



## WAGAIT SHIRE COUNCIL

### PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 26 MAY 2025**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 26 May 2025**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 23 May 2025** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon  
Chief Executive Officer

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at .....pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

#### RECOMMENDATION

**That Council acknowledges and approves Cr ..... to attend the meeting electronically.**

**Moved:**

**Seconded:**

**Vote:**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

#### RECOMMENDATION

**That Council approve the apologies of .....**

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

**1.5. LEAVE OF ABSENCE**

**PURPOSE**

This report is to consider any notification of leave requests from Elected Members.

**RECOMMENDATION**

**That Council:**

- a) receive and note the notice of leave from Cr .....; and
- b) approve the notice of leave from Cr.....

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

**2. DECLARATION OF INTERESTS**

**PURPOSE**

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

**RECOMMENDATION**

**That Council receives the declarations of interest as listed below:**

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 114 and 119 *Local Government Act 2019*

**3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES**

Nil

**4. PETITIONS AND QUESTIONS WITH NOTICE**

Nil

**5. CONFIRMATION OF MINUTES**

## 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

### RECOMMENDATION

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 14 April 2025 are a true and accurate record of that meeting.**

**Moved:**

**Seconded:**

**Vote:**

### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

### Attachments

*A copy of the minutes is circulated with the agenda.*

## 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

### PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

### RECOMMENDATION

**That Council receives and notes President Neil White's report for the period 9 April to 11 May 2025.**

**Moved:**

**Seconded:**

**Vote:**

### Update:

Welcome to the May Council meeting.

The Biannual Community Consultation was held on Saturday 12 April at Council community chambers. Topics including an update on Cullen Bay dredging, the MMP, Remote Territory Health Care, Council Grounds Masterplan, dog issues, the proposed Council electronic sign and hard waste facility upgrade were discussed with some valuable feedback received.

Our annual Anzac Day celebrations occurred on Friday 25 April. Unfortunately, I was away, so Vice President Tom Dyer was master of Ceremony for the day which was, as reported to me, another successful event which was well attended by the Community.

**Meetings Attended:**

Monday 14 April	Council meeting
Tuesday 22 April – Wednesday 7 May	Travelling overseas
Friday 9 May	CEO catch-up
Saturday 10 May	Men’s Shed meeting at Cloppenberg Park
Thursday 22 May	Audit Committee meeting

Neil White

President – Wagait Shire Council

May 2025

**Financial Implications**

*There are no financial implications associated with the recommendation of this report.*

**Attachments**

*There are no attachments with this report.*

## 7. OFFICERS’ REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RECOMMENDATION**

**That council receives and accepts the CEO’s report for the period 8 April to 11 May 2025.**

**Moved:**

**Seconded:**

**Vote:**

**COMMENTS**

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates

10/4/2025	LGANT Comms Network Meeting	Meeting with Councils comms teams to discuss issues and what is and isn't working etc.
11/4/2025	LGANT / Dept of Local Government / CEOs	To discuss the Local Government Legislation Amendments
23/4/2025	CEO / Office Manager / ADF – Army / Navy / Airforce personnel	Site visit and meeting to discuss and run through the process for the ANZAC Day service
28/4/2025	LGANT / Dept of Local Government / CEOs	To discuss the Local Government Legislation Amendments
7/5/2025	Northern Regional Emergency Committee	Meeting to discuss ongoing issues in north east Arnhem land
8/5/2025	CEO / Works Manager / College of Public Employment	Commencement of Regulatory Services Training
9/5/2025	LGANT / CEOs / Mayors & Presidents	LGANT Recap – A-C briefings re Local Government Amendments

## STAFFING

There are currently no vacant positions with Council.

## GRANTS

### Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
LRCI	Acquittal and Reports	Overdue	Commenced
IWD	Acquittal and Report	30/4/2025	Commenced
Territory Town Asset Program	Acquittal and Report	30/4/2025	Commenced

### Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	28/2/2025	Received notice - unsuccessful

## SPORT AND RECREATION PROGRAM

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
April 25	Yoga	2	9	11
April 25	Community Consultation Meeting	9	10	19
March 25	Seniors Morning Tea	9	18	27
April 25	Qigong		20	20
March 25	Other Activities		11	11
	<b>TOTALS</b>	<b>14</b>	<b>38</b>	<b>52</b>

## Financial Implications

There are no financial implications associated with the recommendation of this report.

## Attachments

Nil

## 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

### RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 09 April 2025

12 May 2025

Moved:

Seconded:

Vote:

Works Manager's Report for the period 09 April 2025 12 May 2025	
Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"><li>RDO 29 April 2025 Rowan Roberts</li><li>Regulatory Services training 3 Hrs</li></ul>
WHS	<ul style="list-style-type: none"><li>Incidents Nil</li><li>Rewrite SOP's on all Equipment and JSA's (ongoing)</li></ul>
Meetings	<ul style="list-style-type: none"><li>Staff Toolbox and planning x 4</li></ul>
Actions	<u>Power Water (contract works)</u> <ul style="list-style-type: none"><li>Bore Runs x 12</li><li>Water Samples x 8</li><li>Mow and Snip Water Compound x 1</li><li>Firebreaks around PW block completed</li></ul>
Actions	<u>Jetty Maintenance (contract works)</u> <ul style="list-style-type: none"><li>Jetty wash x 16</li><li>Mow Snip and Poison Jetty Carpark x 1</li><li>Report damage to gate and perform temporary repairs</li><li>Mow and snip new marine facility grassed areas</li></ul> <u>Waste Management</u> <ul style="list-style-type: none"><li>Green Waste push up x 9</li><li>Council bins in, out &amp; cleaned weekly x 38</li><li>Resurfacing ongoing</li><li>Steel Bin and Skip bins placed back in compound after replacement</li><li>Green Waste Burnt x 1</li></ul>

	<p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x 2</li> <li>• Reports of Wandering Dogs investigation ongoing</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Clearing of Drains Poison and snipping</li> <li>• Mowing of Estate ongoing</li> <li>• Firebreak clearing completed</li> <li>• DIPL picked up remaining poison for gamba</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Run back-up generators and refuel</li> <li>• Organise rego inspection and service for truck</li> </ul> <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> <li>• Painting of block wall at council carpark and cenotaph for ANZAC Day</li> <li>• Pressure clean pathways at office and community centre</li> <li>• Trim trees at council grounds</li> <li>• Bring in soil for new gardens at the community centre</li> <li>• Irrigation and bore turned on</li> <li>• Repair water pump in toilets at sports ground</li> <li>• Mow and snip sports ground</li> </ul>
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### Financial Implications

There are no financial implications associated with the recommendation of this report.

### Attachments

There are no attachments with this report.

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To inform and update Council of the status of the financials to the end of April 2025.

#### RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 30 April 2025.

**Moved:**

**Seconded:**

**Vote:**

## **Financial Report - Comments**

### Income:

- The Jetty Management contract is below budget as we have not had the opportunity to reprice the contract during renewals.
- Interest income includes accrued interest from the term deposit renewal in March.

### Expenses:

- Stationery and Printing is significantly down during the period with staff focusing on building electronic systems to reduce physical paperwork.
- Due to the revaluation of assets in September 2024, depreciation is higher than originally budgeted. (Note: Depreciation is removed from financial EBITDA as it does not affect the financial stability of an organisation)

### Cash Flows:

At the close of the financial period the main trading account was in overdraft due to account authorisations issue and the payment both Quarterly superannuation and PAYG debts. As at tonight's meeting this has been addressed and the account is back in credit

Our Current Asset Ratio has decreased slightly to 3.13 times Current Liabilities; however, this is still a healthy number.

## **Attachments**

A copy of the Financial Report is attached.



### Certification by the CEO to the Council

<b>Council Name:</b>	WAGAIT SHIRE COUNCIL
<b>Reporting Period:</b>	1 July 2024 to 30 April 2025

That, to the best of the CEO's knowledge, information and belief:

**CEO Signed**

**Date Signed**

14/05/2025

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

## **Monthly Financial Reports**

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

**1.1 Summary Income and Expenditure Report**

Period: Year to Date April 2025

Account	Jul 24 - Apr 2025	Jul 24 - Apr 2025 Bdgt	Variance	Variance %	2025 Budget
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Total Contracts, Fees & Charges	106,289	172,920	-66,631	-38.53%	207,512
<b>Interest/Investment Income</b>					
Total Interest/Investment Income	80,612	62,500	18,112	28.98%	75,000
<b>Operating Grant Revenue</b>					
Total Operating Grant Revenue	255,586	298,540	-42,954	-14.39%	363,736
<b>Other Income</b>					
Total Other Income	1,661	2,000	-339	-16.94%	2,400
<b>Rates Income</b>					
Total Rates Income	276,551	275,459	1,092	0.40%	275,899
<b>Rental Income</b>					
Total Rental Income	4,936	5,580	-644	-11.53%	6,700
<b>Waste Management Income</b>					
Total Waste Management Income	143,309	144,448	-1,139	-0.79%	145,168
Grants - Special Purpose	233,705	181,272	52,433	-28.93%	0
<b>Total Income</b>	<b>1,102,650</b>	<b>1,142,719</b>	<b>-40,070</b>	<b>-3.51%</b>	<b>1,076,415</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Total Administration - Bank Charges	1,665	1,420	245	17.25%	1,700
Total Administration - Memberships & Subscriptions	3,325	4,250	-925	-21.75%	4,700
Total Administration - Office Expenses	190,570	204,455	-13,885	-6.79%	216,150
Total Administration - Telephones & Communications	4,264	5,000	-736	-14.73%	6,000
Total Contracts & Material Expenses	3,001	4,177	-1,176	-28.16%	5,000
Total Depreciation Expense	256,354	170,830	85,524	50.06%	205,000
Total Elected Member Allowances	24,208	38,020	-13,812	-36.33%	45,625
Total Elected Member Expenses and Professional Develc	5,024	19,170	-14,146	-73.79%	23,000
Total Employment Expenses	521,052	510,253	10,799	2.12%	614,359
Total Projects & Activities - WSC Contributions	5,658	10,414	-4,756	-45.66%	12,500
Total Repairs & Maintenance	25,433	34,570	-9,137	-26.43%	41,500
Total Services	12,680	12,926	-246	-1.91%	15,500
Total Vehicle & Plant Expenses	52,455	23,696	28,759	121.37%	28,439
Total Waste Management Expenses	88,283	113,420	-25,137	-22.16%	136,100
Councillor Extra Meeting or Activity	800	33,330	-32,530	0.00%	0
<b>Total Less Operating Expenses</b>	<b>1,195,571</b>	<b>1,185,931</b>	<b>9,640</b>	<b>0.81%</b>	<b>1,355,573</b>
<b>Operating Surplus/Deficit</b>	<b>-92,921</b>	<b>-43,212</b>	<b>-49,709</b>	<b>-115.04%</b>	<b>-279,158</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	4,532.85		4,532.85	0.00%	0.00
SP Consultants	700.00		700.00	0.00%	0.00
SP Contractors	51,053.27		51,053.27	0.00%	0.00
SP Entertainment	1,958.06		1,958.06	0.00%	0.00
SP Equipment	688.78		688.78	0.00%	0.00
SP Equipment Hire	1,145.31		1,145.31	0.00%	0.00
SP General Expenses	1,237.69		1,237.69	0.00%	0.00
SP Materials	4,437.61		4,437.61	0.00%	0.00
SP Prizes	270.16		270.16	0.00%	0.00
SP Wages	1,154.90		1,154.90	0.00%	0.00
<b>Total Special Purpose Grant Expenses</b>	<b>67,179</b>		<b>67,179</b>	<b>0.00%</b>	<b>0</b>
Total Non-operating Expenses	689		689	0.00%	0
<b>Total Expense</b>	<b>0</b>		<b>0</b>		
<b>Net Operating Surplus/Deficit</b>	<b>-159,411</b>	<b>-43,212</b>	<b>-116,199</b>	<b>-268.90%</b>	<b>-279,158</b>

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	-159,411	-43,212	-116,199	-268.90%	-279,158
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	256,354	170,830	85,524	50.06%	205,000
<b>Total Non-cash Items</b>	<b>256,354</b>	<b>170,830</b>	<b>85,524</b>	<b>50.06%</b>	<b>205,000</b>
Less Additional Outflows					
Capital Expenditure	-117,851	0	117,851		
Borrowing Repayments (Principal Only)	-4,414	0	4,414		
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-122,265	0	122,265		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	-12,594	0	-12,594		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	-12,594	0	-12,594	0.00%	
<b>Net Operating Position</b>	<b>-134,859</b>	<b>0</b>	<b>109,672</b>	<b>0.00%</b>	

## 1.2 Detailed Income and Expenditure Report

Period: Year to Date April 2025

Account	Jul 2024-Apr 2025 25 Overall Budget		Variance	Variance % 025 Overall Budget	
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Contracts - Jetty Management	68,188.42	97,950.00	(29,761.58)	-30.38%	117,540.00
Contracts - Other (DIPL)	250.00	25,830.00	(25,580.00)	-99.03%	31,000.00
Contracts - Other (Power & Water)	0.00	830.00	(830.00)	-100.00%	1,000.00
Contracts - Water Management	36,496.34	46,810.00	(10,313.66)	-22.03%	56,172.00
Dog Registrations	1,354.53	1,500.00	(145.47)	-9.70%	1,800.00
<b>Total Contracts, Fees &amp; Charges</b>	<b>106,289.29</b>	<b>172,920.00</b>	<b>(66,630.71)</b>	<b>-38.53%</b>	<b>207,512.00</b>
<b>Interest/Investment Income</b>					
Bank Interest Income	80,611.57	62,500.00	18,111.57	28.98%	75,000.00
<b>Total Interest/Investment Income</b>	<b>80,611.57</b>	<b>62,500.00</b>	<b>18,111.57</b>	<b>28.98%</b>	<b>75,000.00</b>
<b>Operating Grant Revenue</b>					
Grants - FAA General Purpose	12,385.00	14,060.00	(1,675.00)	-11.91%	16,866.00
Grants - FAA Roads	65,701.00	58,230.00	7,471.00	12.83%	69,870.00
Grants - NT Operational	177,500.00	185,000.00	(7,500.00)	-4.05%	222,000.00
Grants - Sport & Rec Operational	0.00	41,250.00	(41,250.00)	-100.00%	55,000.00
<b>Total Operating Grant Revenue</b>	<b>255,586.00</b>	<b>298,540.00</b>	<b>(42,954.00)</b>	<b>-14.39%</b>	<b>363,736.00</b>
<b>Other Income</b>					
Misc income	1,656.16	2,000.00	(343.84)	-17.19%	2,400.00
<b>Total Other Income</b>	<b>1,656.16</b>	<b>2,000.00</b>	<b>(343.84)</b>	<b>-17.19%</b>	<b>2,400.00</b>
<b>Rates Income</b>					
Rates - Income	273,299.40	273,299.00	0.40	0.00%	273,299.00
Rates - Interest Income	1,993.62	1,330.00	663.62	49.90%	1,600.00
Rates - Less Pensioner Concession	(10,800.00)	0.00	(10,800.00)	0.00%	0.00
Rates - Pensioner Rebate	10,800.00	0.00	10,800.00	0.00%	0.00
Rates - Search income	1,258.22	830.00	428.22	51.59%	1,000.00
<b>Total Rates Income</b>	<b>276,551.24</b>	<b>275,459.00</b>	<b>1,092.24</b>	<b>0.40%</b>	<b>275,899.00</b>
<b>Rental Income</b>					
Rent - CEO House	4,072.76	4,330.00	(257.24)	-5.94%	5,200.00
Rent - Community Centre Income	863.64	1,250.00	(386.36)	-30.91%	1,500.00
<b>Total Rental Income</b>	<b>4,936.40</b>	<b>5,580.00</b>	<b>(643.60)</b>	<b>-11.53%</b>	<b>6,700.00</b>
<b>Waste Management Income</b>					
Waste Management - Additional Bin	1,200.00	1,500.00	(300.00)	-20.00%	1,800.00
Waste Management - Hard Waste	1,240.96	2,080.00	(839.04)	-40.34%	2,500.00
Waste Management - Less Pensioner Concession	(8,100.00)	0.00	(8,100.00)	0.00%	0.00
Waste Management Levy	140,868.00	140,868.00	0.00	0.00%	140,868.00
Waste Management Pensioner Rebate	8,100.00	0.00	8,100.00	0.00%	0.00
<b>Total Waste Management Income</b>	<b>143,308.96</b>	<b>144,448.00</b>	<b>(1,139.04)</b>	<b>-0.79%</b>	<b>145,168.00</b>
Discounts Received	4.95	0.00	4.95	0.00%	0.00
Grants - Special Purpose	233,704.93	181,272.00	52,432.93	28.93%	181,272.00
<b>Total Income</b>	<b>1,102,649.50</b>	<b>1,142,719.00</b>	<b>(40,069.50)</b>	<b>-3.51%</b>	<b>1,257,687.00</b>
<b>Gross Profit</b>	<b>1,102,649.50</b>	<b>1,142,719.00</b>	<b>(40,069.50)</b>	<b>-3.51%</b>	<b>1,257,687.00</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Bank Fees	524.50	420.00	104.50	24.88%	500.00
Merchant Fees	1,140.44	1,000.00	140.44	14.04%	1,200.00
<b>Total Administration - Bank Charges</b>	<b>1,664.94</b>	<b>1,420.00</b>	<b>244.94</b>	<b>17.25%</b>	<b>1,700.00</b>
<b>Administration - Memberships &amp; Subscriptions</b>					
LGANT/Membership	1,899.00	2,000.00	(101.00)	-5.05%	2,000.00
Subscriptions & Publications	1,426.43	2,250.00	(823.57)	-36.60%	2,700.00
<b>Total Administration - Memberships &amp; Subscriptions</b>	<b>3,325.43</b>	<b>4,250.00</b>	<b>(924.57)</b>	<b>-21.75%</b>	<b>4,700.00</b>
<b>Administration - Office Expenses</b>					
Advertising	1,598.05	3,500.00	(1,901.95)	-54.34%	4,200.00
Auditing	3,982.64	8,000.00	(4,017.36)	-50.22%	8,000.00
Cleaning	975.27	1,670.00	(694.73)	-41.60%	2,000.00
Consultant fees	28,132.03	24,170.00	3,962.03	16.39%	25,000.00
Donations [61110]	0.00	500.00	(500.00)	-100.00%	500.00
Fees, Licences & Charges	1,843.05	1,250.00	593.05	47.44%	1,500.00
Insurance	100,365.07	100,500.00	(134.93)	-0.13%	100,500.00
Interest Expense	2,310.92	4,625.00	(2,314.08)	-50.03%	5,550.00
IT Equipmt, Maint & Support	2,734.13	6,500.00	(3,765.87)	-57.94%	7,800.00
IT Subscriptions & Licenses	15,525.14	15,000.00	525.14	3.50%	18,000.00
Meeting expenses	3,499.59	1,830.00	1,669.59	91.23%	2,200.00
Miscellaneous Expenses	521.51	0.00	521.51	0.00%	0.00
Postage	849.19	830.00	19.19	2.31%	1,000.00
Printing & Stationery	3,949.72	10,830.00	(6,880.28)	-63.53%	13,000.00
Safety Supplies & Equipment	1,732.49	2,830.00	(1,097.51)	-38.78%	3,400.00
Staff Amenities	1,452.04	1,250.00	202.04	16.16%	1,500.00
Travel & Accommodation	2,271.82	4,170.00	(1,898.18)	-45.52%	5,000.00
Valuation Costs	18,827.17	17,000.00	1,827.17	10.75%	17,000.00
<b>Total Administration - Office Expenses</b>	<b>190,569.83</b>	<b>204,455.00</b>	<b>(13,885.17)</b>	<b>-6.79%</b>	<b>216,150.00</b>
<b>Administration - Telephones &amp; Communications</b>					
Mobiles	1,987.52	3,000.00	(1,012.48)	-33.75%	3,600.00
Office phone/fax/internet	1,179.78	1,170.00	9.78	0.84%	1,400.00
Satellite	1,096.37	830.00	266.37	32.09%	1,000.00
<b>Total Administration - Telephones &amp; Communications</b>	<b>4,263.67</b>	<b>5,000.00</b>	<b>(736.33)</b>	<b>-14.73%</b>	<b>6,000.00</b>
<b>Contracts &amp; Material Expenses</b>					
Animal Management Charges [64600]	158.50	1,667.00	(1,508.50)	-90.49%	2,000.00
Contracts - Jetty Maintenance	162.31	1,670.00	(1,507.69)	-90.28%	2,000.00
Contracts - Water Management/Maintenance	1,282.30	420.00	862.30	205.31%	500.00
Contracts - Weeds & Fire Management	435.93	420.00	15.93	3.79%	500.00
Other Contract expense	961.73	0.00	961.73	0.00%	0.00
<b>Total Contracts &amp; Material Expenses</b>	<b>3,000.77</b>	<b>4,177.00</b>	<b>(1,176.23)</b>	<b>-28.16%</b>	<b>5,000.00</b>
<b>Depreciation Expense</b>					
Depreciation expense	244,687.56	170,830.00	73,857.56	43.23%	205,000.00
Depreciation expense - ROU	11,666.70	0.00	11,666.70	0.00%	0.00
<b>Total Depreciation Expense</b>	<b>256,354.26</b>	<b>170,830.00</b>	<b>85,524.26</b>	<b>50.06%</b>	<b>205,000.00</b>
<b>Elected Member Allowances</b>					
Councillor Allowances	24,208.18	38,020.00	(13,811.82)	-36.33%	45,625.00
<b>Total Elected Member Allowances</b>	<b>24,208.18</b>	<b>38,020.00</b>	<b>(13,811.82)</b>	<b>-36.33%</b>	<b>45,625.00</b>
<b>Elected Member Expenses and Professional Development</b>					
Councillor Professional Development	3,025.35	16,670.00	(13,644.65)	-81.85%	20,000.00
Councillor Expenses	1,998.27	2,500.00	(501.73)	-20.07%	3,000.00

<b>Total Elected Member Expenses and Professional Development</b>	<b>5,023.62</b>	<b>19,170.00</b>	<b>(14,146.38)</b>	<b>-73.79%</b>	<b>23,000.00</b>
<b>Employment Expenses</b>					
HR Service Fee [61146]	631.00	0.00	631.00	0.00%	0.00
Staff Recruitment Expenses	0.00	500.00	(500.00)	-100.00%	500.00
Staff Relocation	3,000.00	3,000.00	0.00	0.00%	3,000.00
Staff Training	5,201.94	4,170.00	1,031.94	24.75%	5,000.00
Staff Uniforms & Safety	1,135.82	500.00	635.82	127.16%	500.00
Superannuation	44,541.32	48,500.00	(3,958.68)	-8.16%	58,202.00
Wages - Allowances - First aid	659.88	1,976.00	(1,316.12)	-66.61%	1,976.00
Wages - Allowances - Travel	1,970.64	1,667.00	303.64	18.21%	2,000.00
Wages - Annual Leave expense	30,000.00	30,290.00	(290.00)	-0.96%	36,348.00
Wages - Long Service leave expense	6,000.00	6,160.00	(160.00)	-2.60%	7,389.00
Wages & Salaries	427,911.27	413,490.00	14,421.27	3.49%	499,444.00
<b>Total Employment Expenses</b>	<b>521,051.87</b>	<b>510,253.00</b>	<b>10,798.87</b>	<b>2.12%</b>	<b>614,359.00</b>
<b>Projects &amp; Activities - WSC Contributions</b>					
Activities - ANZAC Day WSC contribution	191.82	830.00	(638.18)	-76.89%	1,000.00
Activities - Community	3,382.87	3,750.00	(367.13)	-9.79%	4,500.00
Activities - Community Fund	605.04	4,170.00	(3,564.96)	-85.49%	5,000.00
Activities - Seniors WSC contribution	863.24	830.00	33.24	4.00%	1,000.00
Activities - Sport & Rec WSC Contribution	615.52	834.00	(218.48)	-26.20%	1,000.00
<b>Total Projects &amp; Activities - WSC Contributions</b>	<b>5,658.49</b>	<b>10,414.00</b>	<b>(4,755.51)</b>	<b>-45.66%</b>	<b>12,500.00</b>
<b>Repairs &amp; Maintenance</b>					
R&M CEO House	400.00	2,080.00	(1,680.00)	-80.77%	2,500.00
R&M Community Centre	218.67	2,500.00	(2,281.33)	-91.25%	3,000.00
R&M Garden & Ground	2,104.23	3,330.00	(1,225.77)	-36.81%	4,000.00
R&M Office	3,307.04	2,500.00	807.04	32.28%	3,000.00
R&M Office equipment	16.73	1,250.00	(1,233.27)	-98.66%	1,500.00
R&M Road Repair & Maintenance	11,098.02	10,000.00	1,098.02	10.98%	12,000.00
R&M Sports Ground	2,593.40	1,670.00	923.40	55.29%	2,000.00
R&M Townsite	3,059.59	5,830.00	(2,770.41)	-47.52%	7,000.00
R&M Workshop	828.09	2,500.00	(1,671.91)	-66.88%	3,000.00
Road Signage	0.00	830.00	(830.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	1,807.02	2,080.00	(272.98)	-13.12%	2,500.00
<b>Total Repairs &amp; Maintenance</b>	<b>25,432.79</b>	<b>34,570.00</b>	<b>(9,137.21)</b>	<b>-26.43%</b>	<b>41,500.00</b>
<b>Services</b>					
Services - Animal Management	15.27	420.00	(404.73)	-96.36%	500.00
Services - Electricity	6,388.04	5,420.00	968.04	17.86%	6,500.00
Services - Gas Supplies	38.18	416.00	(377.82)	-90.82%	500.00
Services - Pest Control	1,660.00	1,670.00	(10.00)	-0.60%	2,000.00
Services - Water & Sewerage	4,578.16	5,000.00	(421.84)	-8.44%	6,000.00
<b>Total Services</b>	<b>12,679.65</b>	<b>12,926.00</b>	<b>(246.35)</b>	<b>-1.91%</b>	<b>15,500.00</b>
<b>Vehicle &amp; Plant Expenses</b>					
Fuel CEO	3,561.09	3,333.00	228.09	6.84%	4,000.00
Fuel Plant and Machinery	4,293.01	3,500.00	793.01	22.66%	4,200.00
Fuel Works Truck	816.27	1,500.00	(683.73)	-45.58%	1,800.00
Fuel Works Ute	3,609.50	3,333.00	276.50	8.30%	4,000.00
Assets < \$5000 P&E F&F	2,972.09	0.00	2,972.09	0.00%	0.00
R&M Plant & Machinery	7,862.13	6,000.00	1,862.13	31.04%	7,200.00
R&M Vehicles	4,346.22	3,330.00	1,016.22	30.52%	4,000.00
Registrations - Plant & Machinery	467.20	1,730.00	(1,262.80)	-72.99%	2,075.00
Registrations - Vehicles	3,477.30	970.00	2,507.30	258.48%	1,164.00
Vehicle Leasing Costs	21,049.89	0.00	21,049.89	0.00%	0.00
<b>Total Vehicle &amp; Plant Expenses</b>	<b>52,454.70</b>	<b>23,696.00</b>	<b>28,758.70</b>	<b>121.37%</b>	<b>28,439.00</b>
<b>Waste Management Expenses</b>					
Hard Waste Collection	19,751.28	33,000.00	(13,248.72)	-40.15%	39,600.00
R&M Green Waste Compound	0.00	4,170.00	(4,170.00)	-100.00%	5,000.00
R&M Hard Waste Compound	934.56	420.00	514.56	122.51%	500.00
Regular Bin Collection	67,596.81	75,830.00	(8,233.19)	-10.86%	91,000.00
<b>Total Waste Management Expenses</b>	<b>88,282.65</b>	<b>113,420.00</b>	<b>(25,137.35)</b>	<b>-22.16%</b>	<b>136,100.00</b>
Audit Committee Expenses	800.00	0.00	800.00	0.00%	0.00
Councillor Extra Meeting or Activity	0.00	33,330.00	(33,330.00)	-100.00%	40,000.00
<b>Total Less Operating Expenses</b>	<b>1,195,570.85</b>	<b>1,185,931.00</b>	<b>9,639.85</b>	<b>0.81%</b>	<b>1,395,573.00</b>
<b>Operating Profit</b>	<b>(92,921.35)</b>	<b>(43,212.00)</b>	<b>(49,709.35)</b>	<b>-115.04%</b>	<b>(137,886.00)</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	4,532.85	0.00	4,532.85	0.00%	0.00
SP Consultants	700.00	0.00	700.00	0.00%	0.00
SP Contractors	51,053.27	0.00	51,053.27	0.00%	0.00
SP Entertainment	1,958.06	0.00	1,958.06	0.00%	0.00
SP Equipment	688.78	0.00	688.78	0.00%	0.00
SP Equipment Hire	1,145.31	0.00	1,145.31	0.00%	0.00
SP General Expenses	1,237.69	0.00	1,237.69	0.00%	0.00
SP Materials	4,437.61	0.00	4,437.61	0.00%	0.00
SP Prizes	270.16	0.00	270.16	0.00%	0.00
SP Wages	1,154.90	0.00	1,154.90	0.00%	0.00
<b>Total Special Purpose Grant Expenses</b>	<b>67,178.63</b>	<b>0.00</b>	<b>67,178.63</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Non-operating Expenses</b>	<b>67,178.63</b>	<b>0.00</b>	<b>67,178.63</b>	<b>0.00%</b>	<b>0.00</b>
<b>Net Profit</b>	<b>(160,099.98)</b>	<b>(43,212.00)</b>	<b>(116,887.98)</b>	<b>-270.50%</b>	<b>(137,886.00)</b>

### 1.3 Capital Expenditure and Funding Report to April 2025

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	
Buildings	ReDiscovery Centre	75,000	
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>393,256</b>	<b>0</b>

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	
	WRM #2 21-22	75,000	
	WRM #3 22-23	393,256	0
	WRM #4 23-24	69,167	0
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>		<b>280,656</b>	<b>0</b>

1.4 Operational & Capital Grants Report to April 2025

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
<b>Capital Grants</b>											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Works	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	69,167	5,833	0
		<b>Sub-total</b>		<b>793,802</b>	<b>205,435</b>	<b>598,272</b>	<b>0</b>	<b>793,802</b>	<b>387,423</b>	<b>420,560</b>	<b>15,841</b>
<b>Operational Grants</b>											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,595	5,520	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	10,034	-34	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	22,000	22,000	0	22,000	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	2,170	1,098	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	0	0	0	55,000	55,000	23,384	31,616	0
DTBI	Tourism Town Asset Program R4	Tourism Town Asset Program	30/06/2025	0	0	0	3,813	7,625	9,659	-2,034	3,812
	Australia Day 2025	Australia Day	30/06/2025	0	0	0	2,350	2,350	2,483	-133	0
	International Women's Day 2025	International Women's Day	30/06/2025	0	0	0	2,500	2,500	2,254	246	0
				<b>45,383</b>	<b>8,342</b>	<b>9,773</b>	<b>29,618</b>	<b>49,733</b>	<b>21,089</b>	<b>28,644</b>	<b>0</b>
		<b>TOTAL</b>		<b>839,185</b>	<b>213,777</b>	<b>608,045</b>	<b>29,618</b>	<b>843,535</b>	<b>408,512</b>	<b>449,204</b>	<b>15,841</b>

## 1.5 Balance Sheet as at 30th April 2025

Account	30-Apr-25	30 June 2024
<b>Assets</b>		
<b>Bank</b>		
Bendigo Investment Acc	500,000.00	525,250.00
CBA Cheque Account - Operational	149,064.60	116,007.62
CBA Cheque Account - SP Grants	450,951.28	194,292.81
CBA Credit Card Main	0.00	0.00
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Online Saver	0.00	0.01
CBA Online Saver - SP Grants	0.00	0.02
CBA Transaction Account	(23,402.60)	466,954.16
<b>Total Bank</b>	<b>2,076,613.28</b>	<b>2,302,504.62</b>
<b>Current Assets</b>		
Accrued interest	6,000.00	4,115.00
Councillor Payment control account	(2,750.00)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	9,278.70	0.00
Rates Debtors Account	30,142.26	8,835.32
Rates Payment Control Account	4,257.72	(75.00)
Sundry Debtors	0.00	0.00
Trade Debtors [11405]	9,989.14	16,907.30
<b>Total Current Assets</b>	<b>53,647.82</b>	<b>26,512.62</b>
<b>Fixed Assets</b>		
Buildings Accum Dep	(74,591.43)	(0.23)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(26,232.67)	(0.04)
Motor Vehicles at Cost	324,156.19	269,537.21
Office Equip & Furn at Cost	27,869.74	27,869.74
Office Equip Furn Accum Depn.	(6,732.06)	0.04
Plant & Equipment at Cost	279,168.41	262,547.16
Plant & Equipment Accum Dep	(63,452.90)	(0.03)
Sports Ground Accum Dep	(37,012.06)	0.00
Sports Ground at Cost	364,631.77	339,598.68
<b>Total Fixed Assets</b>	<b>2,523,756.17</b>	<b>2,635,503.71</b>
<b>Non-current Assets</b>		
Asset Clearing Account	0.00	0.00
Expenses Recognised in Advance	10,172.10	0.00
Inf Roads & Paths at Cost	1,065,123.08	921,675.20
Infr Roads & Path Accum Depn.	(618,387.65)	(581,720.95)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(67,155.75)	(55,489.05)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	180,725.72	161,194.93
<b>Total Non-current Assets</b>	<b>1,430,780.50</b>	<b>1,305,963.13</b>
<b>Total Assets</b>	<b>6,084,797.77</b>	<b>6,270,484.08</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accrued Expenses	0.00	24,050.00
CBA CC - Neil White	0.00	0.00
CBA CC - Rowan Roberts	138.60	19.70
CBA CC - Virginya Boon	25.59	507.00
CBA Credit Card Main	3,459.00	3,459.00
Creditors Retention Account	6,997.69	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Grants in advance	453,366.00	415,000.00
GST	(42,403.78)	(14,077.28)
PAYG Withholding Payable	29,810.00	6,304.00
Provision for Annual Leave	85,804.25	55,804.25
Provision for Long Service Leave	36,129.73	30,129.73
Rounding	(0.02)	0.03
Super Payable	4,682.30	4,267.77
Trade Creditors	27,245.00	23,787.77
Unexpended Grant Liability	49,924.68	193,045.25
<b>Total Current Liabilities</b>	<b>679,596.03</b>	<b>773,711.90</b>
<b>Non-current Liabilities</b>		
Bank Loans	67,729.50	0.00
Deferred income	0.00	
Non-current Lease Liabilities	45,283.00	45,283.00
<b>Total Non-current Liabilities</b>	<b>113,012.50</b>	<b>45,283.00</b>
<b>Total Liabilities</b>	<b>792,608.53</b>	<b>818,994.90</b>
<b>Net Assets</b>	<b>5,292,189.24</b>	<b>5,451,489.18</b>
<b>Equity</b>		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	(159,299.98)	89,098.09
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	390,433.88	301,335.79
Roads Renewal Project Reserve	450,000.00	450,000.00
<b>Total Equity</b>	<b>5,292,189.20</b>	<b>5,451,489.18</b>

### 1.5 Member and CEO Council Credit Card Transactions

For the period 1 April 2025 to 30 April 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
<b>CBA CC - Rowan Roberts</b>					
01 Apr 2025	Payment: St John	0.00	28.94	(28.94)	NT
02 Apr 2025	Payment: harvey distribution	0.00	163.53	(192.47)	NT
02 Apr 2025	Payment: Bunnings	0.00	339.66	(532.13)	NT
24 Apr 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	532.13	0.00	0.00	
<b>Total CBA CC - Rowan Roberts</b>		<b>532.13</b>	<b>532.13</b>	<b>0.00</b>	
<b>CBA CC - Virginia Boon</b>					
01 Apr 2025	Payment: Caltex Berry Springs	0.00	103.48	(103.48)	NT
01 Apr 2025	Payment: Contractor Accreditation Limited	0.00	275.00	(378.48)	NT
07 Apr 2025	Payment: Microsoft	0.00	7.31	(385.79)	NT
07 Apr 2025	Payment: Microsoft	0.00	143.99	(529.78)	NT
07 Apr 2025	Fishing and outdoor world	0.00	60.00	(589.78)	
07 Apr 2025	Payment: Australia Post	0.00	151.00	(740.78)	NT
08 Apr 2025	Payment: Microsoft	0.00	138.60	(879.38)	NT
09 Apr 2025	Payment: Sealink Ferries	0.00	114.53	(993.91)	NT
10 Apr 2025	Payment: Bunnings	0.00	23.58	(1,017.49)	NT
14 Apr 2025	Payment: Outback Engraver	0.00	64.90	(1,082.39)	NT
14 Apr 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(1,101.08)	NT
16 Apr 2025	Payment: TR Telecom	0.00	201.00	(1,302.08)	Interstate/Overseas
16 Apr 2025	Payment: Coles	0.00	71.04	(1,373.12)	NT
16 Apr 2025	Payment: Bunnings	0.00	259.90	(1,633.02)	NT
17 Apr 2025	Payment: Adobe Systems Incorporated	0.00	35.99	(1,669.01)	NT
24 Apr 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	2,020.69	0.00	351.68	
24 Apr 2025	Payment: The Rain Florist	0.00	200.00	151.68	NT
28 Apr 2025	Payment: Mailchimp	0.00	20.60	131.08	NT
28 Apr 2025	Payment: Nightcliff Newsagency	0.00	4.99	126.09	NT
<b>Total CBA CC - Virginia Boon</b>		<b>2,020.69</b>	<b>1,894.60</b>	<b>126.09</b>	
<b>Total</b>		<b>2,552.82</b>	<b>2,426.73</b>	<b>126.09</b>	

## 1.7 Statement of Cash Flows

For the 10 months ended 30 April 2025

<b>Account</b>	<b>Jul 2024-Apr 2025</b>
<b>Operating Activities</b>	
Receipts from customers	1,126,243.76
Payments to suppliers and employees	(1,178,204.52)
Cash receipts from other operating activities	(48.18)
<b>Net Cash Flows from Operating Activities</b>	<b>(52,008.94)</b>
<b>Investing Activities</b>	
Proceeds from sale of property, plant and equipment	73,500.00
Payment for property, plant and equipment	(96,273.32)
Other cash items from investing activities	(149,591.98)
<b>Net Cash Flows from Investing Activities</b>	<b>(172,365.30)</b>
<b>Financing Activities</b>	
Other cash items from financing activities	(1,154.59)
<b>Net Cash Flows from Financing Activities</b>	<b>(1,154.59)</b>
<b>Net Cash Flows</b>	<b>(225,528.83)</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,298,518.92
Net change in cash for period	(225,528.83)
Cash and cash equivalents at end of period	2,072,990.09

## 1.8 Notes on Cash, Debtors & Creditors as at 30th April 2025

### Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/03/2025	500,000	4.65%	11/09/2025
1 (b) CBA	11/03/2025	1,000,000	4.59%	11/09/2025
<b>Total Investments</b>		<b>1,500,000</b>		

	Current Asset Ratio
Current Assets	\$ 2,130,261
Current Liabilities	\$ 679,596
Current Assets Ratio	<b>\$ 3.13</b>

### Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	1,596.23	1,596.23	0.00	1,997.68	0.00	5,190.14
Cox Country Club	0.00	0.00	0.00	0.00	540.00	540.00
Department of Logistics and Infrastructure	0.00	0.00	0.00	0.00	275.00	275.00
Michelle Anderson	0.00	35.00	0.00	0.00	0.00	35.00
Power Water	3,949.00	0.00	0.00	0.00	0.00	3,949.00
<b>Total</b>	<b>5,545.23</b>	<b>1,631.23</b>	<b>0.00</b>	<b>1,997.68</b>	<b>815.00</b>	<b>9,989.14</b>
	55.5%	16.3%	0.0%	20.0%	8.2%	9,989.14
						Check

### Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Fleetcare	1,897.72	0.00	0.00	0.00	0.00	1,897.72
Ken's Plumbing Pty Ltd	190.00	0.00	0.00	0.00	0.00	190.00
Marnie Jay	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Optus	389.49	0.00	0.00	0.00	0.00	389.49
Sim Latham Carpentry	0.00	0.00	0.00	0.00	10,206.62	10,206.62
St John	0.00	0.00	0.00	0.00	(190.00)	(190.00)
Veolia Environmental Services	8,366.11	0.00	0.00	0.00	0.00	8,366.11
Wagait Arts Group	0.00	350.00	0.00	0.00	0.00	350.00
Wagait Beach Supermarket	935.06	0.00	0.00	0.00	0.00	935.06
<b>Total</b>	<b>11,778.38</b>	<b>350.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,116.62</b>	<b>27,245.00</b>

43.2%

1.3%

0.0%

0.0%

55.5%

\$ 27,245.00
Check

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 PROPOSED CHANGES TO THE LOCAL GOVERNMENT ACT AND REGULATIONS

**Action:** For Decision

**Author:** CEO

#### PURPOSE

To inform Council of proposed changes to the Local Government Act and Regulations and to seek a decision on whether Council agrees with the changes and/or has any comments to make for consideration regarding those changes.

#### RECOMMENDATION

**That Council:**

- a) receives and notes the report entitled Proposed Changes to the Local Government Act and Regulations;
- b) has the following comments to be recorded regarding the proposed changes; and
- c)

**Moved:**

**Seconded:**

**Vote:**

#### BACKGROUND

The following information was received in an email from Department of Housing, Local Government & Community Development.

*The Department of Housing, Local Government and Community Development has commenced consultation on the Tranche 2 Local Government Legislation Amendments 2025.*

*These proposed amendments follow feedback from councils and stakeholders regarding the operation of the Local Government Act 2019, the Local Government (General) Regulations 2021 and the Local Government (Electoral) Regulations 2021. They aim to address implementation challenges, improve governance, and support better outcomes across the local government sector.*

*To support a manageable and focused consultation process, the Department will release discussion papers in three stages:*

- **Part A** *attached today and includes Chapters 1, 2, 3 and 4 – covering practical changes to delegations, procurement, and electoral regulations.*
- **Part B** *will be released on Monday 7 April 2025 and includes Chapters 5, 6 and 7 – covering superannuation, conditional rating, and principal member appointment.*
- **Part C** *will be released on Monday 14 April 2025, dedicated to Chapter 8 – the proposed new Code of Conduct framework for elected members.*

*Each release will be followed by an online information session to provide an overview of the proposals and enable questions and discussion:*

<b>Information Session</b>	<b>Date</b>	<b>Focus</b>
<i>Part A Workshop</i>	<i>Friday 4 April</i>	<b><i>Delegations, Procurement, and Regulatory Improvements</i></b>
<i>Part B Workshop</i>	<i>Friday 11 April</i>	<b><i>Superannuation, Rating Reforms, Principal Member role</i></b>
<i>Part C Workshop</i>	<i>Friday 18 April</i>	<b><i>Code of Conduct</i></b>

A “Have Your Say” online consultation portal will open from 14 April to 20 June 2025, allowing councils and stakeholders to provide feedback on the proposed changes. Sector consultations (in-person and virtual) will also run throughout this period. The Department will consolidate feedback and use it to inform the final drafting of legislative amendments.

We encourage your council to actively participate in this process by reviewing the discussion papers, attending information sessions, and submitting feedback. Written submissions can be sent to [LGLaw.CMC@nt.gov.au](mailto:LGLaw.CMC@nt.gov.au) by 30 June 2025.

We appreciate your ongoing engagement in shaping a strong and effective local government system for the Northern Territory.

There is quite a bit of information to consider, and a recommendation is to hold a separate meeting to go over the amendments in depth if required. This can be done on a weekend day or any other day/evening of the week.

### **Financial Implications**

*There are no financial implications with this report.*

### **Attachments**

A copy of the amendments to the Local Government Act for each section is attached with the agenda.

## **9.2 LGANT - NOMINATIONS TO THE MINISTERIAL ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS (MACMA)**

### **PURPOSE**

This report has been provided to advise Council that LGANT has called for nominations for a representative as an observer to the NT Minister’s Advisory Council on Multicultural Affairs and to seek a decision from Council as to whether they wish to nominate a Wagait Shire Council elected member or staff member for this role.

### **RECOMMENDATION**

**That Council:**

- a) receives and notes the report entitled LGANT – Nominations to the Ministerial Advisory Council on Multicultural Affairs; and**
- b) does / does not wish to nominate an elected member or staff member for this role.**

**Moved:**

**Seconded:**

**Vote:**

### **BACKGROUND**

Council received an email from LGANT on 9 May 2025 seeking nominations from member Councils to represent LGANT and its members on the NT Minister’s Advisory Council for Multicultural Affairs (MACMA).

#### Background

The Minister’s Advisory Council on Multicultural Affairs (MACMA) was established to provide high level and strategic advice from the community to Government on matters pertaining to multicultural affairs.

MACMA objectives:

- Provide advice to the Minister for Multicultural Affairs on matters that are of interest or emerging

issues facing the multicultural community.

- Explore and discuss how the needs of the community can be effectively met by service providers, so that people from the multicultural community can fully participate in all aspects of life in the Northern Territory.
- Direct specific tasks to the relevant working groups, to address issues such as employment, and community safety.
- Consider issues that the Minister for Multicultural Affairs may refer to the MACMA for advice.

#### Nominees

Nominees can be elected members or council staff. The term of appointment will be ongoing, as LGANT is a fixed member of MACMA.

The LGANT representative will **not have voting rights** as our participation is that of an observer (as per the Terms of Reference attached).

#### Meetings

The MACMA will meet at a minimum of two (2) times a year, or as required. Depending on budget availability, MACMA could meet in one of the regional areas.

#### **Financial Implications**

There are no financial implications associated with this report.

#### **Attachments**

A copy of the MACST Terms of Reference is attached.

# Minister's Advisory Council on Multicultural Affairs

Terms of Reference

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# 1. Purpose of the Minister's Advisory Council on Multicultural Affairs

The Minister's Advisory Council on Multicultural Affairs (MACMA) was established to provide high level and strategic advice from the community to Government on matters pertaining to multicultural affairs. MACMA provides formal, ongoing and effective linkages between government and the multicultural community in order to improve policy and service delivery outcomes. MACMA will enable the participation of key stakeholders in the exploration and discussion of issues relevant to the social, economic and civic life of migrant and multicultural Territorians. Members will participate on a voluntary basis.

## 2. Authority

The MACMA is a non-statutory advisory group established by the Minister. It holds no delegated powers to act on behalf of the Minister, or to commit the Minister or government to any actions.

The Terms of Reference aligns to the [Northern Territory Government Boards Handbook](#) (the Handbook).

## 3. MACMA objectives

- **Provide advice to the Minister for Multicultural Affairs** on matters that **are of interest or emerging issues facing the multicultural community**.
- **Explore and discuss how the needs of the community can be effectively met by service providers**, so that people from the multicultural community **can fully participate in all aspects of life in the Northern Territory**.
- **Direct specific tasks to the relevant working groups**, to address issues such as employment, and community safety.
- Consider issues that the Minister for Multicultural Affairs may refer to the MACMA for advice.

## 4. Membership

### 4.1. Membership

Membership of MACMA includes community members and committee members or their representative of relevant organisations. Membership should provide a voice to the community. Representation can be demonstrated in several ways including involvement in a community association or demonstrated knowledge or experience in multiculturalism and migrant issue/s.

Community members will be selected by the Minister for Multicultural Affairs for their skills, experience and knowledge of issues in the multicultural community. There will also be fixed participation by key organisations that are service providers to refugees and migrants, which will be invited by the Minister as follows:

- Melaleuca Refugee Centre
- Multicultural Council of the Northern Territory
- Multicultural Youth NT
- Multicultural Community Services of Central Australia
- Northern Territory Police.
- Local Government Association of the Northern Territory (Observer)

As far as practicable, members will be appointed to reflect a range of cultural and settlement backgrounds and professional expertise, as well as age and gender. Similarly, regional representation for Big Rivers (Katherine), Barkly (Tennant Creek), East Arnhem (Nhulunbuy) along with Darwin and Central Australia (Alice Springs) will be ensured while appointing the members.

Community representatives may also co-chair working groups established by the MACMA. Other individuals or organisations may be invited to participate on the working groups or on an adhoc basis as appropriate.

## 4.2. Observer

Additionally, as observers the Australian Government (such as Department of Social Services, Department of Home Affairs), the Northern Territory Government (Skill and Employment), and other relevant organisations may be invited to attend MACMA from time to time as required. Local Government Association of the Northern Territory will have an ongoing observer member status due to its role in providing services to multicultural groups.

## 4.3. Term of appointment

Community membership is for a two (2) year term with the ability to be re-appointed by the Minister for Multicultural Affairs for a subsequent term, with fixed participants representing service organisations to remain as ongoing members. This model ensures continuity of knowledge of the issues discussed and builds the experience of the Council.

A review of the composition of community members will occur every two (2) years.

There is an expectation of Members' commitment to attend all MACMA meetings. Members who did not attend two (2) consecutive meetings will be requested, in writing, to resign from MACMA (unless there are extenuating circumstances) and be replaced with the appointment of another member. There will be a short reserve list of potential members who could be called upon to join MACMA to replace outgoing members.

## 4.4. Member selection and nomination

Nominations will be sought through a public expression of interest (EOI) process. In addition, the Minister can invite an individual or organisation to nominate. A selection panel will shortlist EOIs received and make recommendations on preferred nominees to the Minister for consideration, at least one (1) month before an existing community member position is due to expire.

A referee should be included in the application for MACMA membership.

## 4.5. Chair

MACMA is chaired by the Northern Territory Minister for Multicultural Affairs. The Minister can nominate and delegate the chairing authority to a Community MACMA member. The Chair will be selected for their skills, knowledge, experience and broader community representation.

If nominated by the Minister, a MACMA member can hold the position of Chair for a maximum two (2) year term with the ability to be re-appointed by the Minister for Multicultural Affairs for a subsequent term.

Should the Chair be unavailable, the MACMA may nominate a member or the Departmental representative for facilitating and chairing the meeting.

## 5. Operation

### 5.1. Meetings

The MACMA will meet at a minimum of two times a year, or as required. Depending on budget availability, MACMA could meet in one of the regional areas.

Agenda and papers will be circulated to members no less than one week prior to the meeting.

Those organisations who are running programs relevant to the issues of interest for MACMA, such as migrant employment can be invited to attend MACMA meeting to provide updates.

Whenever possible, decisions of the MACMA are to be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of those members present. The advice provided to the Minister will include the diverse range of opinions of members.

### 5.2. Quorum

A quorum is half the total members plus one. Observers or any visiting experts are not included in the count for a quorum, and cannot vote.

### 5.3. Regional Participation

Regional participation is encouraged and the Office of Multicultural Affairs will support the cost of the airfare, accommodation and allowances for the nominated representative from the Multicultural Community Services of Central Australia, and nominated members from the regions.

### 5.4. Proxies

Organisational members can provide a proxy if unable to attend. Proxies are not applicable to community members.

### 5.5. Apologies

If a member is unable to attend a meeting, they must submit an apology to the Secretariat. Apologies will be noted in the minutes. If a member fails to attend two consecutive meetings without leave approved by the Chair, their term may be cancelled by the Minister.

### 5.6. Secretariat

The Office of Multicultural Affairs will provide secretariat support for the MACMA, including organising invitations for meetings, venue, taking of and distribution of notes and documentation of information.

## 6. Working Groups

Working groups will be directed by and report to MACMA in order to facilitate operational outcomes. The scope, tasks and time limited nature of the working groups are to be reviewed by MACMA on an ongoing basis. Working groups consist of representatives of stakeholder agencies and organisations who provide relevant services. Working groups will inform MACMA and create coordinated outcomes to address these issues.

Working groups are co-chaired by a community member of MACMA and the most appropriate agency or organisation. The membership is focused on practitioners in the relevant field who deliver services to the community and are able to achieve improved coordination of outcomes. Working groups meet on a needs basis as determined by the co-chairs.

## 7. Confidentiality

Unless otherwise indicated, all papers and minutes are confidential, and the MACMA will determine what papers are marked for release at the end of each meeting, or in subsequent meetings.

Members may be provided with other confidential material, which they should treat with care and discretion and cannot disclose to anyone outside the MACMA.

## 8. Declaring conflicts of interest

A conflict of interest may occur where a member has a financial or other interest in issues under consideration by the MACMA. A member must disclose to the Chair, any situation or agenda item that may lead to a real, perceived or potential conflict of interest.

Declaring conflicts of interest will be a standing agenda item at the beginning of each meeting. The Chair will ask for any conflicts of against agenda items at start of the meeting, assess the risk and address it when the item arises during the meeting.

## 9. Leave of absence

Members may apply to the Chair, through the Secretariat, for a leave of absence from their MACMA responsibilities for up to four months. For a period of absence of longer than four months, the request requires consideration by the Minister.

## 10. Resignation

Members may resign from the MACMA at any time. All resignations must be provided in writing to the Minister. Appointment of replacement members is at the discretion of the Minister.

## 11. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Minister for Multicultural Affairs in consultation with MACMA every two years.

## 9.3 POLICY UPDATES

### PURPOSE

To provide Council with an updated and amended Dog Management Policy and Elected Member Allowances Policy and to seek Council's approval on the updated documents.

### RECOMMENDATION

That Council:

- a) receives and notes the report on the Policy Updates; and
- b) does / does not approve the recommended amendments to these policies.

Moved:

Seconded:

Vote:

### BACKGROUND

#### Dog Management Policy

Following the recent Council meeting, the Dog Management Policy has been reviewed and updated. The revised policy is now structured as an internal guide to assist Wagait Council staff in addressing dog management issues. It aligns with the requirements set out in the Council's *Dog Management By-laws 2019*.

In addition to the updated policy, a **Dog Ownership Guide** has also been developed. This guide is intended to support local residents who own dogs and wish to keep them on their property in Wagait Beach. Like the internal policy, the guide reflects the provisions of the *Dog Management By-laws 2019*.

#### Elected Member Allowances Policy

In line with the Remuneration Tribunal's determination for the 2025-26 Elected Member allowances the Elected Member Allowances Policy has been updated to reflect the new amounts payable to Councillors for the 2025-26 financial year.

It should also be noted that Elected Members who wish to waive their right to receive their entitled allowances, do so in writing to the council CEO in a document that:

1. Acknowledges you are aware of the entitlement under section 106(1) of the Local Government Act 2019 to receive an allowance or allowances as determined by the Remuneration Tribunal;
2. States that, with this knowledge, you have chosen to irrevocably waive your entitlement to the allowance or allowances during a specified financial year (or some other identified period);
3. Is signed and dated by you; and
4. Is retained in Council's records.

This advice was applicable at the time to circumstances that were raised as an individual, wishing to waive their entitlement to allowances. It has no impact to the entitlement to, or payment of, allowances to other elected members from Wagait Shire Council.

### Financial Implications

The financial implications associated with this report are shown in the table below:

Elected Member Allowances	2024-25			2025-26		
	Principal Member	Deputy Principal Member	Ordinary Member	Principal Member	Deputy Principal Member	Ordinary Member
Base Allowance	\$5,125	\$5,125	\$5,125	\$7,462	\$7,462	\$7,462
Additional Allowance	Up to \$25,125	Not applicable	Not applicable	\$23,000	Not applicable	Not applicable

<b>Professional Development Allowance</b>	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000	\$5,000
<b>Max Extra Meeting/Activity Allowance</b>	Not applicable	Up to \$10,000	Up to \$10,000	Not applicable	Up to \$10,000	Up to \$10,000
<b>Totals</b>	\$34,250	\$19,125	\$19,125 x3	\$35,462	\$22,462	\$22,462 x3
	<b>\$110,750</b>			<b>\$125,310</b>		

**Attachments**

Attachments with this report are listed below:

- Draft (amended) Dog Management Policy
- Draft Dog Ownership Guide
- Draft (amended) Elected Member Allowances Policy

	<b>DOG MANAGEMENT POLICY</b>	
	CATEGORY:	SERVICES & INFRASTRUCTURE
	LG ACT 2019 REF:	Part 277, 285
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

## 1. PURPOSE

The purpose of this internal policy is to guide staff in the effective enforcement and management of the Wagait Shire Council Dog Management By-laws 2019, ensuring compliance and promoting responsible per ownership within the community. This policy establishes clear, consistent procedures for handling dog-related issues in accordance with the by-laws, focusing on:

- Ensuring community safety
- Encouraging responsible dog ownership
- Addressing nuisance behaviours
- Responding to dog attacks
- Managing the holding and impounding of dogs

## 2. SCOPE

This policy applies to all Wagait Shire Council staff involved in the enforcement of the Dog Management By-laws, including but not limited to, Works and Services Staff, Compliance Officers, and Customer Service staff and administrative support. The policy outlines the responsibilities and procedures to follow when dealing with dog-related issues in the Shire.

## 3. DEFINITIONS

<b>Dog Owner/ Keeper(s)</b>	The person who owns or cares for a dog, either personally or on behalf of another.
<b>Responsible pet ownership</b>	Ensuring animals under your care have adequate food, shelter and water; are provided regular exercise; are registered and microchipped; are not at large in the shire area; are in effective control and are not displaying nuisance behaviours.
<b>Dog containment</b>	A dog is contained if it is kept within a fenced or enclosed area from which it is unable to escape; or restrained by a suitable leash in or upon a vehicle in a manner where no part of the dog protrudes from the vehicle. Permanent tethering is not considered a suitable means of containing a dog.
<b>Nuisance behaviours</b>	Includes excessive barking, chasing vehicles or pedestrians, fence-rushing, or causing damage or risks to people or animals in public spaces.
<b>Dog attack</b>	Means the dog bites or holds a person or animal in their mouth and may be accompanied by shaking, pulling or pushing and the person or animal suffers any injury, physical or otherwise; or the dog approaches, chases, menaces, harasses or rushes at a person or animal in a manner endangering or causing fear, alarm or distress to the person or animal.
<b>Penalty units</b>	Penalty units are regulated under the Penalty Unit Acts 2009 and the value of a penalty unit is reviewed for each financial year, with a value unit determined in line with the Darwin consumer Price Index.

## 4. PROCEDURES AND STAFF RESPONSIBILITIES

### 4.1. Registration and Licensing

**4.1.1. Staff Responsibility:** Ensure dog owners are compliant with registration and licensing requirements. This includes:

- Registering dogs over the age of 6 months.
- Issuing Council identification tags and advising owners to ensure dogs have proper contact information, such as a collar tag with address and or phone number.

**4.1.2. Key Actions:**

- **Customer Service:** Assist owners with registration and fee collection. Notify owners of renewal dates (1 September annually).
- **Authorised Officers:** Perform site inspections for properties with more than two dogs to assess suitability for a license.

### 4.2. Wandering Dogs, Dogs at Large and Repeated Offences

**4.2.1. Staff Responsibility:** Address situations involving dogs that are lost, wandering, or at large, following the procedures outlined in the by-laws.

**4.2.2. Key Actions:**

- **Customer Service:** Log all reports of wandering dogs in the Shire and advise complainants of the process. Issue a lost dog register.
- **Authorised Officers:** Retrieve dogs found at large, verify registration, and return dogs to their owners as quickly as possible. Ensure penalty fees are applied if the dog cannot be returned or collected promptly.

**4.2.3. Repeat Offences:**

- **Authorised Officers:** For repeat offences, issue penalties and enforce impounding fees, escalating when necessary.

### 4.3. Nuisance Behaviors

**4.3.1. Staff Responsibility:** Investigate complaints of nuisance behaviours such as excessive barking or chasing vehicles/pedestrians. If the behaviour is substantiated, appropriate action must be taken.

**4.3.2. Key Actions:**

- **Customer Service:** Record complaints in the complaints register and provide complainants with a “Nuisance Behaviour Diary” for 7 days.
- **Authorised Officers:**
  - Review the diary after 7 days and conduct an investigation if necessary.
  - Take statements, collect evidence (photos/videos), and visit the property to assess if the nuisance behaviour meets the criteria outlined in the by-laws.
  - If warranted, issue warnings or infringement notices for nuisance behaviours.

#### 4.4. Dangerous or Threatening Behaviors / Dog Attacks

**4.4.1. Staff Responsibility:** Respond immediately to reports of dangerous dog behaviour or attacks on humans or animals, following the by-law provisions for dangerous dogs.

##### 4.4.2. Key Actions:

- **Customer Service:** Immediately flag reports of dog attacks and dangerous behaviour for urgent follow-up.
- **Authorised Officers:**
  - Investigate the attack or threat, secure the dog, and assess if it meets the criteria for a dangerous dog as per the by-laws.
  - Seize dogs involved in attacks or threatening behaviour and issue the necessary notices or declarations.
  - Ensure that the owner complies with additional requirements for declared dangerous dogs, including secure containment, warning signage, and possible muzzling.

##### 4.4.3. Key Actions:

- **Customer Service:** Notify owners of their right to appeal or request revocation of the dangerous dog declaration.
- **Authorised Officers:** After a dog is declared dangerous, conduct regular follow-up inspections to ensure compliance with by-law requirements.

#### 4.5. Penalty Units and Infringement Charges

**4.5.1. Staff Responsibility:** Ensure correct and consistent application of penalties for violations of the Dog Management By-laws.

##### 4.5.2. Key Actions:

- **Authorised Officers:**
  - When issuing infringement notices, calculate the penalty using the current penalty unit rate.
  - Record and monitor penalty payments and follow up as required. Immediately flag reports of dog attacks and dangerous behaviour for urgent follow-up.

##### 4.5.3. Common Offences and Penalties:

Unregistered dogs, failure to contain a dog, dog attacks, menacing dogs, and nuisance behaviours all carry specific penalty units outlined in the by-laws. Refer to the penalty unit table for the prescribed fines.

<i>Offence</i>	<i>By-law Clause</i>	<i>Prescribed Penalty Units</i>
Unregistered dog	11	1
Failure to comply with condition of registration	12	1
Change of ownership notification	13	1
Change of address notification	14	1
Failure to comply with condition of license	17	2
Failure to properly contain a dog	27	2
Removal of identification device	28	1
Dog at large and not under effective control	31	1
Menacing dog	33	3

Dog attack	34	6
Dog chasing vehicles	35	2
Dog causing nuisance (including persistent barking)	36	2
Abandoning a dog	37	2

## 5. STAFF ROLES AND ACCOUNTABILITIES

### 5.1. Customer Service Staff:

- Manage the intake of complaints related to dog behaviour, record all relevant details in the complaints register, and advise complainants on the next steps.
- Assist dog owners with registration and ensure they are informed about the requirements and renewal periods.

### 5.2. Authorised Officers:

- Investigate complaints, perform site inspections, issue warnings or infringement notices, and ensure compliance with by-laws.
- Respond to urgent situations, such as dog attacks or wandering dogs, and manage the impounding process.

### 5.3. Senior Staff/Management:

- Oversee investigations into dangerous dog behaviour and appeals against declarations.
- Ensure that all actions are in line with Council policy and the Dog management By-laws.

## 6. ASSOCIATED DOCUMENTS AND REFERENCES

- Wagait Shire Council Dog Management By-laws 2019
- Wagait Shire Council Fees and Charges
- P13 Use of Council Firearms
- P33 Work Health and Safety Policy
- Animal Welfare Act 1999
- NT Firearms Act 1997
- NT Firearms Regulations 1997
- NT Firearms Legislation Amendment Act 2020
- NT Local Government Act 2019
- Work Health and Safety (National Uniform legislation) Act 2011

## 7. REVIEW HISTORY

<b>Date Approved</b> 15/09/2020	<b>Approved By Council</b> Moved: Cr Peter Clee Seconded: Cr Graham Drake Vote: AIF	<b>Resolution #</b> 2020/148	<b>Date for review</b> Next Term of Council
<b>Date Approved</b> 18/01/2022	<b>Approved By Council</b> Moved: Vice President Tom Dyer Seconded: Cr Noeletta McKenzie Vote: AIF	<b>Resolution #</b> 2022/013	<b>Date for review</b> Next Term of Council

<b>Date Approved</b>	<b>Approved By Council Moved: Seconded: Vote:</b>	<b>Resolution</b>	<b>Date for review Next Term of Council</b>
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## Dogs at Large

Dogs at large (unsupervised and off-leash) pose safety risks. If your dog is picked up by Council:

- It may be returned if registered and collected by 4:00pm on the same day
- If longer then holding and release fees apply
- Unregistered or unidentified dogs will be held for a maximum of 24hrs and posted online for identification
- Repeat offences will attract fines

Owners who abandon dogs may face further penalties.

## Nuisance Behaviour

A dog may be considered a nuisance if it:

- Barks persistently or aggressively
- Chases people, vehicles or animals
- Causes damage or fouling in public

If reported, Council will investigate and may issue warnings or infringement notices if the behaviour is confirmed.

## Dog Attacks

Dog attacks are serious and must be reported to Council immediately.

A dog attack includes biting, chasing, or threatening people or animals. Depending on the situation Council may:

- Seize the dog
- Declare the dog dangerous
- Impose fines or other conditions
- Refer the case to other authorities

The maximum penalty under the By-laws for serious attacks is **6 penalty units**.

## Penalties and Infringements

Offences under the Dog Management By-laws may attract penalty units, with units set by the NT Treasury.

The current rate (2024-25) is \$185/unit.

Offence	Penalty Units
Unregistered Dog	1
Dog at Large	1
Nuisance Behaviour	2
Dog Attack	6
Failing to Contain Dog	2

## Contact Us

### Wagait Shire Council

142 Wagait Tower Rd  
WAGAIT BEACH NT 0822

### Phone

0889 785 185

### Website

[wagait.nt.gov.au](http://wagait.nt.gov.au)

### Email

[council@wagait.nt.gov.au](mailto:council@wagait.nt.gov.au)

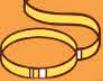
Office Hours: Monday to  
Friday, 8:00am - 4:00pm



# Wagait Shire Council

## Dog Ownership Guide





Wagait Shire Council is committed to supporting responsible pet ownership and ensuring that dogs are cared for in a way that keeps them safe and prevents harm or nuisance to the community. Our Dog Management By-laws 2019 provide a clear framework for all dog owners living in or visiting the Shire. This guide outlines what you need to know as a dog owner in Wagait Shire.

## Topics Covered

- Responsible Dog Ownership
- Dog Registration
- Identification Tags
- Containment & Control
- Nuisance Behaviour
- Wandering or At Large Dogs
- Dog Attacks
- Multiple Dog Licensing
- Surrender of Dogs
- Complaints & Reporting
- Council Fees & Penalties

### Surrendering a Dog

If you can no longer care for your dog, please speak with Council before surrendering. Alternatives such as rehoming or local rescue groups may be available. Surrender fees apply and must be paid at the time of surrender.



## Responsible Dog Ownership

Being a responsible pet owner means:

- Providing adequate food, water, shelter and exercise
- Ensuring your dog is registered
- Keeping your dog securely contained on your property
- Preventing your dog from becoming a nuisance to others
- Always having your dog on a lead or under effective control in public areas



## Dog Registrations

All dogs over 6 months of age must be registered with Wagait Shire Council. Registrations are valid annually and are due by 1 September each year.

Registration Options:

- Desexed
- Non-desexed
- Concession Rates – available with proof of eligibility (e.g. pensioner or Health Care Card).

To register your dog, visit the Council Office during business hours. Proof of microchipping and desexing (if applicable) is required at the time of registration.

Note:

- Registration is not transferable between dog owners
- Replacement tags are available from the Council Office
- Guide Dogs are registered free

## Keeping Multiple Dogs



Households are permitted to keep up to two dogs without a special licence. If you wish to keep more than two, you must apply for a Dog Licence from Council.

Assessment includes:

- A property inspection.
- Consideration of complaint history.
- Neighbour consultation.

Licences must be renewed annually.

## Containment & Control

Dogs must be contained on the property they are registered to. A dog is considered contained if:

- it is kept within secure fencing or an enclosure it cannot escape from.
- it is properly restrained in a vehicle (without parts protruding).

Permanent tethering is not acceptable.

Dogs found wandering or on other properties without supervision may be impounded and penalties may apply.





## NORTHERN TERRITORY OF AUSTRALIA REMUNERATION TRIBUNAL

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

### DETERMINATION OF ALLOWANCES FOR MEMBERS OF LOCAL COUNCILS

#### REPORT ON DETERMINATION NO. 1 OF 2025

#### 1. INTRODUCTION

On 30 July 2024, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie AO PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 6 September 2024, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 14 September 2024, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and two meetings were held with Councils.

The Tribunal received eight submissions from the following Councils as well as Local Government Association of the Northern Territory (LGANT):

- Three from the City of Darwin Council
- City of Palmerston Council
- Alice Springs Town Council
- Two from the Wagait Shire Council
- Coomalie Shire Council

## **2. PROFESSIONAL DEVELOPMENT ALLOWANCE**

The Tribunal received several submissions requesting an increase to Professional Development Allowance. It is noted that the Professional Development Allowance is all inclusive and can include travel and accommodation costs. The Tribunal is aware of significant cost increases for travel especially for Regional areas of the NT and has agreed to increase the Allowance to \$5000 per financial year.

## **3. COUNCILLOR'S ALLOWANCE**

The Tribunal has increased all base allowances by 4% in recognition of movements in earnings within Australia as well as the Territory.

At the same time, the Tribunal has determined that Elected Councillors in Wagait and Belyuen Shire Councils will receive the same base allowance as Elected Councillors in Coomalie

## **4. MAYOR AND PRINCIPAL MEMBER ALLOWANCE**

The Tribunal has determined that on the basis of equity, the three Shire Council Mayors should receive the same Total Mayor Allowance which has now been set at \$30 462.

The Tribunal has also increased the Mayoral Allowance by 4% to address relativities between Councillor and Mayoral Allowances.

## **5. EXTRA MEETING / ACTIVITY ALLOWANCE**

The Tribunal has kept the Allowance at a maximum of \$10 000, but has recognised some instances where the extra meeting allowance paid to a Councillor should not be applied to the cap.

The Tribunal has determined that where a Councillor is asked to represent the Mayor or Principal Member at an official Council function, an extra meeting allowance will apply, but it will not be included against the cap. Similarly, where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will apply, but it will not be included against the cap.

The Tribunal has also determined that where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT), an extra meeting allowance will apply, but it will not be included in the cap.

## **6. FUTURE INQUIRIES**

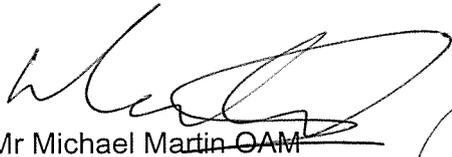
This is the third inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from earlier Inquiries.

The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced by further Inquiries on an annual basis. .

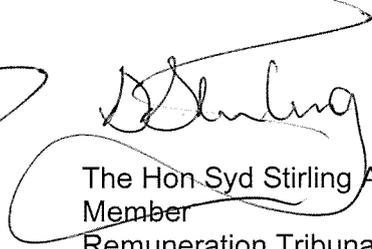
The Tribunal appreciates the feedback received from Councils.

**7. APPENDIX A**

Appendix A provides details of the allowances.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 10 December 2024

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**Comparison of Existing Allowances with New Allowances****Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	New from 1 July 2025
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**Councillors**

Darwin	\$31,775	\$33,046
Palmerston	\$24,600	\$25,584
Alice Springs	\$22,550	\$23,452
Litchfield	\$22,550	\$23,452
Katherine & Regional	\$20,500	\$21,320

**Shire Councils**

Councillors	Coomalie	\$7,175	\$7,462
	Belyuen	up to \$5,125	\$7,462
	Wagait	up to \$5,125	\$7,462

**Mayor Allowance**

Darwin	\$127,200	\$132,288
Palmerston	\$92,000	\$95,680
Alice Springs	\$89,000	\$92,560
Litchfield	\$83,000	\$86,320
Katherine & Regional	\$82,000	\$85,280

**Total Mayoral Allowance**

Darwin	\$158,975	\$165,334
Palmerston	\$116,600	\$121,264
Alice Springs	\$111,550	\$116,112
Litchfield	\$105,550	\$109,772
Katherine & Regional	\$102,000	\$106,600
Shire Councils	\$30,175	\$30,462

**Deputy Mayor Total allowance**

Darwin	\$55,575	\$56,846
Palmerston	\$41,800	\$42,784
Alice Springs	\$39,050	\$39,952
Litchfield	\$38,550	\$39,452
Katherine & Regional	\$36,500	\$37,320

**Shire Councils**

Mayor	Coomalie	\$30,175	\$30 462
	Belyuen to	up to \$25,125	\$30 462
	Wagait	up to \$25,125	\$30 462

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## NORTHERN TERRITORY OF AUSTRALIA REMUNERATION TRIBUNAL

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

### DETERMINATION OF ALLOWANCES FOR MEMBERS OF LOCAL GOVERNMENT COUNCILS

#### DETERMINATION NO. 1 OF 2025

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

#### 1. DEFINITIONS

**Municipal Councils are the following:**

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

**Regional Councils are the following:**

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

**Shire Councils are the following:**

- Belyuen;
- Coomalie; and
- Wagait.

**New Councils:** any other Councils newly constituted by the Minister for Local Government in 2025

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
  - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
  - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

## 2. ALLOWANCES

The following annual allowances will apply from 1 July 2025 and will be paid fortnightly or monthly:

### COUNCILLORS' ALLOWANCE

Darwin	\$33,046
Palmerston	\$25,584
Alice Springs	\$23,452
Litchfield	\$23,452
Other Municipal and Regional	\$21,320

### Shire Councils

Coomalie	\$7,462
Belyuen	\$7,462
Wagait	\$7,462

### DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

### PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$132,288
Palmerston	\$95,680
Alice Springs	\$92,560
Litchfield	\$86,320
Other Municipal and Regional	\$85,280

## Shire Councils

Coomalie	\$23,000
Belyuen	\$23,000
Wagait	\$23,000

### 3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
  - Including, but not limited to:
    - donations;
    - organization sponsorship;
    - membership fees;
    - patron expenses; and
    - constituent support.

### 4. EXTRA MEETING / ACTIVITY ALLOWANCE

4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
  - up to 2 hours \$200
  - between 2 and 4 hours \$300
  - more than 4 hours \$500 (maximum payable for any one day)

4.3 Where a Councillor receives extra meeting allowance to represent the Mayor or Principal member at an official Council function, that extra meeting allowance will not be applied to the cap. Where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will be paid, and that extra meeting allowance will not be applied to the cap.

- 4.4 Where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT) and receives an extra meeting allowance, that extra meeting allowance will not be applied to the cap.

## 5. PROFESSIONAL DEVELOPMENT ALLOWANCE

- 5.1. Professional Development Allowance is \$5000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.
- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

## 6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
- (a) exceeds 50kms from home base 100kms return,
  - (b) travel does not occur in a Council supplied and maintained vehicle;
  - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
  - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office.
- 6.3. Vehicle Allowance will be available in the following circumstances:
- travel to and from statutory Council meetings;
  - travel to and from official Council approved meeting;
  - travel to and from approved functions representing the Principal Member;
  - travel to and from Local Authority Meetings within the ward the Councillor represents.
  - travel to and from all meetings of Council and their committees; and
  - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.

6.5. The Vehicle Allowance Cap will not include:

- travel to and from Local Authorities Meetings within the Ward that the member represents;
- travel involved with Professional Development activities.

## 7. PROVISION OF MOTOR VEHICLE

7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.

7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:

- \$25,000 per year for Municipal Principal Members; or
- \$40,000 per year for Regional Principal Members.

7.3. The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

## 8. TRAVEL ALLOWANCE

8.1. Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

8.2. The applicable rates to be paid are found in Table 1 of [Taxation Determination TD 2024/3](#) or any subsequent Taxation Determination made in substitution of that Determination.

## 9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 10 December 2024

## 9.4 LGANT – NOMINATIONS TO THE PLACE NAMES COMMITTEE

### PURPOSE

This report has been provided to advise Council that LGANT has called for three nominations for consideration to join the NT Place Names committee.

### RECOMMENDATION

That Council:

- a) receives and notes the report on LGANT – Nominations to the Place Names Committee; and
- b) does / does not wish to nominate an Elected Member or Staff Member for this committee.

Moved:

Seconded:

Vote:

### BACKGROUND

Council received an email from LGANT on 16 April 2025 seeking nominations from member Councils to join the Board of the NT Place Names Committee (NTPNC).

The NTPNC does not have any separate terms of reference, however the structure and functions are established under sections 5-11 of the *NT Place Names Act 1967* (<https://legislation.nt.gov.au/Legislation/PLACE-NAMES-ACT-1967>).

#### Role and purpose

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals.

#### Nominees

LGANT is seeking three (3) nominations for the Minister's consideration. Nominees can be council staff or elected members.

Committee members hold office for a period, not exceeding 4 years, specified in the instrument of appointment.

#### Meetings

The NT Place Names Committee meets four (4) times a year and may meet ad-hoc as required. Meetings are typically 2-3 hours long and can be conducted virtually. Current upcoming meetings are listed below:

- Thursday 1 May 2025
- Monday 11 August 2025
- Monday 17 November 2025

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12-18 months.

If Council would like to nominate someone to represent LGANT on this committee, the nomination form is to be returned to LGANT by CoB 30 May 2025.

The LGANT Board will consider the nominations at its June meeting.

### Financial Implications

*There are no financial implications identified with this report.*

### Attachments

A copy of the Place Names Committee of the NT General Information sheet is attached with his report.

# Place Names Committee of the NT

## Nomination Form

### General Committee Information

#### Role

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals – if you are interested in developing place naming submissions, refer to the Place Names Committee website ([How places are named - Place Names Committee - NT Government](#)).

#### Meetings

The Committee usually meets for around 2 – 3 hours, 4 times a year and may meet ad-hoc as required. Meetings can be conducted virtually so that any regionally based members can attend without the need for travel, and can accommodate in-person attendance. There is required reading of meeting papers before each meeting, provided electronically through a secure online portal. Members are expected to be able to use emails and the online portal (training will be provided) to undertake committee work.

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12 – 18 months.

#### Support

Secretariat support for the Committee is provided by the Place Names unit within the Department of Lands, Planning and Environment. The Place Names unit coordinates Committee meetings, and provides the Committee with an assessment of naming proposals against requirements of the national standards and the guidelines for NT place naming. Documents to support the place naming process are prepared by the Place Names unit.

#### Remuneration

Committee members are paid sitting fees (except where they are an NT Government employee) to cover expenses and time spent on Committee business in accordance with determinations made under the *Assembly Managers and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The Committee is classified as Class C3 Ministerial Assistance, Advisory and Review Body with the current daily rate of remuneration \$304 (Chairperson) and \$228 (other members).

Travel expenses to attend meetings within the city, town or community in which the member resides are covered by sitting fees and not an additional payment. However, travel expenses for members to attend regional meetings that are in-person only and require travel to another city, town or community from which the member resides are separately organised and paid for by the Department.

## 9.5 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTAL

**Action:** For Decision

**Author:** CEO

### PURPOSE

For Council to approve the funding acquittal for the Waste and Resource Management (WaRM) program.

### RECOMMENDATION

**That Council:**

- d) receives and notes the report entitle Waste and Resource Management Funding Acquittal; and
- e) approves the acquittal for the Waste and Resource Management (WaRM) program for the funding received for 2023-24 WaRM #4 showing \$0.00 expenditure to 30 June 2024.

**Moved:**

**Seconded:**

**Vote:**

### BACKGROUND

Council's WaRM # 2, 3 & 4 funding was approved for the programs as per the table below, Resolution # 2024/271:

<i>Funding Body</i>	<i>Project Name</i>	<i>WSC Project Allocated To</i>	<i>Amount</i>	<i>Spent to 30 June 2024</i>	<i>Balance</i>
DLG - CMC	WaRm #2 (2021-22)	Re-Discovery Hub	\$49,117.50	\$49,117.50	\$ 0.00
DLG - CMC	WaRm #3 (2022-23)	Re-Discovery Hub	\$75,000	\$75,000	\$ 0.00
<b>Total acquitted for 2022-23 – Resolution # 2024/271</b>				<b>\$124,117.50</b>	<b>\$0.00</b>
DLG – CMC	WaRM #4 (2023-24)	Re-Discovery Hub	\$75,000	\$0.00	\$75,000

The table above show that to the 30 June 2024 there was \$0.00 spent from the WaRM #4 funding.

### Financial Implications

Financial implications identified as a result of this report are as advised.

### Attachments

A copy of the funding acquittal is attached with this report.

# Wagait Shire Council

## Acquittal of Waste and Resource Management (WaRM) grant 2023-24

File Number:

**Purpose of Grant:** *(Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)*

Waste Management Strategy attached:  N/A  Yes  No

Purchases were in accordance with the Northern Territory Buy Local Plan:  Yes  No  
*(If no please provide an explanation with this acquittal)*

### INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2024

Waste and Resource Management grant 2023-24	\$ 75,000.00 <small>(ex GST)</small>
Other income	<u>\$0.00</u>
Total income	<u>\$75,000.00</u>
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable ) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	<u>\$0.00</u>
Total Expenditure	<u>\$0.00</u>
Surplus/(Deficit)	<u>0.00</u>

IS THE PROJECT COMPLETE:  Yes  No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: VIRGINYA BOON 07/05/2025

To be Laid before the Council at a meeting held on 26/05/2025 Copy of minutes to be forwarded.

CEO or CFO: 

7/5/2025

### DEPARTMENTAL USE ONLY

Grant amount correct:  Yes  No

Expenditure conforms to purpose:  Yes  No

Waste Management Strategy - copy supplied:  N/A  Yes  No

Goods/Services - Bought from Territory Enterprise:  Yes  No

Minutes checked:  Yes  No

Balance of funds to be acquitted: \_\_\_\_\_

Date next acquittal due: \_\_\_\_/\_\_\_\_/\_\_\_\_

ACQUITTAL ACCEPTED:  Yes  No

Acquittal checked by: \_\_\_\_\_

Celia Hill, Manager Grants Program

\_\_\_\_\_

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 12 MAY 2025

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the status of the Actions List to 12 May 2025.

**RECOMMENDATION**

**That Council receives and notes the updated Actions List to 12 May 2025**

**Moved:**

**Seconded:**

**Vote:**

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	12/5/2025	No further updates
			14/01/2025	Last year, the system at Southport was briefly reviewed, and following discussions with PWC, it was recommended that we monitor, record, and communicate any concerns regarding the inefficiency of access to potable water at the current site on Vangemann Street. I requested that Councillors and staff report any issues they encountered or became aware of, so that we could begin documenting this data. To date, I have received only a few reports of issues with the card reader not functioning throughout the dry season, but no concerns regarding delays in filling tanks or other related issues.
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> <li>▪ Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association</li> <li>▪ Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted</li> </ul>
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	28/4/2025	Quote submitted to Crown Lands Management to maintain the RUA as per the scope of works, for a 36 month period
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.

10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> <li>▪ Still working on a plan to maintain sites.</li> <li>▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up.</li> <li>▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.</li> </ul>
14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> <li>▪ The status of the Occupation Licence over the two Beach Accesses</li> <li>▪ Maintenance of the RUA and pedestrian Beach Accesses</li> <li>▪ Maintenance of all NTG easements in Wagait Beach including the drains</li> <li>▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access</li> </ul>
17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.

2020/113

		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3	Wagait Health Service and Clinic	12/5/2025	Clinic visits are occurring every second Thursday.
		13/03/2025	RTHCs first visit for 2025 is today, Thursday 13/3. They are also including Tai Chi and Leather work sessions whilst they are on site.
		10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
		12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
			The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 <sup>th</sup> July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.

23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.

			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
4	16/4/2024	Request for Roads Funding	12/5/2025	No further updates
			8/4/2025	The President has written to the Chief Minister requesting roads funding for Wagait Beach.
			13/03/2025	The President has written to the ALP and CLP candidates for Lingiari.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the road's upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted, and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for roads reseal program.
5	16/4/2024	Erickson Beach Access – Survey	12/5/2025	No further action to date.
			14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024
			13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
6	16/7/2024	Marnie Jay Mural	8/4/2025	Update received from Marnie Jay – she has advised that things are on track and sent some photos of what she has been working on.
			13/3/2025	Update received from Marnie Jay – progressing well, has been over for a visit and on track.
			14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.

			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the northern coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.
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## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 8<sup>th</sup> April 2025 to the 12<sup>th</sup> May2025

### RECOMMENDATION

**That council receives and notes the incoming and outgoing correspondence from 8<sup>th</sup> April 2025 to the 12<sup>th</sup> May2025**

**Moved:**

**Seconded:**

**Vote:**

### Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

### 10.2.1 OUTWARDS CORRESPONDENCE

Date	From	About	
8/04/2025	JLT Risk Solutions	Insurance Cover	email
28/04/2025	Wagait Shire Resident	Facebook Post - Re Dogs	email
28/04/2025	DLI - NTG	Invitation to extend Jetty Contract	email
28/04/2025	Weeds Management Branch - NTG	2024-25 Gamba Action Program	email
29/04/2025	Defence Force Members who attended ANZAC Day Service	Letter of appreciation for attendance at ANZAC Day service x 7	email
7/05/2025	Local Government Grants	Acquittal - WaRM #4 to the end of June 2024	email
7/05/2025	Sean Callanan - McArthur	McArthur National Local Government Remuneration Report	email
8/05/2025	Alana Carter	Commemoration - Allan Carter	email
12/05/2025	DLI - NTG	Disabled Parking Space - Mandorah Jetty	email

### 10.2.2 INWARDS CORRESPONDENCE

Date	From	About	
9/04/2025	Poasa Raqiyawa - Colliers	Valuation of NT Fire & Emergency Services Shed	email
10/04/2025	Jordan Burgess - NTEC	Draft Council Engagement Pack	email
15/04/2025	JLT Risk Solutions	Insurance Cover	email
15/04/2025	Jonathan Grossmann - ADF	ANZAC Day	email
16/04/2025	EllenWorsfold - LGANT	Call for Nominations - NT Place Names Committee	email
17/04/2025	EASA Darwin	Usage Quarter 1 2025	email
17/04/2025	Office of the Chief Minister	Acknowledgement of correspondence - forwarded onto Bill Yan's Office	email
20/04/2025	Lyndal Carbery	Kids Session for Performing Arts - Community Centre Use	email
23/04/2025	Wagait Beach Resident	Dog Issues	email
24/04/2025	Emma Butcher - Weeds Planning Officer	Consultation - Review of Gamba Grass Class A/B zone boundary	email
28/04/2025	Wagait Beach Resident	Dog Issues	email
28/04/2025	Wagait Beach Resident	Dog Issues	email
28/04/2025	Chplain Davidson - HMAS Coonawarra	Thank You - re ANZAC Day Service	email
28/04/2025	DLI - NTG	Invitation to extend Jetty Contract	email

### 10.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on complaints received from 8<sup>th</sup> April 2025 to 6<sup>th</sup> May 2025

**RECOMMENDATION**  
**That Council receives and notes the Complaints Register to the 6<sup>th</sup> May 2025**  
**Moved:**  
**Seconded:**  
**Vote:**

**Background**

Council has received 5 complaints, comments and/or compliments in the reporting period.

COMPLAINTS, COMMENTS & COMPLIMENTS TO 8 ARIL 2025				
DATE	ISSUE	TYPE	SOURCE	STATUS
23/4/2025	Dogs on Sachse	Complaint	Email	Replied via Phone and Email
28/4/2025	Dogs on Sachse	Complaint	Email	Replied via Phone and Email
28/4/2025	Nuisance Dogs	Complaint	Email	Replied via Email
28/4/2025	Nuisance Dogs on Sachse	Complaint	Email	Replied via Email
6/5/2025	Feral Cats	Complaint	Email	Replied via Email

### 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on upcoming events planned over the next month.

**RECOMMENDATION**  
**That Council receives and notes the report on current and upcoming events.**  
**Moved:**  
**Seconded:**  
**Vote:**

Date	Time	Where	Activity
21/05/25	10am	Community Centre	<b><u>Seniors Morning Tea</u></b> – feel free to bring along a plate of your goodies
22/05/25	10.30am	Community Centre	<b><u>Board Games</u></b> - All welcome
16/05/25	7.00am	Bike path	<b><u>Walk safely to school</u></b> – Wagait Children and parents

18/05/25	9.30am	Sportsgrounds – Cloppenburg Park	5 Week Clinic starts – <b>Tennis</b> – All welcome
Thursdays	10am	Community Centre	Fortnightly <b>Health Clinic Visit</b> – Next visit – 15 May 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b>TAI CHI</b> – for All Abilities Next session – 15 May 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b>Leather Work sessions</b> – Next session – 15 May 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b>Social Tennis</b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b>Social Cricket</b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b>Pickle Ball</b> – All Welcome
Mondays	9:30am	Community Centre	<b>Yoga</b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b>Ladies Qigong</b> – Women only
Monday & Friday	4pm	Sportsground - Cloppenburg Park	<b>Youth Pop-Up Activities</b> – All Welcome

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

## 13. IN-CAMERA ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At \_\_\_\_\_ pm Council closed the meeting to the general public.

### 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of Minutes of In-Camera meeting held 14 April 2025
- Draft 2025-26 Budget

- Draft 2025-26 Shire Plan
- Proposed 2025-26 Fees and Charges
- Draft 2025-26 Rates Declaration

### 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

**RECOMMENDATION**

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At \_\_\_\_\_ pm Council opened the meeting to the general public.

### 13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

**RECOMMENDATION**

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

### 14. CLOSE OF MEETING

The date of the next meeting is scheduled for 23<sup>th</sup> June

2025 The Chair declared the meeting closed at

\_\_\_\_\_ pm.