



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 18 AUGUST 2025**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 18 August 2025**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 15 August 2025** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open atpm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT	Sarah Manning Shannon Manning
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1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 21 July 2025 are a true and accurate record of that meeting.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is circulated with the agenda.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 15 July to 12 August 2025.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT

AUGUST 2025

Update:

Welcome to the August Council meeting.

An important milestone event with the opening of the new Mandorah Marine Facility with operation commencing on Saturday 16 August. It is slightly disappointing that the NT Government has chosen not to have an official opening, however local residents will be keen to experience a modern ferry terminal which complies with National Disability requirements.

And of course, this is the last Council meeting with the existing Council as a new Council will be elected on Saturday 23 August with results available about a week later. Good luck to all candidates!

Meetings Attended:

Monday 21 July	Council meeting
Monday 21 July	Meeting with CEO and Inpex re proposed Carbon Capture pipeline
Tuesday 29 July	CEO catch-up
Tuesday 12 August	CEO catch-up
Saturday 16 August	@8:30am Opening speeches and BBQ with Dheran Young MLA & Community representatives
Saturday 16 August	@10:30 Attended Meet the Candidate session with other Candidates at Cox Country Club

Neil White

President – Wagait Shire Council

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7. OFFICERS’ REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

<p>RECOMMENDATION That council receives and accepts the CEO’s report for the period 16 July to 12 August 2025. Moved: Seconded: Vote:</p>
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COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
16/7/2025	Dept of Logistics & Infrastructure Contracts Team	Discussion regarding Jetty Contract
29/7/2025	LGANT Organised – Bushfires NT	Strategic Bushfire Management Plan consultation
31/7/2025	Dept of Logistics & Infrastructure Contracts Team	Discussion regarding Jetty Contract
31/7/2025	Mark Speechley, Rowan Roberts / Rob Wallace - Training	Regulatory Services Training
7/8/2025	Dept Sport & Active Recreation Program Funding Manger	ARRC Funding and program update

STAFFING

There are currently no vacant positions with Council.

GRANTS

Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
LRCI	Acquittal and Reports	Overdue	Commenced – working on acquittal
Sport & Recreation	Acquittal and Reports	Overdue	Not Started

SPORT & RECREATION AND OTHER PROGRAMS / ACTIVITIES

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
July 2025	Yoga	16	22	38
July 2025	Pilates	24	34	58
July 2025	Health Clinic	2	7	9
July 2025	Seniors Morning Tea	19	24	43
July 2025	Women's Qigong		16	16
July 2025	Craft		20	20
July 2025	Candidate Information Session	1	6	7
July 2025	Tai Chi & Leather Work	2	2	4
July 2025	Tennis	23	42	65
July 2025	Cricket	42	5	47

	TOTALS	129	178	307
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Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7.2 WORKS MANAGER’S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work’s Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

<p>RECOMMENDATION That Council receives and notes the Works Manager’s report for the period 16 July 2025 12 August 2025 Moved: Seconded: Vote:</p>

Works Manager’s Report for the period 18 June 2025 – 15 July 2025	
Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> • Sick Leave Mark Speechley 24 July 05 August 2025 • Training – Regulatory Services 07 August 2025
WHS	<ul style="list-style-type: none"> • 0 Incidents
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 5
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Repair road edges at Water Compound
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 14 <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 10 plus 1 burn • Council bins in, out & cleaned weekly x 40 • Clean up at hard-waste compound ongoing <p><u>Community Activities</u></p> <ul style="list-style-type: none"> • Seniors Expo Sports Ground • Seniors Luncheon Cox Club <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 ongoing • Several wandering dogs reported and Impounded 2 Dogs fines where issued <p><u>Environmental Management & Maintenance</u></p>

	<ul style="list-style-type: none"> • Clearing of Drains in the Estate snipping and removing trees <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Fixing Crossover in Harney St Drain <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • New Cab Glass Door Fitted to Tractor • Repair tyre on Tractor <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • New Timer replaced for Irrigation of Sports Ground
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Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of July 2025.

<p>RECOMMENDATION That Council:</p> <ul style="list-style-type: none"> a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council; and b) receives and notes the monthly financial report to 31 July 2025. <p>Moved: Seconded: Vote:</p>
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Financial Report - Comments

Income:

- The Jetty Management contract was not invoiced until August 2025. The July 2025 amount has been accrued as an estimate of the amount due.
- Operational Grant revenue has been accrued at budget level as we do not yet have the actual grant amount confirmed by the NTG
- Interest income includes accrued interest from the term deposit renewal in March.
- FAA General Purpose grant was received in advance in June 2025 for \$7,466 – 1/6th of this amount has been allocated for July 2025.
- FAA Roads grant was received in advance in June 2025 for \$37,388 – 1/6th of this amount has been allocated for July 2025.

Expenses:

- Expenses for Insurance, Electricity, Pest Control, Vehicle registrations and Hard Waste collection have been accrued as we have not received bills for these items at the end of July 2025. These numbers have been estimated based on prior year figures.
- Wages & Superannuation include an accrual of prior year expenses for wages paid on 3rd July that relate to the June 30, 2025 financial year.

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

A copy of the Financial Report is attached.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2025 to 31 July 2025

That, to the best of the CEO's knowledge, information and belief:

CEO Signed

Date Signed

15/08/2025

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: Year to Date July 2025

Account	July 25 - July 2025	Jul 25 - June 2026 Budget	Variance	Variance %	2026 Budget
Income					
Contracts, Fees & Charges					
Total Contracts, Fees & Charges	17,295	18,657	-1,362	-7.30%	225,701
Interest/Investment Income					
Total Interest/Investment Income	7,803	6,667	1,136	17.04%	80,000
Operating Grant Revenue					
Total Operating Grant Revenue	30,559	30,310	249	0.82%	363,736
Other Income					
Total Other Income	132	200	-68	-34.04%	2,400
Rates Income					
Total Rates Income	753	83	670	807.60%	288,081
Rental Income					
Total Rental Income	545	558	-13	-2.25%	6,700
Waste Management Income					
Total Waste Management Income	782	358	424	118.39%	152,521
Grants - Special Purpose	13,577	0	13,577	0.00%	0
Total Income	71,446	56,833	14,613	25.71%	1,119,139
Less Operating Expenses					
Administration - Bank Charges					
Total Administration - Bank Charges	68	150	-83	-55.00%	0
Total Administration - Memberships & Subscriptio	36	392	-356	-90.72%	4,700
Total Administration - Office Expenses	12,418	15,611	-3,193	-20.45%	203,300
Total Administration - Telephones & Communicati	389	400	-11	-2.86%	5,900
Total Contracts & Material Expenses	156	418	-262	-62.68%	5,000
Total Depreciation Expense	31,752	33,000	-1,248	-3.78%	396,000
Total Elected Member Allowances	2,115	5,026	-2,911	-57.93%	60,310
Total Elected Member Expenses and Professional I	0	2,333	-2,333	-100.00%	28,000
Total Employment Expenses	53,623	52,088	1,535	2.95%	675,201
Total Projects & Activities - WSC Contributions	145	1,042	-897	-86.05%	14,500
Total Repairs & Maintenance	870	3,457	-2,587	-74.82%	41,500
Total Services	890	1,276	-386	-30.25%	15,900
Total Vehicle & Plant Expenses	1,863	3,857	-1,994	-51.71%	46,304
Total Waste Management Expenses	5,452	11,709	-6,257	-53.44%	140,500
Councillor Extra Meeting or Activity	0	2,500	-2,500	0.00%	30,000
Total Less Operating Expenses	128,276	133,259	-4,983	-3.74%	1,667,115
Operating Surplus/Deficit	-56,830	-76,426	19,596	25.64%	-547,976
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	0.0		0.0	0.00%	0.00
SP Consultants	0.0		0.0	0.00%	0.00
SP Contractors	9,108.5		9,108.5	0.00%	0.00
SP Entertainment	0.0		0.0	0.00%	0.00
SP Equipment	0.0		0.0	0.00%	0.00
SP Equipment Hire	0.0		0.0	0.00%	0.00
SP General Expenses	0.0		0.0	0.00%	0.00
SP Materials	0.0		0.0	0.00%	0.00
SP Prizes	0.0		0.0	0.00%	0.00
SP Wages	0.0		0.0	0.00%	0.00
Total Special Purpose Grant Expenses	9,108.5		9,108.5	0.00%	0
Total Non-operating Expenses					
Total Expense					
Net Operating Surplus/Deficit	-65,938	-76,426	10,488	13.72%	-547,976

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	-65,938	-76,426	10,488	13.72%	-547,976
Remove Non-cash Items					
Less Non-cash Income					
Add Back non-cash Expenses	31,752	33,000	-1,248	-3.78%	396,000
Total Non-cash Items	31,752	33,000	-1,248	-3.78%	396,000
Less Additional Outflows					
Capital Expenditure	-10,665	0	10,665		
Borrowing Repayments (Principal Only)	-4,414	0	4,414		
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	-15,079	0	15,079		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	23,027	0	23,027		
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	23,027	0	23,027	0.00%	
Net Operating Position	7,949	0	38,106	0.00%	

1.2 Detailed Income and Expenditure Report

Period: Year to Date July 2025

For the 1 month ended 31 July 2025

Account	Jul 2025	Jul 2025 Overall Budget	Variance	Variance %	2026 Overall Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	11,000.00	11,019.00	(19.00)	-0.17%	132,233.00
Contracts - Other (DIPL)	2,650.00	2,687.00	(37.00)	-1.38%	32,250.00
Contracts - Other (Power & Water)	0.00	83.00	(83.00)	-100.00%	1,000.00
Contracts - Water Management	3,590.00	4,868.00	(1,278.00)	-26.25%	58,418.00
Dog Registrations	54.54	0.00	54.54	0.00%	1,800.00
Total Contracts, Fees & Charges	17,294.54	18,657.00	(1,362.46)	-7.30%	225,701.00
Interest/Investment Income					
Bank Interest Income	7,803.13	6,667.00	1,136.13	17.04%	80,000.00
Total Interest/Investment Income	7,803.13	6,667.00	1,136.13	17.04%	80,000.00
Operating Grant Revenue					
Grants - FAA General Purpose	1,244.33	1,405.00	(160.67)	-11.44%	16,866.00
Grants - FAA Roads	6,231.33	5,822.00	409.33	7.03%	69,870.00
Grants - NT Operational	18,500.00	18,500.00	0.00	0.00%	222,000.00
Grants - Sport & Rec Operational	4,583.00	4,583.00	0.00	0.00%	55,000.00
Total Operating Grant Revenue	30,558.66	30,310.00	248.66	0.82%	363,736.00
Other Income					
Misc income	131.92	200.00	(68.08)	-34.04%	2,400.00
Total Other Income	131.92	200.00	(68.08)	-34.04%	2,400.00
Rates Income					
Rates - Income	0.00	0.00	0.00	0.00%	285,481.00
Rates - Interest Income	753.31	0.00	753.31	0.00%	1,600.00
Rates - Search income	0.00	83.00	(83.00)	-100.00%	1,000.00
Total Rates Income	753.31	83.00	670.31	807.60%	288,081.00
Rental Income					
Rent - CEO House	545.45	433.00	112.45	25.97%	5,200.00
Rent - Community Centre Income	0.00	125.00	(125.00)	-100.00%	1,500.00
Total Rental Income	545.45	558.00	(12.55)	-2.25%	6,700.00
Waste Management Income					
Waste Management - Additional Bin	654.54	150.00	504.54	336.36%	1,800.00
Waste Management - Hard Waste	127.28	208.00	(80.72)	-38.81%	2,500.00
Waste Management Levy	0.00	0.00	0.00	0.00%	148,221.00
Total Waste Management Income	781.82	358.00	423.82	118.39%	152,521.00
Grants - Special Purpose	13,577.44	0.00	13,577.44	0.00%	0.00
Total Income	71,446.27	56,833.00	14,613.27	25.71%	1,119,139.00
Gross Profit	71,446.27	56,833.00	14,613.27	25.71%	1,119,139.00
Less Operating Expenses					
Sundry & prior year adjustment	18,500.00	0.00	18,500.00	0.00%	0.00
Administration - Bank Charges					
Bank Fees	13.00	50.00	(37.00)	-74.00%	600.00
Merchant Fees	54.50	100.00	(45.50)	-45.50%	1,200.00
Total Administration - Bank Charges	67.50	150.00	(82.50)	-55.00%	1,800.00
Administration - Memberships & Subscriptions					
LGANT/Membership	0.00	167.00	(167.00)	-100.00%	2,000.00
Subscriptions & Publications	36.36	225.00	(188.64)	-83.84%	2,700.00
Total Administration - Memberships & Subscriptions	36.36	392.00	(355.64)	-90.72%	4,700.00
Administration - Office Expenses					
Advertising	0.00	350.00	(350.00)	-100.00%	4,200.00
Auditing	0.00	0.00	0.00	0.00%	10,000.00
Cleaning	14.08	167.00	(152.92)	-91.57%	2,000.00
Consultant fees	0.00	1,250.00	(1,250.00)	-100.00%	15,000.00
Donations [61110]	500.00	0.00	500.00	0.00%	500.00
Fees, Licences & Charges	0.00	125.00	(125.00)	-100.00%	1,500.00
Insurance	9,167.00	9,167.00	0.00	0.00%	110,000.00
Interest Expense	347.36	417.00	(69.64)	-16.70%	5,000.00
IT Equip, Maint & Support	1,187.50	1,250.00	(62.50)	-5.00%	15,000.00
IT Subscriptions & Licenses	472.02	1,500.00	(1,027.98)	-68.53%	18,000.00
Meeting expenses	175.00	183.00	(8.00)	-4.37%	2,200.00
Postage	0.00	0.00	0.00	0.00%	1,000.00
Printing & Stationery	204.99	750.00	(545.01)	-72.67%	9,000.00
Safety Supplies & Equipment	40.85	283.00	(242.15)	-85.57%	3,400.00
Staff Amenities	63.35	125.00	(61.65)	-49.32%	1,500.00
Travel & Accommodation	246.16	44.00	202.16	459.45%	5,000.00
Total Administration - Office Expenses	12,418.31	15,611.00	(3,192.69)	-20.45%	203,300.00
Administration - Telephones & Communications					
Mobiles	0.00	300.00	(300.00)	-100.00%	3,600.00
Office phone/fax/internet	388.56	100.00	288.56	288.56%	1,200.00
Satellite	0.00	0.00	0.00	0.00%	1,100.00
Total Administration - Telephones & Communications	388.56	400.00	(11.44)	-2.86%	5,900.00
Contracts & Material Expenses					
Animal Management Charges [64600]	0.00	167.00	(167.00)	-100.00%	2,000.00
Contracts - Jetty Maintenance	156.00	167.00	(11.00)	-6.59%	2,000.00
Contracts - Water Management/Maintenance	0.00	42.00	(42.00)	-100.00%	500.00
Contracts - Weeds & Fire Management	0.00	42.00	(42.00)	-100.00%	500.00
Total Contracts & Material Expenses	156.00	418.00	(262.00)	-62.68%	5,000.00
Depreciation Expense					
Depreciation expense	30,585.57	33,000.00	(2,414.43)	-7.32%	396,000.00
Depreciation expense - ROU	1,166.67	0.00	1,166.67	0.00%	0.00
Total Depreciation Expense	31,752.24	33,000.00	(1,247.76)	-3.78%	396,000.00
Elected Member Allowances					
Councillor Allowances	2,114.57	5,026.00	(2,911.43)	-57.93%	60,310.00
Total Elected Member Allowances	2,114.57	5,026.00	(2,911.43)	-57.93%	60,310.00
Elected Member Expenses and Professional Development					
Councillor Professional Development	0.00	2,083.00	(2,083.00)	-100.00%	25,000.00

Councillor Expenses	0.00	250.00	(250.00)	-100.00%	3,000.00
Total Elected Member Expenses and Professional Development	0.00	2,333.00	(2,333.00)	-100.00%	28,000.00
Employment Expenses					
Staff Recruitment Expenses	0.00	96.00	(96.00)	-100.00%	1,150.00
Staff Relocation	0.00	250.00	(250.00)	-100.00%	3,000.00
Staff Training	79.09	417.00	(337.91)	-81.03%	5,000.00
Staff Uniforms & Safety	0.00	42.00	(42.00)	-100.00%	500.00
Superannuation	4,587.80	4,788.00	(200.20)	-4.18%	62,251.00
Wages - Allowances - First aid	0.00	152.00	(152.00)	-100.00%	1,976.00
Wages - Allowances - Travel	64.19	167.00	(102.81)	-61.56%	2,000.00
Wages - Annual Leave expense	3,000.00	2,391.00	609.00	25.47%	31,088.00
Wages - Long Service leave expense	1,200.00	984.00	216.00	21.95%	11,809.00
Wages - Sports & Rec	0.00	3,847.00	(3,847.00)	-100.00%	50,000.00
Wages & Salaries	44,692.09	38,954.00	5,738.09	14.73%	506,427.00
Total Employment Expenses	53,623.17	52,088.00	1,535.17	2.95%	675,201.00
Other Expenses - Election					
Election Expenses	0.00	0.00	0.00	0.00%	20,000.00
Total Other Expenses - Election	0.00	0.00	0.00	0.00%	20,000.00
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Aust Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Community	0.00	375.00	(375.00)	-100.00%	4,500.00
Activities - Community Fund	0.00	417.00	(417.00)	-100.00%	5,000.00
Activities - Seniors WSC contribution	145.40	167.00	(21.60)	-12.93%	2,000.00
Activities - Sport & Rec WSC Contribution	0.00	83.00	(83.00)	-100.00%	1,000.00
Total Projects & Activities - WSC Contributions	145.40	1,042.00	(896.60)	-86.05%	14,500.00
Repairs & Maintenance					
R&M CEO House	0.00	208.00	(208.00)	-100.00%	2,500.00
R&M Community Centre	0.00	250.00	(250.00)	-100.00%	3,000.00
R&M Garden & Ground	0.00	333.00	(333.00)	-100.00%	4,000.00
R&M Office	0.00	250.00	(250.00)	-100.00%	3,000.00
R&M Office equipment	0.00	125.00	(125.00)	-100.00%	1,500.00
R&M Road Repair & Maintenance	0.00	1,000.00	(1,000.00)	-100.00%	12,000.00
R&M Sports Ground	716.91	167.00	549.91	329.29%	2,000.00
R&M Townsite	153.41	583.00	(429.59)	-73.69%	7,000.00
R&M Workshop	0.00	250.00	(250.00)	-100.00%	3,000.00
Road Signage	0.00	83.00	(83.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	0.00	208.00	(208.00)	-100.00%	2,500.00
Total Repairs & Maintenance	870.32	3,457.00	(2,586.68)	-74.82%	41,500.00
Services					
Services - Animal Management	0.00	42.00	(42.00)	-100.00%	500.00
Services - Electricity	500.00	492.00	8.00	1.63%	6,500.00
Services - Gas Supplies	0.00	42.00	(42.00)	-100.00%	500.00
Services - Pest Control	200.00	200.00	0.00	0.00%	2,400.00
Services - Water & Sewerage	190.00	500.00	(310.00)	-62.00%	6,000.00
Total Services	890.00	1,276.00	(386.00)	-30.25%	15,900.00
Vehicle & Plant Expenses					
Fuel CEO	82.05	375.00	(292.95)	-78.12%	4,500.00
Fuel Plant and Machinery	244.70	375.00	(130.30)	-34.75%	4,500.00
Fuel Works Truck	0.00	167.00	(167.00)	-100.00%	2,000.00
Fuel Works Ute	348.63	375.00	(26.37)	-7.03%	4,500.00
R&M Plant & Machinery	904.34	600.00	304.34	50.72%	7,200.00
R&M Vehicles	0.00	416.00	(416.00)	-100.00%	5,000.00
Registrations - Plant & Machinery	183.00	183.00	0.00	0.00%	2,200.00
Registrations - Vehicles	100.00	112.00	(12.00)	-10.71%	1,350.00
Vehicle Leasing Costs	0.00	1,254.00	(1,254.00)	-100.00%	15,054.00
Total Vehicle & Plant Expenses	1,862.72	3,857.00	(1,994.28)	-51.71%	46,304.00
Waste Management Expenses					
Hard Waste Collection	850.00	3,667.00	(2,817.00)	-76.82%	44,000.00
R&M Green Waste Compound	0.00	417.00	(417.00)	-100.00%	5,000.00
R&M Hard Waste Compound	0.00	42.00	(42.00)	-100.00%	500.00
Regular Bin Collection	4,601.57	7,583.00	(2,981.43)	-39.32%	91,000.00
Total Waste Management Expenses	5,451.57	11,709.00	(6,257.43)	-53.44%	140,500.00
Audit Committee Expenses	0.00	0.00	0.00	0.00%	4,000.00
Councillor Extra Meeting or Activity	0.00	2,500.00	(2,500.00)	-100.00%	30,000.00
Total Less Operating Expenses	128,276.72	133,259.00	(4,982.28)	-3.74%	1,692,915.00
Operating Profit	(56,830.45)	(76,426.00)	19,595.55	25.64%	(573,776.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Contractors	9,108.54	0.00	9,108.54	0.00%	0.00
Total Special Purpose Grant Expenses	9,108.54	0.00	9,108.54	0.00%	0.00
Total Non-operating Expenses	9,108.54	0.00	9,108.54	0.00%	0.00
Net Profit	(65,938.99)	(76,426.00)	10,487.01	13.72%	(573,776.00)
SP Entertainment	1,958.06	0.00	1,958.06	0.00%	0.00
SP Equipment	2,174.84	0.00	2,174.84	0.00%	0.00
SP Equipment Hire	1,145.31	0.00	1,145.31	0.00%	0.00
SP General Expenses	1,341.81	0.00	1,341.81	0.00%	0.00
SP Materials	5,328.16	0.00	5,328.16	0.00%	0.00
SP Prizes	270.16	0.00	270.16	0.00%	0.00
SP Wages	1,154.90	0.00	1,154.90	0.00%	0.00
Total Special Purpose Grant Expenses	13,373.24	0.00	13,373.24	0.00%	0.00
Total Non-operating Expenses	13,373.24	0.00	13,373.24	0.00%	0.00
Net Profit	(4,264.70)	0.00	(4,264.70)	#DIV/0!	0.00

1.3 Capital Expenditure and Funding Report to July 2026

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Outdoor Court & Fitness Equipment Upgrades	0	0
Infrastructure	Driveway and Road Drainage Remediation Works	0	0
Infrastructure	Wagait Beach Access Upgrades	0	0
Infrastructure	Covered Sports Court	0	0
Infrastructure	Sports fencing, drainage wks	0	
Buildings	ReDiscovery Centre	0	
TOTAL CAPITAL EXPENDITURE		0	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
	IPG-Sportsground	0	0
	IPG Driveway/road drainage	0	0
	CPP 2022-23	0	0
	CPP 2023-24	0	0
	LRCI Phase 4	0	
	WRM #2 21-22	0	
	WRM #3 22-23	0	0
	WRM #4 23-24	0	0
	WRM #5 24-25	0	0
TOTAL CAPITAL EXPENDITURE FUNDING		0	0

1.4 Operational & Capital Grants Report to July 2025

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY26 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
Capital Grants											
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	273	415,000	0	415,000	273	414,727	0
DCMG-LG	WRM #5 24-25	Hard Waste Facility Upgrade	30/06/2026	75,000	22,950	52,050		75,000	6,980	68,020	0
			Sub-total	588,762	119,990	519,017	0	588,762	114,020	474,742	15,841
Operational Grants											
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	1,636	364	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	2,595	5,520	0	8,115	2,595	5,520	0
DTF	Youth Vibe 2024-25	School holiday activities	31/07/2025	3,268	2,325	943	0	3,268	4,051	-783	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	55,000	31,208	23,792	0	55,000	36,863	18,137	0
				68,383	37,764	30,619	0	68,383	45,145	23,238	0
			TOTAL	657,145	157,754	549,636	0	657,145	159,165	497,980	15,841

1.5 Balance Sheet as at 31st July 2025

Account	31 July 2025	30 June 2025
Assets		
Bank		
Bendigo Investment Acc	500,000.00	500,000.00
CBA CC - Virginya Boon	0.00	421.51
CBA Cheque Account - Operational	89,870.09	14,811.36
CBA Cheque Account - SP Grants	530,530.31	528,921.81
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Transaction Account	0.00	148,697.13
Total Bank	2,120,400.40	2,192,851.81
Current Assets		
Accrued interest	24,000.00	18,000.00
Councillor Payment control account	(3,864.58)	(3,437.50)
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	9,278.70	9,278.70
Rates Debtors Account	1,942.36	16,266.56
Rates Payment Control Account	4,862.73	5,648.87
Sundry Debtors	36,999.00	0.00
Trade Debtors [11405]	6,179.00	25,438.89
Total Current Assets	76,127.21	67,925.52
Fixed Assets		
Buildings Accum Dep	(128,419.39)	(117,174.45)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(44,662.57)	(41,303.17)
Motor Vehicles at Cost	324,156.19	324,156.19
Office Equip & Furn at Cost	27,869.74	27,869.74
Office Equip Furn Accum Depn.	(10,401.41)	(9,863.29)
Plant & Equipment at Cost	282,076.59	282,076.59
Plant & Equipment Accum Dep	(96,429.50)	(89,662.19)
Sports Ground Accum Dep	(59,311.37)	(54,302.24)
Sports Ground at Cost	364,631.77	364,631.77
Total Fixed Assets	2,395,461.23	2,422,380.13
Non-current Assets		
Expenses Recognised in Advance	9,124.27	9,471.63
Inf Roads & Paths at Cost	1,065,123.08	1,065,123.08
Infr Roads & Path Accum Depn.	(629,387.66)	(625,720.99)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(70,655.76)	(69,489.09)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	188,403.72	180,725.72
Total Non-current Assets	1,422,910.65	1,420,413.35
Total Assets	6,014,899.49	6,103,570.81
Liabilities		
Current Liabilities		
Accrued Expenses	11,000.00	0.00
CBA Credit Card Main	3,459.00	3,459.00
CBA Transaction Account	7,032.46	0.00
Creditors Retention Account	0.00	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Grants in advance	452,378.34	459,854.00
GST	(44,911.89)	(39,493.64)
PAYG Withholding Payable	20,164.00	16,270.00
Provision for Annual Leave	94,804.25	91,804.25
Provision for Long Service Leave	37,929.73	36,729.73
Rates in Advance	8,674.99	8,674.99
Rounding	0.01	0.01
Super Payable	7,687.80	14,799.10
Trade Creditors	15,339.57	24,563.77
Unexpended Grant Liability	82,617.05	93,994.49
Wages Payable - Payroll	1,687.49	1,687.49
Total Current Liabilities	713,604.80	735,082.88
Non-current Liabilities		
Bank Loans	63,966.75	65,221.00
Non-current Lease Liabilities	45,283.00	45,283.00
Total Non-current Liabilities	109,249.75	110,504.00
Total Liabilities	822,854.55	845,586.88
Net Assets	5,192,044.94	5,257,983.93
Equity		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	(65,938.99)	(193,505.25)
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	196,928.63	390,433.88
Roads Renewal Project Reserve	450,000.00	450,000.00
Total Equity	5,192,044.94	5,257,983.93
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	390,433.88	301,335.79
Roads Renewal Project Reserve	450,000.00	450,000.00
Total Equity	2,672,719.91	2,583,621.82

1.5 Member and CEO Council Credit Card Transactions

For the period 1 July 2025 to 31 July 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
CBA CC - Rowan Roberts					
04 Jul 2025	Payment: Bunnings	0.00	44.93	(44.93)	NT
04 Jul 2025	Payment: The Big Mower	0.00	168.75	(213.68)	NT
18 Jul 2025	Payment: Th Big Mower	0.00	49.00	(262.68)	NT
18 Jul 2025	Payment: Territory Tyres	0.00	120.00	(382.68)	NT
28 Jul 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	382.68	0.00	0.00	NT
Total CBA CC - Rowan Roberts		382.68	382.68	0.00	
CBA CC - Virginia Boon					
01 Jul 2025	Payment: Caltex Berry Springs	0.00	121.41	(121.41)	NT
01 Jul 2025	Payment: OTR Katherine	0.00	121.65	(243.06)	NT
01 Jul 2025	Payment: News PTY LTD	0.00	1,906.62	(2,149.68)	NT
07 Jul 2025	Payment: Microsoft	0.00	143.99	(2,293.67)	Interstate/Overseas
07 Jul 2025	Payment: Telstra	0.00	15.00	(2,308.67)	NT
07 Jul 2025	Payment: Telstra	0.00	20.00	(2,328.67)	Interstate/Overseas
08 Jul 2025	Payment: Microsoft	0.00	138.60	(2,467.27)	Interstate/Overseas
14 Jul 2025	Payment: Sealink Ferries	0.00	118.17	(2,585.44)	NT
14 Jul 2025	Payment: Woolworths	0.00	95.01	(2,680.45)	NT
14 Jul 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(2,699.14)	Interstate/Overseas
14 Jul 2025	News Corp Australia	0.00	754.92	(3,454.06)	Interstate/Overseas
17 Jul 2025	Payment: Adobe Systems Incorporated	0.00	35.99	(3,490.05)	Interstate/Overseas
17 Jul 2025	Payment: Officeworks	0.00	191.78	(3,681.83)	NT
17 Jul 2025	Payment: Telstra	0.00	266.00	(3,947.83)	Interstate/Overseas
21 Jul 2025	Payment: Officeworks	0.00	33.70	(3,981.53)	NT
21 Jul 2025	Payment: Fuel Xpress Winnellie	0.00	90.25	(4,071.78)	NT
21 Jul 2025	Payment: NT News	0.00	20.00	(4,091.78)	NT
22 Jul 2025	Payment: NT Police, Fire & Emergency Services	0.00	87.00	(4,178.78)	NT
28 Jul 2025	Payment: Mailchimp	0.00	19.95	(4,198.73)	Interstate/Overseas
28 Jul 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	3,895.39	0.00	(303.34)	NT
28 Jul 2025	Payment: Sealink Ferries	0.00	118.17	(421.51)	NT
Total CBA CC - Virginia Boon		3,895.39	4,316.90	(421.51)	
CBA Credit Card Main					
28 Jul 2025	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	4,278.07	0.00	4,278.07	
28 Jul 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	0.00	3,895.39	382.68	NT
28 Jul 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	0.00	382.68	(0.00)	NT
Total CBA Credit Card Main		4,278.07	4,278.07	(0.00)	
Total		8,556.14	8,977.65	(421.51)	

1.7 Statement of Cash Flows

For the 1 month ended 31 July 2025

Account	Jul 2025
Operating Activities	
Receipts from customers	86,863.18
Payments to suppliers and employees	(130,111.83)
Cash receipts from other operating activities	(3,404.00)
Net Cash Flows from Operating Activities	0.00
Investing Activities	
Proceeds from sale of property, plant and equipment	12,250.00
Other cash items from investing activities	(29,958.88)
Net Cash Flows from Investing Activities	0.00
Financing Activities	
Other cash items from financing activities	(15,122.34)
Net Cash Flows from Financing Activities	0.00
Net Cash Flows	0.00
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,189,392.81
Net change in cash for period	(79,483.87)
Cash and cash equivalents at end of period	2,109,908.94

1.8 Notes on Cash, Debtors & Creditors as at 31st July 2025

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/03/2025	500,000	4.65%	11/09/2025
1 (b) CBA	11/03/2025	1,000,000	4.59%	11/09/2025
Total Investments		1,500,000		

	Current Asset Ratio
Current Assets	\$ 2,196,528
Current Liabilities	\$ 713,605
Current Assets Ratio	\$ 3.08

Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Cox Country Club	270.00	0.00	270.00	0.00	540.00	1,080.00
Power Water	3,949.00	880.00	0.00	0.00	0.00	4,829.00
Wagait Beach Supermarket	270.00	0.00	0.00	0.00	0.00	270.00
Total	4,489.00	880.00	270.00	0.00	540.00	6,179.00
	72.6%	14.2%	4.4%	0.0%	8.7%	6,179.00 Check

Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Bunnings	0.00	0.00	23.00	0.00	0.00	23.00
Marnie Jay	0.00	0.00	0.00	0.00	5,100.00	5,100.00
Sim Latham Carpentry	0.00	0.00	0.00	0.00	10,206.62	10,206.62
St John	0.00	0.00	0.00	0.00	(190.00)	(190.00)
Telstra	20.00	0.00	0.00	0.00	0.00	20.00
Trend Micro	0.00	179.95	0.00	0.00	0.00	179.95
Total	20.00	179.95	23.00	0.00	15,116.62	15,339.57
	0.1%	1.2%	0.1%	0.0%	98.5%	\$ 15,339.57 Check

9. REPORTS FOR RECEIVING AND NOTING

9.1 REVIEW OF ACTION ITEMS LIST TO 12 AUGUST 2025

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 August 2025.

RECOMMENDATION

That Council receives and notes the updated Actions List to 12 August 2025

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	2020/101	Local Area Planning, Environment and Climate Change	12/08/2025	No further updates.
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> ▪ Still working on a plan to maintain sites. ▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. ▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> ▪ The status of the Occupation Licence over the two Beach Accesses ▪ Maintenance of the RUA and pedestrian Beach Accesses ▪ Maintenance of all NTG easements in Wagait Beach including the drains ▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.			

		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hault regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
2		12/8/2025	No further updates

Wagait Health Service and Clinic	12/0/2025	No further updates on visits from RTHC. Have emailed them to ask when they are going to commence visits again this year and was advised that they are in the process of onboarding 3 more staff so will let us know when they have their plans in place.
	10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
	12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
		The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
	23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
	16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
	14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
	14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
	03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
	10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
	13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
	15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
	14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.	
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3	

			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
3	2023/073	Cat By-laws	12/08/2025	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.

4	2024/034	Re-Discovery Hub	12/8/2025	No further updates
			16/6/2025	All affordable works are complete to date. Council now needs to work on funding to install a fence around the area.
			12/02/2025	Plumbing works should be complete by mid February.
			14/01/2025	Plumbing works is being carried out at the Sports Ground for the installation of an outdoor sink and eye wash station at this site. Works are almost complete.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
5	16/4/2024	Power Water Outages	12/08/2025	No further updates
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
6	16/4/2024	Request for Roads Funding	12/8/2025	Have forwarded on to Member for Daly the letter sent to Federal Election candidate, Marion Scrymgour
			16/6/2025	Response received from Minister Bill Yan advising that the NTG were not in a position to support Wagait Council's roads Upgrade at this stage.
			12/02/2025	No further action to date.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.

7	16/7/2024	Marnie Jay Mural	12/8/2025	Panels are being printed and will be transported to Wagait when done, for installation and opening/unveiling
			17/7/2025	Last Day of painting was today, photo shoot is tomorrow 18/7/25.
			16/6/2025	Marnie emailed on 13/6 to advise she has a photographer booked in for the first week of July. So she should be finished the mural by then.
			12/02/2025	Marnie emailed on 10/2/25 to advise that she was back and working on the project. She hopes to be finished the panels in May and be installing them in June
			14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.
8	23/6/2025	Rates Review	12/8/2025	Commenced work on rates database
9	23/6/2025	Commercial Income Review	12/8/2025	Investigating the acquisition of land that could be used for commercial purposes. Re-investigating Aged Care Services for commercial purposes.
10	23/6/2025	Employee Expenses Review	12/8/2025	Commenced work on collating information required for report. Reviewing actual hours worked to budget by employee.
11	23/6/2025	Table Tennis Petition	12/8/2025	Sent request for meeting with complainant

9.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 17 July 12 August 2025.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 17th July to 12th August 2025

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

9.2.1 OUTWARDS CORRESPONDENCE

Date	From	About	
5/08/2025	NT Electoral Commission	Query regarding early voting	email
11/08/2025	Member for Daly	Request for letter of support for CBF Application	email
11/08/2025	Belyuen Council - CEO	Request for letter of support for CBF Application	email
11/08/2025	Wagait Councillor Candidates	Offer to attend a "Meet the Candidates" session at CCC	email
11/08/2025	Councillor Candidate - Sarah Manning	Campaign Query	email
11/08/2025	Cox Country Club	Request to use CCC as a venue for "Meet the Candidate" session Saturday 16 August	email

9.2.2 INWARDS CORRESPONDENCE

Date	From	About	
21/07/2025	Weeds Management branch	Response to request regarding Wagait Shire pursuing being included in the Class A zone	email
28/07/2025	LGANT	Subdivision Guidelines Management Committee Representative - Alice Percy CoD	email
31/07/2025	Dept Lands, Planning & Environment	Introduction of Lands, Planning & Environment Legislation Amendment Bill 2025	email
6/08/2025	LGANT - CEO	Introduction of Lands, Planning and Environment Legislation Amendment Bill 2025	email
7/08/2025	SMC Marine - Project Manager	Information regarding new Jetty Facility	email
11/08/2025	Belyuen Council	Letter of Support - CBF Application	email
11/08/2025	DLI - Communication & Stakeholder Engagement Manager	No planned official opening of new Jetty Facility.	email
11/08/2025	LGANT - Director Public Affairs	Emergency Waste Management Workshop - Update	email

9.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 17 July 2025 to 12 August 2025

RECOMMENDATION

That Council receives and notes the Complaints Register to the 12 August 2025

Moved:

Seconded:

Vote:

Background

Council has received 5 complaints, comments and/or compliments in the reporting period.

COMPLAINTS, COMMENTS & COMPLIMENTS TO 12 AUGUST 2025				
DATE	ISSUE	TYPE	SOURCE	STATUS
18/07/25	government workers do not have the capacity to innovate or to think for themselves	Complaint	Email	Closed

10. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

Date	Time	Where	Activity
6/08/25	9:30 – 10:30	Cloppenburg Park	<u>Pickel ball and Table Tennis</u> - Seniors
8/08/25	10:00 – 12:00	Cloppenburg Park	<u>Morning Tea – Dementia Australia</u> - Seniors
8/08/25	12:00- 2:00	Cox Country Club	<u>Lunch</u> - Seniors
16/08/25	11am	Cox Country Club	<u>Local Government Elections</u> – meet the candidates
11/8/2025 - 23/8/2025	8am – 5pm	NT Wide	<u>Local Government Elections</u> – early voting in various major centres – ntec.nt.gov.au
23/8/2025	8am – 6pm	Wagait Council Community Centre	<u>Local Government Elections</u> – election day
20/08/25	10:00am	Cox Country Club	<u>Seniors Morning Tea</u> – feel free to bring along a plate of your goodies
28/08/2025	10:00am	Cox Country Club	<u>Meal and chat with Ramnick</u> – Darwin Community Legal Services - Seniors
15/08/25	12:30pm	Cox Country Club	<u>Paint and Sip</u> - Seniors

Thursdays - fortnightly	10am	Community Centre	Fortnightly <u>Health Clinic Visit</u> – Next visit –21 August 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <u>TAI CHI</u> – for All Abilities Next session – 21 August 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <u>Leather Work sessions</u> – Next session – 21 August 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<u>Social Tennis</u> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<u>Social Cricket</u> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<u>Pickle Ball</u> – All Welcome
Mondays	9:30am	Community Centre	<u>Yoga</u> – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	<u>Pilates</u> – All Welcome
Thursday 7 th 14 th 21 st 28 th August	5:30pm	Community Centre	<u>Manfulness Meditation</u> –All welcome
Wednesdays	7:00pm	Community Centre	<u>Craft and sewing</u> – All welcome
Wednesdays	5:45pm	Community Centre	<u>Ladies Qigong</u> – All Ladies Welcome

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

NIL

12.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

12.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

13. CLOSE OF MEETING

The date of the next meeting is scheduled for 15 September 2025

The Chair declared the meeting closed at _____ pm.