



# **WAGAIT SHIRE COUNCIL**

## **PUBLIC MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 26 MAY 2025**

## CONTENTS

1. OPENING OF MEETING .....	4
1.1. ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2. ATTENDANCE.....	4
1.3. ELECTRONIC MEETING ATTENDANCE .....	4
1.4. APOLOGIES .....	4
1.5. LEAVE OF ABSENCE.....	5
2. DECLARATION OF INTERESTS.....	5
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES .....	5
4. PETITIONS AND QUESTIONS WITH NOTICE .....	5
5. CONFIRMATION OF MINUTES .....	5
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING .....	5
5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	5
6. COUNCILLOR’S REPORTS.....	5
6.1. PRESIDENT’S REPORT .....	5
7. OFFICERS’ REPORTS .....	6
7.1. CEO REPORT FOR THE PERIOD .....	6
7.2. WORKS MANAGER’S REPORT FOR THE PERIOD.....	6
8. FINANCE REPORTS .....	7
8.1. MONTHLY FINANCIAL REPORT .....	7
9. REPORTS REQUIRING DECISIONS OF COUNCIL .....	7
9.1. PROPOSED CHANGES TO THE LOCAL GOVERNMENT ACT AND REGULATIONS.....	7
9.2. LGANT - NOMINATIONS TO THE MINISTERIAL ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS (MACMA) .....	7
9.3. POLICY UPDATES .....	8
9.4. LGANT – NOMINATIONS TO THE PLACE NAMES COMMITTEE .....	8
9.5. WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTAL .....	8
9.6. LGANT – NOMINATIONS TO THE NT SUBDIVISIONAL GUIDELINES MANAGEMENT COMMITTEE .....	9
9.7. RESPONSE TO SOCIAL MEDIA COMMENTS.....	9
10. REPORTS FOR RECEIVING AND NOTING .....	9
10.1. REVIEW OF ACTION ITEMS LIST TO 12 MAY 2025.....	10
10.2. CORRESPONDENCE.....	10
10.3. COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER .....	10
11. CURRENT / UPCOMING EVENTS .....	10
12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	11
13. IN-CAMERA ITEMS .....	11

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....12  
13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC..... 12  
13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION.....12  
14. CLOSE OF MEETING .....13

## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:10pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

Sarah Manning  
Lorna Manning

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

**RESOLUTION No: 2025/91**

**That Council acknowledges and approves Cr Peter Clee to attend the meeting electronically.**

**Moved: President N White**

**Seconded: Cr S Smith**

**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

**RESOLUTION No: 2025/92**

**That Council approve the apologies of Cr Michael Vaughan.**

**Moved: President N White**

**Seconded: Vice President T Dyer**

**Vote: AIF**

## STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.5. LEAVE OF ABSENCE

Nil

### 2. DECLARATION OF INTERESTS

Nil

### 3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

### 4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

### 5. CONFIRMATION OF MINUTES

#### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

##### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**RESOLUTION No: 2025/93**

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 14 April 2025 are a true and accurate record of that meeting.**

**Moved: Vice President T Dyer**

**Seconded: President N White**

**Vote: AIF**

## STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

#### 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

### 6. COUNCILLOR'S REPORTS

#### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

**PURPOSE**

As part of my responsibility to inform Council and the community of activities and information that is important.

**RESOLUTION No: 2025/ 94**  
That Council receives and notes President Neil White’s report for the period 9 April to 11 May 2025.  
**Moved: President N White**  
**Seconded: Cr S Smith**  
**Vote: AIF**

**7. OFFICERS’ REPORTS**

**7.1 CEO REPORT FOR THE PERIOD**

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No: 2025/95**  
That council receives and accepts the CEO’s report for the period 8 April to 11 May 2025.  
**Moved: President N White**  
**Seconded: Cr S Smith**  
**Vote: AIF**

**7.2 WORKS MANAGER’S REPORT FOR THE PERIOD**

**Action:** For Receiving and Noting

**Author:** Work’s Manager

**PURPOSE**

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No: 2025/96**  
That Council receives and notes the Works Manager’s report for the period 09 April 2025  
12 May 2025  
**Moved: Cr S Smith**  
**Seconded: President N White**  
**Vote: AIF**

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### **PURPOSE**

To inform and update Council of the status of the financials to the end of April 2025.

**RESOLUTION No: 2025/97**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 30 April 2025.

**Moved:** President N White

**Seconded:** Vice President T Dyer

**Vote:** AIF

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 PROPOSED CHANGES TO THE LOCAL GOVERNMENT ACT AND REGULATIONS

**Action:** For Decision

**Author:** CEO

#### **PURPOSE**

To inform Council of proposed changes to the Local Government Act and Regulations and to seek a decision on whether Council agrees with the changes and/or has any comments to make for consideration regarding those changes.

**RESOLUTION No: 2025/98**

**That Council:**

- a) receives and notes the report entitled Proposed Changes to the Local Government Act and Regulations; and
- b) Defers a response regarding consideration of these changes to the next Council meeting to be held in June.

**Moved:** President N White

**Seconded:** Vice President T Dyer

**Vote:** AIF

### 9.2 LGANT - NOMINATIONS TO THE MINISTERIAL ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS (MACMA)

#### **PURPOSE**

This report has been provided to advise Council that LGANT has called for nominations for a

representative as an observer to the NT Minister’s Advisory Council on Multicultural Affairs and to seek a decision from Council as to whether they wish to nominate a Wagait Shire Council elected member or staff member for this role.

**RESOLUTION No: 2025/99**

**That Council:**

- a) receives and notes the report entitled LGANT – Nominations to the Ministerial Advisory Council on Multicultural Affairs; and
- b) does not wish to nominate an elected member or staff member for this role.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

### 9.3 POLICY UPDATES

#### PURPOSE

To provide Council with an updated and amended Dog Management Policy and Elected Member Allowances Policy and to seek Council’s approval on the updated documents.

**RESOLUTION No: 2025/100**

**That Council:**

- a) receives and notes the report on the Policy Updates;
- b) approves the recommended amendments to the Dog Management Policy and the Elected Member Allowances Policy as indicated.

**Moved:** President N White

**Seconded:** Cr S Smith

**Vote:** AIF

### 9.4 LGANT – NOMINATIONS TO THE PLACE NAMES COMMITTEE

#### PURPOSE

This report has been provided to advise Council that LGANT has called for three nominations for consideration to join the NT Place Names committee.

**RESOLUTION No: 2025/101**

**That Council:**

- a) receives and notes the report on LGANT – Nominations to the Place Names Committee; and
- b) does not wish to nominate an Elected Member or Staff Member for this committee.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

### 9.5 WASTE & RESOURCE MANAGEMENT FUNDING ACQUITTAL

**Action:** For Decision

**Author:** CEO

#### PURPOSE

For Council to approve the funding acquittal for the Waste and Resource Management (WaRM) program.

**RESOLUTION No: 2025/102**

**That Council:**

- a) receives and notes the report entitle Waste and Resource Management Funding Acquittal; and
- b) approves the acquittal for the Waste and Resource Management (WaRM) program for the funding received for 2023-24 WaRM #4 showing \$0.00 expenditure to 30 June 2024.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

**9.6 LGANT – NOMINATIONS TO THE NT SUBDIVISIONAL GUIDELINES MANAGEMENT COMMITTEE**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report has been provided to advise Council that LGANT has called for nominations for a representative on the NT Subdivision Development Guidelines Management Committee and to seek a decision from Council as to whether they wish to nominate a Wagait Shire Council elected member or staff member for this role.

**RECOMMENDATION 2025/103**

**That Council:**

- a) receives and notes the report entitled LGANT – Nominations to the NT Subdivisional Guidelines Management Committee; and
- b) does not wish to nominate an elected member or staff member for this role.

**Moved:** President N White

**Seconded:** Vice President T Dyer

**Vote:** AIF

**9.7 RESPONSE TO SOCIAL MEDIA COMMENTS**

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report has been provided to advise Council that a response to Council responding to Social Media Comments has been drafted and to consider if they would like for it to be implement as a new policy for Council internal operations.

**RESOLUTION No: 2025/104**

**That Council:**

- a) receives and notes the report entitled Response to Social Media Comments; and
- b) approves for the document tabled to be implanted into Council’s policies as a new policy.

**Moved:** Vice President T Dyer

**Seconded:** Cr S Smith

**Vote:** AIF

**10. REPORTS FOR RECEIVING AND NOTING**

## 10.1 REVIEW OF ACTION ITEMS LIST TO 12 MAY 2025

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 12 May 2025.

**RESOLUTION No: 2025/105**

**That Council receives and notes the updated Actions List to 12 May 2025**

**Moved:** Cr S Smith

**Seconded:** President N White

**Vote:** AIF

## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 8<sup>th</sup> April 2025 to the 12<sup>th</sup> May 2025

**RESOLUTION No: 2025/106**

**That council receives and notes the incoming and outgoing correspondence from 8<sup>th</sup> April 2025 to the 12<sup>th</sup> May 2025**

**Moved:** Vice President T Dyer

**Seconded:** Cr S Smith

**Vote:** AIF

## 10.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on complaints received from 8<sup>th</sup> April 2025 to 6<sup>th</sup> May 2025

**RESOLUTION No: 2025/107**

**That Council receives and notes the Complaints Register to the 6<sup>th</sup> May 2025**

**Moved:** President N White

**Seconded:** Cr S Smith

**Vote:** AIF

## 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on upcoming events planned over the next month.

**RESOLUTION No: 2025/108**

That Council receives and notes the report on current and upcoming events.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

Date	Time	Where	Activity
21/05/25	10am	Community Centre	<b>Seniors Morning Tea</b> – feel free to bring along a plate of your goodies
22/05/25	10.30am	Community Centre	<b>Board Games</b> - All welcome
16/05/25	7.00am	Bike path	<b>Walk safely to school</b> – Wagait Children and parents
18/05/25	9.30am	Sportsgrounds – Cloppenburg Park	5 Week Clinic starts – <b>Tennis</b> – All welcome
Thursdays	10am	Community Centre	Fortnightly <b>Health Clinic Visit</b> – Next visit – 15 May 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b>TAI CHI</b> – for All Abilities Next session – 15 May 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b>Leather Work sessions</b> – Next session – 15 May 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b>Social Tennis</b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b>Social Cricket</b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b>Pickle Ball</b> – All Welcome
Mondays	9:30am	Community Centre	<b>Yoga</b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b>Ladies Qigong</b> – Women only
Monday & Friday	4pm	Sportsground - Cloppenburg Park	<b>Youth Pop-Up Activities</b> – All Welcome

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 12.1 Vice President Tom Dyer queried how the dog issue on Sachse Street was going as it was still a concern to some residents.
- 12.2 Cr Peter Clee asked if the local shop had contributed to the ‘Walk to School’ activity as they used to and if not we should ask them if they are willing to do so next year.

## 13. IN-CAMERA ITEMS

**RESOLUTION No: 2025/109**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

At 7:45pm Council closed the meeting to the general public.

### **13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA**

- Confirmation of Minutes of In-Camera meeting held 14 April 2025
- Draft 2025-26 Budget
- Draft 2025-26 Shire Plan
- Proposed 2025-26 Fees and Charges
- Draft 2025-26 Rates Declaration
- Consideration of Audit Responses to Council's Request for EOI

### **13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC**

**RESOLUTION No: 2025/116**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

At 9:01pm Council opened the meeting to the general public.

### **13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION**

**RESOLUTION No: 2025/117**

**That Council move the following items into the Open Meeting:**

1. Draft 2025-26 Budget
2. Draft 2025-26 Shire Plan
3. Draft 2025-26 Proposed Fees and Charges
4. Draft 2025-26 Rates Declaration

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

[Draft 2025-26 Budget](#)

**RESOLUTION No: 2025/118**

**That Council:**

- a) receives and notes the report entitled Draft budget for 2025-26; and
- b) approves the Draft 2025-26 Budget with an operating deficit of \$160,000 for inclusion in the Draft 2025-26 Shire Plan for public consultation with the following amendments:
  - i. rates income for the 2025-26 financial year budget to be a 5% increase on the 2024-25 rates amount
  - ii. removing Council committed funds of \$25,000 from the capital expenditure budget for the contribution to a roof over the sports court

**Moved: Vice President T Dyer**

**Seconded: President N White**

**Vote: AIF**

**Draft 2025-26 Shire Plan**

**RESOLUTION No: 2025/119**

**That Council:**

- a) receives and notes the report entitled Draft Shire Plan 2025-26; and
- b) approves the Draft 2025-26 Shire Plan for public consultation.

**Moved: Cr S Smith**

**Seconded: Vice President T Dyer**

**Vote: AIF**

**Draft 2025-26 Proposed Fees and Charges**

**RESOLUTION No: 2025/120**

**That Council:**

- a) receives and notes the report entitled Draft Fees and Charges for 2025-26 ; and
- b) approves the Draft 2025-26 Fees and Charges for inclusion in the Draft 2025-26 Shire Plan for public consultation.

**Moved: Vice President T Dyer**

**Seconded: Cr S Smith**

**Vote: AIF**

**Draft 2025-26 Rates Declaration**

**RESOLUTION No: 2025/121**

**That Council:**

- a) receives and notes the report entitled Draft Declaration of Rates and Charges for 2025-26; and
- b) approves the Draft 2025-26 Rates Declaration for inclusion in the Draft 2025-26 Shire Plan for public consultation.

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

**14. CLOSE OF MEETING**

The date of the next meeting is scheduled for 23<sup>rd</sup> June 2025

The Chair declared the meeting closed at 9:03pm.