



WAGAIT SHIRE COUNCIL

PUBLIC MINUTES

COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 18 AUGUST 2025

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 07.02 pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughan
Councillor	Peter Clee arrived at 07.06pm
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

Sarah Manning
Shannon Manning
Alan Amezdroz
Margaret Batson

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

NIL

1.4. APOLOGIES

NIL

1.5. LEAVE OF ABSENCE

NIL

2. DECLARATION OF INTERESTS

NIL

4. PETITIONS AND QUESTIONS WITH NOTICE

NIL

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

Resolution No: 2025/166

That Council confirms the Minutes of the Ordinary Meeting of Council held on Monday 21 July 2025 are a true and accurate record of that meeting with the following amendments:

- a) Cr M Vaughan declared a perceived conflict of interest in Confidential Business item 13.1.2
- b) Vice President T Dyer declared an interest at item 9.1

Moved: Vice T Dyer

Seconded: Cr S Smith

Vote: AIF

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is circulated with the agenda.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

Resolution No: 2025/167

That Council receives and notes President Neil White's report for the period 15 July to 12 August 2025.

Moved: President N White

Seconded: Peter Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

Resolution No: 2025/168
That council receives and accepts the CEO's report for the period 16 July to 12 August 2025.
Moved: President N White
Seconded: Cr M Vaughan
Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

Resolution No: 2025/169
That Council receives and notes the Works Manager's report for the period 16 July 2025
12 August 2025
Moved: President N White
Seconded: Cr S Smith
Vote: AIF

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of July 2025.

Resolution No: 2025/170
That Council:
 a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
 b) receives and notes the monthly financial report to 31 July 2025.
Moved: Cr P Clee
Seconded: President N White
Vote: AIF

9. REPORTS FOR RECEIVING AND NOTING

9.1 REVIEW OF ACTION ITEMS LIST TO 12 AUGUST 2025

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 August 2025.

Resolution No: 2025/171

That Council receives and notes the updated Actions List to 12 August 2025.

Moved: Cr S Smith

Seconded: Vice President T Dyer

Vote: AIF

9.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 17 July 12 August 2025.

Resolution No: 2025/172

That council receives and notes the incoming and outgoing correspondence from 17th July to 12th August 2025

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

9.2.1 OUTWARDS CORRESPONDENCE

9.2.2 INWARDS CORRESPONDENCE

9.3 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 17 July 2025 to 12 August 2025

Resolution No: 2025/173

That Council receives and notes the Complaints Register to the 12 August 2025

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

Resolution No: 2025/174

That Council receives and notes the report on current and upcoming events.

Moved: Cr P CLEE

Seconded: Vice President T Dyer

Vote: AIF

Date	Time	Where	Activity
6/08/25	9:30 – 10:30	Cloppenburg Park	<u>Pickel ball and Table Tennis</u> - Seniors
8/08/25	10:00 – 12:00	Cloppenburg Park	<u>Morning Tea – Dementia Australia</u> - Seniors
8/08/25	12:00- 2:00	Cox Country Club	<u>Lunch</u> - Seniors
16/08/25	11am	Cox Country Club	<u>Local Government Elections</u> – meet the candidates
11/8/2025 - 23/8/2025	8am – 5pm	NT Wide	<u>Local Government Elections</u> – early voting in various major centres – ntec.nt.gov.au
23/8/2025	8am – 6pm	Wagait Council Community Centre	<u>Local Government Elections</u> – election day
20/08/25	10:00am	Cox Country Club	<u>Seniors Morning Tea</u> – feel free to bring along a plate of your goodies
28/08/2025	10:00am	Cox Country Club	<u>Meal and chat with Ramnick</u> – Darwin Community Legal Services - Seniors
15/08/25	12:30pm	Cox Country Club	<u>Paint and Sip</u> - Seniors
Thursdays - fortnightly	10am	Community Centre	Fortnightly <u>Health Clinic Visit</u> – Next visit –21 August 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <u>TAI CHI</u> – for All Abilities Next session – 21 August 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <u>Leather Work sessions</u> – Next session – 21 August 2025 – All Welcome

Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<u>Social Tennis</u> – All Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<u>Social Cricket</u> – All welcome
Sundays	10am	Sportsground - Cloppenburg Park	<u>Pickle Ball</u> – All Welcome
Mondays	9:30am	Check the sign – Sports Ground / Community Centre	<u>Yoga</u> – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	<u>Pilates</u> – All Welcome
Thursday 7 th 14 th 21 st 28 th August	5:30pm	Community Centre	<u>Mindfulness Meditation</u> –All welcome
Wednesdays	7:00pm	Community Centre	<u>Craft and Sewing</u> – All welcome
Wednesdays	5:45pm	Community Centre	<u>Ladies Qigong</u> – All Ladies Welcome

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 11.1 Cr Michael Vaughan queried a drainage issue on Winnal Crt.
- 11.2 Cr Michael Vaughan queried what Council was doing with the metal half sized water tank at the Sports Ground and advised it may be a safety issue.
- 11.3 Cr Peter Clee advised that there may be some equipment donated to Council for the ReDiscovery Hub / men’s Shed from a deceased estate and asked Council to consider whether or not they are willing to accept the equipment.
- 11.4 Cr Sarah Smith advised that the Development Consent Authority (DCA) had issued further information regarding the Development Application for the property on Erickson Crescent. She has forwarded this information to all Councillors and the Council Office. Cr Smith queried whether Council intended to provide a response to this latest correspondence.
- Cr Smith declared a *perceived conflict of interest*, noting that the property in question is located directly across the road from her own residence. She then left the room while Council considered its response to her question.
- Cr S Smith left the meeting at 7:46pm
- Cr S Smith returned to the meeting at 7:47pm

12. IN-CAMERA ITEMS

NIL

12.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

NIL

12.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

NIL

13. CLOSE OF MEETING

The date of the next meeting is scheduled for 20th October 2025

The Chair declared the meeting closed at 07.51 pm.