



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 19 JANUARY 2026**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Monday 19 January 2026**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Friday 16 January 2026** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open atpm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Sarah Manning
Councillor	Peter Clee
Councillor	Sarah Smith
Councillor	Tom Dyer

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

- 1. Have read the agenda papers; and
- 2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council:

- a) confirms the Minutes of the Ordinary Meeting of Council held on Monday 10 November 2025 are a true and accurate record of that meeting; and
- b) receives and noted the draft minutes of the Finance Committee Meeting held on Monday 8 December 2025.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the following minutes are attached with the agenda:

1. Minutes of Council Meeting held 10/11/2025
2. Draft Minutes of Finance Committee Meeting held 8/12/2025



WAGAIT SHIRE COUNCIL

PUBLIC MINUTES

COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 10 NOVEMBER 2025

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Unconfirmed

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:04pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Deputy President Sarah Manning
Councillor	Peter Clee
Councillor	Sarah Smith
Councillor	Tom Dyer – joined meeting at 7:30pm

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

Alan Amezdroz
Lorna Manning
Carolyn Murphy
Jakinta Ryan
Keith Tanner
Russell Thurston
Michael Vaughan

VISITORS PRESENT

Noel Clifford from Nexia Edward Marshall (Auditor) – joined meeting at 8pm

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RESOLUTION No: 2025/205

That Council acknowledges and approves Cr Clee to attend the meeting electronically.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

1.4. APOLOGIES

Nil

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

Nil

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2025/206

That Council:

- a) confirms the minutes of the Ordinary Meeting of Council held on Monday 15 September 2025 are a true and accurate record of that meeting with amendments; and
- b) receives and notes the minutes of the Finance Committee Meeting held on Monday 20 October 2025.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

5.2.1 QUESTIONS WITHOUT NOTICE FROM PREVIOUS MEETING

- 5.2.1.1. SMS testing for Emergency SMS messages – has been done but is ongoing
- 5.2.1.2. Newsletter has not been finalised for distribution yet
- 5.2.1.3. Letter sent to Minister Yan regarding Flatback Vessel and a response has been received.
- 5.2.1.4. Community Meeting was held on Saturday 18 October – minutes attached
- 5.2.1.5. The Electronic Sign has been checked, and it is scheduled to turn off at 8:00pm

5.3 OUT OF SESSION DECISIONS

5.3.1 CALL FOR NOMINATIONS – LGANT PRESIDENT AND MUNICIPAL BOARD DIRECTOR POSITIONS

RESOLUTION No: 2025/207

That Council approves the nomination of Cr Clee for LGANT President.

Moved: Cr P Clee

Seconded: President White
Vote: 4/5 - Deputy President S Manning against

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

RESOLUTION No: 2025/208

That Council receives and notes President Neil White's report for the period 13 August 2025 to 3 November 2025 with the amendment that President White verbally acknowledges the incident at the Council grounds on Thursday 6 November 2025 and notes the concern of the welfare of the CEO.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No: 2025/209

That council receives and accepts the CEO's report for the period 13 August 2025 to 3 November 2025.

Moved: President N White

Seconded: Deputy S Manning

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No: 2025/210

That Council receives and notes the Works Manager's report for the period 13 August 2025 to 3 November 2025.

Moved: Cr S Smith

Seconded: President N White

Vote: AIF

8. FINANCE REPORTS

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of October 2025.

RESOLUTION No: 2025/211

That Council:

a) **notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and**

b) **receives and notes the monthly financial report to 30 October 2025.**

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

Note: Selected ratios to be presented with financial report at the next council meeting.

8.2 FIRST QUARTER BUDGET REVIEW

Action: For Decision

Author: CEO

PURPOSE

To provide Council with an update and review of the 2025-26 budget following the first quarter of the financial year and considerations for adopting a revised budget for 2025-26.

RESOLUTION No: 2025/212

That Council:

a) **receives and notes the report for the 2025-26 first quarter budget review**

b) **agrees to adopt the recommended revised 2025-26 budget; and**

c) **publishes the amended 2025-26 Budget pursuant to Section 203 of the Local Government Act 2019.**

Moved: President N White

Seconded: Deputy President S Manning

Vote: 3/5 - Cr T Dyer against / Cr P Clee abstains

8.3 CHANGE TO STANDING ORDERS

Action: For Decision

Author: CEO

PURPOSE

To change the standing order of agenda item 9.6 to be dealt with after item 8.2.

RESOLUTION No: 2025/213

That Council changes the standing order of the agenda to receive item 9.6 after item 8.2.

Moved: Cr S Smith

Seconded: Deputy President S Manning

Vote: AIF

Comment:

Council received notification that Auditor Noel Clifford was feeling unwell and needed to leave the meeting. Mr Clifford's preference was to present the audit report prior to leaving and asked if it could be done as the next item.

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 REQUEST TO AMEND PURPOSE OF COMMUNITY PLACES FOR PEOPLE GRANT

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval to amend the purpose of the Community Places for People (CPP) Grant, originally awarded for the installation of a roof over the sports court at Cloppenburg Park.

RESOLUTION No: 2025/214

That Council:

- a) receives and notes the report entitled Request to Amend Purpose of Community Places for People Grant; and
- b) approves the CEO to write to the CPP Grant Program to request the grant be used for the installation of a Foot/Cycle path from the end of the current path at the Supermarket to the end of Wagait Tower Road at the Cox Drive and DeLissa Drive intersection.

Moved: Cr T Dyer

Seconded: Cr P Clee

Vote: AIF

9.2 LGANT – CALL FOR NOMINATIONS TO NT WATER SAFETY ADVISORY COUNCIL

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its members to represent LGANT on the NT Water Safety Advisory Council.

RESOLUTION No: 2025/215

That Council:

- a) receives and notes the report entitled LGANT – Call for Nominations to NT Water Safety Advisory Council; and
- b) does not wish to nominate a Council Member.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

9.3 LGANT – CALL FOR NOMINATIONS TO NT PLACE NAMES COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its members to be nominated as a LGANT representative to be considered for the Board of the NT Place Names Committee (NTPNC).

RESOLUTION No: 2025/216

That Council:

- a) receives and notes the report entitled LGANT – Call for Nominations to NT Place Names Committee; and
- b) does not wish to nominate a Council Member.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

9.4 LGANT – CALL FOR NOMINATIONS TO NT PLANNING COMMISSION

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek Council's direction on whether it wishes to nominate one of its staff members as a LGANT representative for the Board of the NT Planning Commission (NTPC).

RESOLUTION No: 2025/217

That Council:

- a) receives and notes the report entitled LGANT – Call for Nominations to NT Planning Commission; and
- b) does not wish to nominate a Council staff Member.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

9.5 WAGAIT SHIRE COUNCILLORS WAIVER OF ALLOWANCES

Action: For Decision

Author: CEO

PURPOSE

To inform Council of the waiver of Councillor allowances for specific Wagait Shire Councillors.

RESOLUTION No: 2025/218

That Council:

- a) receives and notes the report entitled Wagait Shire Councillors Waiver of Allowances; and
- b) that Council accepts the decisions by these Councillors to have their nominated allowances waived or partly waived.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

9.6 2024-25 FINANCIAL STATEMENTS FROM THE AUDITORS

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to consider and accept the audited financial statements for the year ending 30 June 2025.

RESOLUTION No: 2025/219

That Council:

- a) receives and notes the report entitled 2024-25 Financial Statements From the Auditors; and
- b) accepts the recommendation from the Finance Committee to adopt the audited statements for the year ending 30 June 2025 and notes the statements will be attached to the Annual for submission to the Minister of Local Government.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

9.7 2024-25 ANNUAL REPORT

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to consider and approve the Annual Report for the year ending 30 June 2025.

RESOLUTION No: 2025/220

That Council:

- a) receives and notes the report entitled 2024-25 Annual Report; and
- b) accepts the draft Annual Report to be circulated to Council members out of session for approval pending any amendments; and
- c) notes the approved report will be published on Council's website and a copy will be provided to the Agency.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

Background

Section 290 of the *Local Government Act 2019* requires Council to on or before 15 November each year, report to the Minister on its work during the financial year ending on the preceding 30 June. It also requires council to publish the report on council's website and make copies available to be obtained from the council's public office and provide a copy to the Agency.

Comment:

The CEO advised that the report was incomplete and it was still being worked on. It was suggested that the report should be complete by Wednesday and it could be circulated out of session for Council to review and approve pending any amendments.

9.8 COUNCIL CHRISTMAS FUNCTION AND OFFICE CLOSURE

Action: For Decision

Author: CEO

PURPOSE

This report is provided to seek approval from Council for the Council Christmas party and office closure.

RESOLUTION No: 2025/221

That Council:

- a) receives and notes the report entitled Christmas Party and Office Closure;
- b) approves the cost of up to \$55 per person for the Christmas Function; and
- c) approves the council closure from 22 December 2025 to 2 January 2026.

Moved: Cr T Dyer

Seconded: Cr P Clee

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 LGANT – 22 OCTOBER BOARD MEETING AND ALGA - 11 SEPTEMBER BOARD MEETING COMMUNIQUE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the LGANT Board meeting held on 22 October 2025 and the Australian Local Government Association (ALGA) Board meeting held on 11 September 2025.

RESOLUTION No: 2025/222

That Council receives and notes the report entitled LGANT – 22 October Board Meeting and ALGA 11 September Board Meeting Communique.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

10.2 ABORIGINAL AREAS PROTECTION AUTHORITY PRESENTATION WITH LGANT MEMBERS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the presentations from the Aboriginal Areas Protection Authority (AAPA) organised by LGANT for members.

RESOLUTION No: 2025/223

That Council receives and notes the report entitled Aboriginal Areas Protection Authority Presentation with LGANT Members.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

10.3 LGANT – COUNCIL MEMBER ALLOWANCES INQUIRY – REMUNERATION TRIBUNAL

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the submission to the Remuneration Tribunal's inquiry into Local Government and Local Authority allowances.

RESOLUTION No: 2025/224

That Council:

- a) receives and notes the report entitled Wagait Shire Councillors Waiver of Allowances; and
- b) that Council accepts the decisions by these Councillors to have their nominated allowances waived.

Moved: Cr S Smith

Seconded: Deputy President S Manning

Vote: AIF

10.4 EMERGENCY MANAGEMENT COMMITTEE MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the outcome of the Emergency Management Committee meeting held on Thursday 23 October 2025.

RESOLUTION No: 2025/225

That Council receives and notes the report entitled Emergency Management Committee Meeting.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

10.5 COMMUNITY CONSULTATION MEETING

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform Council of the outcome of the Community Consultation meeting held on Saturday 18 October 2025.

RESOLUTION No: 2025/226

That Council receives and notes the report entitled Community Consultation Meeting and the minutes of the meeting subject to a final review of these minutes.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

10.6 ACTION LIST

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 4 November 2025.

RESOLUTION No: 2025/227

That Council:

- a) receives and notes the updated Actions List to 4 November 2025; and
- b) removes the following items from the action list as complete:
 - i. Wagait health Service and Clinic
 - ii. Cat By-Laws
 - iii. Re-Discovery Hub
 - iv. Power Water Outages
 - v. Marnie Jay Mural

Moved: Cr S Smith

Seconded: Cr T Dyer

Vote: AIF

10.7 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 13 August to 3 November 2025.

RESOLUTION No: 2025/228

That council receives and notes the incoming and outgoing correspondence from 13 August to 3 November 2025 with amendment to include incoming correspondence on 16 October regarding an issue with the Green Waste facility.

Moved: Cr S Smith

Seconded: Deputy President S Manning

Vote: AIF

10.8 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 10 September 2025 to 3 November 2025

RESOLUTION No: 2025/229

That Council receives and notes the Complaints Register to the 3 November 2025

Moved: Cr T Dyer

Seconded: Cr S Smith

Vote: AIF

11. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RESOLUTION No: 2025/230

That Council receives and notes the report on current and upcoming events.

Moved: President N White

Seconded: Cr P Clew

Vote: AIF

Date	Time	Where	Activity
Sundays	10am	Sportsground - Cloppenburg Park	<u>Pickle Ball</u> – All Welcome
19/11/25	10:00am	Cox Country Club	<u>Seniors Morning Tea</u> – feel free to bring along a plate of your goodies
Mondays	9:30am	Community Centre	<u>Yoga</u> – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	<u>Pilates</u> – All Welcome
Wednesdays	5:45pm	Community Centre	<u>Ladies Qigong</u> – All Ladies Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<u>Social Cricket</u> – All welcome
Wednesdays	7:00pm	Community Centre	<u>Craft and sewing</u> – All welcome
Thursdays - fortnightly	10am	Community Centre	Fortnightly <u>Health Clinic Visit</u> – Next visit –21 August 2025 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly <u>TAI CHI</u> – for All Abilities Next session – 21 August 2025 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly <u>Leather Work sessions</u> – Next session – 21 August 2025 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	<u>Social Tennis</u> – All Welcome
Fridays	9:30am	Community Centre	<u>Mahjong</u> – All welcome
Fridays	11:30am	Community Centre	<u>Line Dancing</u> – All welcome

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 12.1 Deputy President Sarah Manning queried how out of session decisions were going to be recorded – It was advised that they would be included in the minutes of the next Council meeting.
- 12.2 Deputy President Sarah Manning mentioned that the signs on the beach access needed replacing as was the sign saying beware of rips and tides – The CEO advised that there had been multiple emails and phone calls to the Department of Crown Lands Management regarding the issue and this issue was continuously being followed up.
- 12.3 Deputy President Sarah Manning queried about the adequacy and maintenance of drains throughout the community (particularly noting De Lissa Dve, Baluria Rd (between Sasche St/Harney St), Cox Dve, Forsyth Rd, Wagait Tower Rd, Erickson Cres, Winnal Crt, Joseph Crt) – The CEO advised that Council has been awaiting a quote for drain-clearing works, but it has been difficult to secure contractors to inspect the site as they are frequently working out of town. It was also noted that the budget for these works is limited and that no suitable funding opportunities have been available to support their completion.
- 12.4 Deputy President Sarah Manning advised that there were issues on the bike path to the jetty where SMC used to cross over the path in their trucks – The CEO advised that a new resident in the community, who is employed by Downer, has raised concerns about the condition of the bike path with Downer’s assessor, as they are responsible for assessing road conditions on behalf of the Department of Logistics and Infrastructure.
- 12.5 Deputy President Sarah Manning mentioned that the website needed updating as there was a lot of out date information on there – The CEO advised that she is aware of the issue and is working on a plan to update the website.
- 12.6 Deputy President Sarah Manning queried whether there was insurance coverage for users of Council’s facilities – The CEO advised that if an activity or event is facilitated by Council, then it is covered under Council’s insurance. However, if residents are organising their own independent events or activities, Council’s insurance would only apply in the event of an injury arising from a fault or issue with the facility itself.
- 12.7 Deputy President Sarah Manning queried if two maintenance issues had been brought to Council’s attention (fans at Cloppenburg Park that were not working and dead trees near the Community Centre) – The CEO advised that they had been alerted to these issues.
- 12.8 Cr Sarah Smith queried when the Newsletter was coming out – The CEO advised that as soon as current tasks were complete, the newsletter would take priority.

Finance Coordinator – Matt Pettit left the meeting at 9:01pm

All visitors left the meeting at 9:01pm

13. IN-CAMERA ITEMS

RESOLUTION No: 2025/231

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Clee
Seconded: Cr T Dyer
Vote: AIF

At 9:06pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

- 13.1.1 Confirmation of Previous IN-CAMERA Minutes
- 13.1.2 Audit Committee Expressions of Interest
- 13.1.3 CEO Review

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2025/235

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee
Seconded: Cr T Dyer
Vote: AIF

At 9:33pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

Nil

14. CLOSE OF MEETING

The date of the next meeting is scheduled for 15 December 2025 which will be a Special Meeting of Council.

The Chair declared the meeting closed at 9:34pm.



WAGAIT SHIRE COUNCIL
FINANCE COMMITTEE MEETING
MINUTES
COUNCIL CHAMBERS

LOT 62, 142 WAGAIT TOWER ROAD
6:30PM MONDAY 8 DECEMBER 2025

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Unconfirmed

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 6:33pm and welcomes all in attendance to the Finance Committee.
2. Makes an acknowledgment of country.
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Deputy President Sarah Manning
Councillor	Tom Dyer

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Matt Pettit

PUBLIC PRESENT

Lorna Manning
Alan Amezdroz
Carolyn Murphy

VISITORS PRESENT

Nil

1.3. ELECTRONIC MEETING ATTENDANCE

Nil

1.4. APOLOGIES

Nil

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Finance Committee meeting.

No declarations of interest were nominated for this meeting.

3. CONFIRMATION OF MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: FCM2025 / 005

That the Finance Committee confirms the Minutes of the meeting held on Monday 20 October 2025 are a true and accurate record of that meeting, subject to amendments.

Moved: President N White
Seconded: Deputy President S Manning
Vote: AIF

4. TERMS OF REFERENCE

Action: For Recommendation

Author: CEO

PURPOSE

This report is to determine and approve a Terms of Reference for the Finance Committee.

RESOLUTION No: FCM2025 / 006

That the Finance Committee recommends that Council adopt the draft Terms of Reference for the Finance Committee Meetings with the following amendments:

- i. Move document to new template**
- ii. Change LG Act 2020 to 2019**
- iii. Remove the word independent from section 4 Membership and Vacancies.**

Moved: Cr T Dyer

Seconded: President N White

Vote: AIF

5. FINANCE REPORT

Action: For Recommendation

Author: CEO

PURPOSE

To inform and update the Finance Committee of the status of the council's financials functions as at 30 November 2025.

RESOLUTION No: FCM2025 / 007

That the Finance Committee:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council;**
- b) receives and notes the monthly financial report to 30 November 2025; and**
- c) recommends that Council accepts the finance report to 30 November 2025.**

Moved: Cr T Dyer

Seconded: President N White

Vote: AIF

6. CLOSE OF MEETING

The date of the next meeting is scheduled for 16 February 2026.

The Chair declared the meeting closed at 6:53pm.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

5.2.1 QUESTIONS WITHOUT NOTICE FROM PREVIOUS MEETING

- 5.2.1.1. Deputy President Sarah Manning queried how out of session decisions were going to be recorded – It was advised that they would be included in the minutes of the next Council meeting.
- 5.2.1.2. Deputy President Sarah Manning mentioned that the signs on the beach access needed replacing as was the sign saying beware of rips and tides – The CEO advised that there had been multiple emails and phone calls to the Department of Crown Lands Management regarding the issue and this issue was continuously being followed up.
- 5.2.1.3. Deputy President Sarah Manning queried about the adequacy and maintenance of drains throughout the community (particularly noting De Lissa Dve, Baluria Rd (between Sachse St/Harney St), Cox Dve, Forsyth Rd, Wagait Tower Rd, Erickson Cres, Winall Crt, Joseph Crt) – The CEO advised that Council has been awaiting a quote for drain-clearing works, but it has been difficult to secure contractors to inspect the site as they are frequently working out of town. It was also noted that the budget for these works is limited and that no suitable funding opportunities have been available to support their completion.
- 5.2.1.4. Deputy President Sarah Manning advised that there were issues on the bike path to the jetty where SMC used to cross over the path in their trucks – The CEO advised that a new resident in the community, who is employed by Downer, has raised concerns about the condition of the bike path with Downer’s assessor, as they are responsible for assessing road conditions on behalf of the Department of Logistics and Infrastructure.
- 5.2.1.5. Deputy President Sarah Manning mentioned that the website needed updating as there was a lot of out date information on there – The CEO advised that she is aware of the issue and is working on a plan to update the website.
- 5.2.1.6. Deputy President Sarah Manning queried whether there was insurance coverage for users of Council’s facilities – The CEO advised that if an activity or event is facilitated by Council, then it is covered under Council’s insurance. However, if residents are organising their own independent events or activities, Council’s insurance would only apply in the event of an injury arising from a fault or issue with the facility itself.
- 5.2.1.7. Deputy President Sarah Manning queried if two maintenance issues had been brought to Council’s attention (fans at Cloppenburg Park that were not working and dead trees near the Community Centre) – The CEO advised that they had been alerted to these issues.
- 5.2.1.8. Cr Sarah Smith queried when the Newsletter was coming out – The CEO advised that as soon as current tasks were complete, the newsletter would take priority.

6. COUNCILLOR’S REPORTS

6.1 PRESIDENT’S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

RECOMMENDATION

That Council receives and notes President Neil White’s report for the 3 November 2025 to 12 January 2026.

Moved:

Seconded:

Vote:

Update:

Welcome to the January Wagait Shire Council meeting. It has been an eventful time since the last Council meeting in November last year, especially including the close pass by Cyclone Fina on Saturday 22 November through to Sunday 23 November, narrowly missing Darwin and Wagait Beach.

Full credit should be given to CEO Virginia and the hard-working Council crew, who worked tirelessly throughout the event to keep the Cyclone Shelter open and operational and managing the subsequent green waste issue. The Emergency Management Committee, who came together at short notice for a series of intense daily meetings and follow up actions to ensure Community safety also deserves acknowledgement. Special mention to local resident Lorna Manning who assisted Virginia in managing the four residents who spent the evening in the Shelter on Saturday night.

This event was a good test for Wagait Shire for surviving a nearby Category2/3 Cyclone, with valuable lessons learnt from the experience. Power was out for over two days, which tested the resilience of local residents, and it was pleasing to see the Community engagement, led by our local volunteer Fire Brigade, but also local electrician Michael Vaughan and local contractor Jim Boland, come together to help vulnerable and at-risk properties.

Meetings Attended:

Thursday 13 November '25	Emergency Management Committee
Friday 14 November '25	CEO catch-up
Monday 17 November '25	Mandatory Elected Member Training
Tuesday 18 November '25	LGANT AGM
Wednesday 19 November '25	LGANT AGM
Wednesday 19 November '25 (5:30pm)	Emergency Management Committee
Thursday 20 November '25 (1:30pm)	Emergency Management Committee
Friday 21 November '25 (1:30pm)	Emergency Management Committee
Saturday 22 November '25 (10:00am)	Emergency Management Committee
Saturday 22 November '25	ABC Radio interview with Jo Laverty. Advised that our cyclone shelter was open, Belyuen Council and Health Centre were working with WSC at our Emergency Management Committee meetings, our vulnerable people had been contacted about their cyclone plans, the local shop was open and ready to provide essential supplies including food, fuel, water etc, the local Volunteer Fire Brigade was providing great assistance in various roles.
Sunday 23 November '25 (10:00am)	Post cyclone Emergency Management Committee meeting – followed by attending vulnerable local resident “Rowdy”

	with fellow EMC member Ian Hinchcliffe over a couple of days to assist with Cyclone debris on his dwelling roof.
Thursday 27 November '25	Emergency Management meeting with new CEO and staff of Emergency Services present to present information on Cyclone/Emergency Management in the Top End.
Friday 5 December '25	TOPROC meeting at City of Palmerston office
Monday 8 December '25	Special Council Meeting to consider Australia Day nominations & "in confidence" matter
Thursday 11 December '25	Seniors Xmas luncheon at Cox Country Club
Friday 12 December '25	Online consultation with most other NT Council Mayors/Presidents: Tranche 2 of Local Government Act amendments, chaired by LGANT. Councillors and staff Xmas party at Seafood on Cullen that evening
Monday 15 December '25	Online consultation with Deputy President Manning and CEO at Council office : Tranche 2 of Local Government Act amendments presented by Rebecca Stavrou, ED Local Government Unit from NTG.
Friday 19 December '25	CEO catch-up
Friday 9 January 2026	CEO catch-up
Friday 16 January 2026	CEO catch-up

Neil White
President – Wagait Shire Council
January 2026

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

6.2 DEPUTY PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Sarah Manning, Deputy President

PURPOSE

To provide an update on the elected member activities and engagements since the last Council meeting.

RECOMMENDATION

That Council receives and notes Deputy President Sarah Manning's report for the period 11 November 2025 – 12 January 2026.

Moved:

Seconded:

Vote:

Meetings/Activities Attended:

Date	Activity
17 November	Elected member mandatory training
18-19 November	LGANT Conference and AGM
18 November	LGANT Dinner
11 December	Assisted at the WSC's Seniors Christmas Party
8 December	Finance Committee Meeting & Special Meeting of Council
16 December	Department briefing on Local Government Act 2019 (Tranche 2) amendments
17 December	WSC Cyclone Preparation Community Workshop

Additional Information:

Advised 13 November 2025 of appointment to the Arafura Regional Bushfires Committee for a period of 3 years. The committee comprises of 10 members from the pastoral industry, Volunteer Bushfire Brigades, the Fire Management Industry, the Department of Climate Change, Energy, the Environment and Water, and Local Government. Meetings dates for 2026 are expected to be confirmed soon, with on boarding and induction to take place at the first meeting.

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 3 November 2025 to 12 January 2026.

Moved:

Seconded:

Vote:

COMMENTS

The CEO was on annual leave from Tuesday 15 September to Wednesday 8 October 2025 (approx. 3 weeks) during the period since the last Council meeting.

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
10/11/2025	Councillors and Staff	Ordinary Council Meeting
13/11/2025	Emergency Management Committee	Update on where things are at with cyclone preparedness workshop and EM plan
17/11/2025	Darwin Local Emergency Committee Meeting	Cyclone update
18/11/2025	Northern Region Emergency Committee Meeting	Cyclone update
18/11/2025	Darwin Local Emergency Committee Meeting	Cyclone update
19/11/2025	Northern Region Emergency Committee Meeting	Cyclone update
19/11/2025	Darwin Local Emergency Committee Meeting	Cyclone update
19/11/2025	WSC Emergency Management Committee	Cyclone update
20/11/2025	Northern Region Emergency Committee Meeting	Cyclone update
20/11/2025	Darwin Local Emergency Committee Meeting	Cyclone update
20/11/2025	WSC Emergency Management Committee	Cyclone update
20/11/2025	Shelter Group Briefing	Cyclone preparedness for shelters
21/11/2025	Northern Region Emergency Committee Meeting	Cyclone update
22/11/2025	WSC Emergency Management Committee	Cyclone update
23/11/2025	Northern Region Emergency Committee Meeting	Cyclone Response update
23/11/2025	WSC Emergency Management Committee	Cyclone Response update
24/11/2025	Northern Region Emergency Committee Meeting	Cyclone Response update
24/11/2025	WSC Emergency Management Committee	Cyclone Response update
25/11/2025	Darwin Local Recovery Committee	Cyclone Recovery update
26/11/2025	Darwin Local Recovery Committee	Cyclone Recovery update
26/11/2025	Northern Region Recovery Committee	Cyclone Recovery update
27/11/2025	LGANT – Waste Network meeting	Waste Mattresses webinar
28/11/2025	Darwin Local Recovery Committee	Cyclone Recovery update
28/11/2025	Northern Region Recovery Committee	Cyclone Recovery update
1/12/2025	Darwin Local Recovery Committee	Cyclone Recovery update
1/12/2025	Ex TC Fina Northern Region Recovery Coordination Committee	Cyclone Recovery update

2/12/2025	Local Government Cyber Security Review Working Group	Project update
5/12/2025	Northern Region Emergency Committee	TC Fina Debrief Requirements
8/12/2025	WSC Finance Committee and Special Council Meeting	Finance Committee meeting and Special meeting to discuss confidential business
9/12/2025	WS Emergency Management Committee	TC Fina Debrief
12/12/2025	LGANT and NT Councils	Tranche 2 Local Government Act amendments
16/12/2025	WSC and ED Local Govt Unit	Tranche 2 Amendments to Local Govt Act
17/12/2025	WS Emergency management Committee / NTES / Local Residents	Cyclone Preparedness Workshop
5/1/2026	Lawpath Legal Advisor	To discuss the complaint regarding code of conduct breach

STAFFING

Council currently has a job advertisement out for a Casual Work Labourer. Advertising for a Cleaner will be out in the next couple of weeks.

GRANTS

Grant Reporting and Acquittals

Grant Name	Report Name	Due Date	Status
LRCI	Acquittal and Reports	Overdue	Commenced – working on acquittal
Seniors Month Grant	Acquittal	Overdue	Commenced

SPORT & RECREATION AND OTHER PROGRAMS / ACTIVITIES

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Nov – Dec 2025	Yoga	6	10	16
Nov – Dec 2025	Pilates	13	43	56
Nov – Dec 2025	Health Clinic			
Nov – Dec 2025	Seniors Morning Tea	10	13	23
Nov – Dec 2025	Women's Qigong		15	15
Nov – Dec 2025	Craft		10	10

Nov – Dec 2025	Tai Chi & Leather Work	2	4	6
Nov – Dec 2025	Cricket	48	7	56
	TOTALS	97	124	221

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 3 November 2025 to 12 January 2026.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 03 November 2025 to 12 January 2026	
Staff/HR, PD & Training, WHS	<ul style="list-style-type: none"> Rowan Roberts RDO 04 Nov 11 Nov 03 Dec 2025 09 Jan 2026 and Standdown for Xmas Break and New year Mark Speechley RDO 10 Nov 12 Dec and Standdown for Xmas Break and New Year
WHS	<ul style="list-style-type: none"> Incidents - 1
Meetings	<ul style="list-style-type: none"> Staff Toolbox and planning x 8
Actions	<u>Power Water (contract works)</u> <ul style="list-style-type: none"> Bore Runs x 32 Water Samples x 37 Mow and Snip Water Compound x 2
Actions	<u>Jetty Maintenance (contract works)</u> <ul style="list-style-type: none"> Jetty wash x 39 Mow Snip and Poison Jetty Carpark x 2 Mow and snip new marine facility grassed areas x 2 Public Toilet Hand Basin Repaired <u>Waste Management</u> <ul style="list-style-type: none"> Green Waste push up x 26

	<ul style="list-style-type: none"> • Council bins in, out & cleaned weekly x 110 • Cyclone Clean up around Community • Green Waste Burnt x 3 • Replacements of Skip Bins x 4 • Steel Bin x2 • New Tyre Barriers with Posts for Green waste Site <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x 2 • Dogs Impounded x 1 <p>Issues Identified</p> <ul style="list-style-type: none"> • Feral Pigs digging up ground near Rosewood trees at Sports Ground <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Clearing of Drains ongoing • Cutting Trees in Drains ongoing • Mowing of Estate Verges • Gamba Grass Program Commences issuing Poison to Local Residents <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Tyre repaired on Tractor <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • Mow and snip sports ground x 4 • Bore Turned off till Dry Season • Fans have been replaced in Pavilion <p>Issues Identified</p> <ul style="list-style-type: none"> • Both Shade Structures damaged from Cyclone Fina
Other Items	<ul style="list-style-type: none"> ▪ Extra help during the cyclone clean up would help get things done quicker ▪ A Fuel Pod with electric pump to fuel up generators would make things easier and reduce WHS risks ▪ A stick rake attachment for the tractor will help at the Green waste facility to reduce the amount of dirt getting pushed up into the pile for burning

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

There are no attachments with this report.

8. FINANCE REPORT

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of October 2025.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 December 2025.

Moved:

Seconded:

Vote:

Background

The Local Government (General) Regulations 2021 state that the CEO must, in each month, give the council a report setting out:

- a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
- b) the most recently adopted annual budget; and
- c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

Financial Report - Comments

Income:

- No Material Variations to budget

Expenses:

- Audit Figures higher than budgeted
- Jetty Maintenance expenses are higher than forecast due to watering and cleaning the new marina area.
- Election Expenses were lower than initially quoted by the NTEC
- Unexpected replacement of control circuit card for irrigation system at Cloppenburg park, plus Removal of trees hanging over the power lines near the tennis courts
- Water Delivered to Office & Cyclone Shelter in preparation for Cyclone Fina
- Unexpected Replacement of Air conditioner at the CEO property not budgeted
- Plant and Equipment Registrations (12 months) not allocated as prepaid.
- Includes both Additional Openings due to Cyclone Fina and Hard Waste collection for Belyuen which was credited post reporting period.

Financial Implications

There are no financial implications associated with the recommendation of this report.

Attachments

A copy of the Financial Report is attached.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 December 2025 to 31 December 2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

14/01/2026

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Monthly Financial Reports

- 1.1 Report of Income and Expenditure
- 1.2 Income and Expenditure (Detailed)
- 1.3 Capital Expenditure and Funding Report
- 1.4 Special Purpose Grants
- 1.5 Balance Sheet
- 1.6 Member and CEO Council Credit Card Transactions
- 1.7 Statement of Cash Flows
- 1.8 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: Year to Date December 2025

For the 6 months ended 31 December 2025

Account	Jul-Dec 2025	Jul-Dec 2025 Overall Budget	Variance	Variance %	%26 Overall Budget
Income					
Total Contracts, Fees & Charges	138,649.34	150,833.00	(12,183.66)	-8.08%	295,668.00
Total Operating Grant Revenue	152,837.32	199,702.00	(46,864.68)	-23.47%	399,405.00
Total Other Income	1,244.31	1,200.00	44.31	3.69%	2,400.00
Total Rates Income	291,624.06	288,064.00	3,560.06	1.24%	290,364.00
Total Rental Income	2,863.64	3,150.00	(286.36)	-9.09%	6,300.00
Total Waste Management Income	150,011.93	150,371.00	(359.07)	-0.24%	152,521.00
Total Income	843,862.17	836,120.00	7,742.17	0.93%	1,232,258.00
Gross Profit	843,862.17	836,120.00	7,742.17	0.93%	1,232,258.00
Less Operating Expenses					
Sundry & prior year adjustment	18,500.00	18,500.00	0.00	0.00%	18,500.00
Total Administration - Bank Charges	1,406.01	1,100.00	306.01	27.82%	2,200.00
Total Administration - Memberships & Subscripti	1,532.66	2,350.00	(817.34)	-34.78%	4,700.00
Total Administration - Office Expenses	67,464.88	90,200.00	(22,735.12)	-25.21%	175,300.00
Total Administration - Telephones & Communica	2,630.77	2,840.00	(209.23)	-7.37%	5,900.00
Total Contracts & Material Expenses	23,352.76	2,500.00	20,852.76	834.11%	5,000.00
Total Depreciation Expense	189,601.67	198,000.00	(8,398.33)	-4.24%	396,000.00
Total Elected Member Allowances	18,194.83	30,155.00	(11,960.17)	-39.66%	60,310.00
Total Elected Member Expenses and Professiona	2,166.86	14,000.00	(11,833.14)	-84.52%	28,000.00
Total Employment Expenses	284,777.52	338,350.00	(53,572.48)	-15.83%	676,701.00
Total Other Expenses - Election	12,920.49	20,000.00	(7,079.51)	-35.40%	20,000.00
Total Projects & Activities - WSC Contributions	1,422.73	6,250.00	(4,827.27)	-77.24%	14,500.00
Total Repairs & Maintenance	15,191.17	20,750.00	(5,558.83)	-26.79%	41,500.00
Total Services	8,856.48	7,950.00	906.48	11.40%	15,900.00
Total Vehicle & Plant Expenses	23,874.96	23,152.00	722.96	3.12%	46,304.00
Total Waste Management Expenses	87,528.48	84,750.00	2,778.48	3.28%	159,500.00
Total Less Operating Expenses	764,515.27	884,847.00	(120,331.73)	-13.60%	1,711,315.00
Operating Profit	79,346.90	(48,727.00)	128,073.90	262.84%	(479,057.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	4,456.44	0.00	4,456.44	0.00%	0.00
SP Contractors	38,557.12	0.00	38,557.12	0.00%	0.00
SP Equipment	607.74	0.00	607.74	0.00%	0.00
SP Materials	968.33	0.00	968.33	0.00%	0.00
SP Travel Expenses	762.79	0.00	762.79	0.00%	0.00
SP Prizes	357.71	0.00	357.71	0.00%	0.00
Total Special Purpose Grant Expenses	45,710.13	0.00	45,710.13	0.00	0.00
Total Non-operating Expenses	45,710.13	0.00	45,710.13	0.00%	0.00
Net Profit	33,636.77	(48,727.00)	82,363.77	169.03%	(479,057.00)

1.2 Detailed Income and Expenditure Report

Period: Year to Date December 2025

For the 6 months ended 31 December 2025

Account	Jul-Dec 2025	Jul-Dec 2025 Overall Budget	Variance	Variance %	2026 Overall Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	102,422.21	99,000.00	3,422.21	3.46%	198,000.00
Contracts - Other (DIPL)	0.00	16,124.00	(16,124.00)	-100.00%	32,250.00
Contracts - Other (Power & Water)	0.00	500.00	(500.00)	-100.00%	1,000.00
Contracts - Water Management	33,740.00	32,809.00	931.00	2.84%	62,018.00
Dog Registrations	2,487.13	2,400.00	87.13	3.63%	2,400.00
Total Contracts, Fees & Charges	138,649.34	150,833.00	(12,183.66)	-8.08%	295,668.00
Interest/Investment Income					
Bank Interest Income	43,747.36	42,500.00	1,247.36	2.93%	85,000.00
Total Interest/Investment Income	43,747.36	42,500.00	1,247.36	2.93%	85,000.00
Operating Grant Revenue					
Grants - FAA General Purpose	5,454.66	6,698.00	(1,243.34)	-18.56%	13,396.00
Grants - FAA Roads	30,882.66	37,109.00	(6,226.34)	-16.78%	74,218.00
Grants - NT Operational	116,500.00	116,500.00	0.00	0.00%	233,000.00
Grants - Sport & Rec Operational	0.00	39,395.00	(39,395.00)	-100.00%	78,791.00
Total Operating Grant Revenue	152,837.32	199,702.00	(46,864.68)	-23.47%	399,405.00
Other Income					
Misc income	1,244.31	1,200.00	44.31	3.69%	2,400.00
Total Other Income	1,244.31	1,200.00	44.31	3.69%	2,400.00
Rates Income					
Rates - Income	286,964.37	286,964.00	0.37	0.00%	286,964.00
Rates - Interest Income	3,206.69	600.00	2,606.69	434.45%	2,400.00
Rates - Less Pensioner Concession	(11,200.00)	0.00	(11,200.00)	0.00%	0.00
Rates - Pensioner Rebate	11,200.00	0.00	11,200.00	0.00%	0.00
Rates - Search income	1,453.00	500.00	953.00	190.60%	1,000.00
Total Rates Income	291,624.06	288,064.00	3,560.06	1.24%	290,364.00
Rental Income					
Rent - CEO House	2,545.46	2,400.00	145.46	6.06%	4,800.00
Rent - Community Centre Income	318.18	750.00	(431.82)	-57.58%	1,500.00
Total Rental Income	2,863.64	3,150.00	(286.36)	-9.09%	6,300.00
Waste Management Income					
Waste Management - Additional Bin	1,077.27	900.00	177.27	19.70%	1,800.00
Waste Management - Hard Waste	713.66	1,250.00	(536.34)	-42.91%	2,500.00
Waste Management - Less Pensioner Concession	(8,400.00)	0.00	(8,400.00)	0.00%	0.00
Waste Management Levy	148,221.00	148,221.00	0.00	0.00%	148,221.00
Waste Management Pensioner Rebate	8,400.00	0.00	8,400.00	0.00%	0.00
Total Waste Management Income	150,011.93	150,371.00	(359.07)	-0.24%	152,521.00
Dog impound Fees	507.27	300.00	207.27	69.09%	600.00
Grants - Special Purpose	62,376.94	0.00	62,376.94	0.00%	0.00
Total Income	843,862.17	836,120.00	7,742.17	0.93%	1,232,258.00
Gross Profit	843,862.17	836,120.00	7,742.17	0.93%	1,232,258.00
Less Operating Expenses					
Sundry & prior year adjustment	18,500.00	18,500.00	0.00	0.00%	18,500.00
Administration - Bank Charges					
Bank Fees	420.06	500.00	(79.94)	-15.99%	1,000.00
Merchant Fees	985.95	600.00	385.95	64.33%	1,200.00
Total Administration - Bank Charges	1,406.01	1,100.00	306.01	27.82%	2,200.00
Administration - Memberships & Subscriptions					
LGANT/Membership	1,053.00	1,000.00	53.00	5.30%	2,000.00
Subscriptions & Publications	479.66	1,350.00	(870.34)	-64.47%	2,700.00
Total Administration - Memberships & Subscriptions	1,532.66	2,350.00	(817.34)	-34.78%	4,700.00
Administration - Office Expenses					
Advertising	1,930.58	2,100.00	(169.42)	-8.07%	4,200.00
Auditing	10,587.03	8,000.00	2,587.03	32.34%	10,000.00
Bad Debt expense	171.87	0.00	171.87	0.00%	0.00
Cleaning	79.61	1,000.00	(920.39)	-92.04%	2,000.00
Consultant fees	0.00	7,500.00	(7,500.00)	-100.00%	15,000.00
Donations [61110]	500.00	500.00	0.00	0.00%	500.00
Fees, Licences & Charges	693.70	750.00	(56.30)	-7.51%	1,500.00
Insurance	37,443.25	40,000.00	(2,556.75)	-6.39%	80,000.00
Interest Expense	1,976.76	2,500.00	(523.24)	-20.93%	5,000.00
IT Equip, Maint & Support	3,327.49	7,500.00	(4,172.51)	-55.63%	15,000.00
IT Subscriptions & Licences	5,260.38	9,000.00	(3,739.62)	-41.55%	18,000.00
Meeting expenses	571.36	1,100.00	(528.64)	-48.06%	2,200.00
Miscellaneous Expenses	(81.82)	0.00	(81.82)	0.00%	0.00
Postage	752.87	1,000.00	(247.13)	-24.71%	1,000.00
Printing & Stationery	2,404.76	4,500.00	(2,095.24)	-46.56%	9,000.00
Safety Supplies & Equipment	213.41	1,700.00	(1,486.59)	-87.45%	3,400.00
Staff Amenities	967.77	750.00	217.77	29.04%	1,500.00
Travel & Accommodation	665.86	2,300.00	(1,634.14)	-71.05%	7,000.00
Total Administration - Office Expenses	67,464.88	90,200.00	(22,735.12)	-25.21%	175,300.00
Administration - Telephones & Communications					
Mobiles	1,576.48	1,800.00	(223.52)	-12.42%	3,600.00
Office phone/fax/internet	649.61	600.00	49.61	8.27%	1,200.00
Satellite	404.68	440.00	(35.32)	-8.03%	1,100.00
Total Administration - Telephones & Communications	2,630.77	2,840.00	(209.23)	-7.37%	5,900.00
Contracts & Material Expenses					
Animal Management Charges [64600]	0.00	1,000.00	(1,000.00)	-100.00%	2,000.00
Contracts - Jetty Maintenance	23,284.91	1,000.00	22,284.91	2228.49%	2,000.00
Contracts - Water Management/Maintenance	0.00	250.00	(250.00)	-100.00%	500.00
Contracts - Weeds & Fire Management	67.85	250.00	(182.15)	-72.86%	500.00
Total Contracts & Material Expenses	23,352.76	2,500.00	20,852.76	834.11%	5,000.00
Depreciation Expense					
Depreciation expense	182,601.65	198,000.00	(15,398.35)	-7.78%	396,000.00
Depreciation expense - ROU	7,000.02	0.00	7,000.02	0.00%	0.00
Total Depreciation Expense	189,601.67	198,000.00	(8,398.33)	-4.24%	396,000.00

Elected Member Allowances					
Councillor Allowances	18,194.83	30,155.00	(11,960.17)	-39.66%	60,310.00
Total Elected Member Allowances	18,194.83	30,155.00	(11,960.17)	-39.66%	60,310.00
Elected Member Expenses and Professional Development					
Councillor Professional Development	1,913.63	12,500.00	(10,586.37)	-84.69%	25,000.00
Councillor Expenses	253.23	1,500.00	(1,246.77)	-83.12%	3,000.00
Total Elected Member Expenses and Professional Development	2,166.86	14,000.00	(11,833.14)	-84.52%	28,000.00
Employment Expenses					
Staff Recruitment Expenses	0.00	575.00	(575.00)	-100.00%	1,150.00
Staff Relocation	0.00	1,500.00	(1,500.00)	-100.00%	3,000.00
Staff Training	2,475.73	2,500.00	(24.27)	-0.97%	5,000.00
Staff Uniforms & Safety	419.05	1,000.00	(580.95)	-58.10%	2,000.00
Superannuation	30,405.24	31,125.00	(719.76)	-2.31%	62,251.00
Wages - Allowances - First aid	0.00	988.00	(988.00)	-100.00%	1,976.00
Wages - Allowances - Travel	548.31	1,000.00	(451.69)	-45.17%	2,000.00
Wages - Annual Leave expense	0.00	15,544.00	(15,544.00)	-100.00%	31,088.00
Wages - Long Service leave expense	0.00	5,904.00	(5,904.00)	-100.00%	11,809.00
Wages - Sports & Rec	6,017.83	25,001.00	(18,983.17)	-75.93%	50,000.00
Wages & Salaries	244,911.36	253,213.00	(8,301.64)	-3.28%	506,427.00
Total Employment Expenses	284,777.52	338,350.00	(53,572.48)	-15.83%	676,701.00
Other Expenses - Election					
Election Expenses	12,920.49	20,000.00	(7,079.51)	-35.40%	20,000.00
Total Other Expenses - Election	12,920.49	20,000.00	(7,079.51)	-35.40%	20,000.00
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Aust Day WSC contribution	0.00	0.00	0.00	0.00%	1,000.00
Activities - Community	591.18	2,250.00	(1,658.82)	-73.73%	4,500.00
Activities - Community Fund	0.00	2,500.00	(2,500.00)	-100.00%	5,000.00
Activities - Seniors WSC contribution	809.73	1,000.00	(190.27)	-19.03%	2,000.00
Activities - Sport & Rec WSC Contribution	0.00	500.00	(500.00)	-100.00%	1,000.00
Sports & Rec Equipment [69201]	21.82	0.00	21.82	0.00%	0.00
Total Projects & Activities - WSC Contributions	1,422.73	6,250.00	(4,827.27)	-77.24%	14,500.00
Repairs & Maintenance					
R&M CEO House	1,088.18	1,250.00	(161.82)	-12.95%	2,500.00
R&M Community Centre	1,794.39	1,500.00	294.39	19.63%	3,000.00
R&M Garden & Ground	4,025.39	2,000.00	2,025.39	101.27%	4,000.00
R&M Office	658.06	1,500.00	(841.94)	-56.13%	3,000.00
R&M Office equipment	630.91	750.00	(119.09)	-15.88%	1,500.00
R&M Road Repair & Maintenance	593.00	6,000.00	(5,407.00)	-90.12%	12,000.00
R&M Sports Equipment	16.34	0.00	16.34	0.00%	0.00
R&M Sports Ground	4,097.73	1,000.00	3,097.73	309.77%	2,000.00
R&M Townsite	1,603.41	3,500.00	(1,896.59)	-54.19%	7,000.00
R&M Workshop	482.23	1,500.00	(1,017.77)	-67.85%	3,000.00
Road Signage	0.00	500.00	(500.00)	-100.00%	1,000.00
Stores Materials & Loose Tools	201.53	1,250.00	(1,048.47)	-83.88%	2,500.00
Total Repairs & Maintenance	15,191.17	20,750.00	(5,558.83)	-26.79%	41,500.00
Services					
Services - Animal Management	0.00	250.00	(250.00)	-100.00%	500.00
Services - Electricity	3,288.45	3,250.00	38.45	1.18%	6,500.00
Services - Gas Supplies	0.00	250.00	(250.00)	-100.00%	500.00
Services - Pest Control	1,660.00	1,200.00	460.00	38.33%	2,400.00
Services - Water & Sewerage	3,908.03	3,000.00	908.03	30.27%	6,000.00
Total Services	8,856.48	7,950.00	906.48	11.40%	15,900.00
Vehicle & Plant Expenses					
Fuel CEO	2,213.70	2,250.00	(36.30)	-1.61%	4,500.00
Fuel Plant and Machinery	2,656.33	2,250.00	406.33	18.06%	4,500.00
Fuel Works Truck	443.84	1,000.00	(556.16)	-55.62%	2,000.00
Fuel Works Ute	2,702.26	2,250.00	452.26	20.10%	4,500.00
Asserts <5000 P&E F&F	1,978.95	0.00	1,978.95	0.00%	0.00
R&M Plant & Machinery	2,587.94	3,600.00	(1,012.06)	-28.11%	7,200.00
R&M Vehicles	826.36	2,500.00	(1,673.64)	-66.95%	5,000.00
Registrations - Plant & Machinery	2,001.64	1,100.00	901.64	81.97%	2,200.00
Registrations - Vehicles	936.82	675.00	261.82	38.79%	1,350.00
Vehicle Leasing Costs	7,527.12	7,527.00	0.12	0.00%	15,054.00
Total Vehicle & Plant Expenses	23,874.96	23,152.00	722.96	3.12%	46,304.00
Waste Management Expenses					
Hard Waste Collection	28,759.76	22,000.00	6,759.76	30.73%	44,000.00
R&M Green Waste Compound	1,360.00	2,500.00	(1,140.00)	-45.60%	5,000.00
R&M Hard Waste Compound	21.60	250.00	(228.40)	-91.36%	500.00
Regular Bin Collection	57,387.12	60,000.00	(2,612.88)	-4.35%	110,000.00
Total Waste Management Expenses	87,528.48	84,750.00	2,778.48	3.28%	159,500.00
Audit Committee Expenses	0.00	2,000.00	(2,000.00)	-100.00%	4,000.00
Wages - Rostered Day Office Expense	5,093.00	7,000.00	(1,907.00)	-27.24%	7,000.00
Councillor Extra Meeting or Activity	0.00	15,000.00	(15,000.00)	-100.00%	30,000.00
Total Less Operating Expenses	764,515.27	884,847.00	(120,331.73)	-13.60%	1,711,315.00
Operating Profit	79,346.90	(48,727.00)	128,073.90	262.84%	(479,057.00)
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	4,456.44	0.00	4,456.44	0.00%	0.00
SP Contractors	38,557.12	0.00	38,557.12	0.00%	0.00
SP Equipment	607.74	0.00	607.74	0.00%	0.00
SP Materials	968.33	0.00	968.33	0.00%	0.00
SP Travel Expenses	762.79	0.00	762.79	0.00%	0.00
SP Prizes	357.71	0.00	357.71	0.00%	0.00
Total Special Purpose Grant Expenses	45,710.13	0.00	45,710.13	0.00	0.00
Total Non-operating Expenses	45,710.13	0.00	45,710.13	0.00%	0.00
Net Profit	33,636.77	(48,727.00)	82,363.77	169.03%	(479,057.00)

1.3 Capital Expenditure and Funding Report to December 2025

CAPITAL EXPENDITURE		Actuals	
Class of Assets	Project Name / Description		WSC contribution
Buildings	Hard Waste Facility	30,603	
TOTAL CAPITAL EXPENDITURE		30,603	0

Total capital expenditure funded by:		YTD Actuals	WSC contribution
Buildings	WRM #5 24-25	30,603	0
TOTAL CAPITAL EXPENDITURE FUNDING		30,603	0

1.4 Operational & Capital Grants Report to December 2025

Capital Grants

Funding Body	Grant	Project Name	Due date	Previous Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY26 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2026
Capital Grants											
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	273	415,000	0	415,000	273	414,727	0
Federal Gov	LRCI Phase 4	Repairs to sports fencing, drainage wks	30/06/2025	23,762	27,600	6,067	0	23,762	37,600	-13,838	15,841
DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	48,736	26,264	0
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	69,167	75,000	0	75,000	69,167	5,833	0
DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces	30/06/2024			53,800	0	53,800	71,883	-18,083	0
DCMG-LG	WRM #5 24-25	Hard Waste Facility Upgrade	30/06/2026	75,000	22,950	52,050	0	75,000	53,553	21,447	0
DCMG-LG	WRM #6 25-26	To Be Determined	30/06/2027			0	75,000	75,000	0	75,000	0
			Sub-total	588,762	119,990	519,017	0	588,762	160,593	428,169	15,841
Operational Grants											
Funding Body	Operational Grants	Project Name	Due date	Total Grant Funding \$	Amounts Spent Prior Years \$	Grants Brought forward from Prior Year \$	Grants received in FY26 \$	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2026
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000	1,636	364	0	2,000	1,636	364	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	2,595	5,520	0	8,115	2,595	5,520	0
DTF	Youth Vibe 2024-25	School holiday activities	31/07/2025	3,268	2,325	943	0	3,268	4,096	-828	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2025	55,000	31,208	23,792	0	55,000	55,000	-0	0
DTF	Seniors Grant 2025	Seniors Grant 2025	30/09/2025	2,200	0	0	2,200	2,200	1,052	1,148	0
Australia Day	Australia Day	Australia Day 2026	31/03/2026	2,000	0	0	2,000	2,000	0	2,000	0
DTF	Sports and Recreation Grant	Sports Activities Program	30/06/2026	55,000	0	0	55,000	55,000	2,839	52,161	0
				68,383	37,764	30,619	0	68,383	63,327	5,056	0
			TOTAL	657,145	157,754	549,636	0	657,145	223,920	433,225	15,841

1.5 Balance Sheet as at 31st December 2025

Account	31-Dec-25	30 June 2025
Assets		
Bank		
Bendigo Investment Acc	500,000.00	500,000.00
CBA CC - Virginya Boon	0.00	421.51
CBA Cheque Account - Operational	272,620.03	14,811.36
CBA Cheque Account - SP Grants	463,272.57	528,921.81
CBA Fixed Term Deposits	1,000,000.00	1,000,000.00
CBA Transaction Account	19,018.78	160,023.45
Total Bank	2,254,911.38	2,204,178.13
Current Assets		
Accrued interest	18,261.78	21,029.18
Councillor Payment control account	(5,343.73)	(3,437.50)
Dog Resistrations Control Account	(1,407.90)	0.00
Less Prov'n for Doubtful Debts	(3,270.00)	(3,270.00)
Prepayments	60,665.67	9,278.70
Rates Debtors Account	122,332.47	16,266.56
Rates Payment Control Account	(3,215.36)	5,648.87
Sundry Debtors	2,210.00	0.00
Trade Debtors [11405]	65,475.11	25,438.89
Total Current Assets	255,708.04	70,954.70
Fixed Assets		
Buildings Accum Dep	(184,187.37)	(117,174.45)
Buildings at Cost	1,735,951.18	1,735,951.18
Motor Vehicles Accum Dep	(61,291.32)	(41,303.17)
Motor Vehicles at Cost	324,156.19	324,156.19
Office Equip & Furn at Cost	27,803.74	27,869.74
Office Equip Furn Accum Deprn.	(13,013.81)	(9,863.29)
Plant & Equipment at Cost	285,526.59	282,076.59
Plant & Equipment Accum Dep	(130,137.20)	(89,662.19)
Sports Ground Accum Dep	(84,211.27)	(54,302.24)
Sports Ground at Cost	364,631.77	364,631.77
Total Fixed Assets	2,265,228.50	2,422,380.13
Non-current Assets		
Accrued interest		
Asset Clearing Account	498.18	0
Expenses Recognised in Advance	7,494.92	9,471.63
Inf Roads & Paths at Cost	1,065,123.08	1,065,123.08
Infr Roads & Path Accum Deprn.	(647,721.01)	(625,720.99)
Land at Cost	745,000.00	745,000.00
Leased Vehicle Accum Depreciation	(76,489.11)	(69,489.09)
Right Use of Assets	115,303.00	115,303.00
Work in Progress	188,403.72	180,725.72
Total Non-current Assets	1,397,612.78	1,420,413.35
Total Assets	6,173,460.70	6,117,926.31
Liabilities		
Current Liabilities		
Accrued Expenses	0.00	0.00
CBA CC- Rowan Roberts	0.00	0.00
CBA CC- Virginya Boon	19.52	0.00
CBA Credit Card Main	3,459.00	3,459.00
CBA Transaction Account	0.00	0.00
Creditors Retention Account	0.00	6,997.69
Current Lease Liabilities	15,742.00	15,742.00
Error Suspense - Pensioner Rebates	0.00	0.00
Grants in advance	444,902.68	459,854.00
GST	(47,596.34)	(38,445.50)
PAYG Withholding Payable	28,196.00	16,270.00
Provision for Annual Leave	76,804.25	91,804.25
Provision for Long Service Leave	36,729.73	36,729.73
Provision for Rostered Days Off	5,093.00	0.00
Rates in Advance	8,674.99	8,674.99
Rounding	(0.18)	0.01
Super Payable	2,598.98	14,799.10
Trade Creditors	39,840.20	24,360.82
Unexpended Grant Liability	143,438.09	93,994.49
Wages Payable - Payroll	5,349.30	1,687.49
Total Current Liabilities	763,251.22	735,928.07
Non-current Liabilities		
Bank Loans	57,695.50	65,221.00
Non-current Lease Liabilities	45,283.00	45,283.00
Rates/Waste Charges Received in Advance	2,100.00	0.00
Total Non-current Liabilities	105,078.50	110,504.00
Total Liabilities	868,329.72	846,432.07
Net Assets	5,305,130.98	5,271,494.24
Equity		
Asset Revaluation Reserve	2,508,769.27	2,508,769.27
Current Year Earnings	33,636.74	(179,994.94)
Other Asset Renewal Reserve	270,000.00	270,000.00
Prior Year's Surplus/Deficit	1,832,286.03	1,832,286.03
Retained Earnings	210,438.94	390,433.88
Roads Renewal Project Reserve	450,000.00	450,000.00
Total Equity	5,305,130.98	5,271,494.24

1.6 Member and CEO Council Credit Card Transactions

For the period 1 December 2025 to 31 December 2025

Date	Description	Debit	Credit	Running Balance	Supplier Location
CBA CC - Neil White					
08 Dec 2025	Payment: Palmerston Golf and Country Club	0.00	25.00	(25.00)	NT
08 Dec 2025	Payment: Cafe 21	0.00	28.16	(53.16)	NT
26 Dec 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Neil White	53.16	0.00	0.00	
Total CBA CC - Neil White		53.16	53.16	0.00	
CBA CC - Rowan Roberts					
05 Dec 2025	Payment: MVR VEHICLE REGO	0.00	142.85	(142.85)	NT
16 Dec 2025	Payment: TCN Group Pty Ltd	0.00	55.10	(197.95)	Interstate/Overseas
16 Dec 2025	Payment: TCN Group Pty Ltd	0.00	55.10	(253.05)	Interstate/Overseas
16 Dec 2025	Payment: TCN Group Pty Ltd	0.00	55.10	(308.15)	Interstate/Overseas
17 Dec 2025	Payment: Telstra	0.00	20.00	(328.15)	NT
17 Dec 2025	Payment: TCN Group Pty Ltd	0.00	228.18	(556.33)	NT
22 Dec 2025	Payment: Heath Motor Group	0.00	16.75	(573.08)	NT
23 Dec 2025	Payment: Battery Power Centre	0.00	111.88	(684.96)	NT
23 Dec 2025	Payment: united	0.00	132.00	(816.96)	Interstate/Overseas
26 Dec 2025	Bank Transfer from CBA Credit Card Main to CBA CC - Rowan Roberts	816.96	0.00	0.00	
Total CBA CC - Rowan Roberts		816.96	816.96	0.00	
CBA CC - Virginia Boon					
02 Dec 2025	Payment: united	0.00	63.36	(63.36)	NT
02 Dec 2025	Payment: Adelaide River Inn	0.00	83.61	(146.97)	NT
03 Dec 2025	Payment: Pivotal	0.00	265.14	(412.11)	Interstate/Overseas
05 Dec 2025	Payment: News PTY LTD	0.00	20.00	(432.11)	NT
08 Dec 2025	Payment: Adelaide River Inn	0.00	112.26	(544.37)	NT
08 Dec 2025	Payment: Microsoft	0.00	151.23	(695.60)	Interstate/Overseas
08 Dec 2025	Payment: Microsoft	0.00	145.53	(841.13)	Interstate/Overseas
09 Dec 2025	Payment: Liberty Truck Stop	0.00	94.21	(935.34)	Interstate/Overseas
09 Dec 2025	Payment: Coles	0.00	95.40	(1,030.74)	NT
09 Dec 2025	Payment: Unique gifts and newsagency	0.00	7.12	(1,037.86)	NT
09 Dec 2025	Payment: Kmart	0.00	160.00	(1,197.86)	NT
10 Dec 2025	Payment: Darwin Newsagency	0.00	4.60	(1,202.46)	NT
11 Dec 2025	Payment: Dollars & Sense	0.00	124.90	(1,327.36)	NT
11 Dec 2025	Payment: Dollars and sense discount variety stores	0.00	15.12	(1,342.48)	NT
13 Dec 2025	Payment: Adobe Systems Incorporated	0.00	18.69	(1,361.17)	Interstate/Overseas
15 Dec 2025	Payment: Officeworks	0.00	120.00	(1,481.17)	NT
15 Dec 2025	Payment: Seafood on Cullen	0.00	777.70	(2,258.87)	NT
17 Dec 2025	Payment: Officeworks	0.00	29.00	(2,287.87)	NT
17 Dec 2025	Payment: Officeworks	0.00	548.00	(2,835.87)	NT

1.7 Statement of Cash Flows

For the 6 months ended 31 December 2025

Account	1 July-30 Dec 2025
Operating Activities	
Receipts from customers	770,392.29
Payments to suppliers and employees	(744,192.24)
Cash receipts from other operating activities	8,651.79
Net Cash Flows from Operating Activities	34,851.84
Investing Activities	
Proceeds from sale of property, plant and equipment	61,250.00
Payment for property, plant and equipment	(3,450.00)
Other cash items from investing activities	(77,970.22)
Net Cash Flows from Investing Activities	(20,170.22)
Financing Activities	
Other cash items from financing activities	52,145.07
Net Cash Flows from Financing Activities	52,145.07
Net Cash Flows	66,826.69
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,200,719.13
Net change in cash for period	66,826.69
Cash and cash equivalents at end of period	2,267,545.82

1.8 Notes on Cash, Debtors & Creditors as at 31st December 2025

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/09/2025	500,000	3.85%	11/09/2026
1 (b) CBA	8/09/2025	1,000,000	4.08%	9/03/2026
Total Investments		1,500,000		

Note 2. Statement of Trade Debtors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Belyuen Community Government Council	\$ -	\$ 1,713.06	\$ 2,141.31	\$ 1,557.34	\$ -	\$ 5,411.71
Cox Country Club	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 1,080.00
Department of Logistics and Infrastructure	\$ 5,016.00	\$ 10,789.20	\$ 13,319.20	\$ -	\$ 15,268.00	\$ 44,392.40
Power Water	\$ -	\$ 5,126.00	\$ -	\$ 8,030.00	\$ 880.00	\$ 14,036.00
Wagait Beach Supermarket	\$ -	\$ -	\$ -	\$ 285.00	\$ 270.00	\$ 555.00
Total	\$ 5,016.00	\$ 17,628.26	\$ 15,460.51	\$ 9,872.34	\$ 17,498.00	\$ 65,475.11
Percentage of total	7.66%	26.92%	23.61%	15.08%	26.72%	100.00%
						65,475.11
						Check

Note 3. Statement of Trade Creditors

Contact	Current	1 Month	2 Months	3 Months	Older	Total
Fleetcare	1,379.97	0.00	0.00	0.00	0.00	1,379.97
Flynn's Airconditioning	0.00	2,176.85	0.00	0.00	0.00	2,176.85
GROW Services	0.00	1,386.00	0.00	0.00	0.00	1,386.00
Jacana Energy	14.62	0.00	0.00	0.00	0.00	14.62
Nexia Edwards Marshall NT	2,103.31	0.00	0.00	0.00	0.00	2,103.31
NT Electoral commission	14,212.54	0.00	0.00	0.00	0.00	14,212.54
Optus	373.70	0.00	0.00	0.00	0.00	373.70
Pest Off	1,660.00	0.00	0.00	0.00	0.00	1,660.00
Pivotel	0.00	180.00	0.00	0.00	0.00	180.00
Veolia Environmental Services	14,515.44	0.00	0.00	0.00	0.00	14,515.44
Wagait Beach Supermarket	940.77	0.00	0.00	0.00	0.00	940.77
Yuyang Yoga	0.00	897.00	0.00	0.00	0.00	897.00
Total	35,200.35	4,639.85	0.00	0.00	0.00	39,840.20
	88.4%	11.6%	0.0%	0.0%	0.0%	\$ 39,840.20
						Check

Operating Performance Ratios

	Dec-25	Nov-25	Oct-25	Sep-25	Aug-25	Jul-25
	Current Asset Ratio					
Current Assets	\$ 2,510,619	\$ 2,555,546	\$ 2,545,641	\$ 2,528,423	2,616,543.30	\$ 2,260,777
Current Liabilities	\$ 763,251	\$ 734,441	\$ 685,359	\$ 703,492	\$ 766,425	\$ 735,083
Current Assets Ratio	3.29	3.48	3.71	3.59	3.41	3.08

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Operating Surplus Ratio						
Operating Revenue	\$ 843,862	\$ 799,293	\$ 724,670	\$ 1,252,870	\$ 1,210,023	\$ 1,052,700	\$ 1,394,486
Operating Expenses	\$ 764,515	\$ 622,126	\$ 483,381	\$ 1,159,314	\$ 1,155,929	\$ 1,012,525	\$ 877,978
Operating Surplus Ratio	9%	22%	33%	7%	4.47%	3.82%	37%

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Net Result Ratio						
Total Income	\$ 843,862	\$ 799,293	\$ 724,670	\$ 1,357,239	\$ 1,359,283	\$ 1,116,134	\$ 1,398,552
Total Expenses	\$ 764,515	\$ 661,582	\$ 517,434	\$ 1,434,007	\$ 1,270,186	\$ 1,012,525	\$ 1,047,337
Net Result Ratio	10.3787%	20.8155%	40.0506%	-5.3534%	7.0145%	10.2327%	33.5341%

Revenue Ratios

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Own Source Revenue Ratio						
Rates + Fees + Charges	\$ 583,656	\$ 572,317	\$ 542,945	\$ 587,948	\$ 550,703	\$ 550,690	\$ 585,926
Total Operating Revenue	\$ 843,862	\$ 799,293	\$ 836,120	\$ 1,252,870	\$ 1,210,023	\$ 1,116,134	\$ 1,394,486
Own Source Revenue Ratio	69%	72%	65%	47%	46%	49%	42%

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Rates Coverage Ratio						
Rates Revenue	\$ 291,624	\$ 290,414	\$ 289,976	\$ 278,844	\$ 264,498	\$ 253,909	\$ 248,195
Operating Expenses	\$ 764,515	\$ 622,126	\$ 483,381	\$ 1,159,314	\$ 1,155,929	\$ 1,012,525	\$ 877,978
Rates Coverage Ratio	38%	47%	60%	24%	23%	25%	28%

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Grants Dependency						
Operating Grants	\$ 152,837	\$ 134,337	\$ 105,144	\$ 300,486	\$ 320,583	\$ 502,010	\$ 252,030
Total Operating Revenue	\$ 843,862	\$ 799,293	\$ 724,670	\$ 1,252,870	\$ 1,210,023	\$ 1,116,134	\$ 1,394,486
Grants Dependency Ratio	18.11%	16.81%	14.51%	23.98%	26.49%	44.98%	18.07%

Asset Management Ratios

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Capital Replacement Ratio						
Capital Expenditure	\$ 30,603	\$ 30,603	\$ 25,857	\$ 51,435	\$ 70,781	\$ 205,699	\$ -
Depreciation Expense	\$ 189,602	\$ 157,829	\$ 126,542	\$ 274,693	\$ 225,585	\$ 188,818	\$ 169,989
Capital Replacement Ratio	16.14%	19.39%	20.43%	18.72%	31.38%	108.94%	0.00%

Community & Service Delivery Ratios

	Dec-25	Nov-25	Oct-25	2024/25	2023/24	2022/23	2021/22
	Employee Costs Ratio						
Employee Costs	\$ 244,911	\$ 231,411	\$ 185,083	\$ 620,702	\$ 524,529	\$ 519,935	\$ 472,249
Total Operating Expenses	\$ 764,515	\$ 622,126	\$ 483,381	\$ 1,446,787	\$ 1,155,929	\$ 1,217,743	\$ 912,509
Employee Costs Ratio	32.03%	37.20%	38.29%	42.90%	45.38%	42.70%	51.75%

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 MINISTER'S ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council on whether or not they would like to nominate an Elected Member for the Minister's Advisory Council on Multicultural Affairs.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled Minister's Advisory Council on Multicultural Affairs; and
- b) does / does not wish to nominate an Elected Member to this Council.

Moved:

Seconded:

Vote:

Background

Council received an email from Jinson Charls, Minister from Multicultural Affairs seek a nomination from Wagait Shire Council for membership to the Minister's Advisory Council on Multicultural Affairs (MACMA).

The MACMA is a non-statutory advisory group that provides high-level strategic advice from the community to the Northern Territory Government on matters relating to multicultural affairs to improve policy and service delivery outcomes.

Membership of the MACMA comprises of community members and organisational members selected for their roles in representing and/or providing services to multicultural communities.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

The letter from Minister Charls.



MINISTER FOR MULTICULTURAL AFFAIRS

Parliament House
State Square
Darwin NT 0800
Minister.charlis@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 8613

Ms Virginya Boon
Chief Executive Officer
Wagait Shire Council

Via email: ceo@wagait.nt.gov.au

Dear Ms Boon

I am writing to you as the Minister for Multicultural Affairs to seek a nomination from the Wagait Shire Council for membership to the Minister's Advisory Council on Multicultural Affairs (MACMA).

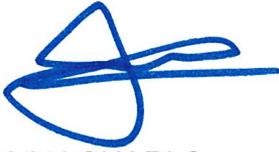
The MACMA is a non-statutory advisory group that provides high-level and strategic advice from the community to the Northern Territory Government on matters relating to multicultural affairs to improve policy and service delivery outcomes. MACMA enables the participation of key stakeholders in the exploration and discussion of issues relevant to the social, economic and civic life of multicultural Territorians. Membership of the MACMA comprises of community members and organisational members selected for their roles in representing and/or providing services to multicultural communities.

The overseas-born population of the Territory continues to grow strongly and as of the 2021 Census, was 51,000 residents or 22% of the population. Net overseas migration also continues to be an important contributor to the Territory's overall population growth, a key factor in rebuilding our economy. It is important that we have the programs, policies and services in place that support our multicultural communities and celebrate their contributions to the Territory.

Local government also plays a key role in supporting our multicultural communities which is acknowledged through a dedicated position for local government on the MACMA. I am now seeking a nomination from your council for consideration for membership to the MACMA. Nominations can be sent to the Office of Multicultural Affairs in the Department of People, Sport and Culture, by emailing DPSC.MulticulturalAffairs@nt.gov.au by 30 January 2026.

Should you have any queries, please contact Ms Sarah Burchett, Acting Director
Community Engagement by email sarah.burchett@nt.gov.au or phone 08 8999 8322.

Yours sincerely



JINSON CHARLS

6/1/2026

9.2 WASTE AND RESOURCE MANAGEMENT FUNDING 2025-26

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval for the expenditure of the 2025-26 Waste and Resource Management (WaRM) funding.

RECOMMENDATION

That Council:

- a) receives and notes the report entitled **Waste and Resource Management Funding 2025-26;** and
- b) approves the WaRM funding expenditure for further upgrades to the Hard Waste Facility.

Moved:

Seconded:

Vote:

Background

In December 2025 Council accepted funding of \$75,000 from the Department of Chief Minister and Cabinet for the WaRM program. The grant is to assist with addressing issues specific to waste resource management including purchase of capital items and to develop targeted waste strategies, maintenance and future projects.

Proposal

In January 2025, Council resolved to allocate the 2024–25 WaRM funding toward upgrades to the Hard Waste Facility. These upgrade works have been underway over the past year.

The project has now progressed to the design and cost-estimation phase for a vehicle ramp intended to improve access for the removal of hard waste. The proposed ramp will allow people to remove items from their vehicles to deposit material directly into skip bins but eliminating the need to lift and throw waste above head height.

A further report outlining the associated costs will be presented to Council at a later meeting, as the design is still in draft form and quotations are yet to be finalised.

Financial Implications

There are no financial implications associated with the recommendation of this report at this stage.

Attachments

There are no attachments with this report.

10. REPORTS FOR RECEIVING AND NOTING

10.1 NT ELECTORAL COMMISSION REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the Local Government Elections for Wagait Shire held in August 2025.

RECOMMENDATION

That Council receives and notes the report entitled NT Electoral Commission Report.

Moved: Seconded: Vote:

Background

Council received two emails from the NT electoral Commission on the 23/12/2025 and 24/12/2025, the first containing a presentation of a high level overview of the election and election costs specific to Wagait Shire Council. The second containing a 2025 Local Government Election report for Wagait Shire Council.

Financial Implications

The cost of the election for council is \$12,920.49 ex gst.

Attachments

The following documents are attached:

1. 2025 Local Government Election Presentation overview
2. 2025 Local Government Election Report

2025 LOCAL
GOVERNMENT
ELECTIONS

OUR TERRITORY

**YOUR
VOTE**

Wagait Shire Council



**Northern Territory
Electoral Commission**
EVERY vote counts

Election overview

 **271**
Number of candidates

54
Total elections

 **16**
16 out of 18 councils had general elections

154,936
Enrolment at close of role

144
Number of vacancies

5*
Partially failed with insufficient nominations

6
Early voting venues

92.2% 
Northern Territory approximately current enrolment rate

34 
Contested elections

 **5**
Mayoral elections

17 
Election day voting centres

140,493
Total ballot papers counted

14 
Uncontested elections

29
Dual candidates

6.9%
Average informality

55.8%
Turnout rate

snapshot

Wagait Shire Council

2025 LOCAL GOVERNMENT ELECTIONS

OVERVIEW

5 Councillors

353 Number of eligible electors

132,462 NT total eligible electors

ELECTORAL SERVICES

1 Election day voting centre

Election Service Agreement not signed

Voter Turnout	Wagait Shire Council		Northern Territory	
	Numbers	%	Numbers	%
	263	74.5%	73,899	55.8%

PARTICIPATION – based on votes counted

Vote type	Wagait Shire Council		Northern Territory	
	Numbers	%	Numbers	%
Early	-	-	37,642	50.9%
Election day	187	71.1%	23,161	31.3%
Remote mobile	-	-	2,803	3.8%
Absent	59	22.4%	5,404	7.3%
Postal	17	6.5%	4,579	6.2%
Declaration	-	-	310	0.4%

Election Information

- Minimum Service Standards
- Election Costings
- Communications Overview
- Key Activities and Timeframes
- Event Service Plan
- Council Engagement Pack

2025 LOCAL GOVERNMENT ELECTIONS

2025 Local Government Elections Minimum Service Standards

The Northern Territory Electoral Commission (NTEC) provides election services to the Territory's local government councils in accordance with the *Local Government Act 2019* and the *Local Government (Electoral) Regulations 2021*.

To ensure integrity of electoral processes and consistency in delivery and service, the NTEC has minimum service standards for the delivery of local government council elections.

The following details the minimum service standards for the 2025 Local Government Elections.

Minimum service standards – non-negotiable services

Early Voting Services:

- Two weeks of early voting services with voting centres located in all urban and regional centres.
- Early voting centres will issue votes for all council elections.
- Early voting centres to be managed by the NTEC.
- All voting centre staff to be engaged and trained by the NTEC.
- Early voting centres will become election day voting centres and will continue to issue votes for all council elections. These voting centres are often referred to as 'super booths'.

Urban mobile voting services:

- Voting services will be provided by the NTEC at correctional facilities and at hospitals across the Territory. These services may also be provided at aged care facilities.
- Votes can be issued for all council elections by urban mobile voting teams.
- All urban mobile voting services will be managed by the NTEC.
- All urban mobile voting staff engaged and trained by the NTEC.

Remote mobile voting services:

- Remote mobile voting services will be provided across all regional councils
- Voting services and schedules are developed in accordance with the NTEC remote mobile voting policy. Remote locations that have 10 or more electors, and where regular mail services are not available will be included in the remote mobile voting schedule.
- The service approach is consistent with remote voting services provided by both the NTEC and the Australian Electoral Commission (AEC).
- Remote voting services (teams) managed by the NTEC.

ntec.nt.gov.au



ELECTION COST BREAKDOWN

APPORTIONED COST BASIS

Wagait Shire Council
apportioned costs are
calculated at:

0.2%

Full enrolment

0.3%

Contested enrolment

Apportioned Cost

Advertising: \$7,178

Corporate: \$ 9

Destruction/ rubbish removal: \$ 2

Information technology: \$ 251

Materials: \$ 255

Postage: \$ 183

Premises: \$ 32

Staff travel/

accommodation/reimbursements: \$ 217

Staff wages: \$ 2,316

Vehicle hire/charter: \$ 50

Total - \$10,497

Direct Cost

Staff Travel: \$2,422

Total - \$2,422

Total Cost

Excl GST: \$ 12,920

GST (10%): \$ 1,292

Total incl. GST:
\$14,212*

*Note: final election costs may vary pending any
final invoices received by the NTEC

Estimates vs Actuals

Expense category		Estimates	Actuals
Advertising		10,843.90	7,178.31
Corporate		17.25	9.40
Destruction/rubbish removal		15.13	2.86
Information technology		1,935.33	251.42
Materials		298.11	255.48
Postage		184.49	183.03
Premises		11.33	32.58
Staff travel/accommodation/reimbursements		284.04	2,640.21
Staff wages		6,564.64	2,316.42
Vehicle hire/charter		318.05	50.78
Sub-total		20,472.27	12,920.49
GST	10.0%	\$ 2,047.23	\$1,292.05
Total		\$ 22,519.50	\$ 14,212.54

EVALUATION

2025 LOCAL GOVERNMENT ELECTIONS

How would describe the 2025 Local Government Election event?

What went well?

- For you as a council?
- For NTEC as the service provider?

What could be improved or delivered differently?

- For you as a council?
- For NTEC as the service provider?

NEXT ACTIONS

Survey

- Online survey seeking additional feedback across election activities (7 Questions)

Invoicing

- Proposed to be sent next week commencing 22 December 2025

Council reports

- Sent in December 2025

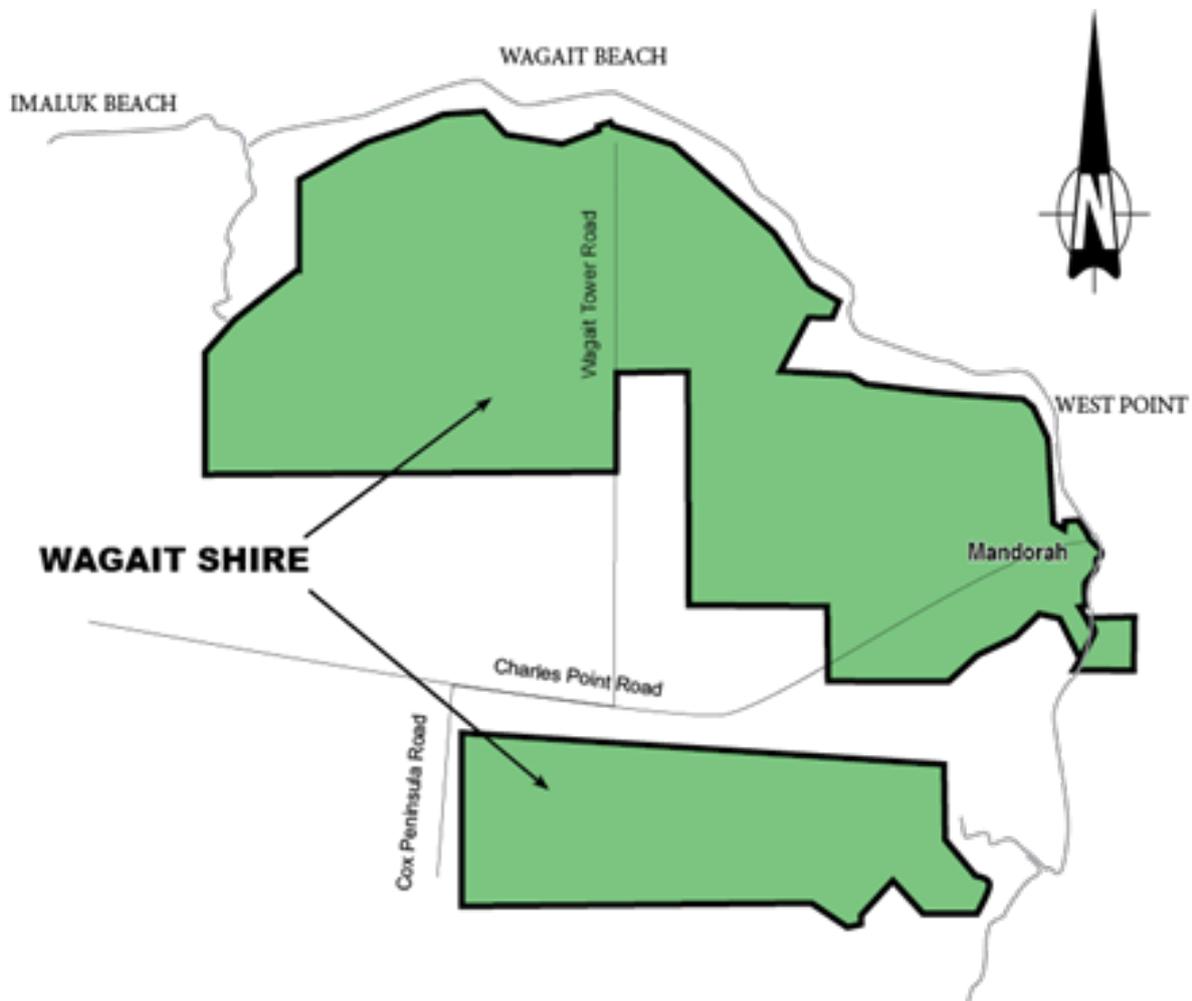
Consolidated Report

- Published in next 18 months

2025 LOCAL GOVERNMENT ELECTIONS



Wagait Shire Council Election Report



NOTE: Electors residing elsewhere in Cox Peninsula are **NOT** required to vote as this area is unincorporated (unless part of Belyuen Community Government Council). For further information contact the NTEC.



Document version control

Version Number	Description	Date
1.0	Draft	23/12/2025

Disclaimer

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The latest version is accessible via the NTEC website at ntec.nt.gov.au.



2025 LOCAL GOVERNMENT ELECTIONS

Wagait Shire Council

ELECTION SUMMARY

The 2025 Local Government Elections were the periodic general elections for the Northern Territory's local government councils, held every 4 years. The general elections included:

- 51 elections
- 138 elected positions
- 15 local government councils

The general elections for **WAGAIT SHIRE COUNCIL** included the following elections:

- **Election of councillors – 5 positions**

KEY DATES

Event	Date
Nominations open	Friday 11 July
Close of electoral roll	Tuesday 22 July
Nominations close	Thursday 31 July, 12 noon
Declaration of nominations	Friday 1 August
Postal mail out commences	Monday 4 August
Early and mobile voting commences	Monday 11 August
Election day	Saturday 23 August
Deadline for receipt of postal votes Distribution of preferences (final count)	Friday 5 September
Declaration of election results	Monday 8 September
Campaign donation returns due	Saturday 1 November

ENROLMENT

There were 353 Wagait Shire Council electors eligible to vote in the 2025 Local Government Elections.

This is an increase of 54 electors (or 18.1%) from the previous general elections held in 2021.

PUBLIC AWARENESS

Campaign overview

The 2025 Local Government Elections public awareness campaign unfolded in 3 phases: encouraging enrolment, promoting voter education and empowerment, and issuing a final call to action for Territorians to vote.

Running from 1 July until the declaration of results on 8 September, the campaign used TV, radio, digital and social media, signage, letterbox drops and print to raise election awareness.

The campaign aimed to equip all eligible voters with the knowledge and confidence to participate, while placing special emphasis on disengaged groups and those facing barriers including:

- seniors
- electors with English as an additional language
- electors living in remote communities.

Website

The NTEC launched the election event webpage in June as the central hub for election information. During the campaign, the site recorded 883,018 views (71.3% from mobile devices and over 10,000 referrals from Meta platforms).

Radio

The local radio campaign reached a total of 216,900 listeners across all phases, on a high rotation during peak listening times and delivered excellent cost efficiency.

Print

With a large decline in print media options since the 2017 general elections, newspaper advertising for the 2025 Local Government Elections was largely restricted to statutory advertising requirements as prescribed under the Local Government (Electoral) Regulations 2021. These advertisements ran in the NT News and the Centralian Today.

However, further publications with a digital presence such as the Katherine Times was also engaged for location targeted aspects of the campaign.

Council engagement pack

Acknowledging the key role councils play in supporting elections, the NTEC developed a council resource pack to support voter, candidate and council staff information sharing and engagement. Councils were consulted on the draft resource pack and encouraged to provide images unique to each council area to be incorporated in the final version of the engagement pack. The council engagement pack included electronic resources such as social media content, videos, posters, flyers, email templates, forms and handbooks.

Digital

The digital campaign reached 1.21million people with 288,000 views and 8,073 clicks. “Vote” advertisements had the biggest reach and lowest cost, while “Educate” and “Enrol” advertisements got the highest click rates.

Facebook in-stream videos generated the most clicks, while YouTube engagement was also strong with a 55% view-through rate.

Social media

From 1 July to 23 August, the NTEC drove a Territory-wide social media campaign.

Paid ads delivered key messages with over 2 million impressions, while organic posts on LinkedIn, Instagram and Facebook tackled misinformation and built community engagement.

Councils were also encouraged to share ready-made content on nominations, enrolment and voting, ensuring consistent local messaging. All activity lead back to the NTEC website as the single source of trusted election information.

Emails/SMS

Direct messaging was a key communication tool during the elections, targeting electors who had provided email or mobile details through enrolment.

Messages were delivered via email and SMS on enrolment, early voting, remote mobile voting, and election day reminders.

A total of 179,146 SMS and 104,254 emails were sent to electors across the Territory.

Corflute signs

NTEC branded corflute signs were distributed to councils to install to raise community awareness.

Posters

Electronic posters tailored and culturally appropriate were distributed to councils and community organisations to distribute aiming to engage diverse groups, including people with disabilities, older voters and English as an additional language speakers, ensuring consistent communication across all audiences.

Call centre

The NTEC call centre operated from 7 July to 23 August 2025, staffed by 3 officers who assisted electors with a wide range of enquiries. Most calls related to voting, enrolment, or lodging excuses for not voting.

In addition, the NTEC received significant volumes of enquiries via email, Facebook, and in person at its Darwin and Alice Springs offices.

NOMINATIONS

A candidate information session was held at 5:30pm on Tuesday 8 July 2025 at the Wagait Shire Council.

Nominations for Wagait Shire Council included:

- 6 accepted nominations
- no rejected or withdrawn nominations.

Election	Accepted nominations (candidates)
COUNCILLOR (5 vacancies)	Peter CLEE
	Sarah SMITH
	Neil WHITE
	Alan AMEZDROZ
	Tom DYER
	Sarah MANNING

Age and gender of candidates:

GENDER	Male	Female
Councillor	4	2

AGE	18-24	25-34	35-44	45-54	55-64	65+
Councillor	-	-	1	2	-	3

Note: Other demographic questions are not asked for on nomination forms

VOTING SERVICES

Postal voting

- Postal vote applications received 24
- Postal votes issued 24
- Postal vote applications rejected 0
- Postal votes returned 21
- Postal votes admitted to the count 16
- Postal votes rejected 5

Note: the number of votes admitted does not always equate to the number of votes recorded as postal votes in results webpage, as returned envelopes may be missing ballot papers or may include missorted ballot papers.

The reasons for rejecting (returned) postal votes were:

- Ordinary vote issued (1)
- Postal vote certificate dated after election day (1)

- Postal vote certificate not signed (1)
- Return to sender (2)

Early voting

Early voting centre	Votes issued
Alice Springs	-
Casuarina	5
Coolalinga	17
Darwin	27
Katherine	2
Palmerston	2
TOTAL	53

Note the number of votes issued does not always equate to the number of votes counted

Urban mobile voting

- Number of votes issued by the Darwin urban mobile team 3

Election day voting

Election day voting centre	Votes issued
Alice Springs	-
Casuarina	-
Coolalinga	2
Darwin	2
Katherine	-
Palmerston	-
Wagait Beach*	187
TOTAL	191

Note the number of votes issued does not always equate to the number of votes counted

*Voting centre located within council area

Declaration voting

No declaration votes were issued to Wagait Shire Council electors in this election.

ELECTION OUTCOMES

Results: Election of councillors

Candidate	First preference votes
Peter CLEE	26
Sarah SMITH	55
Neil WHITE	31
Alan AMEZDROZ	16
Tom DYER	33
Sarah MANNING	99
TOTAL	260

- Quota required to be elected: 44
- Elected councillors: Sarah MANNING, Sarah SMITH, Tom DYER, Neil WHITE, Peter CLEE

Voter turnout

Based on the number of votes counted, voter turnout was 74.5%. This compares to 78.6% turnout in the previous general elections in 2021.

Informality

Election	No. of candidates	Total votes	Informal votes	%
Councillor	6	263	3	1.1%

FINANCIAL DISCLOSURE

All candidates in the 2025 Local Government Elections are required to submit a campaign donation return if they received:

- donations of \$200 or more
- loans of \$1,500 or more
- during the disclosure period of 1 July 2024 to 22 September 2025
- with no nil return required if these thresholds were not met.

By the due date of 1 November 2025, no Wagait Shire Council candidates had submitted a campaign donation return.

All returns received have been published on the NT Electoral Commission website.

ELECTION COSTS

Expense category	Estimates	Actuals
Advertising	10,843.90	7,178.31
Corporate	17.25	9.40
Destruction/rubbish removal	15.13	2.86
Information technology	1,935.33	251.42
Materials	298.11	255.48
Postage	184.49	183.03
Premises	11.33	32.58
Staff travel/accommodation/reimbursements	284.04	2,640.21
Staff wages	6,564.64	2,316.42
Vehicle hire/charter	318.05	50.78
Sub-total	20,472.27	12,920.49
GST (10%)	2,047.23	1,292.05
TOTAL	\$ 22,519.50	\$ 14,212.54

10.2 ACTION LIST

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 January 2026.

RECOMMENDATION

That Council receives and notes the updated Actions List to 13 January 2026.

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	2020/101	Local Area Planning, Environment and Climate Change	13/01/2026	No further updates.
			15/1/2025	Crown Land Management provided a scope of works for the Council to quote on, and this quote was submitted to them prior to the Christmas break. An email received on 15 January 2025 indicated that, due to the costs associated with RUA maintenance, the project will need to be tendered under a tier two process. They have requested that we provide an estimate for a 36-month period. Additionally, Crown Land Estate aims to incorporate the RUA into a formal maintenance plan.
			4/10/2024	Had another meeting with Crown Land Management and discussed a works schedule for the RUA. CLM are writing it up for Council to quote on.
			14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> ▪ Still working on a plan to maintain sites. ▪ DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. ▪ No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> ▪ The status of the Occupation Licence over the two Beach Accesses ▪ Maintenance of the RUA and pedestrian Beach Accesses ▪ Maintenance of all NTG easements in Wagait Beach including the drains ▪ How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access
			17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
			10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
			11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
			11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
			13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
			15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.			

		13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
	2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
		16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
		12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
		11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
		12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
		15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
		13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
		20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
		10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
		20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
		12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
		12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
		09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
		12/04/2020	Council noted submission from Kevin Hault regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
2	16/4/2024	13/01/2026	No further updates
		9/9/2025	Have forwarded on to Member for Daly the letter sent to Federal Election candidate, Marion Scrymgour

		Request for Roads Funding	16/6/2025	Response received from Minister Bill Yan advising that the NTG were not in a position to support Wagait Council's roads Upgrade at this stage.
			12/02/2025	No further action to date.
			14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
3	23/6/2025	Rates Review	13/01/2026	A rates review presentation report will be presented in the confidential section of the council meeting to be held on 19 January 2026.
			4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	Commenced work on rates database – has been held up due to information required for the annual audit
4	23/6/2025	Commercial Income Review	13/01/2026	A presentation on potential commercial opportunities will be presented in the confidential section of the council meeting to be held on 19 January 2026.
			4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	No further action to date due to the annual audit
			12/8/2025	Investigating the acquisition of land that could be used for commercial purposes. Re-investigating Aged Care Services for commercial purposes.
5	23/6/2025	Employee Expenses Review	13/01/2026	The Finance Coordinator and the CEO are still working on this review.
			4/11/2025	To date there are no further updates. The Finance Coordinator will make it a priority to work on this now that the audit and budget reviews are complete
			9/9/2025	No further action to date due to the annual audit
			12/8/2025	Commenced work on collating information required for report. Reviewing actual hours worked to budget by employee.
6	23/6/2025	Table Tennis Petition	13/01/2026	The last communicate with this complainant was the meeting would be scheduled in the new year and they would advise council of a date.
			9/9/2025	Meeting scheduled for Thursday 11 September 2025
			12/8/2025	Sent request for meeting with complainant

10.3 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from ~~13 August to 3 November 2025~~. 4 November 2025 to 14 January 2026.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 4 November 2025 to 14 January 2026.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.3.1 OUTWARDS CORRESPONDENCE

Date	TO:	About	
6/11/2025	NT Police	Invitation to attend WSEMC Meeting in Wagait Beach	email
11/11/2025	Michael Vaughan	Council Meeting - response	email
14/11/2025	Graham Lindsay & Michelle Hughes	Exceptional Development Permit - 15 Head Crt Wagait Beach	email
16/11/2025	Minister Edgington	Annual Report & Audited Financial Statement	email
17/11/2025	Jamie Richardson - NTES	WebEOC - access & training if required	email
17/11/2025	Courtney Canavan - EA to A/Commander Ian Kennon	WebEOC - access & training if required	email
20/11/2025	Sue Chaplin	Opening HWF for cyclone preparedness	email
20/11/2025	Shelter Grope - DoE	Shelter Manager Briefing for Tropical Cyclone	email
25/11/2025	Etienne Raubenheimer - Sealink	School Bus for Wagait Students - not there for pick up from morning ferry	email
26/11/2025	Ian Swan	Acceptance to Audit Committee - Chair	email
26/11/2025	Alan Amezdroz	Acceptance to Audit Committee - Independent Member	email
12/12/2025	Lorna Manning	Response to 'Thank You' email	email
8/01/2026	Celia Hill - NT Grants Manager	request to re-purpose CPP Funding	email
14/01/2026	Amy Lewis	Query - Waterfront Food Van	email
14/01/2026	Maureen Newman	Solar Lighting	email

10.3.2 INWARDS CORRESPONDENCE

Date	From	About	
5/11/2025	Brian Corrigan - Regional Sports Coordinator	ARRC Funding - underspend	email

6/11/2025	Michele Huges & Graeme Lindsay	15 Head Crt EDP	email
7/11/2025	Valuation rolls Administrator	October 2025 Wagait Reconciliation	email
10/11/2025	Alan Amezdroz	Audit Committee	Letter
10/11/2025	Wagait Resident	Council Meeting	email
10/11/2025	Samantha Gasura - DHLGCD	NTGC Portal - Annual Return 2024-25 Submission	email
10/11/2025	Michelle Filan - DCDD Cyber Resilience	LG Cyber Testing	email
18/11/2025	Tamara Rolph - AD Emergency Shelters	Shelter Resources	email
19/11/2025	Wagait Resident	Snrs Morning Tea - Cyclone Update	email
19/11/2025	Wagait Resident	Community development suggestion	email
20/11/2025	Amanda Stoker	Ferry Terminal - closure during cyclone?	email
25/11/2025	Wagait Resident	Complaint	email
27/11/2025	Chrissie Nichols	Post cyclone - road side clean up	email
26/11/2025	Etienne Raubenheimer - Sealink	School Bus issue for Wagait Students	email
26/11/2025	NTEC	Post Election Review Meeting	email
26/11/2025	Maragret Batson	Table tennis - re discovery shed access	email
12/12/2025	Lorna Manning	Seniors Xmas lunch - thank you	email
10/12/2025	Wagait Resident	Dog Attack	email
5/01/2026	NT Remuneration Tribunal	**CONFIDENTIAL** Embargoed Report and Determination No. 1 of 2026	email
23/12/2026	NT Electoral Commission	2025 Local Government Election Invoice - Wagait Shire Council	email
31/12/2025	Wagait Resident	Drain Platform	email
12/01/2026	Chief Minister via Cr Manning	Confirmation of Cr Manning's appointment to the Bushfires Committee	email
14/01/2026	Wagait Resident	Wagait Aus Day fun run/walk access	email
14/01/2026	Wagait Resident	Query - waterfront food van	email
13/01/2026	Telstra	Proposed upgrade	email

10.4 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 17 July 2025 to 12 August 2025

RECOMMENDATION

That Council receives and notes the Complaints Register to the 3 November 2025

Moved:

Seconded:

Vote:

Background

Council has received the following complaints, comments and/or compliments in the reporting period.

COMPLAINTS, COMMENTS & COMPLIMENTS TO 12 AUGUST 2025				
DATE	ISSUE	TYPE	SOURCE	STATUS
10/11/2025	Late agenda and website not updated	Comments	Email	Closed
19/11/2025	Suggestion to advise of cyclone update at Snrs Morning Tea	Comment	Email	Closed
19/11/2025	Suggestion for community development projects – water play area and improved access to town water	Comment	Email	Open for consideration
25/11/2025	Alleged code of conduct breach	Complaint	Email	Under investigation
12/12/2025	Thank you - Seniors Christmas Lunch	Compliment	Email	Closed
10/12/2025	Dog Attack issue	Complaint	Email	Under investigation
31/12/2025	Driveway Cross over issue	Complaint	Email	Under investigation

11. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

Date	Time	Where	Activity
Sundays	10am	Cloppenburg Park	Pickel ball – All Welcome
18/02/26	10:00am	Cox Country Club	Seniors Morning Tea – feel free to bring along a plate of your goodies
Mondays	9:30am	Community Centre	Yoga – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	Pilates – All Welcome
Wednesdays	5:45pm	Community Centre	Ladies Qigong – All Ladies Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	Social Cricket – All welcome
Wednesdays	7:00pm	Community Centre	Craft and sewing – All welcome

Thursdays - fortnightly	10am	Community Centre	Fortnightly Health Clinic Visit – Next visit –15 January 2026 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly TAI CHI – for All Abilities Next session – 15 January 2026 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly Leather Work sessions – Next session – 15 January 2026 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	Social Tennis – All Welcome
Fridays	9:30am	Community Centre	Mahjong –All welcome
Fridays	11:30am	Community Centre	Line Dancing – All welcome

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

51 (1) (a) information about the employment of a particular individual as a member of staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

51 (1) (c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
- (ii) prejudice the maintenance or administration of the law; or
- (iii) prejudice the security of the council, its members, or staff; or
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

51 (1) (d) information subject to an obligation of confidentiality at law, or in equity;

51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

51 (1) (f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

13.1.1 Confirmation of Previous IN-CAMERA Minutes

13.1.2 Complaint

Confidential: Regulation 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

13.1.3 Rates Review

51 (1) (c) information that would, if publicly disclosed, be likely to:
(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
(ii) prejudice the maintenance or administration of the law; or
(iii) prejudice the security of the council, its members, or staff; or
(iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.4 Commercial Opportunities

51 (1) (c) information that would, if publicly disclosed, be likely to:
(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
(ii) prejudice the maintenance or administration of the law; or
(iii) prejudice the security of the council, its members, or staff; or
(iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.5 Crown Land

51 (1) (c) information that would, if publicly disclosed, be likely to:
(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
(ii) prejudice the maintenance or administration of the law; or
(iii) prejudice the security of the council, its members, or staff; or
(iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.6 Solar Lights

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

13.1.7 Development Suggestions

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

13.1.8 Remuneration Tribunal Determination

51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:
Seconded:
Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for 15 December 2025 which will be a Special Meeting.

The Chair declared the meeting closed at _____ pm.