



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 10 NOVEMBER 2025**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 10 November 2025**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 7 November 2025** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open atpm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Sarah Manning
Councillor	Peter Clee
Councillor	Sarah Smith
Councillor	Tom Dyer

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirms the Minutes of the:

- a) Ordinary Meeting of Council held on Monday 15 September 2025 are a true and accurate record of that meeting; and
- b) Finance Committee Meeting held on Monday 20 October 2025 are a true and accurate record of that meeting.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the following minutes are attached with the agenda:

1. Minutes of Council Meeting held 15/09/2025
2. Minutes of Finance Committee Meeting held 20/10/2025



WAGAIT SHIRE COUNCIL

PUBLIC MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 15 SEPTEMBER 2025**

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13.	CLOSE OF MEETING	16

Unconfirmed

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Sarah Manning
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
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PUBLIC PRESENT

Lorna Manning
Shannon Manning
Carolyn Murphy

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

Nil

1.4. APOLOGIES

Nil

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. FIRST MEETING OF THE 10TH COUNCIL OF WAGAIT SHIRE – INAUGURATION

5.1 COUNCILLOR DECLARATION OF OFFICE

Action: For Decision

Author: CEO

PURPOSE

For each Elected Member to make a declaration of office.

RESOLUTION No: 2025/175

That all Elected Members will make and sign the Declaration of Office.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

5.2 COUNCILLOR CODE OF CONDUCT

Action: For Decision

Author: CEO

PURPOSE

Council is required to adopt the Code of conduct as set out in Schedule 1 of the *Local Government Act 2019*.

RESOLUTION No: 2025/176

That Council:

- a) **adopts the Councillor Code of Conduct as provided in Schedule 1 of the *Local Government Act 2019***
- b) **requires that each Elected member sign the Code of conduct; and**
- c) **directs the Chief Executive Officer to publish the Code of Conduct on the Council Website, pursuant to Section 119 of the *Local Government Act 2019***

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

5.3 TITLE OF PRINCIPAL MEMBER AND APPOINTMENT OF PRINCIPAL MEMBER AND DEPUTY PRINCIPAL MEMBER

5.3.1 TITLE OF PRINCIPAL MEMBER

Action: For Decision

Author: CEO

PURPOSE

Council must nominate the title of the Principal Member at the first meeting of Council.

RESOLUTION No: 2025/177

That Council decides by resolution that the:

- a) **Principal Member of Wagait Shire Council has the title of President**
- b) **Deputy Principal Member of Wagait Shire Council has the title of Vice President**

Moved: Cr S Smith
Seconded: Cr P Clee
Vote: AIF

5.3.2 PROCEDURE FOR APPOINTMENT OF PRINCIPAL AND DEPUTY PRINCIPAL MEMBER

Action: For Decision

Author: CEO

PURPOSE

Council is required to determine the procedure by which it will appoint the Principal and Deputy Members.

RESOLUTION No: 2025/178

That Council decides by resolution to conduct the appointment of the Principal Member and Deputy Principal Member by secret ballot / a show of hands.

Moved: Cr P Clee
Seconded: President N White
Vote: AIF

5.3.3 ELECTION OR APPOINTMENT OF PRINCIPAL MEMBER

Action: For Decision

Author: CEO

PURPOSE

Council is required to appoint the Principal Member at its first meeting of council.

Nominations:

1. Cr Neil White nominated by Cr Peter Clee / Cr Tom Dyer (Accepted) vote – 4/5
2. Cr Sarah Manning nominated by Cr Sarah Smith / Cr Peter Clee (Accepted) vote 1/5

RESOLUTION No: 2025/179

That Council appoints Cr Neil White as President of Wagait Shire's 10th Council.

Moved: Cr P Clee
Seconded: Cr T Dyer
Vote: AIF

5.3.4 ELECTION OR APPOINTMENT OF DEPUTY PRINCIPAL MEMBER

Action: For Decision

Author: CEO

PURPOSE

Council is required to appoint the Deputy Principal Member at its first meeting of council.

Nominations:

1. Sarah Manning nominated by Cr Sarah Smith / Cr Peter Clee (Accepted)
No other nominations received.

RESOLUTION No: 2025/180

That Council appoints Cr Sarah Manning as Vice President of Wagait Shire's 10th Council and that the appointment is for the term of the Council.

Moved: President N White

Seconded: Cr T Dyer
Vote: AIF

5.4 NATURE AND TIMING OF COUNCIL MEETINGS FOR THE TERM OF COUNCIL

Action: For Decision

Author: CEO

PURPOSE

Council must at its first meeting, set the schedule for the holding of Ordinary General Meetings for the term of Council.

RESOLUTION No: 2025/181

That Council:

- a) decides by resolution to set its schedule of Ordinary General Meetings as the third Monday of each second month commencing at 7:00pm; and
- b) requests the Chief Executive Officer reviews Council Policy – Procedures for Council and Committee Meetings for adoption at the November 2025 Ordinary General Meeting of Council.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

Council discussed holding Ordinary Meetings of Council bi-monthly and in the alternate months, hold a Finance Committee meeting. This would mean Council would have to establish a Finance Committee and develop a Terms of Reference which would determine how many members needed to be on the committee and how often they would meet.

RESOLUTION No: 2025/182

That Council:

- a) forms a Finance Committee;
- b) that the Finance Committee develops their own Terms of Reference; and
- c) the following Councillors be appointed to the Finance Committee:
 - Cr Peter Clee
 - Cr Tom dyer
 - President Neil White
 - Deputy President Sarah Manning.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

5.5 POLICY TO ALLOW CHAIRPERSON TO EXERCISE A CASTING VOTE

Action: For Decision

Author: CEO

PURPOSE

Council must at its first meeting, establish by resolution a policy to allow the Chairperson to exercise a casting vote.

RESOLUTION No: 2025/183

That Council:

- a) decides by resolution that the Chairperson shall have a casting vote; and
- b) requests the Chief Executive Officer re-establish Council Policy – Casting Vote of President for adoption at the November 2025 Ordinary General Meeting of Council.

Moved: Cr P Clee

Seconded: Deputy President S Manning

Vote: AIF

5.6 APPOINTMENT OF MEMBERS TO COUNCIL AUDIT COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

The Council must establish by resolution and maintain an Audit Committee and appoint its members in accordance with the Terms of Reference.

RESOLUTION No: 2025/184

That Council:

- a) in accordance with the current Terms of Reference appoints the following Councillors to the Audit Committee;
 - 1. President Neil White
 - 2. Cr Sarah Smith; and
- b) requests the Chief Executive Officer to provide a further report to the November Ordinary General Meeting to enable Council to review the Terms of Reference and the role and structure of the Audit Committee.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

5.7 APPOINTMENT OF MEMBERS TO THE EMERGENCY MANAGEMENT COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

In accordance with the Section 82 of the *Local Government Act 2019*, Council is required to appoint members to its committees by resolution. This report seeks Council's endorsement to appoint Council Members to the Emergency Management Committee.

RESOLUTION No: 2025/185

That Council:

- a) appoints the following Councillors to the Emergency Management Committee;
 - 1. President Neil White
 - 2. Cr Peter Clee; and
- c) requests the Chief Executive Officer to provide a further report to the November Ordinary Meeting of Council to enable Council to review the Terms of Reference and the role and structure of the Emergency Management Committee.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

5.8 ELECTED MEMBER ALLOWANCES

Action: For Receiving & Noting

Author: CEO

PURPOSE

In accordance with the Section 106 of the *Local Government Act 2019*, Elected Members are entitled to be paid allowances. This report is to advise Councillors of the allowances payable, and the process required if you do not wish to receive an allowance.

RESOLUTION No: 2025/186

That Council Receives and notes the report entitled Elected Member Allowances.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

5.9 SCHEDULE OF STATUTORY COMPLIANCE REQUIREMENTS

Action: For Receiving & Noting

Author: CEO

PURPOSE

This report is to inform Councillors of the scheduled local government compliance obligations required to be met by Council over the course of the calendar year.

RESOLUTION No: 2025/187

That Council Receives and notes the report entitled Schedule of Statutory Compliance Requirements.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

6. CONFIRMATION OF MINUTES

6.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2025/188

That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 18 August 2025 are a true and accurate record of that meeting.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

6.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6.2.1 Drainage issue Winnal Crt – In hand

6.2.2 Water Tank at Sports Ground- To be turned upside down for the immediate future

- 6.2.3 Equipment donation for ReDiscovery Hub – President White has made contact with the relevant person and is waiting on a list and photos to be sent through
- 6.2.4 Development Consent Authority Development Application, 15 Erickson Cres – response sent to DCA

7. FINANCE REPORTS

7.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of July 2025.

RESOLUTION No: 2025/189

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 August 2025.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 FUNDING ACQUITTAL – COMMUNITY PLACES FOR PEOPLE GRANT (CPP)

Action: For Decision

Author: CEO

PURPOSE

For Council to approve the funding acquittal for the Community Places for People (CPP) Grant expenditure to 30th June 2025.

RESOLUTION No: 2025/190

That Council:

- a) receives and notes the report entitled Funding Acquittal – Community Places for People grant; and
- b) approves the funding acquittal for \$0.00 expenditure to 30th June 2025.

Moved: Cr S Smith

Seconded: Cr S Manning

Vote: AIF

8.2 FUNDING ACQUITTAL – WASTE AND RESOURCE MANAGEMENT (WaRM) 2024-25

Action: For Decision

Author: CEO

PURPOSE

For Council to approve the funding acquittal for the Waste and Resource Management (WaRM) Grant expenditure to 30th June 2025.

RESOLUTION No: 2025/191

That Council:

- a) receives and notes the report entitled **Funding Acquittal – Waste and Resource Management 2024-25; and**
- b) approves the funding acquittal for \$25,245.00 expenditure to 30th June 2025.

Moved: Cr P Clee

Seconded: Deputy President S Manning

Vote: AIF

8.3 BUSHFIRES NT – CALL FOR REGIONAL COMMITTEE NOMINATIONS

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to determine whether Council would like to nominate one of its members for the Bushfires NT regional committee that represents the Wagait Shire Council area.

RESOLUTION No: 2025/192

That Council:

- a) receives and notes the report entitled **Bushfires NT – Call for regional committee nominations; and**
- b) does wish to nominate Deputy President Sarah Manning for this committee.

Moved: Cr T Dyer

Seconded: Cr P Clee

Vote: AIF

8.4 LGANT – CALL FOR NOMINATIONS TO NT STRATEGIC TOBACCO ACTION COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to determine whether Council would like to nominate one of its members for the Board of the Northern Territory Strategic Tobacco Action Committee (NTSTAC).

RESOLUTION No: 2025/193

That Council:

- a) receives and notes the report entitled **LGANT – Call for nominations to NT Strategic Tobacco Action Committee; and**
- b) Does not wish to nominate a Council member for this committee.

Moved: Cr P Clee

Seconded: Cr S Smith

Vote: AIF

8.5 LGANT – ANNUAL GENERAL MEETING CALL FOR MOTIONS

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council on whether they wish to submit a motion for consideration by LGANT, for inclusion in the agenda of their general meeting.

RESOLUTION No: 2025/194

That Council:

- a) receives and notes the report entitled LGANT – Annual General Meeting Call for motions; and
- b) does wish to submit a motion for consideration to the GM agenda requesting LGANT advocate to the NT and Commonwealth Governments to support councils in funding major road works.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

8.6 INQUIRY INTO LOCAL GOVERNMENT MEMBERS' ALLOWANCES

Action: For Decision

Author: CEO

PURPOSE

This report seeks a decision from Council on whether to make a submission to the NT Remuneration Tribunal as part of its inquiry into local government members' allowances.

RESOLUTION No: 2025/195

That Council:

- a) receives and notes the report entitled Inquiry into Local Government Members' Allowances; and
- b) does wish to make a submission to the NT Remuneration Tribunal stating that the Remuneration Tribunal are increasing allowances annually with no increase to operational funding to help cover these increases and that remuneration acceptance should be voluntary.

Moved: Cr T Dyer

Seconded: Cr S smith

Vote: AIF

9. REPORTS FOR RECEIVING AND NOTING

9.1 LGANT – 27 AUGUST 2025 BOARD MEETING & ALGA – 23 JUNE 2025 BOARD MEETING COMMUNIQUE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the LGANT Board meeting held on 27 August 2025 and the Australian Local Government Association (ALGA) Board Meeting held on 23 June 2025.

RESOLUTION No: 2025/196

That Council receives and notes the communique update on the LGANT and ALGA Board meetings 2025

Moved: President N White
Seconded: Cr P Clee
Vote: AIF

9.2 REVIEW OF ACTION ITEMS LIST TO 9 SEPTEMBER 2025

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 9 September 2025.

RESOLUTION No: 2025/197
That Council receives and notes the updated Actions List to 9 September 2025
Moved: Cr P Clee
Seconded: Cr T Dyer
Vote: AIF

9.3 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 August to 9 September 2025.

RESOLUTION No: 2025/198
That council receives and notes the incoming and outgoing correspondence from 13th August to 9th September 2025
Moved: President N White
Seconded: Deputy President S Manning
Vote: AIF

9.4 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 13 August to 9 September 2025

RESOLUTION No: 2025/199
That Council receives and notes the Complaints Register from 13 August to 9 September 2025
Moved: Cr P Clee
Seconded: Deputy President S Manning
Vote: AIF

10. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RESOLUTION No: 2025/200
That Council receives and notes the report on current and upcoming events.
Moved:
Seconded:
Vote:

Date	Time	Where	Activity
10/09/25	9.30-11.00am	Community Center	Mahjong All welcome
22/09/25-26/09/25		Various	<u>Week one school holiday program</u>
29/09/25-03/10/25		Various	<u>Week two school holiday program</u>
17/09/25	10.30-12.00PM	Cox Country Club	Seniors Morning Tea Guest speaker from Jacana
Thursdays - fortnightly	10am	Community Centre	Fortnightly Health Clinic Visit – Next visit – September 18th, 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly TAI CHI – for All Abilities Next session – 18 September 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly Leather Work sessions – Next session – 18 September 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	Social Tennis – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	Social Cricket – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	Pickle Ball – All Welcome
Mondays	9:30am	Community Centre	Yoga – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	Pilates – All Welcome
Wednesdays	7:00pm	Community Centre	Craft and sewing – All welcome
Wednesdays	5:45pm	Community Centre	Ladies Qigong – All Ladies Welcome
Wednesday-Fortnightly	9.30 - 11.00am	Community Centre	Mahjong All Welcome
Every Friday	11.30 - 12.30	Community Centre	Line Dancing All welcome

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 11.1 Cr Sarah Smith advised that council usually does a test SMS for the emergency management procedure – the CEO advised that this was planned once we thought we had all of the responses back in requesting details to be added to the mail out list.
- 11.2 Cr Sarah Smith mentioned that we hadn't put out a Newsletter in a while – the CEO responded saying that was correct and that we will work on getting one out soon.
- 11.3 Cr Sarah Smith requested Council writ to Minister Yan regarding the following issues:
1. Use of the smaller vessel (the Flatback) recently to ferry people from Mandorah to Cullen Bay and return is inadequate due to the amount of people that it can seat and two trips needed to be done to get people across in the mornings
 2. Passengers feel unsafe on the Flatback
 3. The Flatback is not set up for people with disabilities
- 11.4 The Community Consultation Meeting will be scheduled for 10am Saturday 18 October 2025.
- 11.5 Cr Peter Clee advised that the sign out the front of Council is too bright to be on late at night – the CEO advised that the sign was set to go off at 9:30pm each night and would look into it.

12. IN-CAMERA ITEMS

RESOLUTION No: 2025/201

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

At 8:09pm Council closed the meeting to the general public.

12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- Confirmation of previous minutes of Confidential Business
- CEO Review

12.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2025/202

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:	Cr P Clee
Seconded:	Cr T Dyer
Vote:	AIF

At 8:14pm Council opened the meeting to the general public.

12.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

Nil

13. CLOSE OF MEETING

The date of the next meeting is scheduled for 17 November 2025

The Chair declared the meeting closed at 8:16pm.

Unconfirmed



WAGAIT SHIRE COUNCIL

FINANCE COMMITTEE MEETING MINUTES COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 20 OCTOBER 2025**

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Unconfirmed

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 6:05pm and welcomes all in attendance to the first meeting of the Finance Committee.
2. Makes an acknowledgment of country.
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Sarah Manning
Councillor	Tom Dyer

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

Carolyn Murphy
Alan Amezdroz

VISITORS PRESENT

Noel Clifford – Nexia Edwards Marshall to join meeting electronically to present the draft Audited Financial Statements.

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Members attendance at this meeting via electronic means.

RESOLUTION No: FCM2025 /

That the Finance Committee recommends Council acknowledges and approves Cr Tom Dyer to attend the meeting electronically.

Moved: President N White

Seconded: Cr S Manning

Vote: AIF

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Finance Committee Members.

No apologies were nominated for this meeting.

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Finance Committee meeting.

No declarations of interest were nominated for this meeting.

3. FIRST MEETING OF THE FINANCE COMMITTEE

3.1 TERMS OF REFERENCE

Action: For Recommendation

Author: CEO

PURPOSE

This report is to determine and approve for recommendation a Terms of Reference for the Finance Committee.

RESOLUTION No: FCM2025 /

That the Finance Committee recommends that:

- a) Council adopt the draft Terms of Reference with amendments for the Finance Committee Meetings; and
- b) Appoints President Neil White as the Chairperson of the Finance Committee.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

3.2 FINANCE REPORT

Action: For Recommendation

Author: CEO

PURPOSE

To inform and update the Finance Committee of the status of the council's financials functions as at 30 September 2025.

RESOLUTION No: FCM2025 /

That the Finance Committee:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;
- b) receives and notes the monthly financial report to 30 September 2025; and
- c) recommends that Council accepts the finance report to 30 September 2025.

Moved: Cr T Dyer

Seconded: Vice President S Manning

Vote: AIF

3.3 DRAFT 2024-25 AUDITED FINANCIAL STATEMENTS

Action: For Recommendation

Author: CEO

PURPOSE

For the Finance Committee to review the first draft of the 2024-25 audit report and provide recommendations and/or comments to the Council on the previous year's financial performance.

RESOLUTION No: FCM2025 /

That the Finance Committee:

- a) receives and notes the draft audited financial statements;
- b) recommends that the Council adopts the 2024-25 Audited Financial statements; and
- c) thanks the CEO and staff for their work in keeping the finances within budget

Moved: President N White

Seconded: Cr T Dyer

Vote:

4. IN-CAMERA ITEMS

There were no In-Camera items submitted for this meeting.

5. CLOSE OF MEETING

The date of the next meeting to be determined at the next Council Meeting.

The Chair declared the meeting closed at 7:06pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

5.2.1 QUESTIONS WITHOUT NOTICE FROM PREVIOUS MEETING

- 5.2.1.1. SMS testing for Emergency SMS messages – has been done but is ongoing
- 5.2.1.2. Newsletter has not been finalised for distribution yet
- 5.2.1.3. Letter sent to Minister Yan regarding Flatback Vessel and a response has been received.
- 5.2.1.4. Community Meeting was held on Saturday 18 October – minutes attached
- 5.2.1.5. The Electronic Sign has been checked, and it is scheduled to turn off at 8:00pm

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 13 August 2025 to 3 November 2025.

Moved:

Seconded:

Vote:

Update:

Welcome to the November Wagait Shire Council meeting. Council is trialling having Council meetings every second month, with a Finance Council meeting on the alternative month. Our first Finance meeting was held on Monday 20 October with Councillor Tom Dyer, Vice President Sarah Manning, myself and the CEO and Finance Officer present.

The new Council was elected on Saturday 23 August with results bringing a new Councillor on board in Sarah Manning together with previous Councillors Tom Dyer, Sarah Smith, Peter Clee and myself.

Meetings Attended:

Monday 18 August	Last Council meeting with previous Council
Friday 22 August	CEO catch-up
Saturday 23 August	NT Local Government election
Friday 5 September	CEO catch-up
Friday 12 September	CEO catch-up
Monday 15 September	Council meeting with newly elected Council
Wednesday 17 September	Initial meeting (online) since Election/Induction with NT Councils JLT Discretionary Trust Advisory

	Committee (I am a member) chaired by James Sheridan from JLT
Tuesday 25 September	CEO catch-up, followed by the unveiling of the Marnie Jay mural
Thursday 2 October	CEO catch-up
Thursday 9 October	meeting with NT Councils JLT Discretionary Trust Advisory Committee (via Teams) to review previous year performance and allocate surplus – next meeting proposed for March 2026 (via Teams) LGANT meeting to discuss a submission to the Remuneration Tribunal regarding their inquiry into Elected member allowances
Friday 10 October	(via Teams) LGANT special General Meeting to consider and approve the agenda for the 19 November 2025 Annual General Meeting, including the election of a new President and 2 Director (Municipal) vacancies.
Friday 10 October	CEO catch-up
Monday 13 October	Mandatory Elected Member training
Friday 17 October	CEO catch-up
Saturday 18 October	Bi-annual Community Consultation
Monday 20 October	inaugural Finance Committee meeting
Thursday 23 October	Emergency Management Committee
Friday 24 October	CEO catch-up
Friday 31 October	CEO catch-up
Friday 7 November	CEO catch-up

Neil White

President – Wagait Shire Council
November 2025

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

<p>RECOMMENDATION That council receives and accepts the CEO’s report for the period 13 August 2025 to 3 November 2025. Moved: Seconded: Vote:</p>
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COMMENTS

The CEO was on annual leave from Tuesday 15 September to Wednesday 8 October 2025 (approx. 3 weeks) during the period since the last Council meeting.

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
13/8/2025	LGANT organised CEO Forum (via Teams)	<ul style="list-style-type: none"> ▪ Election Campaign ▪ Proposal to re-establish ALGWA NT branch ▪ Traineeship opportunity ▪ Election costs ▪ De amalgamation
25/8/2025	DHLG&CD Exec Director / WSC CEO	<ul style="list-style-type: none"> ▪ Building stronger relationships with the Dept. ▪ Directly Influence Policy & Funding Decisions ▪ Collective Advocacy for the Sector ▪ Shared Solutions to Common Challenges ▪ Early Warning on Emerging Issues ▪ Platform for Showcasing Success <p>This was the initial meeting to discuss how these meetings could work and to scope out topics to discuss for WSC</p>
15/9/2025	Belyuen Council CEO	To discuss the Veolia Contract and other potential options
13/10/2025	DHLG&CD / WSC Councillors	Elected Member Training
15/10/2025	National Preparedness Program Team / Local Government	2025-26 Higher Risk Weather Season – Local Government Sector Briefing
17/10/2025	Active Regional & Remote Communities Coordinator	Meeting to discuss how the program is going in Wagait and how reporting will change moving forward
20/10/2025	Weeds Management Branch	Meeting to discuss Wagait Beach moving to a zone A area and what this looks like for the community
20/10/2025	WSC Finance Committee Meeting	Inaugural Finance Committee Meeting
21/10/2025	LGANT/ALGA Public Skills Australia	Workshop to map skill requirements in regard to future LG services
23/10/2025	LGANT CEO	Catch up to discuss any pressing issues that LGANT may be able to assist with

23/10/2025	Wagait Emergency Management Committee meeting	To discuss where Wagait Community are at with Emergency Management
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STAFFING

There are currently no vacant positions with Council.

GRANTS

Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
LRCI	Acquittal and Reports	Overdue	Commenced – working on acquittal
Seniors Month Grant	Acquittal	Overdue	Commenced

SPORT & RECREATION AND OTHER PROGRAMS / ACTIVITIES

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Aug - Oct 2025	Yoga	25	56	81
Aug - Oct 2025	Pilates	38	133	171
Aug - Oct 2025	Health Clinic	18	22	40
Aug - Oct 2025	Seniors Morning Tea	33	45	78
Aug - Oct 2025	Women's Qigong		45	45
Aug - Oct 2025	Craft		31	31
Aug - Oct 2025	Tai Chi & Leather Work	6	10	16
Aug - Oct 2025	Cricket	92	16	108
	TOTALS	212	358	570

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 13 August 2025 to 3 November 2025

Moved:

Seconded:

Vote:

Works Manager's Report for the period 13 August 2025 03 November 2025	
Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> Rowan Roberts - Annual Leave 01-08 September 2025 Rowan Roberts - Sick Leave 22-29 September 2025
WHS	<ul style="list-style-type: none"> Incidents Nil Rewrite SOPs on all Equipment and JSA's
Meetings	<ul style="list-style-type: none"> Staff Toolbox and planning x 13
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> Bore Runs x 39 Water Samples x 26 Mow and Snip Water Compound x 1
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> Jetty wash x 39 Mow Snip and Poison Jetty Carpark x 1 Clean Both Boat Ramps Gerni Mow and snip new marine facility grassed areas Remove Bird Nest and Cobwebs from new Marine Facility Gerni outside New Public Toilets Footpaths <p><u>Waste Management</u></p> <ul style="list-style-type: none"> New Building inside Hard waste for Staff Manning Increase green Waste Area Green Waste push up x 26 Council bins in, out & cleaned weekly x 130 Cyclone Clean up around Community Steel Bin and Skip bins placed back in compound after replacement Green Waste Burnt x 4 Replacements of Skip Bins 6 Steel Bin x2 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> Cat-traps currently with residents x 2 Dogs Impounded x 3 <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> Clearing of Drains ongoing Driveways x 2 Cutting Trees in Drains ongoing

	<p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Recall on Isuzu Ute all complete • New Tyres for Colorado Ute <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • New Backing Boards for basketball courts • Cement Bollards at Sports Ground to stop public driving and causing damage to Ovals • Repair toilets at sports ground • Mow and snip sports ground
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Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of October 2025.

<p>RECOMMENDATION</p> <p>That Council:</p> <ul style="list-style-type: none"> a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council’s financial report best reflects the financial affairs of Council; and b) receives and notes the monthly financial report to 30 October 2025. <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>

Background

The Local Government (General) Regulations 2021 state that the CEO must, in each month, give the council a report setting out:

- a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
- b) the most recently adopted annual budget; and
- c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

Financial Report - Comments

Income:

- Jetty Management contract income includes income from the new marina terminal which we have an agreement to manage until 30th November. Tender documents for the long-term Jetty and Marina management were submitted last month.
- Operational Grant revenue increased from \$222,000 last year to \$233,000 in the 2025-26 Financial Year
- Interest income includes accrued interest from the term deposits renewal in September.
- FAA General Purpose grant was received in advance in June 2025 for \$7,466 – 4/6th of this amount has been allocated for September 2025.
- FAA Roads grant was received in advance in June 2025 for \$37,388 – 4/6th of this amount has been allocated for September 2025.

Expenses:

- Sundry and Prior Year Adjustment include an accrual of prior year expenses for wages paid on 3rd July that relate to the June 30, 2025, financial year. (\$18,500)
- Auditing Expenses were budgeted for September (\$4000) and December (\$4000)
- The insurance premiums for the 2025/26 period which was lower than budgeted and are approximately \$25,000 less than last year.
- Cleared the Green Waste Site early as a SMC Marine Bulldozer was available.
- Jetty Maintenance expenses are higher than forecast due to watering and cleaning the new marina area.
- Unexpected replacement of control circuit card for irrigation system at Cloppenburg park.
- Electricity includes charges from February that was not billed until September. \$4,416
- Includes Veolia Collection services from June billed late by client.
- Expenses include the allocation of outstanding RDO liability previously unrecorded.

Balance Sheet:

- The highlighted items in the balance sheet indicate that approximately 40% of annual rates have been collected, helping improve the cash position at 31 October 2025

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

A copy of the Financial Report is attached.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 October 2025 to 31 October 2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

4/11/2025

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

For the 4 months ended 31 October 2025

Account	Jul-Oct 2025	Jul-Oct 2025 Overall Budget	Variance	Variance %	%26 Overall Budget
Income					
Total Contracts, Fees & Charges	100,495.33	75,831.00	24,664.33	32.53%	225,701.00
Total Interest/Investment Income	29,422.15	26,667.00	2,755.15	10.33%	80,000.00
Total Operating Grant Revenue	105,144.32	121,245.00	(16,100.68)	-13.28%	363,736.00
Total Other Income	944.86	800.00	144.86	18.11%	2,400.00
Total Rates Income	289,976.05	285,814.00	4,162.05	1.46%	288,081.00
Total Rental Income	1,954.55	2,233.00	(278.45)	-12.47%	6,700.00
Total Waste Management Income	150,011.93	149,654.00	357.93	0.24%	152,521.00
Dog impound Fees	507.27	0.00	507.27	0.00%	0.00
Grants - Special Purpose	46,213.40	0.00	46,213.40	0.00%	0.00
Total Income	724,669.86	662,244.00	62,425.86	9.43%	1,119,139.00
Gross Profit	724,669.86	662,244.00	62,425.86	9.43%	1,119,139.00
Less Operating Expenses					
Sundry & prior year adjustment	18,500.00	0.00	18,500.00	0.00%	0.00
Total Administration - Bank Charges	1,114.96	600.00	514.96	85.83%	1,800.00
Total Administration - Memberships & Subscriptions	1,147.23	1,567.00	(419.77)	-26.79%	4,700.00
Total Administration - Office Expenses	43,330.75	67,695.00	(24,364.25)	-35.99%	203,300.00
Total Administration - Telephones & Communication	1,493.68	1,600.00	(106.32)	-6.65%	5,900.00
Total Contracts & Material Expenses	17,190.84	1,668.00	15,522.84	930.63%	5,000.00
Total Depreciation Expense	126,541.93	132,000.00	(5,458.07)	-4.13%	396,000.00
Total Elected Member Allowances	10,213.85	20,104.00	(9,890.15)	-49.19%	60,310.00
Total Elected Member Expenses and Professional Fees	0.00	9,333.00	(9,333.00)	-100.00%	28,000.00
Total Employment Expenses	185,082.97	208,349.00	(23,266.03)	-11.17%	675,201.00
Total Other Expenses - Election	0.00	20,000.00	(20,000.00)	-100.00%	20,000.00
Total Projects & Activities - WSC Contributions	854.81	4,167.00	(3,312.19)	-79.49%	14,500.00
Total Repairs & Maintenance	10,921.13	13,832.00	(2,910.87)	-21.04%	41,500.00
Total Services	7,012.62	5,201.00	1,811.62	34.83%	15,900.00
Total Vehicle & Plant Expenses	12,540.71	15,434.00	(2,893.29)	-18.75%	46,304.00
Total Waste Management Expenses	39,823.09	46,834.00	(7,010.91)	-14.97%	140,500.00
Total Less Operating Expenses	483,381.29	559,384.00	(76,002.71)	-13.59%	1,692,915.00
Operating Profit	241,288.57	102,860.00	138,428.57	134.58%	(573,776.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	1,096.98	0.00	1,096.98	0.00%	0.00
SP Contractors	31,781.63	0.00	31,781.63	0.00%	0.00
SP Equipment	607.74	0.00	607.74	0.00%	0.00
SP Materials	566.75	0.00	566.75	0.00%	0.00
Total Special Purpose Grant Expenses	34,053.10	0.00	34,053.10	0.00%	0.00
Total Non-operating Expenses	34,053.10	0.00	34,053.10	0.00%	0.00
Net Profit	207,235.47	102,860.00	104,375.47	101.47%	(573,776.00)

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	2025 Budget
	\$	\$	\$	%	\$
Operating Surplus/Deficit	207,235	0	207,235	0.00%	0
Remove Non-cash Items					
Less Non-cash Income	-366,464	16,267	-382,731		
Add Back non-cash Expenses	177,650	0	177,650	0.00%	0
Total Non-cash Items	-188,814	16,267	-205,081	0.00%	0
Less Additional Outflows					
Capital Expenditure	0	0	0		
Borrowing Repayments (Principal Only)	-10,695	0	10,695		
Transfer to Reserves	340,000		340,000		
Other Outflows					
Total Additional Outflows	329,305	0	350,695		
Add Additional Inflows					
Capital Grants Income	0	0	0		
Prior Carry Forward Tiered Funding	0	0	0		
Other Inflow of Funds					
Transfers from Reserves	140,000				
Total Additional Inflows	140,000	0	140,000	0.00%	
Net Operating Position	66,745	-16,267	61,621	0.00%	0

1.2 Detailed Income and Expenditure Report

Period: Year to Date September 2025

For the 4 months ended 31 October 2025

Account	Jul-Oct 2025	Jul-Oct 2025 Overall Budget	Variance	Variance %	2026 Overall Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	75,945.47	44,076.00	31,869.47	72.31%	132,233.00
Contracts - Other (DIPL)	0.00	10,750.00	(10,750.00)	-100.00%	32,250.00
Contracts - Other (Power & Water)	0.00	333.00	(333.00)	-100.00%	1,000.00
Contracts - Water Management	22,190.00	19,472.00	2,718.00	13.96%	58,418.00
Dog Registrations	2,359.86	1,200.00	1,159.86	96.66%	1,800.00
Total Contracts, Fees & Charges	100,495.33	75,831.00	24,664.33	32.53%	225,701.00
Interest/Investment Income					
Bank Interest Income	29,422.15	26,667.00	2,755.15	10.33%	80,000.00
Total Interest/Investment Income	29,422.15	26,667.00	2,755.15	10.33%	80,000.00
Operating Grant Revenue					
Grants - FAA General Purpose	3,971.66	5,622.00	(1,650.34)	-29.36%	16,866.00
Grants - FAA Roads	21,672.66	23,290.00	(1,617.34)	-6.94%	69,870.00
Grants - NT Operational	79,500.00	74,000.00	5,500.00	7.43%	222,000.00
Grants - Sport & Rec Operational	0.00	18,333.00	(18,333.00)	-100.00%	55,000.00
Total Operating Grant Revenue	105,144.32	121,245.00	(16,100.68)	-13.28%	363,736.00
Other Income					
Misc income	944.86	800.00	144.86	18.11%	2,400.00
Total Other Income	944.86	800.00	144.86	18.11%	2,400.00
Rates Income					
Rates - Income	286,964.37	285,481.00	1,483.37	0.52%	285,481.00
Rates - Interest Income	2,163.68	0.00	2,163.68	0.00%	1,600.00
Rates - Less Pensioner Concession	(11,200.00)	0.00	(11,200.00)	0.00%	0.00
Rates - Pensioner Rebate	11,200.00	0.00	11,200.00	0.00%	0.00
Rates - Search income	848.00	333.00	515.00	154.65%	1,000.00
Total Rates Income	289,976.05	285,814.00	4,162.05	1.46%	288,081.00
Rental Income					
Rent - CEO House	1,636.37	1,733.00	(96.63)	-5.58%	5,200.00
Rent - Community Centre Income	318.18	500.00	(181.82)	-36.36%	1,500.00
Total Rental Income	1,954.55	2,233.00	(278.45)	-12.47%	6,700.00
Waste Management Income					
Waste Management - Additional Bin	1,077.27	600.00	477.27	79.55%	1,800.00
Waste Management - Hard Waste	713.66	833.00	(119.34)	-14.33%	2,500.00
Waste Management - Less Pensioner Concession	(8,400.00)	0.00	(8,400.00)	0.00%	0.00
Waste Management Levy	148,221.00	148,221.00	0.00	0.00%	148,221.00
Waste Management Pensioner Rebate	8,400.00	0.00	8,400.00	0.00%	0.00
Total Waste Management Income	150,011.93	149,654.00	357.93	0.24%	152,521.00
Dog Impound Fees	507.27	0.00	507.27	0.00%	0.00
Grants - Special Purpose	46,213.40	0.00	46,213.40	0.00%	0.00
Total Income	724,669.86	662,244.00	62,425.86	9.43%	1,119,139.00
Gross Profit	724,669.86	662,244.00	62,425.86	9.43%	1,119,139.00
Less Operating Expenses					
Sundry & prior year adjustment	18,500.00	0.00	18,500.00	0.00%	0.00
Administration - Bank Charges					
Bank Fees	329.67	200.00	129.67	64.84%	600.00
Merchant Fees	785.29	400.00	385.29	96.32%	1,200.00
Total Administration - Bank Charges	1,114.96	600.00	514.96	85.83%	1,800.00
Administration - Memberships & Subscriptions					
LGANT/Membership	703.93	667.00	36.93	5.54%	2,000.00
Subscriptions & Publications	443.30	900.00	(456.70)	-50.74%	2,700.00
Total Administration - Memberships & Subscriptions	1,147.23	1,567.00	(419.77)	-26.79%	4,700.00
Administration - Office Expenses					
Advertising	1,930.58	1,400.00	530.58	37.90%	4,200.00
Auditing	6,574.93	4,000.00	2,574.93	64.37%	10,000.00
Bad Debt expense	171.87	0.00	171.87	0.00%	0.00
Cleaning	66.02	667.00	(600.98)	-90.10%	2,000.00
Consultant fees	0.00	5,000.00	(5,000.00)	-100.00%	15,000.00
Donations [61110]	500.00	250.00	250.00	100.00%	500.00
Fees, Licences & Charges	0.00	500.00	(500.00)	-100.00%	1,500.00
Insurance	25,030.00	36,667.00	(11,637.00)	-31.74%	110,000.00
Interest Expense	1,344.36	1,667.00	(322.64)	-19.35%	5,000.00
IT Equip, Maint & Support	2,776.13	5,000.00	(2,223.87)	-44.48%	15,000.00
IT Subscriptions & Licenses	2,182.41	6,000.00	(3,817.59)	-63.63%	18,000.00
Meeting expenses	388.95	733.00	(344.05)	-46.94%	2,200.00
Miscellaneous Expenses	(81.82)	0.00	(81.82)	0.00%	0.00
Postage	694.14	1,000.00	(305.86)	-30.59%	1,000.00
Printing & Stationery	887.57	3,000.00	(2,112.43)	-70.41%	9,000.00
Safety Supplies & Equipment	40.85	1,133.00	(1,092.15)	-96.39%	3,400.00
Staff Amenities	158.90	500.00	(341.10)	-68.22%	1,500.00
Travel & Accommodation	665.86	178.00	487.86	274.08%	5,000.00
Total Administration - Office Expenses	43,330.75	67,695.00	(24,364.25)	-35.99%	203,300.00
Administration - Telephones & Communications					
Mobiles	1,059.71	1,200.00	(140.29)	-11.69%	3,600.00
Office phone/fax/internet	433.97	400.00	33.97	8.49%	1,200.00
Satellite	0.00	0.00	0.00	0.00%	1,100.00
Total Administration - Telephones & Communications	1,493.68	1,600.00	(106.32)	-6.65%	5,900.00
Contracts & Material Expenses					
Animal Management Charges [64600]	0.00	667.00	(667.00)	-100.00%	2,000.00
Contracts - Jetty Maintenance	17,190.84	667.00	16,523.84	2477.34%	2,000.00
Contracts - Water Management/Maintenance	0.00	167.00	(167.00)	-100.00%	500.00
Contracts - Weeds & Fire Management	0.00	167.00	(167.00)	-100.00%	500.00
Total Contracts & Material Expenses	17,190.84	1,668.00	15,522.84	930.63%	5,000.00
Depreciation Expense					

Depreciation expense	121,875.25	132,000.00	(10,124.75)	-7.67%	396,000.00
Depreciation expense - ROU	4,666.68	0.00	4,666.68	0.00%	0.00
Total Depreciation Expense	126,541.93	132,000.00	(5,458.07)	-4.13%	396,000.00
Elected Member Allowances					
Councillor Allowances	10,213.85	20,104.00	(9,890.15)	-49.19%	60,310.00
Total Elected Member Allowances	10,213.85	20,104.00	(9,890.15)	-49.19%	60,310.00
Elected Member Expenses and Professional Development					
Councillor Professional Development	0.00	8,333.00	(8,333.00)	-100.00%	25,000.00
Councillor Expenses	0.00	1,000.00	(1,000.00)	-100.00%	3,000.00
Total Elected Member Expenses and Professional Development	0.00	9,333.00	(9,333.00)	-100.00%	28,000.00
Employment Expenses					
Staff Recruitment Expenses	0.00	384.00	(384.00)	-100.00%	1,150.00
Staff Relocation	0.00	1,000.00	(1,000.00)	-100.00%	3,000.00
Staff Training	158.18	1,667.00	(1,508.82)	-90.51%	5,000.00
Staff Uniforms & Safety	419.05	167.00	252.05	150.93%	500.00
Superannuation	18,728.17	19,154.00	(425.83)	-2.22%	62,251.00
Wages - Allowances - First aid	0.00	608.00	(608.00)	-100.00%	1,976.00
Wages - Allowances - Travel	286.65	667.00	(380.35)	-57.02%	2,000.00
Wages - Annual Leave expense	0.00	9,564.00	(9,564.00)	-100.00%	31,088.00
Wages - Long Service leave expense	0.00	3,936.00	(3,936.00)	-100.00%	11,809.00
Wages - Sports & Rec	6,017.83	15,386.00	(9,368.17)	-60.89%	50,000.00
Wages & Salaries	159,473.09	155,816.00	3,657.09	2.35%	506,427.00
Total Employment Expenses	185,082.97	208,349.00	(23,266.03)	-11.17%	675,201.00
Other Expenses - Election					
Election Expenses	0.00	20,000.00	(20,000.00)	-100.00%	20,000.00
Total Other Expenses - Election	0.00	20,000.00	(20,000.00)	-100.00%	20,000.00
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Aust Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Community	178.39	1,500.00	(1,321.61)	-88.11%	4,500.00
Activities - Community Fund	0.00	1,667.00	(1,667.00)	-100.00%	5,000.00
Activities - Seniors WSC contribution	676.42	667.00	9.42	1.41%	2,000.00
Activities - Sport & Rec WSC Contribution	0.00	333.00	(333.00)	-100.00%	1,000.00
Total Projects & Activities - WSC Contributions	854.81	4,167.00	(3,312.19)	-79.49%	14,500.00
Repairs & Maintenance					
R&M CEO House	664.64	833.00	(168.36)	-20.21%	2,500.00
R&M Community Centre	1,382.97	1,000.00	382.97	38.30%	3,000.00
R&M Garden & Ground	2,575.39	1,333.00	1,242.39	93.20%	4,000.00
R&M Office	479.70	1,000.00	(520.30)	-52.03%	3,000.00
R&M Office equipment	630.91	500.00	130.91	26.18%	1,500.00
R&M Road Repair & Maintenance	593.00	4,000.00	(3,407.00)	-85.18%	12,000.00
R&M Sports Equipment	16.34	0.00	16.34	0.00%	0.00
R&M Sports Ground	3,919.37	667.00	3,252.37	487.61%	2,000.00
R&M Townsite	153.41	2,333.00	(2,179.59)	-93.42%	7,000.00
R&M Workshop	303.87	1,000.00	(696.13)	-69.61%	3,000.00
Road Signage	0.00	333.00	(333.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	201.53	833.00	(631.47)	-75.81%	2,500.00
Total Repairs & Maintenance	10,921.13	13,832.00	(2,910.87)	-21.04%	41,500.00
Services					
Services - Animal Management	0.00	167.00	(167.00)	-100.00%	500.00
Services - Electricity	4,095.30	2,067.00	2,028.30	98.13%	6,500.00
Services - Gas Supplies	0.00	167.00	(167.00)	-100.00%	500.00
Services - Pest Control	0.00	800.00	(800.00)	-100.00%	2,400.00
Services - Water & Sewerage	2,917.32	2,000.00	917.32	45.87%	6,000.00
Total Services	7,012.62	5,201.00	1,811.62	34.83%	15,900.00
Vehicle & Plant Expenses					
Fuel CEO	960.48	1,500.00	(539.52)	-35.97%	4,500.00
Fuel Plant and Machinery	607.57	1,500.00	(892.43)	-59.50%	4,500.00
Fuel Works Truck	443.84	667.00	(223.16)	-33.46%	2,000.00
Fuel Works Ute	1,555.21	1,500.00	55.21	3.68%	4,500.00
R&M Plant & Machinery	2,471.00	2,400.00	71.00	2.96%	7,200.00
R&M Vehicles	0.00	1,666.00	(1,666.00)	-100.00%	5,000.00
Registrations - Plant & Machinery	1,938.00	733.00	1,205.00	164.39%	2,200.00
Registrations - Vehicles	801.05	450.00	351.05	78.01%	1,350.00
Vehicle Leasing Costs	3,763.56	5,018.00	(1,254.44)	-25.00%	15,054.00
Total Vehicle & Plant Expenses	12,540.71	15,434.00	(2,893.29)	-18.75%	46,304.00
Waste Management Expenses					
Hard Waste Collection	10,811.44	14,667.00	(3,855.56)	-26.29%	44,000.00
R&M Green Waste Compound	1,360.00	1,667.00	(307.00)	-18.42%	5,000.00
R&M Hard Waste Compound	21.60	167.00	(145.40)	-87.07%	500.00
Regular Bin Collection	27,630.05	30,333.00	(2,702.95)	-8.91%	91,000.00
Total Waste Management Expenses	39,823.09	46,834.00	(7,010.91)	-14.97%	140,500.00
SP Travel Expenses	473.72	0.00	473.72	0.00%	0.00
Audit Committee Expenses	0.00	1,000.00	(1,000.00)	-100.00%	4,000.00
Wages - Rostered Day Office Expense	7,139.00	0.00	7,139.00	0.00%	0.00
Councillor Extra Meeting or Activity	0.00	10,000.00	(10,000.00)	-100.00%	30,000.00
Total Less Operating Expenses	483,381.29	559,384.00	(76,002.71)	-13.59%	1,692,915.00
Operating Profit	241,288.57	102,860.00	138,428.57	134.58%	(573,776.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	1,096.98	0.00	1,096.98	0.00%	0.00
SP Contractors	31,781.63	0.00	31,781.63	0.00%	0.00
SP Equipment	607.74	0.00	607.74	0.00%	0.00
SP Materials	566.75	0.00	566.75	0.00%	0.00
Total Special Purpose Grant Expenses	34,053.10	0.00	34,053.10	0.00%	0.00
Total Non-operating Expenses	34,053.10	0.00	34,053.10	0.00%	0.00
Net Profit	207,235.47	102,860.00	104,375.47	101.47%	(573,776.00)

1.3 Capital Expenditure and Funding Report to October 2025

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	ReDiscovery Centre	25,857	
TOTAL CAPITAL EXPENDITURE		25,857	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
Buildings	WRM #5 24-25	25,857	0
TOTAL CAPITAL EXPENDITURE FUNDING		25,857	0

1.4 Operational & Capital Grants Report to October 2025

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY26 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2026
Capital Grants											
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	273	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMG-LG	WRM #2 21-22	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	75,000	0	0
DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	48,736	26,264	0
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	69,167	75,000	0	75,000	69,167	5,833	0
DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces	30/06/2024			53,800	0	53,800	71,883	-18,083	0
DCMG-LG	WRM #5 24-25	Hard Waste Facility Upgrade	30/06/2026	75,000	22,950	52,050	0	75,000	48,807	26,193	0
		Sub-total		588,762	119,990	519,017	0	588,762	155,847	432,915	15,841
Operational Grants											
Funding Body	Operational Grants	Project Name	Due date	Total Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY26 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2026
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	1,636	364	0	2,000	1,636	364	0
DoH	Healthy Lifestyle Grants 2024-2025	Wagait Healthy Lifestyle Program 2023	30/06/2025			0	0	0			0
DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2025			0	0	0	0	0	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	2,595	5,520	0	8,115	2,595	5,520	0
DTF	Youth Vibe 2024-25	School holiday activities	31/07/2025	3,268	2,325	943	0	3,268	4,096	-828	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	55,000	31,208	23,792	0	55,000	48,423	6,577	0
DTF	Seniors Grant 2025	Seniors Grant 2025	30/09/2025	2,200	0	0	2,200	2,200	1,052	1,148	0
				68,383	37,764	30,619	0	68,383	56,749	11,634	0
		TOTAL		657,145	157,754	549,636	0	657,145	212,596	444,549	15,841

1.5 Balance Sheet as at 31st October 2025

Account	31-Oct-25	30 June 2025
Assets		
Bank		
Bendigo Investment Acc	500,000.00	500,000.00
CBA CC - Virginia Boon	0.00	421.51
CBA Cheque Account - Operational	215,430.81	14,811.36
CBA Cheque Account - SP Grants	535,309.26	528,921.81
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Transaction Account	27,949.17	148,697.13
Total Bank	2,278,689.24	2,192,851.81
Current Assets		
Accrued interest	8,226.03	18,000.00
Councillor Payment control account	(4,927.07)	(3,437.50)
Dog Resistrations Control Account	(1,210.90)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	61,967.27	9,278.70
Rates Debtors Account	172,983.47	16,266.56
Rates Payment Control Account	(3,690.84)	5,648.87
Sundry Debtors	4,000.00	0.00
Trade Debtors [11405]	32,873.31	25,438.89
Total Current Assets	266,951.27	67,925.52
Fixed Assets		
Buildings Accum Dep	(161,925.89)	(117,174.45)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(54,656.67)	(41,303.17)
Motor Vehicles at Cost	324,156.19	324,156.19
Office Equip & Furn at Cost	27,803.74	27,869.74
Office Equip Furn Accum Depn.	(11,938.39)	(9,863.29)
Plant & Equipment at Cost	285,526.59	282,076.59
Plant & Equipment Accum Dep	(116,661.08)	(89,662.19)
Sports Ground Accum Dep	(74,265.88)	(54,302.24)
Sports Ground at Cost	364,631.77	364,631.77
Total Fixed Assets	2,318,621.56	2,422,380.13
Non-current Assets		
Expenses Recognised in Advance	8,127.32	9,471.63
Inf Roads & Paths at Cost	1,065,123.08	1,065,123.08
Infr Roads & Path Accum Depn.	(640,387.67)	(625,720.99)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(74,155.77)	(69,489.09)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	188,403.72	180,725.72
Total Non-current Assets	1,407,413.68	1,420,413.35
Total Assets	6,271,675.75	6,103,570.81
Liabilities		
Current Liabilities		
Accrued Expenses	0.00	0.00
CBA CC- Rowan Roberts	0.00	0.00
CBA CC- Virginia Boon	1,147.92	0.00
CBA Credit Card Main	3,459.00	3,459.00
CBA Transaction Account	0.00	0.00
Creditors Retention Account	0.00	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Error Suspense - Pensioner Rebates	0.00	0.00
Grants in advance	481,902.68	459,854.00
GST	(41,821.81)	(39,493.64)
PAYG Withholding Payable	16,680.00	16,270.00
Provision for Annual Leave	91,804.25	91,804.25
Provision for Long Service Leave	36,729.73	36,729.73
Provision for Rostered Days Off	7,139.00	0.00
Rates in Advance	8,674.99	8,674.99
Rounding	(0.18)	0.01
Super Payable	5,189.60	14,799.10
Trade Creditors	3,381.47	24,563.77
Unexpended Grant Liability	49,981.09	93,994.49
Wages Payable - Payroll	5,349.30	1,687.49
Total Current Liabilities	685,359.04	735,082.88
Non-current Liabilities		
Bank Loans	60,204.00	65,221.00
Non-current Lease Liabilities	45,283.00	45,283.00
Rates/Waste Charges Received in Advance	2,100.00	0.00
Total Non-current Liabilities	107,587.00	110,504.00
Total Liabilities	792,946.04	845,586.88
Net Assets	5,478,729.71	5,257,983.93
Equity		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	207,235.47	(193,505.25)
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	210,438.94	390,433.88
Roads Renewal Project Reserve	450,000.00	450,000.00
Total Equity	5,478,729.71	5,257,983.93

1.5 Member and CEO Council Credit Card Transactions

For the period 1 October 2025 to 31 October 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
CBA CC - Rowan Roberts					
08 Oct 2025	Payment: NT News	0.00	1,061.82	(1,061.82)	NT
08 Oct 2025	Payment: NT News	0.00	1,061.82	(2,123.64)	NT
09 Oct 2025	Payment: Sealink	0.00	19.19	(2,142.83)	NT
09 Oct 2025	Payment: Forecast Machinery	0.00	286.50	(2,429.33)	NT
09 Oct 2025	Payment: Steel Tools and Industrial Supplies	0.00	8.30	(2,437.63)	NT
09 Oct 2025	Payment: Bunnings	0.00	104.86	(2,542.49)	NT
10 Oct 2025	Payment: Rebel Sport Pty Ltd	0.00	8.99	(2,551.48)	NT
20 Oct 2025	Payment: Safe NT	0.00	87.00	(2,638.48)	NT
23 Oct 2025	Payment: Bunnings	0.00	243.37	(2,881.85)	NT
23 Oct 2025	Payment: Rebel Sport Pty Ltd	0.00	8.99	(2,890.84)	NT
23 Oct 2025	Payment: Territory Tyres	0.00	610.00	(3,500.84)	NT
27 Oct 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	3,500.84	0.00	0.00	Interstate/Overseas
Total CBA CC - Rowan Roberts		3,500.84	3,500.84	0.00	
CBA CC - Virginia Boon					
06 Oct 2025	+INTNL TRANSACTION FEE	0.00	7.03	(7.03)	
06 Oct 2025	Payment: Spot Trace	0.00	281.00	(288.03)	NT
07 Oct 2025	Payment: Microsoft	0.00	151.23	(439.26)	Interstate/Overseas
08 Oct 2025	Payment: Microsoft	0.00	145.53	(584.79)	Interstate/Overseas
10 Oct 2025	Payment: Joyce Mayne	0.00	1,088.00	(1,672.79)	NT
10 Oct 2025	Payment: News PTY LTD	0.00	20.00	(1,692.79)	NT
13 Oct 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(1,711.48)	NT
14 Oct 2025	Payment: Woolworths	0.00	97.35	(1,808.83)	NT
15 Oct 2025	Payment: Woolworths	0.00	0.60	(1,809.43)	NT
15 Oct 2025	Payment: MVR VEHICLE REGO	0.00	841.25	(2,650.68)	
15 Oct 2025	Payment: MVR VEHICLE REGO	0.00	419.00	(3,069.68)	
16 Oct 2025	Payment: Adobe Systems Incorporated	0.00	35.99	(3,105.67)	Interstate/Overseas
17 Oct 2025	Payment: Sealink Ferries	0.00	118.17	(3,223.84)	NT
17 Oct 2025	Payment: Woolworths	0.00	25.75	(3,249.59)	NT
23 Oct 2025	Payment: Telstra	0.00	20.00	(3,269.59)	Interstate/Overseas
26 Oct 2025	Payment: Mailchimp	0.00	20.13	(3,289.72)	Interstate/Overseas
27 Oct 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Virginia Boon	3,309.75	0.00	20.03	
30 Oct 2025	Payment: Berry Springs Home Hardware	0.00	306.67	(286.64)	NT
31 Oct 2025	Payment: Motor Vehicle Registry	0.00	841.25	(1,127.89)	Interstate/Overseas
Total CBA CC - Virginia Boon		3,309.75	4,437.64	(1,127.89)	
CBA Credit Card Main					
27 Oct 2025	Bank Transfer from CBA Transaction Account to CBA Credit Card Main	6,810.59	0.00	6,810.59	Interstate/Overseas

1.7 Statement of Cash Flows

For the 4 months ended 31 October 2025

Account	Jul-Oct 2025
Operating Activities	
Receipts from customers	729,548.87
Payments to suppliers and employees	(493,103.77)
Cash receipts from other operating activities	6,487.61
Net Cash Flows from Operating Activities	242,932.71
Investing Activities	
Proceeds from sale of property, plant and equipment	49,000.00
Payment for property, plant and equipment	(3,450.00)
Other cash items from investing activities	(184,841.23)
Net Cash Flows from Investing Activities	(139,291.23)
Financing Activities	
Other cash items from financing activities	(30,278.29)
Net Cash Flows from Financing Activities	(30,278.29)
Net Cash Flows	73,363.19
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,200,719.13
Net change in cash for period	73,363.19
Cash and cash equivalents at end of period	2,274,082.32

1.8 Notes on Cash, Debtors & Creditors as at 31st October 2025

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/09/2025	500,000	3.85%	11/09/2026
1 (b) CBA	8/09/2025	1,000,000	4.08%	9/03/2026
Total Investments		1,500,000		

	Oct-25	Sep-25	Aug-25	Jul-25
	Current Asset Ratio	Current Asset Ratio	Current Asset Ratio	Current Asset Ratio
Current Assets	\$ 2,545,641	\$ 2,528,423	2,616,543.30	\$ 2,260,777
Current Liabilities	\$ 685,359	\$ 703,492	\$ 766,425	\$ 735,083
Current Assets Ratio	3.71	3.59	3.41	3.08

Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	0.00	1557.34	0.00	5322.97	0.00	6880.31
Cox Country Club	0.00	0.00	0.00	0.00	1080.00	1080.00
Department of Logistics and Infrastructure	0.00	0.00	15268.00	0.00	0.00	15268.00
JK Crane Investments	0.00	0.00	0.00	90.00	0.00	90.00
Kate and James Crane	0.00	0.00	0.00	90.00	0.00	90.00
Power Water	0.00	0.00	8030.00	0.00	880.00	8910.00
Wagait Beach Supermarket	0.00	0.00	285.00	0.00	270.00	555.00
Total	0.00	1557.34	23583.00	5502.97	2230.00	32873.31
Percentage of total	0.00%	4.74%	71.74%	16.74%	6.78%	100.00%
						32,873.31 Check

Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Harvey Distributors	36.33	0.00	0.00	0.00	0.00	36.33
Ian Manahan - 6000ltr	200.00	0.00	0.00	0.00	0.00	200.00
Jacana Energy	0.00	0.00	4,460.16	0.00	0.00	4,460.16
Officeworks	0.00	0.00	16.68	0.00	0.00	16.68
RapidClean N.T	101.78	0.00	0.00	0.00	0.00	101.78
Veolia Environmental Services	(1,433.48)	0.00	0.00	0.00	0.00	(1,433.48)

Total	(1,095.37)	0.00	4,476.84	0.00	0.00	3,381.47
	-32.4%	0.0%	132.4%	0.0%	0.0%	\$ 3,381.47 Check

8.2 FIRST QUARTER BUDGET REVIEW

Action: For Decision

Author: CEO

PURPOSE

To provide Council with an update and review of the 2025-26 budget following the first quarter of the financial year and considerations for adopting a revised budget for 2025-26.

RECOMMENDATION

That Council:

- a) receives and notes the report for the 2025-26 first quarter budget review
- b) agrees to adopt the recommended revised 2025-26 budget; and
- c) publishes the amended 2025-26 Budget pursuant to Section 203 of the Local Government Act 2019.

Moved:

Seconded:

Vote:

Background

Pursuant Section 9 (1) of The Local Government (General) Regulations 2021 Council must review its budget for a financial year on at least one occasion between 1 July and 31 December in the financial year.

The 2025-26 Budget was approved by council resolution 2025/136 at Council's Ordinary Meeting held on 23 June 2025.

Comments

Income:

Income has been increased in the revised budget due to the following:

- FAA Roads funding increase - \$4,348
- Unspent Sport & Recreation funding from 2024-25 has been approved to add to the 2025-26 funding - \$23,791
- NT Operational Subsidy - \$11,000
- Bank interest - \$5,000
- We have budgeted an extra \$65,767 in Jetty contract income but this is still under consideration by DLI and nothing has been confirmed yet

Expenses:

Some expenditure has increased and there are some decreases due to the following:

- RDOs are now budgeted for - \$6,000
- There is an \$18,500 adjustment from the prior year
- Jetty maintenance costs have increased by \$60,000
- There has been an increase to Garden and Sports Ground maintenance of \$5,000 (combined)
- Household bin collections have increased by \$19,000 due to two invoices from the prior year
- Insurance has been reduced \$25,000 from the original budget

Capital Expenditure:

The total capex for the year is \$2,937,300. This is broken down into funded and un-funded segments below:

- There is only one grant funded project, and this is only partially funded – Roof over Sports Court - \$415,000. A further \$124,000 is needed for this project
- Council is searching for funding of \$2,945,418 for the other projects if they are to go ahead
- Council approved \$16,000 in the original budget for the lease on the works vehicle and this is committed for the next 4 years.
- Other projects that need capital funding this financial year are:
 - Guttering replaced on the office and Community Centre buildings - \$16,000
 - The cost for the painting and printing of the mural - \$8,800
 - Potable Water Tank for cartage of water to council tanks and the MMF - \$21,500
 - Tools for the Workshop - \$5,000

This budget shows a transfer from reserves of **\$198,840**. This is made up of the following:

Capex Expenditure	\$ 67,300
Operational Deficit	<u>\$131,540</u>
Total for transfer from reserves	<u>\$198,840</u>

Financial Implications

The financial deficit of \$131,540 and \$67,300 would need to come from Council's reserves.

Attachments

A copy of the 2025-26 Revised Budget is attached.



2025 - 2026

Qtr1

BUDGET REVIEW

The following tables are as per Department of Local Government's
Guideline 5: Budgets

Statement 1. Annual Budget

Table 1.1 Annual Budget Income and Expenditure

Statement 1. Annual Budget			
Table 1.1 Annual Budget Income and Expenditure			
	2025-26	2025-26	2025-26
	Annual Approved Budget \$	Revised Annual Budget \$	Variance - Original & Q1 Revised Budget
OPERATING INCOME			
Rates	288,081	290,364	2,283
Charges	152,521	\$ 152,521	-
Rent	6,700	\$ 6,700	-
Operating Grants and Subsidies	363,736	\$ 399,405	35,669
Interest / Investment Income	80,000	\$ 85,000	5,000
Commercial Income	228,101	\$ 295,068	66,967
TOTAL OPERATING INCOME	1,119,139	1,229,058	109,919
OPERATING EXPENDITURE			
Employment Expenses	675,201	\$ 682,701	\$ 7,500
Materials and Contracts	483,404	\$ 544,304	\$ 60,900
Elected Member Allowances	60,310	\$ 60,310	\$ -
Elected Member Expenses	58,000	\$ 58,000	\$ -
Depreciation, Amortisation and Impairment	396,000	\$ 396,000	\$ -
Interest Expenses			\$ -
Other Expenses	20,000	\$ 20,000	\$ -
TOTAL OPERATING EXPENDITURE	1,692,915	1,761,315	\$ 68,400
BUDGETED OPERATING SURPLUS / DEFECIT	- 573,776	- 532,257	

Table 1.2 Annual Budget Operating Position

Table 1.2 Annual Budget Operating Position			
	2025-26	2025-26	2025-26
	Annual Budget \$	Revised Annual Budget \$	Variance - Original & Q1 Revised Budget
BUDGETING OPERATING SURPLUS / DEFICIT	- 573,776	- 532,257	41,519
Remove NON-CASH ITEMS			-
Less Non-Cash Income			-
Add Back Non-Cash Expenses - Depreciation + Vehicle Lease	412,054	412,054	-
TOTAL NON-CASH ITEMS	412,054	412,054	-
			-
Less ADDITIONAL OUTFLOWS			-
Capital Expenditure	3,216,500	3,427,718	211,218
Borrowing Repayments (Prinicpal Only)	11,337	11,337	-
Transfers to Reserves			-
Other Outflows			-
TOTAL ADDITIONAL OUTFLOWS	3,227,837	3,439,055	211,218
			-
Add ADDITIONAL INFLOWS			-
Capital Grants Income	2,705,500	2,945,418	239,918
Prior Year Carry Forward Tied Funding	490,000	415,000	- 75,000
Other Inflow of Funds - Council Funds	50,000	67,300	17,300
Transfers from Reserves	144,059	131,540	- 12,519
TOTAL ADDITIONAL INFLOWS	3,389,559	3,559,258	169,699
NET BUDGETED OPERATING POSITION	-	-	

Statement 2. Capital Expenditure and Funding

Table 2.1 By class of infrastructure, property, plant and equipment.

Statement 2. Capital Expenditure and Funding					
Table 2.1 By class of infrastructure, property, plant and equipment.					
	2025-26 First Quarter Revised Budget \$	Outer Financial Year 1 Budget \$	OFY2 Budget \$	OFY3 Budget \$	> OFY3 Budget \$
CAPITAL EXPENDITURE **					
Land and Buildings	16,000	-	45,000	539,000	
Infrastructure (including roads, footpaths, park furniture)	8,800	366,418		114,000	2,235,000
Plant and Machinery	21,500		41,000		
Fleet					
Orther Assets (including furniture and office equipment)	5,000	20,000			
Leased Land and Buildings					
Other Leased Assets	16,000				
TOTAL CAPITAL EXPENDITURE	67,300	386,418	86,000	653,000	2,235,000
TOTAL CAPITAL EXPENDITURE FUNDED BY: **					
Operting Income (amount allocated to fund capital items)					
Capital Grants Carried forward from prior year				415,000	
Capital Grants		386,418	86,000	238,000	2,235,000
Transfers from Cash Reserves	67,300				
Borrowings	-				
Sale of Assets (including trade-ins)	-				
Other Funding					
TOTAL CAPITAL EXPENDITURE FUNDING	67,300	386,418	86,000	653,000	2,235,000

Statement 3. Planned Major Capital Works and projected costing

Table 3.1 Budget by Planned Major Capital Works

Statement 3. Planned Major Capital Works and projected costing						
Table 3.1 Budget by Planned Major Capital Works						
Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals \$ (A)	Current Financial Year Budget \$ (B)	Outer Financial Year 1 Budget \$ (C)	Total Planned Budget \$ (A+B+C+D+E+F)	Expected Project Completion Date
Land and Buildings	Roof over Sports Court	-		539,000	539,000	30/06/2028
Infrastructure	Roads Reseal	.		1,300,000	1,300,000	30/06/2027
	Skate Park & Pump Track			935,000	935,000	30/06/2030
	Foot/Cycle Path			366,418	366,418	30/06/2027
TOTAL		-	-	3,140,418	3,140,418	

CAPITAL WORKS 2025-26 FIRST QUARTER REVIEW

	Project Cost	Funded by				Total Funding	Comments
		Grant		WSC			
		Confirmed Funding	Unconfirmed Funding	Confirmed Funding	Unconfirmed Funding		
Buildings							
Fence at Re-Discovery Hub	\$ 24,000.00		\$ 24,000.00			\$ 24,000.00	
Extension to Workshop Shed	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	
Guttering to be replaced on Council Buildings	\$ 16,000.00	\$ -	\$ -	\$ -	\$ 16,000.00	\$ 16,000.00	
Roof over Sports Court Roof	\$ 539,000.00	\$ 415,000.00	\$ 124,000.00			\$ 539,000.00	
Foot/Cycle Path	\$ 366,418.00		\$ 366,418.00	\$ -	\$ -	\$ 366,418.00	
	\$ 990,418.00	\$ 415,000.00	\$ 559,418.00	\$ -	\$ 16,000.00	\$ 990,418.00	
Infrastructure							
Road Upgrade and Reseal	\$ 1,300,000.00		\$ 1,300,000.00	\$ -	\$ -	\$ 1,300,000.00	
Clean out Drains x 10 days work	\$ 90,000.00	\$ -	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	
Skatepark & Pump Track	\$ 935,000.00	\$ -	\$ 935,000.00	\$ -	\$ -	\$ 935,000.00	
Road Signage - Mural	\$ 8,800.00				\$ 8,800.00	\$ 8,800.00	
			\$ -	\$ -	\$ -	\$ -	
	\$ 2,333,800.00	\$ -	\$ 2,325,000.00	\$ -	\$ 8,800.00	\$ 2,333,800.00	
Plant & Machinery							
RTV for Environmental works weed spraying etc	\$ 33,500.00	\$ -	\$ 33,500.00	\$ -	\$ -	\$ 33,500.00	
Upgrade on Tractor						\$ -	
Potable Water Tank - 5000ltr	\$ 21,500.00				\$ 21,500.00	\$ 21,500.00	
Weed Sprayer - for RTV	\$ 7,500.00		\$ 7,500.00			\$ 7,500.00	
Tools for Workshop	\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	
	\$ 67,500.00	\$ -	\$ 41,000.00	\$ -	\$ 26,500.00	\$ 67,500.00	
Other Assets							
IT Upgrade	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	
	\$ -					\$ -	
	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	
Other Leased Assets							
D-Max Works Ute	\$ 16,000.00			\$ 16,000.00		\$ 16,000.00	
	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	\$ 16,000.00	
Grand Total	\$ 3,427,718.00	\$ 415,000.00	\$ 2,945,418.00	\$ 16,000.00	\$ 51,300.00	\$ 3,427,718.00	

PROPOSED Q1 REVISED 2025-26 BUDGET DETAIL

	2025-26 Approved Budget	2025-26 Revised Q2 Budget	2025-26 Variance - Budget & Qtr 1 Review
OPERATING INCOME			
Rates			
	\$ 288,081	\$ 290,364	
Charges			
	\$ 152,521	\$ 152,521	
Rent			
	\$ 6,700	\$ 6,700	
Operating Grants and Subsidies			
	\$ 363,736	\$ 399,405	
Interest / Investment Income			
	\$ 80,000	\$ 85,000	
Commercial and Other Income			
	\$ 228,101	\$ 295,068	
TOTAL OPERATING INCOME	\$ 1,119,139	\$ 1,229,058	\$ 109,919
OPERATING EXPENDITURE			
Employee Expenses			
	\$ 675,201	\$ 682,701	\$ 7,500
Materials and Contracts			
Admin Expenses			
	\$ 207,300	\$ 182,300	\$ (25,000)
Bank Charges			
	\$ 1,800	\$ 2,200	\$ 400
Contracts & Materials			
	\$ 5,000	\$ 65,000	\$ 60,000
Memberships & Subscriptions			
	\$ 4,700	\$ 4,700	\$ -
Telephones			
	\$ 5,900	\$ 5,900	\$ -
Project / Activity Expenses			
	\$ 14,500	\$ 14,500	\$ -
Service Utilities			
	\$ 15,900	\$ 17,400	\$ 1,500
Repairs & Maintenance Expenses			
	\$ 41,500	\$ 46,500	\$ 5,000
Vehicle & Plant			
	\$ 46,304	\$ 46,304	\$ -
Waste Management Expenses			
	\$ 140,500	\$ 159,500	\$ 19,000
TOTAL MATERIALS & CONTRACTS	\$ 483,404	\$ 544,304	\$ 60,900
Elected Member Allowances			
	\$ 60,310	\$ 60,310	\$ -
Elected Member Expenses			
	\$ 58,000	\$ 58,000	\$ -
Other Expenses - (By Election)			
	\$ 20,000	\$ 20,000	\$ -
Depreciation, Amortisation and Impairment			
	\$ 396,000	\$ 396,000	\$ -
TOTAL OPERATING EXPENDITURE	\$ 1,692,915	\$ 1,761,315	\$ 68,400
BUDGETED OPERATING SURPLUS/DEFICIT - W/DEP'N	\$ (573,776)	\$ (532,257)	
BUDGETED OPERATING SURPLUS/DEFICIT - M/DEP'N	\$ (177,776)	\$ (136,257)	

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 REQUEST TO AMEND PURPOSE OF COMMUNITY PLACES FOR PEOPLE GRANT

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval to amend the purpose of the Community Places for People (CPP) Grant, originally awarded for the installation of a roof over the sports court at Cloppenburg Park.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled Request to Amend Purpose of Community Places for People Grant; and
- b) approves the CEO to write to the CPP Grant Program to request the grant be used for the installation of a Foot/Cycle path from the end of the current path at the Supermarket to the end of Wagait Tower Road at the Cox Drive and DeLissa Drive intersection.

Moved:

Seconded:

Vote:

Background

In March 2024, Council successfully applied for funding through the Community Places for People (CPP) program and was awarded \$415,000 to install a roof over the sports court at Cloppenburg Park.

At the time of application, Council had obtained two quotes for the project, ranging between \$607,090 and \$776,123 (ex GST). This meant that additional funds were required for the project to proceed.

Council subsequently applied for supplementary funding through the Community Benefits Fund (CBF) across multiple major grant rounds; however, each application was unsuccessful. Despite seeking alternative funding sources and exploring revised costings, Council has been unable to secure the additional funds required to deliver the project as originally proposed.

As a result, the CEO is now seeking to amend the purpose of the CPP grant to enable the funds to be used for an alternative project outcome that continues to align with the objectives of the CPP program and delivers tangible benefits to the community.

Recommendation:

That Council endorses the proposal to vary the purpose of the Community Places for People (CPP) grant, seeking approval from the CPP Program to redirect the funding towards the construction of a foot/cycle path from the Wagait Beach Supermarket to the northern end of Wagait Tower Road, consistent with the program's community connectivity objectives.

Additional Information:

The foot/cycle path project has been scoped and costed and fits within the budget of the grant.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

There are no attachments with this report.

9.2 LGANT – CALL FOR NOMINATIONS TO NT WATER SAFETY ADVISORY COUNCIL

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its members to represent LGANT on the NT Water Safety Advisory Council.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled LGANT – Call for Nominations to NT Water Safety Advisory Council; and
- b) does / does not wish to nominate a Council Member

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on 28 October 2025 advising that the Royal Life Saving Society NT is seeking two (2) LGANT representatives to join the NT Water Safety Advisory Council. At least one of these nominees must be from a regional or shire council.

Role and purpose

The role of the NTWSAC is to:

1. provide advice to the Minister for Sport on water safety related matters;
2. identify gaps in existing provisions of water safety initiatives in relation to the services necessary for the prevention of drowning and near drowning in the Northern Territory;
3. proactively develop and recommend solutions to emerging and ongoing issues; and
4. develop and implement a Northern Territory Water Safety Strategy that focuses on Water Safety Education, Research and Data Collection and Standards.

Nominees

The NTWSAC comprises of up to 16 members.

Members are to be appointed for a three-year period, with reappointment at the discretion of the Minister.

Meetings

Members of the NTWSAC meet quarterly and report six monthly to review the current action plan that underpins the strategy. The minutes of the meetings and bi-annual reports are sent to the Minister for consideration.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The NTWSAC Terms of Reference is attached.

Terms of Reference

Introduction

The Northern Territory Water Safety Advisory Council (NTWSAC) will provide the Minister for Sport with high level advice on water safety issues within the Northern Territory.

The Role of the NTWSAC

1. to provide advice to the Minister for Sport on water safety related matters;
2. to identify gaps in existing provisions of water safety initiatives in relation to the services necessary for the prevention of drowning and near drowning in the Northern Territory;
3. to proactively develop and recommend solutions to emerging and ongoing issues; and
4. to develop and implement a Northern Territory Water Safety Strategy that focuses on Water Safety Education, Research and Data Collection and Standards.

Advice Provided by the Council

- The NTWSAC shall provide the best and most balanced advice possible.
- As the NTWSAC is an advisory body, the Minister retains the right to reject all or part of the advice provided.

General Operating Guidelines

- Matters referred to the attention of the NTWSAC are discussed by the group which will determine action considered appropriate.
- It is hoped that most decisions will be reached by consensus. If decisions cannot be reached by consensus then an open vote, simple majority will prevail. Each appointed member to the Council will have one voting right.
- Ensure that reports to the Minister are treated as confidential.
- Ensure that public statements on recommendations or advice from the NTWSAC are not made until approved by the Minister and are made by the Chairperson.
- The full Council will meet quarterly and or at the discretion of the Chair.
- The Council will form subgroups to address key priority areas as appropriate and will report to the full Council on a regular basis.

Membership Guidelines

- Members will be appointed to serve in a voluntary capacity.
- Membership is sought from organisations, government departments and individuals with an interest or expertise to contribute to Council.
- Members will be appointed to formally represent the community or their associated organisation or department.

Membership Structure

- The NTWSAC will comprise of up to 16 members and will be appointed by the Minister for Sport for a term not exceeding three years.
- As vacancies occur, organisations and individuals with a vested interest in water safety will be encouraged to submit expressions of interest to join the Council.
- An independent Chairperson will be appointed by the Minister.
- The structure and membership of the Council will be reviewed as required by the Minister.
- A quorum must be achieved before a meeting can proceed (half + 1 OR 51% present).
- Membership may be drawn from the following government and non-government groups:

- Kidsafe NT;
- Surf Life Saving NT;
- Royal Life Saving Society Australia NT Branch;
- Department of Education;
- Department of Health;
- Department of Territory Families, Housing and Communities - Sport;
- Department of Infrastructure, Planning and Logistics – Marine Safety;
- Local Government Association of the NT;
- Local Government Association of the NT - Remote
- Department of Industry, Tourism and Trade;
- Amateur Fisherman’s Association of the Northern Territory;
- Department of Environment, Parks and Water Security;
- Northern Territory Police;
- Community Representatives; and
- Department of Infrastructure, Planning and Logistics – Pool Fencing Unit
- Australian Volunteer Coastguard

Terms of Office

Members are to be appointed for a three year period, with reappointment at the discretion of the Minister.

A member’s position on the Council becomes vacant if the member:

- Completes the term of their appointment and is not reappointed;
- Resigns by way of letter of resignation addressed to the Minister; or
- Has not attended for three consecutive meetings except if granted leave by the Council.
- The Minister may remove a member and/or chairperson from their position(s) at any time and for any reason.

The Chairperson

An independent Chairperson will be appointed by the Minister or Chief Minister. In the event of a NTWSAC meeting having been called and the Chair is unable to attend, the Chair will appoint a proxy to conduct the meeting.

Code of Conduct and Council Member Responsibilities

Responsibilities of the Chair:

- To act as spokesperson for the NTWSAC.
- To be aware of the different skill levels of committee members and endeavour to give equitable time and space to all members.
- To work with committee members towards achieving the responsibilities of the NTWSAC.
- To facilitate the participation of members.
- To act as a guide through the agenda.
- To ensure discussion on a given topic is relevant and in order.
- To request substantiation of contributions from members when appropriate.
- To ensure that advice to the Minister is clear and achievable.
- To maintain order and direction.
- To adhere to Operating Guidelines.
- To liaise with the Water Safety Unit Manager, Executive Director and the Minister when necessary.

Responsibilities of each member:

- To attend NTWSAC meetings regularly and advise of non-attendance.
- To report to their organisation and disseminate relevant water safety information.
- To gain cooperation from their organisation to support water safety actions within the Water Safety Strategy.
- To contribute expertise in improving water safety.
- To substantiate contributions.

- To work co-operatively with other members.
- To work co-operatively as part to the committee toward achieving the responsibilities.
- It is each member's responsibility to keep abreast of ideas developments, policy direction and matters generally which impact on water safety within the Northern Territory.
- To adhere to the guidelines of the NTWSAC.

Personal and Professional Behaviour

- NTWSAC members will undertake their role using due care, honesty and integrity.
- Members will always perform the functions associated with membership diligently, impartially and conscientiously to the best of their ability. Communication will be open and constructive.
- Members will behave in a way that does not directly or indirectly lead to dishonest or improper use of their Ministerial Advisory Council position.
- Members will not use any information to which they have access to gain an improper advantage, or in a way which may be disadvantageous to the NT Government, NTWSAC or its interests.

Public Comment

- Members will not make public comment on behalf of the Minister or the Council without the specific agreement of the Minister's Office. It is understood that as a citizen and in performing other professional roles members have the right to make comments and enter into public debate, providing it is not perceived to be an official comment on behalf of the Council or the NT Government

Conflict of Interest

- Members will consciously avoid any conflict of interest and will not allow personal interest to conflict with their role as a Council member.
- Where a conflict of interest arises at a meeting, a member shall declare such conflict. The Chair will decide whether the member should withdraw from the meeting while the matter is discussed. This declaration can occur before the meeting for a determination by the Chair

Confidentiality

- Members of the Council will, from time to time, have access to confidential information. Material which is confidential and must not be disclosed will be marked "Confidential"
- Members agree to be bound by this protocol both during the term of their membership and following the completion of their term of office.
- Should a member or group of members breach confidentiality the NT Government reserves the right to take legal action to restrain the member or group of members from compromising the integrity of the Council.

Evaluation and Review

The Terms of Reference for and role of the NTWSAC will be reviewed every three years aligned to the National and Northern Territory Water Safety Strategy.

9.3 LGANT – CALL FOR NOMINATIONS TO NT PLACE NAMES COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its members to be nominated as a LGANT representative to be considered for the Board of the NT Place Names Committee (NTPNC).

RECOMMENDATION

That Council:

- c) receives and notes the report entitled LGANT – Call for Nominations to NT Place Names Committee; and
- d) does / does not wish to nominate a Council Member

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on 24 October 2025 advising that the Minister for Lands, Planning and the Environment is seeking (3) nominations from LGANT for his consideration to join the Board of the NT Place Names Committee (NTPNC).

Role and purpose

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals.

Nominees

LGANT is seeking three (3) nominations for the Minister's consideration. Nominees can be council staff or elected members.

Committee members hold office for a period, not exceeding 4 years, specified in the instrument of appointment.

Meetings

The NT Place Names Committee meets four (4) times per year and may meet ad-hoc as required. Meetings are typically 2-3 hours long and can be conducted virtually.

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12-18 months.

Additional Information:

Nominations close on CoB Friday 5 December 2025.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The NTPNC General Committee Information sheet is attached.

Place Names Committee of the NT

Nomination Form

General Committee Information

Role

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals – if you are interested in developing place naming submissions, refer to the Place Names Committee website ([How places are named - Place Names Committee - NT Government](#)).

Meetings

The Committee usually meets for around 2 – 3 hours, 4 times a year and may meet ad-hoc as required. Meetings can be conducted virtually so that any regionally based members can attend without the need for travel, and can accommodate in-person attendance. There is required reading of meeting papers before each meeting, provided electronically through a secure online portal. Members are expected to be able to use emails and the online portal (training will be provided) to undertake committee work.

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12 – 18 months.

Support

Secretariat support for the Committee is provided by the Place Names unit within the Department of Lands, Planning and Environment. The Place Names unit coordinates Committee meetings, and provides the Committee with an assessment of naming proposals against requirements of the national standards and the guidelines for NT place naming. Documents to support the place naming process are prepared by the Place Names unit.

Remuneration

Committee members are paid sitting fees (except where they are an NT Government employee) to cover expenses and time spent on Committee business in accordance with determinations made under the *Assembly Managers and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The Committee is classified as Class C3 Ministerial Assistance, Advisory and Review Body with the current daily rate of remuneration \$304 (Chairperson) and \$228 (other members).

Travel expenses to attend meetings within the city, town or community in which the member resides are covered by sitting fees and not an additional payment. However, travel expenses for members to attend regional meetings that are in-person only and require travel to another city, town or community from which the member resides are separately organised and paid for by the Department.

9.4 LGANT – CALL FOR NOMINATIONS TO NT PLANNING COMMISSION

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its staff members as a LGANT representative for the Board of the NT Planning Commission (NTPC).

RECOMMENDATION

That Council:

- a) receives and notes the report entitled LGANT – Call for Nominations to NT Planning Commission; and
- b) does / does not wish to nominate a Council staff Member

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on 24 October 2025 advising that the Minister for Lands, Planning and the Environment is seeking a nomination from LGANT to join the Board of the NT Place Names Committee (NTPNC).

Role and purpose

The NT Planning Commission is an independent statutory authority established under the Planning Act 1999 and play an important role in setting the strategic framework for integrated land use, transport and infrastructure in the Territory; while working to deliver more sustainable and const-effective outcomes for the community which reflect environmental and heritage values.

Nominee

An appropriate nominee to the NTPC would be a person with demonstrated expertise or a special interest in the continuing growth and development of the NT, consistent with good planning principles.

The NTG's policy is that appointments to the NTPC are to be non-elected representatives.

The appointment is for a two-year term.

Meetings

In accordance with the Planning Act 1999, the Planning Commission is to meet as often as necessary; however, must meet at least five times per year.

Additional Information:

Nominations close on CoB Friday 5 December 2025.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The LGANT Procedures for LGANT Representatives on Committees Information sheet and nomination form is attached.

PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.

NOMINATION FORM

NORTHERN TERRITORY PLANNING COMMISSION

LGANT Nominations Close 5 December 2025

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the **(NORTHERN TERRITORY PLANNING COMMISSION)**.

I recognise and understand that as the LGANT representative I am:

- required to represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT.

Signature: _____ Date: _____

2. Council confirmation of nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the **(NORTHERN TERRITORY PLANNING COMMISSION)** at a meeting held on / /

Signature: _____ Date: _____

3. Nominee's contact details

Email address: _____

Mobile: _____

4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What skills and experience do you have that is relevant to this committee?

4.5 Apart from your current position what other local government experience do you have relevant to this committee?

9.5 WAGAIT SHIRE COUNCILLORS WAIVER OF ALLOWANCES

Action: For Decision

Author: CEO

PURPOSE

To inform Council of the waiver of Councillor allowances for specific Wagait Shire Councillors.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled **Wagait Shire Councillors Waiver of Allowances; and**
- b) **that Council accepts the decisions by these Councillors to have their nominated allowances waived.**

Moved:

Seconded:

Vote:

Background

The Northern Territory Remuneration Tribunal determines the allowances for Members of Local Government Councils. These allocations are set for each Council with no flexibility documented for council members who do not wish to receive their allowance. Last year Council made enquiries to the Remuneration Tribunal as to what they needed to do if a council member did not wish to be paid for their service on council.

Council was advised that the relevant council member/s would need to advise Council in writing that they wished to revoke their allowance entitlement also advising that this decision was irrevocable. Please see excerpt from the response to the enquiry below:

As the Act does not include an express prohibition on waiver of the statutory entitlement and obligation under section 106, and based on analysis of relevant case law, advice is that a member of council can waive their entitlement to an allowance as determined by the Tribunal.

A potential risk has been identified from the council's perspective, where any decision to "opt out" of an allowance may later be withdrawn. As such it is recommended you record the waiver of your entitlement to the allowance by writing to the council CEO in a document that:

- a. Acknowledges you are aware of the entitlement under section 106(1) of the Local Government Act 2019 to receive an allowance or allowances as determined by the Remuneration Tribunal;
- b. States that, with that knowledge, you have chosen to irrevocably waive your entitlement to the allowance or allowances during a specified financial year (or some other identified period);
- c. Is signed and dated by you; and
- d. Is retained in council's records.

I note that this advice is applicable to the circumstances you have raised in which you, as an individual, wish to waive entitlement to allowances. It does not impact the entitlement to, or payment of, allowances to other elected members from Wagait Shire Council or any other council.

Comment:

Correspondence has been received from the following Council Members who have advised they wish to waive all or part of their allowances:

- a) Cr Tom Dyer – wishes to waive all of his Council Member allowance
- b) Cr Sarah Smith – wishes to waive partial Council Member allowance

Statutory Obligations:

Section 106 of the Local Government Act 2019

Financial Implications

The waiver of the combined Council Member allowances reduces Council’s Councillor Allowances expenses by \$12,424.00

Attachments

The following documents are attached:

- 1. Correspondence received from – Cr Tom Dyer
- 2. Correspondence received from – Cr Sarah Smith

Ms Virginia Boon
Chief Executive Officer
Wagait Beach Shire Council
142, Wagait Tower Road
Wagiat Beach, NT 0822

Subject: Waving of my entitlements to allowance or allowances

Dear Ms Boon

I write to you in my role as an elected member of the Waigait Beach Shire Council, regarding my entitlements to allowance and allowances. I am aware that under section 106(1) of the Local Government Act 2019, I am entitled to receive an allowance or allowances as determined by the Remuneration Tribunal.

For the full term of Council, which commenced following the August 2025 election, I choose to irrevocably waive my entitlement to the allowances or allowances as determined by the Remuneration Tribunal. I would appreciate correspondence to acknowledge the receipt of this letter and I intend to table the letter at Council.

I have made my decision to progress the waiving of the allowance or allowances via this letter based on the legal advice at Attachment A.

Your sincerely

Thomas Dyer



8/10/25



Department of HOUSING,
LOCAL GOVERNMENT
AND COMMUNITY
DEVELOPMENT

Level 11 NT House
22 Mitchell Street, Darwin NT 0801

Postal address
GPO Box 4396
Darwin NT 0801

E susan.watson@nt.gov.au

3 October 2024

T 08 8999 8405

Mr Tom Dyer
Vice President
Wagait Shire Council

File reference
2024/1281-6

Via email: tom.dyer@official.niaa.gov.au

CC: ceo@wagait.nt.gov.au

Dear Vice President Dyer

Re: Elected member allowances

Following on from recent correspondence, we have received legal advice on the question of whether a council can remove or reduce elected member allowances under the *Determination of Allowances for Members of Local Councils* (Determination No 1 of 2024).

As you are aware, under section 106 of the *Local Government Act 2019* (the Act) a member of a council is entitled to be paid the allowance or allowances determined by the Remuneration Tribunal under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The allowances payable under this section are to be paid by the council.

As the Act does not include an express prohibition on waiver of the statutory entitlement and obligation under section 106, and based on analysis of relevant case law, advice is that a member of council can waive their entitlement to an allowance as determined by the Tribunal.

A potential risk has been identified from the council's perspective, where any decision to "opt out" of an allowance may later be withdrawn. As such it is recommended you record the waiver of your entitlement to the allowance by writing to the council CEO in a document that:

- a. Acknowledges you are aware of the entitlement under section 106(1) of the Local Government Act 2019 to receive an allowance or allowances as determined by the Remuneration Tribunal;
- b. States that, with that knowledge, you have chosen to irrevocably waive your entitlement to the allowance or allowances during a specified financial year (or some other identified period);
- c. Is signed and dated by you; and
- d. Is retained in council's records.

I note that this advice is applicable to the circumstances you have raised in which you, as an individual, wish to waive entitlement to allowances. It does not impact the entitlement to, or

payment of, allowances to other elected members from Wagait Shire Council or any other council.

For transparency, you may wish to table this letter at a council meeting along with any correspondence confirming your waiver of entitlement to elected member allowances. I have also copied council's CEO on this correspondence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'SWatson', with a long horizontal flourish extending to the right.

Susan Watson
Director Legislation, Policy and Governance

CEO Wagait Shire Council

Email: ceo@wagait.nt.gov.au

Cc: accounts@wagait.nt.gov.au

Good afternoon Virginya,

I acknowledge that I am aware of the entitlement under section 106(1) of *the Local Government Act 2019* to receive an allowance or allowances as determined by the Remuneration Tribunal (\$7,462). With that knowledge I have chosen to accept \$2,500 allowance for the 2025/26 financial year and I irrevocably waive my entitlement to any other allowance during the 2025 /26 financial year.

Sincerely,



Sarah Smith

6/10/2025

9.6 2024-25 FINANCIAL STATEMENTS FROM THE AUDITORS

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to consider and accept the audited financial statements for the year ending 30 June 2025.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled 2024-25 Financial Statements From the Auditors; and
- b) accepts the recommendation from the Finance Committee to adopt the audited statements for the year ending 30 June 2025 and notes the statements will be attached to the Annual for submission to the Minister of Local Government.

Moved:

Seconded:

Vote:

Background

Section 16 (1) (a) of the Local Government (General) Regulations 2021 requires Council to forward its audited annual financial statement for the previous financial year to the Northern Territory Grants commission and the Minister for Local Government by the 15 November each year.

Comment:

On 20 October the draft audited Financial Statements for the year ending 30 June 2025 were presented to the Finance Committee by Council's Auditor, Noel Clifford of Nexia Edwards Marshall NT, with no significant comments.

The Finance Committee recommended that the Council adopt the audited financial statement for the year ending 30 June 2025.

Financial Implications

The Auditor will advise at the meeting if there are any financial implications associated with this report.

Certification by the CEO to the Council	
Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2024 to 30 June 2025
<p>That:</p> <p>(a) the statement has, to the best of the CEO's knowledge, information and belief, been properly drawn up in accordance with the applicable Australian Accounting Standards, the Act and Regulations so as to present fairly the financial position of the council and the results for the relevant financial year; and</p> <p>(b) the statement is in accordance with the accounting and other records of the council.</p>	
CEO Signed	
Date Signed	4/11/2025
<p>Note: When the annual financial statement has been prepared and is to be laid before the council, it must be accompanied by a written certification by the CEO to the council, as set out above. (Regulation 15(1) of the General Regulations)</p>	

Attachments

The financial statements are attached with this report.

9.7 2024-25 ANNUAL REPORT

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to consider and approve the Annual Report for the year ending 30 June 2025.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled 2024-25 Annual Report; and
- b) accepts the Annual Report and notes the report will be published on Council's website and a copy will be provided to the Agency.

Moved:

Seconded:

Vote:

Background

Section 290 of the *Local Government Act 2019* requires Council to report to the Minister on its work during the financial year ending on the preceding 30 June. It also requires council to publish the report on council's website and make copies available to be obtained from the council's public office and provide a copy to the Agency.

Comment:

Nil

Financial Implications

There are no financial implications associated with this report.

Attachments

A copy of the Annual Report will be circulated with the agenda.

9.8 COUNCIL CHRISTMAS FUNCTION AND OFFICE CLOSURE

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek approval from Council for the Council Christmas party and office closure.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled Christmas Party and Office Closure;
- b) approves the venue and cost for the Christmas Party; and
- c) approves the council closure from 22 December 2025 to 2 January 2026.

Moved:

Seconded:

Vote:

Background

Traditionally, Council has hosted a Christmas function for both Council Members and staff as a way of showing appreciation for their efforts throughout the year. The event also provides an opportunity for

staff and Councillors to interact in an informal setting and strengthen working relationships. In addition, it serves as a chance to acknowledge and celebrate the achievements and positive contributions of staff over the past year.

Comment:

Council Closure

Given the historically low level of community activity and service demand between Christmas and New Year, it is recommended that Council approve the temporary closure of the office during this period. This approach ensures resources are used efficiently while providing staff the opportunity to wind down and recharge ahead of 2026.

Staff will utilise a combination of annual leave and rostered days off (RDOs) for the days that are not designated public holidays during this closure period. Essential services such as rubbish collection, the Mandorah Jetty and Marine Facility contract, Power and Water contract and the Hard Waste Facility will continue uninterrupted. Staff will work limited hours to ensure these works are carried out on the required days as normal. A staff member will also be on call 24/7 to manage any urgent issues that may arise.

Council Christmas Function

The Christmas function is planned for Friday 12 December.

Options for the Christmas Function are as follows:

1. Option 1 - \$55/person
2. Option -

Financial Implications

The cost of the function is worked out on the \$55/per rate for 20 persons (5 Councillors, 10 staff and approx. 5 partners) for a total of \$1,100.

Attachments

There are no attachments with this report.

10. REPORTS FOR RECEIVING AND NOTING

10.1 LGANT – 22 OCTOBER BOARD MEETING AND ALGA - 11 SEPTEMBER BOARD MEETING COMMUNIQUE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the LGANT Board meeting held and the Australian Local Government Association (ALGA) Board meeting held on

RECOMMENDATION

That Council receives and notes the report entitled LGANT – 22 October Board Meeting and ALGA 11 September Board Meeting Communique.

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on 27 October 2025, providing a communique from the LGANT and ALGA from the following meetings:

- LGANT Board Meeting – 22 October 2025
- ALGA Board Meeting – 11 September 2025

Comment:

Nil

Statutory Obligations:

Nil

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The following documents are attached:

1. Communique – LGANT Board meeting 11/09/2025
2. Communique – ALGA Board Meeting 22/10/2025

22 OCTOBER 2025 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its fifth meeting of 2025 on Wednesday 22 October at the LGANT office in Darwin and online.

Mayor Brian Pedwell from Victoria Daly Regional Council provided an update on the NT Grants Commission in his capacity as the LGANT regional representative.

The Board approved and adopted the third tranche of LGANT’s updated organisational policies. The Board also approved the annual audited financial statements, the directors report and the annual report content.

The Board noted the outcomes of the 2025 CEO Performance and Remuneration Review facilitated by REACH XL and confirmed the Vice Presidents will meet with the CEO to discuss the outcomes of this review in a confidential meeting.

The Board endorsed the Board meeting dates for 2026 and agreed to extend the WALGA Employee Relations Service Agreement for a further 12 months.

The Board endorsed Alice Springs Town Council’s nomination (Cherisse Buzzacott) to represent LGANT on the NT Strategic Tobacco Action Committee and endorsed three nominees for the Minister’s consideration to represent LGANT on the NT Grants Commission.

The Board noted the nominations for the 2025 LGANT long service awards and reviewed the motions received for the 19 November 2025 general meeting. They also discussed the program for the 18 and 19 November 2025 LGANT Conference and reviewed activity against business from previous General Meetings.

The LGANT Vice President Regional and Shires provided an update on the ALGA Board and talked to the 11 September ALGA Board meeting (refer attached 11 September 2025 communique).

The CEO’s update included advice on the recent senior executive changes at the Department of Housing, Local Government and Community Development and internal updates related to HR, risk, legal, WHS, finance, marketing and communications, leave and travel.

The Board will next meet on 25 February 2026.

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Alternatively, you can contact members of the LGANT Board:

President: VACANT	TBC	TBC	TBC
Vice President (Municipal): Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	0491 055 224

Vice President (Regional and Shire): Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	0429 341 336
Peter Pangquee (Municipal - City of Darwin nominated representative)	City of Darwin	peter.pangquee@darwin.nt.gov.au	0419 858 636
VACANT (Municipal)	TBC	TBC	TBC
VACANT (Municipal)	TBC	TBC	TBC
Peter Clee (Regional and Shire)	Wagait Shire Council	peter.clee@wagait.nt.gov.au	0418 894 404
Lynette De Santis (Regional and Shire)	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	0419 033 821
James Woods (Regional and Shire)	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	0497 919 225

11 September 2025 ALGA Board Meeting Communique

The ALGA Board met on Thursday 11 September 2025 at the ALGA Board room in Canberra.

The Board heard an update on the success of the 2025 National General Assembly of Local Government (NGA), the most well attended NGA to date. To build on this success, the Board discussed plans and improvements for the 2026 NGA including motions, and endorsed advocacy to the federal Government for the return of the Australian Council of Local Government in 2026.

The Board endorsed the forward plan and approach to ALGA's 2026-27 Pre-Budget Submission, which will reflect and build on ALGA's existing policy positions and key activities. The Board discussed the importance of maintaining a primary focus on local government financial sustainability and the role of local government in unlocking national productivity.

The Board discussed ALGA's financial activities, including a long-term financial plan with options to ensure the ongoing viability of ALGA. The Board endorsed ALGA's audited financial reports.

The ALGA President provided an update on engagement with Government and members in the context of the Economic Reform Roundtables. The President also outlined continued engagement on housing, climate adaptation, regulation, disaster management, and Closing the Gap.

The State and Territory Presidents presented reports highlighting emerging national and jurisdictional issues, such as the need for ongoing advocacy for the financial sustainability of Local Government to respond to increasing pressures related to housing, emergency management, climate change, roads, transport and community infrastructure.

The Board received an update on the national Skills Audit and Jobs Survey (which opened on 2 September) and the upcoming National Local Roads Transport and Infrastructure Congress, which will be held in Bendigo on the 11-12 November 2025.

The ALGA Board will next meet on Monday 10 November 2025 in Bendigo Victoria ahead of the National Local Roads Transport and Infrastructure Congress.

10.2 ABORIGINAL AREAS PROTECTION AUTHORITY PRESENTATION WITH LGANT MEMBERS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the presentations from the Aboriginal Areas Protection Authority (AAPA) organised by LGANT for members.

RECOMMENDATION

That Council receives and notes the report entitled Aboriginal Areas Protection Authority Presentation with LGANT Members.

Moved:

Seconded:

Vote:

Background

AAPA in conjunction with LGANT organised two presentation briefings for LGANT Members, one in July and one in August. These presentations were for councils to get a clearer understanding of the processes involved in requesting AAPA certification when considering works on land in the Northern Territory.

An Authority Certificate provides defence against prosecution as long as the applicant complies with the conditions imposed to protect any sacred sites.

Comment:

Nil

Statutory Obligations:

Nil

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The following documents are attached:

1. Presentation – LGANT Workshop 2 July 2025
2. Presentation – LGANT Workshop Part II 6 August 2025



**Aboriginal Areas
Protection
Authority (AAPA)**

**LGANT Workshop
2 July 2025**

Introducing AAPA



- The AAPA is a statutory body established under the *Northern Territory Aboriginal Sacred Sites Act 1989* (Sacred Sites Act)
- The Sacred Sites Act is companion legislation to the Aboriginal Land Rights (NT) Act
- We are governed by a 12 member Board, 10 of which are nominated by the land councils and 2 are nominated by the Minister.
- We are an independent Statutory Authority



The Board



**Mr Bobby
Nungumajbarr -
Chairman**



**Ms Lorraine
Jones – Deputy
Chairman**



**Ms Valerie
Martin**



**Ms Jenny
Inmulugulu**



**Mr
Christopher
Neade**



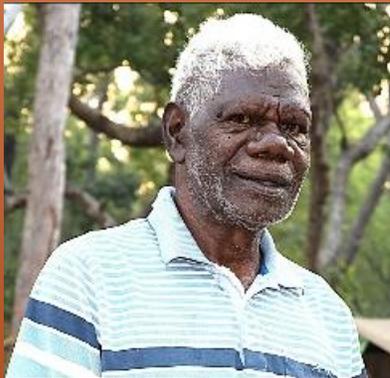
**Ms Barbara
Shaw**



**Ms Jennifer
Yantarrnga**



**Mr Neville
Petrick**



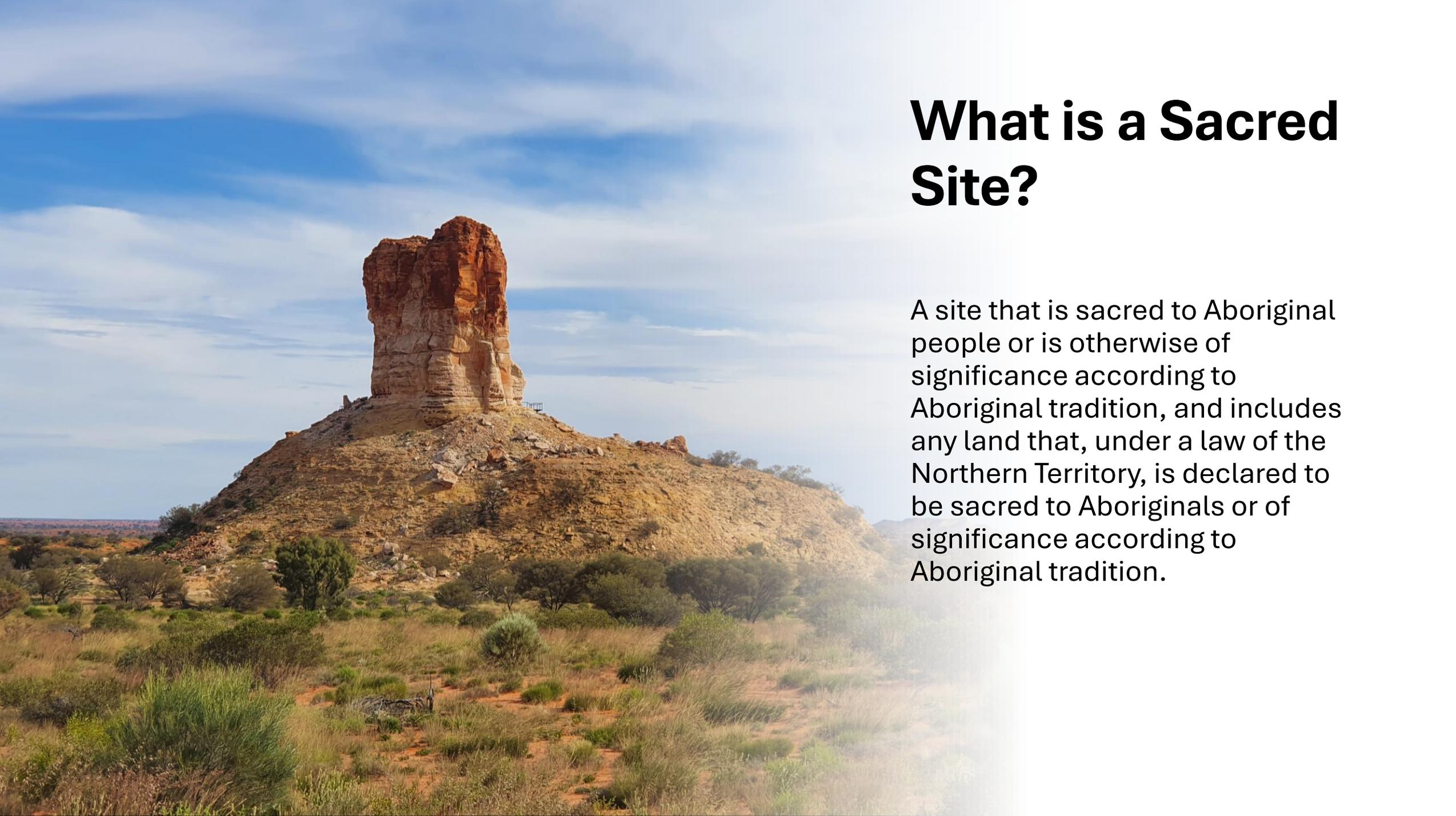
**Mr Edward (Teddy)
Portaminni Jnr**



**Mr Geoffrey
Matthews**



**Ms Rachel
Perkins**

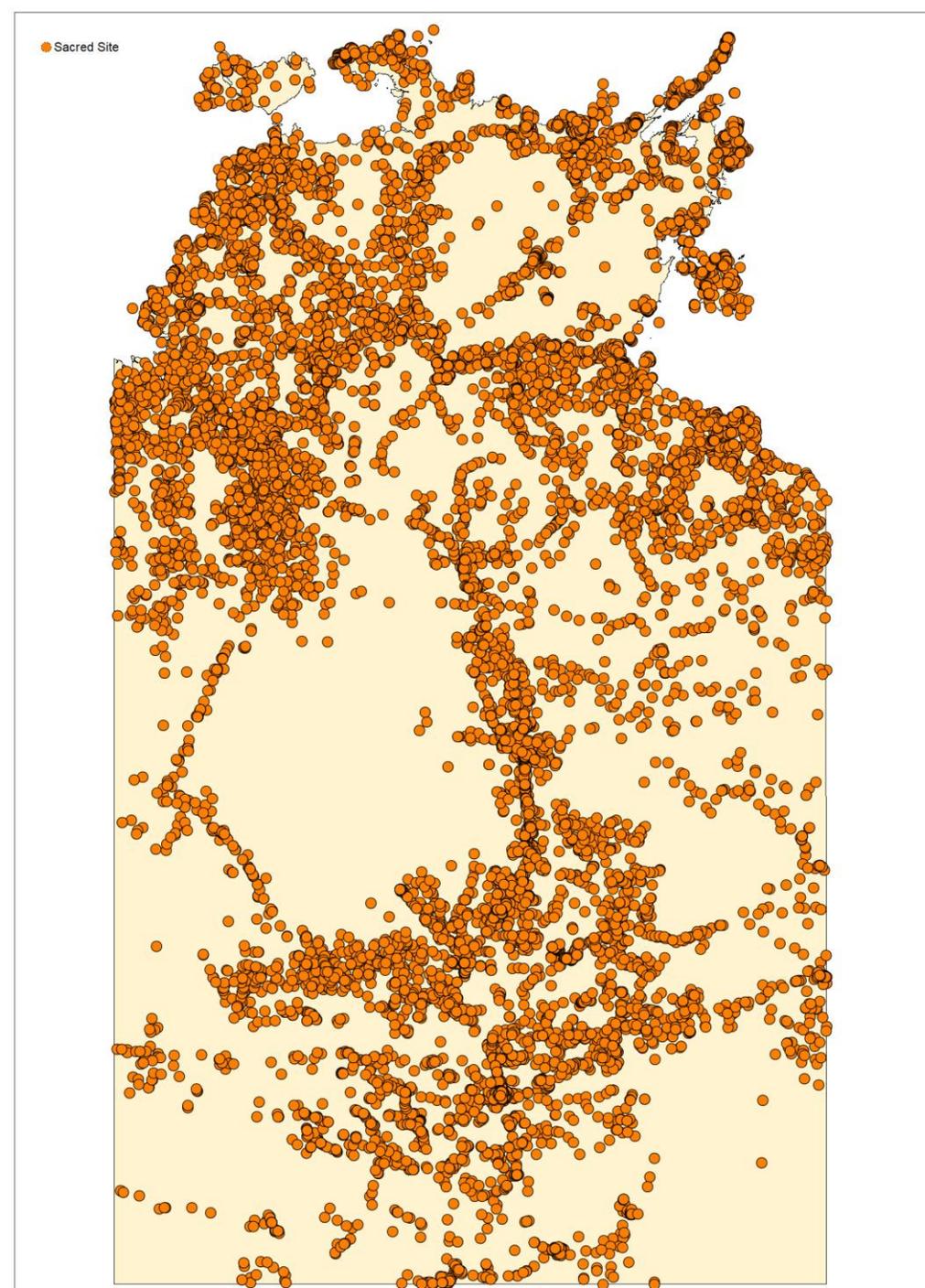


What is a Sacred Site?

A site that is sacred to Aboriginal people or is otherwise of significance according to Aboriginal tradition, and includes any land that, under a law of the Northern Territory, is declared to be sacred to Aboriginals or of significance according to Aboriginal tradition.

Sacred Sites across the Northern Territory

- The Authority has records of approximately 15,000 sites
- 34% of these are water related





How are Sacred Sites Protected? Key Processes of AAPA

- Authority Certificates
- Abstract of records
- Keeping a Register of Sacred Sites
- Offences provisions

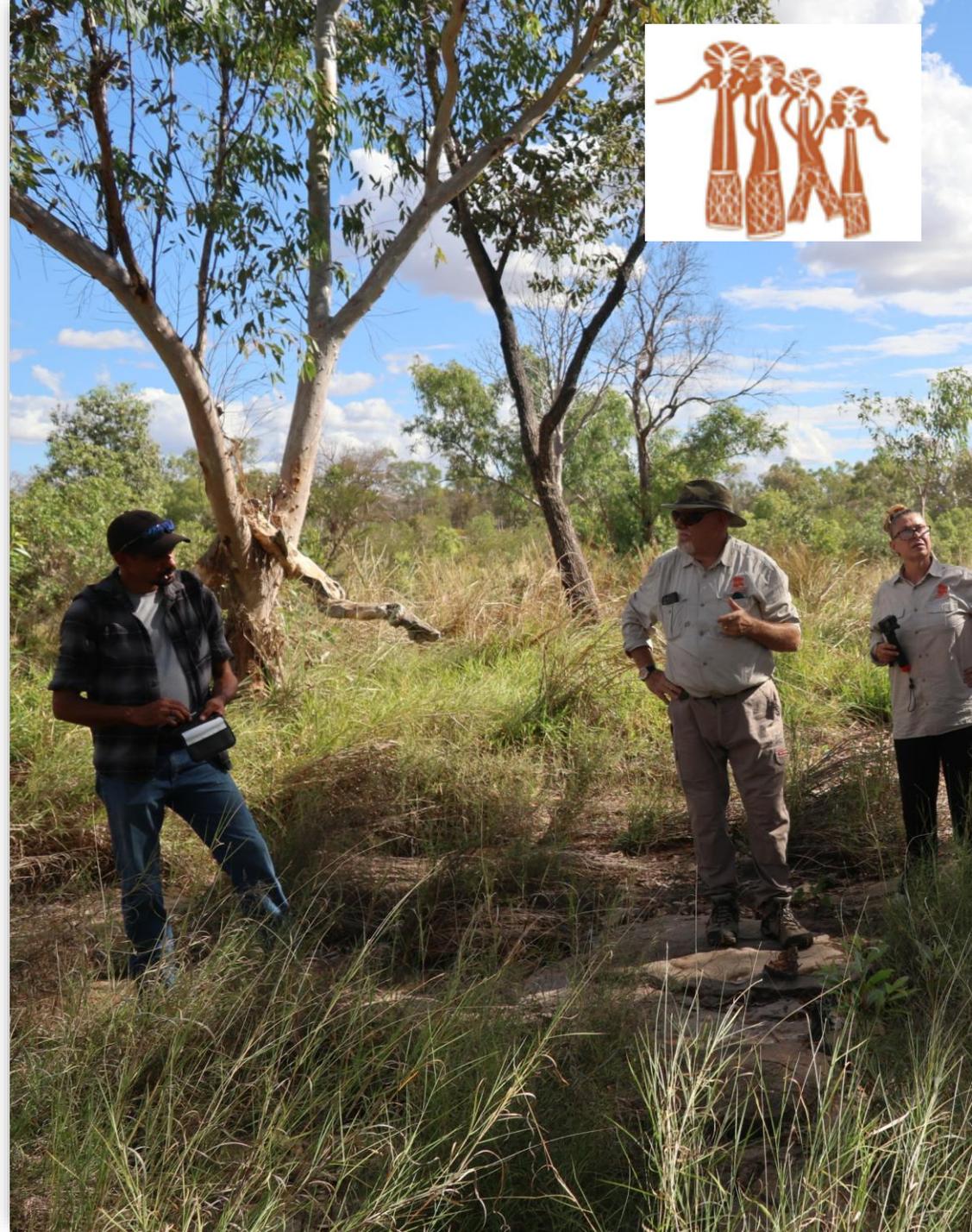


Authority Certificates

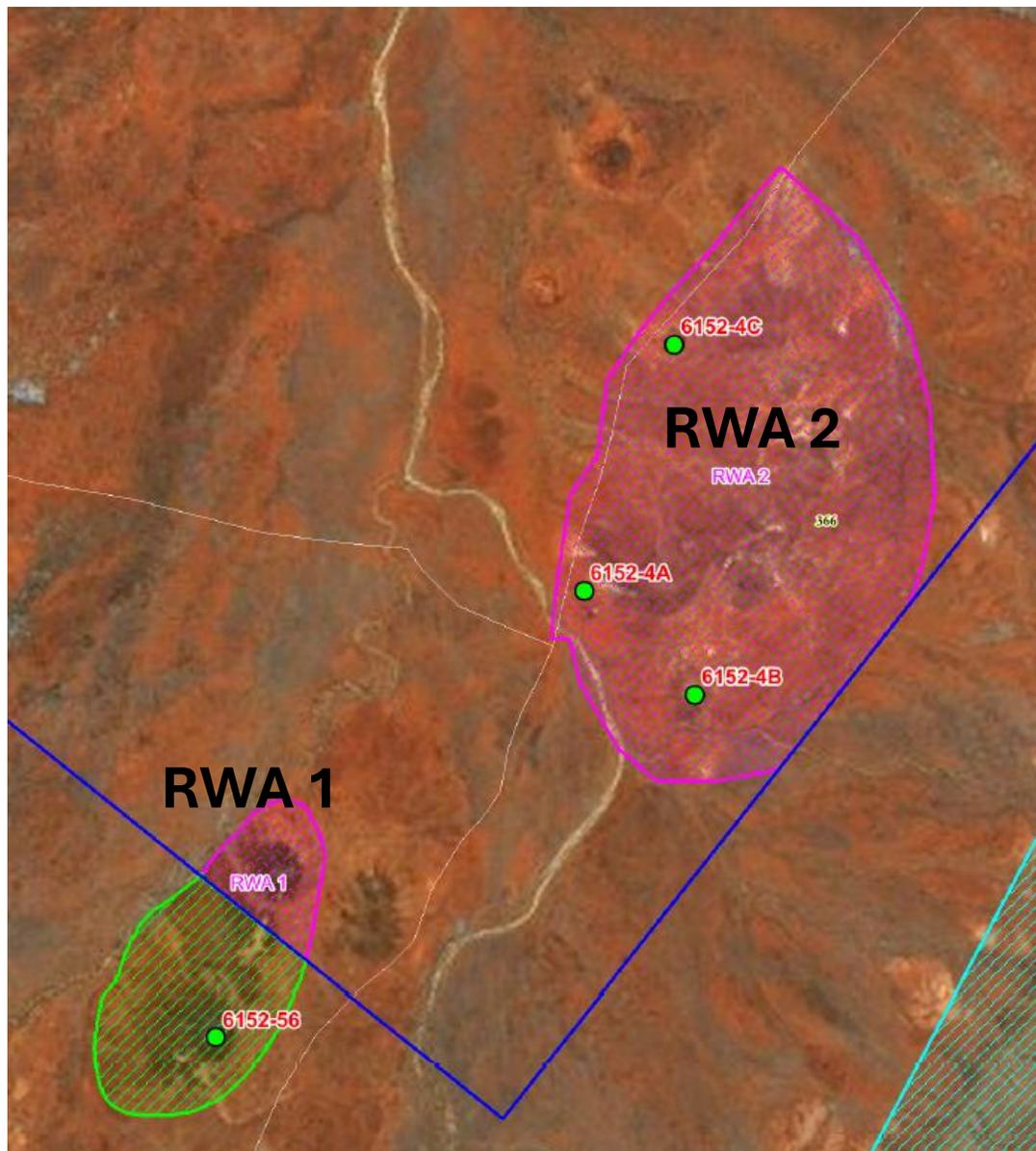
Anyone proposing to use or work on land in the NT may apply to the Authority for an Authority Certificate to cover their proposed activities.

Authority Certificates are based on consultations with custodians which define clear conditions on what can and cannot be done in and around sacred sites.

An Authority Certificate provides defence against prosecution if the applicant complies with conditions imposed to protect sacred sites.



Authority Certificate example



Sample conditions

Within Restricted Works Area 1 (RWA 1), associated with sacred site 5152-6:

- no access by male persons

Within Restricted Works Area 2 (RWA2) associated with sacred site 6152-4:

- no work / no damage
- access limited to traverse on existing track



Consultation with Custodians

S 19F of the Sacred Sites Act requires the Authority to consult with custodians in relation to applications for an Authority Certificate.

The Authority will dedicate significant time and resources to the process of consultation to ensure that all matters of interest to Aboriginal people arising from a development proposal can be understood and considered.

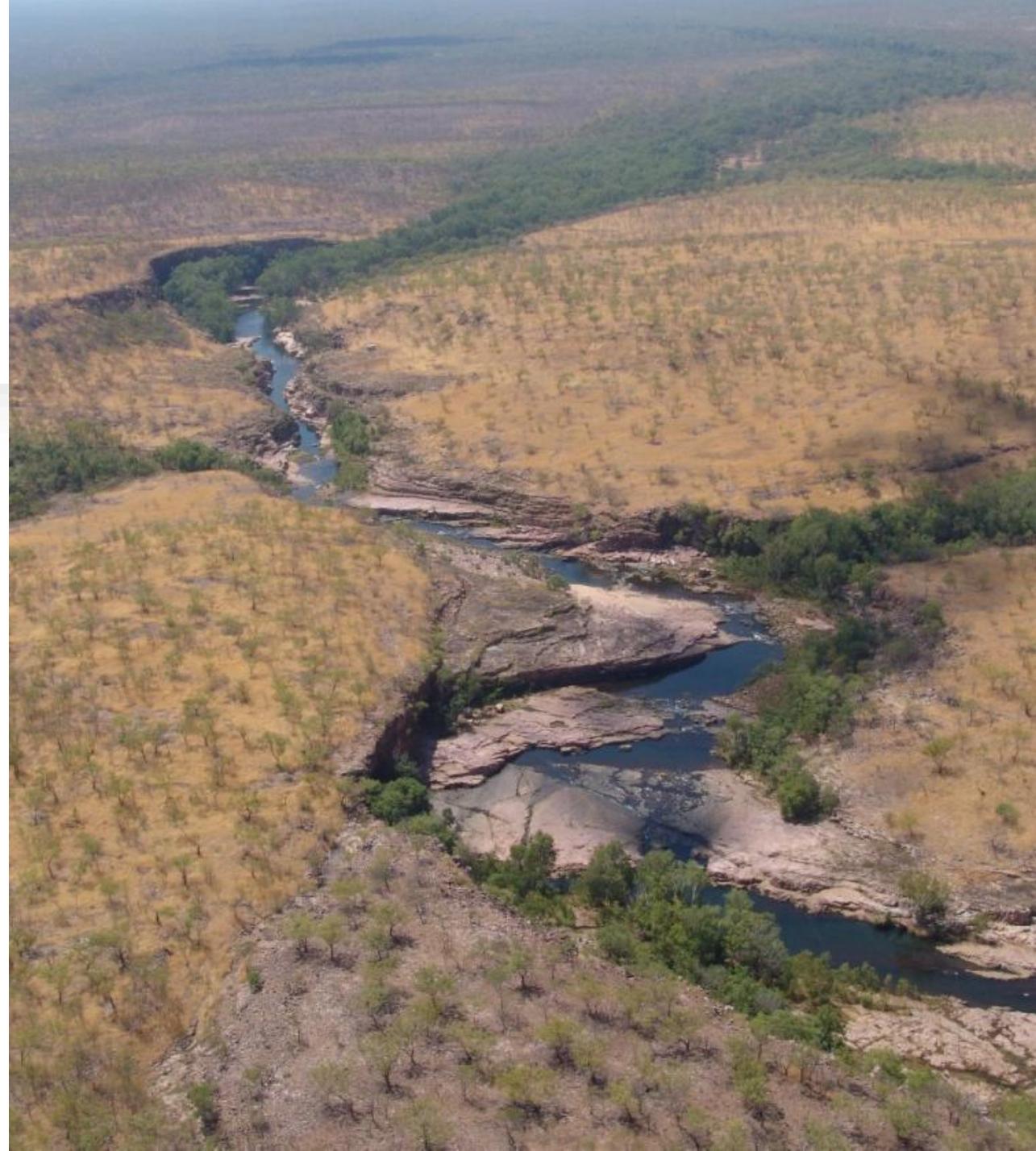
The time period can be longer or shorter dependent on weather conditions, road closures, sorry business, the availability of custodians, land access etc.

Offences



There are substantial penalties for offences against the Sacred Sites Act

- Unauthorised entry onto sacred sites
- Work on sacred sites
- Desecration of sacred sites
- Contraventions of site avoidance conditions
- Unauthorised communication of secret information
- Refusal to allow authorised persons to access to sacred sites



Recent legislative changes

Summary of changes:

- Transferability of Authority
Certificates issued by AAPA: Allowing Authority Certificates to be transferred to a new party
- Recorded Parties: ability to have an additional recorded party added to existing authority certificate
- Enforceable undertakings: Offering a legally binding alternative to court proceedings
- Clarification of existing practices regarding the composition of the AAPA Board

Questions?



For further information on AAPA please visit our website at www.aapant.org.au

Or contact us on 08 89994332 or via email enquiries.aapa@aapant.org.au



**Aboriginal Areas
Protection
Authority (AAPA)**

**LGANT Workshop
Part II**

6 August 2025

Overview of presentation

Recap of last session – Authority
Certificates

New provisions

Township certificates

Useful ideas for LGANT members

Q & A session



What is a Sacred Site?

A site that is sacred to Aboriginal people or is otherwise of significance according to Aboriginal tradition, and includes any land that, under a law of the Northern Territory, is declared to be sacred to Aboriginals or of significance according to Aboriginal tradition.



How are Sacred Sites Protected? Key Processes of AAPA

-
- Authority Certificates
 - Abstract of records
 - Keeping a Register of Sacred Sites
 - Offences provisions

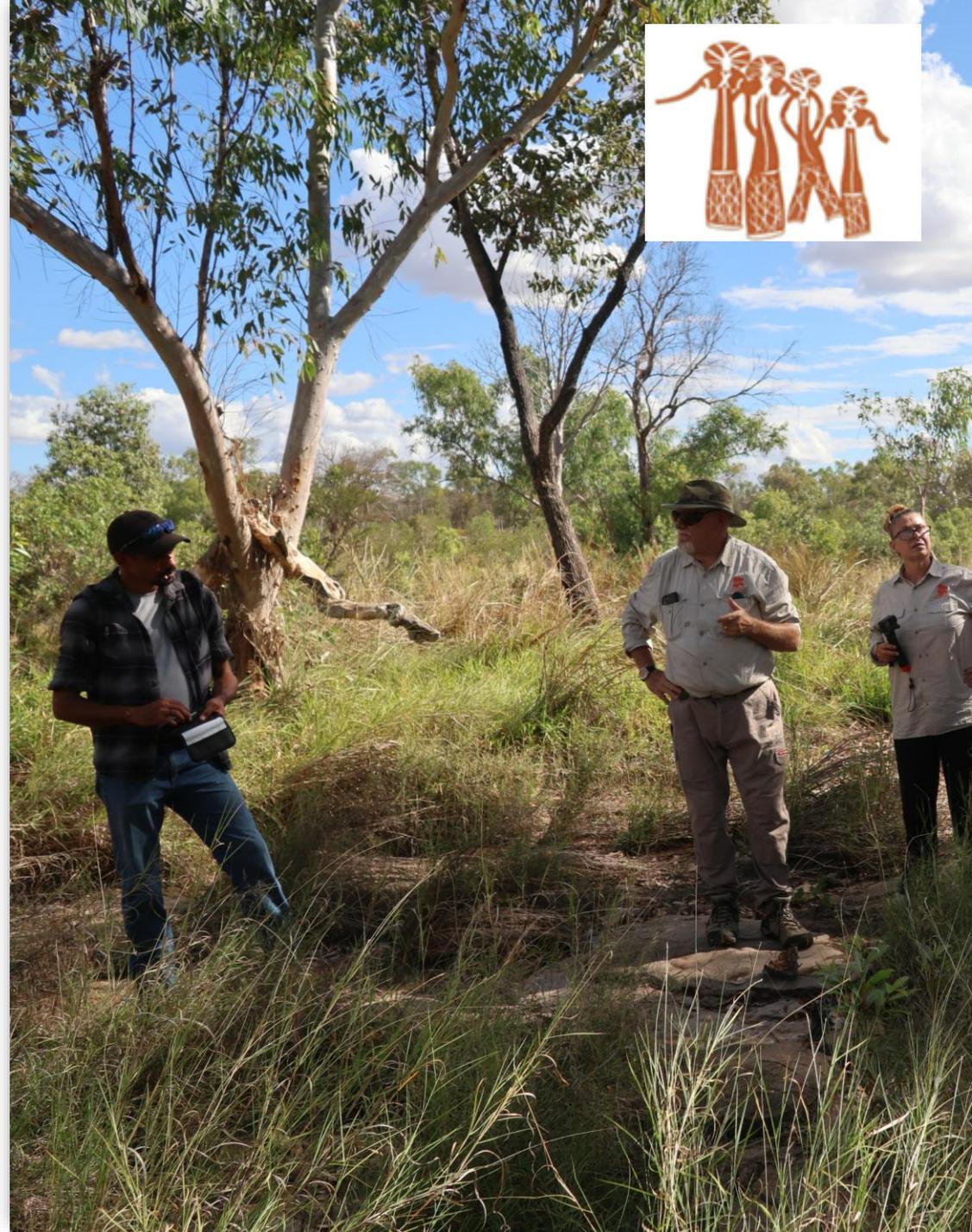


Authority Certificates

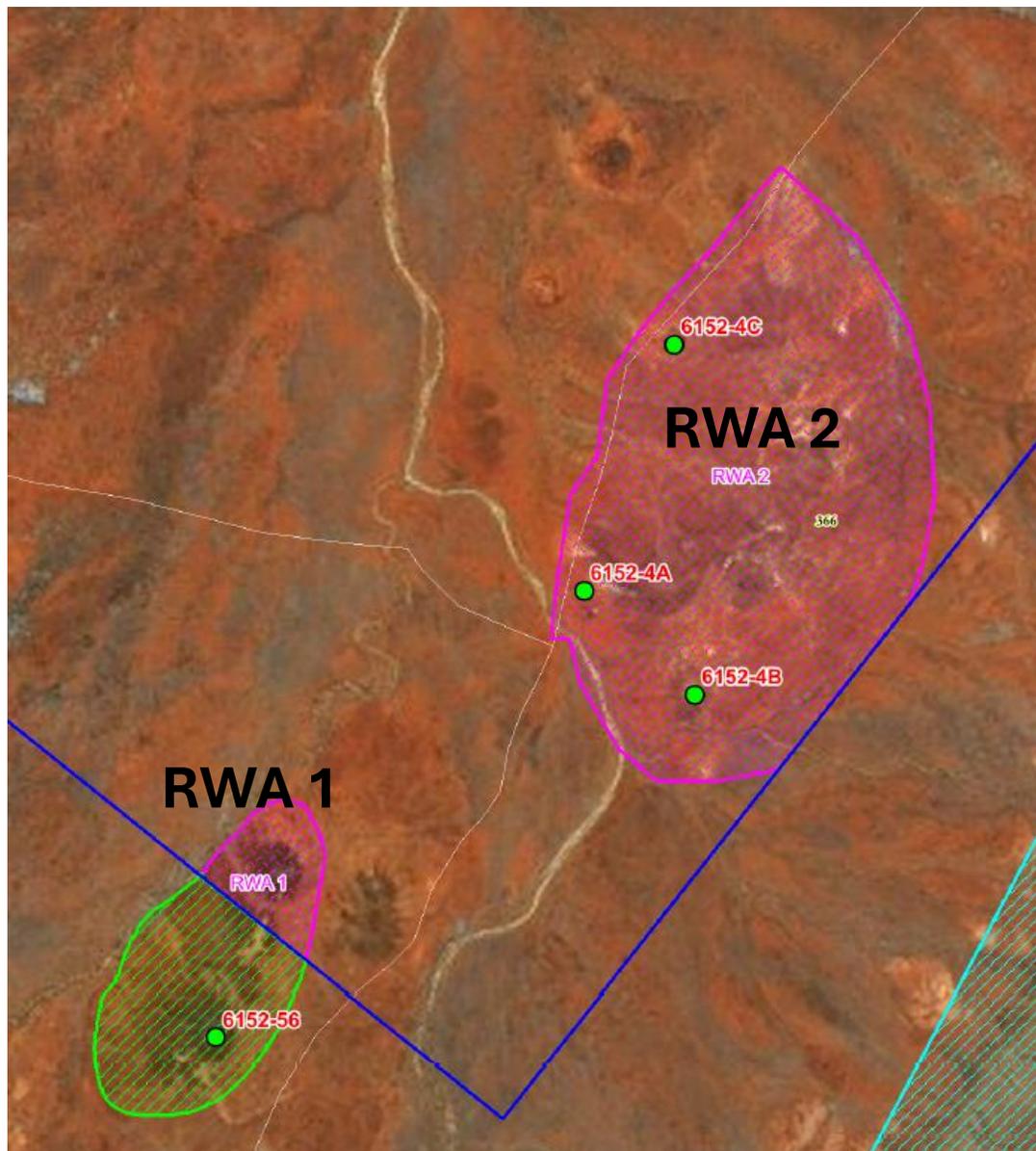
Anyone proposing to use or work on land in the NT may apply to the Authority for an Authority Certificate to cover their proposed activities.

Authority Certificates are based on consultations with custodians which define clear conditions on what can and cannot be done in and around sacred sites.

An Authority Certificate provides defence against prosecution if the applicant complies with conditions imposed to protect sacred sites.



Authority Certificate example



Sample conditions

Within Restricted Works Area 1 (RWA 1), associated with sacred site 5152-6:

- no access by male persons

Within Restricted Works Area 2 (RWA2) associated with sacred site 6152-4:

- no work / no damage
- access limited to traverse on existing track

Transfer of Certificates

Allows Authority Certificates to be transferred to a new party

Same works

Same conditions

Same land

New Certificate holder applies with the consent of existing certificate holder

Cancels existing certificate

Adding a recorded party to existing certificate

Adds another party
to the certificate
related to the land
and works

Existing certificate
holder applies



Why would
you consider
using these
provisions?

- 
- Protection - see section 25 of Act
 - Close working relationship between certificate holders
 - Refer to reading notes of the Bill

Overview of township certificates



Mechanism used in 2010's – covers remote community works



SIHIP – Strategic Indigenous Housing Infrastructure Program



NTG joint certificates – issued to various agencies



More recently some remote community township certificates issued e.g. East Arnhem and Millingimpi

Other useful ideas

Emergency works certificates –
e.g. Alice Springs

Flood mitigation or vegetation
management works

Ensure the certificate is fit for
purpose – carefully consider the
scope of works

Questions?



For further information on AAPA please visit our website at www.aapant.org.au

Or contact us on 08 89994332 or via email enquiries.aapa@aapant.org.au

10.3 LGANT – COUNCIL MEMBER ALLOWANCES INQUIRY – REMUNERATION TRIBUNAL

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the submission to the Remuneration Tribunal’s inquiry into Local Government and Local Authority allowances.

RECOMMENDATION

That Council receives and notes the report entitled LGANT – Council Member Allowances Inquiry – Remuneration Tribunal.

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on 21 October advising of the submission drafted on behalf of member councils, to the Remuneration Tribunal for their inquiry into Council Member allowances.

LGANT have advised that they have included a section in the submission on the capacity of councils to pay additional remuneration given the sustainability issues faced by some. LGANT have also advised that they have recently lodged a submission with the NT Treasurer requesting an increase in the Operational Subsidy from \$34.5m in 2024-25 to at least \$50m in 2026-27.

Comment:

LGANT has been informed that Wagait Shire Council has provided its own submission to the Remuneration Tribunal inquiry. Rather than supporting an increase to Council Member allowances, the Council expressed concern about the sustainability of funding ongoing allowance increases in the absence of any rise in the operational subsidy. The submission also recommended that the Determination explicitly state that payment of Councillor allowances is not mandatory.

Statutory Obligations:

Section 106 of the *Local Government Act 2019*

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

The following documents are attached:

1. LGANT - draft submission to the Remuneration Tribunal inquiry
2. LGANT – submission to the NT Treasurer requesting 2026-27 budget considerations for Local Government councils.

VERSION 1.0
21 October 2025



**Submission to: Remuneration Tribunal
Inquiry Local Government Council and
Local Authority Member Allowances 2026**

Introduction

The Local Government Association of the Northern Territory (LGANT) appreciates the opportunity to contribute to the Remuneration Tribunal's Inquiry into Local Government Council and Local Authority Member Allowances for 2026.

LGANT is the peak body for local government in the NT, representing all 18 of the local government councils. LGANT's membership includes five municipal councils, ten regional councils, three shire councils, and one associate member. LGANT's strategic direction is set by a nine-member Board elected from the member councils. LGANT provides leadership, support, representation, and advocacy on behalf of our member councils for the benefit of their communities.

Local government councils are at the heart of community leadership. Collectively employing more than 3,000 Territorians they are often the largest employer of Indigenous people in remote and regional areas, delivering essential services and fostering vibrant, resilient communities across the Territory. The ability to attract and retain diverse, skilled elected members is fundamental to the health and future of local government and the continuation of the opportunities and services that they provide.

Remuneration settings must reflect the increasing complexity, responsibility, and expectations placed on elected members, ensuring that councils remain strong, inclusive, and representative. This includes the need for fair, equitable, and sustainable remuneration that supports elected members to serve their communities effectively.

The Value of Elected Members

Elected members carry significant responsibilities, including strategic decision-making, governance, and active engagement with their communities. Their ongoing commitment is essential to the effectiveness and vitality of local government across the Northern Territory. However, current remuneration settings remain below the requirements of the role, which include substantial time commitments for council business, meeting increasing community expectations, and fulfilling mandatory training and professional development obligations. This situation risks the loss of experienced leaders and may deter new candidates from standing for election.

Financial pressures on elected members are well documented. For example, a 2024 NT News story ("Pay Pressure: Wage review push as NT mayor takes on second job", 1 October) reported that Mayor Matt Paterson of Alice Springs Town Council was forced to take on a second job due to inadequate remuneration. In 2025, Mayor Paterson announced that he would not seek re-election, citing the need to spend more time with his family. His decision not to recontest underscores the impact that financial stress and work-life balance considerations can have on elected members' willingness to continue serving. This example demonstrates how current remuneration settings, which remain below the requirements of the role, risk the loss of experienced leaders and may deter new candidates from standing for election.

Remuneration settings are fundamental to attracting and retaining competent elected members. Allowances must reflect the level of knowledge, decision-making capacity and levels of responsibility expected of elected members. This need is highlighted by the findings of the June 2024 Barkly Regional Council investigators report. The report identified unmanaged conflicts of interest, breaches of the Local Government Act, and serious deficiencies in council governance and operations. Elected members failed to comprehend their strategic roles, did not seek necessary financial information, and did not appropriately manage the CEO. These findings highlight the critical need for councils to have competent elected members who possess the skills and knowledge required to meet their responsibilities and uphold effective governance. Building the capacity of new councils can take time and elected members should be appropriately compensated.

LGANT urges the Tribunal to recognise that remuneration is not simply a financial matter; it is foundational to the sustainability, diversity, and capacity of councils. Without adequate remuneration for elected members, councils risk losing valuable corporate memory and experiencing reduced representation, which will compromise their ability to deliver for their communities.

It is essential that the Tribunal's determinations actively support the health of the sector, as these decisions will have a profound and lasting impact on local government in the Northern Territory.

Capacity to Pay: Financial Sustainability of Councils

Financial sustainability is a critical concern for local government councils across the Northern Territory. LGANT welcomes the Tribunal's 2024 determination to make allowances obligatory, affirming the principle that elected members should be adequately remunerated for their roles and responsibilities. However, many councils, particularly regional and shire councils, face significant revenue constraints due to limited rate bases and other financial pressures.

Without substantial rate increases or annual indexing of operational funding from the Northern Territory Government, councils will struggle to absorb the additional costs associated with increased allowances while maintaining service delivery and standards for their communities. In many cases, councils are forced to redirect funds from essential services and infrastructure to cover remuneration costs, which can impact the quality and availability of local services.

Compounding this challenge is community sentiment; ratepayers are unlikely to accept significant rate increases, particularly in areas already experiencing economic hardship. Ratepayers are also unlikely to support any changes that result in reduced service levels, further limiting councils' ability to generate additional revenue or reallocate resources without public backlash.

LGANT's advocacy for increased allowances is grounded in the need to attract and retain capable elected members across the Northern Territory. However, this advocacy is balanced by a clear recognition of the financial pressures facing many councils—particularly regional and shire councils with limited rate bases and constrained revenue streams.

Any increase in allowances must be accompanied by measures that support council finances and avoid unintended impacts on service delivery and infrastructure investment. Without additional funding or indexing of operational grants from the Northern Territory Government, councils may be forced to redirect resources away from core services to meet remuneration obligations.

While budget allocations fall outside the Tribunal's remit, its determinations play a foundational role in shaping the financial landscape of the local government sector. LGANT has called for the Tribunal to acknowledge this dynamic and ensure its decisions are informed by the realities of council capacity.

Recommendations:

1. The Tribunal should address the funding deficit in its next determination.

Base Allowances for Elected Members

Review of Council Categories

The Remuneration Tribunal council categories appear in part to be determined by population size and degree of urbanisation. Their roles as regional centres and/or rapid and ongoing growth in some local government areas means that these classifications can quickly become outdated and may not accurately reflect the service demands and responsibilities faced by councils.

A clear example is Litchfield Council, which is expected to experience significant population growth with the development of three major new suburbs: Holtze, Noonamah Ridge, and Kowandi. These developments will substantially increase the council's population base (Holtze alone will add an estimated 35,000 new residents), leading to greater demand for services, infrastructure, and community engagement from elected members.

As council responsibilities and workloads expand in response to population projections, growth and changing community needs, it is essential that councillor allowances are reviewed and increased accordingly. Ensuring that allowances keep pace with these evolving demands is critical to attracting and retaining skilled and committed elected members, and to maintaining effective local governance across the Northern Territory.

Recommendation:

1. Council categories and associated allowances be reviewed and adjusted to reflect current and projected population growth, ensuring that elected members are fairly remunerated for the increased responsibilities and demands placed upon them.

Base Allowances: Scope of Commitments

LGANT acknowledges the 4% increase to the base allowance for elected members in the 2025 Remuneration Tribunal determination. While this adjustment is a positive step, it does not fully address the growing demands, complexity, and expectations placed on elected members across the Northern Territory.

The current settings for base allowances continue to lag behind the demands of the role. Elected members are facing increasing workloads and responsibilities, and adequate remuneration is essential to attract and retain quality candidates, ensure diversity, and maintain the sector's long-term capacity. This applies to principal members who on top of regular council business are required to attend the majority of external meetings and public engagements, as well as to councillors who are required to prepare for meetings, attend pre-meeting briefings, attend training sessions and represent the council on external committees, as well as attend after hours functions.

The experience of the principal member of Alice Springs Town Council exemplifies these demands. The Mayor weekly schedule rivals that of Northern Territory Members of Parliament, reflecting a relentless pace of civic engagement, strategic leadership, and community representation. The following is a summary of one recent week in her calendar:

- **Council Governance & Strategy**

- CONFIDENTIAL Ordinary Council Meeting and OPEN Ordinary Council Meeting (evening session from 6:30 PM to 9:30 PM)
- Preparation and running of Mock Council Meeting - with Meeting Papers for preparation and training
- Weekly Catch Up - CEO & Mayor held consistently every Monday in addition to several ad hoc meetings throughout each day

- **Community Engagement**

- National Police Remembrance Day at Our Lady of the Sacred Heart Church
- Rates Early Bird Lottery Draw with community-facing staff
- Swearing-In Ceremony for the 15th Alice Springs Town Council and 15th Council Official Photographs
- Tangentyere Community Day attendance

- Speaking engagement with Multicultural Community Services of Central Australia Incorporated (MCSCA)
- Meeting with Uniting Church Minister and General Secretary over common use agreement
- **External Representation**
 - Bi-monthly meeting with Joshua Burgoyne MLA
 - Meeting with Minister Edgington MLA on Local Government matters
 - Meeting with Robyn Lambley MLA on electorate matters
 - Meeting with the Fijian High Commissioner
 - Meeting with Outback Highway Development Council
 - Meetings and correspondence to community members on issues of importance to the community of Alice Springs
- **Media Engagement**
 - Interviews with ABC TV, ABC Radio, Country Hour, NT News, Times of London, etc
- **Operational Oversight**
 - Meeting with Managers of Council Facilities with the CEO
 - Risk Management and Audit Committee - Pre Meeting
 - Building Our Regional Future Presentation Review
 - Meeting with Director Community Services

The [September – October Mayors Report for the Mayor of Litchfield Council](#) list 19 engagements on top of the meeting preparation, briefings and council meetings that are part of regular council business.

These examples highlight the significant and growing expectations placed on principal elected members, reinforcing the need for further increases to base allowances to ensure that remuneration keeps pace with the realities of the role.

Despite such workloads, principal members in the Northern Territory receive significantly lower remuneration compared to their counterparts in other states, for example:

Victoria (2025 figures) [\[www.remune...vic.gov.au\]](http://www.remune.vic.gov.au):

- Category 4 Mayors (e.g., urban councils): \$285,324 per annum
- Category 3 Mayors: \$142,661 per annum

Queensland (2025 figures) [\[www.abc.net.au\]](http://www.abc.net.au):

- Gold Coast Mayor: \$286,239
- Moreton Bay, Logan, Sunshine Coast Mayors: \$258,539
- Ipswich Mayor: \$230,836

In the Northern Territory current remuneration for principal members is well below these figures, with no superannuation entitlements unless councils pass specific resolutions and carry the costs.

The current average allowance for a councillor at a municipal council is \$24,395 before tax. At the minimum wage rate of \$24.95 per hour, this equates to compensation for about 18 hours of work

per week. However, the responsibilities of elected members require a much higher level of business acumen and commitment than would be expected of a minimum wage worker. If council duties were valued at a very conservative professional rate of \$50.00 per hour, the allowance would cover approximately 9 hours per week. During candidate nomination sessions prior to the 2025 Local Government Elections, prospective nominees were advised that they should expect to dedicate around 25 hours per week to fulfill their duties. This significant gap between remuneration and the actual time and expertise required highlights the need for a substantial increase in base allowances to ensure that elected members are fairly compensated for their contributions and responsibilities.

Recommendation:

1. Increase base allowances for elected members to align with the time commitments, complexity and scope of their responsibilities.

Extra Meeting/Activity Allowance

Elected members are increasingly called upon to represent their councils in external forums, including intergovernmental meetings, community consultations, and professional development events. These activities are vital for:

- Strengthening council-community connections.
- Building partnerships with other levels of government and external organisations.
- Bringing local knowledge and diverse perspectives into broader policy discussions.

The extra meeting/activity allowance is a key enabler of this engagement. Without adequate financial support, members may be discouraged from attending these sessions, resulting in missed opportunities to influence policy, advocate for local priorities, and strengthen intergovernmental collaboration.

Extra Meeting/Activity Allowance Cap

Restoring the extra meeting/activity allowance cap to \$15,000 per annum is essential to support elected members' participation in the full scope of council-related responsibilities. The Northern Territory Remuneration Tribunal reduced this cap to \$10,000 in 2023. Retaining it through 2026 would mean no increase for three consecutive years, despite the growing complexity and demands of council roles.

Fair Remuneration for Available Representatives

The responsibility of representing councils on external committees and activities often falls to members who do not have full-time employment outside their council roles. These councillors are more available to attend additional meetings and events but as a result, when pre-meeting preparation as well as meeting attendance are taken into account, they can quickly reach the current \$10,000 cap on the extra meeting/activity allowance. This creates an unintended disincentive for broader engagement and may limit councils' ability to be represented consistently. A review of the cap could help ensure that members who are more available and therefore represent their councils on several committees are not penalised for their time and contribution.

Eligibility for Extra Meeting/Activity Allowance: Types of Meeting

Under the 2024 Determination, several types of meetings and activities were removed from eligibility for the extra meeting/activity allowance including:

- meetings of subsidiaries established under the *Local Government Act 2019*
- meetings of external agencies or organisations where a councillor has been formally appointed by resolution of council

- attendance at professional development courses or conferences

This change has limited remuneration for important elements of the roles and responsibilities of elected members, particularly those representing councils in external forums or undertaking professional development.

These activities are often essential to effective governance, regional advocacy, and councillor capability-building. The exclusion of such meetings from the allowance framework risks undervaluing the time and commitment required of elected members and may discourage participation in broader leadership and learning opportunities.

Travel Time and Allowance Limitations for Remote Councillors

Another significant consequence of the reduction in the extra meeting/activity allowance cap is its impact on councillors who are required to travel substantial distances to attend council meetings. For example, councillors from remote communities within Barkly Regional Council, such as Alpururulam, Alparra, and Ampilatwatja, regularly undertake journeys of up to seven hours each way to participate in meetings held in Tennant Creek. Despite this extraordinary commitment, the remuneration for this travel time is considered part of the extra meeting/activity allowance in the current Determination. This situation demonstrates inequity across the different categories of councils and underscores the considerable geographic and financial barriers faced by remote councillors in fulfilling their responsibilities and highlights the inadequacy of the current allowance cap in supporting equitable participation across the Northern Territory.

It is important to recognise that in-person attendance at meetings is not simply a logistical preference, it is a matter of cultural equity. For remote Indigenous councillors, meaningful participation often relies on group discussion and consensus-building, which are central to culturally appropriate decision-making. Remote attendance can result in physical isolation, limiting engagement and diminishing the quality of discussion. Regional and remote elected members are disproportionately affected by the current arrangements, yet their voices are essential to inclusive decision-making. Without appropriate remuneration, the current model risks silencing those voices and diminishing the strength and inclusiveness of governance across the Northern Territory. The current allowance structure does not account for this reality, placing remote Indigenous councillors at a disadvantage when face-to-face meetings are conducive to effective participation. Ensuring equitable access to in-person meetings is widely recognised as a key component of supporting inclusive governance and respecting cultural norms across the Northern Territory.

Inclusion of Principal Members

Principal members are currently excluded from receiving the extra meeting/activity allowance. This exclusion creates an inequity in compensation. In many cases, principal members not only attend but also chair or facilitate meetings, roles that require significant preparation and engagement. As evidenced by the weekly schedule of the Mayor of Alice Springs Town Council (refer to page 4 of this submission), principal members are expected to attend a substantial number of additional meetings and activities beyond regular council business. Expecting councils to pass individual policies to enable extra meeting fees places an unnecessary administrative burden and leads to inconsistent application across jurisdictions. Including principal members in the extra meeting/activity allowance would ensure fair and consistent remuneration of all elected representatives.

Recommendations:

1. Restore the extra meeting/activity allowance to \$15,000 per annum.
2. Reinstate eligibility for the extra meeting/activity allowance for the following types of meetings and activities:
 - Meetings of subsidiaries established under the *Local Government Act 2019*.

- Meetings of external agencies or organisations where a councillor has been formally appointed by resolution of council.
 - Each day of attendance at professional development courses or conferences.
3. Introduce a new and separate provision to remunerate travel time for regional councillors, where travel exceeds 100km return.
 4. Allow principal members to access the extra meeting/activity allowance, ensuring equity with deputy principal members

Professional Development Allowance: Building Sector Capability

Professional development is increasingly important for elected members to meet the increasing demands of their roles and to build the capability of local government across the Northern Territory. Previous Tribunal determinations have noted that the completion of the Australian Institute of Company Directors' Courses should be encouraged. However, the current professional development allowance of \$5,000 falls well short of covering the \$11,600 course fee, even if a councillor were to combine two years of allowances and forgo all other professional development activities. This gap is further widened by the additional costs of travel and accommodation, which can be prohibitively expensive for members residing outside Darwin.

For example, a regional Mayor who recently completed the Australian Institute of Company Directors course reported receiving a total of \$9,000 in professional development allowances. However, the combined cost of the course, flights, and accommodation left the Mayor approximately \$6,000 out of pocket. This Mayor, who has a young family, serves full-time and receives a total Mayoral allowance of \$102,000 and does not receive superannuation. As a result, undertaking this professional development to ensure they had the knowledge to lead the council required spending nearly 6% of their annual Mayoral allowance on a single course, not including the additional personal expenses incurred. This case highlights the significant financial barriers faced by elected members seeking to build their governance capability, particularly those in regional and remote areas.

Accessibility challenges are further compounded for members in remote areas and for those for whom English is not a first language. Approximately 60% of elected members in the NT are Aboriginal, and this figure rises to 89% for regional councils. Translation of course materials and additional support are often required, adding complexity and expense to professional development initiatives.

To ensure all elected members can participate in high-quality training and development, the professional development allowance must reflect both the real costs of training and the unique needs of regional and remote councils. Supporting ongoing learning opportunities is vital for building governance capability, enabling members to respond effectively to emerging issues, and ensuring councils are well-prepared to serve their communities, yet access to high-quality training remains out of reach for many, limiting opportunities for professional growth and sector advancement.

Recommendation:

1. Increase the professional development allowance to \$7,000 for all elected members, supporting access to high-quality training and inclusive learning opportunities.

Vehicle Allowance: Supporting Regional Representation

Kilometre Allowance Based on ATO Rate

Travel is a significant aspect of council participation for many regional and remote councillors, who often undertake long journeys to attend council and committee meetings and events. The current

Vehicle Allowance uses the Australian Tax Office (ATO) rate of 88 cents per kilometre, which is based on average national operating costs. However, this rate does not reflect the substantial wear and tear on private vehicles used for travel across unsealed and corrugated roads.

For example, a councillor from Alpuurulam in the Barkly Region must complete a 1,172-kilometre round trip on unsealed roads to attend a council meeting in Tennant Creek. Even for those travelling on sealed roads, the rate is insufficient. A July 2025 national news article noted that “With fuel skyrocketing, it [the kilometre rate of 88 cents] doesn’t even allow people to cover their costs,” let alone expenses for repairs and maintenance.

Councillors are often required to cover the shortfall from their own funds, which can discourage attendance and affect quorum requirements. This financial burden may also deter capable candidates from nominating for council roles, undermining democratic participation and community leadership in remote areas.

Limitations of the \$10,000 Vehicle Allowance Cap

The Tribunal’s current cap of \$10,000 per annum on vehicle allowance fails to meet the actual costs incurred by many regional and remote councillors. Some elected members travel over 1,200 kilometres roundtrip to attend meetings and events, which occur frequently throughout the year.

There is no mechanism for councils to supplement this allowance, meaning councillors often bear additional costs that would not otherwise arise. The cap does not account for the cumulative impact of fuel prices, vehicle maintenance, and travel frequency. A more flexible or regionally adjusted model is needed to ensure councillors are not penalised for serving geographically isolated communities.

Recommendations:

1. Replace the ATO kilometre rate with a Territory-specific model that reflects actual travel conditions, including distance, road type, and vehicle wear, particularly for remote and regional councillors.
2. Increase or remove the \$10,000 annual cap or introduce a zonal or tiered allowance structure that accounts for travel intensity and remoteness, ensuring equitable support across different council regions.

Superannuation: Ensuring Retirement Security

Members of the Legislative Assembly in the Northern Territory receive guaranteed superannuation contributions under the *Legislative Assembly Members’ Superannuation Contribution Act 2004*. In contrast, the framework for council elected members remains unclear and inconsistent, with no guaranteed pathway for superannuation payments. This disparity has been raised repeatedly, yet the response from the Remuneration Tribunal has been unsatisfactory.

Superannuation continues to be a complex issue for elected members, involving the intersection of federal legislation—such as the *Superannuation Guarantee (Administration) Act 1992* and the *Tax Administration Act 1953*—and Territory legislation, including the *Local Government Act 2019*. The lack of clarity creates barriers to participation and undermines retirement planning for those serving in local government roles.

LGANT has advocated for legislative reform to address this gap. Specifically, LGANT supports a new provision in the *Local Government Act 2019* that would:

- Enable elected members to receive superannuation payments without requiring a unanimous council resolution.
- Treat elected members as employees for superannuation purposes only, consistent with provisions in other jurisdictions such as Western Australia and New South Wales.

- Ensure superannuation payments are made in addition to current allowances, not deducted from them.
- Allow individual elected members to opt out of receiving superannuation to accommodate personal circumstances.
- Place the onus of documentation and opt-in/opt-out management on the elected member, not the council.
- Require the Department of Housing, Local Government and Community Development to develop clear guidelines in consultation with the sector.

This reform would bring local government remuneration into alignment with broader public sector policy, remove a key disincentive to nomination, and support elected members in planning for their financial future.

Recommendation:

1. The Remuneration Tribunal should adopt a supportive position and formally advocate to the Northern Territory Government for legislative amendment to enable elected members to be treated as council employees for the purposes of superannuation. This reform would resolve a long-standing anomaly, align local government remuneration with broader public sector policy, and remove a key disincentive for community members considering nomination to their local council.

Principal Membership Resettlement Allowance: Supporting Transition

Principal members who are not re-elected face distinct challenges in transitioning back into the workforce. These individuals often serve in full-time leadership roles, which may require stepping away from other employment opportunities during their term. The abrupt end of tenure following an election can result in financial and professional disruption.

Other jurisdictions acknowledge this risk by providing a resettlement allowance to support principal members during their transition, as does the NT Legislative Assembly (refer section 15. Of Determination 3 2025). Recognising the demands and responsibilities of these roles is essential to attracting and retaining capable leaders in local government.

Recommendation:

1. Introduce a resettlement allowance for principal members in the next Determination, acknowledging the employment risks and leadership demands associated with full-time council service. For example:

RESETTLEMENT ALLOWANCE

A Member has an entitlement on ceasing to be a principal member in the event of not being successful in the local government elections, of the equivalent of one month's allowance for each year served in local government as a principal member subject to:

- (a) the minimum entitlement being the equivalent of four months' allowance; and*
- (b) the maximum entitlement being the equivalent of 6 months' allowance.*

Allowances for Local Authority Members

Local Authority members play a vital role in community representation, engagement, and decision-making. Under the *Local Government Act 2019*, their responsibilities have expanded significantly, providing communities with a stronger voice in matters that affect them. Despite this, the current

Determination does not include provisions for extra meeting/activity allowances for Local Authority members—an omission that fails to recognise the scope and importance of their contributions.

These members are often required to attend additional meetings and functions similar to those attended by elected council members. The absence of financial recognition for this work creates an inequity within the local government framework and may discourage participation, particularly in remote and regional areas where travel and time commitments are substantial.

Recommendation:

1. Include provision for extra meeting/activity allowance for Local Authority Members in the next Determination, recognising their expanded roles and responsibilities under the *Local Government Act 2019* and ensuring equitable support for their contributions to local governance.

LGANT Board sitting fees

At the November 2024 General Meeting, LGANT members resolved to pay the Board Directors (other than the President who receives an allowance) a fee, plus superannuation, for attendance at Board meetings and at the annual strategic planning meeting. Members also agreed that councils, if they were paying extra meeting/ activity allowances to their respective Director, to cease doing so as of 8 November 2024.

Recommendation:

1. Address the payment of sitting fees by LGANT to Board Directors in the next determination.

Summary of Recommendations

Financial Sustainability of Councils

Capacity to Pay: Balancing Advocacy and Sustainability

1. The Tribunal's deliberations should be informed by ongoing consultation with councils and supported by annual reviews to ensure allowances remain fit for purpose and sector capacity is maintained. LGANT also recommends that the Tribunal clearly address the funding deficit in its next determination to safeguard the sustainability of the sector.
2. The Tribunal should address the funding deficit in its next determination.

Base Allowances for Elected Members

3. Council categories and associated allowances be reviewed and adjusted to reflect current and projected population growth, ensuring that elected members are fairly remunerated for the increased responsibilities and demands placed upon them.
4. Increase base allowances for elected members to align with the time commitments, complexity and scope of their responsibilities.
5. Inclusion of an explicit provision to allow individual councillors to voluntarily waive part or all of their allowance, should they wish. This option should be available solely at the discretion of each councillor. The provision must be worded clearly to ensure that it cannot be used by councils to mandate a reduction in allowances.

Extra Meeting/Activity Allowance

6. Restore the extra meeting/activity allowance to \$15,000 per annum.
7. Reinstate eligibility for the extra meeting/activity allowance for the following types of meetings and activities:
 - Meetings of subsidiaries established under the *Local Government Act 2019*.
 - Meetings of external agencies or organisations where a councillor has been formally appointed by resolution of council.
 - Each day of attendance at professional development courses or conferences.

8. Introduce provisions to remunerate travel time for remote councillors, particularly where travel exceeds 100km return.
9. Allow principal members to access the extra meeting/activity allowance, ensuring equity with deputy principal members

Professional Development Allowance

10. Increase the professional development allowance to \$7,000, supporting access to high-quality training and inclusive learning opportunities.

Vehicle Allowance:

11. Replace the ATO kilometre rate with a Territory-specific model that reflects actual travel conditions, including distance, road type, and vehicle wear, particularly for remote and regional councillors.
12. Increase or remove the \$10,000 annual cap or introduce a zonal or tiered allowance structure that accounts for travel intensity and remoteness, ensuring equitable support across different council regions.

Superannuation

13. The Remuneration Tribunal should adopt a supportive position and formally advocate to the Northern Territory Government for legislative amendment to enable elected members to be treated as council employees for the purposes of superannuation. This reform would resolve a long-standing anomaly, align local government remuneration with broader public sector policy, and remove a key disincentive for community members considering nomination to their local council.

Principal Membership Resettlement Allowance: Supporting Transition

14. Introduce a resettlement allowance for principal members in the next Determination, acknowledging the employment risks and leadership demands associated with full-time council service.

Allowances for Local Authority Members

15. Include provision for extra meeting/activity allowance for Local Authority Members in the next Determination, recognising their expanded roles and responsibilities under the *Local Government Act 2019* and ensuring equitable support for their contributions to local governance.

LGANT Board Sitting Fees

16. Address the payment of sitting fees by LGANT to Board Directors in the next determination.

Conclusion: A Path Forward for Stronger Local Government

LGANT encourages the Tribunal to undertake in-person research with councils, consult on draft determinations, and review allowances annually to reflect changing conditions and sector needs. By strengthening remuneration settings, the Tribunal can help safeguard the future of local government in the Northern Territory, ensuring councils are equipped to attract and retain talented leaders who reflect the diversity and aspirations of their communities.

LGANT looks forward to working in partnership with the Remuneration Tribunal to develop an agreed approach that supports a vibrant, inclusive, and sustainable local government sector for all Territorians.

25 September 2025

The Hon Bill Yan
Treasurer
Northern Territory Government
Minister.Yan@nt.gov.au

Dear Treasurer,

2026/27 PRE-NT BUDGET SUBMISSION

LGANT is the voice of local government, representing 17 of the 18 councils across the NT. This membership consists of four municipal, three shire and ten regional councils, and one associate member. LGANT provides leadership, support, representation, and advocacy on behalf of our member councils for the benefit of their communities.

I am writing to bring your attention to the ambitions for growth, and the gaps that have played a part in preventing the sector from fully delivering on its visions, that LGANT has identified as crucial to our joint commitment to delivering on your government's three pillars for rebuilding the Territory.

As the local government sector is dependent on a combination of council rates, fees and charges, and grants, this is a key opportunity for us to help inform your upcoming decisions on the NT Budget so that the financial sustainability of local government is a key consideration, and that we are equipped to continue with you as your partner in delivering a safer, stronger and more prosperous Territory.

Local government councils are responsible for delivering a wide range of services and infrastructure including parks and playgrounds, sporting fields and courts, swimming pools, libraries, cemeteries, community events, youth programs, child-care and aged care.

The recent *Northern Australia: securing a developing economy to secure a developed nation* report by Australian Strategic Policy Institute states that local government councils across the north are under-resourced and over-stretched. For economic development to be truly impactful and felt across the NT, there needs to be true partnership and adequate investment in institutional strength, and local government councils are fundamental to that growth given the broad range of perspectives and interests they represent. Investing in local government is an investment in increasing our nation's productivity.

One way the NT Government invests in local government is through the Operational Subsidy. The Operational Subsidy is untied funding that was put in place to address the limited revenue-raising capacity of regional and shire councils; however, it is not keeping up with increased costs and in fact has barely increased since 2014/15 when the funding pool was \$26.44million. In 2024/25 the funding pool was \$34.5million - an \$8million increase in 10 years, a figure that has only just kept up with Consumer Price Index (CPI) increases over that period. Unfortunately, the Operational Subsidy stagnated at \$31.5million from 2019/20 to 2024/25. The 2024/25 increase however was not new funding and was cannibalisation of other local government grant funding – and overall funding to the NT Government's Local Government Unit, where the Operational Budget is administered from, decreased in 2024/25.

To this, the Local Government Cost Index (LGCI) is a measure of the change in the cost of goods and services purchased by local governments over time, conceptually like the CPI in that it is a measure of the average change in cost over time. Recent LGCI figures show the increase in costs for councils across the NT: 2021/22 was

5.47%, 2022/23 3.76%, and 2023/24 3.85%. Interestingly, one of our member regional councils recently advised their Operational Subsidy funding has declined by about \$300,000 in the last five years despite these increases.

Further to this, the recent interim report into the Australia Government's *Inquiry into local government sustainability* identified that funding avenues have not kept pace with the increasing costs faced by councils, especially in terms of infrastructure and service delivery. Local government councils are further disadvantaged due to the population-based funding formula applied to the Australian Government's Financial Assistance Grants, where despite the vastness and the NT being home to the second largest local government area (by area) in the country (Barkly Regional Council), all NT councils (combined) received as much as Brisbane City Council did in 2025/26. For reference, Barkly Regional Council covers over 320,000km sq., while Brisbane City Council covers just over 1,000km sq.

The NT Government's Local Government Unit is currently considering two amendments to the *Local Government Act 2019* that will potentially have a significant impact on councils' continued ability to charge rates - one of their main streams of revenue. The amendments concern the rateability of community housing providers, and conditional rating of land held under a pastoral lease and land occupied under a mining tenement. These proposed amendments should be considered in the context of the limited increases in Operational Subsidy over many years, the increased costs of doing business (as demonstrated by the LGCI figures above), and the findings of the interim report mentioned above that highlights the urgent need for increased funding for the sector instead of contributing to the gradual ebbing away of revenue streams.

The 2024 *Financial sustainability in Australian local government* report by SGS Economics and Planning found that greater local government financial sustainability would boost productivity, Gross Domestic Product (GDP), employment, and tax revenues. Productivity gains would arise from a range of efficiencies including, but not limited to:

- saved vehicle operating and accident costs on better maintained roads;
- health cost savings as communities make greater use of appropriately equipped and programmed open spaces; and
- savings in recruitment and training costs in councils as they will be better able to offer career pathways.

I consider it necessary that the upcoming budget appropriately recognise the importance of the local government sector through adequate funding, ensuring that councils can continue to deliver the needs of their communities. To this, LGANT requests the NT Government Budget include an increase in the Operational Subsidy (from \$34.5million in 2024/25) to at least \$50million in 2026/27 - however not at the expense of other local government funding. This increase includes a catch-up of the five-year stagnation period, as well as additional new funding to account for the significant increases in costs in recent years. LGANT also requests a commitment to a minimum of annual indexation in following years.

I would welcome the opportunity to meet with you to further discuss these issues and how we can work together to build stronger, more resilient and liveable communities.

Yours sincerely,



Allison Bitar
LGANT Vice President

CC: Hon Steve Edgington, Minister for Housing, Local Government and Community Development
Minister.Edgington@nt.gov.au

10.4 EMERGENCY MANAGEMENT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the outcome of the Emergency Management Committee meeting held on Thursday 23 October 2025.

RECOMMENDATION

That Council receives and notes the report entitled Emergency Management Committee Meeting.

Moved:

Seconded:

Vote:

Background

An Emergency Management Committee meeting was held in the Council Chambers on Thursday 23 October and was well attended and a very positive meeting. The attendees included the following:

- WSC – 1 councillor 2 staff
- CPVBB – 2
- Belyuen Council – 1
- Belyuen Health Clinic – 2
- Wagait Beach Residents – 4
- NTES – 2

The key points included:

- WSC to work on a local emergency management plan
- WSC to regularly advertise the SMS letter to Wagait residents
- WSC to work on a vulnerable persons list for Wagait Beach
- WSC to work with the Wagait Beach Supermarket to ensure their generator has been tested
- WSC to work on a cyclone preparedness workshop for local residents
- NTES were doing a recruitment drive for local volunteers over the next few weeks
- WSC to invite Sealink and Kenbi Rangers to the next meeting
- WSC to liaise with the local electrician to confirm commitment in the event of an emergency

Comment:

The next meeting is scheduled for 6pm Thursday 13 November 2025.

Statutory Obligations:

Nil

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

A copy of the draft minutes is attached.

	WAGAIT SHIRE EMERGENCY MANAGEMENT COMMITTEE	
	MINUTES #19	ORDINARY MEETING & UPDATES
	DATE	6:00pm THURSDAY 23 OCTOBER 2025
	VENUE	WAGAIT COUNCIL CHAMBERS / Teams
COUNCIL	Neil White (President)	
	Virginya Boon (CEO)	
	Barry Bamford (Corporate Services)	
RESIDENTS	Kim Dye	
	Jodi Reye (via Teams)	
	Ian Hinchcliffe	
	Ken Courts	
EMERGENCY SERVICES	Cox Pen Volunteer Bushfire Brigade	Doug Chalmers (Captain) Shelby Rawes
	Cox Pen Volunteer Emergency Services	
	NT Emergency Services - Operations Officer Northern	Seth Dugdell (via Teams)
	NT Emergency Services - Planning Officer	Jamie Richardson (via Teams)
	Belyuen Community Council	Dave Ferguson (CEO) (via Teams)
	Belyuen Health Service	Nick Barclay (Manager) Charlotte Nansen
	Belyuen Aged Care	
	Wagait Beach Supermarket	

1. Welcome and introduction(s)
2. Apologies: Cr Peter Clee
3. Minutes of last meeting (#18 5 September 2024) - Accepted
4. Review actions from previous meeting

ITEM	ACTION	COMPLETED BY (Date)
5.2	Ask Chris Tyzack if there was a local emergency plan for Wagait Beach	Complete
5.2	Check Belyuen's plan – contact Dave Ferguson	Complete – received plan but have not had a chance to go through it in depth
5.3.2	Review and update the resources list for the 2024-25 season	Complete
5.3.4	Investigate whether there is a designated UHF channel to be used in the event of an emergency – may be in the local emergency plan	Have been unable to secure a channel number. Discussions with NTES is that they have UHF radios on site in WB that have a direct channel link to their

		Darwin Central Command operations. A secure channel will have to be determined locally.
5.3.5	Wagait Beach - Survey the community to see who would need to use the shelter in the event of an emergency Belyuen – no cyclone shelter, the community would need to be evacuated – need to do before the road is impassible	Ongoing – has been hard to get people to commit one way or another. This action will need to continue – possibly even through a door-knock.
5.3.6	Contact DIPL to investigate where Belyuen and Wagait would dump green waste in the clean up after a weather event	No determination to date - ongoing
5.3.7	Contact DIPL to investigate where Belyuen and Wagait would dump food waste in the clean up after a weather event	No determination to date - ongoing
5.3.8	Review and update vulnerable persons list – contact Belyuen Aged Care for assistance	Ongoing – Belyuen Clinic has a vulnerable persons list and Belyuen Council may be able to help with a list for Wagait Beach.
5.4	Follow up with Web EOC training for CEO	Have been working on this – NTES can come and deliver a workshop on Cyclone Brief. Shelby has a AIMS handbook that could be used.
5.2	If a Local Emergency Plan cannot be located then a new one will have to be created and a draft to be ready for review at the next meeting	No action to date other than looking for what is already in place. Advice from NTES – Council’s are responsible to have their own sub-plan

5. Committee Business

5.1. Northern Regional Emergency Committee

- The Darwin Local Emergency Committee have already met a couple of times, and their plan is up for review
- The Northern Regional Emergency Committee meeting is scheduled for 4/11/2025 and their contact list has been sent out for updates

5.2. Local Emergency Plan

- Belyuen has a Local Emergency Plan, but it needs to be updated
- There is no Local Emergency Plan for Wagait Beach, but the consensus is that one is needed – **action: WSC to work on having a draft local plan at the next meeting**
- Jamie Richardson has advised that she is happy to have a look at Belyuen’s and Wagait’s plans and provide feedback

5.3. Local arrangements & preparations for wet season 2025-26

- 5.3.1. Emergency Contact List:
- updated
- 5.3.2. Emergency Resources List:
- Updated and ongoing
- 5.3.3. SMS List:
- continuously updated
 - Need to keep advertising this so we can keep getting this information in – **action: regularly advertise the SMS letter to Wagait residents**
- 5.3.4. UHF Radio:
- Checked and working
 - Need to determine a channel to use locally – **action: work on determining a local channel for use in an emergency**
- 5.3.5. Cyclone Shelter:
- facility and resources checked by WSC staff
 - DLI send out contractors to check facility structure and services
 - Generators checked and tested and have fuel storage on site
 - Cyclone Kit in Wagait Clinic has been restocked by Belyuen Clinic
- 5.3.6. Emergency Green Waste Dump Site:
- the current green waste dump site would be used at this stage. If more area was needed then extra clearing on the same parcel of land is possible
- 5.3.7. Emergency Fridge/Freezer Food Dump Site:
- no site has been determined to date but if needed then a site on Lot 50 could be used for this purpose
- 5.3.8. Vulnerable Persons List:
- this list is ongoing and WSC staff will need to contact Belyuen Aged Care for information on Wagait residents – **action: Barry to liaise with new Belyuen Aged Care staff member**
 - may also need to do a door-knock around Wagait Beach
 - Belyuen Aged Care and Clinic have a list for Belyuen residents
- 5.3.9. Supermarket Food Supplies:
- the WB Supermarket have advised that they would have 3 day's supply of food in stock
 - WB Supermarket have a generator – **action: need to check fuel storage for this and confirm that this has been tested**
 - Belyuen shop have lots of storage and a good generator to run their service – generator tested regularly
 - Belyuen shop tries to keep one and half pallets of water on hand at all times

5.3.10. Pre-Cyclone Season Workshop:

- A workshop for cyclone preparedness is a good idea to inform (new) residents of what they can do and it can be a refresher for long-term residents as well
- NTES can come out to do a cyclone briefing with community residents
- Organise a date and time to do a workshop and invite community residents to ensure they know how to prepare themselves and their property – **action: prepare workshop documentation**

5.4. AIMS training / Web OEC:

- It was advised that most people at the community level won't get access to WEB EOC
- AIMS training can be done online and NTES has advised they can help look into this – **action: follow up with Seth, NTES for access to AIMS training**

6. Other Business:

6.1. Committee Members:

- All local residents present are happy to be members on the committee:
 - Kim Dye
 - Shelby Rawes
 - Jodi Reyes
 - Ken Courts
 - Ian Hinchcliffe
- Council representatives will stay on the committee:
 - President Neil White
 - Cr Peter Clee
 - CEO Virginia Boon
 - Corporate Services Officer Barry Bamford
- Cox Peninsula Volunteer Bushfire Brigade (CPVBB) representatives:
 - Doug Chalmers
- Belyuen Community Government Council representatives:
 - Dave Ferguson
 - TBA as to who will be Dave's deputy will if he is away
- Belyuen Health Clinic:
 - Nick Barclay
 - Charlotte Nansen
- NT Emergency Services:
 - Jamie Richardson (will attend when available)
 - Seth Dugdell
- It was suggested that Sealink and Kenbi Rangers be invited to the next meeting as they would be a good resource to have involved in the committee – **action: WSC to invite Sealink and Kenbi Rangers to the next meeting**

6.2. Other information advised at meeting:

- Dangerous Trees - It is council's responsibility to mitigate risks that may be associated with strong winds

- Council's Local Emergency Plan:
 - A local plan could be a subsection of the Darwin Emergency Plan
 - Plan would have to include procedures for Storm Surge
- NTES resources work more on a reactive system
- Council's can apply for disaster ready funding – there is a co-contribution required
- Belyuen Council would like to work on trying to get an emergency service trailer set up and housed in Belyuen
- It was advised that we will need to ensure we have an electrician on board to assist in the first 72hrs after an event – **action: Barry to liaise with the local Electrician to confirm this commitment**

6.3. Upcoming events/actions for next agenda

7. Review actions for next meeting

ITEM	ACTION	COMPLETED BY (Date)
5.2	WSC to work on having a draft local plan at the next meeting	12/11/2025
5.3.3	WSC regularly advertise the SMS letter to Wagait residents	
5.3.4	WSC, NTES & CPBFB to work on determining a local channel for use in an emergency	
5.3.8	Barry to liaise with new Belyuen Aged Care staff member for a list of vulnerable residents in Wagait Beach	
5.3.9	Barry to check on fuel storage and confirm that the WB Supermarket have tested their generator	
5.3.10	WSC to prepare documentation for Cyclone preparedness workshop	
5.4	WSC to follow up with Seth Dugdell – NTES for access to AIMS training	
6.1	WSC to invite SeaLink and Kenbi Rangers to the next meeting	
6.2	Barry to liaise with the local Electrician – Michael Vaughan to confirm this commitment	

8. Next meeting: 6pm 13 November 2025

9. Meeting Closed: 7:12pm

10.5 COMMUNITY CONSULTATION MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the outcome of the Emergency Management Committee meeting held on Saturday 18 October 2025.

RECOMMENDATION

That Council receives and notes the report entitled Community Consultation Meeting.

Moved:

Seconded:

Vote:

Background

The second of Council's Community Consultation meetings was held on Saturday 18 October in the Community Centre. The meeting was very well attended with 32 residents present on the day.

The key points included:

- Council's budget and a look at the past 5 years and where expenditure has increased
- Council rates – how landowners are currently rated and options for a new rating system
- Council's waste facilities - upgrades to the Green waste facility and the Hard waste facility
- Council advised that they were going to hold a cyclone preparedness workshop in the next few weeks
- There was a suggestion that previous Australia Day award recipients be advertised on Council's website
- There has been a bit of action on dogs at large in the community over the last few months and dogs who get impounded will not be released unless they are registered
- Council will be surveying residents as they need to know who will need to use the cyclone shelter in the event of a cyclone
- Council is currently still contracted to clean the old jetty and report any maintenance issues
- Drainage easements on private property are not their responsibility and any issues with these should be directed to the Department of Crown Land Management
- The planning process for Council is as follows:
- Residents were asked if the SMS system that is currently used for emergencies should also be used for community messages.
- Council meetings have been reduced to every second month as a trial with a newly formed Finance Committee to take place in the alternate months

Comment:

The next community meeting is planned for March 2026

Statutory Obligations:

Nil

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

A copy of the draft minutes is attached.



COMMUNITY CONSULTATION MEETING

10am Saturday 18th October 2025, Wagait Council Community Centre

MINUTES

BUDGET & RATES

- **Council's Budget**

- A 5 year comparison was presented to the meeting with the actual figures showing for years 2022 to 2025 and the budget for the current financial year 2025-26.
- Highlights in substantial expenditure included the following:
 - Depreciation up from \$156,415 (2022) to \$396,000 (2025-26) following a revaluation of assets in 2024-25
 - Insurance up from \$45,561 (2022) to \$110,000 (2025-26), in line with rising insurance costs across all insurance types (Most NT councils work together in a shared insurance trust. The aim is to reduce costs and create a stronger, more efficient insurance programme for members.)
 - IT maintenance & Support up from \$1,895 (2022) to \$15,000 (2025-26) due to increased cybersecurity and ...
 - Staff Training up from \$2,911 (2022) to \$5,000 (2025-26)
 - Staff Travel up from \$557 (2022) to \$2,000 (2025-26)
 - Annual Leave Expense up from \$4,310 (2022) to \$31,088 (2025-26) – it was noted that this expense was not being budgeted for in previous years
- A high level look at this budget overall is in the table below. It should be pointed out that the 2025-26 figures represent the budget only and not the “actual” figures:

Profit and Loss

Wagait Shire Council
5 Year Comparison
Report

Account	2026	2025	2024	2023	2022
	Budget	Actual	Actual	Actual	Actual
Trading Income					
Bank Interest Income	80,000.00	99,560.34	85,120.61	52,237.32	4,066.22
Contracts	223,901.00	156,014.30	146,564.25	162,510.17	170,691.41
Dog Registrations	1,800.00	1,754.53	1,827.23	1,863.61	2,063.60
Operating Grants	308,736.00	396,821.00	300,486.00	481,643.00	252,030.00
Insurance Payment	0.00	0.00	0.00	0.00	34,483.15
Misc income	2,400.00	2,084.82	3,217.33	6,416.11	0.90

Rates Income	288,081.00	277,089.11	264,680.94	253,909.38	248,195.79
Rental Income	6,700.00	6,345.50	8,618.20	7,881.86	5,500.50
Waste Management Income	152,521.00	144,654.42	129,123.07	124,355.14	124,668.76
Total Trading Income	1,119,139.00	1,352,429.54	1,359,284.21	1,359,915.08	1,398,550.60
Operating Expenses					
Community Activities	14,500.00	6,269.12	8,886.94	11,233.74	12,331.40
Administration Expenses	605,000.00	582,007.03	396,555.29	313,194.13	272,002.59
Contracts & Services Expenses	155,900.00	97,059.36	113,255.27	86,022.82	87,363.91
Councillor Expenses	140,510.00	38,969.62	27,888.10	18,205.50	14,140.35
Repairs & Maintenance Expenses	95,304.00	88,015.07	128,266.26	53,199.25	56,447.23
Staff Expenses	681,701.00	624,030.98	536,113.64	527,861.50	507,533.10
Total Operating Expenses	1,692,915.00	1,532,424.48	1,270,186.12	1,070,009.39	1,041,496.39
Net Profit	(573,776.00)	(179,994.94)	89,098.09	289,905.69	357,054.21

- When depreciation is added back it leaves Council with an operating loss of \$177,776.
- There will be expenses that have been budgeted for that will not necessarily be used (such as some of the Elected Members allowances).
- The expenditure will be monitored closely and kept within the overall budget.

- **Council Rates**

- The meeting was advised that Council is reviewing how rates are calculated and that a shift from a flat rates system to a differential rating model is being explored.
- There were no figures presented at this stage and once there are figures drafted they will be presented to the next community meeting to be held in March and not April as it usually is to allow the community a change to have meaningful feedback.
- A copy of the presentation will be circulated with these minutes
- A resident asked why this issue has only just come up and why residents didn't know about it before the council elections so they could discuss it with the councillor candidates.
 - The response was that this idea was introduced at the April 2025 community meeting including information on:
 - The 2025-26 Budget
 - Where the money comes from
 - Where the money gets spent
 - Rates
 - Grants income and expenditure
 - Annual Plan – focus areas and new projects for 2025-26
- A resident asked if there have been any further discussion with Kenbi Land Trust regarding and potential future development on their land that could be incorporated into the Council area.
 - Discussions with Kenbi have taken place in the past and there was no commitment discussed regarding any development.

It was suggested that if there are going to be any discussions around amalgamations, with Kenbi/Belyuen or others (as suggested by previous NT governments), council then Council should ensure they are aware about what Wagait resident's choice would be best for Wagait.

Waste Facilities

- **Green Waste Facility**
 - The meeting was advised that there has been work carried out to the Green Waste Facility which has opened up the space for better usage for residents.
 - There has been a complaint about the burning of the green waste. Council will ensure that an sms message is sent out to residents to notify them when the burns will take place.
- **Hard Waste Facility**
 - The Hard Waste Facility has been in the process of an upgrade of which the cost is covered by the NTG's Waste and Resource (WaRM) Funding.
 - The upgrade will improve processes in the facility and reduce the risk of illegal items being placed in the skip bins.
 - The upgrade will assist staff to identify whether users are local, and to identify anyone who is abusive towards staff (unfortunately that has been happening quite regularly over the past 12 months).
 - There was a suggestion that more options for acceptable waste products need to be added to the list to reduce the risk of these things being dumped illegally. It was also suggested that having a local fee would be less expensive than having to drive all the way into Shoal Bay to dump these items including waste engine Oil.
 - There was a suggestion that the works carried out to the green waste facility and the hard waste facility were not in line with Wagait Shire's Waste Strategy.
 - The meeting was advised that the works carried out recently are to improve operations;
 - In addition that there have been discussions with Belyuen Council and Litchfield Council regarding a waste transfer station as identified in Council's strategy; at this stage the uncertainty of any close land tenure is an issue.
 - The meeting was advised that the plan has been prepared in preparation for grant application opportunities.
- **Weekly Household Bin Collection**
 - Council are working with Veolia to get as many damaged household bins replaced as possible.
 - Council has followed up on complaints made about the treatment of bins by the driver of the Veolia Truck, this driver is no longer emptying Wagait Beach bins.
 - The collection of an additional bin is available to residents for an additional fee.

Emergency Management Committee

- **EMC**
 - **Committee**
 - The emergency committee consists of Councillors Neil White and Peter Clee and more members are needed if anyone would like to put their hand up.
 - The meeting was advised that the next meeting would take place at 6pm on Thursday 23 October 2025.
- **Cyclone Season**

- In the past Council has held cyclone preparedness workshops and will get this happening again especially considering the number of new residents in Wagait Beach
- The consensus was that a date and time would be set and advertised.
- **Emergency SMS notifications**
 - Forms were made available for anyone who wanted to sign-up for on Council's emergency SMS notifications.
 -

Community Events

- **Australia Day**
 - The meeting was asked if there is anything that the residents would like to do about trying to get more people to attend Australia Day celebrations as it seems like the past couple of years numbers have dropped off.
 - There was a suggestion that all previous award recipients be displayed on Council's website as recognition of their award and contribution to the community.
- **International Women's Day**
 - Council is looking for ideas for a celebration / project for international women's day 2026.
 - It was suggested that the "Women of Wagait" theme continue for the next IWD celebration as there are still many women in Wagait Beach who should be recognised for what they achieved in their lives and/or for their contribution to the community.
- **Other events**
 - ANZAC Day
 - Territory Day
 - International Men's Day
- **Community Meetings**
 - The meeting was asked there were any suggestions on how any of the above events could be run better for their purpose and due to time constraints residents were asked to contact the council office with any suggestions.

COMMUNITY ACTIVITIES

The activities below were listed to see if there were any suggestions on how any of them could be improved.

- Yoga
- Pilates
- Qigong
- Men's Shed
- School Holidays
- Mahjong
- Line Dancing
- Seniors Morning Tea

Please contact the Council office if you have any suggestions.

- There was a suggestion about how residents could access the ReDiscovery Hub for table tennis.
 - The meeting was advised that this would be addressed in a meeting with the concerned residents.

ANY OTHER ITEMS FOR DISCUSSION

1. Dogs in the Community

- There have been quite a few dog issues over the past few months.
- if a dog is at large (out on the street unsupervised and not on a lead) then if the WSC staff can catch the dog it will be picked up and taken to the pound.
- no dog will be released from the pound unless it is registered.
- residents will be fined if their dog continues to be caught 'at large' and put in the pound.

2. Community Facilities

- The meeting was asked if there are any known issues or any suggestions in regard to Council facilities. Responses were:
 - Is Council considering future changes due to climate change?
 - Rock walls
 - Is Council considering the climate change & Risk Assessment report?
 - Council needs to find some funding to get this report updated as it was completed in 2010
 - Emergency Shelter
 - Council will to establish how many people would need to use the cyclone shelter to ensure there is enough room for everyone – while it is primarily resident's obligation to ensure their home is prepared, not all will be able to do this especially with an aging population.
 - Community centre lighting – no lighting between the community centre and the council office.
 - Suggestion to put the key box on the wall outside the community centre with a key locked in it.
 - Old Jetty – will be starting to deteriorate in 5-10 years
 - DLI is responsible for maintenance of the jetty, council is contracted to clean the facility and report any maintenance issues.
 - Lawn Bowls facility at the Sports Ground
 - Approx 6 people have indicated an interest in having a facility.

3. MMF (new jetty)

- Residents identified that the terminal facility should be open before the commuters arrive for the 6am ferry service and not close until the last ferry each day. Council has discussed this with DLI and is waiting on an outcome.

4. Drainage easements on private property

- Should Council be contracting to DLI (old DIPL) to get these drainage easements cleaned up?

- Property owners can contact DLI/Crown Land Management if they need to discuss issues with easements on their property.

5. Aged Care

- Emailed query wanting to know if Council is still pursuing an aged care service for local residents?
 - Yes, Council is still making enquiries

6. Upcoming Events / Activities

7. Strategic Plan

- The meeting was asked if there are actions against what is in the Strategic Plan
 - The meeting was advised that the WSC Annual Plan contains the actions that are derived from the goals/objectives of the strategic plan. This plan is out for public consultation for 21 days prior to its adoption by Council – usually around May each year
 - The Annual Report is where it tells you how the Council measured up against the actions in the annual plan

8. Council Communication

- The meeting was asked if they were agreeable to use the SMS service for notification of community events.
- The notice to be on the list for emergency notifications has already been out for a few weeks and would residents prefer to put out a new notice to approve use of the SMS service community events.
- The general consensus was not to put out a new notice and to go ahead and use the SMS service as a form of communication for Council notifications.

9. Wagait Beach health Service

- The meeting was asked if there were any issues/suggestions in regard to the service.
- Feedback was that the service is very helpful.

10. Council Meetings

- Council meetings have been reduced to every second month as a trial.
- With the introduction of A Finance Committee, finance committee meeting will be held in the alternate months to the council meetings. The Finance Committee is made up of three elected members.
- Any urgent issues will be addressed out of session, or in a special meeting as required.
- The next Council meeting would be held in November.

10.6 ACTION LIST

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 4 November 2025.

RECOMMENDATION

That Council:

- a) receives and notes the updated Actions List to 4 November 2025; and
- b) removes the following items from the action list as complete:
 - i. Wagait health Service and Clinic
 - ii. Cat By-Laws
 - iii. Re-Discovery Hub
 - iv. Power Water Outages
 - v. Marnie Jay Mural

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	2020/101	Local Area Planning, Environment and Climate Change	4/11/2025	No further updates.
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> ▪ Still working on a plan to maintain sites. ▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. ▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> ▪ The status of the Occupation Licence over the two Beach Accesses ▪ Maintenance of the RUA and pedestrian Beach Accesses ▪ Maintenance of all NTG easements in Wagait Beach including the drains ▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.			

		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hault regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
2		4/11/2025	No further updates

Wagait Health Service and Clinic	12/0/2025	No further updates on visits from RTHC. Have emailed them to ask when they are going to commence visits again this year and was advised that they are in the process of onboarding 3 more staff so will let us know when they have their plans in place.
	10/9/2024	RTHC are currently visiting weekly to build up the clientele as they have secured a doctor for approx. 4 weeks and want to make sure they get full use of them while they are available.
	12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
		The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
	23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
	16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
	14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
	14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
	03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
	10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
	13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.
	15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
	14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.	
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3	

			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
3	2023/073	Cat By-laws	4/11/2025	There are no further updates on the Cat By-Laws but there have been cat traps out on private property at the request of property owners. No cats have been trapped to date.
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.
			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.

4	2024/034	Re-Discovery Hub	16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
			4/11/2025	No further updates
			16/6/2025	All affordable works are complete to date. Council now needs to work on funding to install a fence around the area.
			12/02/2025	Plumbing works should be complete by mid February.
			14/01/2025	Plumbing works is being carried out at the Sports Ground for the installation of an outdoor sink and eye wash station at this site. Works are almost complete.
			10/9/2024	Building complete. Currently investigating options for plumbing and a sink outside and fencing.
			14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
5	16/4/2024	Power Water Outages	4/11/2025	No further updates
			14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
6	16/4/2024	Request for Roads Funding	4/11/2025	No further updates
			9/9/2025	Have forwarded on to Member for Daly the letter sent to Federal Election candidate, Marion Scrymgour
			16/6/2025	Response received from Minister Bill Yan advising that the NTG were not in a position to support Wagait Council's roads Upgrade at this stage.
			12/02/2025	No further action to date.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.

				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
7	16/7/2024	Marnie Jay Mural	4/11/2025	The mural panels were installed and an unveiling ceremony was held on Thursday 25 September 2025.
			9/9/2025	Panels are being printed and will be transported to Wagait when done, for installation and opening/unveiling – date to be determined once we have confirmation from the printer
			17/7/2025	Last Day of painting was today, photo shoot is tomorrow 18/7/25.
			16/6/2025	Marnie emailed on 13/6 to advise she has a photographer booked in for the first week of July. So she should be finished the mural by then.
			12/02/2025	Marnie emailed on 10/2/25 to advise that she was back and working on the project. She hopes to be finished the panels in May and be installing them in June
			14/01/2025	Emailed Marnie Jay on 14/1/2025 for an update and received a response to say that she was on leave and back in February and that the WSC project would be the main job she would be working on until complete.
			4/9/2024	Received an email from Marnie Jay advising that she was on track to have the project complete by May/June 2025
			14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.
8	23/6/2025	Rates Review	4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	Commenced work on rates database – has been held up due to information required for the annual audit
9	23/6/2025	Commercial Income Review	4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	No further action to date due to the annual audit
			12/8/2025	Investigating the acquisition of land that could be used for commercial purposes. Re-investigating Aged Care Services for commercial purposes.
10	23/6/2025	Employee Expenses Review	4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	No further action to date due to the annual audit
			12/8/2025	Commenced work on collating information required for report. Reviewing actual hours worked to budget by employee.
11	23/6/2025	Table Tennis Petition	4/11/2025	
			9/9/2025	Meeting scheduled for Thursday 11 September 2025
			12/8/2025	Sent request for meeting with complainant

10.7 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 August to 3 November 2025.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 13 August to 3 November 2025

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.7.1 OUTWARDS CORRESPONDENCE

Date	From	About	
18/08/2025	Dept Local Government	Request for New Councillor Training	email
19/08/2025	Dept of Crown Lands	Winnal Crt Drainage	email
22/08/25	Keith Tanner	Forsyth Rd Drainage	
22/08/25	Margaret Baston	Missed appointment	email
22/08/2025	Jill Mumme	Winnal Drainage	email
29/08/25	Sam/CCC/Josh	CCC unsuitable state	email
8/10/2025	All councillors	November 2025 LAGANT Conference	email
10/10/2025	Remuneration Tribunal Chair - Garry Higgins	WSC Submission to Remuneration Tribunal Inquiry	letter
8/10/2025	Veolia	Damaged Bins and replacement	email
10/10/2025	The Hon. Bill Yan	Flat Back Ferry Service	letter

10.7.2 INWARDS CORRESPONDENCE

Date	From	About	
23/09/2025	Lizette Howard	Crossover to property from verge	email
23/09/2025	Local Government and Community Development	Compliance Review	email
8/10/2025	Cr Sarah Smith	25/26 Councillor allowance	email
8/10/2025	Cr Tom Dyer	25/26 Councillor allowance	email
10/10/2025	Ark Vet	November Visit	email
16/10/2025	Lorna & Phil Manning	Community Consultation Meeting	email
17/10/2025	Ian Murphy	Topics for community consultation	email
18/10/2025	Sue Chaplin	Moving Community Center Lock Box for keys	email
19/10/2025	Amanda Stoker	Community Consultation Meeting	email
23/10/2025	Maureen Newman	Request Council consider Aged Care	email
23/10/2025	NT Emergency Services	Wagait meeting - additional documents and information	email
29/10/2025	Correspondence from the Hon Bill Yan MLA	Hon Bill Yan MLA, Minister for Logistics and Infrastructure	email
31/10/2025	LGANT	Congratulations letter	email
3/11/2025	Lorna Manning	Great idea SMS for green waste burn	email

10.8 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 17 July 2025 to 12 August 2025

RECOMMENDATION

That Council receives and notes the Complaints Register to the 3 November 2025

Moved:

Seconded:

Vote:

Background

Council has received 2 complaints, comments and/or compliments in the reporting period.

COMPLAINTS, COMMENTS & COMPLIMENTS TO 12 AUGUST 2025				
DATE	ISSUE	TYPE	SOURCE	STATUS
30/11/2025	Public Notice: Green waste Burn Off – Thank you!	Comment	Face to Face	Closed
3/11/2025	SMS re: Green waste Burn Off – great idea to SMS residents	Compliment	Email	Closed

11. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

Date	Time	Where	Activity
Sundays	10am	Cloppenburg Park	Pickel ball – All Welcome
20/11/25	10:00am	Cox Country Club	Seniors Morning Tea – feel free to bring along a plate of your goodies
Mondays	9:30am	Community Centre	Yoga – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	Pilates – All Welcome
Wednesdays	5:45pm	Community Centre	Ladies Qigong – All Ladies Welcome

Wednesdays	7pm	Sportsground - Cloppenburg Park	<u>Social Cricket</u> – All welcome
Wednesdays	7:00pm	Community Centre	<u>Craft and sewing</u> – All welcome
Thursdays - fortnightly	10am	Community Centre	Fortnightly <u>Health Clinic Visit</u> – Next visit –13 November 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <u>TAI CHI</u> – for All Abilities Next session – 13 November 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <u>Leather Work sessions</u> – Next session – 13 November 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<u>Social Tennis</u> – All Welcome
Fridays	9:30am	Community Centre	<u>Mahjong</u> –All welcome
Fridays	11:30am	Community Centre	<u>Line Dancing</u> – All welcome

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- 13.1.1 Confirmation of Previous IN-CAMERA Minutes
- 13.1.2 Audit Committee Expressions of Interest
- 13.1.3 CEO Review

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for 15 December 2025 which will be a Special Meeting.

The Chair declared the meeting closed at _____ pm.