



# **WAGAIT SHIRE COUNCIL**

## **PUBLIC MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 21 JULY 2025**

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at .....pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

#### PUBLIC PRESENT

#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

#### RECOMMENDATION

**That Council acknowledges and approves Cr ..... to attend the meeting electronically.**

**Moved:**

**Seconded:**

**Vote:**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

#### RECOMMENDATION

**That Council approve the apologies of .....**

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

**1.5. LEAVE OF ABSENCE**

**PURPOSE**

This report is to consider any notification of leave requests from Elected Members.

**RECOMMENDATION**

**That Council:**

- a) receive and note the notice of leave from Cr .....; and
- b) approve the notice of leave from Cr.....

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 95 *Local Government Act 2019*

**2. DECLARATION OF INTERESTS**

**PURPOSE**

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

**RECOMMENDATION**

**That Council receives the declarations of interest as listed below:**

**Moved:**

**Seconded:**

**Vote:**

**STATUTORY OBLIGATIONS**

Section 114 and 119 *Local Government Act 2019*

**3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES**

**3.1 BONAPARTE CARBON CAPTURE AND STORAGE (CCS) PROJECT**

Presentation briefing to discuss the details of the proposed developments.

**4. PETITIONS AND QUESTIONS WITH NOTICE**

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

#### RECOMMENDATION

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 23 June 2025 are a true and accurate record of that meeting.**

**Moved:**

**Seconded:**

**Vote:**

#### STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

#### Attachments

*A copy of the minutes is circulated with the agenda.*

### 5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

#### PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

#### RECOMMENDATION

**That Council receives and notes President Neil White's report for the period 18 June to 14 July 2025.**

**Moved:**

**Seconded:**

**Vote:**

**PRESIDENT'S REPORT**

**JULY 2025**

#### Update:

Welcome to the July Council meeting.

An interesting Candidate Information session was held on Tuesday 8 July, only one potential new candidate turned up, along with Councillor Smith, our CEO Virginya and myself. The five Councillor positions are all open for voting on Election Day Saturday 23 August. Following which, the new Council members vote for the position of President at the next Council meeting in September after results are declared on Monday 8 September.

There have been some isolated cases of vehicular hooning within the Estate over the recent School Holidays. Let us hope that this potentially dangerous behaviour ceases, as the recent incident at the Jetty demonstrates where an innocent bystander was seriously injured.

**Meetings Attended:**

Monday 23 June	Council meeting
Friday 27 June	CEO catch-up
Friday 4 July	CEO catch-up
Tuesday 8 July	Signed documents at Council to facilitate BPAY payments for Rates notices
Tuesday 8 July (evening)	Attended Candidate Information session with Andrea from LGANT and Sue Whyte and Andrea McRae from NT Electoral Commission
Friday 11 July	CEO catch-up
Wednesday 16 July	Seniors' morning tea at Cox Country Club
Friday 18 July	CEO catch-up

Neil White

President – Wagait Shire Council

July 2025

**Financial Implications**

*There are no financial implications associated with the recommendation of this report.*

**Attachments**

*There are no attachments with this report.*

**7. OFFICERS' REPORTS**

**7.1 CEO REPORT FOR THE PERIOD**

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

**RECOMMENDATION**  
**That council receives and accepts the CEO's report for the period 18 June to 15 July 2025.**

**Moved:**  
**Seconded:**  
**Vote:**

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

## COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
19/6/2025	Mark Speechley, Rowan Roberts / Belinda Richards - Training	Regulatory Services Training
19/6/2025	Local Government Cyber Review Team	Cyber Review discovery session
2/7/2025	LGANT Organised	Aboriginal Areas Protection Authority
8/7/2025	NTEC / LGANT / WSC Councillors / WSC Residents	LG Elections - Candidate Information Session
15/7/2025	LGANT / NT Councils / NTG	NTG Briefing – Rebuilding the Economy Strategy / Territory Benefit Plan

## STAFFING

There are currently no vacant positions with Council.

## GRANTS

### Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
LRCI	Acquittal and Reports	Overdue	Commenced – working on acquittal

## SPORT AND RECREATION PROGRAM

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
June 2025	Yoga	16	10	26
June 2025	Seniors Morning Tea	7	13	20
June 2025	School Holiday Program	42	26	68
June 2025	Other Activities	1	24	25
	<b>TOTALS</b>	<b>66</b>	<b>73</b>	<b>139</b>

## Financial Implications

*There are no financial implications associated with the recommendation of this report.*

## Attachments

There are no attachments with this report.

## 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

### RECOMMENDATION

**That Council receives and notes the Works Manager's report for the period 18 June 2025**

**15 July 2025**

**Moved:**

**Seconded:**

**Vote:**

Works Manager's Report for the period 18 June 2025 – 15 July 2025	
<b>Staff/HR, PD &amp; Training, WHS</b>	<ul style="list-style-type: none"><li>Regulatory Services training 3 Hrs</li><li>Mark Speechley on Annual leave 30 June – 14 July 2025</li></ul>
<b>WHS</b>	<ul style="list-style-type: none"><li>Incidents – Broken door glass on JD Tractor</li><li>Continue to rewrite SOP's on all Equipment and JSA's</li></ul>
<b>Meetings</b>	<ul style="list-style-type: none"><li>Staff Toolbox and planning x 4</li></ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"><li>Bore Runs x 12</li><li>Water Samples x 8</li><li>Mow and Snip Water Compound x 1</li><li>Change flexible hose at standpipe</li></ul> <p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"><li>Jetty wash x 16</li><li>Mow Snip and Poison Jetty Carpark x 1</li><li>Car park line marking completed</li><li>Mow and whipper snip Telstra compound for SMC Marine</li><li>Pressure wash algae from boat ramp</li></ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"><li>Green Waste push up x 9</li><li>Council bins in, out &amp; cleaned weekly x 38</li><li>Skip bins swapped out</li><li>Green Waste Burnt x 2</li><li>Investigate illegal dumping outside Hard Waste compound</li></ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"><li>Cat-traps currently with residents x 2</li><li>Reports of Wandering Dogs investigation ongoing</li></ul>

	<p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Clearing of Drains Poison and snipping</li> <li>• Mowing of Estate ongoing</li> <li>• Inspection of borrow pits for illegal dumping</li> <li>• Site inspection at Talc Head</li> <li>• Gamba grass survey of estate and surrounds</li> <li>• Reform easement drain in Cox Dve</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Repair rear tyre on John Deere tractor</li> <li>• Replace door glass in JD Tractor</li> </ul> <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> <li>• Set up for Territory Day celebrations</li> <li>• Mow and snip sports ground</li> <li>• Clean up male toilets after vandalism</li> <li>• Fertilise lawn at office</li> <li>• Organise repair of water pump at workshop</li> <li>• Site inspection with Gold Medal Services of septic tanks</li> </ul>
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**Financial Implications**

*There are no financial implications associated with the recommendation of this report.*

**Attachments**

*There are no attachments with this report.*

**8. FINANCE REPORTS**

**8.1 MONTHLY FINANCIAL REPORT**

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To inform and update Council of the status of the financials to the end of June 2025.

<p><b>RECOMMENDATION</b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council; and</li> <li>b) receives and notes the monthly financial report to 30 June 2025.</li> </ul> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> <p><b>Vote:</b></p>
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**Financial Report - Comments**

**Income:**

- The Jetty Management contract is below budget as we have not had the opportunity to reprice the contract during renewals.
- Interest income includes accrued interest from the term deposit renewal in March.
- We received a one off \$100,000 NT Operation Subsidy payment.

**Expenses:**

- Due to the revaluation of assets in September 2024, depreciation is higher than originally budgeted. (Note: Depreciation is removed from financial EBITDA as it does not affect the financial stability of the organisation)

**Trade Debtors:**

The volume of trade debtors has reduced significantly during the reporting period reducing to only two outstanding debtors. Belyuen Council is trading at approximately 60 days payment terms and The Cox Country Club has advised that they are in financial difficulty and are struggling to make payments although some payments have been made recently (in July).

Trade Debtors have increased in dollar terms however the only debtor over 30 days is Cox Country Club

**Trade Creditors:**

Ongoing creditors are now being paid within 30 day terms, The outstanding amounts over 90 days relate to deposit retentions and a project which will be completed by the end of July.

**Ratios:**

Our Current Asset Ratio has increased slightly from 3.05 to 3.06 times Current Liabilities;

**Financial Implications**

*There are no financial implications associated with the recommendation of this report.*

**Attachments**

A copy of the Financial Report is attached.



### Certification by the CEO to the Council

<b>Council Name:</b>	WAGAIT SHIRE COUNCIL
<b>Reporting Period:</b>	1 July 2024 to 30 June 2025

That, to the best of the CEO's knowledge, information and belief:

**CEO Signed**

**Date Signed**

15/07/2025

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

## **Monthly Financial Reports**

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

### 1.1 Summary Income and Expenditure Report

Period: Year to Date June 2025

Account	Jul 24 - June 2025	Jul 24 - June 2025 Budget	Variance	Variance %	2025 Budget
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Total Contracts, Fees & Charges	157,769	207,512	-49,743	-23.97%	207,512
<b>Interest/Investment Income</b>					
Total Interest/Investment Income	96,531	75,000	21,531	28.71%	75,000
<b>Operating Grant Revenue</b>					
Total Operating Grant Revenue	393,955	363,736	30,219	8.31%	363,736
<b>Other Income</b>					
Total Other Income	2,090	2,400	-310	-12.93%	2,400
<b>Rates Income</b>					
Total Rates Income	276,741	275,899	842	0.31%	275,899
<b>Rental Income</b>					
Total Rental Income	6,346	6,700	-355	-5.29%	6,700
<b>Waste Management Income</b>					
Total Waste Management Income	144,654	145,168	-514	-0.35%	145,168
Grants - Special Purpose	268,101	181,272	86,829	-47.90%	0
<b>Total Income</b>	<b>1,346,186</b>	<b>1,257,687</b>	<b>88,499</b>	<b>7.04%</b>	<b>1,076,415</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Total Administration - Bank Charges	1,879	1,700	179	10.53%	1,700
Total Administration - Memberships & Subscriptions	3,862	4,700	-838	-17.83%	4,700
Total Administration - Office Expenses	203,657	216,150	-12,493	-5.78%	216,150
Total Administration - Telephones & Communications	5,043	6,000	-957	-15.95%	6,000
Total Contracts & Material Expenses	3,159	5,000	-1,841	-36.81%	5,000
Total Depreciation Expense	370,305	205,000	165,305	80.64%	205,000
Total Elected Member Allowances	30,125	45,625	-15,500	-33.97%	45,625
Total Elected Member Expenses and Professional Develc	5,045	23,000	-17,955	-78.06%	23,000
Total Employment Expenses	620,702	614,359	6,343	1.03%	614,359
Total Projects & Activities - WSC Contributions	6,269	12,500	-6,231	-49.85%	12,500
Total Repairs & Maintenance	28,210	41,500	-13,290	-32.02%	41,500
Total Services	13,391	15,500	-2,109	-13.60%	15,500
Total Vehicle & Plant Expenses	60,882	28,439	32,443	114.08%	28,439
Total Waste Management Expenses	92,657	136,100	-43,443	-31.92%	136,100
Councillor Extra Meeting or Activity	1,600	40,000	-38,400	0.00%	0
<b>Total Less Operating Expenses</b>	<b>1,446,787</b>	<b>1,395,573</b>	<b>51,214</b>	<b>3.67%</b>	<b>1,355,573</b>
<b>Operating Surplus/Deficit</b>	<b>-100,601</b>	<b>-137,886</b>	<b>37,285</b>	<b>27.04%</b>	<b>-279,158</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	4,869.11		4,869.11	0.00%	0.00
SP Consultants	700.00		700.00	0.00%	0.00
SP Contractors	77,130.95		77,130.95	0.00%	0.00
SP Entertainment	1,958.06		1,958.06	0.00%	0.00
SP Equipment	2,174.84		2,174.84	0.00%	0.00
SP Equipment Hire	1,145.31		1,145.31	0.00%	0.00
SP General Expenses	1,341.81		1,341.81	0.00%	0.00
SP Materials	5,328.16		5,328.16	0.00%	0.00
SP Prizes	270.16		270.16	0.00%	0.00
SP Wages	1,154.90		1,154.90	0.00%	0.00
<b>Total Special Purpose Grant Expenses</b>	<b>96,073</b>		<b>96,073</b>	<b>0.00%</b>	<b>0</b>
Total Non-operating Expenses					
<b>Total Expense</b>					
<b>Net Operating Surplus/Deficit</b>	<b>-196,675</b>	<b>-137,886</b>	<b>-58,789</b>	<b>-42.64%</b>	<b>-279,158</b>

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	-196,675	-137,886	-58,789	-42.64%	-279,158
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	370,305	205,000	165,305	80.64%	205,000
<b>Total Non-cash Items</b>	<b>370,305</b>	<b>205,000</b>	<b>165,305</b>	<b>80.64%</b>	<b>205,000</b>
Less Additional Outflows					
Capital Expenditure	-212,879	0	212,879		
Borrowing Repayments (Principal Only)	-4,414	0	4,414		
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-217,293	0	217,293		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	-23,219	0	-23,219		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	-23,219	0	-23,219	0.00%	
<b>Net Operating Position</b>	<b>-240,512</b>	<b>0</b>	<b>194,074</b>	<b>0.00%</b>	

**1.2 Detailed Income and Expenditure Report**

Period: Year to Date June 2025

For the 12 months ended 30 June 2025

Account	Jul 2024-June 2025 Actual	Jul 2024-June 2025 Budget	Variance	Variance %	2025 Annual Budget
<b>Income</b>					
<b>Contracts, Fees &amp; Charges</b>					
Contracts - Jetty Management	104,207.96	117,540.00	(13,332.04)	-11.34%	117,540.00
Contracts - Other (DIPL)	5,970.00	31,000.00	(25,030.00)	-80.74%	31,000.00
Contracts - Other (Power & Water)	2,400.00	1,000.00	1,400.00	140.00%	1,000.00
Contracts - Water Management	43,436.34	56,172.00	(12,735.66)	-22.67%	56,172.00
Dog Registrations	1,754.53	1,800.00	(45.47)	-2.53%	1,800.00
<b>Total Contracts, Fees &amp; Charges</b>	<b>157,768.83</b>	<b>207,512.00</b>	<b>(49,743.17)</b>	<b>-23.97%</b>	<b>207,512.00</b>
<b>Interest/Investment Income</b>					
Bank Interest Income	96,531.16	75,000.00	21,531.16	28.71%	75,000.00
<b>Total Interest/Investment Income</b>	<b>96,531.16</b>	<b>75,000.00</b>	<b>21,531.16</b>	<b>28.71%</b>	<b>75,000.00</b>
<b>Operating Grant Revenue</b>					
Grants - FAA General Purpose	12,509.00	16,866.00	(4,357.00)	-25.83%	16,866.00
Grants - FAA Roads	68,446.00	69,870.00	(1,424.00)	-2.04%	69,870.00
Grants - NT Operational	313,000.00	222,000.00	91,000.00	40.99%	222,000.00
Grants - Sport & Rec Operational	0.00	55,000.00	(55,000.00)	-100.00%	55,000.00
<b>Total Operating Grant Revenue</b>	<b>393,955.00</b>	<b>363,736.00</b>	<b>30,219.00</b>	<b>8.31%</b>	<b>363,736.00</b>
<b>Other Income</b>					
Misc income	2,084.82	2,400.00	(315.18)	-13.13%	2,400.00
<b>Total Other Income</b>	<b>2,084.82</b>	<b>2,400.00</b>	<b>(315.18)</b>	<b>-13.13%</b>	<b>2,400.00</b>
<b>Rates Income</b>					
Rates - Income	273,299.40	273,299.00	0.40	0.00%	273,299.00
Rates - Interest Income	2,110.24	1,600.00	510.24	31.89%	1,600.00
Rates - Less Pensioner Concession	(10,800.00)	0.00	(10,800.00)	0.00%	0.00
Rates - Pensioner Rebate	10,800.00	0.00	10,800.00	0.00%	0.00
Rates - Search income	1,330.95	1,000.00	330.95	33.10%	1,000.00
<b>Total Rates Income</b>	<b>276,740.59</b>	<b>275,899.00</b>	<b>841.59</b>	<b>0.31%</b>	<b>275,899.00</b>
<b>Rental Income</b>					
Rent - CEO House	4,800.04	5,200.00	(399.96)	-7.69%	5,200.00
Rent - Community Centre Income	1,545.46	1,500.00	45.46	3.03%	1,500.00
<b>Total Rental Income</b>	<b>6,345.50</b>	<b>6,700.00</b>	<b>(354.50)</b>	<b>-5.29%</b>	<b>6,700.00</b>
<b>Waste Management Income</b>					
Waste Management - Additional Bin	2,418.18	1,800.00	618.18	34.34%	1,800.00
Waste Management - Hard Waste	1,368.24	2,500.00	(1,131.76)	-45.27%	2,500.00
Waste Management - Less Pensioner Concession	(8,100.00)	0.00	(8,100.00)	0.00%	0.00
Waste Management Levy	140,868.00	140,868.00	0.00	0.00%	140,868.00
Waste Management Pensioner Rebate	8,100.00	0.00	8,100.00	0.00%	0.00
<b>Total Waste Management Income</b>	<b>144,654.42</b>	<b>145,168.00</b>	<b>(513.58)</b>	<b>-0.35%</b>	<b>145,168.00</b>
Discounts Received	4.95	0.00	4.95	0.00%	0.00
Grants - Special Purpose	268,100.57	181,272.00	86,828.57	47.90%	181,272.00
<b>Total Income</b>	<b>1,346,185.84</b>	<b>1,257,687.00</b>	<b>88,498.84</b>	<b>7.04%</b>	<b>1,257,687.00</b>
<b>Gross Profit</b>	<b>1,346,185.84</b>	<b>1,257,687.00</b>	<b>88,498.84</b>	<b>7.04%</b>	<b>1,257,687.00</b>
<b>Less Operating Expenses</b>					
<b>Administration - Bank Charges</b>					
Bank Fees	644.42	500.00	144.42	28.88%	500.00
Merchant Fees	1,234.57	1,200.00	34.57	2.88%	1,200.00
<b>Total Administration - Bank Charges</b>	<b>1,878.99</b>	<b>1,700.00</b>	<b>178.99</b>	<b>10.53%</b>	<b>1,700.00</b>
<b>Administration - Memberships &amp; Subscriptions</b>					
LGANT/Membership	1,899.00	2,000.00	(101.00)	-5.05%	2,000.00
Subscriptions & Publications	1,962.79	2,700.00	(737.21)	-27.30%	2,700.00
<b>Total Administration - Memberships &amp; Subscriptions</b>	<b>3,861.79</b>	<b>4,700.00</b>	<b>(838.21)</b>	<b>-17.83%</b>	<b>4,700.00</b>
<b>Administration - Office Expenses</b>					
Advertising	4,017.63	4,200.00	(182.37)	-4.34%	4,200.00
Auditing	3,982.64	8,000.00	(4,017.36)	-50.22%	8,000.00
Cleaning	1,849.69	2,000.00	(150.31)	-7.52%	2,000.00
Consultant fees	28,132.03	25,000.00	3,132.03	12.53%	25,000.00
Donations [61110]	0.00	500.00	(500.00)	-100.00%	500.00
Doubtful Debts Expense	2,101.20	0.00	2,101.20	0.00%	0.00
Fees, Licences & Charges	1,843.05	1,500.00	343.05	22.87%	1,500.00
Insurance	102,765.07	100,500.00	2,265.07	2.25%	100,500.00
Interest Expense	3,077.20	5,550.00	(2,472.80)	-44.55%	5,550.00
IT Equipmt, Maint & Support	2,734.13	7,800.00	(5,065.87)	-64.95%	7,800.00
IT Subscriptions & Licenses	16,627.46	18,000.00	(1,372.54)	-7.63%	18,000.00
Meeting expenses	3,799.59	2,200.00	1,599.59	72.71%	2,200.00
Miscellaneous Expenses	521.51	0.00	521.51	0.00%	0.00
Postage	985.55	1,000.00	(14.45)	-1.45%	1,000.00
Printing & Stationery	5,343.43	13,000.00	(7,656.57)	-58.90%	13,000.00
Safety Supplies & Equipment	3,090.40	3,400.00	(309.60)	-9.11%	3,400.00
Staff Amentities	1,560.03	1,500.00	60.03	4.00%	1,500.00
Travel & Accommodation	2,399.52	5,000.00	(2,600.48)	-52.01%	5,000.00
Valuation Costs	18,827.17	17,000.00	1,827.17	10.75%	17,000.00

<b>Total Administration - Office Expenses</b>	<b>203,657.30</b>	<b>216,150.00</b>	<b>(12,492.70)</b>	<b>-5.78%</b>	<b>216,150.00</b>
<b>Administration - Telephones &amp; Communications</b>					
Mobiles	2,323.19	3,600.00	(1,276.81)	-35.47%	3,600.00
Office phone/fax/internet	1,623.65	1,400.00	223.65	15.98%	1,400.00
Satellite	1,096.37	1,000.00	96.37	9.64%	1,000.00
<b>Total Administration - Telephones &amp; Communications</b>	<b>5,043.21</b>	<b>6,000.00</b>	<b>(956.79)</b>	<b>-15.95%</b>	<b>6,000.00</b>
<b>Contracts &amp; Material Expenses</b>					
Animal Management Charges [64600]	317.00	2,000.00	(1,683.00)	-84.15%	2,000.00
Contracts - Jetty Maintenance	162.31	2,000.00	(1,837.69)	-91.88%	2,000.00
Contracts - Water Management/Maintenance	1,282.30	500.00	782.30	156.46%	500.00
Contracts - Weeds & Fire Management	435.93	500.00	(64.07)	-12.81%	500.00
Other Contract expense	961.73	0.00	961.73	0.00%	0.00
<b>Total Contracts &amp; Material Expenses</b>	<b>3,159.27</b>	<b>5,000.00</b>	<b>(1,840.73)</b>	<b>-36.81%</b>	<b>5,000.00</b>
<b>Depreciation Expense</b>					
Depreciation expense	356,305.12	205,000.00	151,305.12	73.81%	205,000.00
Depreciation expense - ROU	14,000.04	0.00	14,000.04	0.00%	0.00
<b>Total Depreciation Expense</b>	<b>370,305.16</b>	<b>205,000.00</b>	<b>165,305.16</b>	<b>80.64%</b>	<b>205,000.00</b>
<b>Elected Member Allowances</b>					
Councillor Allowances	30,124.81	45,625.00	(15,500.19)	-33.97%	45,625.00
<b>Total Elected Member Allowances</b>	<b>30,124.81</b>	<b>45,625.00</b>	<b>(15,500.19)</b>	<b>-33.97%</b>	<b>45,625.00</b>
<b>Elected Member Expenses and Professional Development</b>					
Councillor Professional Development	3,025.35	20,000.00	(16,974.65)	-84.87%	20,000.00
Councillor Expenses	2,019.87	3,000.00	(980.13)	-32.67%	3,000.00
<b>Total Elected Member Expenses and Professional Development</b>	<b>5,045.22</b>	<b>23,000.00</b>	<b>(17,954.78)</b>	<b>-78.06%</b>	<b>23,000.00</b>
<b>Employment Expenses</b>					
HR Service Fee [61146]	631.00	0.00	631.00	0.00%	0.00
Staff Recruitment Expenses	0.00	500.00	(500.00)	-100.00%	500.00
Staff Relocation	3,000.00	3,000.00	0.00	0.00%	3,000.00
Staff Training	5,201.94	5,000.00	201.94	4.04%	5,000.00
Staff Uniforms & Safety	1,135.82	500.00	635.82	127.16%	500.00
Superannuation	53,858.12	58,202.00	(4,343.88)	-7.46%	58,202.00
Wages - Allowances - First aid	659.88	1,976.00	(1,316.12)	-66.61%	1,976.00
Wages - Allowances - Travel	2,114.42	2,000.00	114.42	5.72%	2,000.00
Wages - Annual Leave expense	36,000.00	36,348.00	(348.00)	-0.96%	36,348.00
Wages - Long Service leave expense	6,600.00	7,389.00	(789.00)	-10.68%	7,389.00
Wages & Salaries	511,501.25	499,444.00	12,057.25	2.41%	499,444.00
<b>Total Employment Expenses</b>	<b>620,702.43</b>	<b>614,359.00</b>	<b>6,343.43</b>	<b>1.03%</b>	<b>614,359.00</b>
<b>Projects &amp; Activities - WSC Contributions</b>					
Activities - ANZAC Day WSC contribution	314.55	1,000.00	(685.45)	-68.55%	1,000.00
Activities - Community	3,571.47	4,500.00	(928.53)	-20.63%	4,500.00
Activities - Community Fund	605.04	5,000.00	(4,394.96)	-87.90%	5,000.00
Activities - Seniors WSC contribution	969.77	1,000.00	(30.23)	-3.02%	1,000.00
Activities - Sport & Rec WSC Contribution	808.29	1,000.00	(191.71)	-19.17%	1,000.00
<b>Total Projects &amp; Activities - WSC Contributions</b>	<b>6,269.12</b>	<b>12,500.00</b>	<b>(6,230.88)</b>	<b>-49.85%</b>	<b>12,500.00</b>
<b>Repairs &amp; Maintenance</b>					
R&M CEO House	400.00	2,500.00	(2,100.00)	-84.00%	2,500.00
R&M Community Centre	1,172.64	3,000.00	(1,827.36)	-60.91%	3,000.00
R&M Garden & Ground	2,114.12	4,000.00	(1,885.88)	-47.15%	4,000.00
R&M Office	3,540.79	3,000.00	540.79	18.03%	3,000.00
R&M Office equipment	16.73	1,500.00	(1,483.27)	-98.88%	1,500.00
R&M Road Repair & Maintenance	11,098.02	12,000.00	(901.98)	-7.52%	12,000.00
R&M Sports Ground	3,016.24	2,000.00	1,016.24	50.81%	2,000.00
R&M Townsite	3,453.06	7,000.00	(3,546.94)	-50.67%	7,000.00
R&M Workshop	1,526.84	3,000.00	(1,473.16)	-49.11%	3,000.00
Road Signage	0.00	1,000.00	(1,000.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	1,871.20	2,500.00	(628.80)	-25.15%	2,500.00
<b>Total Repairs &amp; Maintenance</b>	<b>28,209.64</b>	<b>41,500.00</b>	<b>(13,290.36)</b>	<b>-32.02%</b>	<b>41,500.00</b>
<b>Services</b>					
Services - Animal Management	18.89	500.00	(481.11)	-96.22%	500.00
Services - Electricity	6,388.04	6,500.00	(111.96)	-1.72%	6,500.00
Services - Gas Supplies	38.18	500.00	(461.82)	-92.36%	500.00
Services - Pest Control	1,660.00	2,000.00	(340.00)	-17.00%	2,000.00
Services - Water & Sewerage	5,286.34	6,000.00	(713.66)	-11.89%	6,000.00
<b>Total Services</b>	<b>13,391.45</b>	<b>15,500.00</b>	<b>(2,108.55)</b>	<b>-13.60%</b>	<b>15,500.00</b>
<b>Vehicle &amp; Plant Expenses</b>					
Fuel CEO	4,319.99	4,000.00	319.99	8.00%	4,000.00
Fuel Plant and Machinery	4,314.56	4,200.00	114.56	2.73%	4,200.00
Fuel Works Truck	816.27	1,800.00	(983.73)	-54.65%	1,800.00
Fuel Works Ute	3,698.30	4,000.00	(301.70)	-7.54%	4,000.00
Assets < \$5000 P&E F&F	3,861.18	0.00	3,861.18	0.00%	0.00
R&M Plant & Machinery	10,316.88	7,200.00	3,116.88	43.29%	7,200.00
R&M Vehicles	5,255.74	4,000.00	1,255.74	31.39%	4,000.00
Registrations - Plant & Machinery	1,733.89	2,075.00	(341.11)	-16.44%	2,075.00
Registrations - Vehicles	3,477.30	1,164.00	2,313.30	198.74%	1,164.00
Vehicle Leasing Costs	23,088.25	0.00	23,088.25	0.00%	0.00
<b>Total Vehicle &amp; Plant Expenses</b>	<b>60,882.36</b>	<b>28,439.00</b>	<b>32,443.36</b>	<b>114.08%</b>	<b>28,439.00</b>
<b>Waste Management Expenses</b>					
Hard Waste Collection	19,751.28	39,600.00	(19,848.72)	-50.12%	39,600.00

R&M Green Waste Compound	0.00	5,000.00	(5,000.00)	-100.00%	5,000.00
R&M Hard Waste Compound	934.56	500.00	434.56	86.91%	500.00
Regular Bin Collection	71,970.72	91,000.00	(19,029.28)	-20.91%	91,000.00
<b>Total Waste Management Expenses</b>	<b>92,656.56</b>	<b>136,100.00</b>	<b>(43,443.44)</b>	<b>-31.92%</b>	<b>136,100.00</b>
Audit Committee Expenses	1,600.00	0.00	1,600.00	0.00%	0.00
Councillor Extra Meeting or Activity	0.00	40,000.00	(40,000.00)	-100.00%	40,000.00
<b>Total Less Operating Expenses</b>	<b>1,446,787.31</b>	<b>1,395,573.00</b>	<b>51,214.31</b>	<b>3.67%</b>	<b>1,395,573.00</b>
<b>Operating Profit</b>	<b>(100,601.47)</b>	<b>(137,886.00)</b>	<b>37,284.53</b>	<b>27.04%</b>	<b>(137,886.00)</b>
<b>Non-operating Expenses</b>					
<b>Special Purpose Grant Expenses</b>					
SP Catering	4,869.11	0.00	4,869.11	0.00%	0.00
SP Consultants	700.00	0.00	700.00	0.00%	0.00
SP Contractors	77,130.95	0.00	77,130.95	0.00%	0.00
SP Entertainment	1,958.06	0.00	1,958.06	0.00%	0.00
SP Equipment	2,174.84	0.00	2,174.84	0.00%	0.00
SP Equipment Hire	1,145.31	0.00	1,145.31	0.00%	0.00
SP General Expenses	1,341.81	0.00	1,341.81	0.00%	0.00
SP Materials	5,328.16	0.00	5,328.16	0.00%	0.00
SP Prizes	270.16	0.00	270.16	0.00%	0.00
SP Wages	1,154.90	0.00	1,154.90	0.00%	0.00
<b>Total Special Purpose Grant Expenses</b>	<b>96,073.30</b>	<b>0.00</b>	<b>96,073.30</b>	<b>0.00%</b>	<b>0.00</b>
<b>Total Non-operating Expenses</b>	<b>96,073.30</b>	<b>0.00</b>	<b>96,073.30</b>	<b>0.00%</b>	<b>0.00</b>
<b>Net Profit</b>	<b>(196,674.77)</b>	<b>(137,886.00)</b>	<b>(58,788.77)</b>	<b>-42.64%</b>	<b>(137,886.00)</b>

### 1.3 Capital Expenditure and Funding Report to June 2025

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	142,640	0
Infrastructure	Driveway and Road Drainage Remediation Works	84,000	0
Infrastructure	Wagait Beach Access Upgrades	53,743	0
Infrastructure	Covered Sports Court	273	0
Infrastructure	Sports fencing, drainage wks	37,600	
Buildings	ReDiscovery Centre	75,000	
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>393,256</b>	<b>0</b>

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	142,640	0
	IPG Driveway/road drainage	84,000	0
	CPP 2022-23	53,743	0
	CPP 2023-24	273	0
	LRCI Phase 4	37,600	
	WRM #2 21-22	75,000	
	WRM #3 22-23	393,256	0
	WRM #4 23-24	69,167	0
	WRM #5 24-25	22,950	0
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>		<b>280,656</b>	<b>0</b>

1.4 Operational & Capital Grants Report to June 2025

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY25 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
<b>Capital Grants</b>											
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	140,377	2,263	0	142,640	142,640	0	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Works	30/06/2025	84,000	0	84,000	0	84,000	84,000	0	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	37,458	15,942	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	69,167	5,833	0
DCMG-LG	WRM #5 24-25	Hard Waste Facility Upgrade	30/06/2026	75,000	0	0		75,000	22,950	52,050	0
		<b>Sub-total</b>		<b>868,802</b>	<b>205,435</b>	<b>598,272</b>	<b>0</b>	<b>868,802</b>	<b>410,373</b>	<b>472,610</b>	<b>15,841</b>
<b>Operational Grants</b>											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	0	0	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	621	7,494	0	8,115	2,595	5,520	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	7,721	2,279	0	10,000	10,034	-34	0
DTF	Wagait Seniors Excursion	Senior Grant Month 2024-25	30/06/2025	0	0	0	2,000	2,000	2,171	-171	0
SMC MARINA	SMC Community Funding	Electronic sign for events/activities	30/06/2025	22,000	0	0	22,000	22,000	22,102	-102	0
DTF	Youth Vibe 2024-25	School holiday activities	30/06/2025	3,268	0	0	3,268	3,268	2,325	943	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	0	0	0	55,000	55,000	31,208	23,792	0
DTBI	Tourism Town Asset Program R4	Tourism Town Asset Program	30/06/2025	0	0	0	7,625	7,625	10,167	-2,542	0
	Australia Day 2025	Australia Day	30/06/2025	0	0	0	2,350	2,350	2,483	-133	0
	International Women's Day 2025	International Women's Day	30/06/2025	0	0	0	2,500	2,500	2,604	-104	0
				<b>45,383</b>	<b>8,342</b>	<b>9,773</b>	<b>29,618</b>	<b>49,733</b>	<b>43,346</b>	<b>6,387</b>	<b>0</b>
		<b>TOTAL</b>		<b>914,185</b>	<b>213,777</b>	<b>608,045</b>	<b>29,618</b>	<b>918,535</b>	<b>453,719</b>	<b>478,997</b>	<b>15,841</b>

## 1.5 Balance Sheet as at 30th June 2025

Account	30-Jun-25	30 June 2024
<b>Assets</b>		
<b>Bank</b>		
Bendigo Investment Acc	500,000.00	525,250.00
CBA Cheque Account - Operational	14,811.36	116,007.62
CBA Cheque Account - SP Grants	528,921.81	194,292.81
CBA Credit Card Main	0.00	0.00
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Online Saver	0.00	0.01
CBA Online Saver - SP Grants	0.00	0.02
CBA Transaction Account	148,697.13	466,954.16
CBA CC - Virginia Boon	421.51	0.00
<b>Total Bank</b>	<b>2,192,851.81</b>	<b>2,302,504.62</b>
<b>Current Assets</b>		
Accrued interest	18,000.00	4,115.00
Councillor Payment control account	(3,437.50)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	9,278.70	0.00
Rates Debtors Account	25,074.10	8,835.32
Rates Payment Control Account	(3,507.19)	(75.00)
Trade Debtors [11405]	25,438.89	16,907.30
<b>Total Current Assets</b>	<b>67,577.00</b>	<b>26,512.62</b>
<b>Fixed Assets</b>		
Buildings Accum Dep	(117,174.45)	(0.23)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(41,303.17)	(0.04)
Motor Vehicles at Cost	324,156.19	269,537.21
Office Equip & Furn at Cost	27,869.74	27,869.74
Office Equip Furn Accum Depn.	(9,863.29)	0.04
Plant & Equipment at Cost	282,076.59	262,547.16
Plant & Equipment Accum Dep	(89,662.19)	(0.03)
Sports Ground Accum Dep	(54,302.24)	0.00
Sports Ground at Cost	364,631.77	339,598.68
<b>Total Fixed Assets</b>	<b>2,422,380.13</b>	<b>2,635,503.71</b>
<b>Non-current Assets</b>		
Asset Clearing Account	0.00	0.00
Expenses Recognised in Advance	9,471.63	0.00
Inf Roads & Paths at Cost	1,065,123.08	921,675.20
Infr Roads & Path Accum Depn.	(625,720.99)	(581,720.95)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(69,489.09)	(55,489.05)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	180,725.72	161,194.93
<b>Total Non-current Assets</b>	<b>1,420,413.35</b>	<b>1,305,963.13</b>
<b>Total Assets</b>	<b>6,103,222.29</b>	<b>6,270,484.08</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accrued Expenses	0.00	24,050.00
CBA CC - Neil White	0.00	0.00
CBA CC - Rowan Roberts	0.00	19.70
CBA CC - Virginia Boon	0.00	507.00
CBA Transaction Account	0.00	0.00
CBA Credit Card Main	3,459.00	3,459.00
Creditors Retention Account	6,997.69	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Grants in advance	462,720.00	415,000.00
GST	(39,489.14)	(14,077.28)
PAYG Withholding Payable	16,270.00	6,304.00
Provision for Annual Leave	91,804.25	55,804.25
Provision for Long Service Leave	36,729.73	30,129.73
Rates in Advance	8,674.99	8,674.99
Rounding	0.01	0.03
Super Payable	14,799.10	4,267.77
Trade Creditors	24,514.27	23,787.77
Unexpended Grant Liability	93,994.49	193,045.25
Wages Payable - Payroll	1,687.49	0.00
<b>Total Current Liabilities</b>	<b>737,903.88</b>	<b>773,711.90</b>
<b>Non-current Liabilities</b>		
Bank Loans	65,221.00	0.00
Deferred income	0.00	0.00
Non-current Lease Liabilities	45,283.00	45,283.00
<b>Total Non-current Liabilities</b>	<b>110,504.00</b>	<b>45,283.00</b>
<b>Total Liabilities</b>	<b>848,407.88</b>	<b>818,994.90</b>
<b>Net Assets</b>	<b>5,254,814.41</b>	<b>5,451,489.18</b>
<b>Equity</b>		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	(196,674.77)	89,098.09
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	390,433.88	301,335.79
Roads Renewal Project Reserve	450,000.00	450,000.00
<b>Total Equity</b>	<b>5,254,814.41</b>	<b>5,451,489.18</b>

### 1.5 Member and CEO Council Credit Card Transactions

For the period 1 June 2025 to 30 June 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
<b>CBA CC - Neil White</b>					
09 Jun 2025	Payment: Little sister Cafe	0.00	23.76	(23.76)	NT
26 Jun 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	23.76	0.00	0.00	
<b>Total CBA CC - Neil White</b>		<b>23.76</b>	<b>23.76</b>	<b>0.00</b>	
<b>CBA CC - Virginia Boon</b>					
02 Jun 2025	Payment: IGA	0.00	9.85	(9.85)	NT
03 Jun 2025	Payment: Caltex Berry Springs	0.00	6.30	(16.15)	NT
03 Jun 2025	Payment: Caltex Berry Springs	0.00	99.00	(115.15)	NT
04 Jun 2025	Payment: Bunnings	0.00	54.48	(169.63)	NT
04 Jun 2025	Payment: Officeworks	0.00	55.20	(224.83)	NT
04 Jun 2025	Payment: Woolworths	0.00	58.80	(283.63)	NT
09 Jun 2025	Payment: Microsoft	0.00	138.60	(422.23)	Interstate/Overseas
09 Jun 2025	Payment: Microsoft	0.00	143.99	(566.22)	Interstate/Overseas
10 Jun 2025	Payment: Liberty Truck Stop	0.00	36.90	(603.12)	NT
10 Jun 2025	Payment: Mataranka Roadhouse	0.00	99.00	(702.12)	NT
10 Jun 2025	Payment: Caltex Berry Springs	0.00	111.18	(813.30)	NT
16 Jun 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(831.99)	Interstate/Overseas
17 Jun 2025	Payment: Woolworths	0.00	64.58	(896.57)	NT
17 Jun 2025	Payment: Adobe Systems Incorporated	0.00	35.99	(932.56)	Interstate/Overseas
17 Jun 2025	Payment: Sydney Tools	0.00	4,177.00	(5,109.56)	NT
20 Jun 2025	Payment: Australia Post	0.00	150.00	(5,259.56)	NT
23 Jun 2025	Payment: Heath Motor Group	0.00	482.72	(5,742.28)	NT
23 Jun 2025	Payment: Telstra	0.00	20.00	(5,762.28)	Interstate/Overseas
25 Jun 2025	Payment: Sealink Ferries	0.00	114.53	(5,876.81)	NT
26 Jun 2025	Payment: Woolworths	0.00	171.60	(6,048.41)	NT
26 Jun 2025	Payment: Woolworths	0.01	0.00	(6,048.40)	
26 Jun 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	6,863.72	0.00	815.32	NT
27 Jun 2025	Payment: Mailchimp	0.00	20.16	795.16	Interstate/Overseas
27 Jun 2025	Payment: Woolworths	0.00	133.30	661.86	NT
27 Jun 2025	Payment: Trend Micro	0.00	179.95	481.91	NT
<b>Total CBA CC - Virginia Boon</b>		<b>6,863.73</b>	<b>6,381.82</b>	<b>481.91</b>	
<b>CBA Credit Card Main</b>					
26 Jun 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	0.00	23.76	(23.76)	
26 Jun 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	0.00	6,863.72	(6,887.48)	NT
26 Jun 2025	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	6,887.48	0.00	(0.00)	
<b>Total CBA Credit Card Main</b>		<b>6,887.48</b>	<b>6,887.48</b>	<b>(0.00)</b>	

## 1.7 Statement of Cash Flows

For the 11 months ended 30 June 2025

<b>Account</b>	<b>Jul 2024-June 2025</b>
<b>Operating Activities</b>	
Receipts from customers	1,359,785.45
Payments to suppliers and employees	(1,387,238.93)
Cash receipts from other operating activities	2,588.09
<b>Net Cash Flows from Operating Activities</b>	<b>(24,865.39)</b>
<b>Investing Activities</b>	
Proceeds from sale of property, plant and equipment	98,000.00
Payment for property, plant and equipment	(99,181.50)
Other cash items from investing activities	(137,704.26)
<b>Net Cash Flows from Investing Activities</b>	<b>(138,885.76)</b>
<b>Financing Activities</b>	
Other cash items from financing activities	54,625.04
<b>Net Cash Flows from Financing Activities</b>	<b>54,625.04</b>
<b>Net Cash Flows</b>	<b>(109,126.11)</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,298,518.92
Net change in cash for period	(109,126.11)
Cash and cash equivalents at end of period	2,189,392.81

## 1.8 Notes on Cash, Debtors & Creditors as at 30th June 2025

### Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/03/2025	500,000	4.65%	11/09/2025
1 (b) CBA	11/03/2025	1,000,000	4.59%	11/09/2025
<b>Total Investments</b>		<b>1,500,000</b>		

	Current Asset Ratio
Current Assets	\$ 2,260,429
Current Liabilities	\$ 737,904
Current Assets Ratio	<b>\$ 3.06</b>

### Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	3,192.46	1,596.23	0.00	0.00	0.00	4,788.69
Brett Stones	0.00	35.00	0.00	0.00	0.00	35.00
Cox Country Club	0.00	270.00	0.00	0.00	540.00	810.00
Department of Logistics and Infrastructure	8,831.20	0.00	0.00	0.00	0.00	8,831.20
KE & AK Duncan	70.00	0.00	0.00	0.00	0.00	70.00
Power Water	10,274.00	0.00	0.00	0.00	0.00	10,274.00
Rebecca James	90.00	0.00	0.00	0.00	0.00	90.00
Wagait Beach Supermarket	540.00	0.00	0.00	0.00	0.00	540.00
<b>Total</b>	<b>22,997.66</b>	<b>1,901.23</b>	<b>0.00</b>	<b>0.00</b>	<b>540.00</b>	<b>25,438.89</b>
	90.4%	7.5%	0.0%	0.0%	2.1%	25,438.89 Check

### Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Bunnings	0.00	23.00	0.00	0.00	0.00	23.00
Caltex Berry Springs	121.41	0.00	0.00	0.00	0.00	121.41
Fleetcare	1,379.97	0.00	0.00	0.00	0.00	1,379.97
Harvey Distributors	706.31	0.00	0.00	0.00	0.00	706.31
HiTech Sports	1,425.60	0.00	0.00	0.00	0.00	1,425.60
Ian Manahan	190.00	0.00	0.00	0.00	0.00	190.00
Marnie Jay	0.00	0.00	0.00	0.00	5,100.00	5,100.00
News Ltd	1,906.62	0.00	0.00	0.00	0.00	1,906.62
Optus	390.90	0.00	0.00	0.00	0.00	390.90

OTR Katherine	121.65	0.00	0.00	0.00	0.00	121.65
Peninsular Deliveries	35.00	0.00	0.00	0.00	0.00	35.00
Sim Latham Carpentry	0.00	0.00	0.00	0.00	10,206.62	10,206.62
St John	0.00	0.00	0.00	0.00	(190.00)	(190.00)
Telstra	15.00	0.00	0.00	0.00	0.00	15.00
Trend Micro	179.95	0.00	0.00	0.00	0.00	179.95
Veolia environmental Services	2,902.24	0.00	0.00	0.00	0.00	2,902.24
<b>Total</b>	<b>9,374.65</b>	<b>23.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,116.62</b>	<b>24,514.27</b>
	<b>38.2%</b>	<b>0.1%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>61.7%</b>	<b>\$ 24,514.27</b>
						Check

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 PROPOSAL TO APPLY FOR COUNCIL TO PROVIDE AGED CARE SERVICES

**Action:** For Decision

**Author:** CEO

#### PURPOSE

This report has been created to seek Council’s approval to apply to become an Aged Care Service Provider.

#### RECOMMENDATION

That Council:

- a) receives and notes the report entitled Proposal to Apply for Council to Provide Aged Care Services; and
- b) does / does not approve the proposal for Council to submit an application to become an Aged Care Service Provider.

Moved:

Seconded:

Vote:

#### BACKGROUND

##### 1. Community Need and Demand

- **Demographic Context:**
  - According to 2021 census data, approximately 35% of Wagait Beach residents are aged 65 and over, with the proportion expected to increase in coming years.
- **Service Gaps:**
  - Clients currently receive a service from a provider in the Belyuen Community government Council or as far away as the Darwin/Palmerston. Coming from these distances and if they are being charged for the travel to the site can eat up a lot of the funds available to the clients. And there is also the stress to the clients of not knowing who may be turning up on their doorstep at times.

##### 2. Potential Income and Funding Opportunities

- **Commonwealth Home Support Programme (CHSP):**
  - If Council becomes an approved CHSP provider, it may be eligible for federal funding for services such as domestic assistance, transport, meals, and social support.
- **Home Care Packages (HCP):**
  - Council could consider applying to deliver Home Care Packages (Level 1–4), which attract significantly more funding per client depending on level of need.
- **Income Estimates:**
  - Based on 15-20 clients, Council could receive between \$10,000 and \$25,000 annually per client (depending on the services delivered and funding source). This could equate to a substantial potential gross income source for Council. The tables below give an idea of what types of income may be possible if Council is approved as a service provider.

	Gross Annual Home Care Package Amount	No. of clients	Potential Gross Income
Level 1	\$ 9,180	15	\$ 137,700

Level 2	\$ 16,148	15	\$ 242,220
Level 3	\$ 35,139	15	\$ 527,085
Level 4	\$ 53,268	15	\$ 799,020

	Gross Annual Home Care Package Amount	No. of clients	Potential Gross Income
Level 1	\$ 9,180	6	\$ 55,080
Level 2	\$ 16,148	4	\$ 64,592
Level 3	\$ 35,139	2	\$ 70,278
Level 4	\$ 53,268	3	\$ 159,804
		15	\$ <b>349,754</b>

### 3. Community Benefits

- **Local Access:** Residents would no longer need to rely on external providers coming from vast distances to provide services, which can be both costly and inconvenient. Having aged care services delivered by local staff offers a number of benefits, particularly for older residents who may feel more comfortable and secure receiving support from familiar faces within their own community. Local service delivery also allows for greater flexibility and responsiveness, with support workers readily available in the event of urgent or changing needs, without the added delay or cost associated with providers travelling from afar.
- **Culturally Relevant Services:** Locally managed services can be more responsive to community needs and cultural practices.
- **Employment:** New roles may be created (support workers, coordinators), boosting local employment.

### 4. Council Benefits

- **Strategic Community Leadership:**
  - Reinforces Council's commitment to health, wellbeing, and ageing in place.
- **Revenue Generation:**
  - Potential for a modest income to assist with operational costs and/or reinvestment into other community services.
- **Use of Existing Infrastructure:**
  - If Council already operates community halls or vehicles, these could be leveraged for service delivery, reducing overhead costs.

### 5. Next Steps and Risk Management

- **Application Process:**
  - An application to the Aged Care Quality and Safety Commission needs to be submitted, which includes details about the organisation and key personnel.
- **Risk Consideration:**
  - Risks to be considered are staffing, insurance, governance. All identified possible risks will need to be assessed and relevant controls put in place to mitigate as required.

**Recommendation:** That Council approves the preparation and submission of an application to become an aged care service provider under the Aged Care Quality and Safety Commission Act 2018 and authorises the CEO to explore partnerships, funding opportunities, and staffing models to support the delivery of aged care services in Wagait Beach.

### **Financial Implications**

Implementing this initiative would require additional staffing and the establishment of an entirely new program within Council. The income projections presented in the tables are gross figures; operational costs must be factored in to determine a more accurate net income.

### **Attachments**

*There are no attachments with this report.*

## **10. REPORTS FOR RECEIVING AND NOTING**

### **10.1 LOCAL GOVERNMENT ELECTIONS 2025 CARETAKER PERIOD**

**Action:** For Receiving and Noting

**Author:** CEO

#### **PURPOSE**

To brief Council on the process for operations during the caretaker period of the Local Government Elections.

#### **RECOMMENDATION**

**That Council receives and notes the report entitled Local Government Elections 2025 Caretaker Period.**

**Moved:**

**Seconded:**

**Vote:**

#### **Background**

Local Government Elections will be held on Saturday, 23 August 2025. Early voting centres will be open at various locations prior to this date for the convenience of voters.

As all Councillor positions in Wagait Shire Council will become vacant and subject to election, the Council will enter a Caretaker Period beginning Thursday, 31 July 2025, and continuing until Wagait Shire Council election results are officially declared.

During this period, in accordance with Council's Caretaker Policy, the Council is required to operate in a manner that is neutral, transparent, and legally compliant, ensuring fairness and integrity throughout the election process.

#### **What Happens During Caretaker Period?**

The business of council continues during the caretaker period, including the day-to-day administration activities and council meetings; however, councils must avoid making major decisions, significant appointments or entering into major contracts or undertakings.

The caretaker period enables councils to continue to operate at an administrative level, without limiting the freedom of action of an incoming council and without making any policy or significant decisions or commitments, such as appointing a new CEO.

Council members are still entitled to be paid allowances during the caretaker period.

#### **Financial Implications**

*There are no financial implications as a result of this report.*

#### **Attachments**

# Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

## Caretaker Conventions

### What are caretaker conventions?

Caretaker Conventions apply to the operation of a council during an election.

The business of council continues during the caretaker period, including the day-to-day administration activities and council and local authority meetings; however, councils must avoid making major decisions, significant appointments or entering into major contracts or undertakings.

The caretaker period enables councils to continue to operate at an administrative level, without limiting the freedom of action of an incoming council and without making any policy or significant decisions or commitments, such as appointing a new CEO.

Council members are still entitled to be paid allowances during the caretaker period.

### Councils need to ensure a Caretaker Policy, aligned with the *Local Government Act 2019*, has been adopted.

A council must, by resolution, adopt a caretaker policy governing the conduct of the council and its staff during the caretaker period, which is from nomination day and the date election results are declared on 8 September 2025.

The policy should define what constitutes a major decision in the context of a particular council. This is likely to be different depending on the size and nature of the local government area.

### Circulate the Caretaker Policy to all staff and elected members.

Staff and elected members need to be aware of the existence of the policy, including how it affects their individual responsibilities. Council executives need to take reasonable steps to ensure the best prospects of compliance by their areas of responsibilities.

### Include a briefing note in the final council meeting prior to the caretaker period.

Use the meeting and agenda item to discuss the impact of the Caretaker Conventions on the use of council resources, corporate communications and the obligations on council staff.

# Pre-election Governance Information for Councils

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Councils need to remain neutral, transparent and legally compliant during the election process.

## Council Communications

### Review all council communications for neutrality.

This review should be done at the commencement of caretaker restrictions.

Councillors may not use council communications channels for their private electioneering purposes or self-promotion.

Newsletters present a risk as they can be dominated by content about the council leader and/or particularly active councillors. This content needs to be removed from the council website.

Council communications should only contain information that promotes the good things the council is doing for ratepayers.

### Other communications tasks.

Restrict social media to essential service announcements only.

Issue internal guidelines to ensure a neutral tone in any publications issued.

Apply the appropriate caretaker authorisation to all relevant communications.

Councils may communicate information regarding the upcoming election, such as providing candidate information.

### Promoting council as an employer of choice.

Councils are encouraged to use this election period to:

- promote the value of civic leadership
- encourage community interest in becoming a councillor
- highlight the importance of councils as community-led organisations and inclusive workplaces.

# Pre-election Governance Information for Councils

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Councils need to remain neutral, transparent and legally compliant during the election process.

## Councillor Conduct

Councillors have a duty to separate their official duties from campaign activities. This means:

- councillors cannot use council resources for campaigning, including council vehicles and mobile phones etc.
- councillors are not permitted to use council events for campaign purposes.
- councillors are not able to seek assistance from the council's communications team for campaign purposes.
- councillors should ensure their conflict-of-interest declarations are up to date.

# Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* (the Act) relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

## Decision-Making Restrictions

### Identify decisions considered 'major' or politically sensitive and defer if possible.

In line with the council's caretaker policy, major decisions need to be defined and handled in the agreed manner.

A council should not make a major decision during the caretaker period if the decision could be deferred and there are no pressing reasons for making the decision earlier. Caution is advised when making these decisions.

Consider the perceptions of the public and stakeholders, including ratepayers, contractors, government agencies and community organisations when making decisions during caretaker restrictions. While council's administration of a decision might be compliant with its obligations under the Act, public perception of external influence is a risk.

Make sure the reasons and considerations of all decision-making are accurately and robustly documented.

### Avoid making significant policy or financial commitments during the caretaker period.

Caretaker Conventions apply to the operation of a council during an election.

The business of council continues during the caretaker period, including the day-to-day administration activities and council and local authority meetings; however, councils must avoid making major decisions, significant appointments or entering into major contracts or undertakings.

The caretaker period enables councils to continue to operate at an administrative level, without limiting the freedom of action of an incoming council and without making any policy or significant decisions or commitments.

## **If urgent decisions are necessary, seek CEO or legal advice and document the rationale.**

Consideration should be given to obtaining legal advice about what implications will arise about a decision, as well as how it may affect council's ability to meet the requirements of the Act.

The full process should be documented, including consideration of alternative courses of action, not just the reasons why a particular decision was made. This way, if the decision is subjected to audit or review, a comprehensive record exists not just minutes confirming the outcome.

## **Provide guidance to staff and councillors on restricted decisions.**

Under the council's caretaker policy, decisions made by some staff may be referred to executives for final sign-off and some HR and financial delegations suspended to tighten the decision-making process and to assist with compliance with caretaker restrictions.

This needs to be communicated to staff.

## **Maintain a decision log during the caretaker period.**

Decisions should be captured in a log or register as they are made. This running record should set out the below information:

- who was involved in making the decision
- when the decision was made (time, date and place)
- why the decision was made
- what assessment was made of the need to comply with caretaker restrictions
- who made the caretaker restrictions compliance assessment regarding the decision
- when the caretaker restrictions compliance assessment was made (time, date and place).

# Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* (the Act) relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

## Staff Conduct and Nominations

### Inform staff of their obligation to remain impartial during the caretaker period.

The administration of council affairs continues during the caretaker period in line with caretaker restrictions.

Staff may have close working relationships with councillors, however they must remain professional at all times and carry out their duties in a fair and impartial way.

Council employees need to ensure they are not perceived to be supporting any particular candidate while in the workplace.

Council staff must not:

- endorse, promote, or support any candidate or campaign
- distribute or display political campaign materials
- use council time, resources, or equipment for any election-related activity that may be viewed as partisan
- provide any support beyond completing a nomination form or offering general, factual election information.

Staff must remain impartial, and councils must not give preferential treatment to any candidate.

## Staff role in the election process.

Council staff may support the election process by:

- providing general information about the election, such as nomination dates, voting options, and where to find further details
- assisting prospective candidates to complete the nomination form, where requested; this assistance must be limited to explaining the form and process only
- referring all individuals to the Northern Territory Electoral Commission (NTEC) as the official election authority
- sharing NTEC-approved election materials through council communication channels.

Importantly, assisting with the nomination form does not constitute endorsement of any candidate, and this position should be made clear when offering support.

## Clarify that staff intending to nominate must resign before lodging their nomination.

Council staff are entitled to nominate for election to council.

There is a process in the Act/Regulations that require council staff to resign from their position with council before lodging their nomination with the NT Electoral Commission. Refer section 181 of the Act.

Resignations need to take effect no more than 28 days before nominations close, which is 3 July 2025.

Council staff can apply for reinstatement within 7 days (15 September 2025) of the election result if not elected.

## Maintain a decision log during the caretaker period.

Decisions should be captured in a log or register as they are made. This running record should set out the below information:

- who was involved in making the decision
- when the decision was made (time, date and place)
- why the decision was made
- what assessment was made of the need to comply with caretaker restrictions
- who made the caretaker restrictions compliance assessment regarding the decision
- when the caretaker restrictions compliance assessment was made (time, date and place).

# Pre-election Governance Information for Councils

This factsheet is one of a series produced by the Department of Housing, Local Government and Community Development to assist Councils to comply with the requirements of the *Local Government Act 2019* relating to the 2025 local government elections.

Councils need to remain neutral, transparent and legally compliant during the election process.

## Use of council resources during caretaker period

### Remind staff and councillors that council resources must not be used for campaigning.

This is very important but sometimes difficult to implement as there may be differences in understanding about what a council resource is. For clarity, council resources include items that are paid for or come at a cost to the council.

Mobile phones, vehicles, fuel cards, council credit cards, and travel allowances are all examples of council resources that cannot be used for campaigning.

Prior to entering the caretaker period, council executives should ensure that staff and councillors are made aware that council resources must not be used for campaigning.

### Brief communications teams on caretaker restrictions.

The council communications team must be aware of the caretaker policy and the impact of the caretaker restrictions.

As the conduit between councillors and the media, the communications team need to be aware that their work is effectively a resource of council and should not be used for campaigning.

Councillors may be used to contacting the communications team directly with requests for media releases, talking points and other communications support. This should not occur during caretaker restrictions.

Council executives should make councillors aware that the communications team is effectively offline during the caretaker period and are not permitted to support their respective election campaigns. Communications team members should be instructed to refer any requests from councillors to the Chief Executive Officer.

### Restrict council events from becoming platforms for political promotion.

If caretaker restrictions apply, consider if the event should be held or could be deferred.

If an event does go ahead, consider the schedule of proceedings in the running sheet. Councilors should not be speaking or representing council in a manner that might normally occur.

Ensure that all candidates are aware that a council event is occurring, by direct contact if necessary, and ensure they know they cannot distribute campaign materials. Council staff need to monitor this and refer any incidents to the Chief Executive Officer.

No campaign posters should be visible at council events.

### **Include an authorisation on all external council communications.**

Printed materials distributed during the caretaker period need to be authorised with the following wording included at the end of the document:

This communication is issued in accordance with caretaker provisions under the *Local Government Act 2019* (NT).

The Department of Housing, Local Government and Community Development’s information sheets for the August 2025 Local Government Periodic Elections are attached with the agenda. .

**10.2 AUSTRALIAN SCHOOLS RUGBY UNION CHAMPIONSHIPS 2025**

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on the Australian Schools Rugby Union Championships which Council supported with donations to assist with the travel and accommodation costs.

**RECOMMENDATION**  
**That Council receives and notes the report entitled Australian Schols Rugby Union Championships 2025.**  
**Moved:**  
**Seconded:**  
**Vote:**

**Background**

At Council’s June meeting they resolved to financially support the two local residents who were selected to represent the Northern Territory at the Australian Schools Rugby Union Championships which were held on the Sunshine Coast in July.

**Tomasi Eaton – U/18s**

Please see below for Tomasi’s correspondence following his trip to the Sunshine Coast.

*Thank you for your consideration and for supporting my trip to the Australian Schools Boys Rugby Competition. The team played hard, winning against Tasmania but losing to T.A.S Combined Brisbane schools and South Australia. It was a learning experience for not only me, but for all on the team and I am so grateful to be able to participate. I want to be able to play rugby in the future and this trip has given me experience and confidence that I can use to pursue my dream. Again, please thank the Wagait Shire Council for their support over the last few years.*

Regards,  
Tomasi.



## Iseyah Keating – U/16s

Correspondence received from Iseyah’s Dad was that it was a young side and there is plenty of room for development and improvement.

- NT 27 def Tas 5
- SA Rugby 8 def NT 5
- Qld Country 25 def NT 7



### Financial Implications

*There are no financial implications as a result of this report.*

### Attachments

*There are no attachments with this report.*

## 10.3 REVIEW OF ACTION ITEMS LIST TO 16 JUNE 2025

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 16 June 2025.

### RECOMMENDATION

**That Council receives and notes the updated Actions List to 16 June 2025**

**Moved:**

**Seconded:**

**Vote:**

Item	Res No	Resolution	Date	Status
1	2020/101	Local Area Planning, Environment and Climate Change	17/07/2025	No further updates.
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> <li>▪ Still working on a plan to maintain sites.</li> <li>▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up.</li> <li>▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.</li> </ul>
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> <li>▪ The status of the Occupation Licence over the two Beach Accesses</li> <li>▪ Maintenance of the RUA and pedestrian Beach Accesses</li> <li>▪ Maintenance of all NTG easements in Wagait Beach including the drains</li> <li>▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access</li> </ul>
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.			

		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hault regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
2		17/7/2025	No further updates

Wagait Health Service and Clinic	12/0/2025	No further updates on visits from RTHC. Have emailed them to ask when they are going to commence visits again this year and was advised that they are in the process of onboarding 3 more staff so will let us know when they have their plans in place.
	10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
	12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
		The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 <sup>th</sup> July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
	23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
	16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
	14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
	14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
	03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
	10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
	13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
	15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
	14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.	
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3	

			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
3	2023/073	Cat By-laws	17/07/2025	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

4	2024/034	Re-Discovery Hub	17/7/2025	No further updates
			16/6/2025	All affordable works are complete to date. Council now needs to work on funding to install a fence around the area.
			12/02/2025	Plumbing works should be complete by mid February.
			14/01/2025	Plumbing works is being carried out at the Sports Ground for the installation of an outdoor sink and eye wash station at this site. Works are almost complete.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
5	16/4/2024	Power Water Outages	17/07/2025	No further updates
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
6	16/4/2024	Request for Roads Funding	17/7/2025	No further updates
			16/6/2025	Response received from Minister Bill Yan advising that the NTG were not in a position to support Wagait Council's roads Upgrade at this stage.
			12/02/2025	No further action to date.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.

7	16/7/2024	Marnie Jay Mural	17/7/2025	Last Day of painting was today, photo shoot is tomorrow 18/7/25.
			16/6/2025	Marnie emailed on 13/6 to advise she has a photographer booked in for the first week of July. So she should be finished the mural by then.
			12/02/2025	Marnie emailed on 10/2/25 to advise that she was back and working on the project. She hopes to be finished the panels in May and be installing them in June
			14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.

## 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 17 June 16 July 2025.

### RECOMMENDATION

**That council receives and notes the incoming and outgoing correspondence from 17<sup>th</sup> June to 16<sup>th</sup> July 2025**

**Moved:**

**Seconded:**

**Vote:**

### Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

### 10.2.1 OUTWARDS CORRESPONDENCE

Date	From	About	
19/06/2025	Wagait Beach Resident	Response to email regarding road issues - Dillon Place	email
22/06/2025	Wagait Beach Resident	Response to email regarding Gamba Grass on WTR	email
23/06/2025	Dept Logistics and Infrastructure	Increased Anti-Social Behaviour at jetty	email
26/06/2025	Weeds Management Branch	Notification of Council decision to pursue the change to Class A zone and identified Gamba grass locations in Wagait Beach	email
2/07/2025	Wagait Beach Resident	Response to email regarding Aged Care Services	email
8/07/2025	Tomasi Eaton	Response to request for support	email
8/07/2025	Josh Keating	Response to request for support	email
8/07/2025	Penny Baxter - DLI Projects Correspondent	Query regarding Jetty Opening	email
14/07/2025	Cox Country Club	Slashing Fees - Council's Decision to Waive	email
14/07/2025	Cox Country Club	Extra bin Collection Fees - Council's Decision to offset	email

### 10.2.2 INWARDS CORRESPONDENCE

Date	From	About	
17/06/2025	NTG Local Government Compliance Officer	Feedback on Council's Draft Annual Plan 2025/2026	email
19/06/2025	Cox Country Club	Use of Venue for Seniors Morning Tea in Lou of Extra Bin Collections	email
19/06/2025	Wagait Beach Resident	Road condition issues - Dillon Place	email
20/06/2025	Sunshine Coast Council	Letter to Neil White	email
22/06/2025	Wagait Beach Resident	Reporting Gamba Grass on WTR	email
23/06/2025	DHLGCD	Letter to Neil White - Northern Territory Operational Subsidy	email
24/06/2025	FAA 50% Bring Forward Letter	Early Payment 2025-26 Financial Assistance Grants	email
25/06/2025	Dept People, Sport & Culture	Seniors Grant - Successful Application	
1/07/2025	Bonaparte CCS Project	Meeting request/Fact sheet	email
11/07/2025	appointment of new member	Correspondence from the Hon Steven Edgington MLA	email
11/07/2025	Introduction of New Leadership	Regional Development Australia Northern Territory	email
2/07/2025	Wagait Beach Resident	Aged care services Wagait Beach	email

## 10.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on complaints received from 8<sup>th</sup> April 2025 to 6<sup>th</sup> May 2025

### RECOMMENDATION

That Council receives and notes the Complaints Register to the 2025

**Moved:**

**Seconded:**

**Vote:**

### Background

Council has received 5 complaints, comments and/or compliments in the reporting period.

COMPLAINTS, COMMENTS & COMPLIMENTS TO 8 ARIL 2025				
DATE	ISSUE	TYPE	SOURCE	STATUS
19/6/2025	Road Condition Issue	Complaint	Email	Replied via Email
22/6/2025	Reporting Gamba Grass	Complaint	Email	Replied via Email
2/7/2025	Aged Care Services	Complaint/Suggestion	Email	Replied via Email

## 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on upcoming events planned over the next month.

### RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

**Moved:**

**Seconded:**

**Vote:**

Date	Time	Where	Activity
11/07/25		NT Wide	<b>Local Government Elections</b> – nominations open for candidates
31/7/2025	12pm	NT Wide	<b>Local Government Elections</b> – nominations close for candidates
20/08/25	10:00am	Cox Country Club	<b>Seniors Morning Tea</b> – feel free to bring along a plate of your goodies
Thursdays	10am	Community Centre	Fortnightly <b>Health Clinic Visit</b> – Next visit –24 July 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b>TAI CHI</b> – for All Abilities Next session – 24 July 2025 – All Welcome

Thursdays	12:30pm	Community Centre	Fortnightly <b>Leather Work sessions</b> – Next session – 24 July 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b>Social Tennis</b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b>Social Cricket</b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b>Pickle Ball</b> – All Welcome
Mondays	9:30am	Community Centre	<b>Yoga</b> – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	<b>Pilates</b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b>Ladies Qigong</b> – All Ladies Welcome

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

## 13. IN-CAMERA ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At \_\_\_\_\_ pm Council closed the meeting to the general public.

### 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of Minutes of In-Camera meeting held 23 June 2025
- Crown Land Use

### 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

**RECOMMENDATION**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At \_\_\_\_\_ pm Council opened the meeting to the general public.

### 13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

**RECOMMENDATION**

**That Council move the following items into the Open Meeting:**

**Moved:**

**Seconded:**

**Vote:**

### 14. CLOSE OF MEETING

The date of the next meeting is scheduled for 18 August 2025

The Chair declared the meeting closed at \_\_\_\_\_ pm.