



# **WAGAIT SHIRE COUNCIL**

## **PUBLIC AGENDA COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 17 MARCH 2025**

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Unconfirmed

## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:08pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

Sarah Manning  
Camron Whitcher

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

### 1.4. APOLOGIES

Nil

### 1.5. LEAVE OF ABSENCE

Nil

## 2. DECLARATION OF INTERESTS

#### PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

#### RESOLUTION No: 2025/050

That Council receives the declarations of interest as listed below:

- A perceived conflict of interest from Cr Sarah Smith – Exceptional Development Permit Application

**Moved:** Cr P Clee  
**Seconded:** President N White  
**Vote:** AIF

### STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

## 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Council received a presentation from the Local Government Association of the Northern Territory (LGANT) prior to the commencement of the meeting.

## 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

#### RESOLUTION No: 2025/051

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 17 February 2025 are a true and accurate record of that meeting.**

**Moved:** Cr P Clee  
**Seconded:** President N White  
**Vote:** AIF

### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

#### Attachments

*A copy of the minutes was circulated with the agenda.*

### 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

## 6. CHANGE TO STANDING ORDERS

### 6.1 PROPOSED CHANGE TO STANDING ORDERS

**RESOLUTION No: 2025/052**

That Council confirms a change to standing orders to deal with item 9.5 – Exceptional Development Permit Application of the agenda as the next order of business due to the community visitors present at the meeting.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

## 6.2 RESUME TO STANDING ORDERS

**RESOLUTION No: 2025/053**

That Council confirms a resumption to standing orders and continues with item 6 - Councillors reports.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

## 7. COUNCILLOR'S REPORTS

### 7.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

#### PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

**RESOLUTION No: 2025/054**

That Council receives and notes President Neil White's report for the period 12 February 2025 to 11 March 2025.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

## 8. OFFICERS' REPORTS

### 8.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No: 2025/055**

**That council receives and accepts the CEO's report for the period 12 February to 11 March 2025.**

**Moved: Cr P Clee**

**Seconded: Cr S Smith**

**Vote: AIF**

## **8.2 WORKS MANAGER'S REPORT FOR THE PERIOD**

**Action:** For Receiving and Noting

**Author:** Work's Manager

### **PURPOSE**

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No: 2025/056**

**That Council receives and notes the Works Manager's report for the period 12 February 2025 to 12 March 2025.**

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

## **9. FINANCE REPORTS**

### **9.1 MONTHLY FINANCIAL REPORT**

**Action:** For Receiving and Noting

**Author:** CEO

### **PURPOSE**

To inform and update Council of the status of the financials to the end of December 2024.

**RESOLUTION No: 2025/057**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 28 February 2025.

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

## **10. REPORTS REQUIRING DECISIONS OF COUNCIL**

### **10.1 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTAL**

**Action:** For Decision

**Author:** CEO

## **PURPOSE**

For Council to approve the funding acquittal for the Waste and Resource Management (WaRM) program.

### **RESSOLUTION No: 2025/058**

**That Council:**

- a) receives and notes the report entitle Waste and Resource Management Funding Acquittal; and
- b) approves the acquittal for the Waste and Resource Management (WaRM) program for the funding received for 2023-24 WaRM #4 totalling \$75,000.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

## **10.2 TOP END REGIONAL ORGANISATION OF COUNCILS (TOPROC) – REQUEST FROM THE LOCAL GOVERNMENT AASSOCIATION NT (LGANT)**

### **PURPOSE**

To seek a formal decision from Council regarding the approval of LGANT's request to renew their membership with TOPROC.

### **RESOLUTION No: 2025/059**

**That Council:**

- a) receives and notes the report on the TOPROC request from LGANT; and
- b) does approve the request from LGANT to renew their membership with TOPROC.

**Moved:** Vice President T Dyer

**Seconded:** Cr M Vaughan

**Vote:** AIF

## **10.3 TOP END REGIONAL ORGANISATION OF COUNCILS (TOPROC) – MEMORANDUM OF AGREEMENT**

### **PURPOSE**

To request a formal decision from the Council regarding their approval to sign the Memorandum of Agreement for Wagait Shire Council's participation in TOPROC, as well as the preferred model for its role as a collaborative body of Local Government.

### **RESOLUTION No: 2025/060**

**That Council:**

- a) receives and notes the report on the TOPROC Memorandum of Agreement;
- b) agrees to Model 2 for TOPROC's common remit; and
- c) does approve the signing of the agreement.

**Moved:** President N White

**Seconded:** Cr S Smith

**Vote:** AIF



## 10.4 LGANT GENERAL MEETING AND CALL FOR MOTIONS

### PURPOSE

To seek a decision from the Council on whether they wish to submit a motion for consideration by LGANT, for inclusion in the agenda of their general meeting, regarding issues related to governance, policy position, and/or advocacy.

**RESOLUTION No: 2025/061**

**That Council:**

- a) receives and notes the report on the LGANT General Meeting and call for motions; and
- b) does not wish to submit any motions for consideration to the GM agenda.

**Moved: Cr P Clee**

**Seconded: Cr M Vaughan**

**Vote: AIF**

Cr Sarah Smith left the meeting at 7:15pm

Cr Sarah Smith returned to the meeting at 7:25pm

## 10.5 EXCEPTIONAL DEVELOPMENT PERMIT APPLICATION

### PURPOSE

To seek a decision from the Council on whether they wish to make a submission in regard to this development permit application.

**RESOLUTION No: 2025/062**

**That Council:**

- a) receives and notes the report on the Exceptional Development Permit Application; and
- b) resolves to make a submission indicating that this community does not generally approve such a development within the village area.

**Moved: President N White**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## 10.6 COMMUNITY CONSULTATION MEETING

### PURPOSE

To seek a decision from the Council on the preferred date in April for the first of two community consultation meetings for 2025.

**RESOLUTION No: 2025/063**

**That Council sets the date of Saturday 12 April for the first community consultation meeting for 2025.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

Suggested items for discussion at the meeting include:

- Mandorah Marine Precinct
- 2025-26 Budget
  - Future possible changes to Rates policy
  - Diversifying income streams including commercial contracts
- Council Grounds Masterplan

- Kenbi land
  - Permits
  - NLC engagement
  - Kenbi Rangers

## 11. REPORTS FOR RECEIVING AND NOTING

### 11.1 REVIEW OF ACTION ITEMS LIST TO 12 MARCH 2025

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 12 March 2025.

**RESOLUTION No: 2025/064**

**That Council:**

- a) receives and notes the updated Actions List to 12 February 2024;
- b) writes to the NT Chief Minister requesting support for roads funding; and
- c) approves the removal of the following action items:
  - Power water Outages
  - Cat By-laws
  - Re-Discovery Hub

**Moved:** Vice President T Dyer

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 11.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To provide Council with a list of incoming and outgoing correspondence from 13 February 2025 to 12 March 2025.

**RESOLUTION No: 2025/065**

**That council receives and notes the incoming and outgoing correspondence from 13 February 2025 to 12 March 2025.**

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 11.3 COMPLAINTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on complaints received from 13 February 2025 to 12 March 2025.

**RESOLUTION No: 2025/066**

That Council receives and notes the Complaints Register to the 12 March 2025.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

## 12. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on upcoming events planned over the next month.

**RESOLUTION No: 2025/067**

That Council receives and notes the report on current and upcoming events.

Moved: Vice President T Dyer

Seconded: Cr M Vaughan

Vote: AIF

Date	Time	Where	Activity
14 &15 March	10am	Community Centre	<b><u>Textiles Travelling Suitcase</u></b> – Bookings can be made online
Thursdays	10am	Community Centre	Fortnightly <b><u>Health Clinic Visit</u></b> – commencing 13/3/2025. Next visit – 27 March 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b><u>TAI CHI</u></b> – for All Abilities commencing 13/3/2025. Next session – 27 March 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b><u>Leather Work sessions</u></b> – commencing 13/3/2025. Next session – 27 March 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b><u>Social Tennis</u></b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b><u>Social Cricket</u></b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b><u>Pickle Ball</u></b> – All Welcome
Mondays	9:30am	Community Centre	<b><u>Yoga</u></b> – All Welcome
Tuesdays	9:30am	Community Cnetre	<b><u>Pilates</u></b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b><u>Ladies Quigong</u></b> – All Welcome

Monday & Wednesday	4pm	Sportsground - Cloppenburg Park	<b>Youth Pop-Up Activities</b> – All Welcome
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### 13. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 13.1 Cr Sarah Smith advised that there was an action to update the Dog Policy at the previous meeting and this wasn't recorded.
- 13.2 Cr Sarah Smith advised that there was an action at the previous meeting for complainants to be responded to and wanted to know if this was manageable.
- 13.3 Cr Sarah Smith advised that the glass door at the Community Centre still wasn't fixed, and that people were still going out the back door and then requested a sign be put on the back door telling users to use the front door and not the back door.
- 13.4 Cr Sarah Smith wanted to give people the opportunity to provide anonymous feedback on the Youth Services Officer and program.
- 13.5 Cr Sarah Smith advised that the Council website doesn't work at all with the mobile and needs to be looked at.
- 13.6 Cr Sarah Smith requested that a letter be written to the Department of Infrastructure and Logistics to verify whether the Ferry will continue docking at Cullen Bay while the dredging is taking place there.
- 13.7 Cr Michael Vaughan advised that the Council meeting agendas and minutes are now on the Council Website and that they weren't there before but are now.
- 13.8 Cr Michael Vaughan advised that the conflict of interest register hasn't been updated on the council website since August 2021.
- 13.9 Cr Michael Vaughan asked if the Solar Inverter issue at the Workshop being dealt with.

### 14. IN-CAMERA ITEMS

**RESOLUTION No: 2025/067**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Vice President T Dyer**

**Seconded: President N White**

**Vote: AIF**

At 8:18pm Council closed the meeting to the general public.

#### 14.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of Minutes of In-Camera meeting held 17 February 2025
- Draft 2025-26 Budget
- Councillor Allowances

#### 14.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

**RESOLUTION No: 2025/071**

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr M Vaughan

Seconded: Vice President T Dyer

Vote: AIF

At 9:02pm Council opened the meeting to the general public.

#### 14.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

**RESOLUTION No: 2025/072**

That Council move the following items into the Open Meeting:

**RESOLUTION No: 2025/070**

That Council receives and notes the report entitled Determination of Allowances for Members of Local Councils 2025-26.

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

#### 15. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 14 April 2025.

The Chair declared the meeting closed at 9:03pm.