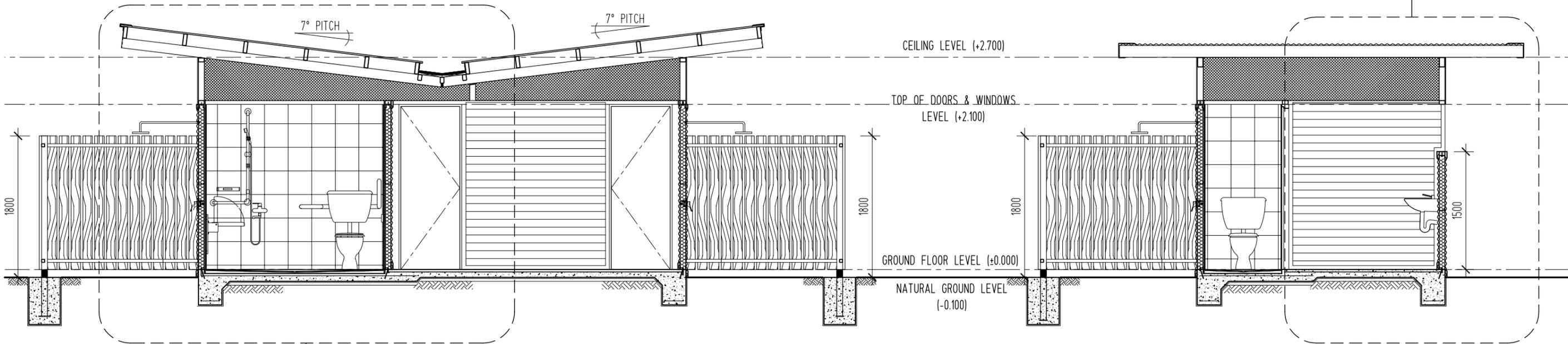
**LEGEND**

- C1 75x4.0 SHS COLUMN
- PB1 125x75x4.0 RHS PORTAL BEAMS @COLUMN
- P1 150x50x2.0 RHS PURLINS @ 900 MAX CTS

**GENERAL NOTE**

1. ALL NOTES ARE TO BE READ IN CONJUNCTION WITH STRUCTURAL NOTES

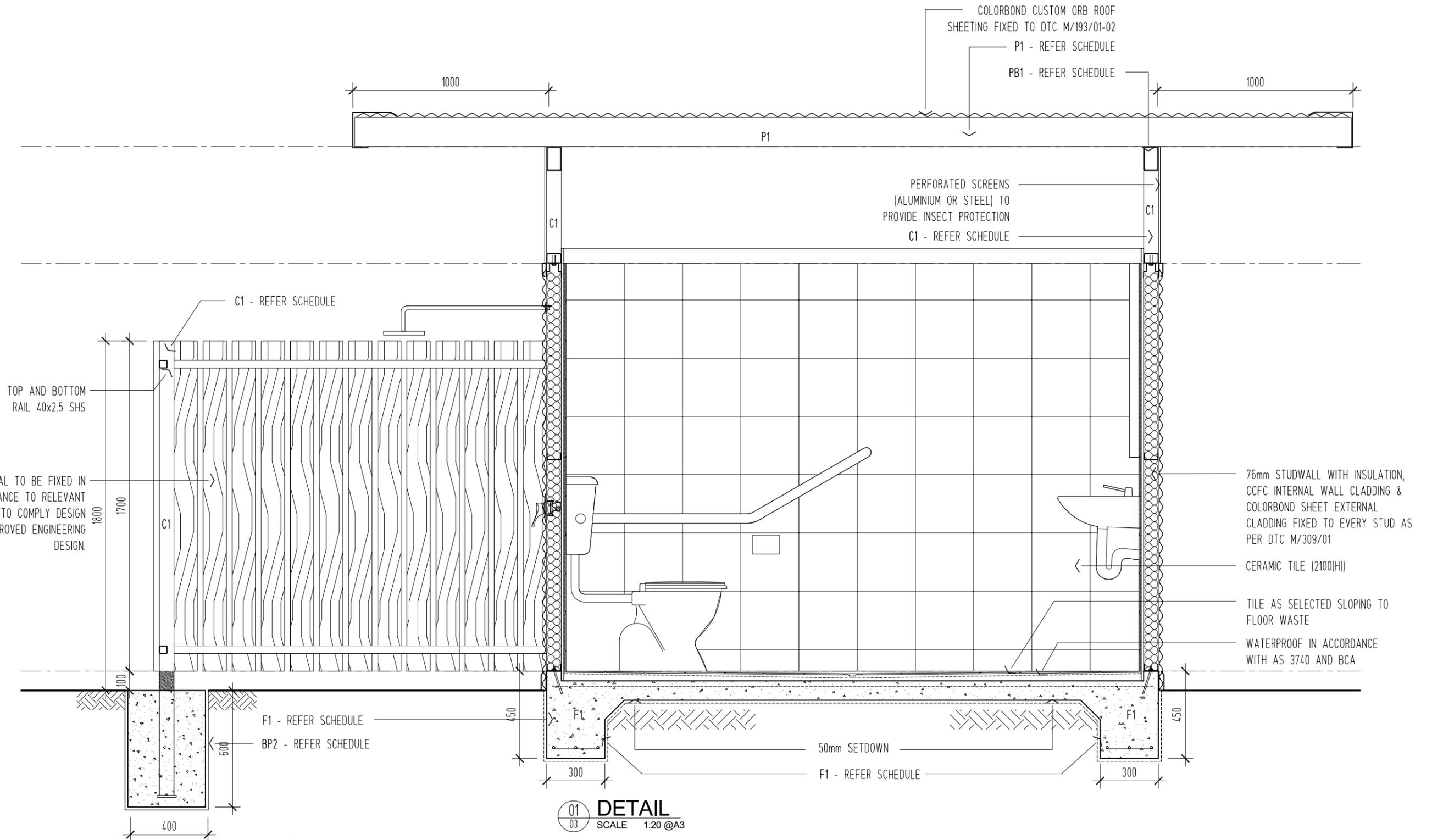
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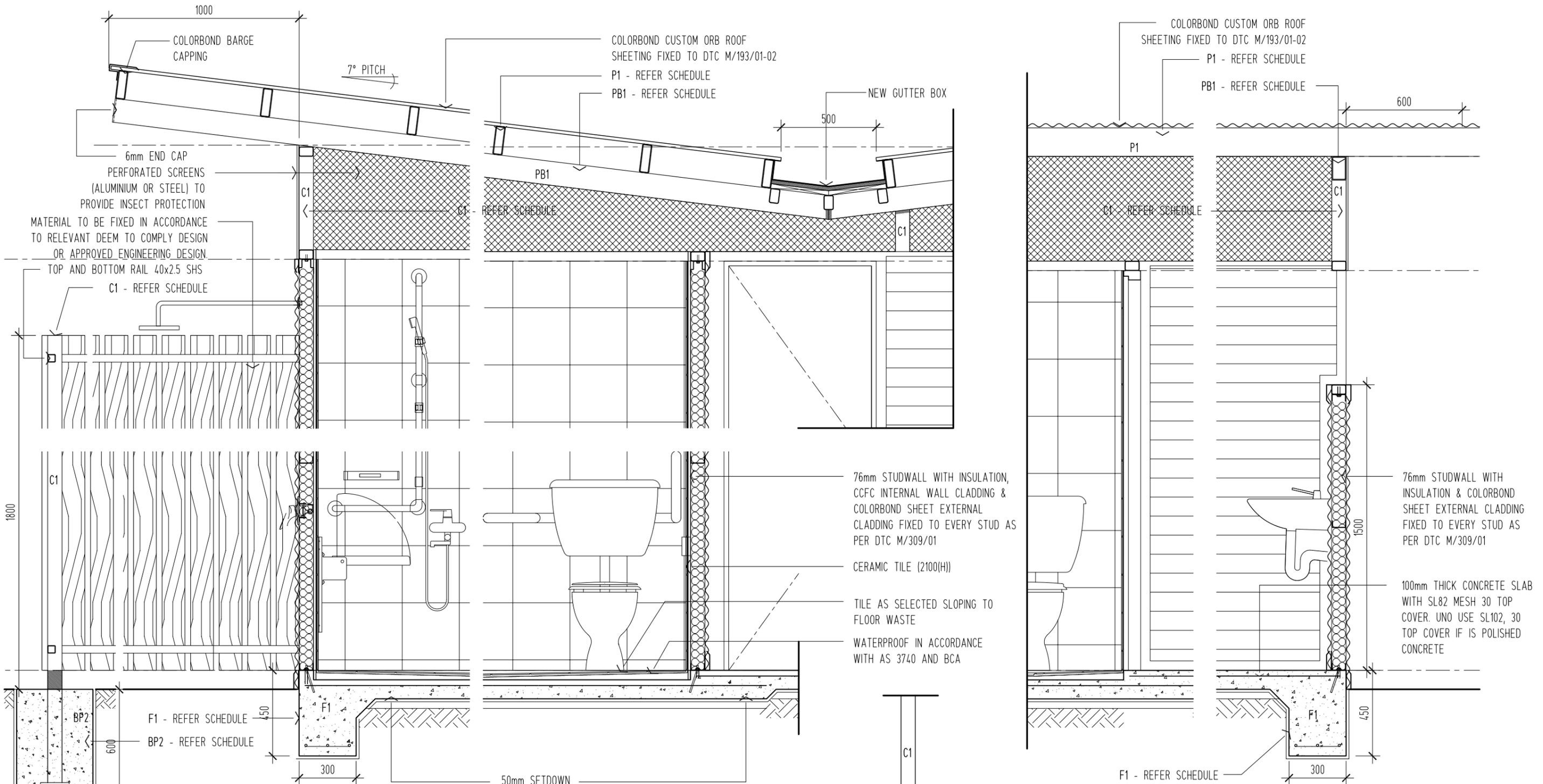


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**02 SECTION**  
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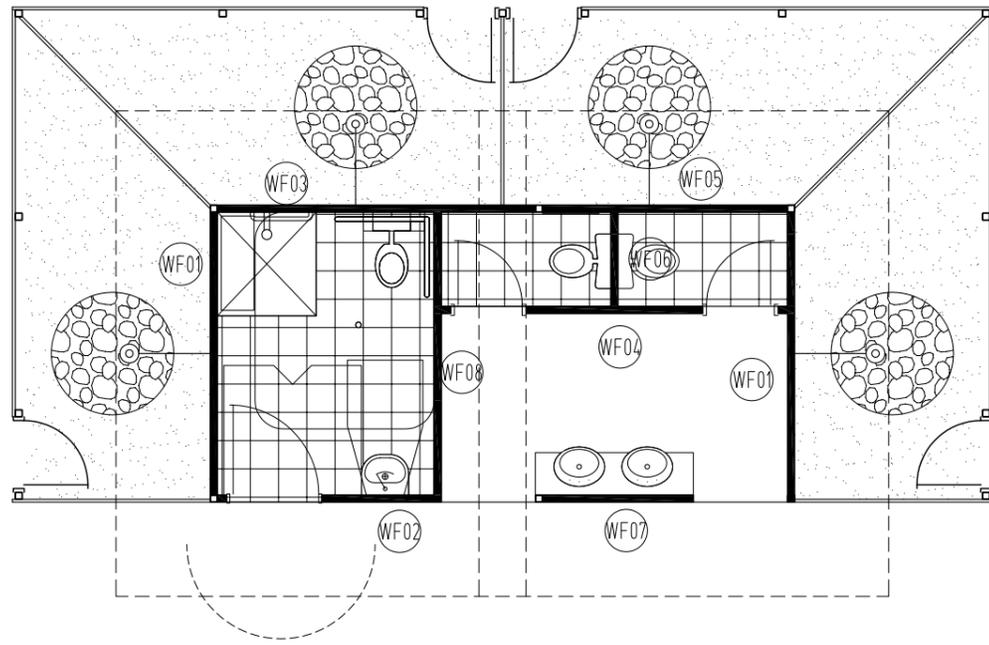
 <p><b>NTDe</b> BYV LFB</p> <p>Email: admin@ntde.com.au P: (08) 89452100 M: 0409090238 www.ntde.com.au</p>	<p>PROJECT</p> <p><b>ROOF FRAMING &amp; SECTIONS</b></p> <p>PROPOSED TOILET</p> <p>LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT</p> <p>---</p> <p>CLIENT : MATTHEW AH MED</p>	<p>PROJECT NUMBER</p> <p><b>NTDE-0853/A/23 - 05</b></p> <p>DATE 23 Oct 2023 SHEET 6 OF 10</p> <p>DRAWN NTDe-Astrid AMEND. ---</p> <p>© Copyright DO NOT SCALE OFF THIS DRAWING. Check all dimensions prior to commencing any site work</p>
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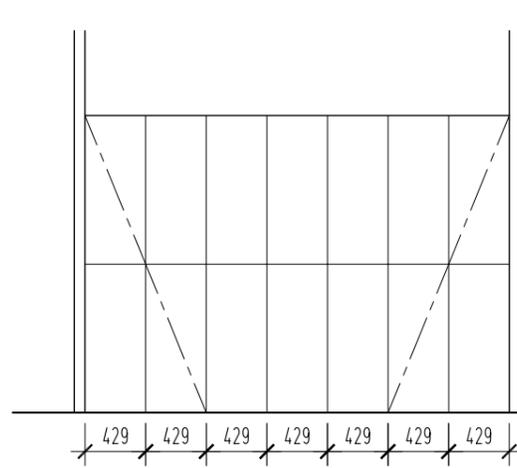


 <p>NTDe BYV LTD Email: admin@ntde.com.au P: (08) 89452100 M: 0409090238 www.ntde.com.au</p>	PROJECT	PROJECT NUMBER	PAGE
	DETAILS - SHEET 02	NTDE-0853/A/23 - 07	
	PROPOSED TOILET	DATE	SHEET
	LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT	23 Oct 2023	8 OF 10
	---	DRAWN	AMEND.
	NTDe-Astrid	---	
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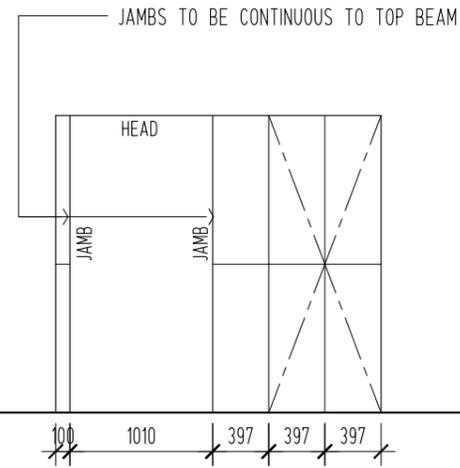
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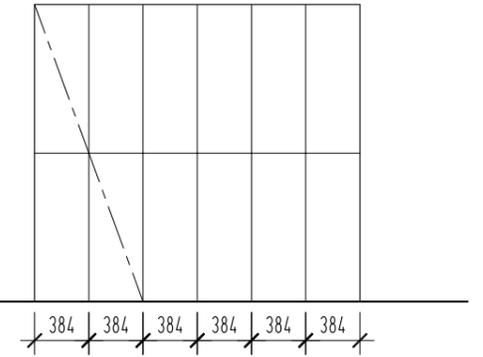
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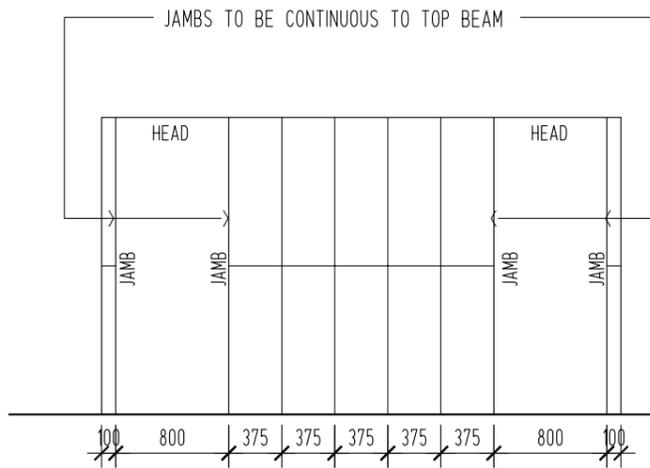
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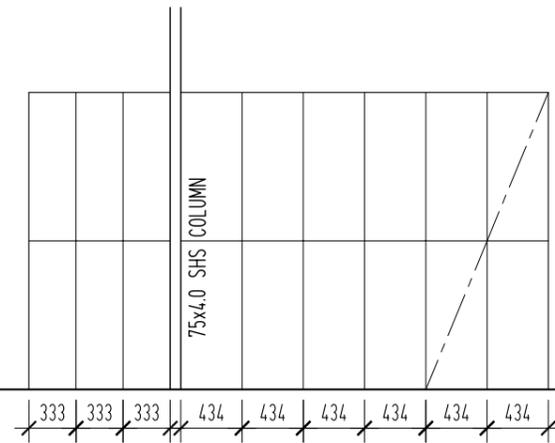
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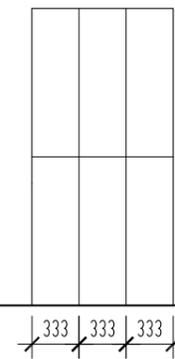
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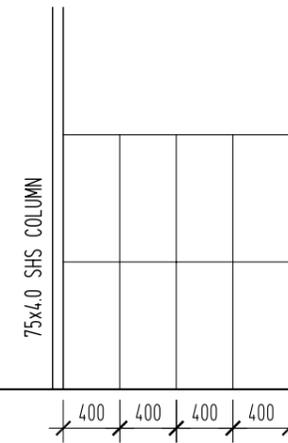
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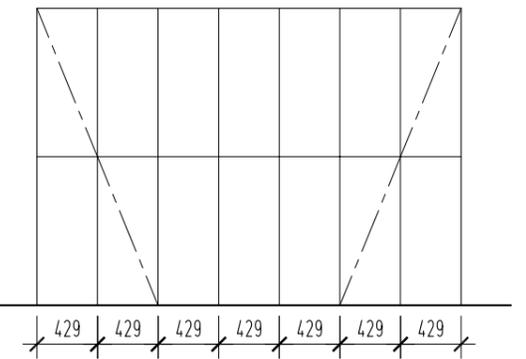
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06 WF-06  
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07 WF-07  
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08 WF-08  
08 SCALE 1:50 @A3



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PROJECT  
WALL FRAMING PLAN  
PROPOSED TOILET  
LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT  
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CLIENT : MATTHEW AH MED

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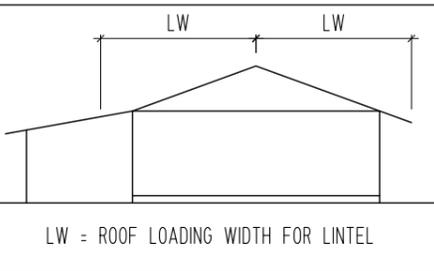
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A	STIFFENED TOP PLATE		450 MPa GRADE STEEL 1.6mm THK
B	STUD		450 MPa GRADE STEEL 1.6mm THK. EXTERNAL/SHEAR.
			500 MPa GRADE STEEL 1.2mm THK. INTERNAL.
C	NOGGING		500 MPa GRADE STEEL 1.2mm THK.
D	JUNCTION STUD		300 MPa GRADE STEEL 1.2mm THK.
E	CORNER STUD		300 MPa GRADE STEEL 1.2mm THK.
F	BOTTOM/ TOP PLATE		450 MPa GRADE STEEL 1.6mm THK.

75 x 1.2 C 300 MPA GRADE TOP 4 BOTTOM PLATE WITH 75 x 1.2 C STUDS @ 600 CRS. PROVIDE 70MM TOTAL 1.2 F.W. TO TOP & BOTTOM PLATES (FLANGE TO FLANGE) 2 ROWS OF NOGGINGS 72 x 1.2 C @ THIRD POINTS OF WALL WITH 50mm. TOTAL 1.2 F.W. TO BOTH ENDS TO STUDS (FLANGE TO FLANGE)

AT WALL JOINTS, FIX END STUDS TOGETHER WITH 2N° 10 TEKS @ TOP & BOTTOM PLATES & AT 900 CRS. ALTERNATIVELY PROVIDE 50mm LONG WELD EITHER SIDE @ TOP PLATE NOGGINGS & BOTTOM PLATE.

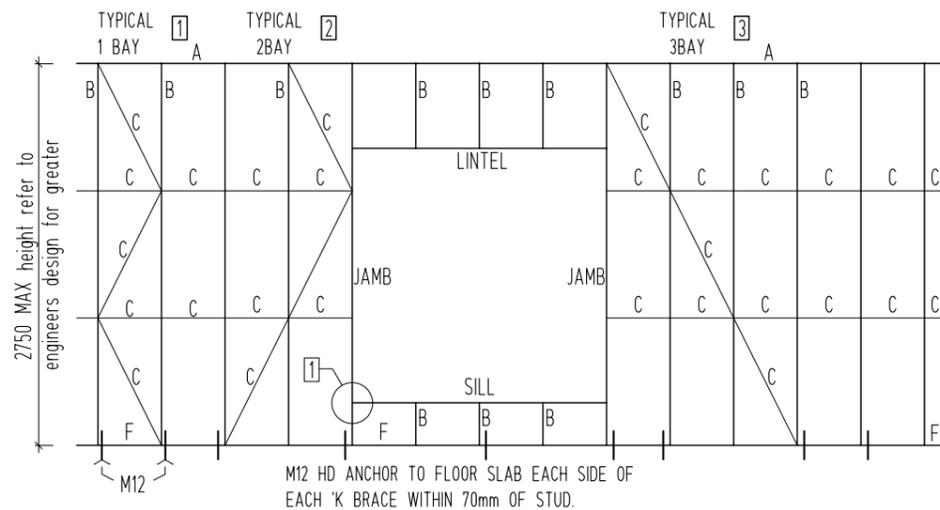
NON STRUCTURAL INTERNAL WALL



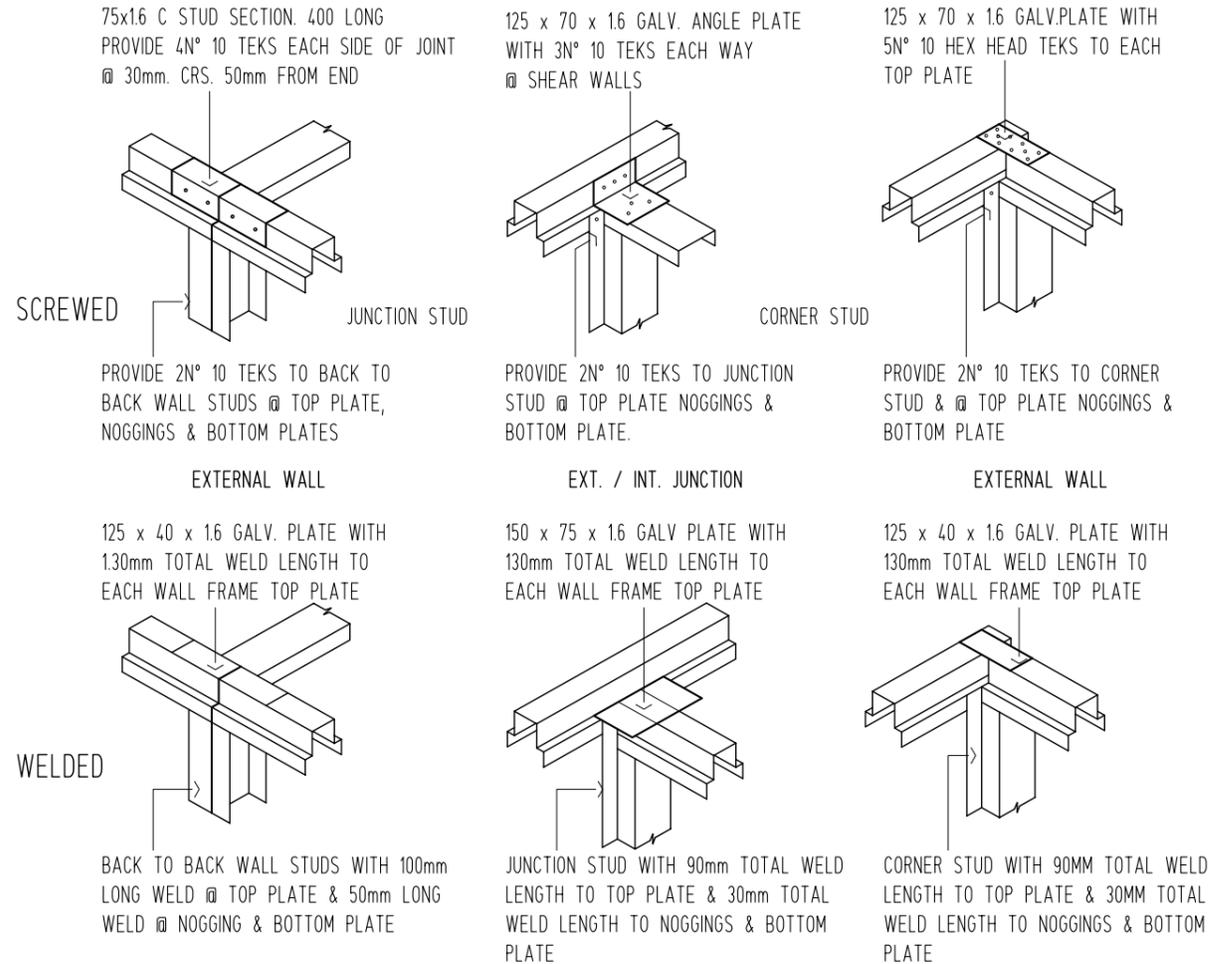
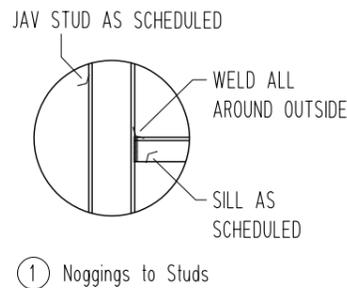
LW = ROOF LOADING WIDTH FOR LINTEL

TYPICAL FRAMING SECTIONS

- BRACING & FRAME ELEVATIONS REFER TO WALL FRAME MANUFACTURERS DRAWINGS.
- STUDS AT 450 CTRS MAXIMUM.
- TWO ROWS OF NOGGINGS PLACED EQUALLY AT THIRD POINTS.
- H.D. FIXINGS AT 900 CTRS. MAXIMUM UNDER OPENINGS
- 1-HD FIXING TO JAMB FOR 'L' EQUAL TO OR LESS THAN 1820.
- 2-HD FIXING TO JAMB FOR 'L' GREATER THAN 1820 AND EQUAL OR LESS THAN 2720.



TYPICAL ELEVATION, EXTERNAL WALL (INTERNAL SHEAR WALLS TO SIMILAR DETAILS)



MAX OPENING LENGTH 'L'	LINTEL MEMBER @ MAXIMUM ROOF LOADING WIDTH 'LW'			JAMB	SILL
	4000	8000	12000		
0 TO 920	50x75x1.6 SHS	75x75x2.0 SHS	75x75x2.0 SHS	75x50x1.6 RHS	75x1.2 STUD
920 TO 1220	75x75x2.0 SHS	75x75x2.0 SHS	75x75x2.5 SHS	75x50x2.0 RHS	75x1.2 STUD
1220 TO 1520	75x75x2.0 SHS	75x75x2.5 SHS	125x75x2.0 RHS	75x50x2.0 RHS	75x1.6 STUD
1520 TO 1820	75x75x2.0 SHS	125x75x2.0 RHS	125x75x3.0 RHS	75x50x2.5 RHS	75x1.6 STUD
1820 TO 2120	75x75x2.5 SHS	125x75x3.0 RHS	125x75x4.0 RHS	75x50x2.5 RHS	75x50x1.6 RHS
2120 TO 2420	125x75x2.0 RHS	125x75x3.0 RHS	125x75x5.0 RHS	75x50x3.0 RHS	75x50x1.6 RHS
2420 TO 2720	125x75x2.0 RHS	125x75x4.0 RHS	125x75x6.0 RHS	75x50x3.0 RHS	75x50x1.6 RHS
2720 TO 3020	125x75x3.0 RHS	125x75x5.0 RHS	125x75x6.0 RHS	75x50x4.0 RHS	75x50x2.0 RHS

- ALL SHS & RHS MEMBERS TO BE 'DURAGAL' GRADE C450L0
- LINTELS SHOWN ARE NOT APPLICABLE SUPPORTING A GIRDER TRUSS
- WHERE THE WALL FRAME IS NOT LOAD BEARING THE LINTEL MAY BE THE SAME SIZE AS THE SILL.
- THIS DRAWING IS TO BE READ IN CONJUNCTION WITH 'LYSAGHT' SPECIFICATION FOR STEEL WALL FRAMING SWF6-1. REFER ALSO TO SWF 1-1, SWF 2-1, AND SWF 3-1.
- HOLDING DOWN (HD)
  - GENERAL
    - PROVIDE HD FIXINGS @ 900 CRS MAX TO EXTERNAL WALLS BESIDES OPENINGS AND ENDS OF BRACING.
    - FIXINGS TO BE LOCATED 70mm CRS MAX FROM STUD U.N.O.
    - PROVIDE A 65 x 65 x 6 PL WASHER FOR EACH FIXING
  - FIXING TO CONCRETE
    - USE M12 CAST IN HOLD DOWN BOLTS. 150 EMBEDMENT + 200 COG, AT 135 DEG. 45 MIN EDGE DISTANCE
    - UNDERSIDE OF BOTTOM PLATE TO BE COATED WITH BITUMENOUS PAINT OR SIMILAR APPROVED CORROSION PROTECTION
    - ALTERNATIVELY USE M12 CHEMSETS AS PER MANUFACTURERS SPECIFICATIONS, 110 EMBEDMENT, 70 MINIMUM EDGE DISTANCE EXCEPT AS FOLLOWS.
- FIXING TO STEELWORK OR TIMBER
  - USE BOLTED OR TEK SCREW FIXINGS AS DETAILED
- WELDING
  - ALL WELDS TO BE WELL FORMED 1.6mm CONTINUOUS FILLET M.I.G. PROCESS WITH LWI OR EQUIVALENT ELECTRODES WIRE. WIRE BRUSH TO TOUCH UP ALL WELDS WITH ZINC RICH PAINT
  - WELD LENGTHS (ALL WELDS FLANGE TO FLANGE U.N.O. AND EQUAL EACH SIDE)
    - STUD TO TOP AND BOTTOM PLATE:
      - HORIZONTAL EACH SIDE
      - EXTERNAL WALL: 75mm
      - INTERNAL WALL: 60mm
    - NOGGING: 50mm
    - LINTEL FULLY WELDED
    - SILL:
      - STUD SECTIONS: 60mm
      - RHS SECTIONS: FULLY WELDED
    - JAMBS: 75x50 RHS: 90mm, 75x75 SHS: 140mm
    - BRACING: 70mm



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PROJECT  
**WALL FRAMING NOTES**  
PROPOSED TOILET  
LOT 221 (I5) ERICKSON CRS, WAGAIT BEACH, NT  
---  
CLIENT : MATTHEW AH MEd

PROJECT NUMBER  
**NTDE-0853/A/23 - 09**

DATE  
23 Oct 2023

SHEET  
10 OF 10

DRAWN  
NTDe-Astrid

AMEND.  
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APRIL 8, 2023

Mattie Ah Mat

**Site and Soil Evaluation for 15 Erickson Crescent, Wagait Beach, Northern Territory**

Dear Sirs

**Introduction**

This report by WANT Geotechnics details the findings of a Site and Soil Evaluation for **15 Erickson Crescent, Wagait Beach** in the Northern Territory. The aim of the assessment is to establish the suitability of the soils for the installation of a wastewater disposal system.

**Scope of Work**

A site and soil evaluation has been undertaken by WANT Geotechnics in general accordance with Appendix D (Site and Soil Evaluation for Individual Lots) and E (Site and Soil Properties) of Australian Standard AS / NZS1547 *On-site domestic wastewater management*. The scope of the work completed comprised:

- Excavation of 2 test hole2 and in-situ permeability test to provide general permeability parameters for design
- Completion of site and soil observations in general accordance with Appendix D and E of AS/NZS1547

The following tables detail the findings of the field investigation, observations, and desktop study broadly in line with the requirements of Tables D1 and D3 in AS/NZS1547.

Site Factor	Observation(s)
Slope	Fall of <1m across the site (based on Google Earth)
Shape	Predominantly flat
Aspect	No predominant aspect
Exposure (sun, wind)	Site is partially clear, many trees elsewhere, pan evaporation in the area is around 2400-2800mm
Erosion, mass movement, land slip	None observed on flat ground
Boulders, rock outcrops	None observed
Vegetation	Predominantly bushland, cleared around the building
Watercourse	Creeks >500m distant
Soil Water Regime	Water bore on adjoining property struck water at 15 to 26mbgl. Record attached
Fill	None observed in either test hole
Run-off / Flooding	Run-off and flooding limited as the land is flat
Channeled (concentrated) run-off	No signs of gullies on site
Soil Surface Condition	No cracking, ground is dry and hard see photographs in Tables 4 and 5
Salinity	Dryland salinity unlikely to ever occur (NT Government Dryland Salinity Map)
Other site-specific factors	See Table 2

**Table 1: Site Assessment Factors**

Site Evaluator(s)	
Name	Stephen Flux BSc MSc CGeol AffillEAust & Mary Flux BSc Hons CET <i>On-site Wastewater Management Certification</i>
Company	WANT Geotechnics Pty Ltd
Address	10/17 Willes Road, Berrimah Northern Territory 0820
Phone	0499 996 659
Email	steve@ntgeotechnics.com
On-site Evaluation	
Work Undertaken	
Details	2 x test holes
Date	3 April 2023
Weather	Dry and hot, typically 30-36°C with 41.4mm of rainfall in the last 7 days (BOM data – Wagait Beach)
Topography	
Slope	Broadly flat, fall of <1m in the region of the proposed system (based on Google Earth)
Ground Cover	Partially cleared/mature trees and bush
Geology	Tertiary Age Laterite Gravels (NTGS Doyle 2001 <i>Extractive Minerals Within the Outer Darwin Area</i> )
Soils	Lateritic plains and rises of Kay Land System with deeply weathered profiles, including sand sheets and other depositional products; sandy and earth soils ( <a href="http://www.nrmmaps.nt.gov.au">www.nrmmaps.nt.gov.au</a> )
Climate	Annual Rainfall: 1725mm Annual Evaporation: 2000-2400mm Monsoonal climate, rainfall predominantly December to April ( <a href="http://www.BOM.gov.au">www.BOM.gov.au</a> )
Drainage Pattern	Not apparent, creeks >500m distant
Site Plan	See attached
Clearance	Site partially cleared of vegetation around the building, elsewhere mature bushland remains
Boundaries	Unfenced block of around 4,000m <sup>2</sup>
Waterways	Creeks and lagoons >500m distant
Stands of trees / shrubs	Vegetation associated with Kay Land System typically tall open woodland of C. bleeseri, Erythrophleum chlorostachys, E. tetradonta, E. miniata, E. tectifera over Sorghum spp, Chrysopogon fallax, Eriachne spp
Water Bores	See attached record from <a href="http://www.nrmmaps.nt.gov.au">www.nrmmaps.nt.gov.au</a>
Embankment	None
Buildings	None
Other	Residential dwellings on adjoining blocks typically 50m to 80m distant
History (land use)	None known
Site Exposure	
Site Aspect	No dominant direction
Predominant Wind Direction	East in Dry Season, West in Wet Season ( <a href="http://www.weatherspark.com">www.weatherspark.com</a> )
Presence of Shelter Belts	None
Topographical Features	Broadly flat (based on Google Earth)
Environmental Concerns	
Plants, high water table etc.	None identified
Site Stability	
Is expert assessment necessary	No
Drainage Controls	
Depth of Seasonal Water Table	Nearest water bore record on Lot 129 Erickson Crescent shows water bearing beds struck at 15m to 26m bgl
Need for cut-off drains	No, block lies within residential area where it is assumed run-off is limited by existing drainage system
Need for surface water collector	No, block lies within residential area where it is assumed run-off is limited by existing drainage system
Availability of reserve / setback areas	Subject to design by others

**Table 2: Site Evaluation**

### Field Investigation

Fieldwork comprised the excavation of 2 test holes, in the base of each excavation an in-situ soil permeability test was undertaken with a Decagon mini-disk infiltrometer. Prior to undertaking the test, the soil was soaked with water. Groundwater was not encountered in either test hole, but groundwater levels will vary throughout the year due to seasonal and other factors. The following tables present photographs taken during the work.

	Auger hole 1	Auger hole 2
North, East, South, West orientated photographs		
Test hole strata condition (L) and condition of excavated spoil (R)		
Strata description	<p><b>(GPS: 12°26'23.54"S, 130°44'37.19"E)</b>            0.00-0.60m: CLAY gravelly sandy, brown to orange brown, slightly moist, loose to medium dense            0.60m: Base of test hole</p>	<p><b>(GPS: 12° 26.392'S 130° 44.631'E)</b>            0.00-0.60m: CLAY gravelly sandy, brown to orange brown, slightly moist, loose to medium dense            0.60m: Base of test hole</p>

Table 3: Field Investigation

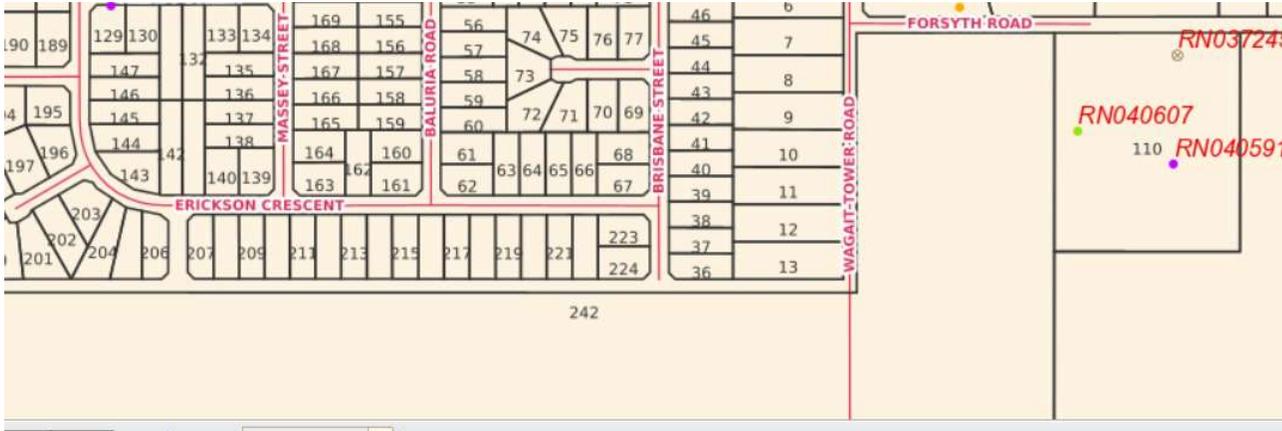
The following table, based on Tables 14 to 16 of the Northern Territory Government *Code of Practice for Wastewater Management*, assesses the site with regards to setback requirements.

Site Feature	Setback Distance	Comment
Any building, swimming pool, property boundary and land application area	2m	Based on the proposed location this setback can be met
Any watercourse, bore or dam used or likely to be used for a domestic water supply.	20m	Based on the proposed location this setback can be met
Any septic tank, wastewater treatment unit, collection well, pre-treatment tank, distribution sump or pump sump.	1m	Based on the proposed location this setback can be met
Dam, reservoir, waterway for domestic potable water supply	200m	Based on the proposed location this setback can be met
Waterway, wetland (continuous or ephemeral, non- potable); estuaries, coastal foreshore areas, Dams, reservoirs or lakes (stock and domestic, non-potable)	60m	Based on the proposed location this setback can be met
Domestic bore used for potable water supply	100m for primary treated effluent, 50m for secondary treated effluent	Proposed location appears to be >100m from existing bore on nearby property, <b>WANT Geotechnics has relied on data from a third party website and this needs to be confirmed by actual on site measurement prior to installation of the system.</b>
Depth to seasonal water table	See Table K1 of AS1547 (Preferably >1.2m)	Groundwater may temporarily rise above 2m and possibly to ground level following heavy rainfall. Based on the subsoils present the water table will likely drop quickly in dry weather. This setback is considered to have been met.
Duration of continuous season soil saturation	See Table K1 of AS1547 Periods of continuous saturation of the upper 0.4m of the soil should not exceed several weeks at any one time	Site work was undertaken during the 2022/2023 wet season. Groundwater was not encountered in the test holes. This setback is considered to have been met.
Shallow permanent water table	See Table K2 of AS1547	Water-bearing beds (from nearest water bore record) indicated to be 15m below ground, therefore this setback is considered to have been met.
Shallow soil and very shallow soils over creviced bedrock		Test holes drilled to 0.60m and did not encounter hard pan. Therefore, this setback is considered to have been met

**Table 4: Assessment of Setbacks**

### Water Bore Data

Based on the Northern Territory Government NR Maps website the following image indicates the nearest water bore is approximately 800m to the east of the block, see image below taken directly from the website:



**Figure 1: Nearest Water Bore for 15 Erickson Road, Wagait Beach – RN040607 (NR Maps)**

The following table, based on Tables 14 to 16 of the Northern Territory Government *Code of Practice for Wastewater Management*, assesses the site with regards to setback requirements.

### Recommended Daily Loading Rate (DLR)

Based on ground conditions encountered Table 5 provides a Site and Soil Evaluation in general accordance with AS1547.

Location	Lower depth (mm)	Horizon	Moisture Condition	Colour (moist)	Field texture	Coarse fragments	Structure	Soil Category	Hydraulic Conductivity
AH1	600	A2	Dry	Brown to orange brown	CLAY sandy	<65%	Apedal	4	0.10m/day
AH2									0.30m/day

**Table 5: Soil Evaluation**

The subsoils have been assessed to have an estimated permeability around 0.10 to 0.30m per day. Reference to the Table L1 of AS/NZS1547 *On-site domestic wastewater management* indicates that for such soils a DLR of 6mm to 10mm per day would be appropriate for a primary treatment system, and 20mm per day for a secondary treatment system. If a drip irrigation system is proposed, then a Design Irrigation Rate (DIR) of 3.5mm per day is suggested.

It should be borne in mind that the DLR figures have been assessed from clean water permeability tests and do not consider bio build-up or siltation from surface infiltration.

### Summary

WANT Geotechnics suggests a wastewater disposal system be designed in accordance with the suggested figures below:

**Primary System: 6mm to 10mm per day**

**Secondary System: 20mm per day**

**Drip Irrigation System: 3.5mm per day**

It would appear the relevant setback requirements of the Northern Territory *Code of Practice for Wastewater Management* can be met in which case the location between the two auger holes (see attached drawing) is appropriate.

Yours faithfully,

**WANT Geotechnics**

*Mary Flux*

**Mary Flux BSc Hons**  
Engineering Geologist

**Stephen Flux BSc MSc CGeol AffillIEAust**  
Director / Engineering Geologist

### Attachments

Permeability Work Sheets, Water Bore Record, Site Plan

### References

1. Australian Standard AS / NZS1547 *On-site domestic wastewater management*
2. Northern Territory Geological Survey, N Doyle, 2001, *Extractive Minerals Within the Outer Darwin Area*
3. [www.BOM.gov.au](http://www.BOM.gov.au)
4. [www.nrmmaps.nt.gov.au](http://www.nrmmaps.nt.gov.au)

## Limitations

### SCOPE OF SERVICES

This geotechnical report has been prepared in accordance with the scope of services set out in the agreement between WANT Geotechnics and their client and is subject to any qualifications and assumptions set out in the report. In some circumstances the scope of services may have been limited by a range of factors such as time, budget, access and/or site disturbance constraints.

### RELIANCE ON DATA

In preparing the report, WANT Geotechnics has relied upon data, surveys, and plans provided by the client. WANT Geotechnics has not verified the accuracy or completeness of the data, to the extent that the any statements, opinions, facts, conclusions and/or recommendations in the report (conclusions) are based in whole or part on the data, those conclusions are contingent upon the accuracy and completeness of the data. WANT Geotechnics will not be liable in relation to incorrect conclusions should any data, information or condition be incorrect or have not been fully disclosed to WANT Geotechnics.

### GEOTECHNICAL INVESTIGATION

Geotechnical engineering reports are prepared to meet the specific scope of the client and may not necessarily be adequate for a construction contractor. This report was prepared expressly for the client and expressly for purposes indicated by the client or his representative. Use by any other persons for any purpose, or by the client for a different purpose, is not recommended. The client should not use this report for other than its intended purpose without seeking additional geotechnical advice.

### LIMITATIONS OF SITE INVESTIGATION

In assessing a structure from a single exploratory location there is the possibility that variations may occur that were not encountered. Site exploration identifies specific subsurface conditions only at those points from which samples have been taken. The risk that variations will not be detected can be reduced by increasing the frequency of test locations; however, this often does not result in any overall cost savings for the project. The data derived from the investigation and subsequent laboratory testing have been extrapolated to form an inferred model and an engineering opinion is rendered about overall subsurface conditions and their likely behaviour regarding the structure. Actual conditions at the site might differ from those inferred to exist, since no subsurface exploration program, no matter how comprehensive, can reveal all subsurface details and anomalies. The exploratory test records are the subjective interpretation of subsurface conditions at a particular location, made by trained personnel. The interpretation may be limited by the method of investigation and cannot always be definitive. For example, inspection of an excavation or test pit allows a greater area of the subsurface profile to be inspected than borehole investigation; however, such methods are limited by depth and site disturbance restrictions. In borehole investigation, the actual interface between materials may be more gradual or abrupt than a report indicates.

### **SUBSURFACE CONDITIONS ARE TIME DEPENDENT**

Subsurface conditions may be modified by changing natural forces or man-made influences. A geotechnical engineering report is based on conditions which existed at the time of subsurface exploration. Construction operations, at or adjacent to the site, and natural events, such as floods or groundwater fluctuations may also affect subsurface conditions and thus the continuing adequacy of a geotechnical report. The geotechnical engineer should be kept apprised of any such events and should be consulted to determine if additional tests are necessary.

### **EXPLORATORY LOGS SHOULD NOT BE SEPARATED FROM THE ENGINEERING REPORT**

Final exploratory logs are developed by geotechnical engineers based upon their interpretation of field logs and laboratory evaluation of field samples. Customarily, only the final exploratory logs are included in geotechnical engineering reports. These logs should not under any circumstances be redrawn for inclusion in architectural or other design drawings. To minimise the likelihood of exploratory log misinterpretation, contractors should be given access to the complete geotechnical engineering report prepared or authorised for their use. Providing the best available information to contractors helps prevent costly construction problems. For further information on this matter reference should be made to 'Guidelines for the Provision of Geotechnical Information in Construction Contracts' published by the Institution of Engineers Australia, National Headquarters, Canberra 1987.

### **OTHER LIMITATIONS**

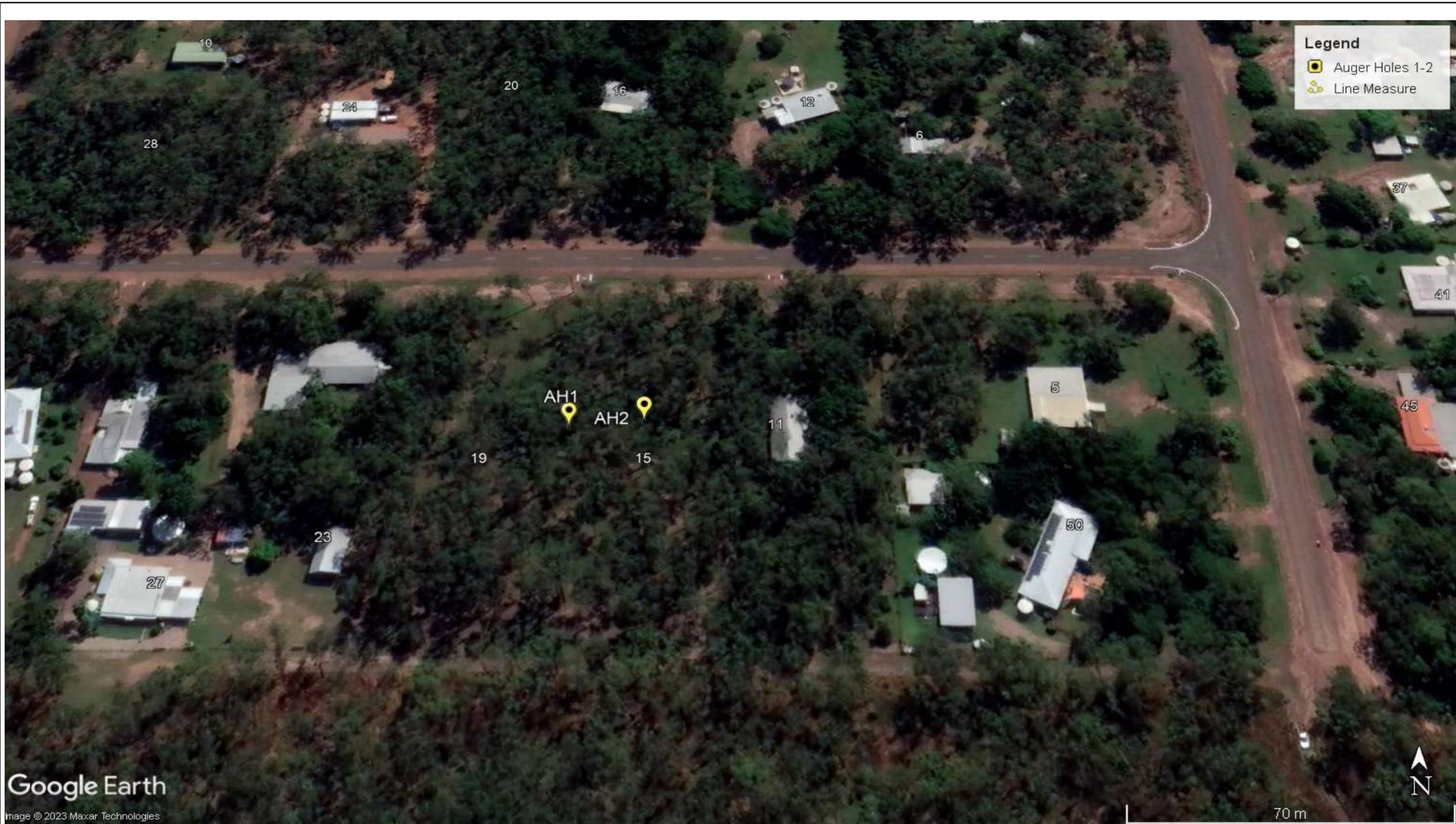
WANT Geotechnics will not be liable to update or revise the report to consider any events or emergent circumstances or facts occurring or becoming apparent after the date of the report.

WANT Geotechnics Pty Ltd

“Unfortunately, soils are made by nature and not by man, and the products of nature are always complex. As soon as we pass from steel and concrete to earth, the omnipotence of theory ceases to exist. Natural soil is never uniform. Its properties change from point to point while our knowledge of its' properties is limited to those few spots at which the samples have been collected. In soil mechanics the accuracy of the computed results never exceeds that of a crude estimate and the principal function of theory consists in teaching us

what and how to observe in the field”

Karl Terzaghi – Founder of Modern Geotechnology



**This drawing is not to be scaled from as it is provided as a guide only, actual dimensions and distances to water bores etc, and the relevant setbacks are to be confirmed onsite by the person(s) installing the system.**

	Client: Mattie Ah Mat		Site Plan	Project No. NTG20233293
		Drawn by: S Flux		Site & Soil Evaluation
	Scale: NTS	Date: 6 Apr 2023	15 Erickson Circuit, Wagait Beach	Revision: 0

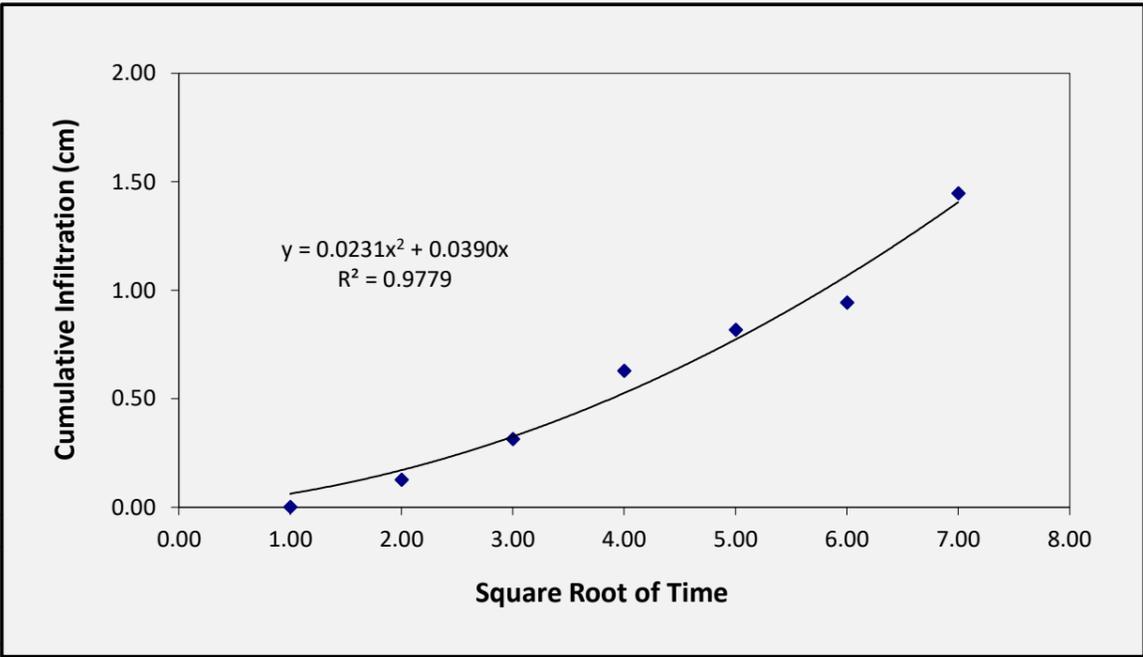
**Instructions**  
 Step 1: Enter measurement times beginning with zero  
 Step 2: Enter corresponding volume measurements  
 Step 3: Adjust selection field on graph to fit data

Time (s)	sqrt (t)	Volume (mL)	Infiltr (cm)
0	0.00	37	0.00
60	7.75	35	0.13
180	13.42	32	0.31
360	18.97	27	0.63
600	24.49	24	0.82
900	30.00	22	0.94
1200	34.64	14	1.45

Step 4: Select Infiltrometer Type → **MiniDisk**  
 Step 5: Select Soil Type → **clay loam**  
 Step 6: Select Suction → **2**

Radius 2.25 cm/s  
 alpha 0.019  
 n/h<sub>o</sub> 1.31  
 Suction -2 cm/s

A 6.644844854  
 C1 0.000705002 cm/s  
**K 0.000106098 cm/s**





21/8

**THE NORTHERN TERRITORY OF AUSTRALIA**  
**APPROVED FORM 21 (25/01/2011)**  
**STATEMENT OF BORE**  
 As per Water Regulations (2009)



Name of Owner: <u>Wagait shire Council</u>			Registration No.: <u>40607</u>																													
Location/Address: <u>50 Forsyth Rd Wagait Beach</u>			BC Permit No: <u>BCPD 5945</u>																													
Intended Use: <u>irrigation</u>																																
GPS Location: Zone: <u>GDA94</u> Other: <input checked="" type="checkbox"/> Specify: <input type="checkbox"/>		Easting: <u>8624350</u> ←→		Northing: <u>0690358</u>																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>From</th> <th>To</th> <th>Particulars of Strata</th> </tr> </thead> <tbody> <tr><td>0</td><td>4</td><td>porcillinite</td></tr> <tr><td>4</td><td>10</td><td>weathered with siltstone</td></tr> <tr><td>10</td><td>15</td><td>soft brown mica schist</td></tr> <tr><td>15</td><td>17</td><td>Fractured quartz</td></tr> <tr><td>17</td><td>24</td><td>Soft Brown Mica schist</td></tr> <tr><td>24</td><td>26</td><td>Fractured quartz</td></tr> <tr><td>26</td><td>29</td><td>quartz</td></tr> <tr><td>29</td><td>48</td><td>Quartz with mica schist</td></tr> </tbody> </table>			From	To	Particulars of Strata	0	4	porcillinite	4	10	weathered with siltstone	10	15	soft brown mica schist	15	17	Fractured quartz	17	24	Soft Brown Mica schist	24	26	Fractured quartz	26	29	quartz	29	48	Quartz with mica schist	Name of Drilling Company: <u>Bores NT</u> Name of Driller: <u>B. Burrows</u> Name of supervising driller: Date Commenced: <u>21-6-18</u> Date Completed: <u>22-6-18</u> Depth Drilled: <u>48</u> (m) Completion Depth: <u>47</u> (m)		
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			Specify:																													
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			5.8	26	200	AIR																										
			26	48	150	air																										
<b>PARTICULARS OF CASING</b>				<b>PARTICULARS OF PERFORATIONS OR SCREEN STRINGS</b>																												
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0.8	25.8	158	steel	16	16.5	158	3mm	slotted steel																								
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Method: <u>suspension ring</u>			Length of Packer: _____ (m)																													
Height of Casing above GL: <u>0-8</u> (m)			Method of Packer Connection: _____																													
<b>CEMENTING/GRAVEL PACKING</b>			<b>WATER BEARING BEDS</b>																													
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			24	26	1																											
STRATA / WATER SAMPLES			Completion Yield: <u>2</u> (L/s) Method: <u>Air Lift</u>			Duration: <u>2</u> (hr)																										
Have been <input type="checkbox"/> Will be <input type="checkbox"/>			Completion SWL from GL: <u>3</u> (m)			Depth of Lift: <u>23.5</u> (m)																										
Left at:																																

**NOTE:** No company advertising is to be imprinted on this certificate apart from where requested.

LOCATION SKETCH OF BORE RN: 040607

LOCATION DESCRIPTION OF BORE



		m/km
NW <input type="checkbox"/>	North <input type="checkbox"/>	NE <input type="checkbox"/>
West <input type="checkbox"/>		East <input type="checkbox"/>
SW <input type="checkbox"/>	South <input type="checkbox"/>	SE <input type="checkbox"/>

OF:

Bore in middle of  
BMX track



**FINAL CONSTRUCTION STATUS**

Capped  Casing Pulled  Left for Obs.  Abandoned  Equipped  Backfilled  Other

**ADDITIONAL INFORMATION ABOUT THE BORE:** (Include any information which may assist for future reference)

2 hrs on air lift at completion of drilling

Note: The holder of the NT licence shall submit the form to the Department within 28 days of completion of any works.

I certify that the information contained above is true and correct, and that I have complied with the bore licensing requirements and conditions of the Bore Construction Permit as issued if a Bore Construction Permit was required.

B. Burrows 104 Name and licence number of driller: B. Burrows - 104 Signature and licence number of licensed driller: Date: 22.6.18

**FOR OFFICIAL USE ONLY**

How Located: GPS  TST  Survey  Hand Plotted  Other

**DESCRIPTION OF PROPERTY:**

Rural  Mineral  Pastoral  Reserve  VCL  Other

Lease No: CLP 2077 Lot No: Hundred of: BRAY  
Portion No: Section No: 110 Town of:

Class of Bore: Town  Domestic  Investigation  Agriculture  Mineral  Pastoral  Other   
Use of Bore: Production  Investigation  Irrigation  Observation  Monitoring  Roads  None

Grid Reference: AMG  Clark  Zone: 52 Scale:  
Easting: 690358 Latitude:  
Northing: 8624350 Longitude: Index Map Number: 80/10791 Map Name:

Date Registered: Bore Plotted on the map? Yes  No

Dept Officer: Signature:

Remarks:

S/B 0815



Centre for Environmental Training

# Certificate of Completion

## **On-site Wastewater Management**

This is to verify that

*Mary Flux*

has successfully completed the above course  
held Online  
on 30th November & 1st December

*the detailed content of which is outlined overleaf*

# On-site Wastewater Management

The person named overleaf has attended the On-site Wastewater Management training course held:

Online on 30th November & 1st December 2021

The course comprises a two-day (13 teaching hours) program covering the topics listed below:

- The Regulatory Environment
- On-site Wastewater; Generation, Quantification and Characterisation
- Primary Treatment; Septic Systems
- Other Primary Treatment Systems and Greywater Options
- Secondary Treatment; Sand Filters, Media Filters and Mound Systems
- Secondary Treatment; Treatment Wetlands and Reed Beds
- Secondary Treatment; Aerated Wastewater Treatment Systems
- Soil Assessment for On-site Wastewater Management
- Land Capability; Desktop Study
- Soil Absorption Systems; Trenches and Beds
- Passive Dosing Systems; Siphons and Flouts, LPED Systems
- Evapotranspiration Systems; Sizing by Water Balance Analysis
- Nutrients and Land Application Areas
- Irrigation Systems; Componentry and Design
- Failing Systems; Auditing and Troubleshooting

Further information on the On-site Wastewater Management training course may be obtained from:



## Centre for Environmental Training



# Proposed Caravan Park

## Exceptional Development Permit Application Statement of Effect

15 (Lot 221) Erickson Crescent, Wagait Beach

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Prepared for:  
**Matthew Ah Mat**

Date:  
**17 June 2024**  
**V1.0**

Prepared by:  
**Cameron Judson**

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The information provided in this report is only valid at the time of the final issue of the report, given that circumstances, legislation and/or mapping can change at any time following.

Document Control		
Revision	Revision Date	Report Details
V1.0	8 February 2024	Draft for client
V1.0	17 June 2024	Development Application

## 1. Introduction

This statement of effect has been prepared to support an application for an Exceptional Development Permit (EDP) for the development and use of the site for a caravan park in the form of nine semi-permanent 'glamping' tents together with associated access and amenities.

The application site is 15 (Lot 221) Erickson Crescent, Wagait Beach.

The proposed development is submitted with regard to section 38(1) of the *Planning Act 1999*.

In preparing this statement, Upside Planning visited the application site and assessed the proposal against the objectives and relevant sections of the Planning Act 1999, the strategic framework, and the NTPS 2020.

## 2. Application Site

The application site is within Wagait Beach, extending from Cox Drive along the coastline to Erickson Crescent in the south.

Figure 1 below provides the application site and immediate locality. It is 15 Erickson Crescent, Wagait Beach, and is 4000m<sup>2</sup> in area and is currently vacant.



Figure 1: Site Location Plan  
Source NR Maps

It is not mapped as being subject to storm surge.

The site can be connected to electricity.

## Context

In addition to housing, Wagait Beach comprises an array of land uses, including:

- tourist and visitor accommodation
- the Cox Country Club
- Wagait Beach Store and petrol station
- Wagait Council's offices and depot
- Landscaping and garden supplies

## Need

The Greater Darwin Destination Management Plan identifies a need for tourism growth at Wagait Beach. This is reflected in the Council's 2020-2025 Wagait Strategic Plan.

The proposal seeks to address and respond to an identified need for camping. This would support the Dry Season tourist economy and would be a proactive response to preventing unauthorised camping.

The proposal would be located to take advantage of Wagait Beach's natural attributes and support local businesses, including the Country Club.

## 3. The Proposed Development

The proposed development seeks approval for a caravan park in the form of nine semi-permanent 'glamping' tents with associated access, car parking, water storage, wastewater management and amenities.

Figure 2 below shows a typical 'glamping' tent.

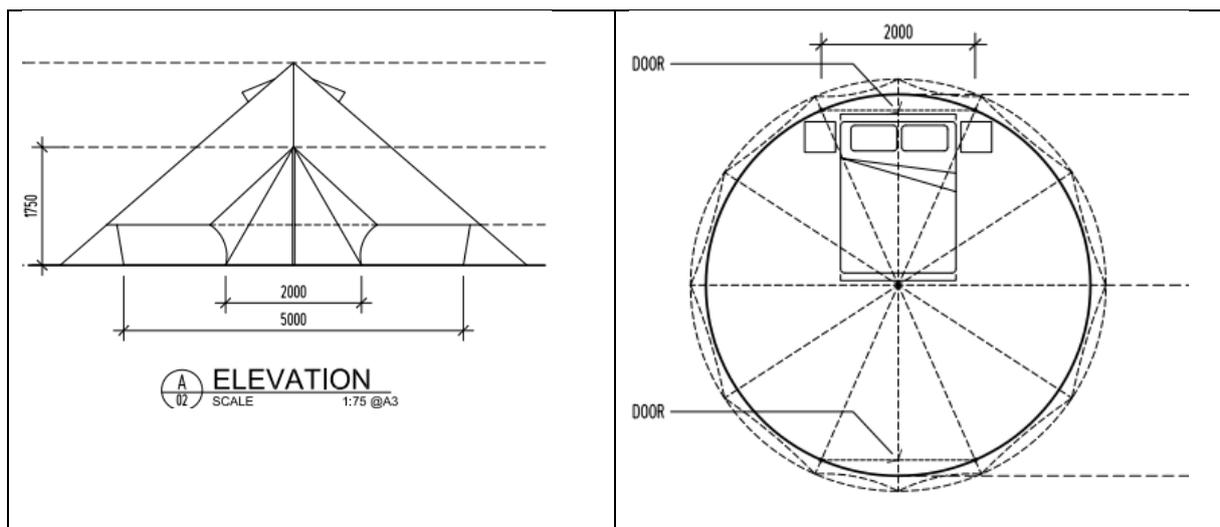


Figure 2: Typical 'glamping' tent

## Access and Car Parking

Nine car parking spaces are provided, including a space for people with disabilities. Each 'glamping' tent is allocated a car parking space.

The car park is designed to ensure egress and ingress in a forward direction. Access is from a single six-metre wide driveway from Erickson Crescent.

Compacted gravel provides a seal for the driveway and car parking.

### **Landscaping**

The proposal includes significant landscaping throughout the development and along its boundaries. Existing vegetation would be retained, insofar as possible, with additional planting to a depth of 3 metres at the front and side boundaries.

A 1.8m high screen fence for the entire length of the side boundaries.

### **Services**

The site can be connected to reticulated electricity.

Water would be captured from the amenities block's roof and stored in tanks. Potable water would be trucked in as required.

Wastewater would be managed onsite. The application is supported by a site and soil assessment.

## **4. Reasons for an EDP rather than a rezoning**

Section 40(1) of the *Planning Act 1999* requires the Minister to be satisfied that it is preferable to issue an EDP rather than amend the Northern Territory Planning Scheme 2020 (NTPS 2020).

The site and the broader township of Wagait Beach are in Zone RL (Rural Living) of the NTPS 2020, which provides for a range of rural lifestyle choices and activities in areas without access to reticulated water and sewerage.

The NTPS 2020 prohibits caravan parks in Zone RL (Rural Living). Under section 38 of the *Planning Act 1999*, a person may apply to the Minister for Infrastructure, Planning and Logistics for an EDP for a development or use which would otherwise be prohibited.

An EDP is preferable to a rezoning for the following reasons:

- The development and land use of the site is of a scale and appearance that maintains the local character of the RL (Rural Living) Zone of Wagait Beach.
- The proposed land use is consistent with the diverse array of developments found in Wagait Beach under the RL (Rural Living) zoning.
- The proposed development would have fewer adverse impacts than permitted uses, including animal boarding, intensive animal husbandry, and industry-primary.
- The proposal is for short-term visitor accommodation in the form of semi-permanent 'glamping' tents, and the land can be returned to land uses permitted in the zone.
- Rezoning to a zone where camping would be permissible would necessitate the site being rezoned to CV (Caravan Parks) or TC (Tourist Commercial).

- The RL (Rural Living) zoning is effectively nominal as it has been significantly weakened by the Department's actions in applying blanket zoning and allowing land uses not permitted in the zone.

In the above context, the EDP pathway is the expected approach for non-residential development.

For these reasons, an application for EDP is a preferred instrument for seeking approval of the proposed development.

## **5. Section 42 of the Planning Act 1999 – Matters to be taken into account**

Section 42 of the *Planning Act 1999* sets out the matters (under Section 51) that are to be considered by the Minister in determining whether to grant an EDP.

It states that “*in deciding whether to grant or vary an exceptional development permit under section 40, the Minister must take into account the matters specified in section 51(1)(d), (h), (j), (k), (m), (n), (p), (pa), (r), (s) and (t).*”

These considerations are set out below.

**Section 51(1)(d) an environmental protection objective within the meaning of the *Waste Management and Pollution Control Act* that is relevant to the land to which the application relates**

There are no environmental protection objectives relevant to this land.

**Section 51(h) the merits of the proposed development as demonstrated in the application**

As set out above, there are limited camping opportunities at Wagait Beach. The proposal would address this demand, benefiting the local economy and reducing unauthorised and unmanaged camping.

To demonstrate merit, the proposal has been assessed against the relevant development requirements prescribed by Part 5 of the Northern Territory Planning Scheme 2020 (NTPS 2020).

### Part 5 of the Northern Territory Planning Scheme 2020

Part 5 of the NTPS 2020 outlines the specific development requirements relevant to the proposed development.

#### *Clause 5.2.1 'General Height Control'*

This clause aims to “*ensure that the heights of buildings and structures are appropriate to the strategic and local context of the location and meet community expectations for development in the zone.*”

The requirements of this clause are met as the ‘glamping’ tents are significantly less than 8.5 metres in height.

*Clause 5.2.4.1 ‘Car Parking’*

Clause 5.2.4.1 (Vehicle Parking) aims to ensure *“that sufficient off-street car parking, constructed to a standard and conveniently located, is provided to service the proposed use of a site.”*

The nine proposed campsites drive the demand for car parking. The prescribed car parking rate is 1.1 spaces for every tent site. The proposal requires ten car parking spaces (rounded up).

The proposal would provide nine car parking spaces. Each car space would be numbered and related to each ‘glamping’ tent site.

The proposal meets the prescribed requirements of Clause 5.2.4.1 ‘Vehicle Parking’.

*Clause 5.2.4.4 ‘Layout of car parking areas’*

Ensure a car parking area is appropriately designed, constructed and maintained for its intended purpose.

Table 1 below demonstrates compliance.

Table 1: Compliance with Clause 5.2.4.4 ‘Layout of car parking areas’

Requirement	Proposed	Compliance
Be not less than 3m from any lot boundary abutting a road.	The car parking area is setback 3 metres.	Yes
Provide landscaping to the setback area to a minimum depth of 3m immediately adjacent to any lot boundary abutting a road, using species designed to lessen the visual impact of the car parking area when viewed from the road.	Landscaping to a depth of three metres is provided to the front and side boundaries.	Yes
A car parking area is to be constructed and maintained to be: (a) of a suitable gradient for safe and convenient parking; and (b) sealed and well-drained in urban areas or dust suppressed in nonurban areas.	The car parking and access have a compacted gravel seal.  It is located on flat ground.	Yes
The layout of a car parking area is to: (a) be functional and provide separate access to every car parking space; (b) allow a vehicle to enter from and exit to a road in a forward gear; (c) be in accordance with the dimensions set out in the diagram to this clause; and (d) ensure parking spaces at the end of and perpendicular to a driveway are 3.5m wide or so that the driveway projects 1m beyond the last parking space.	The proposal meets these requirements, as detailed in its description and shown on the site plan.	Yes

<p>The number of access points to the road is to be limited, and access points to car parking areas are to:</p> <p>(a) have driveways with a minimum width of 6m for two-way traffic flow or 3.5m for a one-way traffic flow, and</p> <p>(b) maximise sight lines for drivers entering or exiting the car parking area.</p>	<p>One six-metre-wide driveway is proposed.</p>	<p>Yes</p>
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Clause 5.2.6.1 ‘Landscaping in Zones other than Zone CB’

The purpose of the clause is to “ensure appropriate landscaping that is attractive, water efficient and contributes to a safe environment, is provided to development to enhance the streetscape and overall amenity of the locality.”

The clause requires the following:

- (a) *“planting is focused on the area within the street frontage setbacks side setbacks, communal open space areas and uncovered car parking areas;*
- (b) *it maximises the efficient use of water and is appropriate to the local climate;*
- (c) *it takes into account the existing streetscape, or any landscape strategy in relation to the area;*
- (d) *significant trees and vegetation that contribute to the character and amenity of the site and the streetscape are retained;*
- (e) *energy conservation of a building is assisted having regard to the need for shade and sunlight at varying times of the year;*
- (f) *the layout and choice of plants permits surveillance of public and communal areas and*
- (g) *it facilitates on-site infiltration of stormwater run-off.”*

As previously stated, landscaping is proposed along the front and side boundaries. Indigenous plants will be used to ensure their success. Significant trees and vegetation are proposed to be kept to increase amenity and shade. Aside from the car park tent sites, the pool, and amenities, block surfaces are permeable to allow Wet Season conditions to minimise on-site and off-site impacts.

The proposal complies.

Clause 5.5.13 ‘Caravan Park’

The purpose of the clause is to ensure that the design, scale and operation of a caravan park provides a high level of amenity to residents and is appropriate to the site to minimise adverse impact on the amenity of adjoining or nearby residential areas and road network.

Table 2 below details the proposal’s compliance with the Clause.

Table 2: Compliance with Clause 5.5.13 'Caravan Park'

Requirement	Proposed	Compliance
Excluding any emergency access points, vehicle access is limited to 1 major entry/exit point on 1 road frontage.	A single point of access is proposed.	Yes
Locate visitor parking with direct access to the entry driveway and ensure it is clearly signposted.	Bookings are made online or by telephone. Each guest is allocated a car space.	Yes
Provide a short-term standing area with unrestricted access from the adjoining public road, with a minimum dimension of 4m by 20m, either as a separate bay or as part of a one-way entrance road.	As stated above, each guest will be allocated a car space before arrival.	Yes
Vehicular access to each site is via shared internal access ways that are designed to provide safe, convenient and efficient movement of vehicles and pedestrians.	Not applicable	Yes
Design access ways to discourage vehicle speeds greater than 15km/hr.	Not applicable	Yes
Internal accessways are sealed or dust-suppressed with a carriageway width of not less than 6m for two-way traffic and not less than 4m for oneway traffic.	The driveway and car parking area are proposed to be provided with a compacted gravel seal.	Yes
Provide a 1.8m high screen fence for the full length of any property boundary adjoining an existing residential use or land in a residential zone.	A 1.8-metre high screen fence is proposed along both side boundaries.	Yes
Provide a 3m wide landscape strip to all property boundaries of the site.	A 3-metre-wide landscaping strip is provided to the side and front boundary.	Yes
Individual caravan, cabin and campsites; (a) are set back at least 1m from any external road frontage and 5m from any other property boundary; (b) are sited such that no part of any caravan or tent is within 3m of any other caravan, tent, cabin or building; (c) are a minimum of 75m <sup>2</sup> for each caravan, with a frontage of at least 7.5m to any internal access ways; (d) are a minimum of 100m <sup>2</sup> for each cabin, with a frontage of at least 10m to any internal access ways and (e) are clearly delineated and separated from adjoining sites by trees or landscaping.	Each site is separated by a distance greater than three metres.  Each site is proposed to have a space defined by landscaping features and managed ground covers.	Yes

Provide a communal recreation building for the use of guests.	A pool and landscaped surroundings provide a shared recreation space.  No recreation building is provided.	In part
Except where private facilities are provided to each site, toilet, shower and laundry amenities are located: (a) within 100m of every caravan, tent or cabin site; and (b) not closer than 6m to any caravan, tent or cabin site. (c) laundry and clothes drying facilities are provided for guests.	Shower and toilet facilities are provided within easy walking distance.  No laundry is provided.  The closest campsite is more than six metres from the amenities block.	In part

Aside from the provision of laundry facilities and a communal recreational building, the proposal complies.

**Section 51(j) the capability of the land to which the proposed development relates to support the proposed development and the effect of the development on the land and other land, the physical characteristics of which may be affected by the development**

The land is relatively flat and will require little disturbance to the natural form for the proposed layout of the campsites. Access is from the existing road network, with sufficient capacity to accommodate a modest increase in traffic during the tourist season.

Infrastructure demands are low-scale and consistent with residential properties within the locality.

The application is supported by a site and soil assessment, which demonstrates the site's capabilities to manage wastewater.

The application site is not mapped as being affected by storm surge or flooding.

**Section 51(k) the public facilities or public open space available in the area in which the land is situated and the requirement, if any, for the facilities or land suitable for public recreation to be provided by the developer**

Services are already provided to the site, and no additional capacity or upgrade is required.

**Section 51(m) the public utilities or infrastructure provided in the area in which the land is situated, the requirement for public facilities and services to be connected to the land and the requirement, if any, for those facilities, infrastructure or land to be provided by the developer for that purpose**

The required services are already provided to the site, and no additional capacity or upgrade is required.

**Section 51(n) the potential impact on the existing and future amenity of the area in which the land is situated**

As set out above and consistent with the requirements of the NTPS 2020, measures are proposed to mitigate adverse impacts and ensure the maintenance of existing amenities.

**Section 51(p) the public interest, including (if relevant) how the following matters are provided for in the application:**

- (i) community safety through crime prevention principles in design;**
- (ii) water safety;**
- (iii) access for persons with disabilities**

The proposal helps address the need for tourist accommodation at Wagait Beach, benefiting the local economy and helping reduce unmanaged camping.

The proposal is designed to be accessible to persons with disabilities.

The pool will be managed in accordance with the requirements of the Swimming Pool Safety Authority.

**Section 51(pa) for a proposed subdivision or consolidation of land in a Restricted Water Extraction Area - whether the subdivision or consolidation complies with the restrictions of sections 14A and 14B of the Water Act 1992 and the requirements of section 14C(1) of that Act**

Not applicable.

**Section 51(r) any potential impact on natural, social, cultural or heritage values, including, for example, the heritage significance of a heritage place or object under the Heritage Act 2011**

The proposal will not impact on the existing natural, social, cultural or heritage values of the site and locality.

**Section 51(s) any beneficial uses, quality standards, criteria, or objectives that are declared under the Water Act 1992**

There are no beneficial uses, quality standards, criteria, or objectives that are declared under the *Water Act 1992* that are relevant to the consideration of the application.

**Section 51(t) other matters it thinks fit.**

No other matters have been identified for consideration.

## **6. Conclusion**

The site is Zoned RL (Rural Living) under the NTPS 2020, where a caravan park is prohibited. The proposed 'glamping' tents fall within the definition of a caravan park.

Section 38(1) of the Act allows a person to apply to the Minister for the grant of an EDP. Section 38(2)(a) of the Act states that an EDP may permit the development or use of the land, although the development or use would otherwise not be lawful under the relevant planning scheme.



This statement of effect has demonstrated that rezoning is not the best pathway and that the proposed development is consistent with the intent of the NTPS 2020. In particular, the proposal's merit is demonstrated by its compliance with the relevant requirements for a caravan park.

The proposed site is suitable for the proposal, and its form and scale ensure that the locality's amenities would be maintained.

The application has addressed the relevant provisions of the *Planning Act 1999*.

## 9.6 COMMUNITY CONSULTATION MEETING

### PURPOSE

To seek a decision from the Council on the preferred date in April for the first of two community consultation meetings for 2025.

### RECOMMENDATION

**That Council sets the date of Saturday \_\_ April for the first community consultation meeting for 2025.**

**Moved:**

**Seconded:**

**Vote:**

### BACKGROUND

Council holds two Community Consultation meetings each year to engage with local residents and inform the community about its plans and direction for the next 6 to 12 months. These meetings also provide an opportunity to address any community issues or concerns and explore potential solutions that Council can work towards. Additionally, the platform allows for external presentations from organisations wishing to address the Wagait Beach community

### Financial Implications

There are no financial implications identified with this report.

### Attachments

There are no attachments with this report.

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 12 MARCH 2025

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 12 March 2025.

### RECOMMENDATION

**That Council receives and notes the updated Actions List to 12 February 2024**

**Moved:**

**Seconded:**

**Vote:**

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	13/3/2025	No further updates
			14/01/2025	Last year, the system at Southport was briefly reviewed, and following discussions with PWC, it was recommended that we monitor, record, and communicate any concerns regarding the inefficiency of access to potable water at the current site on Vangemann Street. I requested that Councillors and staff report any issues they encountered or became aware of, so that we could begin documenting this data. To date, I have received only a few reports of issues with the card reader not functioning throughout the dry season, but no concerns regarding delays in filling tanks or other related issues.
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> <li>▪ Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association</li> <li>▪ Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted</li> </ul>
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	13/3/2025	No further updates
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.

10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> <li>▪ Still working on a plan to maintain sites.</li> <li>▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up.</li> <li>▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.</li> </ul>
14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> <li>▪ The status of the Occupation Licence over the two Beach Accesses</li> <li>▪ Maintenance of the RUA and pedestrian Beach Accesses</li> <li>▪ Maintenance of all NTG easements in Wagait Beach including the drains</li> <li>▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access</li> </ul>
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.

2020/113

			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	13/03/2025	RTHCs first visit for 2025 is today, Thursday 13/3. They are also including Tai Chi and Leather work sessions whilst they are on site.
			10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
			12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
				The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 <sup>th</sup> July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.

23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.

			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	14/01/2025	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	14/03/2025	All planned works are now complete. The next project is to find some funding for fencing.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.

			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	13/03/2025	No further updates
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	13/03/2025	The President has written to the ALP and CLP candidates for Lingiari.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024	Erickson Beach Access – Survey	13/03/2025	No further action to date.
			14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
9	16/7/2024	Marnie Jay Mural	13/3/2025	Update received from Marnie Jay – progressing well, has been over for a visit and on track.
			14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.

## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 February 2025 to 12 March 2025.

### RECOMMENDATION

**That council receives and notes the incoming and outgoing correspondence from 13 February 2025 to 12 March 2025.**

**Moved:**

**Seconded:**

**Vote:**

### Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

### 10.2.1 OUTWARDS CORRESPONDENCE

Date	From	About	
17/02/2025	Darwing Community Legal Services	Letter of Support - Wagait Water Costs Advocacy	email
18/02/2025	Darwin Community Legal Services	Letter of S	
21/02/2025	Minister Edgington	Letter of Support - KABCNT	email
21/02/2025	NT Grants Commission	Query - Operational Grants	email
24/02/2025	Resident	Pig Issue	email
25/02/2025	Coomalie CGCouncil	Request for Office assistance	email
26/02/2025	Member for Daly Electorate	Request for letter of support - CBF applicaiotn	email
27/02/2025	Development Assessment Services	Request for Infomration	email
27/02/2025	Dept Health & Aged Care - NT Region	Aged Care in the Home - Consumer Information Session	email
27/02/2025	Resident - K Tanner	Pickleball Court	email
7/03/2025	Resident	Driveway Issue	email

### 10.2.2 INWARDS CORRESPONDENCE

13/02/2025	NT Electoral Commission	Election Service Delivery
13/02/2025	Bennett Architecture	Wagait Beach Council Master Plan
13/02/2025	LGANT	Joint Select Committee on Northern Australia - Submission Acknowledgement
13/02/2025	Dept Chief Minister & Cabinet	Remuneration Tribunal Determination into Local Government Council allowances - embargo lifted
14/02/2025	Money Spider	Change of Ownership - 3 Erickson Crescent
14/02/2025	Office of the Leader of the Opposition	Territory Coordinator Bill
17/02/2025	Dept Agriculture, Fisheries and Forestry	North Australian Quarantine Strategy - Plant Health Survey
18/02/2025	NT Grants Commission	Road Return
18/02/2025	Robertson Barracks - ADF	Use of Wagait Beach
19/02/2025	ICAC NT	Nominated Recipient Forum - slides and feedback form
19/02/2025	Civil Maintenance Dept of Logistics & Infrastructure	Darwin West - New Project Officer
19/02/2025	Litchfield Council - Mayor Barden	TOPROC Correspondence - LGANT President / LGANT Membership
19/02/2025	NT Major Events - Event Funding Coordinator	Territory Day 2025 - Cox Peninsula
24/02/2025	Bushfires NT	Wagait Beach VCL, Section 244, Kenbi Land Trust
24/02/2025	NT Electoral Commission	2025 Local Government Elections
24/02/2025	Winston Churchill Trust	Churchill Fellowship 2025
28/02/2025	Cross Cultural Consultants	Consultation - Ironbark Aboriginal Corp - CDP Regional Workforce Plan
3/03/2025	RDANT	Community energy Upgrades Fund
5/03/2025	TRC - A/g Regional Executive Director	Proposed Monthly Meetings with Top End Region Council CEOs- Joint Priorities
7/03/2025	Development Assessment Services	15 Erickson Cres - New Development Application submitted
7/03/2025	LGANT	Local Government Cost Index
9/07/2025	LGANT	Emergency Waste Arrangements
10/03/2025	Chris Tyzack	Querying Council having a development application on the agenda for next meeting
12/03/2025	DLI	Stakeholder Notice - Mandorah Jetty minor repair works - Commence March 2025

### 10.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on complaints received from 13 February 2025 to 12 March 2025.

**RECOMMENDATION**

**That Council receives and notes the Complaints Register to the 12 March 2025.**

**Moved:**

**Seconded:**

**Vote:**

**Background**

Council has received 2 complaints in the reporting period and 2 complaints from the previous reporting period from local residents.

COMPLAINTS TO 13 February 2025 to 12 March 2025			
DATE	COMPLAINT TYPE	SOURCE	STATUS
17/1/2025	General Waste Enquiry	Email	Replied via Email

02/2/2025	Pigs in RUA and on private land	Email	Replied via Email
20/2/2025	Pigs on Mungalo Rd	Email	Replied via Email
5/3/2025	Driveway Access – Sachse St	In person	Replied via Email

## 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on upcoming events planned over the next month.

<p><b>RECOMMENDATION</b>  <b>That Council receives and notes the report on current and upcoming events.</b>  <b>Moved:</b>  <b>Seconded:</b>  <b>Vote:</b></p>
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Date	Time	Where	Activity
14 &15 March	10am	Community Centre	<b><u>Textiles Travelling Suitcase</u></b> – Bookings can be made online
Thursdays	10am	Community Centre	Fortnightly <b><u>Health Clinic Visit</u></b> – commencing 13/3/2025. Next visit – 27 March 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b><u>TAI CHI</u></b> – for All Abilities commencing 13/3/2025. Next session – 27 March 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b><u>Leather Work sessions</u></b> – commencing 13/3/2025. Next session – 27 March 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b><u>Social Tennis</u></b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b><u>Social Cricket</u></b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b><u>Pickle Ball</u></b> – All Welcome
Mondays	9:30am	Community Centre	<b><u>Yoga</u></b> – All Welcome
Tuesdays	9:30am	Community Cnetre	<b><u>Pilates</u></b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b><u>Ladies Quigong</u></b> – All Welcome
Monday & Wednesday	4pm	Sportsground - Cloppenburg Park	<b><u>Youth Pop-Up Activities</u></b> – All Welcome

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

## 13. IN-CAMERA ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At \_\_\_\_\_ pm Council closed the meeting to the general public.

### 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of Minutes of In-Camera meeting held 17 February 2025
- Draft 2025-26 Budget
- Councillor Allowances

### 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At \_\_\_\_\_ pm Council opened the meeting to the general public.

### 13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

### RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

## 14. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday \_\_\_ April 2025.

The Chair declared the meeting closed at \_\_\_\_\_ pm.