



# **WAGAIT SHIRE COUNCIL**

## **PUBLIC MINUTES COUNCIL CHAMBERS**

**LOT 62, 142 WAGAIT TOWER ROAD  
7:00PM MONDAY 23 JUNE 2025**

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## 1. OPENING OF MEETING

### 1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. ATTENDANCE

#### ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee

#### STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

<b>PUBLIC PRESENT</b>	Alan Amezdroz
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#### VISITORS PRESENT

### 1.3. ELECTRONIC MEETING ATTENDANCE

Nil

### 1.4. APOLOGIES

#### PURPOSE

This report is to record and consider any apologies from Councillors.

**RESOLUTION No: 2025/122**  
**That Council approve the apologies of Cr Sarah Smith.**  
**Moved: Cr M. Vaughan**  
**Seconded: Cr P Clee**  
**Vote: AIF**

#### STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

### 1.5. LEAVE OF ABSENCE

NIL

## 2. DECLARATION OF INTERESTS

#### PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

**RESOLUTION No: 2025/123**

**That Council receives the declarations of conflict of interest as listed below:**

1. Cr Peter Clee declared an interest in item 9.4 – LGANT nominations to the Local Government code of conduct panel.
2. Vice President Tom Dyer declared a perceived conflict of interest in item 9.2 - Request for financial support - Junior Rugby Union Championships.

**Moved: President N White**

**Seconded: Cr M Vaughan**

**Vote: AIF**

**STATUTORY OBLIGATIONS**

Section 114 and 119 *Local Government Act 2019*

**3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES**

Nil

**4. PETITIONS AND QUESTIONS WITH NOTICE**

Nil

**5. CONFIRMATION OF MINUTES**

**5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

**PURPOSE**

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

**RESOLUTION No: 2025/124**

**That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 26 May 2025 are a true and accurate record of that meeting.**

**Moved: Cr P Clee**

**Seconded: President N. White**

**Vote: AIF**

**5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING**

Nil

## 6. COUNCILLOR'S REPORTS

### 6.1 PRESIDENT'S REPORT

**Action:** For Receiving and Noting

**Author:** Neil White, Shire President

#### PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

**RESOLUTION No: 2025/125**

**That Council receives and notes President Neil White's report for the period 12 May to 17 June 2025.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

## 7. OFFICERS' REPORTS

### 7.1 CEO REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** CEO

#### PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

**RESOLUTION No: 2025/126**

**That council receives and accepts the CEO's report for the period 12 May 17 June 2025.**

**Moved: Cr P Clee**

**Seconded: President N White**

**Vote: AIF**

### 7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

**Action:** For Receiving and Noting

**Author:** Work's Manager

#### PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

**RESOLUTION No: 2025/127**

**That Council receives and notes the Works Manager's report for the period 13 May 2025 17 June 2025**

**Moved:** Cr P Clee  
**Seconded:** President N White  
**Vote:** AIF

## 8. FINANCE REPORTS

### 8.1 MONTHLY FINANCIAL REPORT

**Action:** For Receiving and Noting

**Author:** CEO

#### **PURPOSE**

To inform and update Council of the status of the financials to the end of May 2025.

#### **RESOLUTION No: 2025/128**

**That Council:**

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 May 2025.

**Moved:** President N White  
**Seconded:** Vice President T Dyer  
**Vote:** AIF

## 9. REPORTS REQUIRING DECISIONS OF COUNCIL

### 9.1 PROPOSED CHANGES TO THE LOCAL GOVERNMENT ACT AND REGULATIONS

**Action:** For Decision

**Author:** CEO

#### **PURPOSE**

To inform Council of proposed changes to the Local Government Act and Regulations and to seek a decision on whether Council agrees with the changes and/or has any comments to make for consideration regarding those changes.

#### **RESOLUTION No: 2025/129**

**That Council:**

- a) receives and notes the report entitled Proposed Changes to the Local Government Act and Regulations;

**Moved:** President N White  
**Seconded:** Cr P Clee  
**Vote:** AIF

### 9.2 REQUEST FOR FINANCIAL SUPPORT – JUNIOR RUGBY UNION CHAMPIONSHIPS

#### **PURPOSE**

This report is submitted for Council's consideration and seeks a decision on whether to approve a

donation to support the costs for two local residents who have been selected to represent the Northern Territory at the Junior Rugby Union Championships on the Sunshine Coast.

**RESOLUTION No: 2025/130**

**That Council:**

- a) receives and notes the report entitled Request for Financial Support – Junior Rugby Union Championships; and
- b) approves a donation of \$250.00 each to support the representatives.

**Moved:** President N White

**Seconded:** Cr M Vaughan

**Vote:** AIF

### 9.3 REVIEW OF GAMBA GRASS CLASS A/B ZONE BOUNDARY

**Action:** For Decision

**Author:** CEO

**PURPOSE**

To seek a decision from Council as to whether or not there is still an interest to include the whole council area within the Gamba Grass Class A (eradication) zone.

**RESOLUTION No: 2025/131**

**That Council:**

- a) receives and notes the report on the Review of Gamba Grass Class A/B Zone Boundary; and
- b) does wish to be included within the Gamba Grass Class A (eradication) zone.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

### 9.4 LGANT – NOMINATIONS TO THE LOCAL GOVERNMENT CODE OF CONDUCT PANEL

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report has been provided to advise Council that LGANT has called for nominations for pool members for inclusion in the Local Government Code of Conduct Panel (LG CoCP), and to seek a decision from Council as to whether they wish to nominate a Wagait Shire Council elected member for this role.

**Cr P Clee left the room at 7.37PM**

**Cr P Clee returned to the room at 7.39pm**

**RESOLUTION No: 2025/132**

**That Council:**

- a) receives and notes the report entitled LGANT – Nominations to the Local Government Code of Conduct Panel Committee; and
- b) does wish to nominate Cr Peter Clee for this panel.

**Moved:** President N White

**Seconded:** Vice President T Dyer

**Vote:** AIF

## 9.5 DECLARATION OF RATES AND CHARGES FOR 2025-26

**Action:** For Decision

**Author:** CEO

### PURPOSE

This report has been provided to seek Council's approval to declare the Rates and charges for the 2025-26 financial year and approval of the Certification for the Assessment Record by the Chief Executive Officer.

#### RESOLUTION No: 2025/133

- a) receives and notes the report entitled Declaration of Rates and Charges for 2025-26 and the Chief Executive Officer's certification of the assessment records in line with Section 29 *Local Government (General) Regulations 2021*;
- b) declares to raise \$433,703 in General Rates and Charges for the 2025-26 financial year; and
- c) declares to publish the notice as per section 241 (1) of the *Local Government Act 2019* on Council's website and in a newspaper circulating in the Council area.

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** 3 / 4 Cr M Vaughan against

## 9.6 COUNCIL MEMBERS ALLOWANCES DECLARATION 2025-26

**Action:** For Decision

**Author:** CEO

### PURPOSE

This report is to seek Council's approval to Declare the Elected Member Allowances for the 2025-26 financial year.

#### RESOLUTION No: 2025/ 134

- a) receives and notes the report entitled Council Members Allowances Declaration 2025-26;
- b) declares a budgeted total amount of \$60,310 for Elected Member Allowances for the 2025-26 financial year; and
- c) approves allowances for Elected Members Professional Development and Extra Meetings expenses to the total amount of \$65,000 for the 2025-26 financial year .

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

## 9.7 FEES AND CHRGES FOR 2025-26

**Action:** For Decision

**Author:** CEO

### PURPOSE

This report has been provided to seek Council's approval of the Fees and Charges for the 2025-26 financial year.

**RESOLUTION No: 2025/135**

**That Council:**

- a) receives and notes the report entitled Fees and Charges for 2025-26;
- b) approves the Fees and Charges for the 2025-26 financial year; and
- c) publishes the 2025-26 Fees and Charges on Council's website.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

## 9.8 BUDGET FOR 2025-26

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report has been provided to seek Council's approval to adopt the Budget for the 2025-26 financial year.

**RESOLUTION No: 2025/ 136**

**That Council:**

- a) receives and notes the report entitled Budget for 2025-26;
- b) adopts the Budget for the 2025-26 financial year; and
- c) publishes the 2025-26 Budget on Council's website and in a newspaper circulating in the area and notify the Agency in writing in accordance with section 203 (4) of the *Local Government Act 2019*.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** 3 / 4 Cr M Vaughan against

## 9.9 2025-26 SHIRE PLAN AND LONG TERM FINANCIAL PLAN

**Action:** For Decision

**Author:** CEO

**PURPOSE**

This report is for Council to approve and adopt the 2025-26 Shire Plan and Long Term Financial Plan.

**RESOLUTION No: 2025/ 137**

**That Council:**

- a) receives and notes the report entitled 2025-26 Shire Plan and Long Term Financial Plan;
- b) approves and adopts the 2025-26 Shire Plan and Long Term Financial Plan in accordance with section 35 of the Local Government Act 2019; and
- c) provides the Agency with a copy of the 2025-26 Shire Plan in accordance with section 35 of the *Local Government Act 2019*.

**Moved:** Cr P Clee

**Seconded:** President N White

**Vote:** AIF

## 9.10 POLICY UPDATE – CARETAKER POLICY

**Action:** For Decision

**Author:** CEO

### PURPOSE

This report has been provided to seek Council's approval to update council's Caretaker Policy in line with legislative requirements.

**RESOLUTION No: 2025/138**

**That Council:**

- a) receives and notes the report entitled Policy Update – Caretaker Policy; and
- b) approves the amendments as 'marked up' on the document.

**Moved:** Cr P Clee

**Seconded:** Cr M Vaughan

**Vote:** AIF

## 10. REPORTS FOR RECEIVING AND NOTING

### 10.1 REVIEW OF ACTION ITEMS LIST TO 12 MAY 2025

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To update Council on the status of the Actions List to 16 June 2025.

**RESOLUTION No: 2025/139**

**That Council receives and notes the updated Actions List to 16 June 2025**

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

### 10.2 CORRESPONDENCE

**Action:** For Receiving and Noting

**Author:** CEO

### PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 8<sup>th</sup> April 2025 to the 12<sup>th</sup> May 2025

**RESOLUTION No: 2025/140**

**That council receives and notes the incoming and outgoing correspondence from 13<sup>th</sup> May 2025 to the 16<sup>th</sup> June 2025**

**Moved:** President N White

**Seconded:** Cr P Clee

**Vote:** AIF

#### 10.2.1 OUTWARDS CORRESPONDENCE

## 10.2.2 INWARDS CORRESPONDENCE

### 10.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on complaints received from 8<sup>th</sup> April 2025 to 6<sup>th</sup> May 2025

**RESOLUTION No: 2025/141**  
**That Council receives and notes the Complaints Register to the 6<sup>th</sup> May 2025.**  
**Moved: Cr P Clee**  
**Seconded: President N White**  
**Vote: AIF**

### 11. CURRENT / UPCOMING EVENTS

**Action:** For Receiving and Noting

**Author:** CEO

**PURPOSE**

To update Council on upcoming events planned over the next month.

**RESOLUTION No: 2025/142**  
**That Council receives and notes the report on current and upcoming events.**  
**Moved: President N White**  
**Seconded: Cr M Vaughan**  
**Vote: AIF**

Date	Time	Where	Activity
1/07/25	6:30pm	Sportsgrounds – Cloppenburg Park	<b><u>Territory Day Celebration</u></b> – sausage sizzle and Fireworks
11/07/25		NT Wide	<b><u>Local Government Elections</u></b> – nominations open for candidates
16/07/25	10:00am	Cox Country Club	<b><u>Seniors Morning Tea</u></b> – feel free to bring along a plate of your goodies
Thursdays	10am	Community Centre	Fortnightly <b><u>Health Clinic Visit</u></b> – Next visit –10 July 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <b><u>TAI CHI</u></b> – for All Abilities Next session – 10 July 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <b><u>Leather Work sessions</u></b> – Next session – 10 July 2025 – All Welcome

Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<b><u>Social Tennis</u></b> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<b><u>Social Cricket</u></b> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<b><u>Pickle Ball</u></b> – All Welcome
Mondays	9:30am	Community Centre	<b><u>Yoga</u></b> – All Welcome
Wednesdays	5:45pm	Community Centre	<b><u>Ladies Qigong</u></b> – Postponed while Cullen Bay Dredging is happening

## 12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 12.1. Cr Michael Vaughan suggested that the guttering on the Community Centre could do with some 'gutter guard' to stop the leaves from getting into the gutters.
- 12.2. Cr Peter Clee suggested asking the junior rugby representatives to supply a report of their competition.
- 12.3. Vice President Tom Dyer requested the following:
- Rates Review
  - Commercial Income Review
  - Employee Expenses Review
- 12.4. Cr Michael Vaughan advised that there were a couple of local people called Warren and Sue who were cleaning up the side of the road between Wagait beach and Belyuen and requested a letter be sent to them to thank them for their efforts.
- 12.5. Cr Michael Vaughan advised that it would be good to get Pilates happening again
- 12.6. Cr Michael Vaughan advised that there have been issues at the Jetty Carpark recently and that the NTG were going to be installing 2 security cameras at the site.

## 13. IN-CAMERA ITEMS

### **RESOLUTION No: 2025/143**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: President N White**

**Seconded: Cr M Vaughan**

**Vote: AIF**

At 8.26 pm Council closed the meeting to the general public.

### **13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA**

- Confirmation of Minutes of In-Camera meeting held 26 May 2025
- Cox Country Club Slashing
- Cox Country Club – Use of Facility

### **13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC**

**RESOLUTION No: 2025/147**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: President N White**

**Seconded: Cr P Clee**

**Vote: AIF**

At 8.32 pm Council opened the meeting to the general public.

### **13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION**

**RESOLUTION No: 2025/148**

**That Council move the following items into the Open Meeting:**

**RESOLUTION No: 2025/144**

**That the Council confirms the In-Camera Minutes of the meetings held Monday 26 May 2025 as a true and accurate record.**

**Moved: Cr P. Clee**

**Seconded: President N. White**

**Vote: AIF**

**RESOLUTION No: 2025/145**

**That Council:**

- a) receives and notes the report entitled Cox Country Club Slashing; and
- b) approves the waiver of the slashing fees to the total of \$550 and treat this as a donation to the Club.

**Moved: Cr P. Clee**

**Seconded: Cr M. Vaughan**

**Vote: AIF**

**RESOLUTION No: 2025/146**

**That Council:**

- a) receives and notes the report on the Cox Country Club – Use of Facility; and
- b) approves the waiving of additional bin charges for the 2025-25 Financial Year in exchange for the use of the Cox Country Club facility for hosting the monthly Senior Morning Teas.

<b>Moved:</b> Cr P. Clee
<b>Seconded:</b> President N. White
<b>Vote:</b> AIF

<b>Moved:</b> President N White
<b>Seconded:</b> Cr M Vaughan
<b>Vote:</b> AIF

#### 14. CLOSE OF MEETING

The date of the next meeting is scheduled for 21 July 2025

The Chair declared the meeting closed at 8.33 pm.