



# **WAGAIT SHIRE COUNCIL**

## **PUBLIC MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 14 APRIL 2025**

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:02pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan (online)
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

Sarah Manning  
Lorna Manning

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

**RESOLUTION No: 2025/73**

**That Council acknowledges and approves Cr Michael Vaughan to attend the meeting electronically.**

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

Nil

### 1.5. LEAVE OF ABSENCE

Nil

## 2. DECLARATION OF INTERESTS

Nil

## 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

## 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**RESOLUTION No: 2025/74**

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 17 March 2025 are a true and accurate record of that meeting.**

**Moved: Cr S Smith**

**Seconded: President N White**

**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

### 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

#### PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

**RESOLUTION No: 2025/75**

**That Council receives and notes President Neil White's report for the period 12 March 2025 to 8 April 2025.**

**Moved:** President N White  
**Seconded:** Cr P Clee  
**Vote:** AIF

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No: 2025/76**

**That council receives and accepts the CEO's report for the period 12 March to 8 April 2025.**

**Moved:** Cr P Clee

**Seconded:** Cr S Smith

**Vote:** AIF

### 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

#### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No: 2025/77**

**That Council receives and notes the Works Manager's report for the period 12 February 2025 to 12 March 2025.**

**Moved:** Cr P Clee

**Seconded:** Vice President T Dyer

**Vote:** AIF

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To inform and update Council of the status of the financials to the end of March 2025.

**RESOLUTION No: 2025/78**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 March 2025.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 COMMEMORATION PROPOSAL FOR ALLAN CARTER

**Action:** For Decision

**Author:** CEO

#### PURPOSE

To inform Council of a proposal to name the Mandorah Marine Facility in honour of Allan Carter and to seek a decision on whether Council agrees with the proposal.

**RESOLUTION No: 2025/79**

**That Council:**

- a) receives and notes the report entitled Commemoration Proposal for Allan Carter; and
- b) does agree with this proposal.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

### 9.2 COMMUNITY CONSULTATION MEETING

#### PURPOSE

To inform Council of items discussed at the meeting and to make a decision on any actions if required.

**RESOLUTION No: 2025/80**

**That Council receives and notes the report on the Community Consultation meeting.**

**Moved:** Cr S Smith

**Seconded:** Cr P Clee

**Vote:** AIF

### 9.3 DOG MANAGEMENT POLICY

#### PURPOSE

To provide Council with an update on the status of the Dog Management Policy and to present alternative options to achieve its intended objectives.

**RESOLUTION No: 2025/81**

**That Council:**

- a) receives and notes the report on the Dog Management Policy; and
- b) approves option 1 – To Strengthen and Separate Internal and External Documents

**Moved:** President N White  
**Seconded:** Cr S Smith  
**Vote:** AIF

#### 9.4 BELYUEN EASTER OUTREACH VISIT

##### PURPOSE

To inform Council of a visit from an Outreach group visiting Belyuen and who are seeking accommodation or camping in the area.

**RESOLUTION No: 2025/82**

**That Council:**

- a) receives and notes the report on the Outreach Visit; and
- b) does not have any recommendations for accommodation in the area for visit.

**Moved:** Cr M Vaughan  
**Seconded:** Vice President T Dyer  
**Vote:** AIF

### 10. REPORTS FOR RECEIVING AND NOTING

#### 10.1 REVIEW OF ACTION ITEMS LIST TO 8 APRIL 2025

**Action:** For Receiving and Noting

**Author:** CEO

##### PURPOSE

To update Council on the status of the Actions List to 8 April 2025.

**RESOLUTION No: 2025/83**

**That Council receives and notes the updated Actions List to 8 April 2025**

**Moved:** Cr P Clee  
**Seconded:** President N White  
**Vote:** AIF

#### 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

##### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 March 2025 to 8 April 2025.

**RESOLUTION No: 2025/84**

**That council receives and notes the incoming and outgoing correspondence from 13 March 2025 to 8 April 2025.**

**Moved:** Cr S Smith  
**Seconded:** Cr P Clee  
**Vote:** AIF

## 10.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on complaints received from 12 March 2025 to 8 April 2025.

<p><b>RESOLUTION No: 2025/85</b>  <b>That Council receives and notes the Complaints, Comments and Compliments Register to the 8 April 2025.</b>  <b>Moved: President N White</b>  <b>Seconded: Cr S Smith</b>  <b>Vote: AIF</b></p>
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## 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on upcoming events planned over the next month.

<p><b>RESOLUTION No: 2025/86</b>  <b>That Council receives and notes the report on current and upcoming events.</b>  <b>Moved: President N White</b>  <b>Seconded: Vice President T Dyer</b>  <b>Vote: AIF</b></p>
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Date	Time	Where	Activity
16/4/2025	10am	Community Centre	<b>Seniors Morning Tea</b> – feel free to bring along a plate of your goodies
Thursdays	10am	Community Centre	Fortnightly <b>Health Clinic Visit</b> – Next visit – 17 April 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b>TAI CHI</b> – for All Abilities Next session – 17 April 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b>Leather Work sessions</b> – Next session – 17 April 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b>Social Tennis</b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b>Social Cricket</b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b>Pickle Ball</b> – All Welcome
Mondays	9:30am	Community Centre	<b>Yoga</b> – All Welcome

Thursdays	6:30pm	Community Centre	<b><u>Pilates</u></b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b><u>Ladies Quigong</u></b> – Ladies Welcome
Wednesdays	7pm	Community Centre	<b><u>Craft Activities</u></b> – All Welcome
Monday & Friday	4pm	Sportsground - Cloppenburg Park	<b><u>Youth Pop-Up Activities</u></b> – All Welcome

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

Nil

- Sarah Manning left the meeting at 8:02pm
- Lorna Manning left the meeting at 8:02pm

## 13. IN-CAMERA ITEMS

### RESOLUTION No: 2025/87

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

At 8:02pm Council closed the meeting to the general public.

### 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of Minutes of In-Camera meeting held 17 March 2025
- Budget Comparison
- 

### 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

#### RESOLUTION No: 2025/90

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: President N White**

**Seconded: Cr S Smith**

**Vote: AIF**

At 8:38pm Council opened the meeting to the general public.

### 13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

**RESOLUTION No: 2025/91**

**That Council move the following items into the Open Meeting:**

**RESOLUTION No: 2025/89**

**That Council receives and notes the report entitled Budgeted Profit and Loss Trend Analysis.**

**Moved: President N White**

**Seconded: Vice President T Dyer**

**Vote: AIF**

**Moved: Cr P Clee**

**Seconded: Vice President T Dyer**

**Vote: AIF**

### 14. CLOSE OF MEETING

The date of the next meeting is scheduled for Monday 26 May 2025.

The Chair declared the meeting closed at 8:39pm.